

Melrose Township Board of Trustees Minutes
March 9, 2021 7:00pm

Call to order: V. Goodwin **called** to order 7:04pm

Approval of the Agenda

Motion to approve the agenda with the addition of the 2020 Tax Settlement Report under new business

Motion: D. Nowland 2nd S. Burr approved 5/0

Approval of minutes from previous meeting:

Minutes of the February 9, 2021 Regular Meeting

Motion to approve the minutes of February 9, 2021 Regular Board meeting as presented.

Motion: S Burr 2nd M.P. Goldich approved 5/0

Guest – None

Old Business

- **Sewer Update** – **The** expansion of the sewer system- 5 tap-in fees have been received. Performance Engineering has been instructed to begin working on the options of system expansion including Holms Rd. lagoon site.
- **Water Update** – The Health Department Sanitary Code Board of Appeals has heard an issue involving the Junction Inn & Pied Piper property
- **Third Street** Drawings are available to review.
- **Parking on Township land Policy** Not done
- **Cemetery Ordinance update** Will begin work soon.
- **Charlevoix Co. Ems Ambulance Authority** Project is not a go.
- **Dam** No response from other Townships yet.
- **Park Sign Replacement**
Motion to approve the purchase of the new one sided sign for the part at a price of \$4,350.00.
Motion: V. Goodwin 2nd D. Nowland approved 5/0
- **Legal advertising – News Review** / Explored the options. Currently the only daily available is the Petoskey News Review. Because of timing for notices it is best to still use the daily paper.

New Business

- **Grant Application Resolution**
Michigan Natural Resources Trust Fund Grant Resolution 2021-03-01
Motion: V. Goodwin 2nd S. Burr Approved 5/0
Roll call vote: M.P. Goldich -Y, S. Burr-Y , V. Goodwin- Y, D. Nowland-Y, R. H. Berry-Y
- **Aerial Imagery Resolution**
Without a firm dollar amount a resolution is not possible.
Motion to support the group effort of MISAIL State of Michigan for the whole of Charlevoix County pending firm dollar amount.
Motion S. Burr 2nd D. Nowland approved 5/0
- **BOR Protest Resolution**
Resolution 2021-03-02 to Authorize Protest is Writing to Board of Review by Residents and Non-Residents.
Motion: V. Goodwin 2nd S. Burr approved 5/0
Roll Call vote: V. Goodwin-Y, S. Burr-Y, D. Nowland-Y, M. P. Goldich-Y, R. H. Berry-Y
- **2020 Settlement Report**
S. Burr presented the included 2020 Settlement Report

Financial Report

- **General fund reports**
Motion to accept the financials as presented and pay all bills.
Motion: M.P. Goldich 2nd S. Burr approved 5/0

- **Sewer fund reports**

T. Mackie presented the included sewer system report.

Motion to accept the Sewer System financials as presented , pay all bill and make a payment to the General Fund of \$10,000. As payment on the Advance from the General Fund.

Motion: R. Hissong Berry 2nd S. Burr approved 5/0

Zoning Administrators Report see included report

Assessors Report Board of Review concluded today. Only 14 this year and 4 were annual veterans claims.

Employee Grounds Report no report

Committee Reports

- **Planning Commission** no meeting

- **Zoning Board of Appeals** no meeting

- **Road Committee**

E. Lee shared the estimate for Old State Rd. work and First Street to be used in budget planning.

C. Oldham asked about the last streets out in Spring Brook being done and water management issues.

They will be looked at.

- **Park Committee** no meeting

- **Fire Department**

L. Stephens presented the included report. 3 department members complete the first responder training that was offered this winter

- **DDA**

The contracted events information was highlighted.

Correspondence none

Public Comment

E. Lee complimented the Fire Department service and expertise that he experienced recently.

They were wonderful.

Question was asked about a cost that may be involved with the dam care and maintenance.

Adjournment

MELROSE TOWNSHIP

MICHIGAN NATURAL RESOURCES TRUST FUND GRANT

RESOLUTION 2021-03-09-01 of 2021

WHEREAS, Melrose Township supports the submission of an application titled “Melrose Township Circle Park & Parking Lot Acquisition” to the Michigan Natural Resources Trust Fund for acquisition of two parcels; an existing park and parking lot in Walloon Lake Village, in Melrose Township at Walloon Lake Michigan; and,

WHEREAS, the proposed application is supported by the community’s 5-year Approved Parks and Recreation Plan; and,

WHEREAS, Jonathon Borisch is hereby making a financial commitment to the project in the amount of \$609,000.00 matching funds, in cash and/or force account; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amount from the following sources:

Jonathon Borisch	\$609,000.00
Total	\$609,000.00

NOW THEREFORE BE IT RESOLVED that Melrose township hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$1,824,000.00, and further resolves to make available a local match through financial commitment and donation of \$609,000.00 (25%) of a total \$2,433,000.00 project cost, during the 2022-2023 fiscal year.

The foregoing resolution was offered by Board Member V. Goodwin and supported by Board Member S. Burr
Roll call vote: V. Goodwin – Y, M. P. Goldich-Y, S. Burr-Y, D. Nowland-Y, R. H. Berry-Y

AYES: 5

NAYES: 0

ABSENT: 0

MOTION APPROVED.

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by the Board of Trustees of Melrose Township at their regular meeting held on March 9, 2021, at 7:00 p.m. in Melrose Township Hall, with a quorum present.

Robin Hissong Berry

March 9, 2021

Clerk

Dated

MELROSE TOWNSHIP

Authorization to Allow Local Residents to Protest in Writing to Board of Review

RESOLUTION 2021-03-02

WHEREAS, the Township Board of Melrose Township, Charlevoix County, Michigan, desires to ease the burden on taxpayers, the assessor, and the board of review by allowing all taxpayers the opportunity to file a protest before the board of review by letter; and

WHEREAS, the Township Board of Trustees, Melrose Township, Charlevoix County, Michigan, is authorized by THE GENERAL PROPERTY TAX ACT 206 of 1893, MCL 211.30(8) to adopt a resolution authorizing a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent.

NOW, THEREFORE, BE IT RESOLVED by the Township of Trustees, Melrose Township, Charlevoix County that all resident taxpayers, or their agents, are authorized to protest to the board of review by letter. Said letters must be delivered to the physical or electronic address provided in the public notice or publication. For the March meeting of the board of review, letters must be received prior to the deadline on the publication. For the July and December meetings of the board of review, letters must be received by 5:00pm on the day prior to the meeting stated on the public notice; and

BE IT FURTHER RESOLVED, that Melrose Township shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.

The foregoing resolution was offered by Board Member V. Goodwin and supported by Board Member S. Burr.

Upon roll call vote, the following voted:

V. Goodwin-Y, S. Burr-Y, D. Nowland-Y, M. P. Goldich-Y, R. H. Berry-Y

Abstain: 0

Absent and Excused: 0

The Chairman declared the motion carried, and Resolution 2021-03-02 duly adopted this March 9, 2021.

Robin Hissong Berry

March 9, 2021

Clerk

Dated