

Melrose Township Board of Trustees
February 14, 2023 - 7:00 pm

Call to order: V. Goodwin called to order 7pm

Present: V. Goodwin, S. Burr, R. Hissong Berry, D. Nowland, M.P, Goldich

Approval of the Agenda

Motion to amend the agenda by adding New Road Name, Sidewalk extension project, ZBA appointment, Zoning Administration contract, Networks Northwest contract extension, C Care Storage agreement, and approve as amended.

Motion: S. Burr 2nd D. Nowland approved 5/0

Approval of minutes from previous meeting:

Minutes of the January 10, 2023 Regular Meeting

Motion to approve the minutes of the January 10, 2023 regular board meeting as presented.

Motion: M.P. Goldich 2nd S. Burr approved 5/0

Guest – L. Juday Monarch presentation

Laurie presented the need to protect habitat for Monarch Butterflies. The concept of being a Monarch City was presented. Put on March agenda, think about sites within the Township.

Old Business

- **Sewer Update** –Marlene is working on doing inhouse billing.
- **Water Update** – no news
- **Smith Street Easement agreement**- no news
- **Circle Park** M.P. Goldich is working on reviewing the original grant application details.

New Business

- **Scrap metal collection at the Transfer station**
A person has inquired about the possibility of bidding on the scrap metal collection at the transfer station. Discussion. Time to explore options.
- **Elected Leader Summit Feb. 27, 2023** Reminded Board members of the event.
- **Accounting support** Discussion of the need to estimate the time that has been given in this support .
- **New Road Name** The private road that will go behind the new Renwick Building. Drawings and details were presented.
Motion to approve the name for the new private road to be Renwick Lane.
Motion: M.P. Goldich, 2nd S. Burr approved 5/0
- **Sidewalk Extension**
Motion to go out to bid on the sidewalk extension project with the bid opening to be held on March 21, 2023 time to be determined.
Motion: M. P. Goldich 2nd S. Burr approved 5/0
- **ZBA appointment**
Motion to appoint Bunny Marquardt to serve on the Zoning Board of Appeals to complete the unexpired term of T. Reeves.
Motion: M.P. Goldich 2nd S. Burr approved 5/0
- **Zoning Administration Contract**
Motion to approve the agreement with Becket and Raider to provide Zoning Administration services as presented.
Motion: R. Hissong Berry 2nd M. P. Goldich approved 5/0
- **Networks Northwest Contract Extension**
Motion to approve the timeline extension to the Networks Northwest Recreation Plan service agreement.
Motion: S. Burr 2nd D. Nowland approved 5/0
- **Centaris increased cloud storage**
Motion to approve the presented proposal to provide additional cloud storage of records from Centaris.
Motion: D. Nowland 2nd S. Burr approved 5/0

Financial Report

- **General fund reports**

Motion to accept the financials as presented and pay all bills.

Motion: M.P. Goldich 2nd D. Nowland approved 5/0

- **Sewer fund reports**

Motion to accept the Sewer Fund financials as presented and pay all bills.

Motion: S. Burr 2nd D. Nowland approved 5/0

Zoning Administrators Report See included report

Assessors Report Has balanced with the county and preparing for Board of Review meetings.

Employee Grounds Report none

Committee Reports

- **Planning Commission** D. Nowland presented the included report.

- **Zoning Board of Appeals** E. Lee reported there is a vacancy to fill.

- **Road Committee** Will be meeting with the Charlevoix County Road Commission soon to review the annual meeting .

- **Park Committee** no report

- **Fire Department** See included reports

- **DDA** next meeting in April

- **Library Board** M. P. Goldich reported the summary of the activities at both of the Libraries are up in all areas.

Correspondence None

Public Comment: called for

New County Prosecuting Attorney, Kit Tholen, introduced himself. He is attending all the Township and City meetings to meet all the elected officials.

There were comments made about Airbnb rentals.

Adjournment 8:15 pm