

**Melrose Township Board of Trustees Approved Minutes  
June 9, 2020 7:00pm**

**Call to order** 7:04pm V. Goodwin called to order

Present: L. Stephens, S. Burr, V. Goodwin, D. Nowland, R. Hissong Berry

**Approval of the Agenda**

Motion to amend the agenda by adding D. Radoy under guest, New Business – Lawn mower, and Fire Department summer sale and approve as amended.

Motion L. Stephens 2<sup>nd</sup> S. Burr approved 5/0

**Approval of minutes from previous meeting:**

**Minutes of the May 12, 2020 Regular Meeting**

Motion to approve the minutes of the May 12, 2020 regular board meeting as presented.

Motion: D. Nowland 2<sup>nd</sup> L. Stephens approved 5/0

**Guest D. Radoy**

D. Radoy, a resident on M-75 North, asked about the possibility of a sidewalk out to the US131 intersection. She is concerned with safety of pedestrians. It was explained that the DDA has plans to extend the sidewalk. The engineering firm has begun to work on plan and cost estimates. Brook Johnson asked where someone could see the DDA project plans information. Was explained they are on the Website DDA page.

**Old Business**

- **Sewer Update** – none
- **Water Update** – none
- **Park Ordinance Revision review draft-**  
Letter from P. Wendling regarding the questions about the Park Ordinance revisions was shared with the Board. Review and put on July agenda.
- **Third Street**  
Tree removal should be happening soon. Not sure paving will happen this year.

**New Business**

- **Election Commission Meeting for Aug. 4 Election**  
Meeting to be held on June 30 at 7pm at the Township Hall
- **Mobile Boat Washing Station Request**  
Discussion of the effort. It is a good idea to use one of the tie-down side areas in the parking lot. Motion to approve the use of one of the tie-down areas in the launch parking lot for the August 1, 2020 event from 10am-2pm held by Tipp of the Mitt Watershed Council.
- **Hall and Gazebo rentals-**  
Discussion- new directions from the State allow gatherings with limits. Also, the park and boat launch restrooms can be opened.
- **Lawn Mower**  
The current main mower is wearing out. A new one is recommended by the grounds employee. Board to review and put on July agenda.

**Financial Report** Includes State Revenue sharing information.

- **General fund reports**  
Motion to accept the financial reports as presented and pay all bills.  
Motion: D. Nowland 2<sup>nd</sup> S. Burr approved 5/0

- **Sewer fund reports**

T. Mackie presented the included report.

Noted USDA's requirement for compiled statements has been completed and submitted by our Auditors.

Motion to accept the report as presented and pay all bill.

Motion: S.Burr 2<sup>nd</sup> L. Stephens approved 5/0

**Zoning Administrators Report** see included report

**Assessors Report** None

**Employee Grounds Report** None

**Committee Reports**

- **Planning Commission**

D. Nowland presented the included report.

Motion to approve a Mass Gathering Permit for the Walloon Lake Triathlon on July 25, 2020 as recommended by the Planning Commission.

Motion: D. Nowland 2<sup>nd</sup> S. Burr approved 5/0

- **Zoning Board of Appeals**

E. Lee reported the ZBA met and reviewed two cases. Will revisit one of them, meeting date not set.

- **Road Committee**

E. Lee Not much happening now. Brining is done. Jensen Road will happen this summer.

Only possible paving is Third St. Do need to look at First St., where we're having some runoff issues.

Will check with the Road Commission about grading and brining at the Park and Transfer Station.

- **Park Committee**

Broc Johnson share the included update about the park projects. New signs are up to protect the irrigation system from being driven upon.

- **Fire Department**

L. Stephens presented the included report.

**Summer Sale**

Discussed the possibility of a summer event to move the donated items. Board consensus is that it is a good idea.

- **DDA**

Meeting will be scheduled soon.

**Correspondence**

V. Goodwin shared:

- Ben Borish is working on the Circle Park Grant application. Considering a public hearing in August, date to be determined.
- Mike Jones from the Health Department noticed we need to upgrade the sewer covers here at the hall to 59-pound required size.

**Public Comment** called for- None

**Adjournment** 8pm