

Melrose Township Board of Trustees
August 8 , 2023 7:00 pm draft

Call to order: 7:00 pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, D. Nowland, R. Hissong Berry
Excused absence- M.P. Goldich

Approval of the Agenda

Motion to amend the agenda by adding Policy and Procedure under new business and approve as amended.

Motion: S. Burr 2nd D. Nowland approved 4/0

Approval of minutes from previous meeting:

Minutes of the July 11, 2023 Regular Board Meeting

Motion to approve the minutes of the July 11, 2023 Regular meeting as presented.

Motion D. Nowland 2nd S. Burr approved 4/0

Guest – none

Old Business

- **Sewer Update**
Eagle is processing the Part 31 permit. Will take months.
The North Street drain field is leaking. Performance engineering is working on this.
- **Water Update – letter on system upgrades**
The letter from WLWS was read aloud. It explains the system upgrades.
- **Smith Street Easement agreement** no news
- **Sewer Ordinance revision** Waiting on attorney opinion

New Business

- **Authorize bank signer new Deputy Clerk.**
Resolution #2023-08-08-01 Signatory Designation on Bank Account
Motion: S. Burr 2nd D. Nowland
Roll Call vote: S. Burr-Y , D. Nowland-Y, V. Goodwin-Y, R. Hissong Berry-Y
Approved 4/0
Resolution #2023-08-08-02 Signatory Designation on Bank Account Withdrawn
Motion: S. Burr. 2nd D. Nowland
Roll Call Vote: V. Goodwin-Y, S. Burr-Y, D. Nowland-Y, R. Hissong Berry-Y
Approved 4/0
- **Recreation Plan update**
The Planning Commission will review the draft at the August 28 meeting.
Board members have been given an electronic copy to review.
- **Lake Area Collision Light request**
Motion to grant Consumers Energy permission to install a security light on an existing power pole along Springvale Road at Lake Area Collision expense.
Motion: V. Goodwin 2nd D. Nowland approved 4/0
- **Eagle Park request**
Motion to grant EAGLE permission to do environmental testing within the Melrose Township Park as requested.
Motion: R. Hissong Berry 2nd S. Burr approved 4/0
- **Building Maintenance**
Motion to authorize the cleaning and sealing of the decorative blocks of the Township Hall Building at a cost estimate of \$1,500.
Motion: V. Goodwin 2nd D. Nowland approved 4/0

- **Policy and Procedure update**

Motion to adopt the recommended procedures for bill paying to include authorized review/ approval of bills.

Motion: V. Goodwin 2nd S. Burr

Approved 4/0

Financial Report

- **General fund reports**

Motion to accept the General Fund Financial as presented and pay all bills.

Motion: D. Nowland 2nd S. Burr approved 4/0

- **Sewer fund reports**

Motion to accept the Sewer Fund Financials as presented and pay all bills.

Motion: S. Burr 2nd D. Nowland approved 4/0

Zoning Administrators Report see included report.

Assessors Report Working on the 20% property review.

Employee Grounds Report None

Committee Reports

- **Planning Commission** no meeting in July
- **Zoning Board of Appeals** no meeting
- **Road Committee** no news
- **Park Committee** new tables are here, assembled, and in the pavilion. This is County Recreation millage funded.
- **Fire Department** See included report
Concerns with the Triathlon Event regarding safety, signage & traffic control .
- **DDA** no meeting
- **Library Board** no meeting

Correspondence:

Correspondence regarding the Mettler case is available for review in the office.

MTA Conference training to be held at the Highlands in Harbor Springs flyer is in everyone's mailbox.

Public Comment

Called for:

Any news on B. Marquardt?

Concern with delivery trucks stopped on the Road in the village. It is legal.

Question to explore the Fuel Center for Township needs.

New Dump Truck status?

Adjournment 8 pm