

**Melrose Township Board of Trustees Minutes
October 11, 2022 7:00 pm**

Call to order: V. Goodwin called to order 7:00pm

Approval of the Agenda

Motion to amend the agenda by adding Liquor License Letter under New Business and approve as amended.

Motion: M.P. Goldich 2nd D. Nowland approved 5/0

Approval of minutes from previous meeting:

Minutes of the September 13, 2022 Regular Meeting

Motion to approve the minutes of the September 13, 2022 Regular meeting as presented.

Motion: S.Burr 2nd M. P. Goldich approved 5/0

Guest – Conner Dennis, Walloon Lake Association, Director of Conservation Programs

Boat Wash Station

A presentation was shared explaining the law that requires cleaning boats and options for wash stations.

Discussion of the options for the Melrose Township Boat launch parking lot location.

A proposal for each type of station, wet or dry, will be brought back to the board for consideration.

Thankyou for the use of the hall for the boater safety class, 70 people attended.

Reminder that hunting is allowed on 3 preserves within Melrose Township.

Old Business

- **Sewer Update** – see expansion information
- **Water Update** – Zoning Administrator is investigating the fence that has been installed around the water system property on North Shore Dr.
- **Cemetery Ordinance update** Will have presentation ready for the November Agenda
- **Mettler Lawsuit update**, Attorney communication is in the next phase, could take up to a year. Will be on the agenda when there is news in the future.
- **Smith Street Easement Agreement**, Place on November agenda.
- **T. Mackie replacement** Vern has contacted some accounting firms. Waiting for replies.
Need to work on a written list of who is doing what with the sewer system financials. Need to determine how this is being paid for. Access to bank account records for Clerks office needs to be confirmed. S. Burr will work on what needs to be done.
- **Lee St. House demo schedule** The demolition is done. The last bills are not in yet. Expected price is \$9,000.- \$10,000. Better than what was budgeted.
- **Noise Resolution** Attorney asked why? Would need to be very general if done. No resolution at this time.

New Business

- **Sunset Personnel Committee**
Motion the current personnel committee is disbanded due to no hiring at this time.
Motion: V. Goodwin 2nd D. Nowland
- **Letter of Engagement Miller Canfield Bond Council for Sewer Expansion**
Letter was shared. Put on Nov. agenda for consideration.
- **Bakertilly letter of engagement for sewer extension municipal financial advisors**
Letter was shared. Put on the Nov. agenda for consideration.
- **BSA** Questions about the system implementation were discussed. How payments will be processed?
How will sewer fund be charged for their share of the cost?
Motion to approve purchase of the BS&A software, training and installation as presented.
Motion: M.P. Goldich, 2nd S. Burr approved 5/0
- **Liquor license Transfer notice**
Letter has been received from the state about transfer of the license from Penfold LLC to W.L. Retail LLC. We have option for input. None at this time.

Financial Report

- **General fund reports**

Motion to accept the financials as presented and pay all bills.

Motion: S. Burr 2nd D. Nowland approved 5/0

- **Sewer fund reports**

Working on determining how the reports will be done by who.

Zoning Administrators Report No report ZA has been out ill.

Assessors Report nothing new this month

Employee Grounds Report Need signs for the Boat launch and the hall and the park parking lots need to be marked regarding No Overnight parking. V. Goodwin will ask DDA about this idea.

Committee Reports

- **Planning Commission** D. Nowland presented the P.C. meeting minutes.

- **Zoning Board of Appeals** No meeting

- **Road Committee** North Shore work is in progress. Newsletter idea – remind about Brine work on gravel roads.

- **Park Committee** Eagle nest platform is being installed on 10/12/2022 at 8 am.

- **Fire Department** See included report.

- **DDA** meeting will be Oct. 26, 2022 at 5pm

- **Library Board** no report

Correspondence

Public Comment called for None offered

Adjournment 8:32pm