

**Melrose Township Board of Trustees draft minutes
July 14, 2020 7:00pm draft 7/24/20**

Call to order 7:00pm V. Goodwin called to order

Present: L. Stephens, S. Burr, D. Nowland, V. Goodwin, R. Hissong Berry

Approval of the Agenda

Motion to amend the agenda by adding a District Library Board Appointment and the WLA proxy vote.

Motion: L. Stephens, 2nd D. Nowland. Approved 5/0

Approval of minutes from previous meeting:

Minutes of the June 9, 2020 Regular Meeting

Motion to approve the minutes of the June 9, 2020 regular board meeting as presented.

Motion: D. Nowland, 2nd S. Burr. Approved 5/0

Guest: None

Old Business

- **Sewer Update** – T. Mackie shared information from A. Nordman
The Township hall's sewer covers need to be screwed down due to safety requirement.
- **Water Update** – nothing to report
- **Park Ordinance Revision review draft-**
Board reviewed the materials. The attorney will draft the final copy for August meeting. The Ordinance allows the Township to make and change rules for the park.
- **Third Street**
Trees have been cut. One was missed on the Island. On the lakeside there are more dead trees. V. Goodwin will contact Tree contractor and get them back to finish.
Performance Engineering Inc. is working on plan ideas and the CCRC is working on ideas also.
- **Mower purchase**
In June the Board generally supported purchasing a new mower. The unit was available at a special sale price for a limited time. So, V. Goodwin authorized the purchase and saved almost \$1,000.
- **Circle Park Grant Application Process**
An account has been established with MI REC so Ben Borish is able to work on grant application forms. A Public Information session will be held to present the progress of the purchase.
Motion to hold an Informational Session about the Circle Park Grant and purchase on Aug. 11, 2020 at 6:00pm before the regular monthly board meeting.
Motion: S. Burr, 2nd D. Nowland. Approved 5/0

New Business

- **Tear down house on Lee St.**
The house on the Township's Lee St. property needs to be tore down.
B. Brookes, township part time employee is an experienced heavy equipment operator and can do the demolition. The Township will need to rent an excavator and dumpsters. Prices will be sought and presented at the August board meeting.
- **Volleyball Tournament use of court in park**
Discussion- consensus is with Covid-19 orders it is not a good idea at this time.
- **DDA- Hemmingway Statue**
The DDA has voted to recommend purchase of the statue for the Circle Park. B. Johnson shared photos of the statue and explained plans for location and promotion. This is the result of working with the National and State Hemmingway Associations for years.
Motion to approve the DDA recommendation to purchase and place a statue of Ernest Hemmingway and signage at the budgeted price of \$45,000. into the Circle Park.
Motion: L. Stephens, 2nd S. Burr. Approved 5/0

- **Middle St. lot**
Motion to accept a purchase agreement for #010-700-032-00, Middle Street lot, Walloon Village from Bishoff Holding's LTD for a sum of \$6,500.
Motion: L. Stephens 2nd S. Burr. Approved 5/0
- **Crooked Tree District Library Board Appt.**
Motion to appoint Chris Moran to the Crooked Tree District Library board for a 4-year term, beginning July 1, 2020, as recommend by the Library Board.
Motion: V. Goodwin, 2nd L. Stephens. Approved 5/0
- **WLA Proxy vote** as members of the WLA we have a vote.
Motion to accept the WLA slate as presented and allow them to vote for us.
Motion: L. Stephens, 2nd D. Nowland. Approved 5/0

Financial Report

- **General fund reports**
Motion to accept the financials as presented and pay all bills.
Motion: D. Nowland, 2nd L. Stephens. Approved 5/0
- **Sewer fund reports**
T. Mackie shared the included reports.
Motion to accept the sewer financials as presented and pay all bills.
Motion: S. Burr, 2nd D. Nowland. Approved 5/0

Zoning Administrator Report: See included report

Assessors Report

S. Migda is ready to retire in August. V. Goodwin is working to earn the required Certification. Charlevoix Co. recently held a meeting concerning designated Assessors.

Employee Grounds Report New mower works great.

Issues with the recycle bins filling up fast. V. Goodwin will call American Waste about an additional dumpster for recycles. Garbage is being placed in the recycle bins.

Committee Reports

- **Planning Commission:** No meeting
- **Zoning Board of Appeals**
E. Lee reported 2 meetings held, with the 2nd one to approve minutes.
First meeting was questions on regulation of private roads.
- **Road Committee**
E. Lee reported First Street will be worked on next year.
Rebrining will begin next week. Bullock Street needs gravel work and stump removal.
- **Park Committee**
B. Johnson reported. The Park is in great shape. The 4th of July was busy. Pickle ball court is used a lot. Some parking issues are being addressed. The back area is being improved to provide more parking spaces. Concern with the last parking spot on M-75 in front of the Condos creates a safety issue with the cross walk for the beach. Blocks the view of pedestrians. MDOT would be the one to take action.
- **Fire Department**
L. Stephens presented the included report.
Quotes were presented for a washer and dryer to be installed in the fire hall.
Discussions- the equipment to come out of Fire Sinking and the labor to install from Fire Operation.
Motion to authorize the Fire Department to purchase a Speed Queen Washer and Dryer package from Kaufman's in Petoskey, as quoted, with Fire Sinking Fund money and labor to install to be from Fire Operation funds.
Motion V. Goodwin, 2nd S. Burr. Approved 5/0

The Emergency Management office that served 3 counties is being dissolved. All assets are being divided with the 3 counties. Some items will be auctioned.

Discussion about possible Golf Cart Ambulance. It would be useful in crowds like the Flywheelers and 4th of July event as well as on trails. The price and condition would be considered in any submitted bid. Motion to allow fire department to bid on Club Car ambulance.

Motion: S. Burr, 2nd D. Nowland. Approved 5/0

- **DDA**

Held a meeting on July 8, 2020. There is interest on the sidewalk continuation to the intersection. DDA will wait to see what new owners are doing with the properties. The bath house renovation has moved to next year. A publicist will be sought to help promote the E. Hemmingway connections.

Correspondence

Letter and billing from Boyne City ambulance have been received, read aloud. Will request they come to August Board meeting to explain and answer questions

Public Comment: Called for - none

Adjournment: 9:12 pm