

**Melrose Township Board of Trustees draft minutes
September 8, 2020 7:00pm draft 9/09/20**

Call to order V. Goodwin called to order 7:00pm

Present: L. Stephens, S. Burr, V. Goodwin, D. Nowland, R. Hissong Berry

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: L. Stephens 2nd S. Burr approved 5/0

Approval of minutes from previous meeting:

Minutes of the August 11, 2020 Regular Meeting

Motion to approve the minutes of the August 11, 2020 Regular Board Meeting as presented.

Motion: S. Burr 2nd D. Nowland approved 5/0

Minutes of the August 11, 2020 Special Meeting

Motion to approve the minutes of the August 11, 2020 Special Meeting of the Board as presented.

Motion: D. Nowland 2nd L. Stephens approved 5/0

Guest – Robert A Banner- Candidate for Judge

R. Banner shared information about why he is running and his background. Invited all to learn more about him and his experiences. Banner2020.com

Greg Burroughs – Peterson McGregor

Came to ask that the Township consider moving the Bond policy on the Hall to Peterson McGregor, so all our coverage is managed with them. Also suggesting that we look at what they can provide in Worker Comp coverage for next year.

Old Business

- **Sewer Update –**
Nordman shared an update on the operation. All things are working normally. The proposed mixed-use development in the village would move our system to capacity. The Holms Rd. site plans need to begin as it would take 2 years to design and construct the lagoon system.
- **Water Update –**
There is on going interest by the Township to purchase the WLWS.
- **Park Ordinance Revision review draft-** not available yet.
- **Third Street**
Performance Engineering Inc. has delivered the draft plans today. V. Goodwin will review and then contact the resident group to review the plans.
- **Beach Guardrail**
Will be a good idea to wait until after the election, then reach out to our new representative and MDOT to explore the opening of the Guard Rail at the beach to align with the crosswalk.

New Business

- **Circle Park Grant Application / Public Hearing Date**
Motion to hold the required Public Hearing for the MDNR Land Trust Grant on October 20, 2020 at 7:00pm.
Motion: L. Stephens 2nd D. Nowland approved 5/0
- **Election Commission meeting date**
Election Commission will meet on October 13, 2020 at 6:30pm for the purpose of November 2020 election functions

Financial Report

- **General fund reports**

Motion to accept financials as presented and pay all bills.

Motion: S. Burr 2nd D. Nowland approved 5/0

- **Sewer fund reports**

T. Mackie presented the included report.

Motion to accept the financials as presented and pay all bills.

Motion: S. Burr 2nd D. Nowland approved 5/0

Zoning Administrators Report See included report

Assessors Report

We have an AMAR problem. Working on issue of Commercial units and the comparable sales figures the State wants to see. Also, our assessor is retiring and we need to commit to a replacement. Supervisor is working to be certified but, in the meantime, has sought bids for services. Will have a recommendation for the October Board Meeting.

Employee Grounds Report no report

Committee Reports

- **Planning Commission** D. Nowland presented the included report. They have elected not to pursue a Master Plan update. Next meeting Sept. 20, 2020

- **Zoning Board of Appeals** No meeting

- **Road Committee**

E. Lee reported not much happening. Have requested they do some ditch work to clean things out. Also, retention pond clean-outs to help with water control.

- **Park Committee**

B. Johnson sent report. The Bath house project has begun with log work will be addressed first. Goal to have all work done by Memorial Day 2021.

Bid received for parking lot improvements and expansion. The DDA has agreed to fund \$15,000 towards the project.

Motion to approve bid for Parking Lot improvement in the Park from Flynn's Excavating, Inc for \$21,625.00 with the DDA to provide \$15,000 of the cost.

Motion: D. Nowland 2nd L. Stephens approved 5/0

- **Fire Department**

L. Stephens presented the included report.

T. LaGasse reported the garage sale raised over \$500. They will continue to sell donated items through social media.

- **DDA**

Hemmingway Sculpture has been received and will be stored until installation next year.

Correspondence

- **Letter from M. Wehrenberg:** The letter was read aloud and included with the minutes.
- American Waste sent inquiry about bidding for waste hauling.
- Board received letter from Lotus Oasis LLC. inquiring about marijuana business policies. Zoning Admin. has explained the policy to them.
- Park use questions concerning future use by groups for shows- things to think about. Speed study request on S. Shore should be finished. Waiting for report

Public Comment Called for:

Third Street question. Preliminary Plan has been received today. Will be reviewed and then shared with community. Is there a timeline? Not yet.

Adjournment 8:26 pm