

**Melrose Township Board of Trustees Minutes
September 14, 2021 7:00pm**

Call to order: V. Goodwin called to order 7:04

Present: V. Goodwin, S. Burr, M.P. Goldich, D. Nowland, R. Hissong Berry

Approval of the Agenda

Motion to approve the agenda with the deletion of Guest: R. Jess as presented.

Motion: S. Burr, 2nd D. Nowland. Approved 5/0

Approval of minutes from previous meeting:

Minutes of the August 10, 2021 Regular Meeting

Motion to approve minutes of the August 10, 2021 Regular meeting as corrected.

Motion: M.P. Goldich, 2nd S. Burr. Approved 5/0

Guest –

Audit Report – Gabridge & Company, PLC

Richard Neihardt Presented the report. Explained Melrose Township has a clean report.

Great staying within the Budget on all items and no unfavorable variances.

Thank you, T. Mackie, for a great job guiding the Township in the accounting.

~~R. Jess Char. Co. Commissioner~~

Old Business

- **Sewer Update –**
Per Performance Engineering part of the K & J bill is the Hotel Walloon bill.
Discussions are on-going with Perkins project regarding use and EDU determinations.
There are 2 new customers online now. The ARPA money should be coming soon. Expecting \$130,000, Which can be used for sewer expansion.
- **Water Update –** no news
- **Third Street –** Mobilization should begin September 27th. Work should take a couple of weeks.
- **Parking on Township land Policy –** nothing new
- **Cemetery Ordinance update –** nothing new
- **Dam -** The inspection has been done, but report is not ready yet. The Dam is in good condition.
There is some concern with parts of the MDOT road and bridge.
- **Library update**
The Crooked Tree District Library Board met on 9/8/2021. Both Townships were represented. Most are happy with the direction the library operation is moving. Currently looking for a Librarian.
Regular financial reports will be available and provided to both Townships as well as Library Board members.
- **Mettler Lawsuit update -** no news
- **Telephone System**
Motion to approve the phone system proposal from MITEL which includes: one time cost of \$470, and monthly cost of \$212.82 as presented.
Motion: S. Burr, 2nd D. Nowland. Approved 5/0
- **Noise in the village issue**
Citizens attended the 6pm public hearing, see minutes of that meeting for details.

New Business

- **Zoning Administration –** not yet
Need written agreement for services
- **Election on Nov. 2, 2021 -** There will be an election on Nov. 2, 2021. County wide ballot issue.
Our Budget will need to be amended.

- **Thumb Lake Park Fire Truck Access**

R. Berry reported her attendance at the Charlevoix County Personnel Committee to present the need for Fire Truck access on Thumb Lake in the County Park. This is a Public Safety Issue that the County has to consider solving.

Financial Report

- **General fund reports**

Motion to accept the financials as presented and pay all bills.

Motion: M.P. Goldich 2nd S. Burr. Approved 5/0

- **Sewer fund reports**

T. Mackie presented the report. Shared that part of the K & J bill is the responsibility of the Hotel per Performance Engineering.

Motion to accept report as presented and pay all bills.

Motion V. Goodwin, 2nd D. Nowland. Approved 5/0

Zoning Administrators Report

No written report. Been busy- waterfront overlay permits and some regular permits issued.

Assessors Report

County has requested critical infrastructure identification and location by GPS. Exploring how to work on this request.

Employee Grounds Report - no report

Committee Reports

- **Planning Commission**

D. Nowland presented the report. Bear River Water Trail presentation was informative and Planning Commission supported proceeding with the project.

- **Zoning Board of Appeals**

Met and approved a request for expanding a nonconforming structure in a conforming way.

- **Road Committee**

Old State Road is near completion and Clarion Road is ready to be paved.

- **Park Committee**

Building stone has been cleaned. Outside painting is being done. Project is almost complete.

- **Fire Department**

See included report.

- **DDA** no report

Correspondence

Letter from North Country IT read aloud announcing merger.

Public Comment called for

Connie asked about the Perkins Development status.

Adjournment at 8:17pm