

**Melrose Township Board of Trustees**  
**September 10, 2019 7:00pm**

**Call to order 7:00pm** V. Goodwin called to order

Present: V. Goodwin, L. Stephens, S. Burr, D. Nowland, R. Hissong Berry

**Approval of the Agenda**

Motion to approve the agenda as presented.

Motion: S. Burr 2n D. Nowland approved 5/0

**Approval of minutes from previous meeting:**

**Minutes of August 13, 2019 Regular meeting**

Motion to approve the minutes of the August 13, 2019 Regular meeting as presented.

Motion: S. Burr 2<sup>nd</sup> D. Nowland approved 5/0

**Guest**

- **G. Lasater** not present
- **Audit report- Joe Verlin Gabridge & Company**  
Joe Verlin presented the prepared audit report for the Annual Financial Report Year Ended March 31, 2019. It was a very clean audit. Wishes all Township were so good. The Township is stable. All funds are in the positive. They have done the yellow book audit as required by USDA and that is in good shape.

**Old Business**

- **Sewer Update** –  
A. Nordman shared the included report. The North Shore expansion is going well.
- **Water Update** –  
A. Nordman reviewed progress on the new meter for the hall. Has provided WLWS with details about the new meter. There is concern if it will work with his reading system. Will have manufacturer work with meter reading company to confirm compatibility.
- **Park Ordinance Revision review draft**  
Reviewed draft changes in the Ordinance. Discussion and consensus is about pets in the park, use the definition. Also declare allowed only in designated areas.  
Put revised Ordinance on the Oct. agenda.
- **US131 & M75 intersection update**  
No results from MDOT.  
A new Village limit sign has appeared at Jensen Rd on M-75 north bound. No one knows about it.
- **Office help** no action
- **Cardboard Compactor** Have not heard from American Waste  
Motion to authorize V. Goodwin to talk with Charlevoix Co. about terms for purchasing the current cardboard compactor housed at the Township Transfer Station.  
Motion: L. Stephens 2<sup>nd</sup> D. Nowland approved 5/0
- **Credit Card Policy**  
Reviewed the draft for the policy. Discussed revisions and put it on the Oct. agenda
- **Third Street**  
Community members presented their proposed plan. Explained the neighbors have gotten together. They have agreed erosion is an issue that needs to be addressed. They have worked to resolve past discord. Reminded everyone this has always been a boulevard style street and gravel.

Another issue is over watering that contributes to the erosion.

V. Goodwin will meet with a neighborhood representative after reviewing with the road commission

- **ACH policy/procedures**

Motion to approve the ACH Policy as presented. (see included copy)

Motion: R. H. Berry 2<sup>nd</sup> L. Stephens approved 5/0

#### **New Business**

- **Boat Launch overnight parking issue- signs?**

There has been an increase in vehicles and trailers being left overnight in the Boat Launch parking lot.

Discussion of issue. Get a quote for 2 new signs 18"-20" wide. (No Over Night Parking)

Put on Oct. agenda.

- **DNR Trust Fund Grant application process-**

**Who? To do what? When?**

Not ready to start yet.

- **Marihuana opt in or out?**

Scott Dianda requested to address the board. He is Director of New Business

Development for Tranquility Fields, a firm that will be seeking a license from the state with plans to open franchise businesses around Michigan. He explained their concept for operation and that both recreational use and medicinal use products would be produced and sold on site. It is a perspective to consider.

Put on the Oct. agenda to consider what options the Township has with opt-in restriction, limits and revenues.

#### **Financial Report**

- **General fund reports**

Motion to accept financials as presented and pay all bills.

Motion: S. Burr 2<sup>nd</sup> L. Stephens approved 5/0

- **Sewer fund reports**

T. Mackie presented the included report.

Motion to accept the report as presented and pay all bills.

Motion: D. Nowland 2<sup>nd</sup> S. Burr approved 5/0

**Zoning Administrators Report** See included report

**Assessors Report** no report

**Employee Grounds Report** no report

#### **Committee Reports**

- **Planning Commission** Next meeting Sept. 23, 2019

- **Zoning Board of Appeals** Next meeting Sept. 25, 2019

- **Road Committee**

E. Lee shared update on road projects. East and West Street are started. Fraley and Spring Brook are being prepared with brush removal, shoulder work and gravel will begin soon.

- **Park Committee** no report

- **Fire Department**

L. Stephens shared the included report.

Motion to hire Emmye Marihugh as a new member of the Melrose Township Volunteer Fire Department as recommended by the Department.

Motion: L. Stephens 2<sup>nd</sup> V. Goodwin approved 5/0

- **DDA** no report

**Correspondence** None

**Public Comment** Called for

Question was asked has there been public comments about opt-in or out on the Marijuana issue?

Answered that it passed in our Township by a good margin.

Praise was given for the Sewer expansion worker and the project handling.

Reminded Board of MTA training options.

**Adjournment** 9:13 pm