

**Melrose Township Board of Trustees minutes**  
**March 8, 2022 7:00 pm**

**Call to order:** V. Goodwin called to order 7pm

Present: V. Goodwin, S. Burr, M.P. Goldich, D. Nowland, R.Hissong Berry

**Approval of the Agenda**

Motion to amend the agenda by deleting attorney consulting policy and adding Appointment to Board of Review and Treasurers' year end report then approve as amended.

Motion: S. Burr 2<sup>nd</sup> D. Nowland 5/0 approved

**Approval of minutes from previous meeting:**

**Minutes of the February 8, 2022 Regular Meeting**

Motion to approve the minutes of the February 8 2022 regular meeting as presented.

Motion: S. Burr 2<sup>nd</sup> D. Nowland 5/0 approved

**Guest –** None

**Old Business**

- **Sewer Update – Performance** Engineering Inc. are working on quotes for the 4<sup>th</sup> Street Expansion of the system and work on the Holms Rd. expansion plans.
- **Water Update** – the new rates are about a 10% increase for each of our served buildings.
- **Cemetery Ordinance update** no news
- **Mettler Lawsuit update** no news
- **Noise in the village issue Ordinance direction for attorney** nothing to report
- **Smith Street Easement agreement**  
Mr. Briendestein has responded. He will call to set an appointment to review the proposal.
- **Personnel Committee Report-** job is advertised for zoning administrator. Open until the end of the month.
- **Fire Dept. Resignation**  
The motion will supersede and vacate the previous motion of Jan. 11, 2022 minutes regarding the Fire Department resignation- Motion to acknowledge the receipt of a resignation letter from Tracey LaGasse from the Melrose Township Fire Department.  
Motion: R. Hissong Berry 2<sup>nd</sup> M. P. Goldich  
Roll call vote: V. Goodwin-Y, S. Burr-Y, M.P. Goldich-Y, D. Nowland-Y, R. Hissong Berry-Y  
Approved 5/0

**New Business**

- **Cyber Security service package**  
Discussion of the coverage being offered.  
Motion to accept the Cantarus proposals for Cyber Security Services: 1) MFA 2) C Care on Premise Plans (Essential Plan) and 3) Managed Endpoint (ERR) as proposed.  
Motion: V. Goodwin 2<sup>nd</sup> D. Nowland 5/0 approved  
The implementation of this system is approved with a cost up to \$6,000.00.  
Motion: V. Goodwin 2<sup>nd</sup> R. Hissong Berry 5/0 approved
- **Appraisal of Township Properties**  
Searching to find an appraiser that can do the diverse buildings our Township owns. In order to be sure we have our buildings insured at an accurate value, this will be important to have done.
- **Fireworks Permit for July 4th, 2022**  
Motion to support the fireworks event in the Village on July 4, 2022.  
Motion: S. Burr 2<sup>nd</sup> M.P. Goldich 5/0 approved
- **ZBA & PC appointments**  
See the included charts  
Motion to approve the appointments presented in the included charts to firmly establish the terms and expiration dates for members of the existing Zoning Board of Appeals & Planning Commission.  
Motion: S. Burr 2<sup>nd</sup> D. Nowland 5/0 approved
- **Board of Review Appointment**  
Motion to appoint William Wehrenberg to serve as alternate on the Board of Review for Melrose Township.  
Motion: V. Goodwin 2<sup>nd</sup> M. P. Goldich 5/0 approved
- ~~Attorney consultation Policy~~
- **March Budget Workshop**

Motion to change the scheduled 3/15/22 Budget Workshop to March 22, 2022 at 6 pm.  
Motion: D. Nowland 2<sup>nd</sup> S. Burr 5/0 approved

### **Financial Report**

- **General fund reports**

Motion to accept financials as presented and pay all bills

M: S. Burr 2<sup>nd</sup> M.P> Goldich 5/0 approved

- **Sewer fund reports**

Motion to accept the sewer fund financials as presented and pay all bills.

Motion: D. Nowland 2<sup>nd</sup> S. burr 5/0 approved

- **Treasurer Year End Report**

The books have been closed out with Charlevoix County. See the included report.

### **Zoning Administrators Report**

See included report. Ingals store site plan should be coming to the planning commission soon.

### **Assessors Report**

Board of Review has begun

### **Employee Grounds Report** no report

### **Committee Reports**

- **Planning Commission** no meeting

- **Zoning Board of Appeals** no meeting

- **Road Committee**

E. Lee reported- County Engineer will have estimates for North Shore Dr. for March Budget Workshop.

The annual meeting with the Road Commission will be on March 15, 2022.

- **Park Committee** no report

- **Fire Department** The report was reviewed.

Motion to hire Tom Bunker as recommended by the Fire Department to be a member of the Fire Department.

Motion: S. Burr 2<sup>nd</sup> D. Nowland 5/0 approved

- **DDA** no report

- **Library Board** no report

### **Correspondence** none

### **Public Comment** called for and received.

L. Stephens reported issues about the cost of the class currently happening and how things are handled.

V. Goodwin reported he is investigating.

L. Stephens read his notice to retire from the Melrose Fire Department effective April 1, 2022.

He requested a meeting on April 1, 2022 with the Supervisor and the Fire Chief to turn in his gear.

Others commented on the issues happening in the Fire Department.

Our site has been approved by the state as an educational center.

Grants have been earned to pay for these classes.

Great success rate with Students passing State Exam.

### **Adjournment** 8:17 pm

ZONING BOARD OF APPEALS (3 year terms)

NAME	ADDRESS	PHONE & EMAIL	POSITION	DATE APPOINTED	TERM EXPIRES
Errol Lee	03705 Romaniak Rd Boyne Falls, MI 49713	231-549-2179	Chair	March 2022	March 2023
Dave Beier	PO Box 549 Walloon Lake, MI 49796	231-838-6321 <a href="mailto:beierbristol@gmail.com">beierbristol@gmail.com</a>	Vice-Chair	March 2022	March 2024
Todd Reeves	PO Box 367 Walloon Lake, MI 49796	231-675-9523 <a href="mailto:toddreeves@charter.net">toddreeves@charter.net</a>	Secretary	March 2022	March 2025
Bart Wangeman	401 Old State Rd Boyne City, MI 49712	231-838-5345 <a href="mailto:bwangeman@racc2000.com">bwangeman@racc2000.com</a>	PC Rep	March 2022	March 2025
Mary Pat Goldich	PO Box 176 Walloon Lake, MI 49796	231-838-9567 <a href="mailto:mpgoldich@gmail.com">mpgoldich@gmail.com</a>	Bd Rep	November 2020	November 2024
Lyon Stephens	PO Box 185 Walloon Lake, MI 49796	810-358-3013 <a href="mailto:paramedicstephens@hotmail.com">paramedicstephens@hotmail.com</a>	Alternate	March 2022	March 2025

**PLANNING COMMISSION (3 year terms)**

NAME	ADDRESS	PHONE & EMAIL	POSITION	DATE APPOINTED	TERM EXPIRES
Bart Wangeman	401 Old State Rd Boyne City, MI 49712	231-838-5345 <a href="mailto:bwangeman@racc2000.com">bwangeman@racc2000.com</a>	Chair	March 2022	March 2025
Tim LaGasse	02052 Springbrook Rd. Boyne Falls, MI 49713	810-614-3893 <a href="mailto:tlagassern@gmail.com">tlagassern@gmail.com</a>	Vice- Chair	March 2022	March 2024
Charley Zimmer	P.O. Box 506 Walloon Lake, MI 49796	904-860-3196 <a href="mailto:cfzimmer@att.net">cfzimmer@att.net</a>	Secretary	March 2022	March 2023
Julie Christie	02009 N. Shore Dr Walloon Lake, MI 49796	248-330-0204 <a href="mailto:weezdog1@aol.com">weezdog1@aol.com</a>	Member	March 2022	March 2023
Dan Nowland	3423 Springvale Rd Boyne falls, MI 49796	231-838-7493	Bd. Rep	November 2020	November 2024

All Records  
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
REAL PROPERTY ONLY  
SUMMER/WINTER BILLING TYPE(S)  
PROMPT FOR INTEREST & TO CHARGE

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
(S) STATE EDUCATION	1,028,875.14	-913.09	1,027,962.05	1,007,215.75	20,746.30	0.00
(S) COUNTY ALLOCATED	763,079.65	-677.19	762,402.46	747,015.75	15,386.71	0.00
(W) PET SCHOOL OPER	1,043,514.36	5,090.51	1,048,604.87	991,296.29	57,308.58	0.00
(W) PET SCH SINK	141,885.50	-257.64	141,627.86	134,216.95	7,410.91	0.00
(W) PET SCH DBT	94,550.09	-171.68	94,378.41	89,439.98	4,938.43	0.00
(W) CHAR EM ALLOC	33,573.02	-29.61	33,543.41	31,726.32	1,817.09	0.00
(W) SPECIAL ED 64	112,582.37	-99.33	112,483.04	106,388.85	6,094.19	0.00
(W) SPECIAL ED 20	255,043.75	-225.02	254,818.73	241,012.71	13,806.02	0.00
(W) VOCATIONAL ED	126,724.99	-111.80	126,613.19	119,753.39	6,859.80	0.00
(W) CHAR EM ENHANCE	168,980.36	-149.09	168,831.27	159,684.07	9,147.20	0.00
(W) CRK TREE LIBRARY	86,230.23	-76.08	86,154.15	81,486.37	4,667.78	0.00
(W) COUNTY TRANSIT	42,421.05	-37.41	42,383.64	40,087.49	2,296.15	0.00
(W) CO SR CITIZEN	111,064.29	-98.00	110,966.29	104,954.39	6,011.90	0.00
(W) COUNTY RECYCLING	25,622.17	-22.59	25,599.58	24,212.84	1,386.74	0.00
(W) COUNTY ROADS	169,618.69	-149.65	169,469.04	160,287.35	9,181.69	0.00
(W) COUNTY PARKS	25,622.17	-22.59	25,599.58	24,212.84	1,386.74	0.00
(W) COUNTY VETERANS	17,067.36	-15.05	17,052.31	16,128.66	923.65	0.00
(W) GRANDVUE OPER	128,156.28	-113.08	128,043.20	121,105.93	6,937.27	0.00
(W) TWP ALLOC	164,134.31	-144.81	163,989.50	155,104.71	8,884.79	0.00
(W) VOTED ROADS 18	168,876.97	-148.99	168,727.98	159,586.39	9,141.59	0.00
(W) VOTED ROADS 20	172,466.32	-152.17	172,314.15	162,978.13	9,336.02	0.00
(W) VTD FIRE OP	84,417.44	-74.47	84,342.97	79,773.41	4,569.56	0.00
(W) VTD FIRE SINKING	84,417.44	-74.47	84,342.97	79,773.41	4,569.56	0.00
(W) VTD FIRE DBET	51,735.48	-45.64	51,689.84	48,889.36	2,800.48	0.00
(W) VTD AMBULANCE	43,111.49	-38.03	43,073.46	40,739.92	2,333.54	0.00
(W) SCHOOL OPER FC	0.00	0.00	0.00	0.00	0.00	0.00
(W) COUNTY ALLOC	4,412.11	0.00	4,412.11	4,412.11	0.00	0.00
(W) BC SCHOOL OPER	916,160.14	-11,424.35	904,735.79	856,041.13	48,694.66	0.00
(W) BC SCH DEBT 16	117,410.22	39.72	117,449.94	110,809.39	6,640.55	0.00
(W) BC SCH DEBT 20	113,006.79	38.24	113,045.03	106,653.51	6,391.52	0.00
(W) BF SCHOOL OPER	14,099.18	0.00	14,099.18	12,400.93	1,698.25	0.00
(W) BF SCH DEBT 98	3,703.37	0.00	3,703.37	3,486.40	216.97	0.00
(W) BF SCH DEBT 04	1,932.10	0.00	1,932.10	1,818.91	113.19	0.00
(W) BF SCH SINKING	3,200.63	0.00	3,200.63	3,013.11	187.52	0.00
(*) OFF QUAL FOREST FEE	645.42	0.00	645.42	466.82	178.60	0.00
(*) CFR CFR TAX	864.50	0.00	864.50	864.50	0.00	0.00
(S) SubTotals	1,792,600.21	-1,590.28	1,791,009.93	1,754,698.32	36,311.61	0.00
(W) SubTotals	4,526,605.17	-8,513.08	4,518,092.09	4,272,339.75	245,752.34	0.00
Grand SubTotals	6,319,205.38	-10,103.36	6,309,102.02	6,027,038.07	282,063.95	0.00
(S) Admin Fee	17,919.12	-15.88	17,903.24	17,540.46	362.78	0.00
(W) Admin Fee	45,070.85	-85.09	44,985.76	42,528.95	2,456.81	0.00
(S) Interest					2,200.44	0.00
(S) Totals	1,810,519.33	-1,606.16	1,808,913.17	1,772,238.78	38,874.83	0.00
(W) Totals	4,571,676.02	-8,598.17	4,563,077.85	4,314,868.70	248,209.15	0.00
Grand Totals	6,382,195.35	-10,204.33	6,371,991.02	6,087,107.48	287,083.98	0.00