

Melrose Township Board of Trustees Minutes
April 13, 2021 7:00pm

Call to order: 7:02pm V. Goodwin called to order

Present: S. Burr, V. Goodwin, D. Nowland, M.P. Goldich, R. H. Berry

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: S. Burr 2nd D. Nowland 5/0 approved

Approval of minutes from previous meeting:

Minutes of the March 9, 2021 Regular Meeting

Motion to approve the minutes of the March 9, 2021 Regular Board Meeting as presented.

Motion: M.P. Goldich 2nd S. Burr 5/0 approved

Minutes of the March 16, 2021 Budget Workshop

Motion to approve the minutes of the March 16, 2021 Budget Workshop Meeting as presented.

Motion: D. Nowland 2nd M.P. Goldich 5/0 approved

Minutes of the March 30, 2021 Budget Public Hearing

Motion to approve the minutes of the March 30, 2021 Budget Public Hearing as presented.

Motion: S. Burr 2nd D. Nowland 5/0 approved

Guest – None

Old Business

- **Sewer Update** – Enough residents have committed to connecting to the sewer system to allow the expansion up North Shore Drive. Details will be coming in the near future.
- **Water Update** –
The Charlevoix County Sanitation Board of Appeals heard a request to drill a well at the Junction Inn location. The request was denied.
- **Third Street**
The plans have been reviewed with the residents' representative, Carol. Most are in agreement with the plan.
- **Parking on Township land Policy** No action
- **Cemetery Ordinance update** Dan and Lyon have begun to work on the ordinance review.
- **Dam**
A proposal has been received for the inspection and evaluation of the Bear River Dam.
Motion to approve the proposal from Performance Engineers, Inc. to perform an inspection and report assessing the current condition of the Bear River Dam not to exceed \$3,000.
Motion: M.P. Goldich, 2nd S. Burr 5/0 approved

New Business

- **Freemyer Private Road name**
A private road needs to meet a 66-foot width requirement per Zoning. The current Easement does not meet the requirement. The Supervisor will contact the Freemyer family about this.
- **Audit Agreement**
Motion to approve the Letter of Engagement from Gabridge & Company, PLL for audit services.
Motion: S. Burr 2nd S. Nowland 5/0 approved
- **Library Board request**
Motion to approve the appointment of Charlie Zimmer to complete an unexpired term ending June 30, 2022 on the Crooked Tree District Library as recommended by the Library Board.
Motion: D. Nowland 2nd M.P. Goldich 5/0 approved

A meeting has been requested by Supervisor Goodwin with the Library Board, Boyne Valley Township and Melrose Township to work on the Organizational documents for the District Library. The Library

Board membership will be a part of these document reviews. So, the request to change Library Board make-up is tabled.

- **Insurance Renewal**

The payment for renewal of all insurance coverage has been made- listed on Check register report.
We have renewed with Peterson McGregor for the 2021-2022 yr.

- **Mettler Lawsuit**

Melrose Township and Charlevoix County have been served with a lawsuit from Mettler regarding land on US131 the Township purchased from Back Taxes Sale.
Our Attorney and Insurance Company have been notified.

Financial Report

- **General fund reports**

Motion to accept the Township Financials as presented and pay all bills.

Motion: S. Burr 2nd M.P. Goldich 5/0 approved

- **Sewer fund reports**

Motion to accept the Sewer Fund Financials as presented and pay all bills.

Motion: D. Nowland 2nd S. Burr 5/0 approved

Zoning Administrators Report reviewed the report

Assessors Report none

Employee Grounds Report none

Committee Reports

- **Planning Commission**

D. Nowland reported the Planning Commission met and have started discussion about Tiny home possibilities.

- **Zoning Board of Appeals** no meeting

- **Road Committee**

E. Lee presented the Bid for the Old State Road project.

Motion to award the Old State Road Contract at \$466,700.00 to Team Elmer's as bid.

Motion: S. Burr 2nd D. Nowland 5/0 approved

Motion to put First Street road project out for bid.

Motion: D. Nowland 2nd M.P. Goldich 5/0 approved

- **Park Committee**

Work is starting back up

- **Fire Department**

L. Stephens reported the new truck is almost finished. An in-person review has been done.

- **DDA**

The next meeting is April 28, 2021.

Correspondence

New owner of Walloon Central Powersports and Marine, Scot Graden, has indicated they will continue with the agreement to set dock and sidewalk plowing as before.

Public Comment called for – none

Adjournment 8pm