

**MELROSE TOWNSHIP DDA MINUTES**  
**Regular Meeting of June 5, 2013**  
**At Melrose Township Hall**

**I. CALL TO ORDER & ROLL CALL**

Chair Broc Johnson called the meeting to order at 7:00 PM.

**Members present:** Broc Johnson, Vern Goodwin, Lou Mettler, Bob Vratanina Judy Goldsmith, Arnold Hudson, Mike Strobel, Dave Rentschler, and Dan Sebold.

**Members absent:** Calvin Penfold

**Staff present:** Recording Secretary Tom Mackie

**II. APPROVAL OF MINUTES**

Dave Rentschler motioned, Mike Strobel seconded, to approve the minutes of February 20, 2013 as presented. All ayes, motion carried.

**III. FINANCIAL REPORT:**

Tom Mackie reviewed the statement of Revenues and Expenses compared to budget. The current cash balance is \$60,867. Broc noted receipt of a \$1,075 bill From Gibson Excavating for recent repair work on the storm sewer system and not included in the financial report.

**IV. NEW BUSINESS: None**

**V. UNFINISHED BUSINESS:**

**A. Trail System Update:** Broc tried to walk the property but it's currently too wet. Gale Charbonneau has agreed to allow use of his property, but wants to be named as a co-insured to address his liability concerns. Arnie is arranging for a wood cutter.

**B. Utility Line Update:** Broc stated this project is almost complete. Vern provided an update on the water system. Citizen petitions requesting a special assessment district are about to be circulated. When / if these petitions are filed with the Township a public hearing will be scheduled. The Township has contracted with Wade Trim for professional help.

**C. DDA Plan Revision:** Broc and Tom explained the recent updates to the DDA plan and Bylaws to revise the number of members and to increase the number of out-of-district members from 1 to 2 (in addition to the Supervisor).

**D. Sign at Junction:** Broc provided drawings from 'The Wood Shop' for our consideration. We haven't yet located a '17' to convert and have considered building one from scratch. If this doesn't work out we could consider an image of one on a larger sign. Broc will contact Alan McCutcheon for construction ideas.

Approved

Concern was expressed for maintenance issues and cost. Lou will check into concrete construction. Dan will investigate steel construction. The sign would be positioned on the property to maximize visibility from the south.

- VI. **DDA MEMBER COMMENTS:** Judy Goldsmith suggested contacting the Walloon Lake Association concerning an available 17. Dan suggested it could be added to their newsletter. Philo Lange is currently inventorying existing 17's.
- VII. **CITIZEN COMMENTS:** None.
- VIII. **NEXT MEETING:** To be scheduled when more info becomes available.
- IX. **ADJOURNMENT**  
The meeting was adjourned at 7:45 PM.

Prepared by:

Approved by:

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Tom Mackie, Recording Secretary

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Judy Goldsmith, Secretary