

Melrose Township Board of Trustees Minutes
May 11, 2021 7:00pm

Call to order: 7:02pm V. Goodwin called to order

Present: V. Goodwin, M.P. Goldich, D. Nowland, R. Hissong Berry absent: S. Burr (excused)

Approval of the Agenda

Motion to amend the agenda by moving the Special Use Ordinance amendment to the Guest section of the agenda and approve as amended.

Motion: D. Nowland 2nd M.P. Goldich approved 4/0

Approval of minutes from previous meeting:

Minutes of the April 13, 2021 Regular Meeting

Motion to approve the minutes of the April 13, 2021 meeting as presented.

Motion: M. P. Goldich 2nd D. Nowland approved 4/0

Guest –

Zoning Ordinance amendment adding “Commercial Storage” as a Special Use in FF:

R. Frykberg presented information that the Planning Commission has been working on for several meetings. Charlevoix County Planning has reviewed and made minor recommendations. This is a Special Use in the Farm and Forest District; the addition of storage units as a Special Use, requires Planning Commission review and approval for each project. It must meet set back and maximum coverage of land requirements in Farm and Forest District with minimum of 10 acres.

Motion to adopt Ordinance #1 of 2021, Special Use Addition of Storage Units, in Farm and Forest District, with the additions recommended by the Charlevoix County Planning Commission, as the Melrose Township Planning Commission recommended.

Motion: V. Goodwin 2nd R. Hissong Berry

Roll call vote: M.P. Goldich-Y, D. Nowland-Y, V. Goodwin-Y, R. Hissong Berry-Y

Approved 4/0

Old Business

- **Sewer Update –**
There have been 2 failed systems in the village this spring. They are required to connect to the sewer system by the Health Department. Also, we have new connection commitments along North Shore Dr. Performance Engineers is working on details for these connections.
- **Water Update –**
EGLE would like a meeting with the Township and Walloon Lake Water System to discuss the future of the system
WLWS has sent notice you can now pay online.
- **Third Street** No drawings ready yet. Exploring preliminary work that could be done.
- **Parking on Township land Policy** Not yet
- **Cemetery Ordinance update** Working on ideas.
- **Dam** Performance Engineers has been informed it has been approved to do the inspection work.
- **Library update**
A meeting with Boyne Valley Township, the Crooked Tree District Library Board, and Melrose Township Board Representatives was held last week. The Townships stated they do not support reducing the size of the Library Board. The Townships requested Library budget and financial details as well as service plans. Another meeting has been scheduled.
- **Mettler Lawsuit update**
This type of suit is happening around the state due to changes in State Laws. The Insurance Company legal firm is working on this.

New Business

- **Telephone System**
The Board members have been given a proposal for upgrading the phone system in the Township Hall building. It will be on the June agenda.
- **Computer purchase**
Motion to approve the purchase of 2 new laptops that have microphones, cameras, and speakers as planned for in the budget.
Motion: R. H. Berry 2nd D. Nowland approved 4/0
- **Mass Gathering Permit**
Motion to approve the Mass Gathering Permit requested for the Flywheelers event in July, as recommended by the Melrose Township Planning Commission.
Motion: M.P. Goldich 2nd D. Nowland approved 4/0
- **Special Use Ordinance amendment** moved to Guest Section of agenda
- **Rescue Truck Sale**
Motion to accept a purchase offer for the 2004 Ford Rescue unit from Hillman Fire Department at the price of \$20,000.
Motion: V. Goodwin 2nd M.P. Goldich 4/0 approved
- **Walloon Lake Inn – support request**
The Inn has requested support to expand their outside options. They provided short notice due to State hearing happening quickly. The Township was not able to respond.
- **Depository resolution amendment - 4 Front Credit Union**
Depository Resolution-2021-05-11-01 Naming 4 Front Credit Union as one of our financial institutions.
Resolution offer by: M. P. Goldich 2nd D. Nowland
Roll call vote: M.P. Goldich-Y, D. Nowland-Y, V. Goodwin-Y, R. H. Berry-Y
Approved 4/0

Financial Report

- **General fund reports**
Motion to accept the financial reports as presented and pay all bills.
Motion: D. Nowland 2nd V. Goodwin approved 4/0
- **Sewer fund reports**
Motion to accept the sewer fund financial reports as presented and pay all bills.
Motion: M. P. Goldich, 2nd D. Nowland approved 4/0

Zoning Administrators Report see included report

Assessors Report no report

Employee Grounds Report The Transfer Station site will need additional concrete work and possibly a well to allow washing equipment. Will report in the future.

Committee Reports

- **Planning Commission**
D. Nowland reported the Tiny House concept will continue to be discussed in future meetings.
- **Zoning Board of Appeals** no meeting
- **Road Committee**
E. Lee reported. The CCRC has not received their order of Road Brine. Expect it by end of the month. The First Street bids came back very high due to the small size of the project. It is recommended this project be combined with another road project in the future. CCRC would like to see the North Shore Drive plans begin to be developed.
- **Park Committee**
B. Johnson reported lots of work is underway in the Park. Drive and Parking lot work is good. Less water is standing in the park. The restroom work is progressing. New doors, grinding the floors, removal of old partitions and prep for electrical and plumbing upgrades are happening. DDA is funding part of these improvements.

- **Fire Department**

T. & T LaGasse reported the new First Responder Truck is here. It is great. The equipment has been transferred from the old truck. Purchases have been made for equipment for the new members of the Department. The Department will be providing medical coverage at the Flywheelers Event but will not do a sale tent.

They are considering a sale at the Transfer Station in June.

- **DDA**

B. Johnson reported the promotions are going well. Check out Walloon Lake Michigan.com

The Hemmingway statue will be placed in Circle park in July. Next meeting will be June 23, 2021 7pm

Correspondence Please review the Newsletter Draft. Ready to be published.

Public Comment called for:

Questions:

Will any of the Special Uses in Farm and Forest Districts be deleted?

Boyne City Ambulance Services have experienced issues but continue to operate serving our community. The Fire Department continues conversations with Boyne City about solutions.

Adjournment 8:22pm

Melrose Township

CHARLEVOIX COUNTY

Ordinance No. 1 of 2021

AN ORDINANCE TO AMEND THE MELROSE TOWNSHIP ZONING ORDINANCE BY ADDING STORAGE BUILDING AS A SPECIAL USE IN SECTION 6.8, FF, FARM AND FOREST DISTRICT, ITEM #B)7)k).

THE TOWNSHIP OF MELROSE ORDAINS:

SECTION 1. AMEND ARTICLE VI OF THE MELROSE TOWNSHIP ZONING ORDINANCE, BY ADDING A NEW SPECIAL USE UNDER SECTION 6.8 B) 7, TO READ AS FOLLOWS:

Section 6. 8 B) 7) k) – Storage Buildings

Commercial storage Buildings that are shielded from view along the access road and neighboring properties and that are maintained and landscaped. All storage shall be inside an enclosed building. All parking, maneuvering and drive lane areas shall be provided with a paved or dust free surface and shall meet the approval of the Township Fire Department. There shall be a designated manager to provide a security function and to ensure compliance with the Zoning Ordinance. A sign (minimum size 11' X 17') indicating how to contact the manager shall be posted on the building and the contact information shall be provided, in writing, to the Township.

SECTION 2. SEVERABILITY

If any article, section, subsection, sentence, clause, phrase, or portion of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, the township intends said portion to be disregarded, reduced and/or revised so as to be recognized to the fullest extent possible by law. The Township further states that it would have passed and adopted what remains of this Ordinance following the removal, reduction or revision of any portion so found to be invalid or unconstitutional.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the township.

Ordinance No. 1 of 2010 was adopted on the 11th day of May 2021, by the Melrose Township Board of Trustees as follows:

Motion by: Vern Goodwin

Seconded by: Robin Hissong Berry

Yeas: 4

Nays: 0

Absent: 1

Robin Hissong Berry, Clerk

Vern Goodwin, Supervisor

Adopted: May 11, 2021

Publication Date: May 18, 2021

Effective Date: May 26, 2021

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**Melrose Township Board of Trustees
Bank Depository Resolution
Resolution Number: 2021-05-11-01**

WHEREAS, MCL 129.12 requires the Township Board of Trustees to provide by resolution for the designation and deposit of all public monies, including tax money, that comes into the possession of the Township Treasurer, in one or more financial institutions; and

WHEREAS, the Board of Melrose Township, in exercising its fiduciary responsibilities, desires to safeguard the funds of the Township that may be invested from time to time,

THEREFORE, BE IT RESOLVED: That the following bank is designated as a depository for Melrose Township Funds for the 2021-2022 fiscal year:

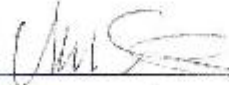
4 Front Credit Union

Offered by MP Goldsch and seconded by D. Noland

Roll call vote: D. Goodwin - Y, M.P. Goldsch - Y, D. Noland
R. H. Berry - Y

Ayes 4 Nays

Resolution adopted this date: 05/11/2021

Supervisor 

Clerk 