

Melrose Township Board of Trustees
February 8, 2022, 7:00 pm

Call to order: V. Goodwin called to order 7 pm

Present: V. Goodwin, S. Burr, D. Nowland R. Hissong Berry Absent, excused M. P. Goldich

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: D. Nowland 2nd: S. Burr approved 4/0

Approval of minutes from previous meeting:

Minutes of the January 11, 2022 Regular Meeting

Motion to amend the minutes of January 11, 2022 Regular Meeting as presented by deleting the Fire Department Resignation section , approve the minutes as amended.

Motion: S. Burr 2nd D. Nowland approved 4/0

Guest – None

Old Business

- **Sewer Update** –
Developments for the General Store site are in the works. Confirming the sewer system capacity to process the waste from this kind of project.
- **Water Update** –
We have received notice that the rates will be increasing
- **Cemetery Ordinance update**
Nothing yet
- **Mettler Lawsuit update**
Judge Hayes must excuse from the case. Will be assigned to a new judge and then proceed.
- **Noise in the village issue Ordinance direction for attorney** nothing new
- **Smith Street Easement agreement**
The agreement was mailed certified mail. No response has been received.
- **Personnel Committee Report-** not present

New Business

- **Insurance Cyber Security Questions?**
The insurance company has identified areas of cyber threat we are exposed to daily. Quotes from Centaris have been received to provide the cyber security services and protections that the Township now needs. Board should review carefully, ask question and be prepared to decide at the March regular board meeting
- **Electronic Payments / Credit card payments vs ACH**
More vendors are encouraging online payments. Slower mail delivery delays bill arrivals and payments received. This results in late fees. Shelley and Robin will determine the procedures for processing these types of bills and payments. Will start by questioning the Blaney Castle bills to be sent email. A list will be developed of other vendors to conduct business via electronic payment.
- **Combining Board of Review with Chandler Township**
At a recent training it was learned that neighboring governmental units can combine their Board of Reviews. The idea will be discussed with Chandler Township as something for future thoughts.

Financial Report

- **General fund reports**
Motion to accept the General Fund Financials as presented and pay all bills.
Motion: S. Burr 2nd V. Goodwin approved 4/0

- **Sewer fund reports**

V. Goodwin shared report summary for the Sewer Fund.

Motion to accept the Sewer Fund financials as presented and pay all bills.

Motion: D. Nowland 2nd S. Burr approved 4/0

Zoning Administrators Report

V. Goodwin presented the included report.

Assessors Report No report

Employee Grounds Report No report

Committee Reports

- **Planning Commission** No meeting

- **Zoning Board of Appeals**

E. Lee reported - There was a meeting to review an application for approval of a conforming addition to a nonconforming structure. It was approved.

- **Road Committee**

E. Lee reported that the Charlevoix County Road Commission is working on plans for North Shore Drive phases and First Street work. Should be ready for the March Board agenda.

- **Park Committee** no report

- **Fire Department**

V. Goodwin reported a summary of the submitted report.

- **DDA** no report

- **Library Board** no report

Correspondence The Dalton email letter has been received.

Public Comment Called for- none offered

Adjournment 7:52 pm