

MELROSE TOWNSHIP DDA MINUTES
Regular Meeting of January 31, 2014
At Melrose Township Hall

I. CALL TO ORDER & ROLL CALL

Chair Broc Johnson called the meeting to order at 9:40 AM.

Members present: Broc Johnson, Vern Goodwin, Bob Vratana Mike Strobel, Dave Rentschler, and Judy Goldsmith.

Members absent: Lou Mettler, Arnold Hudson, Calvin Penfold and Dan Sebold

Staff present: Recording Secretary Tom Mackie

II. APPROVAL OF MINUTES

Broc Johnson motioned, Mike Strobel seconded, to approve the minutes of October 30, 2013 as presented. All ayes, motion carried.

III. ELECTION OF OFFICERS:

Bob Vratana motioned, 2nd by Mike Strobel, to retain the existing officers for another year, with Broc Johnson as Chair, Dave Rentschler as Vice-Chair, and Judy Goldsmith as Secretary. With no additional nominees offered, Broc Johnson called for a vote. All nominees were approved unanimously.

IV. FINANCIAL REPORT:

Tom Mackie reviewed the statement of Revenues and Expenses compared to budget. The current cash balance is \$59,492.

V. NEW BUSINESS:

A. Future Project Discussion: Vern noted that MDOT has no money for necessary curb and Gutter work in the village and the DDA should consider supporting this project financially. Additionally, the storm sewer from the Post Office to the General Store needs upgrading to an 18 inch line. Jonathon Borisch should have more information concerning MDOT requirements after he meets with them in early February.

V. UNFINISHED BUSINESS:

A. Sidewalk Project: We've received a proposal from Wade Trim for design, engineering, and project administration of the 870 foot sidewalk from the boat launch parking lot to the church. Total cost for these professional services would be \$7,600 and would be paid in the current fiscal year. Actual construction costs estimated at \$50,000 would be included in next year's budget.

Bob Vratana motioned, 2nd, by **Judy Goldsmith**, to authorize spending \$7,600 for **Wade Trim** professional services in accordance with their proposal dated **January 22nd**, contingent on the **Township Board's** approval at their regular monthly meeting in **February**. All ayes, motion carried.

- B. Sign at Junction:** Mike reported the woodwork is finished and fiber glassing has begun. Broc suggested the actual sign should be consistent with the existing style used in the village.
- C. Park Lighting:** Broc reported that Ed's Electric submitted the only bid for this project. The bid exceeds our original \$5,000 estimate because it includes lights for the bath house. Vern noted the power company's charge should be included in the overall project estimate and recommended a budget of \$8,000.
- D. Budget:** After additional discussion we agreed to recommend an expenditure budget for fiscal year 2014 consisting of: Signage at the Intersection \$9,000, Sidewalk installation \$50,000, and Park Lighting \$8,000.

VI. DDA MEMBER COMMENTS: None

VII. CITIZEN COMMENTS: None.

VIII. NEXT MEETING: To be scheduled when more info becomes available.

IX. ADJOURNMENT

The meeting was adjourned at 10:43 AM.

Prepared by:

Approved by:

Tom Mackie, Recording Secretary

Judy Goldsmith, Secretary