

**Melrose Township Board of Trustees Approved Minutes
December 14, 2021 7:00pm**

Call to order: V. Goodwin called to order 7:00pm

Present: M. P. Goldich, S. Burr, V. Goodwin, D. Nowland, R. Hissong Berry

Approval of the Agenda

Motion to amend the agenda by adding purchase of bar code scanner and purchase Microsoft office license and approve as amended.

Motion D. Nowland, 2nd S. Burr approved 5/0

Approval of minutes from previous meeting:

Minutes of the November 9, 2021 Regular Meeting

Motion to approve the minutes of the November 9, 2021 regular meeting as presented.

Motion: M. P. Goldich, 2nd D. Nowland approved 5/0

Guest –

R. Jess Char. Co. Commissioner - not present

Old Business

- **Sewer Update** – A. Nordman presented summary report. All is going well.
Consumers Power hit the sewer line while boring power lines causing damage. It is repaired.
- **Water Update** – No news
- **Parking on Township land Policy**
Motion to approve the Parking on Township Property Policy as presented.
Motion S. Burr 2nd S. Nowland approved 5/0
- **Cemetery Ordinance update** nothing yet
- **Dam** - Written report not ready yet.
- **Mettler Lawsuit update**
Case is in the discovery phase. Attorney has moved to dismiss.
Have not had reply from our Attorney they have a staff issue so are behind.
- **Noise in the village** issue - Ordinance direction for attorney
Waiting for attorney reply.
- **Circle Park Grant Letter**
Letter has been received that Circle Park grant application has been rejected.

New Business

- **Zoning Administration – Personnel Committee Report**
Written agreement for services - Have not heard from attorney.
D. Bier presented update of committee work. They have contacted 10 other governmental units in our area to survey how they provide Zoning and Planning and the cost they pay. There is a big variety in methods and cost being used. Ways to post the position are being developed.
- **Smith Street Easement agreement** - Waiting to hear from attorney.
- **Mass gathering permits**
Motion to approve a Mass Gathering permit for Barrel Back's "Winterfest" on February 19, 2022 as recommended by the Planning Commission.
Motion: M. P. Goldich 2nd D. Nowland approved 5/0
Motion to approve the Mass Gathering permit for Barrel Back's "Big Show" on July 4, 2022 as recommended by the Planning Commission.
Motion: M.P. Goldich 2nd D. Nowland approved 5/0
- **Bumper mounted sander for Township Truck**
Motion to approve the purchase of a hitch-mounted sander with estimated delivery in February at a price budgeted between \$4,500 and \$6,000.
Motion: D. Nowland 2nd S. Burr approved 5/0

- **Microsoft office License and Printer for the Fire Dept.**

The Fire Department needs to be connected to our computer network, to receive messages and file reports, to do that another Microsoft Office license needs to be purchased. They also need a system compatible printer.

Motion to approve the purchase of a Microsoft Office 365 license for the Fire Department and a new printer.

Motion: M. P. Goldich 2nd S.Burr approved 5/0

- **Bar Code Reader for Treasurer**

Motion to approve the purchase of a Bar Code Reader for the Treasurer at a price of \$250.

Motion: R. Hissong Berry 2nd D. Nowland approved 5/0

Financial Report

- **General fund reports**

Motion to accept the General Fund financials as presented and pay all bills.

Motion: S. Burr 2nd D. Nowland approved 5/0

- **Sewer fund reports**

T. Mackie presented the included report.

Motion to accept the Sewer Fund financials as presented and pay all bills.

Motion: S. Burr 2nd S. Nowland approved 5/0

Zoning Administrators Report see included report

Assessors Report Board of Review met on 12/14/21, reviewed 5 items to process

Employee Grounds Report no report

Committee Reports

- **Planning Commission** D. Nowland presented summary of meeting. They approved a waterfront overlay application and recommended approval of Mass Gathering permits.
- **Zoning Board of Appeals** no meeting
- **Road Committee** E. Lee reported the County Engineer is working on North Shore plans.
- **Park Committee** no meeting
- **Fire Department** T. Mackie presented the included report. It was a busy month
- **DDA** no meeting
- **Library Board**

M.P. Goldich presented a report. Staff is set with 3 employees. Patrons are being surveyed about hours of operations in both Boyne Falls and Walloon Lake. The Friends of the Library group have purchased items for both branches of the library.

Correspondence none

Public Comment Called for:

E. Lee complimented the emergency response to the Airplane crash last month, that happened across the street from his home. All agencies were there working and supporting the effort.

Adjournment 7:57pm

Parking Policy on Township Property

There shall be no parking on Township Property from 11:00 p.m. to 7:00 a.m., with the following exceptions; Law Enforcement, Emergency Medical, Fire Personnel or recognized Government Agencies, such as, but not limited to, the Road Commission or Township Personnel.