

**Melrose Township Board of Trustees Minutes
August 11, 2020 at 7:00pm**

Call to order: 7:05pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, D. Nowland, R. Hissong Berry

Approval of the Agenda

Motion to amend the agenda by deleting Boyne City ambulance as guest and add guest to address the South Shore speed study.

Motion: L. Stephens, 2nd D. Nowland. Approved 5/0

Approval of minutes from previous meetings:

Motion to approve the minutes of the July 14, 2020 regular board meeting as presented.

Motion: S. Burr, 2nd L. Stephens approved 5/0

Guest:

John Bunge - Resident on South Shore

Concern with safety along South Shore due to high speeds and increased pedestrian use of the roadside. Need to increase signage was presented.

The Township can request a speed study be conducted by the Charlevoix County Sheriff.

Motion to request the Charlevoix County Sheriff conduct a Speed Study on South Shore Drive.

Motion: S. Burr, 2nd D. Nowland. Approved 5/0

Motion to request the Charlevoix County Sheriff conduct a Speed Study on North Shore Drive.

Motion: L. Stephens, 2nd S. Burr. Approved 5/0

Old Business

- **Sewer Update-** V. Goodwin reviewed the North Shore finish up.
- **Water Update-** nothing new
- **Park Ordinance Revision** review draft-
Board reviewed the final draft. Place on September agenda.
- **Third Street**
Performance Engineering Inc. (PEI) is surveying the area. They will design a plan incorporating water management. This is an unusual year effecting timelines, available workers, and storm damage. Big concern with water runoff from the top of the hill down. The process will be; PEI presents plan to the Township, then to the Charlevoix County Road Commission (CCRC), then out to bid. Property owners have responsibility for control of water runoff on their own land, an issue that need to be addressed.
- **Lee Street House tear down**
The estimated cost will be approximately \$1,200 for dumpsters and \$660 per day for the excavator, plus the labor of our employees. Will be done in the fall.

Motion to authorize the cost of equipment rental and dumpster and labor needed to remove the Township-owned house on Lee Street.

Motion: D. Nowland, 2nd L. Stephens. Approved 5/0

New Business

- **First right of refusal on 2 parcels on Matz Road due to back Taxes.**

Motion to waive Melrose Township's First Right of Refusal on the Matz Rd. properties offered by Charlevoix County due to back taxes.

Motion: S. Burr, 2nd D. Nowland. Approved 5/0

- **Charlevoix County News-** reviewed the provided information about advertising official notices in their paper.

Request to be kept informed about readership in our area with their increased promotions.

- **Beach Guard Rail**

Concerns with inconvenience of the crosswalk and guardrail, as well as safety due to the last parking space blocking visibility. Time to explore options. Need to meet with MDOT and develop a plan with options.

- **Bond Insurance Coverage for Building-** move to Peterson McGregor

Request agent attend September meeting to explain the coverage.

- **Election Results Report-** Results were shared. Both millage proposals were approved.

Financial Report

- **General fund reports**

Motion to accept the reports as presented and pay all bills.

Motion: S. Burr, 2nd L. Stephens. Approved 5/0

- **Sewer fund reports**

Motion to accept the reports as presented and pay all bills.

Motion: D. Nowland, 2nd S. Burr. Approved 5/0

Zoning Administrator's Report- see included report

Assessor's Report- no report

Employee Grounds Report- no report

Committee Reports

- **Planning Commission**

D. Nowland shared the minutes of the meeting. Next meeting on Aug. 24, 2020.

- **Zoning Board of Appeals** – no meeting

- **Road Committee** – E. Lee reported Jensen Rd. is done.

V. Goodwin read aloud a Thank-you note from the residents on Jensen Rd.

Bullock Street has a tree in the roadway. This road needs to be reviewed for the best solution. Concern with Fraley Rd. washout on the new work was raised. E. Lee will visit.

- **Park Committee-** B. Johnson presented

The Park is very busy this year. Issues with Purple Loosestrife invading the park main areas. Bathhouse work- log work to begin in September and inside work in April with goal to be ready for Memorial Day Opening.

Working on expanding parking in the back area of the park. Seeking bids for Afton stone. Will ask DDA to help with the cost.

- **Fire Department-** L. Stephens presented the included report. Very busy this month with 33 runs. The Storm on the 19th with lines down caused much work. Multiple false alarm calls to same address is increasing. Need to look at options to address this problem. The new truck will be delayed due to manufacturing issues with part suppliers. May need to consider a contract extension.
- **DDA** no report

Correspondence

- Letter from M. Wehrenberg- letter summary was reviewed. It will be read completely at the September meeting.

Public Comment

- M. Goldich questioned what can be done to remove abandoned utility poles along North Shore Drive. Contacting Consumers Power, and the State Commission that regulates utilities.

Adjournment 9:10pm