

Introduction to Human Service Finance for Minnesota County Directors

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Brown County

Hennepin County

Presented by



Minnesota Association of County
Social Service Administrators

A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

- 1. Welcome, Overview, & Basic Concepts**
2. Cash Assistance & Health Care
3. Social Services Fiscal Elements
4. Children's Social Services
5. Adult Social Services
6. Budgeting & Conclusion

A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts

A 6-Video Series

Human Service Finance Changes

- As we go through this, it's important to note how much human service finance changes over the years.
- We'll try to cover points that aren't changing or aren't expected to change.
- However, at the state level or federal level, something is always changing.
- Be sure you get up-to-date information as you proceed.

5 Basic Concepts



There are 5 basic concepts that we will use throughout these 5 videos.

- Capped grants
- Uncapped federal and/or state revenue
- Cost share
- Match
- Maintenance of Effort (MOE)

Capped Grants versus Uncapped Revenue

Capped Grant

- A grant with a specific ceiling.
- The ceiling is often based on a formula allocation.
- The county usually has to earn the grant by spending up to the ceiling in accordance with its governing law or grant award letter.
- Grant dollars that have not been earned by the end of the year (or other period) are usually lost.

Capped Grants versus Uncapped Revenue

Uncapped Federal and/or State Revenue

- These involve revenue that a county can earn by spending in specific ways, often directed toward specific people and activities.
- There is no ceiling to how much a county can earn, but it has to be only for the qualified expenditures.
- There is nearly always a required Cost Share or Match.
- The county receives only a specific percentage (fraction) of what it spends.

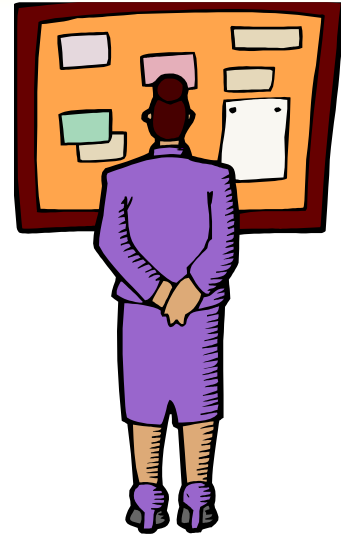
Cost Shares, Matches and Maintenance of Effort (MOE)

- **Cost Share** = a mandated service or set of services for which the county pays a specific percentage (fraction) of the cost.
- **Match** = a discretionary service or set of services for which the county pays a specific percentage (fraction) of the cost in order to draw down state or federal funds.
- **Maintenance of Effort (MOE)** = a mandated service or set of services for which some minimum amount of county spending is required relative to a base year or formula.

2 Resources

There are 2 resources that you may want to study and refer to:

- Acronym List
- County Human Service Cost Report



County Human Service Cost Report

- The County Human Service Cost Report
- Compiled annually by DHS.
- Published on the web.

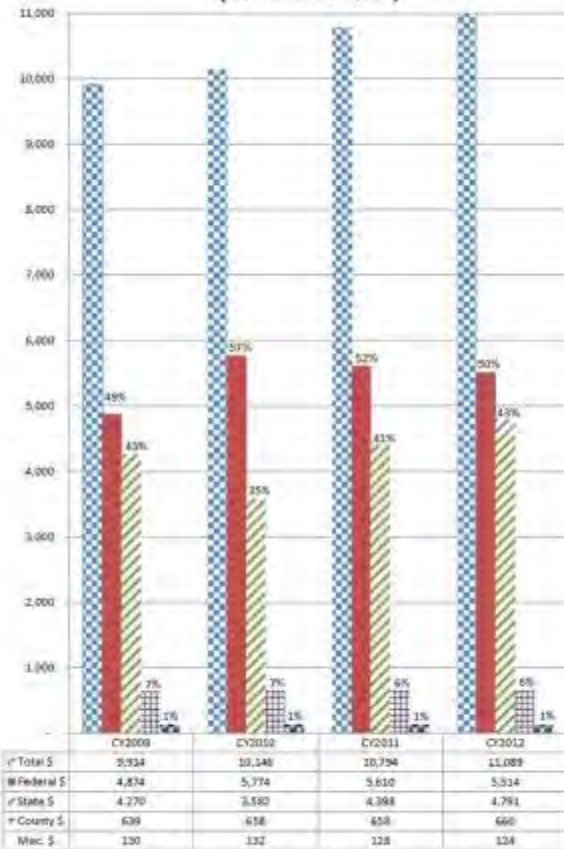


County Human Service Cost Report

Human Services Costs & Revenue Shares

2009-2012

(dollars in millions)



TOTAL HUMAN SERVICE COSTS AND REVENUE SHARES

TABLE 1

TOTAL HUMAN SERVICE COSTS

TOTAL HUMAN SERVICE REVENUE SHARES

COUNTY	SUPPORT	HEALTH	SOCIAL SERVICES	TOTAL	FEDERAL	STATE	COUNTY	MISC	TOTAL
1 Aitkin	4,386,266	24,661,987	9,402,254	38,450,647	19,336,487	16,438,013	2,017,661	658,486	38,450,647
2 Anoka	67,012,344	324,221,942	163,874,529	555,108,815	281,636,994	240,801,845	27,816,207	4,793,768	555,108,815
3 Becker	10,529,302	60,428,180	21,249,849	92,207,330	46,046,481	38,845,574	5,502,733	1,213,542	92,207,330
4 Beltrami	23,954,102	99,971,803	36,434,247	159,360,152	83,007,905	68,823,654	8,260,075	1,268,518	159,360,152
5 Benton	10,026,102	44,296,053	23,943,078	78,265,234	38,130,640	35,155,692	3,858,786	1,120,115	78,265,234
6 Big Stone	949,862	8,917,541	4,468,015	14,335,417	6,969,785	6,215,933	787,841	361,878	14,335,417
7 Blue Earth	12,677,173	60,866,689	38,895,429	112,439,291	54,109,403	50,982,362	5,712,040	1,635,486	112,439,291
8 Brown	3,806,086	26,566,009	17,191,417	47,563,512	23,181,035	20,883,092	2,357,993	1,161,392	47,563,512
9 Carlton	8,495,179	48,684,790	27,956,554	85,136,523	41,599,906	36,637,214	6,002,161	897,243	85,136,523
0 Carver	8,466,164	46,892,957	37,352,640	92,701,752	43,878,620	38,549,602	6,937,182	3,336,348	92,701,752
1 Cass	10,574,885	52,047,923	17,902,033	80,524,841	41,989,904	34,544,469	3,462,412	578,057	80,524,841
2 Chippewa	2,562,010	17,356,841	8,598,240	28,507,091	13,678,181	12,135,071	2,315,719	378,121	28,507,091
3 Chisago	7,174,426	40,824,787	23,202,295	71,201,507	35,596,540	31,099,538	3,588,674	1,146,755	71,201,507
4 Clay	14,597,304	69,416,677	46,945,524	129,959,504	64,331,952	56,665,150	6,832,059	1,630,344	129,959,504
5 Clearwater	3,019,581	17,120,902	4,202,620	24,343,103	12,046,634	10,483,980	1,452,771	359,717	24,343,103
6 Cook	807,477	4,796,542	3,036,575	8,640,595	3,922,979	3,392,007	968,850	356,759	8,640,595
7 Cottonwood	2,483,490	16,751,496	11,048,157	30,283,143	12,825,113	14,771,389	2,133,470	553,170	30,283,143
8 Crow Wing	14,620,292	79,219,577	36,684,951	130,524,819	64,667,836	56,936,553	6,220,325	2,710,106	130,524,819
9 Dakota	63,519,805	299,003,051	208,103,062	570,625,918	286,558,436	248,581,194	28,422,190	7,064,099	570,625,918
0 Dodge	3,409,456	17,212,694	9,609,791	30,231,942	15,195,589	12,772,184	1,970,606	293,563	30,231,942
1 Douglas	6,645,021	39,737,611	18,480,345	64,842,976	31,945,206	28,506,583	3,395,660	995,627	64,842,976
2 Fillmore	3,375,452	22,210,607	9,172,455	34,758,514	17,637,871	15,403,716	1,388,575	328,352	34,758,514
4 Freeborn	6,766,113	36,590,695	19,459,247	62,814,955	30,343,506	27,028,375	4,388,137	1,054,937	62,814,955
5 Goodhue	7,191,481	40,870,433	26,925,147	74,987,061	36,780,214	31,786,752	4,174,458	2,245,637	74,987,061
6 Grant	1,319,326	7,664,709	4,519,140	13,503,174	6,206,830	6,359,468	615,550	322,328	13,503,174
7 Hennepin	433,184,990	1,746,629,890	829,603,128	3,009,418,008	1,488,193,068	1,301,038,479	205,290,718	14,895,744	3,009,418,008
8 Houston	2,846,285	16,538,326	10,784,575	30,169,187	15,113,904	13,638,646	1,052,471	364,165	30,169,187
9 Hubbard	5,142,659	25,505,436	10,765,748	41,413,843	20,638,746	17,345,021	2,665,438	764,638	41,413,843
0 Isanti	8,031,019	37,325,797	19,197,962	64,554,778	31,818,363	28,163,715	3,574,240	998,461	64,554,778
1 Itasca	14,672,099	66,971,300	33,136,326	114,779,725	55,008,086	48,292,195	10,364,035	1,115,409	114,779,725
2 Jackson	1,668,152	11,454,203	7,014,468	20,136,823	9,254,518	8,179,490	2,296,989	395,825	20,136,823
3 Kanabec	4,580,251	22,255,447	9,964,675	36,800,373	18,440,109	15,885,944	1,936,418	474,903	36,800,373
4 Kandiyohi	11,760,889	53,055,131	27,470,749	92,286,769	46,304,858	38,605,151	5,986,464	1,380,296	92,286,769
5 Kittson	533,627	6,293,093	2,801,568	9,633,308	4,496,055	4,123,511	885,846	147,445	9,633,308
6 Koochiching	3,454,184	19,187,359	10,203,645	32,845,188	16,424,741	14,527,018	1,317,759	575,670	32,845,188
7 Lac Qui Parle	1,061,605	13,461,960	5,305,222	19,828,787	9,778,145	8,964,112	731,973	354,557	19,828,787
8 Lake	1,803,239	11,789,931	10,098,292	23,671,463	10,382,788	11,778,512	1,168,673	341,491	23,671,463
9 Lake of the Woods	662,532	4,415,825	2,522,864	7,601,220	3,672,768	3,314,995	487,178	126,279	7,601,220
0 Le Sueur	4,304,661	22,940,094	16,626,309	43,871,065	21,142,742	19,291,879	3,018,897	417,547	43,871,065
2 SWHHS	8,840,779	57,074,117	34,312,940	100,227,837	49,009,061	44,220,083	5,613,657	1,385,035	100,227,837
3 McLeod	5,585,883	37,081,421	18,893,290	61,560,594	29,988,069	27,071,437	3,301,246	1,192,842	61,560,594
4 Mahanomen	4,479,521	19,197,640	4,157,712	27,834,873	14,797,860	12,065,117	702,933	258,963	27,834,873
5 Marshall	1,434,543	11,288,765	6,496,136	19,219,445	9,094,298	8,491,768	1,028,720	604,648	19,219,445

It's chock full of useful data, graphs, and basic fiscal information.

County Human Service Cost Report – Table 1

TOTAL HUMAN SERVICE COSTS AND REVENUE SHARES

TABLE 1

TOTAL HUMAN SERVICE COSTS					TOTAL HUMAN SERVICE REVENUE SHARES				
COUNTY	SUPPORT	HEALTH	SOCIAL SERVICES	TOTAL	FEDERAL	STATE	COUNTY	MISC	TOTAL
1 Aitkin	4,386,366	24,661,987	9,402,294	38,450,647	19,336,487	16,438,013	2,017,661	658,486	38,450,647
2 Anoka	67,012,344	324,221,942	163,874,529	555,108,815	281,696,994	240,801,845	27,816,207	4,793,768	555,108,815
3 Becker	10,529,302	60,428,180	21,249,849	92,207,330	46,645,481	38,845,574	5,502,733	1,213,542	92,207,330
4 Beltrami	23,954,102	99,971,803	35,434,247	159,360,152	83,007,905	66,823,654	8,260,075	1,268,518	159,360,152
5 Benton	10,026,102	44,296,053	23,943,078	78,265,234	38,130,640	35,155,692	3,858,786	1,120,115	78,265,234
6 Big Stone	949,862	8,917,541	4,468,015	14,335,417	6,969,765	6,215,933	787,841	361,878	14,335,417
7 Blue Earth	12,677,173	60,866,689	38,895,429	112,439,291	54,109,403	50,982,362	5,712,040	1,635,486	112,439,291
8 Brown	3,806,086	26,566,009	17,191,417	47,563,512	23,161,035	20,883,092	2,357,993	1,161,392	47,563,512
9 Carlton	8,495,179	48,684,790	27,956,554	85,136,523	41,599,906	36,637,214	6,002,161	897,243	85,136,523
0 Ca					43,878,620	38,549,602	6,937,182	3,336,348	92,701,752
1 Ca					41,939,904	34,544,469	3,462,412	578,057	80,524,841
2 Ch					13,678,181	12,135,071	2,315,719	378,121	28,507,091
3 Ch					35,596,540	31,099,538	3,358,674	1,146,755	71,201,507
4 Cl					64,831,952	56,665,150	6,832,059	1,630,344	129,959,504
5 Cl					12,046,634	10,483,980	1,452,771	359,717	24,343,103
6 Cook	807,477	4,796,542	3,036,575	8,640,595	3,922,979	3,392,007	968,850	356,759	8,640,595
7 Cottonwood	2,483,490	16,751,496	11,048,157	30,283,143	12,825,113	14,771,389	2,133,470	553,170	30,283,143
8 Crow Wing	14,620,292	79,219,577	36,684,951	130,524,819	64,657,836	56,936,553	6,220,325	2,710,106	130,524,819
9 Dakota	63,519,805	299,003,051	208,103,062	570,625,918	286,558,436	248,581,194	28,422,190	7,064,099	570,625,918
0 Dodge	3,409,456	17,212,694	9,609,791	30,231,942	15,195,589	12,772,184	1,970,606	293,563	30,231,942
1 Douglas	6,645,021	39,737,611	18,460,345	64,842,976	31,945,206	28,506,583	3,395,560	995,627	64,842,976
3 Fillmore	3,375,452	22,210,607	9,172,455	34,758,514	17,637,871	15,403,716	1,388,575	328,352	34,758,514
4 Freeborn	6,765,113	36,590,595	19,459,247	62,814,955	30,343,506	27,028,375	4,388,137	1,054,937	62,814,955
5 Goodhue	7,191,481	40,870,433	26,925,147	74,987,061	36,780,214	31,786,752	4,174,458	2,245,637	74,987,061
6 Grant	1,319,326	7,664,708	4,519,140	13,503,174	6,206,830	6,358,466	615,560	322,328	13,503,174
7 Hennepin	433,184,990	1,746,629,890	829,603,128	3,009,418,008	1,488,193,068	1,301,038,479	205,290,718	14,895,744	3,009,418,008
8 Houston	2,846,285	16,538,326	10,784,575	30,169,187	15,113,904	13,638,646	1,052,471	364,165	30,169,187
9 Hubbard	5,142,659	25,505,436	10,765,748	41,413,843	20,638,746	17,345,021	2,665,438	764,638	41,413,843
0 Isanti	8,031,019	37,325,797	19,197,962	64,554,778	31,818,363	28,163,715	3,574,240	998,461	64,554,778
1 Itasca	14,672,099	66,971,300	33,136,326	114,779,725	55,008,086	48,292,195	10,364,035	1,115,409	114,779,725
2 Jackson	1,668,152	11,454,203	7,014,468	20,136,823	9,264,518	8,179,490	2,296,989	395,825	20,136,823
3 Kanabec	4,580,251	22,255,447	9,964,675	36,800,373	18,440,109	15,888,944	1,996,418	474,903	36,800,373
4 Kandiyohi	11,760,889	53,055,131	27,470,749	92,286,769	46,304,853	38,605,151	5,996,464	1,380,296	92,286,769
5 Kittson	538,627	6,293,093	2,801,588	9,633,308	4,496,505	4,123,511	865,848	147,445	9,633,308
6 Koochiching	3,454,184	19,187,359	10,203,645	32,845,188	16,424,741	14,527,018	1,317,759	575,670	32,845,188
7 Lac Qui Parle	1,061,605	13,461,960	5,305,222	19,828,787	9,778,145	8,964,112	731,973	354,557	19,828,787
8 Lake	1,803,239	11,769,931	10,098,292	23,671,463	10,382,788	11,778,512	1,168,673	341,491	23,671,463
9 Lake of the Woods	662,532	4,415,825	2,522,864	7,601,220	3,672,768	3,314,995	487,178	126,279	7,601,220
0 Le Sueur	4,304,661	22,940,094	16,626,309	43,871,065	21,142,742	19,291,879	3,018,897	417,547	43,871,065
1 SWHHS	8,840,779	57,074,117	34,312,940	100,227,837	49,009,061	44,220,083	5,613,657	1,385,035	100,227,837
3 McLeod	5,588,883	37,081,421	18,883,290	61,553,594	29,988,069	27,071,437	3,301,246	1,192,842	61,553,594
4 Mahanomen	4,479,521	19,197,640	4,157,712	27,834,873	14,797,860	12,065,117	702,933	268,963	27,834,873
5 Marshall	1,434,543	11,288,765	6,496,136	19,219,445	9,094,298	8,491,768	1,028,730	604,648	19,219,445

Let's zoom in here...

County Human Service Cost Report – Table 1

TOTAL HUMAN SERVICE COSTS

COUNTY	SUPPORT	HEALTH	SOCIAL SERVICES	TOTAL
1 Aitkin	4,386,366	24,661,987	9,402,294	38,450,647
2 Anoka	67,012,344	324,221,942	163,874,529	555,108,815
3 Becker	10,529,302	60,428,180	21,249,849	92,207,330
4 Beltrami	23,954,102	99,971,803	35,434,247	159,360,152
5 Benton	10,026,102	44,296,053	23,943,078	78,265,234
6 Big Stone	949,862	8,917,541	4,468,015	14,335,417
7 Blue Earth	12,677,173	60,866,689	38,895,429	112,439,291
8 Brown	3,806,086	26,566,009	17,191,417	47,563,512

- Zooming in on the COST portion of Table 1, we see that Health Care is the big ticket in expenditures, Social Services second, and the “welfare programs” of Cash Assistance or Support have the smallest expenditures.
- Payments for Cash Assistance and Health Care are issued centrally by state DHS, but county staff are instrumental in them.
- Social Services tend to involve payments made by the county, so Social Services tend to loom larger in county budgets than the other two.

County Human Service Cost Report – Table 1

TOTAL HUMAN SERVICE COSTS AND REVENUE SHARES

TABLE 1

TOTAL HUMAN SERVICE COSTS					TOTAL HUMAN SERVICE REVENUE SHARES				
COUNTY	SUPPORT	HEALTH	SOCIAL SERVICES	TOTAL	FEDERAL	STATE	COUNTY	MISC	TOTAL
1 Aitkin	4,386,366	24,661,987	9,402,294	38,450,647	19,336,487	16,438,013	2,017,661	658,486	38,450,647
2 Anoka	67,012,344	324,221,942	163,874,529	555,108,815	281,696,994	240,801,845	27,816,207	4,793,768	555,108,815
3 Becker	10,529,302	60,428,180	21,249,849	92,207,330	46,645,481	38,845,574	5,502,733	1,213,542	92,207,330
4 Beltrami	23,954,102	99,971,803	35,434,247	159,360,152	83,007,905	66,823,654	8,260,075	1,268,518	159,360,152
5 Benton	10,026,102	44,296,053	23,943,078	78,265,234	38,130,640	35,155,692	3,858,786	1,120,115	78,265,234
6 Big Stone	949,862	8,917,541	4,468,015	14,335,417	6,969,765	6,215,933	787,841	361,878	14,335,417
7 Blue Earth	12,677,173	60,866,689	38,895,429	112,439,291	54,109,403	50,982,362	5,712,040	1,635,486	112,439,291
8 Brown	3,806,086	26,566,009	17,191,417	47,563,512	23,161,035	20,883,092	2,357,993	1,161,392	47,563,512
9 Carlton	8,495,179	48,684,790	27,966,554	85,136,523	41,599,906	36,637,214	6,002,161	897,243	85,136,523
0 Carver	8,466,154	46,882,957	37,352,640	92,701,752					
1 Cass	10,574,885	52,047,923	17,902,033	80,524,841					
2 Chippewa	2,562,010	17,356,841	8,588,240	28,507,091					
3 Chisago	7,174,426	40,824,787	23,202,295	71,201,507					
4 Clay	14,597,304	69,416,677	46,945,524	129,959,504					
5 Clearwater	3,019,581	17,120,902	4,202,620	24,343,103					
6 Cook	807,477	4,796,542	3,036,575	8,640,595	3,922,979	3,392,007	968,850	356,759	8,640,595
7 Cottonwood	2,483,490	16,751,496	11,048,157	30,283,143	12,825,113	14,771,389	2,133,470	553,170	30,283,143
8 Crow Wing	14,620,292	79,219,577	36,684,951	130,524,819	64,657,836	56,936,553	6,220,325	2,710,106	130,524,819
9 Dakota	63,519,805	299,003,051	208,103,062	570,625,918	286,558,436	248,581,194	28,422,190	7,064,099	570,625,918
0 Dodge	3,409,456	17,212,694	9,609,791	30,231,942	15,195,589	12,772,184	1,970,606	293,563	30,231,942
1 Douglas	6,645,021	39,737,611	18,460,345	64,842,976	31,945,206	28,506,583	3,395,560	995,627	64,842,976
3 Fillmore	3,375,452	22,210,607	9,172,455	34,758,514	17,637,871	15,403,716	1,388,575	328,352	34,758,514
4 Freeborn	6,765,113	36,590,595	19,459,247	62,814,955	30,343,506	27,028,375	4,388,137	1,054,937	62,814,955
5 Goodhue	7,191,481	40,870,433	26,925,147	74,987,061	36,780,214	31,786,752	4,174,458	2,245,637	74,987,061
6 Grant	1,319,326	7,664,708	4,519,140	13,503,174	6,206,830	6,358,466	615,560	322,328	13,503,174
7 Hennepin	433,184,990	1,746,629,890	829,603,128	3,009,418,008	1,488,193,068	1,301,038,479	205,290,718	14,895,744	3,009,418,008
8 Houston	2,846,285	16,538,326	10,784,575	30,169,187	15,113,904	13,638,646	1,052,471	364,165	30,169,187
9 Hubbard	5,142,659	25,505,436	10,765,748	41,413,843	20,638,746	17,345,021	2,665,438	764,638	41,413,843
0 Isanti	8,031,019	37,325,797	19,197,962	64,554,778	31,818,363	28,163,715	3,574,240	998,461	64,554,778
1 Itasca	14,672,099	66,971,300	33,136,326	114,779,725	55,008,086	48,292,195	10,364,035	1,115,409	114,779,725
2 Jackson	1,668,152	11,454,203	7,014,468	20,136,823	9,264,518	8,179,490	2,296,989	395,825	20,136,823
3 Kanabec	4,580,251	22,255,447	9,964,675	36,800,373	18,440,109	15,888,944	1,996,418	474,903	36,800,373
4 Kandiyohi	11,760,889	53,055,131	27,470,749	92,286,769	46,304,858	38,605,151	5,996,464	1,380,296	92,286,769
5 Kittson	538,627	6,293,093	2,801,588	9,633,308	4,496,505	4,123,511	865,848	147,445	9,633,308
6 Koochiching	3,454,184	19,187,359	10,203,645	32,845,188	16,424,741	14,527,018	1,317,759	575,670	32,845,188
7 Lac Qui Parle	1,061,605	13,461,960	5,305,222	19,828,787	9,778,145	8,964,112	731,973	354,557	19,828,787
8 Lake	1,803,239	11,769,931	10,098,292	23,671,463	10,382,788	11,778,512	1,168,673	341,491	23,671,463
9 Lake of the Woods	662,532	4,415,825	2,522,864	7,601,220	3,672,768	3,314,995	487,178	126,279	7,601,220
0 Le Sueur	4,304,661	22,940,094	16,626,309	43,871,065	21,142,742	19,291,879	3,018,897	417,547	43,871,065
2 SWHHS	8,840,779	57,074,117	34,312,940	100,227,837	49,009,061	44,220,083	5,613,657	1,385,035	100,227,837
3 McLeod	5,588,883	37,081,421	18,883,290	61,553,594	29,988,069	27,071,437	3,301,246	1,192,842	61,553,594
4 Mahanomen	4,479,521	19,197,640	4,157,712	27,834,873	14,797,860	12,065,117	702,933	268,963	27,834,873
5 Marshall	1,434,543	11,288,765	6,496,136	19,219,445	9,094,298	8,491,768	1,028,730	604,648	19,219,445

Let's zoom in here...

County Human Service Cost Report – Table 1

TOTAL HUMAN SERVICE REVENUE SHARES

COUNTY	FEDERAL	STATE	COUNTY	MISC	TOTAL
1 Aitkin	19,336,487	16,438,013	2,017,661	658,486	38,450,647
2 Anoka	281,696,994	240,801,845	27,816,207	4,793,768	555,108,815
3 Becker	46,645,481	38,845,574	5,502,733	1,213,542	92,207,330
4 Beltrami	83,007,905	66,823,654	8,260,075	1,268,518	159,360,152
5 Benton	38,130,640	35,155,692	3,858,786	1,120,115	78,265,234
6 Big Stone	6,969,765	6,215,933	787,841	361,878	14,335,417
7 Blue Earth	54,109,403	50,982,362	5,712,040	1,635,486	112,439,291
8 Brown	23,161,035	20,883,092	2,357,993	1,161,392	47,563,512

- Zooming in on the REVENUE SHARES portion of Table 1, we see that the COUNTY actually pays for less than 10% of the TOTAL costs of Human Services.
- Social Services tend to involve larger county shares than Case Assistance (Support) or Health Care, so once again Social Services tend to loom larger in county budgets than the others.

County Human Service Cost Report – Table 20

HUMAN SERVICES AID, PURCHASED SERVICES AND ADMINISTRATIVE COST TRENDS

TABLE 20

HUMAN SERVICES AID AND PURCHASED SERVICES						HUMAN SERVICES ADMIN COSTS					
COUNTY	2009	2010	2011	2012	% CHANGE 2009 TO 2012	2009	2010	2011	2012	% CHANGE 2009 TO 2012	
1 Aitkin	32,371,605	32,968,934	35,353,949	35,111,275	8%	3,493,881	3,441,205	3,382,994	3,339,372	-4%	
2 Anoka	443,807,464	460,936,047	505,252,068	516,453,206	16%	39,481,104	40,922,232	40,244,786	38,655,609	-2%	
3 Becker	76,730,363	78,272,903	84,401,331	85,850,902	12%	5,819,686	6,012,355	6,032,296	6,356,428	9%	
4 Beltrami	145,268,029	143,954,789	148,268,172	152,234,918	5%	7,353,271	7,337,332	6,970,106	7,125,234	-3%	
5 Benton	62,863,780	63,999,246	69,365,869	72,221,153	15%	5,737,924	5,728,212	5,828,907	6,044,080	5%	
6 Big Stone	13,087,503	12,546,690	12,852,750	12,926,823	-1%	1,512,591	1,512,120	1,501,333	1,408,594	-7%	
7 Blue Earth	87,737,005	90,115,348	96,495,380	102,862,928	17%	9,742,441	9,696,366	9,392,969	9,576,363	-2%	
8 Brown	43,155,629	43,680,207	43,908,608	43,351,342	0%	4,452,564	4,348,022	4,270,462	4,212,170	-5%	
9 Cannon	72,384,773	71,888,488	70,888,888	71,723,381	1%	7,371,829	7,250,019	7,528,230	7,376,592	0%	
10 Carver	66,000,000	73,473,000	77,500,000	78,744,000	14%	12,668,059	12,971,747	12,950,013	12,960,705	2%	
11 Cass	4,747,953	4,809,646	4,951,790	4,807,854	1%	4,747,953	4,809,646	4,951,790	4,807,854	1%	
12 Chippewa	2,531,745	2,787,983	2,843,787	3,377,431	33%	2,531,745	2,787,983	2,843,787	3,377,431	33%	
13 Chisago	6,548,073	6,297,742	6,109,684	5,935,835	-9%	6,548,073	6,297,742	6,109,684	5,935,835	-9%	
14 Clay	8,156,212	8,418,952	8,156,483	8,126,821	-5%	8,156,212	8,418,952	8,156,483	8,126,821	-5%	
15 Clear Lake	1,817,448	1,727,587	2,031,656	2,044,347	12%	1,817,448	1,727,587	2,031,656	2,044,347	12%	
16 Cook	1,092,036	1,125,509	1,115,072	1,172,359	7%	1,092,036	1,125,509	1,115,072	1,172,359	7%	
17 Cottonwood	2,336,301	2,345,862	2,271,799	2,248,053	-4%	2,336,301	2,345,862	2,271,799	2,248,053	-4%	
18 Crow Wing	10,065,849	10,744,543	10,892,727	10,428,173	4%	10,065,849	10,744,543	10,892,727	10,428,173	4%	
19 Dakota	48,982,119	48,054,134	48,203,214	47,205,854	-4%	48,982,119	48,054,134	48,203,214	47,205,854	-4%	
20 Dodge	2,079,965	2,136,901	2,348,505	2,610,625	26%	2,079,965	2,136,901	2,348,505	2,610,625	26%	
21 Douglas	4,449,512	4,595,968	4,688,997	4,744,446	7%	4,449,512	4,595,968	4,688,997	4,744,446	7%	
22 Fillmore	1,931,396	1,929,964	2,032,471	1,981,509	3%	1,931,396	1,929,964	2,032,471	1,981,509	3%	
23 Freeborn	5,034,709	5,191,299	5,035,626	4,780,374	-5%	5,034,709	5,191,299	5,035,626	4,780,374	-5%	
24 Goodhue	5,153,689	5,498,912	7,840,880	7,330,169	42%	5,153,689	5,498,912	7,840,880	7,330,169	42%	
25 Grant	1,176,341	1,045,927	1,314,598	1,225,837	4%	1,176,341	1,045,927	1,314,598	1,225,837	4%	
26 Hennepin	240,719,140	259,781,958	235,944,942	236,547,676	-2%	240,719,140	259,781,958	235,944,942	236,547,676	-2%	
27 Houston	1,896,781	1,939,043	1,844,978	1,952,195	3%	1,896,781	1,939,043	1,844,978	1,952,195	3%	
28 Hubbard	2,918,823	3,010,320	3,125,419	3,164,532	8%	2,918,823	3,010,320	3,125,419	3,164,532	8%	
29 Isanti	4,903,106	5,007,135	5,257,430	5,209,523	6%	4,903,106	5,007,135	5,257,430	5,209,523	6%	
30 Itasca	7,774,385	8,159,222	8,496,105	9,011,176	16%	7,774,385	8,159,222	8,496,105	9,011,176	16%	
31 Jackson	2,157,577	2,019,758	2,107,805	2,223,670	3%	2,157,577	2,019,758	2,107,805	2,223,670	3%	
32 Kanabec	2,769,128	2,919,451	2,909,253	2,848,263	3%	2,769,128	2,919,451	2,909,253	2,848,263	3%	
33 Kandiyohi	7,240,054	7,096,427	7,445,814	7,221,867	0%	7,240,054	7,096,427	7,445,814	7,221,867	0%	
34 Kittson	608,998	599,986	608,506	641,338	5%	608,998	599,986	608,506	641,338	5%	
35 Koochiching	2,396,192	2,430,494	2,485,736	2,340,992	-2%	2,396,192	2,430,494	2,485,736	2,340,992	-2%	
36 Lac Qui Parle	1,180,765	1,226,757	1,232,518	1,229,745	4%	1,180,765	1,226,757	1,232,518	1,229,745	4%	
37 Lake	2,051,977	2,141,453	1,955,483	1,943,509	-5%	2,051,977	2,141,453	1,955,483	1,943,509	-5%	
38 Lake of the Woods	894,596	907,043	876,228	830,202	-7%	894,596	907,043	876,228	830,202	-7%	
39 Le Sueur	3,163,193	3,304,239	3,254,466	3,188,898	1%	3,163,193	3,304,239	3,254,466	3,188,898	1%	
40 Le Sueur	7,391,789	7,773,993	7,944,950	7,660,747	4%	7,391,789	7,773,993	7,944,950	7,660,747	4%	
42 SWHHS	5,001,189	5,371,778	5,699,623	5,286,323	6%	5,001,189	5,371,778	5,699,623	5,286,323	6%	
43 McLeod	1,326,007	1,380,398	1,354,426	1,486,139	12%	1,326,007	1,380,398	1,354,426	1,486,139	12%	
44 Mahanomen	2,107,928	2,173,373	2,254,681	2,136,619	1%	2,107,928	2,173,373	2,254,681	2,136,619	1%	
45 Marshall											

Let's zoom in here...

County Human Service Cost Report – Table 20

HUMAN SERVICES AID AND PURCHASED SERVICES

COUNTY	2009	2010	2011	2012	% CHANGE 2009 TO 2012
1 Aitkin	32,371,605	32,968,934	35,353,949	35,111,275	8%
2 Anoka	443,807,464	460,936,047	505,252,068	516,453,206	16%
3 Becker	76,730,363	78,272,903	84,401,331	85,850,902	12%
4 Beltrami	145,268,029	143,954,789	148,268,172	152,234,918	5%
5 Benton	62,863,780	63,999,246	69,365,869	72,221,153	15%
6 Big Stone	13,087,503	12,546,690	12,852,750	12,926,823	-1%
7 Blue Earth	87,737,005	90,115,348	96,495,380	102,862,928	17%
8 Brown	43,155,629	43,680,207	43,908,608	43,351,342	0%

- Zooming in on the human services aid and purchased services for clients, we see that costs went up quite a bit from 2009 to 2012.
- Statewide the costs went up about 13%.
- However, notice that Big Stone and Brown Counties stayed about the same.
- Each county's experience is different.

County Human Service Cost Report – Table 20

HUMAN SERVICES AID, PURCHASED SERVICES AND ADMINISTRATIVE COST TRENDS

TABLE 20

HUMAN SERVICES AID AND PURCHASED SERVICES

COUNTY	2009	2010	2011	2012	% CHANGE 2009 TO 2012
1 Aitkin	32,371,605	32,968,934	35,353,949	35,111,275	8%
2 Anoka	443,807,464	460,936,047	505,252,068	516,453,206	16%
3 Becker	76,730,363	78,272,903	84,401,331	85,850,902	12%
4 Beltrami	145,268,029	143,954,789	148,268,172	152,234,918	5%
5 Benton	62,863,780	63,999,246	69,365,869	72,221,153	15%
6 Big Stone	13,087,503	12,546,690	12,852,750	12,926,823	-1%
7 Blue Earth	87,737,005	90,115,348	96,495,380	102,862,928	17%
8 Brown	43,155,629	43,680,207	43,908,608	43,351,342	0%
9 Carlton	72,340,415	71,686,453	76,305,860	77,759,931	7%
10 Carver	69,939,368	73,173,069	77,560,026	79,741,047	14%
11 Cass	67,804,239	69,947,455	75,301,810	75,716,987	12%
12 Chippewa	25,060,487	25,538,178	25,984,313	25,129,660	0%
13 Chicago	60,731,339	63,228,576	65,432,898	65,265,673	7%
14 Clay	111,314,615	115,419,583	117,509,373	121,832,684	9%
15 Clearwater	20,948,006	21,436,884	22,824,002	22,298,756	6%
16 Cook	6,846,247	7,035,584	7,354,654	7,468,236	9%
17 Cottonwood	25,956,790	26,137,222	27,257,755	28,035,090	8%
18 Crow Wing	102,994,664	106,039,977	114,886,133	120,096,646	17%
19 Dakota	469,841,258	475,589,197	504,593,026	523,420,064	11%
20 Dodge	22,479,238	24,434,025	25,440,983	27,621,317	23%
21 Douglas	56,773,352	57,398,801	60,550,247	60,098,530	6%
23 Fillmore	33,386,824	33,050,902	34,159,350	32,777,005	-2%
24 Freeborn	53,668,331	54,352,517	57,684,870	58,034,581	8%
25 Goodhue	61,920,750	62,926,205	67,575,430	67,656,892	9%
26 Grant	11,958,565	12,174,625	12,510,441	12,277,337	3%
27 Hennepin	2,402,790,156	2,436,983,035	2,656,627,680	2,772,870,332	15%
28 Houston	28,365,908	28,468,007	28,167,593	28,216,992	-1%
29 Hubbard	33,434,289	35,068,372	38,974,356	38,249,311	14%
30 Isanti	55,553,696	55,914,444	59,025,591	59,345,255	7%
31 Itasca	96,087,590	98,652,314	105,132,593	105,768,549	10%
32 Jackson	17,104,866	17,884,973	18,273,274	17,913,153	5%
33 Kanabec	31,655,849	31,409,488	33,946,759	33,952,110	7%
34 Kandiyohi	79,060,148	79,124,470	84,373,718	85,064,902	8%
35 Kittson	8,198,503	8,017,994	9,043,707	8,991,970	10%
36 Koochiching	28,081,821	29,094,107	30,546,726	30,504,196	9%
37 Lac Qui Parle	15,394,510	15,601,147	16,918,817	18,599,043	21%
38 Lake	22,879,852	22,077,549	22,144,901	21,727,953	-5%
39 Lake of the Woods	7,137,849	7,803,804	6,975,254	6,771,018	-5%
40 Le Sueur	39,796,686	39,446,677	39,840,840	40,682,166	2%
42 SWHHS	86,187,391	89,852,923	93,421,010	92,567,089	7%
43 McLeod	50,756,130	52,553,698	54,870,269	56,267,271	11%
44 Mahanomen	22,278,928	23,699,852	25,364,212	26,348,734	18%
45 Marshall	16,801,635	17,112,847	17,921,379	17,082,825	2%

HUMAN SERVICES ADMIN COSTS

2009	2010	2011	2012	% CHANGE 2009 TO 2012
3,493,881	3,441,205	3,382,994	3,339,372	-4%
39,481,104	40,922,232	40,244,786	38,655,609	-2%
5,819,686	6,012,355	6,032,296	6,356,428	9%
7,353,271	7,337,332	6,970,106	7,125,234	-3%
5,737,924	5,728,212	5,828,907	6,044,080	5%
1,512,591	1,512,120	1,501,333	1,408,594	-7%
9,742,441	9,696,366	9,392,969	9,576,363	-2%
4,452,564	4,348,022	4,270,462	4,212,170	-5%
7,374,899	7,251,019	7,528,230	7,376,892	0%
1,092,036	1,125,509	1,115,072	1,172,359	7%
2,336,301	2,345,862	2,271,799	2,248,053	-4%
10,065,849	10,744,543	10,892,727	10,428,173	4%
48,982,119	48,054,134	48,203,214	47,205,854	-4%
2,079,965	2,136,901	2,348,505	2,610,625	26%
4,449,512	4,595,968	4,688,997	4,744,446	7%
1,931,396	1,929,964	2,032,471	1,981,509	3%
5,034,709	5,191,299	5,035,626	4,780,374	-5%
5,153,689	5,498,912	7,840,860	7,330,169	42%
1,176,341	1,045,927	1,314,598	1,225,837	4%
240,719,140	259,781,958	235,944,942	236,547,676	-2%
1,896,781	1,939,043	1,844,978	1,952,195	3%
2,918,823	3,010,320	3,125,419	3,164,532	8%
4,903,106	5,007,135	5,257,430	5,209,523	6%
7,774,385	8,159,222	8,496,105	9,011,176	16%
2,157,577	2,019,758	2,107,805	2,223,670	3%
2,769,128	2,919,451	2,909,253	2,848,263	3%
7,240,054	7,096,427	7,445,814	7,221,867	0%
608,998	599,986	608,506	641,338	5%
2,396,192	2,430,494	2,485,736	2,340,992	-2%
1,180,765	1,226,757	1,232,518	1,229,745	4%
2,051,977	2,141,453	1,955,483	1,943,509	-5%
894,596	907,043	876,228	830,202	-7%
3,163,193	3,304,239	3,254,466	3,188,898	1%
7,391,789	7,773,993	7,944,950	7,660,747	4%
5,001,189	5,371,778	5,699,623	5,286,323	6%
1,326,007	1,380,398	1,354,426	1,486,139	12%
2,107,928	2,173,373	2,254,681	2,136,619	1%

Let's zoom in here...

County Human Service Cost Report – Table 20

HUMAN SERVICES ADMIN COSTS

COUNTY	2009	2010	2011	2012	% CHANGE 2009 TO 2012
1 Aitkin	3,493,881	3,441,205	3,382,994	3,339,372	-4%
2 Anoka	39,481,104	40,922,232	40,244,786	38,655,609	-2%
3 Becker	5,819,686	6,012,355	6,032,296	6,356,428	9%
4 Beltrami	7,353,271	7,337,332	6,970,106	7,125,234	-3%
5 Benton	5,737,924	5,728,212	5,828,907	6,044,080	5%
6 Big Stone	1,512,591	1,512,120	1,501,333	1,408,594	-7%
7 Blue Earth	9,742,441	9,696,366	9,392,969	9,576,363	-2%
8 Brown	4,452,564	4,348,022	4,270,462	4,212,170	-5%

- Zooming in on the costs of administering those same programs, notice that county costs stayed about the same.
- Statewide costs went up only about 2%, and for some counties the costs actually went down.
- Putting the two together, counties were administering more for about the same cost.

County Human Service Cost Report – Table 27

SOCIAL SERVICE PROGRAMS COMPARATIVE DATA - PER CAPITA
PER CAPITA RANKING BY TOTAL COST

TABLE 27

COUNTY	2012 POPULATION (estimate)	TOTAL COST	PURCHASED COST	ADMIN COST	COUNTY PORTION OF TOTAL COST	PER CAPITA RANKING
1 Aitkin	15,919	591	466	124	87	35
2 Anoka	336,748	487	427	60	60	13
3 Becker	32,973	644	534	111	128	48
4 Beltrami	45,325	782	706	76	139	73
5 Benton	38,861	616	534	82	65	40
6 Big Stone	5,164	865	681	185	105	80
7 Blue Earth	65,089	598	501	96	65	38
8 Brown	25,559	673	566	107	66	53
9 Carlton	35,404	790	671	119	100	71
10 Carver	93,584	399	295	--	--	--
11 Cass	28,350	631	542	--	--	--
12 Chippewa	12,181	705	560	--	--	--
13 Chisago	63,576	433	366	--	--	--
14 Clay	60,118	764	685	--	--	--
15 Clearwater	8,713	482	391	--	--	--
16 Cook	5,190	585	436	149	148	34
17 Cottonwood	11,592	953	826	127	144	83
18 Crow Wing	62,876	583	482	101	70	33
19 Dakota	404,493	514	447	67	49	18
20 Dodge	20,237	475	405	70	71	11
21 Douglas	36,412	507	438	69	65	16
23 Fillmore	20,837	440	391	49	44	7
24 Freeborn	31,027	627	526	101	111	45
25 Goodhue	46,331	581	479	102	66	32
26 Grant	5,950	760	647	112	59	68
27 Hennepin	1,180,138	703	584	119	135	59
28 Houston	18,839	572	515	58	33	28
29 Hubbard	20,359	529	438	91	96	23
30 Isanti	38,235	502	423	79	70	15
31 Itasca	45,199	733	652	81	151	64
32 Jackson	10,279	682	541	141	187	55
33 Kanabec	16,011	622	521	101	88	43
34 Kandiyohi	42,315	649	540	109	113	50
35 Kittson	4,496	623	544	79	157	44
36 Koochiching	13,208	773	687	86	58	71
37 Lac Qui Parle	7,109	746	636	110	59	66
38 Lake	10,815	934	815	119	77	82
39 Lake of the Woods	3,976	635	496	138	87	47
40 Le Sueur	27,673	601	528	73	90	39
42 SVHHS	49,623	691	596	95	84	57
43 McLeod	36,104	523	421	102	71	20
44 Mahanomen	5,504	755	613	142	59	67
45 Marshall	9,445	688	541	147	70	56

Let's zoom in here...

County Human Service Cost Report – Table 27

COUNTY	COUNTY PORTION OF TOTAL COST	PER CAPITA RANKING
1 Aitkin	87	35
2 Anoka	60	13
3 Becker	128	48
4 Beltrami	139	73
5 Benton	65	40
6 Big Stone	105	80
7 Blue Earth	65	38
8 Brown	66	53

- Zooming in select columns from Table 27, we see the county share of total Social Service expenditures and per capita ranking of total Social Service expenditures.
- Blue Earth is 38th and Brown is 53rd in per capita ranking.
- This table in the County Human Service Cost Report begins a story, and you will want to understand this story.
- Why is your county where it is in these columns?

6 Videos

1. Welcome, Overview, & Basic Concepts
2. Cash Assistance & Healthcare
(including Child Support & Child Care)
3. Social Services Fiscal Elements
(a series of topics common to Children's & Adults)
4. Children's Social Services
(including Children's Mental Health and
Vulnerable Children and Adults Act)
5. Adult Social Services
(including Developmental Disabilities)
6. Budgeting & Conclusion

Introduction to Human Service Finance for Minnesota County Directors



1. Welcome, Overview, & Basic Concepts
2. **Cash Assistance & Health Care**
3. Social Services Fiscal Elements
4. Children's Social Services
5. Adult Social Services
6. Budgeting & Conclusion

End of Video 1

Introduction to Human Service Finance for Minnesota County Directors

by Tom Henderson and John Sellen

Brown County

Hennepin County

Presented by



Minnesota Association of County
Social Service Administrators

A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
- 2. Cash Assistance & Health Care**
3. Social Services Fiscal Elements
4. Children's Social Services
5. Adult Social Services
6. Budgeting & Conclusion

A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

2. Cash Assistance & Healthcare

A 6-Video Series

Cash Assistance

- **Cash Assistance** includes programs designed to address poverty, people who have temporarily hit hard times or are unable to work, and to move people toward self-sufficiency.
- Generally involves cash benefits or equivalents as well as self-sufficiency, but sometimes involves paying for specific items, services, or activities.
- They are also known as Support Programs, Economic Assistance Programs, and by other names.
- The county role is generally to determine and maintain eligibility and administer.
- Typically the actual cash assistance is issued centrally by DHS.

Health Care

- **Health Care** consists of programs designed to provide health care, or more usually health insurance coverage, for specific categories of people.
- These categories include people who are poor, people with disabilities, and a few others.
- The county role is generally to determine and maintain eligibility.
- Administration is typically through a health plan, but sometimes the health care is purchased on a fee for service basis by DHS.

Income Maintenance

**Cash Assistance + Health Care
= Income Maintenance**

- The term Income Maintenance shows up in a number of the places around the financing.

Cousins – Child Support and Child Care

- **Child Support** is typically with Cash Assistance and Health Care.
- Child Support tries to ensure that non-custodial parents contribute to raising their children, including when the family is using public assistance.
- **Child Care** is also usually with these programs.
- Child Care tries to help families stay off or get off Cash Assistance, and tries to assist the next generation get a good start.

Finance Components



Cash Assistance & Health Care

Expenditures

- Administrative Cost (County and Federal 50/50)
- Fraud/Home Call Costs
- Medical Assistance Access Costs
- Taxi, bus, volunteer driver, mileage reimb
- Cost Effective Health Insurance
- Employment Services Contracts (MFIP & FSET)
- Burial Costs

Finance Components



Cash Assistance & Health Care

Revenue

- EGA and EMSA Allocations
- MA Access and Cost Effective Health Insurance
- Overpayments, etc./Recoveries/Collections
- County Property Tax
- Employment Services Dollars MFIP and FSET
- Uncapped Federal Administrative Revenue (MA & FS) *
- Random Moments (IM-RMS) *
- MFIP Consolidated Grant *
- Child Care Administrative Dollars *

IM-RMS Random Moments

All
Purchased
IM
Services

IM Cost Pool (DHS 2550 Quarterly Cost Report)		
GA Services	MFIP Services	MA Services
Child Support Services (Direct Charged & Admin %'s)	Food Support Services (SNAP)	Other IM Services

(Costs include FW Salary, Benfits, and other administrative costs - No POS)

IMRS
%s

MFIP
MA
FS(SNAP)
GA
C/S
Etc.

FFP Rate = IM Reimbursement \$
(Most are 50%)

Formula

Total Cost Pool X MFIP IMRS % = MFIP Cost X FFP (50%) = MFIP Reimbursement
(Subject to Consolidated funds cap)

Total Cost Pool X FS IMRS % = FS Cost X FFP (50%) = FS Reimbursement
(SNAP) (SNAP) (No Cap)

ETC ...

Program Percentage Reimbursement

COUNTY: 7 BLUE EARTH

QUARTER ENDED: 6/30/2012

TODAY: 8/7/2012

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FINAL REPORT
(CACR.1)

COUNTY AGENCY QUARTERLY COST REPORT

ROUTE TO ACCOUNTING OFFICER: TRACEY THOMSON

PROGRAM NO	PROGRAM	TOTAL ELIG	FED %	FED SHARE	ADVANCE	*P.Q. ADJ	NET ADJ	INVOICE AMOUNT	RMS%	A	ADM%
3	MA GENERAL	196,184	0.500	98,092	39,000		59,092		0.37352		0.25714
7	MA FMAP	63,522	0.500	31,761			31,761		0.12094		0.06326
6	MA FPI	5,584	0.500	2,792			2,792				
17	MA MHCARE	12,039	0.500	6,020			6,020		0.02292		0.01578
25	MA FRAUD	157	0.500	79			79				
52	MA INN STATUS	1,596	1.000	1,596			1,596		0.00304		0.00209
		279,082						101,340			
9	TANF OTHER	38,424	0.500	19,212			19,212		0.07316		0.05036
10	TANF FRAUD	74	0.500	37			37				
11	MFIP ADMIN	11,438	0.500	5,719	4,200		1,519		0.02178		0.01499
		49,936						20,768			
34	TANF FPI	1,953	0.500	977			977				
		1,953						977			
12	CHILD SUPPORT	241,436	0.660	159,348	99,000	-73,010	-12,662				0.31158
32	CS PATERNITY	956	0.660	631			631				
		242,392						-12,031			
13	SNAP ISSUANCE	5,919	0.500	2,960			2,960		0.01127		0.00776
14	SNAP CERT	94,940	0.500	47,470	15,000		32,470		0.18076		0.12444
19	SNAP FRAUD	196	0.500	98			98				
35	SNAP FPI	5,218	0.500	2,609			2,609				
15	SNAP MFIP ADMIN	11,435	0.500	5,718	1,200		4,518		0.02177		0.01499
		117,708						42,655			
18	REFUGEE	205	1.000	205			205		0.00039		0.00027
		205						205			
24	POSTCARE ELIG	5,426	0.500	2,713			2,713		0.01033		0.00711
		5,426						2,713			
20	GENERAL ASSIST	10,996							0.02094		0.01441
46	GP RESI HOUSING	10,300							0.01961		0.01350
		21,296									
22	MN SUPP ASSIST	5,914							0.01126		0.00775
		5,914									
29	ALL OTHER	26,696							0.05083		0.03499
44	RST FEES	110									

Over-all Percentage Reimbursement

COUNTY: 7 BLUE EARTH

QUARTER ENDED: 6/30/2012

TODAY: 8/7/2012

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FINAL REPORT
(CACR.1)

COUNTY AGENCY QUARTERLY COST REPORT

ROUTE TO ACCOUNTING OFFICER: TRACEY THOMSON

PROGRAM NO	PROGRAM	TOTAL ELIG	FED %	FED SHARE	ADVANCE	*P.Q. ADJ	NET ADJ	INVOICE AMOUNT	RMS%	A	ADMR
37	MFIP CHILD CARE	9,718							0.01690		0.01274
39	BSF CHILD CARE	15,915							0.03030		0.02086
29	CHILD CARE FPI	500									
47	STATE FPI	738									
48	COUNTY FRAUD	60									
56	C C FRAUD ALLOC	20									
		36,951									
31	NON MA MCARE	4,560							0.00868		0.00598
		4,560									
TOTAL		782,237		388,037	158,400	-73,010	156,627		1.00000		1.00000

ADD BACK

+ (-) 4000/IV-D 2,425
 + (-) 1000/P.Q. ADJ. 0
 + (-) NON PPP 819,762

TOTAL REPORTED BY COUNTY (on DHS 2550) 7,116
 60 FRAUDPVT STATE CC: 508

RATE OF RETURN: TOTAL FEDERAL SHARE / TOTAL ELIGIBLE AMOUNT = $\frac{388,037}{782,237} = 49.61$

** COMBINE WITH COUNTY-WIDE INDIRECT INTO ONE BARRENT

* REASON FOR PRIOR QTR. ADJ. _____

A) Use to allocate page 1 on DHS 2550

B) Use to allocate page 7 on DHS 2550

MFIP Consolidated Grant – Brown County Example

MFIP Consolidated Grant Amount \$ 235,301 (01/1/12-12/31/12)							
				50% of year			
	EA	MAXIS Refunds	TANF	Contracted with MVAC & MRCI			Total
				Admin-MFIP	MFIP	DWP	Quarter
1Q12	5,332	0	11,193	3,857	18,137	9,544	48,631
2Q12		0		3,951	28,325	9,890	42,166
3Q12							
4Q12							
Jan-June Total	5,332	0	11,193	7,808	46,462	19,434	90,800
Budget	45,000		32,000	158,301			235,301
% of budget	11.85%		34.98%	46.56%			38.5%

INNOVATIONS GRANT \$3,914

1Q12	1767
2Q12	1272
3Q12	
4Q12	
Total	3,039
% of grant	77.64%

SUPPORTED WORK PROJECTS

Allocation	\$18,669
3Q11	
4Q11	1
1Q12	2
2Q12	6
Total	10
% of grant	55.7%

Finance Components

Child Support

Expenditures

- Staffing
- Administrative Overhead
- County Attorney/Sheriff
- Contracts

Revenue

- Uncapped Federal Revenue 66% (formula)
- Paternity (66%)
- Incentives (State and Federal)
- Changes coming



DHS Child Support Report – Net County Administrative Costs & Reinvestment Summary

County Name: **Blue Earth**

County Direct Expenditures	Quarter End 9/30/2011	Quarter End 12/31/2011	Quarter End 3/31/2012	Quarter End 6/30/2012	Total
Expenditure Description					
Personnel Services	\$175,221	\$155,789	\$175,613	\$153,516	\$660,139
Legal Cooperative Agreement	28,136	29,706	28,540	33,452	\$119,834
Sheriff Cooperative Agreement	295	98	380	30	\$803
Clerk/Court Cooperative Agreement	0	0	0	0	\$0
Paternity Expenditures (before paternity fees)	1,805	1,370	2,055	956	\$6,186
Other Expenditures	80,379	57,252	3,559	7,330	\$148,520
Materials/Supplies	235	402	440	426	\$1,503
Capital Outlay	0	0	0	0	\$0
Other Expenses	0	0	0	0	\$0
Depreciation	0	0	0	0	\$0
Fees (other)	0	0	0	0	\$0
Revenue (other)	(3,023)	(1,712)	(966)	(2,125)	(\$8,126)
Fees (paternity)	0	0	0	0	\$0
Total Direct Expenditures	\$283,048	\$239,405	\$209,621	\$193,285	\$925,359
Federal Incentive Payment	(34,800)	(34,800)	(61,051)	(23,100)	(\$153,751)
Direct expenditures net of incentive payment	\$248,248	\$204,605	\$148,567	\$170,185	\$769,605
Less: FFP on direct exp net of incentive pmt	(197,212)	(156,444)	(63,334)	(43,473)	(\$460,463)
Net Direct Expenditures	\$85,836	\$82,961	\$146,287	\$149,862	464,946
County Indirect Expenditures					
Human Services Allowed Admin	\$14,062	\$14,585	\$90,857	\$84,207	\$203,711
Human Services Countywide Admin	11,141	11,141	7,732	7,732	\$37,746
Total Indirect Expenditures	\$25,203	\$25,726	\$98,589	\$91,939	\$241,457
Less: FFP on Indirect Expenditures	(16,634)	(16,979)	(65,069)	(80,660)	(\$159,361)
Net Indirect Expenditures	\$8,569	\$8,747	\$33,520	\$31,259	82,096
Total County Expenditures	\$308,251	\$265,131	\$308,210	\$285,224	\$1,166,816
Net Expenditure Before Incentives	\$94,405	\$91,708	\$179,807	\$181,121	\$547,041
Child Support Enforcement Incentive Revenue					
Federal Incentive	\$34,300	\$41,054	\$33,100	\$35,100	\$143,554
State Public Assistance Incentive	0	0	0	0	\$0
State Establishment Incentive	0	0	0	0	\$0
State Modification Incentive	0	0	0	0	\$0
State Paternity Incentive	0	0	0	0	\$0
State Medical Incentive	0	0	0	0	\$0
State Incentive (as of 7/1/11)	2,886	6,345	3,767	3,419	\$16,417
Total Child Support Enforcement Incentive Revenue	\$37,686	\$47,399	\$38,867	\$38,519	\$162,471
Net County Expenditure	\$56,719	\$44,309	\$140,940	\$142,602	\$384,570
Current Period Expenditures	\$308,251	\$265,131	\$308,210	\$285,224	\$1,166,816
Estimated Federal Year 2012 Reinvestment Amount					\$753,473
Estimated Federal Year 2012 Reinvestment Shortfall Amount					\$0

Prepared by: DHS Child Support Enforcement Division

DHS Child Support Report – Net County Administrative Costs & Reinvestment Summary

County Name: **Brown**

County Direct Expenditures	Quarter End	Quarter End	Quarter End	Quarter End	Total
Expenditure Description	3/31/2011	6/30/2011	9/30/2011	12/31/2011	
Personnel Services	\$89,879	\$99,947	\$102,629	\$86,564	\$379,019
Legal Cooperative Agreement	6,805	8,721	5,932	7,616	29,074
Sheriff Cooperative Agreement	525	603	503	362	1,993
Clerk/Court Cooperative Agreement	0	0	0	0	0
Paternity Expenditures (before paternity fees)	385	770	350	490	1,995
Other Expenditures	1,912	3,715	4,071	3,307	13,005
Materials/Supplies	558	271	539	209	1,577
Capital Outlay	0	0	0	0	0
Other Expenses	12,493	0	0	0	12,493
Depreciation	0	0	0	0	0
Fees (other)	0	(60)	(25)	(40)	(125)
Revenue (other)	(777)	(1,191)	(574)	(1,152)	(3,694)
Fees (paternity)	(309)	(226)	(11)	(219)	(765)
Total Direct Expenditures	\$111,471	\$112,550	\$113,414	\$97,137	\$434,572
Federal Incentive Payment	(23,643)	(21,300)	(21,300)	(21,300)	(87,543)
Direct expenditures net of incentive payment	\$87,828	\$91,250	\$92,114	\$75,837	\$347,029
Less: FFP on direct exp net of incentive pmt	(57,967)	(60,225)	(60,796)	(50,052)	(229,040)
Net Direct Expenditures	\$53,504	\$52,325	\$52,618	\$47,085	\$205,532
County Indirect Expenditures					
Human Services Allocated Admin.	\$44,837	\$53,010	\$48,690	\$40,751	\$187,288
Human Services Countywide Admin.	13,971	13,971	13,971	13,971	55,884
Total Indirect Expenditures	\$58,808	\$66,981	\$62,661	\$54,722	\$243,172
Less: FFP on Indirect Expenditures	(38,813)	(44,208)	(41,356)	(36,117)	(160,494)
Net Indirect Expenditures	\$19,995	\$22,773	\$21,305	\$18,605	\$82,678
Total County Expenditures	\$170,279	\$179,531	\$176,075	\$151,859	\$677,744
Net Expenditure Before Incentives	\$73,499	\$75,098	\$73,923	\$65,690	\$288,210
Child Support Enforcement Incentive Revenue					
Federal Incentive	\$21,300	\$21,300	\$21,300	\$23,206	\$87,106
State Public Assistance Incentive	412	108	0	0	520
State Establishment Incentive	1,500	2,500	0	0	4,000
State Modification Incentive	4,900	4,600	0	0	9,500
State Paternity Incentive	300	500	0	0	800
State Medical Incentive	0	0	0	0	0
State Incentive (as of 7/1/11)	0	0	1,766	3,850	5,616
Total Child Support Enforcement Incentive Revenue	\$28,412	\$29,008	\$23,066	\$27,056	\$107,542
Net County Expenditure	\$45,087	\$46,090	\$50,857	\$38,634	\$180,668
Current Period Expenditures	\$170,279	\$179,531	\$176,075	\$151,859	\$677,744
Estimated Federal Year 2012 Reinvestment Amount					\$331,750
Estimated Federal Year 2012 Reinvestment Shortfall Amount					\$0

Prepared By: DHS, Child Support Enforcement Division

DHS Child Support Incentive Report

Federal and State Payments to Counties SFY 2012

County	Federal	State Performance Incentives						Total Federal & State Incentives SFY2012
	Federal Incentive SFY2012	PA State Incentive SFY2012	Paternity Incentive SFY2012	Establishment Incentive SFY2012	Modification Incentive SFY2012	Medical Support Incentive SFY2012	Total State Incentives SFY2012	
Aitkin	\$ 34,198	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,100	\$ 38,298
Anoka	931,479	0	0	0	0	0	108,617	1,040,096
Becker	72,577	0	0	0	0	0	8,613	81,190
Beltrami	87,436	0	0	0	0	0	10,383	97,719
Benon	107,085	0	0	0	0	0	12,275	119,360
Big Stone	12,109	0	0	0	0	0	1,546	13,655
Blue Earth	146,054	0	0	0	0	0	16,417	162,471
Brown	87,106	0	0	0	0	0	9,977	97,083
Butte	101,386	0	0	0	0	0	11,828	113,214
Carver	111,111	0	0	0	0	0	10,177	121,288
Cass	111,111	0	0	0	0	0	10,177	121,288
Chippewa	111,111	0	0	0	0	0	10,177	121,288
Chisago	111,111	0	0	0	0	0	10,177	121,288
Clay	111,111	0	0	0	0	0	10,177	121,288
Clearwater	111,111	0	0	0	0	0	10,177	121,288
Cook	9,009	0	0	0	0	0	1,111	10,120
Cottonwood	31,138	0	0	0	0	0	3,488	34,626
Crow Wing	174,212	0	0	0	0	0	20,879	195,091
Dakota	859,623	0	0	0	0	0	99,439	959,062
Dodge	69,237	0	0	0	0	0	7,934	77,171
Douglas	93,446	0	0	0	0	0	10,424	103,870
Fillmore	52,918	0	0	0	0	0	6,017	58,935
Freeborn	99,255	0	0	0	0	0	11,622	110,877
Goodhue	110,445	0	0	0	0	0	13,234	123,679
Grant	20,859	0	0	0	0	0	2,132	22,991
Hennepin	1,871,359	0	0	0	0	0	221,099	2,092,458
Houston	44,478	0	0	0	0	0	5,456	49,934
Hubbard	55,338	0	0	0	0	0	6,299	61,637
Isanti	123,075	0	0	0	0	0	14,350	137,425
Itasca	127,365	0	0	0	0	0	14,920	142,285
Jackson	32,369	0	0	0	0	0	3,910	36,279
Kanabec	44,778	0	0	0	0	0	5,339	50,117
Kandiyohi	122,775	0	0	0	0	0	14,003	136,778
Kittson	9,000	0	0	0	0	0	1,009	10,009
Koochiching	51,438	0	0	0	0	0	6,415	57,853
Lac Qui Parle	16,929	0	0	0	0	0	1,827	18,756
Lake	26,029	0	0	0	0	0	3,001	29,030
Lake of the Woods	9,989	0	0	0	0	0	1,150	11,139
Le Sueur	82,246	0	0	0	0	0	9,597	91,843
SWHHS*	128,465	0	0	0	0	0	14,743	143,208
McLeod	107,656	0	0	0	0	0	12,085	119,741
Mahnomen	6,060	0	0	0	0	0	842	6,902
Marshall	23,889	0	0	0	0	0	2,786	26,675
Faribault/Martin	127,025	0	0	0	0	0	14,936	141,961

Let's zoom in here...

DHS Child Support Incentive Report

Federal and State Payments to Counties SFY 2012

County	Federal	State Performance Incentives						Total Federal & State Incentives SFY2012
	Federal Incentive SFY2012	PA State Incentive SFY2012	Paternity Incentive SFY2012	Establishment Incentive SFY2012	Modification Incentive SFY2012	Medical Support Incentive SFY2012	Total State Incentives SFY2012	
Aitkin	\$ 34,198	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,100	\$ 38,298
Anoka	931,479	0	0	0	0	0	108,617	1,040,096
Becker	72,577	0	0	0	0	0	8,613	81,190
Beltrami	87,436	0	0	0	0	0	10,283	97,719
Benton	107,085	0	0	0	0	0	12,275	119,360
Big Stone	12,109	0	0	0	0	0	1,546	13,655
Blue Earth	146,054	0	0	0	0	0	16,417	162,471
Brown	87,106	0	0	0	0	0	9,977	97,083

- Zooming in, we see that the kinds of incentives that were available in SFY 20112 were substantially reduced.
- In general, the exact incentive mix available for Child Support tends to change over time.

Child Care Assistance Program

- The Child Care Assistance Program (CCAP) consists of two major parts:
 - **MFIP Child Care**
(clients on MFIP or just exited)
 - **Basic Sliding Fee Child Care**
(clients who have exited MFIP or working poor who qualify)
- The challenging one to manage is the Basic Sliding Fee (**BSF**).

Basic Sliding Fee Child Care

- Each county gets a capped BSF allocation.
- Lots of state requirements and lots of client choice that the county can't control.
- Clients come up in a specific order.
- The county gets to decide whether to add the next client or not.
- The county has to guess how much that client will cost each month and whether there will be enough allocation left to add the next client beyond that one or not.
- Many counties routinely manage long waiting lists.

Finance Components

Child Care

Expenditures

- Staffing
- Administrative Overhead
- CCAP Provider Payments as reported by MEC²
 - MFIP Child Care
 - Basic Sliding Fee Child Care (BSF)

Revenue

- Administrative Reimbursement from BSF, etc.
- IM vs. SS Random Moments
- BSF Allocation (Allocation Management)
- 90% spending requirement
- Reallocation of unspent funds (statewide)



Managing Basic Sliding Fee Child Care

- Small counties and large counties manage the BSF in very different ways.
- Small counties tend to know each family and use that information to predict their expected costs as closely as possible.
- Large counties tend to manage using the statistics of large numbers – on average how many clients respond, on average how much does a family costs per month, etc.
- Both ways work well, and both face serious problems that are built into the BSF.

Child Care Assistance Program
Basic Sliding Fee Program
Direct Service CY12 Analysis Detail
Through August 31, 2012

County No. Name	CY12 Projected Earnings (Based on 8 months of CY12 Exp)	CY12 Allocation (carryover is included)	CY12 County Required Match	Year to Date Earnings (through August 2012)	Counties where CY12 spending is projected to be LOWER than CY12 allocation	% spent for Counties where CY12 spending is projected to be LOWER than CY12 allocation	Counties where CY12 spending is projected to be HIGHER than CY12 allocation	% spent for Counties where CY12 spending is projected to be HIGHER than CY12 allocation
Aitkin	178,001	215,086	4,337	118,667	37,088	82.76%		
Anoka	5,146,332	5,621,910	113,100	5,430,685	375,578	93.20%		
Becker	349,448	438,190	25,590	232,965	88,743	79.75%		
Beltz	547,128	889,952	46,251	564,752	42,824	95.19%		
Benton	501,683	521,228	22,097	334,455	19,546	96.25%		
Blue Earth	999,593	1,159,584	36,801	666,395	159,992	86.20%		
Brown	394,532	355,155	14,189	263,021	-	-	39,377	111.09%
Butte	255,799	589,485	7,127	297,199	155,867	69.63%		
Carver	581,099	778,932	8,390	387,399	137,634	74.60%		
Cass	384,944	645,138	25,718	256,629	260,195	59.67%		
Chippewa	90,935	89,900	9,740	60,623	-	-	1,635	101.63%
Chisago	216,507	355,979	25,634	144,338	139,472	60.82%		
Clay	1,079,711	1,195,155	55,640	719,607	115,445	90.34%		
Clearwater	126,122	147,965	10,234	84,081	21,844	85.24%		
Cook	29,358	23,410	392	19,572	-	-	5,945	125.41%
Cottonwood	61,809	118,912	6,036	41,206	57,103	51.88%		
Crow Wing	1,142,481	1,335,108	35,398	761,654	192,627	85.57%		
Dakota	5,663,286	6,095,146	341,021	3,775,524	431,860	92.91%		
Dodge	296,816	231,849	10,109	197,577	-	-	64,967	125.02%
Douglas	456,203	488,144	39,834	304,135	31,942	93.46%		
Fillmore	169,553	243,252	9,773	113,035	73,700	69.70%		
Freeborn	244,419	311,545	20,826	162,946	67,126	78.45%		
Goodhue	338,622	451,231	23,802	225,748	112,609	75.04%		
Grant	49,092	55,550	4,249	32,728	6,458	68.37%		
Hennepin	22,391,777	22,619,015	886,179	14,927,851	227,239	99.00%		
Houston	162,995	178,442	16,221	108,863	16,448	81.34%		
Hubbard	355,271	436,279	10,850	236,847	81,009	81.43%		
Isanti	263,453	410,580	4,917	175,835	147,126	84.17%		
Itasca	353,541	582,893	35,812	235,694	229,352	60.65%		
Jackson	154,301	158,836	2,668	109,534	-	-	5,665	103.57%
Kanabec	150,596	189,380	1,182	100,397	37,785	79.94%		
Kandiyohi	374,072	430,959	22,677	249,381	56,868	86.80%		
Kittson	12,068	33,132	758	8,045	21,065	36.42%		
Koochiching	270,738	351,483	6,185	180,482	80,745	77.02%		
Lac Qui Parle	39,024	44,459	2,553	26,016	5,435	87.78%		
Lake	84,405	102,979	14,116	56,270	18,574	81.96%		
Lake of Woods	40,071	39,116	1,247	26,714	-	-	955	102.44%
Le Sueur	231,929	296,607	7,191	154,819	24,679	90.38%		
Lincoln	-	-	-	-	-	-		
Southwest HHS	380,348	608,372	27,078	253,565	228,025	62.52%		
McLeod	383,474	384,376	14,873	255,649	903	99.77%		
Mahnomen	59,469	86,510	3,345	39,646	26,041	86.90%		
Marshall	23,165	70,271	7,190	15,443	47,107	32.96%		
Faribault/Martin	478,920	557,769	9,752	319,260	76,649	85.86%		
Meeker	123,474	181,791	14,631	82,316	58,317	67.92%		
Miller Lakes	278,201	279,503	13,244	185,467	1,305	99.53%		
Morrison	193,262	223,203	9,893	128,641	29,942	86.59%		
Mower	513,263	755,815	49,127	342,175	242,563	67.91%		

Child Care Assistance Program
Basic Sliding Fee Program
Direct Service CY12 Analysis Detail
Through August 31, 2012

County No. Name	CY12 Projected Earnings (Based on 8 months of CY12 Exp)	CY12 Allocation (carryover is included)	CY12 County Required Match	Year to Date Earnings (through August 2012)	Counties where CY12 spending is projected to be LOWER than CY12 allocation	% spent for Counties where CY12 spending is projected to be LOWER than CY12 allocation	Counties where CY12 spending is projected to be HIGHER than CY12 allocation	% spent for Counties where CY12 spending is projected to be HIGHER than CY12 allocation
	-	-	-	-	-	-	-	-
Nicollet	534,090	536,191	402	356,060	3,101	99.61%		
Nobles	126,027	199,246	8,284	84,018	73,219	63.25%		
Norman	73,715	131,656	9,168	49,143	57,942	55.99%		
Olmsted	3,660,105	3,931,749	80,700	2,440,070	271,644	93.09%		
Otter Tail	313,644	490,568	36,945	209,098	176,914	83.94%		
Pennington	99,200	152,148	5,419	66,133	52,949	65.20%		
Pine	330,770	422,610	22,768	220,513	91,641	76.27%		
Pipestone	123,642	137,281	1,758	82,428	13,639	90.06%		
Polk	343,944	418,090	32,654	232,629	89,147	83.46%		
Pope	90,923	76,294	4,542	60,615	-	-	14,629	119.17%
Ramsey	10,740,663	11,403,850	52,774	7,160,455	863,168	94.18%		
Red Lake	31,811	63,490	763	21,207	31,680	50.10%		
Redwood	147,920	187,223	8,474	98,613	39,304	79.01%		
Renville	61,554	98,508	3,239	41,038	36,954	62.49%		
Rice	507,024	546,365	18,382	338,018	39,341	92.60%		
Rock			5,455	-	-	-		
Roseau	101,188	168,135	4,985	87,445	66,968	60.17%		
St. Louis	3,013,299	3,729,070	294,157	2,008,868	715,771	80.81%		
Scott	1,377,936	1,560,488	-	918,624	182,552	66.30%		
Sherburne	1,003,180	832,234	10,182	688,773	-	-	170,926	120.54%
Sibley	104,898	285,594	8,940	69,932	160,696	36.73%		
Stearns	928,164	1,064,404	63,761	618,776	136,240	87.20%		
Steele	571,158	799,876	16,900	330,772	226,718	71.41%		
Stevens	143,172	139,896	6,637	95,448	-	-	3,276	102.34%
Swift	60,557	74,484	4,445	40,371	13,906	81.32%		
Todd	102,582	165,020	12,493	68,388	62,438	62.16%		
Traverse	15,621	42,306	5,983	10,414	26,665	36.92%		
Wabasha	162,060	130,112	6,274	101,373	-	-	21,948	116.87%
Wadena	144,356	163,158	7,402	96,237	18,804	83.48%		
Waseca	373,941	387,952	7,453	249,294	14,011	96.39%		
Washington	2,752,499	2,848,530	38,972	1,834,999	96,032	96.63%		
Watsonwan	63,011	102,015	1,312	42,007	39,005	61.77%		
Wilkin	65,832	71,905	4,802	43,888	6,073	31.55%		
Winona	509,262	1,006,568	25,737	339,508	497,306	50.59%		
Wright	635,063	758,081	38,595	423,375	123,019	83.77%		
Yellow Medicine	82,247	79,161	9,549	54,631	-	-	3,086	103.90%
STATEWIDE TOTALS	76,487,721	84,409,278	2,941,235	50,991,814	8,272,908		351,351	
# of Counties					71		12	

Transition Support Systems Division
Child Care Assistance Program

Version: FN126.00

User Name: PAULINE L. HOLZ

Report Date: 09/04/2012 Time: 02:29:24PM

FN126 CCAP BSF Encumbrance Report

Year: 2012


Page 1 of 1

Financially Responsible Agency: Brown County						
Period	Monthly Number of Eligible Families	Projected Monthly Average of Families	Monthly Actual Expenditure	Projected Average of Monthly Expenditure	Monthly Average Cost per Family	Projected Monthly Average Cost per Family
January	64		\$23,832.66		\$372.39	
February	57		\$21,549.98		\$378.07	
March	66		\$25,402.82		\$384.89	
April	69		\$28,188.56		\$408.53	
May	71		\$37,894.55		\$533.73	
June	71		\$38,636.98		\$544.18	
July	77		\$43,356.90		\$563.08	
August	76		\$41,759.40		\$549.47	
September		69		\$32,190.79		\$466.53
October		69		\$32,190.79		\$466.53
November		69		\$32,190.79		\$466.53
December		69		\$32,190.79		\$466.53

Totals For: Brown County	
Direct Services Allocation:	\$355,155.24
YTD Actual Expenditure:	\$260,621.85
Annual Projection:	\$389,385.01
Projected Variance:	\$(34,229.77)
Projected % Used at the End of the Year:	109.64%

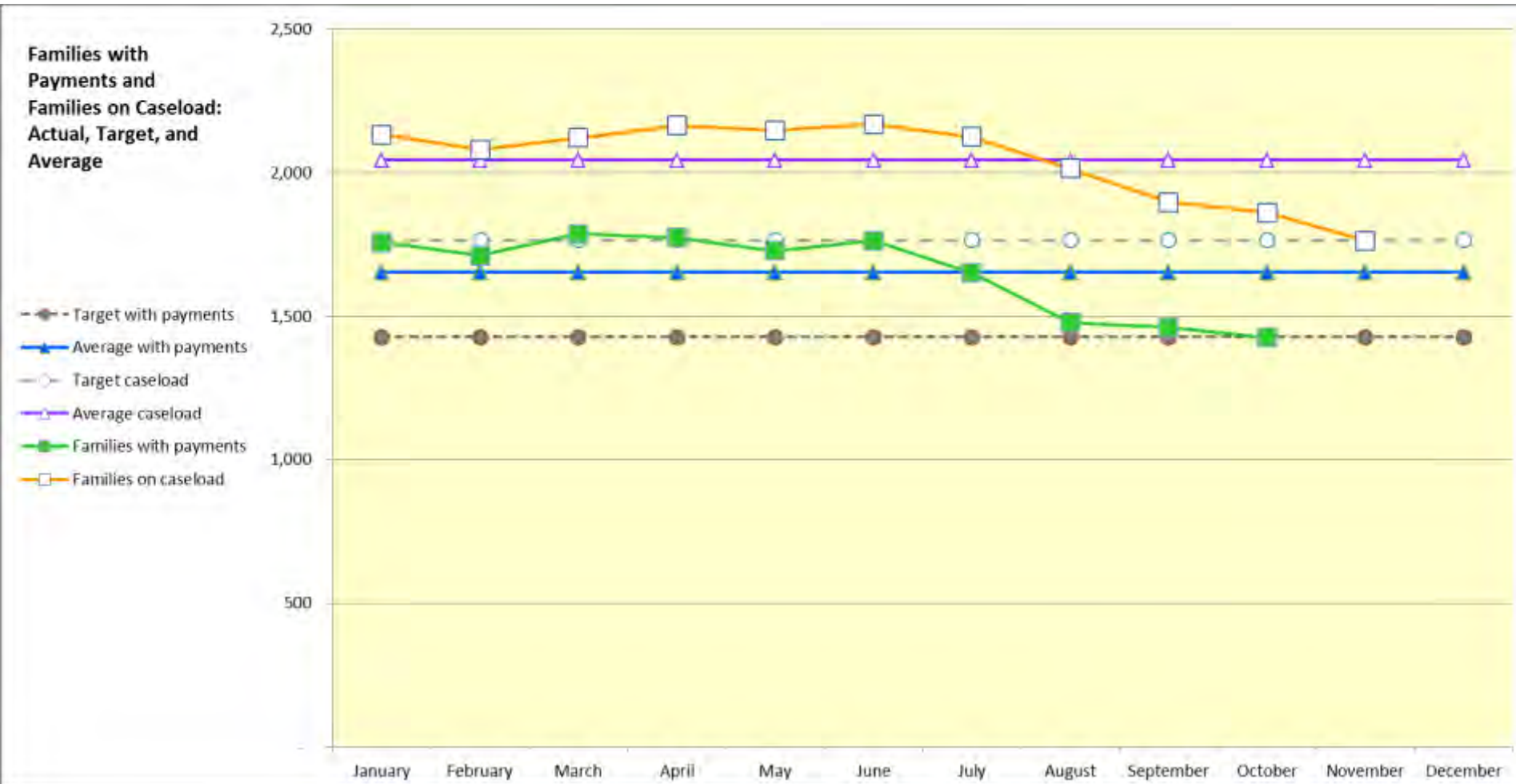


Managing Basic Sliding Fee Child Care

Basic Sliding Fee Child Care - Hennepin HSPHD Management Tool - 2013															
VERSION: October 31, 2013			Target: 105%		Data from FN124 "CCAP Case Payments and Counts by Payment Date Report" from MEC-2										
Allocation incl HC 110%:	26,023,040		105%	24,840,174				100%:	23,657,309					Page 1	
Assume Monthly Attrition Rate:		High:	3.42% /month	Medium:	2.28% /month			Low:	0.57% /month						
Expenditures	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%	
1 Expenditures (cash)	2,585,378	2,070,272	2,316,759	2,527,413	2,288,020	2,568,771	2,433,812	2,327,631	1,982,857	2,030,190			23,131,103	97.8%	
2 Expenditures YTD	2,248,777	4,482,926	6,727,532	9,499,822	11,787,842	14,356,613	16,790,425	19,118,056	21,100,913	23,131,103			23,131,103	97.8%	
3 Unexpended Allocation	21,071,931	19,001,659	16,684,900	14,157,487	11,869,467	9,300,696	6,866,884	4,539,253	2,556,396	526,206			526,206	2.2%	
4 Mo Annualzd - No Attrn	31,024,536	24,843,264	27,801,108	30,328,953	27,456,244	30,825,252	29,205,744	27,931,572	23,794,284	24,362,275			24,362,275	103.0%	
5 Mo Annualzd - No At %	131.1%	105.0%	117.5%	128.2%	116.1%	130.3%	123.5%	118.1%	100.6%	103.0%					
6 YTD Annualzd - No Attrn	26,985,327	26,897,556	26,910,126	28,499,465	28,290,821	28,713,226	28,783,586	28,677,084	28,134,551	27,757,323			27,757,323	117.3%	
7 YTD Annualzd - No At %	114.1%	113.7%	113.7%	120.5%	119.6%	121.4%	121.7%	121.2%	118.9%	117.3%					
January-March YTD incl data fr 3 prior months															
Pacing figures assume no attrition															
Pacing \$	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%	
11 Pace to Spend 110%											1,445,969	1,445,969	26,023,040	110.0%	
12 Pace to Spend 105%											854,536	854,536	24,840,174	105.0%	
13 Pace to Spend 100%											263,103	263,103	23,657,309	100.0%	
14 YTD Average Monthly	2,248,777	2,241,463	2,242,511	2,374,955	2,357,568	2,392,769	2,398,632	2,389,757	2,344,546	2,313,110					
15 % of Monthly Allocation	114.1%	113.7%	113.7%	120.5%	119.6%	121.4%	121.7%	121.2%	118.9%	117.3%					
16 % of Pace 110%	155.5%	155.0%	155.1%	164.2%	163.0%	165.5%	165.9%	165.3%	162.1%	160.0%					
17 % of Pace 105%	263.2%	262.3%	262.4%	277.9%	275.9%	280.0%	280.7%	279.7%	274.4%	270.7%					
18 % of Pace 100%	854.7%	851.9%	852.3%	902.7%	896.1%	909.4%	911.7%	908.3%	891.1%	879.2%					
Project \$ YTD	January	February	March	April	May	June	July	August	September	October	November	December	CURRENT	%	
6 YTD Annlzd - No Attrn	26,985,327	26,897,556	26,910,126	28,499,465	28,290,821	28,713,226	28,783,586	28,677,084	28,134,551	27,757,323			27,757,323	117.3%	
7 YTD Annlzd - No At %	114.1%	113.7%	113.7%	120.5%	119.6%	121.4%	121.7%	121.2%	118.9%	117.3%					
23 YTD Annlzd - LOW At	26,139,077	26,130,740	26,219,669	27,849,477	27,726,245	28,222,079	28,373,293	28,350,065	27,893,926	27,599,058			27,599,058	116.7%	
24 YTD Annlzd - LOW %	110.5%	110.5%	110.8%	117.7%	117.2%	119.3%	119.9%	119.8%	117.9%	116.7%					
25 YTD Annlzd - MED At	23,600,325	23,830,291	24,148,297	25,899,514	26,032,519	26,748,637	27,142,416	27,369,007	27,172,053	27,124,261			27,124,261	114.7%	
26 YTD Annlzd - MED %	99.8%	100.7%	102.1%	109.5%	110.0%	113.1%	114.7%	114.9%	114.9%	114.7%					
27 YTD Annlzd - HIGH At	21,907,825	22,296,658	22,767,383	24,599,538	24,903,367	25,766,342	26,321,832	26,714,968	26,690,804	26,807,731			26,807,731	113.3%	
28 YTD Annlzd - HIGH %	92.6%	94.2%	96.2%	104.0%	105.3%	108.9%	111.3%	112.9%	112.8%	113.3%					
Slot Equivalent 110%:	1,496	Est Cases: 1847.8	105%	1,428	Est Cases: 1763.8	100%:	1,359.6	Current Target \$/Family:	\$1,450	Page 2					
Assume Monthly Attrition Rate:		High:	3.42% /month	Medium:	2.28% /month			Low:	0.57% /month	Calculated:	\$1,421				
Families	January	February	March	April	May	June	July	August	September	October	November	December	AVERAGE		
31 Families with payments	1,757	1,710	1,787	1,773	1,727	1,763	1,651	1,477	1,460	1,425			1,653		
32 Children with payments	3,423	3,338	3,483	3,493	3,407	3,506	3,336	3,081	3,025	2,818			3,291		
33 Average Children/Family	1.95	1.95	1.95	1.97	1.97	1.99	2.02	2.09	2.07	1.98			1.99		
34 This month's \$/Family	\$1,471	\$1,211	\$1,296	\$1,426	\$1,325	\$1,457	\$1,474	\$1,576	\$1,358	\$1,425			\$1,402		
35 This month's \$/Child	\$755	\$620	\$665	\$724	\$672	\$733	\$730	\$755	\$655	\$720			\$703		
36 YTD \$/Family	\$1,280	\$1,311	\$1,255	\$1,340	\$1,365	\$1,357	\$1,453	\$1,618	\$1,606	\$1,623			\$1,421		
37 YTD \$/Child	\$657	\$671	\$644	\$680	\$692	\$682	\$719	\$776	\$775	\$821			\$712		
38 Families on caseload	2,132	2,079	2,121	2,163	2,147	2,168	2,123	2,014	1,896	1,860	1,762		2,042		
39 Ratio Case/Payments	1.2134	1.2158	1.1869	1.2200	1.2432	1.2297	1.2859	1.3636	1.2986	1.3053			1.2355		

An excerpt
from the
Hennepin
County BSF
Management
Tool

Managing Basic Sliding Fee Child Care




This Hennepin graph shows that when spending went above target it took 5 months to move it back to target levels. ²⁷

Managing Basic Sliding Fee Child Care

- There have been extensive discussions of changing the BSF program so that it is less difficult to manage.
- Stay up to date on developments and manage it in the meantime.

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
2. Cash Assistance & Health Care
- 3. **Social Services Fiscal Elements**
4. Children's Social Services
5. Adult Social Services
6. Budgeting & Conclusion

End of Video 2

Introduction to Human Service Finance for Minnesota County Directors

by Tom Henderson and John Sellen

Brown County

Hennepin County

Presented by



Minnesota Association of County
Social Service Administrators

A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
2. Cash Assistance & Health Care
- 3. Social Services Fiscal Elements**
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A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

3. Social Services Fiscal Elements

A 6-Video Series

7 Shared Topics – Children's and Adults

This video covers seven topics or fiscal elements that apply to both Children's and Adult Social Services:

- Contracts
- BRASS
- Time Reporting
- Social Service Time Study (SSTS) Random Moments
- Targeted Case Management (TCM)
- Waiver Case Management
- Tracking Social Worker Fiscal Performance

Contracts: Make or Buy

- In social services, your staff do much of the work directly.
- When should you buy the service for the client rather than staff providing it themselves?
- This is a basic “make or buy” decision that every county wrestles with.
- You or someone you trust needs to define and oversee the work either way.

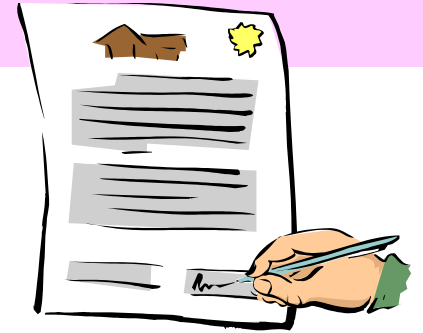
Contracts: Make or Buy

- Which kinds of work do you trust only to your staff?
 - Assessments?
 - Authorizations?
 - Legal findings?
 - What?
- When might a provider be more effective?
- What providers are actually available locally?
- What funding can only the county access?
- What funding might a provider be more effective at billing and collecting?

Contracts: Paying for What?

- When you are paying a contracted provider, what are you paying for?
- Paying because your board wants them funded?
- Paying for a “fire department” that might do little or nothing some of the time but can swing into operation at a moment’s notice?
- Paying for units of service that meet your specs?
- Paying for specific outcomes?
- Paying for performance that meets your standards?
- Each is legitimate in its own context.

Contracts: Process



- Tracking/Monitoring
- Negotiating
- Use DHS Model Contracts for MA Waiver Services
- Financial Statements from Vendors
- MCIT boilerplate and training available
- Insurance requirements
- Changes coming – state **may** take over many contracts
- Blue Earth checklist as a resource

BRASS

- **BRASS (Budgeting, Reporting and Accounting for Social Services)**
- BRASS categorizes all social services into major program areas and down to specific services.
- Social services lend themselves being broken down into categories by service
- They work well with BRASS and vice versa – good for budgeting, accounting, and reporting.
- Common vocabulary for talking with DHS.

BRASS

- When a county purchases a service from a provider, then the contract generally specifies which BRASS service or services are being purchased.
- If more than one service, then the vendor usually has to break down their invoices by how many units for each kind of BRASS service.
- When county staff are providing social services directly to clients, then these get divided up into BRASS services when staff do time reporting.

Time Reporting

- Time reporting is something that social service staff do, usually in SSIS.
- For most social workers, it's not their favorite thing, although most do it conscientiously.
- Time reporting is how SSIS knows that this social worker performed this BRASS service with this particular client at this time on this date.

Time Reporting

- Time reporting is a big part of how counties get paid for social services.
- Time reporting is used to generate reports through which counties earn their capped grant allocations.
- Time reporting is used to document trigger events so that Targeted Case Management is billed (to DHS or Managed Care Organizations).
- Time reporting is used to document other services so that they can be billed.

SSTS Random Moments

- Social Service Time Study, or SSTS Random Moments, is another of the four big time studies that DHS conducts.
- SSTS Random Moments are designed to perform three important functions:
 1. Bring uncapped Federal Revenue to counties for activities that social service staff perform.
 2. Bring uncapped MnCHOICES State Revenue as well.
 3. Set rates for targeted case management services that many of the same social service staff provide.

SSTS Random Moments

- Very similar to the IM-RMS we discussed under Cash Assistance and Health Care.
- Several times each quarter, every front line social service staffer gets a Random Moment via e-mail.
- It asks what the staffer is doing right then.
- The staffer chooses from a menu of choices.
- It's completely inaccurate for that staffer, but with a lot of random moments, it builds up a statistically valid picture.

SSTS Random Moments

- The uncapped Federal Revenue from SSTs includes:
 - Title IV-E administrative revenue
 - MA administrative revenue
 - Rule 25 Chemical Dependency Assessments
 - MnCHOICES assessment and administrative (including an uncapped state share)

SSTS Random Moments

- The SSTS is also used as a basis for calculating rates for uncapped Federal Targeted Case Management (TCM) in its four main flavors:
 - Child Welfare (CW-TCM)
 - Children's Mental Health (CMH-TCM)
 - Adult Mental Health (AMH-TCM)
 - Vulnerable Adult & Developmental Disabilities (VADD-TCM)
- We'll get back to TCM shortly.

SSTS Random Moments

- The SSTS is a big deal with lots of money attached.
- Staff don't need to cheat or play games, but they do need to code the Moments accurately.
- Random Moments tend to irritate social workers who are busy trying to “get their work done”.
- They need to be helped to understand (or sometimes simply instructed) that Moments are important to attend to, that they are in fact part of the work that needs to get done.

Bulletin

December 6, 2012

Minnesota Department of Human Services – P.O. Box 84841 – St. Paul, MN 55184-0841

OF INTEREST TO

- County Directors
- SSTS Coordinators
- Social Services Supervisors
- Fiscal Supervisors

ACTION/DUE DATE

Effective December 6, 2012

EXPIRATION DATE

December 6, 2014

Social Service Time Study (SSTS) Codes, Activities and Definitions

TOPIC

Categories, activity codes and definitions for county Social Service Time Study (SSTS) participants.

PURPOSE

Reissue bulletin containing current SSTS codes and definitions. Replaces bulletin #10-32-12 dated 11-1-10.

CONTACT

Heide Moris, Federal Time Studies Program Accountant,
DHS Financial Operations Division (651) 431-3774 or
heide.moris@state.mn.us or fax (651) 431-7480.

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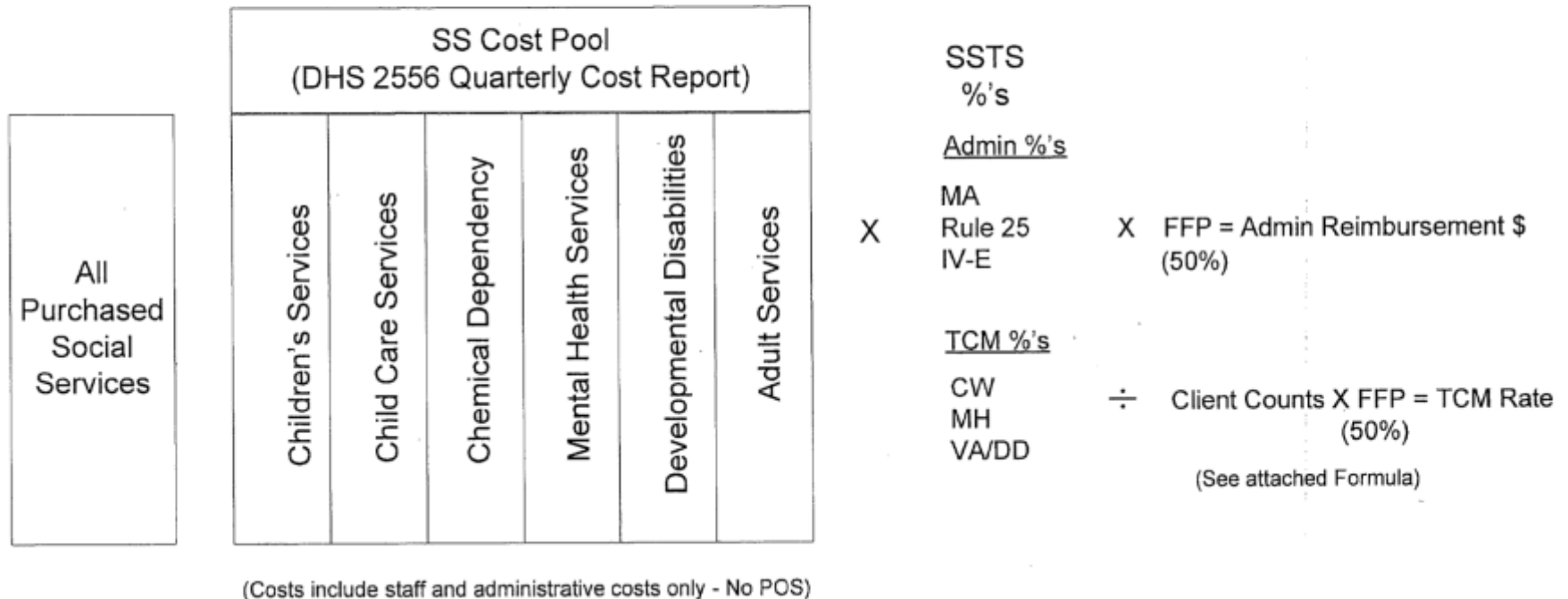
CHARLES E. JOHNSON
Chief Financial Officer
Department of Human Services

- Find and review the most recent DHS bulletin on the SSTS.
- Staff need to understand when to use which code.
- It's not just fiscal, it's not just social service staff, it requires work from both.
- It crosses lines, so usually the Director needs to lead this or designate someone else with authority and tact to do so.

SSTS Random Moments

- One problem is that in recent years DHS changed the way they do the SSTS.
- One result of this change is that the amount of feedback that counties get from the SSTS is drastically smaller.
- This needs to be corrected by DHS.
- At times, DHS has said they will provide more feedback.
- Otherwise counties are driving very fast down a highway with most of the windshield covered with mud.

SSTS Random Moments



Administrative Reimbursement Formula

$$\text{Total Cost Pool} \times \text{MA SSTS \%} = \text{MA Cost} \times \text{FFP (50\%)} = \text{MA Administrative Reimbursement}$$

ETC ...

Targeted Case Management (TCM)

- Targeted Case Management (TCM) is part of Medicaid (aka Medical Assistance or MA).
- It's an uncapped federal revenue.
- In Minnesota, it's primarily used for case management to specific populations and comes in four main flavors:
 1. Child Welfare (CW-TCM)
 2. Children's Mental Health (CMH-TCM)
 3. Adult Mental Health (AMH-TCM)
 4. Vulnerable Adult or Developmental Disabilities (VADD-TCM)

Targeted Case Management (TCM)

- The rates are set through the SSTS Random Moments and some statistics.
- The rates are monthly
- But you have to bill to actually get the money.
- Need to bill that a specific worker provided TCM to a specific client.

Targeted Case Management (TCM)

- Bill based on a trigger event, usually a face-to-face contact by *that* worker with *that* client.
- The trigger event indicates an entire month's work of case management was provided.
- The Random Moments ensure that a county doesn't just do trigger events and ignore the rest of the work – or your rate plummets.

Brown County TCM Report

CWTCM						
	Net Rate	Rate	Ave monthly Cost Pool	Client Count Ave mo	SSTS %	
FY 2008		\$195	\$410	\$197,024	163	34%
FY 2009	\$205 \$252		\$431	\$206,363	142	30%
FY 2010		\$270	\$462	\$230,329	145	29%
FY 2011	\$170 \$138		\$291	\$230,465	127	16%
FY 2012		\$153	\$322	\$222,980	147	21%
FY 2013		\$136	\$272	\$219,735	154	19%
FY 2014		\$141	\$282	\$218,129	129	17%

CHILD MHTCM						
		Rate	Cost Pool Ave monthly	Client Count Ave mo		SSTS %
FY 2008		\$199	\$418	\$197,024	69	15%
FY 2009		\$282	\$593	\$206,363	56	16%
FY 2010		\$452	\$774	\$230,329	55	18%
FY 2011	\$474 \$384		\$810	\$230,465	60	21%
FY 2012		\$340	\$716	\$222,980	58	19%
FY 2013		\$400	\$799	\$219,735	57	21%
FY 2014		\$442	\$883	\$218,129	58	23%

Adult MHTCM MH VADD					
	Rate	Cost Pool Ave monthly	Client Count Ave mo	SSTS %	
FY 2008	\$150	\$316	\$197,024	137	22%
FY 2009	\$160	\$337	\$206,363	145	24%
FY 2010	\$240	\$411	\$230,329	143	26%
FY 2011	\$258 \$209	\$441	\$230,465	159	30%
FY 2012	\$192	\$405	\$222,980	153	28%
FY 2013	\$180	\$359	\$219,735	157	26%
FY 2014	\$212	\$424	\$218,129	154	30%

FORMULA: $\text{Cost Pool} \times \text{SSTS \%} / \text{number of clients} = \text{rate}$

SSTS % is backed into

2009 CY Client counts used for FY2011 rates

cost pool (CY09 data for SFY11 rates) does include state employee RHG salaries & exp however DHS adds on their and

Let's
zoom in
here...

Brown County TCM Report

Adult MHTCM MH VADD

	Rate	Cost Pool Ave monthly	Client Count Ave mo	SSTS %	
FY 2008	\$150	\$316	\$197,024	137	22%
FY 2009	\$160	\$337	\$206,363	145	24%
FY 2010	\$240	\$411	\$230,329	143	26%
FY 2011	\$258 \$209	\$441	\$230,465	159	30%
FY 2012	\$192	\$405	\$222,980	153	28%
FY 2013	\$180	\$359	\$219,735	157	26%
FY 2014	\$212	\$424	\$218,129	154	30%

FORMULA: $\text{Cost Pool} \times \text{SSTS \%} / \text{number of clients} = \text{rate}$

SSTS % is backed into

2009 CY Client counts used for FY2011 rates

cost pool (CY09 data for SFY11 rates) does include state employee RHG sal/ben & exp however DHS adds on their end.

Tracking CW-TCM Claims on SSIS

CW-TCM CLAIMS TRACKING FOR 2013

	#	SW TEAM CLAIMS TRACKING FOR 2016																				
	Claims	\$																		SW TOTALS		
January		0.00	5	680.00	1	136.00	14	1,904.00	11	1,496.00	2	272.00	1	136.00	1	136.00	0	0.00	0	0.00	35	4,760.00
February		0.00	3	408.00	1	136.00	16	2,176.00	8	1,088.00	3	408.00	1	136.00	2	272.00	0	0.00	0	0.00	34	4,624.00
March	2	272.00	3	408.00	1	136.00	19	2,594.00	12	1,632.00	1	136.00	1	136.00	1	136.00	0	0.00	1	136.00	41	5,576.00
	2	272.00	11	1,496.00	3	408.00	49	6,664.00	31	4,216.00	6	816.00	3	408.00	4	544.00	0	0.00	1	136.00	110	14,960.00
April	2	272.00	3	408.00	1	136.00	17	2,312.00	9	1,224.00	0	0.00	0	0.00	1	136.00	0	0.00	0	0.00	33	4,488.00
May	3	408.00	5	680.00	1	136.00	17	2,312.00	8	1,088.00	1	136.00	0	0.00	1	136.00	1	136.00	0	0.00	37	5,032.00
June	3	408.00	3	408.00	1	136.00	18	2,448.00	7	952.00	2	272.00	0	0.00	0	0.00	1	136.00	0	0.00	35	4,760.00
	10	1,360.00	22	2,992.00	6	816.00	101	13,736.00	55	7,480.00	9	1,224.00	3	408.00	6	816.00	2	272.00	1	136.00	215	29,240.00
July	2	282.00	4	564.00	0	0.00	15	2,115.00	10	1,410.00	2	282.00	0	0.00	4	554.00	1	141.00	0	0.00	38	5,348.00
August	2	282.00	3	423.00	0	0.00	15	2,115.00	6	846.00	3	423.00	2	282.00	2	282.00	0	0.00	0	0.00	33	4,653.00
September	3	423.00	3	423.00	0	0.00	10	1,410.00	8	1,128.00	7	987.00	2	282.00	2	282.00	0	0.00	0	0.00	35	4,935.00
	17	2,347.00	32	4,402.00	6	816.00	141	19,376.00	79	10,864.00	21	2,916.00	7	972.00	14	1,934.00	3	413.00	1	136.00	321	44,176.00
October																				0	0.00	
November		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0	
December		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0	
TOTALS	17	2,347.00	32	4,402.00	6	816.00	141	19,376.00	79	10,864.00	21	2,916.00	7	972.00	14	1,934.00	3	413.00	1	136.00	321	44,176.00

													Fam Fac Totals	
January	9	1,224.00	4	544.00	8	1,088.00	6	816.00					27	3,672.00
February	9	1,224.00	0	0.00	10	1,360.00	9	1,224.00					28	3,808.00
March	9	1,224.00	5	680.00	11	1,496.00	9	1,224.00					34	4,624.00
	27	3,672.00	9	1,224.00	29	3,944.00	24	3,264.00					89	12,104.00
April	6	816.00	6	816.00	12	1,632.00	9	1,224.00					33	4,488.00
May	6	816.00	6	816.00	11	1,496.00	7	952.00					30	4,080.00
June	2	272.00	6	816.00	10	1,360.00	7	952.00					25	3,400.00
	41	5,576.00	27	3,672.00	62	8,432.00	47	6,392.00					177	24,072.00
July	2	282.00	6	846.00	13	1,833.00	6	846.00					27	3,807.00
August	2	282.00	6	846.00	13	1,833.00	5	705.00					26	3,666.00
September	2	282.00	6	846.00	7	987.00	4	564.00					19	2,679.00
	47	6,422.00	45	6,210.00	95	13,085.00	62	8,507.00					249	34,224.00
October													0	0.00
November		0.00		0.00		0.00		0.00					0	0.00
December		0.00		0.00		0.00		0.00					0	0.00
TOTALS	47	6,422.00	45	6,210.00	95	13,085.00	62	8,507.00					249	34,224.00

GRAND TOTALS		
January	62	8,432.00
February	62	8,432.00
March	75	10,200.00
	199	27,064.00
April	66	8,976.00
May	67	9,112.00
June	60	8,160.00
	392	53,312.00
July	65	9,155.00
August	59	8,319.00
September	54	7,614.00
	570	78,400.00
October	0	0.00
November	0	0.00
December	0	0.00
TOTALS	570	78,400.00

CW-TCM Claims Reimbursement

Jan-June '13 \$272 Rate = 136

July-Dec '13 \$282 Rate = 141

MA Waiver Case Management

- MA Waiver Case Management is much like Targeted Case Management.
- Some staff do both TCM and MA Waiver Case Management, depending on what that client is eligible for this month.
- For instance, is a Waiver slot available?
 - If yes, Waiver Case Management
 - If no, VADD-TCM
- But instead of a trigger event for an entire month's worth of case management like TCM, the billing for Waiver CM is in 15-minute units.
- It's good to track them at the same time.

Tracking Social Worker Fiscal Performance

- Social service staff have many responsibilities.
- One is to earn some of the funding that pays for them and the services they provide to clients.
- It's possible to become pre-occupied with social worker fiscal performance, but we think that to ignore it is a mistake.

Tracking Social Worker Fiscal Performance

- Workers with different assignments have access to different uncapped federal and state revenue.
- Remember that as you compare them against each other.
- Better to consider what that worker can realistically earn.

Looking at MA Waiver Case Management

WAIVERED CASE MANAGEMENT TIME TRACKING 2013																		
	SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name	
	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars
Jan	72.50	0,858.50	84.50	8,834.50	113.00	10,275.83	2.00	181.92	86.75	5,778.53	35.50	7,775.02	75.25	6,469.45	3.50	224.75		
Feb	41.50	3,903.25	88.75	8,355.75	86.50	7,895.38	3.00	272.88	72.75	6,302.94	88.75	7,541.98	75.00	6,473.40	0.75	68.22		
March	77.50	7,328.85	71.25	6,737.60	80.50	7,319.03	4.25	385.58	83.00	7,195.85	85.00	7,409.80	80.75	7,873.02	0.75	68.22		
	191.50	18,110.60	254.50	24,067.85	280.00	25,440.85	9.25	841.38	222.50	19,278.32	255.25	22,221.70	241.00	20,835.87	4.00	341.19	0.00	0.00
April	79.75	7,544.35	104.75	9,980.35	91.25	8,287.45	3.75	341.19	76.25	6,641.70	92.50	8,183.40	83.00	8,028.08	7.75	704.94		
May	80.00	5,876.00	85.50	8,098.30	82.25	7,480.85	4.75	432.08	89.50	5,159.43	87.75	7,732.00	954.25	8,992.05	2.00	181.92	1.00	80.74
June	81.50	5,817.90	58.50	5,342.25	78.25	6,933.05	11.75	1,068.78	78.00	6,577.59	73.00	6,467.03	74.75	6,461.57	1.25	115.52	0.50	43.03
	392.75	37,148.85	501.25	47,497.75	529.75	48,171.98	29.50	2,683.32	434.25	37,657.04	508.50	44,604.13	513.00	44,315.57	15.00	1,343.57	1.50	132.84
July	46.00	4,373.88	84.50	8,104.28	90.25	8,248.30	11.75	1,073.85	74.00	5,478.61	77.25	6,859.66	118.50	10,348.50	1.50	138.02		
August	71.50	6,788.22	82.75	7,685.22	112.50	10,282.50	5.50	776.00	68.00	5,948.40	80.75	5,372.80	82.75	7,185.90	2.75	251.35		
Sept	41.50	3,943.17	102.25	9,716.63	119.00	10,876.60	2.75	251.35	87.50	7,619.65	85.00	7,543.65	83.50	7,205.05	1.50	138.02		
	551.75	52,263.92	770.75	73,023.86	851.50	77,579.38	52.50	4,785.52	663.75	57,703.90	731.50	64,380.25	798.75	69,126.82	20.75	1,890.96	1.50	132.84
Oct																		
Nov																		
Dec																		
TOTALS	551.75	52,263.92	770.75	73,023.86	851.50	77,579.38	52.50	4,785.52	663.75	57,703.90	731.50	64,380.25	798.75	69,126.82	20.75	1,890.96	1.50	132.84

	SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		Monthly Totals	
	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars
Jan	3.25	286.62	4.25	368.58	7.75	704.04	1.00	80.80	48.00	4,532.85	1.50	136.44	28.25	2,387.70	5.25	477.54			813.25	65,632.00
Feb	19.00	1,709.04	8.00	545.76	15.25	1,387.14	0.00	0.00	48.25	4,381.80	1.75	158.18	28.25	2,689.58	8.00	727.88			578.50	52,094.50
March	38.75	3,286.38	3.00	272.88	22.75	2,096.69	3.50	316.36	48.00	4,533.80	6.25	568.50	11.25	1,023.30	1.50	136.44			628.00	55,520.70
	59.00	5,291.94	13.25	1,205.22	45.75	4,158.77	4.50	409.32	144.25	13,628.35	9.50	864.12	65.75	6,071.58	14.75	1,341.66	0.00	0.00	1,615.75	164,147.72
April	50.75	4,534.62	7.50	636.72	11.50	1,046.04	2.00	181.82	27.75	2,622.50	0.75	68.22	3.50	318.38	0.00	0.00			652.25	59,056.75
May	81.75	5,507.58	19.75	1,786.46	16.75	1,523.58	0.00	0.00	47.00	4,443.55	0.00	0.00	34.25	3,115.38	0.75	68.22			687.25	60,285.92
June	65.50	5,831.24	7.25	658.48	18.50	1,773.72	0.00	0.00	26.75	1,982.95	0.00	0.00	43.25	3,834.02	0.00	0.00	8.75	795.90	597.50	53,684.06
	238.00	21,244.48	47.25	4,297.86	93.50	8,502.11	6.50	571.24	239.75	22,657.25	10.25	932.34	147.75	13,439.34	15.50	1,409.88	8.75	795.90	3,712.75	337,375.45
July	68.25	6,133.05	11.50	1,051.10	21.50	1,962.09	2.50	228.50	42.75	4,064.67	0.00	0.00	3.00	272.88	1.75	158.18	6.00	548.40	692.00	58,877.79
August	55.25	4,945.48	17.25	1,576.54	7.25	662.65	1.25	114.26	32.25	3,083.88	0.00	0.00	12.75	1,164.91	2.50	228.50	2.00	182.80	826.00	56,430.37
Sept	50.25	4,485.68	4.50	411.32	10.00	914.00	0.00	0.00	28.75	2,728.14	0.00	0.00	41.50	3,770.25	2.00	182.80	3.25	297.05	693.25	60,123.82
	411.75	36,809.23	80.50	7,336.80	132.25	12,041.44	10.25	933.99	343.50	32,513.74	10.25	932.34	305.00	18,647.38	21.75	1,980.91	20.00	1,824.15	5,478.00	513,907.43
Oct																			0.00	0.00
Nov																			0.00	0.00
Dec																			0.00	0.00
TOTALS	411.75	36,809.23	80.50	7,336.80	132.25	12,041.44	10.25	933.99	343.50	32,513.74	10.25	932.34	305.00	18,647.38	21.75	1,980.91	20.00	1,824.15	5,478.00	513,907.43

Looking at TCM and MA Waiver CM

Claim Tracking 2013 1/1/13-9/30/13									
Adult Mental Health									
	CW-TCM	-	-	-	-	-	-	-	-
	MH-TCM	39,929.42	15,790.72	88,759.94	28,601.63	62,992.47	27,091.92	23,429.76	
	Waiver and AC	933.99	932.34	12,041.44	18,647.38	1,890.96	4,785.52	1,824.15	
	Ability Care	-	170.00	4,398.75	4,602.50	1,062.50	361.25	637.50	
	LTCC under 65	-	531.18	2,796.91	5,005.35	1,103.22	3,595.68	2,124.72	
	RSC	-	-	-	-	-	-	-	
	VA/DD-TCM	-	-	-	-	-	-	310.60	
	Total	40,863.41	17,424.24	107,999.04	57,056.76	67,049.15	35,834.37	28,326.73	
Children's Mental Health/CP									
	CW-TCM	19,376.00	2,916.00	972.00	2,347.00	413.00	1,934.00	10,864.00	4,402.00
	MH-TCM	-	-	-	-	14,486.50	44,852.00	-	41,651.50
	Waiver and AC	-	-	-	36,809.23	132.84	7,336.80	-	1,980.91
	Ability Care	-	-	-	-	-	-	-	-
	LTCC under 65	-	-	-	674.19	-	2,267.73	-	-
	RSC	-	-	-	-	-	-	-	-
	VA/DD-TCM	-	-	-	-	-	-	-	-
	Total	19,376.00	2,916.00	972.00	39,830.42	15,032.34	56,390.53	10,864.00	48,034.41
Adult Services									
	CW-TCM	-	-	-	-	-	-	-	-
	MH-TCM	-	-	-	-	-	-	-	-
	Waiver and AC	77,579.36	73,023.86	32,513.74	52,263.92	-	-	-	-
	Ability Care	4,930.00	-	-	-	-	-	-	-
	LTCC under 65	10,398.87	-	-	-	-	-	-	-
	RSC	807.56	1,537.47	1,211.34	745.44	-	-	-	-
	VA/DD-TCM	-	-	599.54	-	-	-	-	-
	Total	93,715.81	74,561.33	34,324.62	53,009.36	-	-	-	-
DD									
	CW-TCM	-	136.00	816.00	-	-	-	-	-
	MH-TCM	-	-	-	-	-	-	-	-
	Waiver and AC	69,126.82	57,703.90	84,380.25	-	-	-	-	-
	Ability Care	1,083.75	1,402.50	1,381.25	-	-	-	-	-
	LTCC under 65	1,184.94	1,389.24	1,859.13	-	-	-	-	-
	RSC	-	3,665.08	-	-	-	-	-	-
	VA/DD-TCM	5,213.08	2,757.50	11,548.36	-	-	-	-	-
	Total	76,608.59	67,064.22	79,984.99	-	-	-	-	-
Family Facilitators									
	CW-TCM	6,422.00	6,210.00	13,085.00	8,507.00	-	-	-	Totals
	MH-TCM	39,012.50	36,689.50	31,264.50	36,542.00	-	-	-	78,400.00
	Waiver and AC	-	-	-	-	-	-	-	531,094.26
	Ability Care	-	-	-	-	-	-	-	513,907.43
	LTCC under 65	-	-	-	-	-	-	-	20,230.00
	RSC	-	-	-	-	-	-	-	32,933.16
	VA/DD-TCM	-	-	-	-	-	-	-	8,277.49
	Total	45,434.50	42,899.50	44,349.50	45,049.00	-	-	-	20,118.48
									1,204,960.82

Tracking Social Worker Time in SSIS

2013 PROGRAM - NON PROGRAM SSIS TIME								
January 1, 2013 - September 30, 2013								
Social Worker	Non Prog Hours	VSC Hours	Net Non Prog Hours	Program Hours		% Non Prog	% Prog	Total
	290	(271)	19	1,268		1%	99%	1,287
	460	(332)	128	1,163		10%	90%	1,291
	495	(356)	139	1,112		11%	89%	1,250
	589	(463)	126	1,015		11%	89%	1,141
	498	(360)	138	1,102		11%	89%	1,240
	458	(306)	152	1,152		12%	88%	1,304
	458	(294)	164	1,174		12%	88%	1,338
	446	(257)	189	1,299		13%	87%	1,488
	176	(109)	68	437		13%	87%	505
	513	(337)	176	1,079		14%	86%	1,255
	514	(334)	180	1,088		14%	86%	1,268
	531	(335)	196	1,117		15%	85%	1,313
	436	(204)	233	1,105		17%	83%	1,338
	553	(330)	224	1,059		17%	83%	1,283
	573	(360)	214	995		18%	82%	1,209
	580	(354)	226	1,046		18%	82%	1,272
	589	(366)	223	1,010		18%	82%	1,232
	617	(341)	276	1,008		21%	79%	1,284
	580	(302)	278	1,008		22%	78%	1,286
	225	(54)	171	612		22%	78%	783
	777	(534)	243	863		22%	78%	1,106
	664	(384)	280	951		23%	77%	1,231
	625	(314)	312	1,024		23%	77%	1,336
	555	(249)	306	984		24%	76%	1,290
	601	(299)	303	962		24%	76%	1,265
	704	(395)	309	948		25%	75%	1,256
	508	(189)	319	930		26%	74%	1,249
	702	(375)	327	869		27%	73%	1,195
	521	(172)	350	910		28%	72%	1,260
	35	(12)	24	52		31%	69%	75

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
2. Cash Assistance & Health Care
3. Social Services Fiscal Elements
- 4. **Children's Social Services**
5. Adult Social Services
6. Budgeting & Conclusion

End of Video 3

Introduction to Human Service Finance for Minnesota County Directors

by Tom Henderson and John Sellen

Brown County

Hennepin County

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Introduction to Human Service Finance for Minnesota County Directors

4. Children's Social Services

A 6-Video Series

Children's Social Services

- This video is about social services dealing with children, including Children's Mental Health.
- Children's Services always include Child Welfare, including Child Protection and Family Assessments.
- Sometimes Children's Mental Health is with the Adult Mental Health programs, but we will cover Children's Mental Health here.
- Some counties have MA Waivers and other programs for children with disabilities with Children's Services, but we are covering them in the segment on Adult Social Services, since that's more common.

Finance Components

Children's Services

Expenditures

- Direct Staff Cost
- Administrative Overhead
- Out-of-Home Placement Cost
- Contracts for Family-Based, Court-Related Services, etc.

Revenue

- Federal Uncapped Revenue Title IV-E (Placement and Administrative Dollars) *
- Federal Uncapped Revenue CW-TCM *
- VCA (Vulnerable Children and Adults Act including Title XX) *
- Out-of-Home fees
- Fees for Services
- Juvenile Placement Funding
- SELF Funds
- Family Assessment
- Parent Support Outreach Program (PSOP)

Out-of-Home Placement Costs

- The big ticket item in Children's Services is the cost of placing a child out of the home when they can no longer stay with their family.
- Tracking these costs and figuring out how to get them down or keep them down are key tasks.
- Uncapped Federal Title IV-E or MA Revenue are sometimes available for qualified expenditures.
- For children in residential facilities and group homes, the non-federal share is completely county funds.

Out-of-Home Placement Costs

- For children in family settings, Northstar Care for Children introduced a state share to reduce the county costs.
- Northstar also made it easier to move children into permanent homes through Northstar Kinship Assistance and Adoption Assistance.
- Northstar Care also introduced some complicated finances through its fiscal reconciliation process, with a county share for children in Northstar Kinship Assistance and Adoption Assistance as well as old legacy costs.

Tracking Out-of-Home Placement Costs

Brown County Out-of-Home Placement Costs

YTD: Expense Budget: \$604,166.70

YTD: Expenses : \$761,000

YTD: Income: \$82,000



FAMILY SERVICES OUT OF HOME PLACEMENT DETAIL										
Paid 7/24/2012										
		IV-E		IV-E		Fund		Date First	Date of	
Wkr	Client Name	ELIG	Facility or Vendor Name	FAC	Dates of Service	Code	Amount	Placed Here	Discharge	Notes
		N	Names Redacted for Privacy	Y	06/01/2012 - 06/30/2012	6022	6,429.00	06/02/2012		
		N		Y	06/01/2012 - 06/30/2012	6022	240.00	04/27/2009		DD Placement
		N		Y	06/20/2012 - 06/30/2012	6022	1,860.35	06/20/2012		
		Y		Y	06/01/2012 - 06/02/2012	6077	46.52	04/16/2012	6/3/2012	Went to respite at [REDACTED]
		Y		Y	06/08/2012 - 06/30/2012	6077	534.98	06/08/2012		
		Y		Y	06/01/2012 - 06/02/2012	6077	57.96	04/16/2012	6/3/2012	Went to respite at [REDACTED]
		Y		Y	06/08/2012 - 06/30/2012	6077	666.54	06/08/2012		
		Y		Y	06/01/2012 - 06/01/2012	6077	36.68	04/16/2012	6/2/2012	Went to dad's then [REDACTED]
		Y		Y	06/08/2012 - 06/30/2012	6077	843.64	06/08/2012		
		N		Y	06/01/2012 - 06/14/2012	6022	724.36	11/08/2011	6/15/12	Went to [REDACTED]
		N		Y	06/15/2012 - 06/18/2012	6022	840.72	08/15/2012	6/19/12	Rule 5; Entered hospital 6/19/12
		N		Y	06/28/2012 - 06/30/2012	6022	1,057.44	06/28/2012		Rule 5
		Y		Y	06/01/2012 - 06/30/2012	6077	2,123.10	07/21/2003	N/A	Permanent Foster Care
		N		Y	06/01/2012 - 06/30/2012	6022	1,452.30	06/23/2011		On CADI Waiver 12/22/11
		N		Y	06/01/2012 - 06/30/2012	6022	1,452.30	04/25/2012		On CADI Waiver 5/9/12
		N	Y	06/01/2012 - 06/28/2012	6022	4,845.12	04/20/2012	06/29/2012	Returned home	
		N	Y	06/25/2012 - 06/28/2012	6022	560.00	06/25/2012	06/29/2012	Behavior consequence - Returned home	
		N	N	06/01/2012 - 06/30/2012	6022	240.00	01/03/2012		DD Placement	
		N	Y	06/01/2012 - 06/30/2012	6022	862.80	06/26/2006		ICWA	
Total No. of Kids: 14					TOTAL \$		24,973.81			Grand Total Paid out \$64,887.50
SPECIAL COSTS COMMENTS:										
NAME:		DESCRIPTION:			PAID TO:		AMOUNT:			
		Respite			Names Redacted for Privacy		120.00	7/8/12-7/11/12 Service Dates		
		Child Care					296.67	6/5/12-6/29/12 Service Dates		
		Respite					120.00	7/8/12-7/11/12 Service Dates		
		Child Care					311.67	6/5/12-6/29/12 Service Dates		
		Respite					120.00	7/8/12-7/11/12 Service Dates		
		Child Care				296.67	6/5/12-6/29/12 Service Dates			
Relative Custody Assistance		7 Clients				935.28				

Out-of-Home Placement Net Costs

Out of Home Placement Net Costs-Cash Basis

January 1, 2013 through September 30, 2013

75% of the year

	2013 ACTUAL	2013 BUDGET	%
Jan-Sept			
EXPENSE			
<u>FAMILY SERVICES</u>			
Year to Date Expense	278,110	435,000	63.93%
<u>PROBATION</u>			
Year to Date Expense	395,483	290,000	136.37%
	673,593	725,000	92.91%
REVENUE			
<u>FAMILY SERVICES</u>			
Relative Custody Assistance	5,959	11,650	51.15%
Rule 5 Residential Treatmt	11,596	10,000	115.96%
IVE Program Reimbursement	8,802	45,000	19.56%
Out of Home Parental fees	31,126	58,000	53.67%
IVE Out of Home Parental fees	6,045	25,000	24.18%
<u>PROBATION</u>			
Rule 5 Residential Treatmt	13,883	0	NA
Out of Home Parental fees	12,996	10,000	129.96%
Year to Date Revenue	90,407	159,650	56.63%
Net County Cost	583,186	565,350	103.15%

Title IV-E Ratio

- The main Uncapped Federal Revenue available for out-of-home placement is **Title IV-E**.
- It's complicated but worth attending to.
- Staff need to cross the t's and dot the i's.
- Your county's **Title IV-E Ratio** is the percentage of your children in out-of-home placement who are on Title IV-E.
- It's hard to get it higher, but even tenths of a percent pay off big in extra maintenance revenue and administrative revenue through SSTS Random Moments.

Title IV-E Ratio

Minnesota Department of Human Services Title IV-E Child Count Ratios

FOSTER CARE RATIOS Updated 7/24/2012 COUNTY				Quarter ended 8/30/11	Quarter ended 8/30/11	Quarter ended 3/31/11	Quarter ended 12/30/10	Quarter ended 9/30/10	Quarter ended 6/30/10	Quarter ended 3/31/10	Quarter ended 12/31/09	Quarter ended 9/30/09	
1	Altkin	26.88%	37.70%	39.66%	36.92%	19.03%	18.85%	20.85%	23.40%	25.58%	25.32%	25.84%	26.07%
2	Anoka	38.21%	36.00%	39.34%	36.22%	35.25%	37.01%	35.88%	34.74%	31.15%	30.92%	32.89%	35.25%
3	Becker	56.41%	60.25%	68.61%	69.70%	60.53%	56.25%	49.49%	48.85%	50.87%	51.52%	56.21%	49.48%
4	Beltrami	54.55%	59.38%	60.71%	59.33%	56.32%	61.24%	57.68%	66.87%	70.75%	68.48%	68.72%	63.40%
5	Benton	25.45%	26.73%	28.97%	32.02%	32.29%	32.22%	15.48%	11.11%	26.14%	26.68%	26.63%	22.64%
6	Big Stone	61.78%	52.00%	70.63%	84.00%	60.00%	75.00%	47.06%	75.00%	57.14%	37.50%	33.33%	13.04%
7	Blue Earth	42.63%	53.50%	52.00%	44.50%	41.15%	49.13%	51.80%	55.80%	56.25%	57.92%	47.67%	37.89%
8	Brown	15.78%	27.50%	48.21%	44.82%	42.11%	30.58%	31.51%	25.00%	31.58%	27.27%	27.71%	29.21%
9	Butler	22.22%	22.22%	22.22%	31.87%	31.88%	35.10%	36.82%	28.87%	34.47%	36.68%	35.82%	43.69%
10	C						24.32%	23.49%	23.40%	24.37%	17.14%	23.20%	27.13%
11	C						27.10%	26.43%	29.49%	52.87%	43.84%	45.60%	48.72%
12	C						27.27%	50.00%	100.00%	0.00%	0.00%	0.00%	0.00%
13	C						12.82%	13.33%	5.41%	0.00%	0.00%	0.00%	0.00%
14	C						31.40%	36.88%	44.28%	60.81%	48.51%	48.80%	48.63%
15	C						21.43%	16.75%	38.46%	37.93%	40.00%	55.56%	49.07%
16	C						32.14%	25.00%	13.64%	16.67%	25.00%	42.86%	40.81%
17	Cottonwood	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.26%	10.34%	10.34%	20.51%	28.26%
18	Crow Wing	41.79%	41.39%	38.67%	37.57%	34.78%	32.97%	32.68%	35.33%	44.19%	46.61%	52.66%	49.70%
19	Dakota	14.98%	22.33%	35.95%	40.23%	41.42%	38.44%	33.83%	38.95%	45.43%	50.17%	51.37%	54.37%
20	Dodge	8.87%	36.00%	47.37%	23.08%	26.09%	57.68%	48.39%	39.47%	17.14%	13.33%	6.06%	7.14%
21	Douglas	38.89%	42.27%	47.25%	36.67%	42.65%	38.16%	38.60%	36.52%	41.56%	44.53%	35.21%	29.57%
22	(Faribault)												
23	Fillmore	85.71%	84.38%	77.14%	64.00%	63.33%	55.56%	51.72%	66.87%	64.29%	58.62%	42.86%	40.81%
24	Freeborn	13.13%	18.61%	33.33%	42.34%	35.83%	16.45%	17.82%	16.78%	25.68%	16.90%	12.99%	23.47%
25	Goodhue	62.60%	62.50%	53.26%	51.22%	50.00%	44.63%	34.67%	41.77%	48.42%	31.91%	35.71%	25.74%
26	Grant	30.00%	48.15%	50.00%	50.00%	68.75%	36.36%	37.50%	28.00%	23.08%	25.00%	37.50%	37.50%
27	Hennepin	34.37%	34.10%	44.68%	43.89%	43.09%	44.31%	46.75%	45.21%	47.23%	49.36%	51.46%	50.29%
28	Houston	69.44%	66.79%	77.59%	77.27%	70.00%	61.45%	66.27%	60.26%	62.86%	58.85%	53.75%	37.60%
29	Hubbard	20.59%	18.18%	49.12%	42.37%	50.94%	59.52%	48.64%	45.28%	68.70%	62.22%	43.64%	49.02%
30	Isanti	16.09%	20.21%	24.77%	24.18%	13.60%	20.68%	19.39%	20.73%	22.39%	25.56%	22.00%	13.68%
31	Itasca	1.79%	0.00%	0.00%	2.82%	13.44%	20.09%	19.19%	14.02%	12.14%	8.19%	7.82%	12.44%
32	Jackson	18.18%	22.22%	26.32%	26.79%	36.73%	37.04%	40.00%	39.13%	30.00%	33.80%	39.34%	32.14%
33	Kanabec	61.90%	47.63%	37.50%	47.63%	32.35%	22.45%	17.24%	8.00%	0.00%	0.00%	0.00%	8.06%
34	Kandiyohi	40.79%	40.43%	32.09%	20.23%	24.67%	24.58%	22.84%	23.78%	23.03%	23.68%	30.77%	35.03%
35	Kittson	3.70%	20.69%	20.69%	38.10%	16.18%	16.67%	30.77%	33.33%	25.00%	40.00%	0.00%	0.00%
36	Koochiching	29.03%	30.56%	43.14%	44.26%	31.25%	29.51%	21.74%	7.14%	2.63%	15.56%	13.86%	21.69%
37	Lac Qui Parle	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
38	Lake	11.78%	10.71%	22.22%	12.50%	15.79%	11.54%	0.00%	0.00%	8.33%	28.47%	27.27%	7.14%
39	Lake of the Woods	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
40	Le Sueur	0.00%	10.00%	18.75%	6.63%	9.38%	2.38%	4.17%	5.26%	6.67%	15.79%	9.34%	10.94%
41	(Lincoln)												
42	Southwest Health & Human Svcs	7.84%	9.80%	23.60%	25.62%	25.30%	18.90%	19.65%	13.01%	18.57%	20.44%	15.20%	15.04%
43	McLeod	39.73%	35.00%	47.06%	38.89%	33.33%	36.92%	40.88%	53.67%	50.81%	40.43%	59.26%	35.85%
44	Mahnomen	35.29%	44.00%	68.42%	78.57%	37.50%	86.67%	80.00%	81.25%	78.95%	68.67%	54.17%	65.00%
45	Marshall	0.00%	16.67%	17.65%	11.76%	0.00%	22.22%	0.00%	0.00%	15.38%	27.27%	31.25%	18.75%
46	FM (Martin)	38.93%	38.93%	35.26%	41.46%	42.47%	30.66%	34.68%	34.62%	28.33%	31.19%	33.98%	27.19%
47	Meeker	30.84%	31.83%	13.75%	11.78%	14.61%	10.23%	15.38%	8.14%	0.00%	3.03%	8.25%	5.71%

Let's zoom in here...

Let's zoom in here...

Title IV-E Ratio

FOSTER CARE RATIOS Updated 7/24/2012 COUNTY		Quarter ended 6/30/12	Quarter ended 3/31/12	Quarter ended 12/31/11
1	Aitkin	28.88%	37.70%	39.08%
2	Anoka	38.21%	38.00%	39.34%
3	Becker	56.41%	60.25%	66.81%
4	Beltrami	54.65%	59.38%	60.71%
5	Benton	25.45%	26.73%	26.87%
6	Big Stone	61.78%	52.00%	70.63%
7	Blue Earth	42.63%	63.60%	52.00%
8	Brown	15.78%	27.50%	46.21%

- Zooming in, notice that different counties' Title IV-E ratios can be quite different.
- They vary from quarter to quarter, but usually not as much as from county to county.
- Know why your county's Title IV-E Ratio is the way it is.
- See if you can move your Title IV-E Ratio higher.

Vulnerable Children & Adults Act

- Passed in 2011, the Vulnerable Children & Adults Act provides for a capped grant known as the VCA Grant.
- It's the successor to the old CSSA or CCSA Grants.
- The VCA Grant is awarded to counties based on an allocation formula.
- It includes federal Title XX funds as well as state funds.

Vulnerable Children & Adults Act

- The VCA Grant is earned by spending it on eligible BRASS services specified by DHS.
- Available for children and adults, statewide it's used primarily for children's services.
- The VCA Grant can be used for a wide variety of services when they are provided to vulnerable children (including adolescents) and adults.
- The key is to match up your expenditures by BRASS Service to those permitted by DHS.

Children's Mental Health

- Since it involves out-of-home placements, Title IV-E, and children, most counties put Children's Mental Health with Children's Services.
- Since it involves mental health, Mental Health Targeted Case Management (CMH-TCM), working with health plans, and so on, some counties organize Children's Mental Health with Adult Mental Health instead.
- Either way, we're going to talk about it right now.

Finance Components

Children's Mental Health



Expenditures

- Case Management (Direct/Contract)
- Out-of-Home Placements (Rule 5 & RTC's)
- Contracts for Family Based Services/Therapy/Evaluations
- Children's Day Treatment
- Respite Care

Revenue

- Rule 78 Combined Children's Mental Health
- Federal Uncapped Revenue Children's Mental Health CMH-TCM
- MA – SSTS (i.e. Random Moments)
- Rule 5 Reimbursement (MA, Insurance)
- Title IV-E
- Out-of-Home Placement Fees
- CMH Screening Grant
- VCAA (Including Title XX)
- CADI Waiver

Collaboratives and LCTS

- There are two kinds of local children's collaboratives – family services and children's mental health – with complex legal frameworks around each kind.
- Both kinds involve counties teaming up with one or more school districts and other local agencies to improve services to children and their families.
- Through the county, the collaborative can access uncapped Federal Revenue via the Local Collaborative Time Study (LCTS).

Collaboratives and LCTS

- The Local Collaborative Time Study (LCTS) requires some work for it to perform well.
- That often means a county staffer putting some effort into coordinating it.
- The revenue comes back to the collaborative, which then needs to jointly work out what to do with the funds.
- Done well, this can be an important source of funding for services for children.
- It can also be a lot of work with little to show.

LCTS and MnCHOICES

- The LCTS may also be the vehicle of choice for earning the MnCHOICES reimbursements for assessments and administrative.
- That's true when the MnCHOICES agency **isn't** county social services (which uses the SSTs), but instead is the local public health agency (which uses or can use LCTS).
- Under this situation, some special rules apply so that these MnCHOICES funds don't go back to the local collaborative.

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End of Video 4

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Introduction to Human Service Finance for Minnesota County Directors

5. Adult Social Services

A 6-Video Series

Adult Social Services

- Adult Social Services include Adult Protection, Elderly Services, and Adult Mental Health.
- We cover Chemical Dependency and Developmental Disabilities here, even though a portion of the clients are children.
- We cover Children's Mental Health in segment 3 on Children's Social Services, even though some counties organize it with Adult Mental Health.

Finance Components

Chemical Dependency

Expenditures

- Staff
- Administration
- Detoxification
- CCDTF (Consolidated Chemical Dependency Treatment Fund)
Treatment Costs

Revenue

- CCDTF Treatment Allocation
- CCDTF Administrative Dollars
- CCDTF County Match (22.95%)
- Detoxification Fees and Insurance
- MA and MCO reimbursement for Rule 25 Assessments
- VCA (Vulnerable Children and Adults Act including Title XX) *

Consolidated Chemical Dependency Treatment Fund (CCDTF)

ROUTE: PWMW2245
PROC: PWMW4PA3
REPT: PWMW4A45-R2245

MINNESOTA DEPARTMENT OF HUMAN SERVICES
MEDICAID MANAGEMENT INFORMATION SYSTEM (MMIS)

PROCESSING DATE 10/20/2013
PROCESSING TIME 01:23:21
PAGE: 18

COUNTY/TRIBE FINANCIAL SUMMARY REPORT AS OF WARRANT 10/22/2013

COUNTY/TRIBE: 008 - BROWN
SERVICES

	ALLOCATED	SPENT YTD	COLLECTED	AVAILABLE

ALLOCATIONS:				
CURRENT YEAR:	0.00	0.00	0.00	0.00
NET PRIOR YEAR:	0.00	0.00		0.00
TOTAL ALLOCATIONS:	0.00	0.00	0.00	0.00
CNTY MAINTENANCE OF EFFORT:	0.00			
LESS 100% OUTSIDE SPENDING:	0.00			
NET MOE:	0.00	42,935.79	0.00	42,935.79-

ADMINISTRATIVE ALLOWANCE

	ALLOCATED	SPENT YTD	AVAILABLE

ALLOCATIONS:			
CURRENT YEAR:	18,858.64	6,486.63	12,372.01
NET PRIOR YEAR:	0.00	0.00	0.00
TOTAL ALLOCATIONS:	18,858.64	6,486.63	12,372.01

CLAIMS EXPENDITURES

	WARRANT	YTD

COUNTY CLAIMS:		
AT 15% COUNTY PAY:	37,636.44	209,158.03
AT 100% COUNTY PAY:	0.00	0.00
TOTAL:	37,636.44	209,158.03

TRIBAL CLAIMS:	0.00	0.00
----------------	------	------

OTHER

	WARRANT	YTD

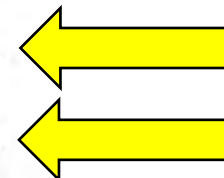
NON-RESERVATION:	0.00	0.00
GENERAL RESERVE:	29,768.13	166,222.24
TRIBAL RESERVE:	0.00	0.00
COUNTY RESPONSIBILITY:	7,868.31	42,935.79

Portion of CCDTF
Treatment funds
paid out so far
year-to-date
(in this case,
in 4 months)

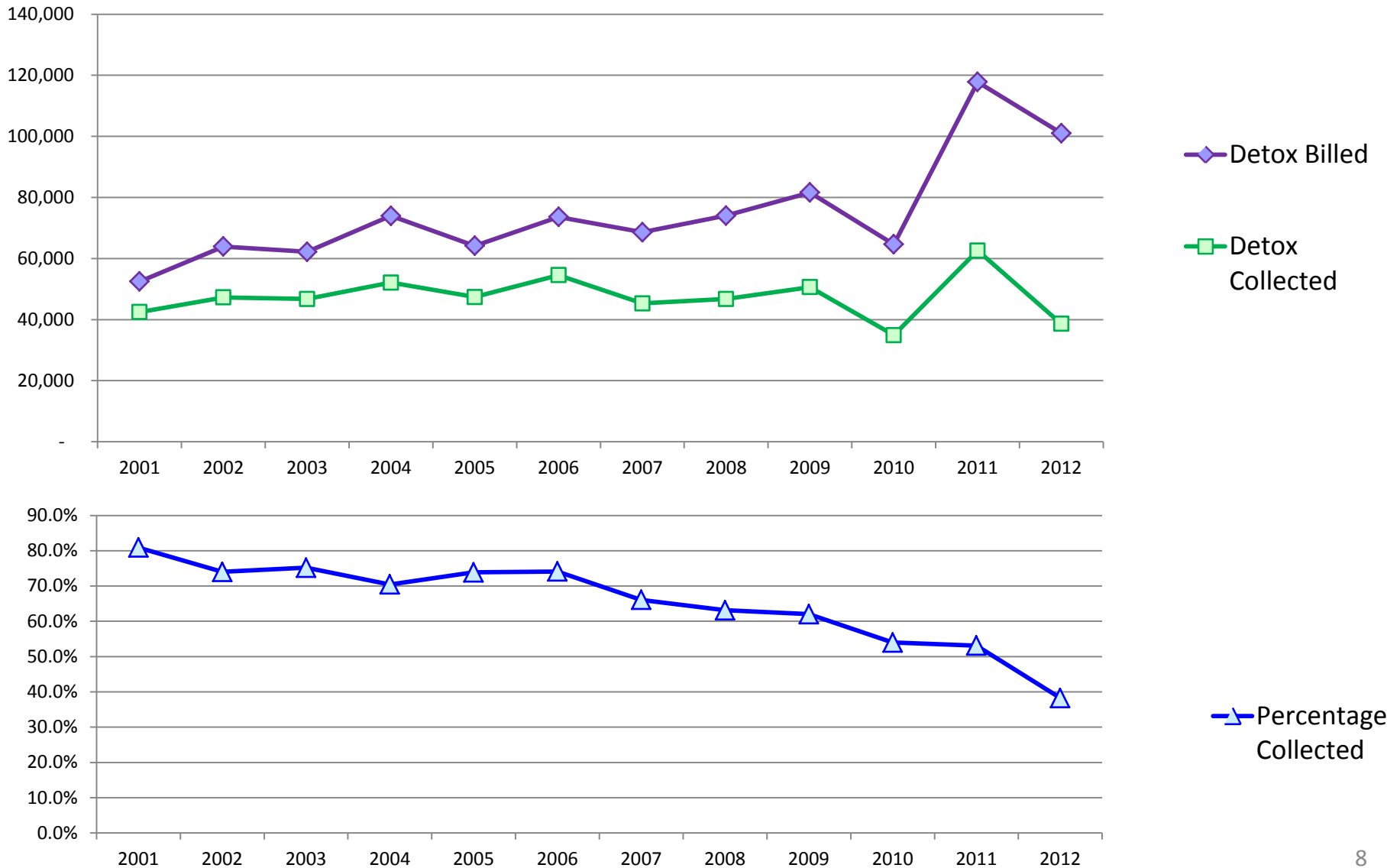
CCDTF County
Share so far year-
to-date (4 months)

Detox Collections – Brown County Example

	<u>Billed</u>	<u>Collected</u>	<u>% Recovered</u>
2001	\$52,490.00	\$42,464.43	80.9%
2002	\$63,910.50	\$47,290.75	74.0%
2003	\$62,214.75	\$46,771.75	75.2%
2004	\$73,971.27	\$52,101.42	70.4%
2005	\$64,181.40	\$47,400.93	73.9%
2006	\$73,626.32	\$54,569.23	74.1%
2007	\$68,596.39	\$45,317.89	66.1%
2008	\$74,054.00	\$46,752.95	63.1%
2009	\$81,605.00	\$50,624.42	62.0%
2010	\$64,666.00	\$34,916.41	54.0%
2011	\$117,812.00	\$62,588.30	53.1%
2012	\$101,049.28	\$38,645.24	38.2%



Detox Collections – Graph of Previous Slide



Finance Components

Adult Mental Health

Expenditures

- Case Management Social Work
- Pre-commitment Costs
- Counseling/Assessment/Testing
- Acute Care Costs
- Community Support Program
- ARMHS
- Sex offender holds and commitments

Revenue

- Adult Mental Health AMH-TCM - ***both DHS fee for service and PMAP***
- Client Fees (MA, Insurance and Client pay)
- VCA (Vulnerable Children and Adults Act including Title XX) *
- Adult Initiative Funds
- MA-SSTS
- Community Support Block Grant

State Facility MH Treatment Costs

- At Anoka RTC counties pay:
 1. No fee for the 1st 30 days of a placement.
 2. From 30 to 60 days, counties are charged 20%.
 3. After 60 days, counties pay 50% of the charges (if client is ready for discharge).

Anoka RTC's per diem is currently \$1,020 so charges range from \$204/day or \$510/day depending on how long a client has been there.

- For persons committed to the Minnesota Security Hospital (MSH) and MN Sex Offender Program (MSOP) counties pay 10% of the cost of care for any individual civilly committed prior to July 31, 2011. Starting August 1, 2011 counties pay 25% of the cost of care for any individual civilly committed.

The per diem cost of these programs are MSH \$553 and MSOP \$326. Our cost for these programs are MSH \$55.3/day and MSOP \$81.50/day (25% rate).

- Counties do not pay for persons committed to CBHH's.
- For persons on a **hold order** the funding structure is different but simpler. Counties pay 100% of the cost of care regardless of the placement facility. In the case of holds, counties do pay for the cost of care at a CBHH.

The CBHH per diem is currently \$1,153.

Finance Components

Developmental Disabilities

Expenditures

- Case Management
- MnCHOICES Assessments
- Administration
- SILS (Semi-Independent Living Services)
- DD Waiver (MR-RC)
- Day Habilitation
- Extended Employment
- Respite Costs
- Legal Services (Guardianship)

Revenue

- MA Waiver Case Management Dollars
- Vulnerable Adult & Developmental Disability VADD-TCM
- MnCHOICES Revenue (through the SSTS Random Moments)
- SILS (Semi-Independent Living Services) Grant
- Family Support Grant
- Consumer Support Grant
- Waiver Pool Management



DD Waiver – Summary

DD Waiver Management System 3.1						Brown County				
Recipients	Simulations	Pending	Allocations	References	Summary	Reports	Help	Contact Us	Home Page	
Last MMIS Update 10/1/2013										

Summary

Authorized, Allowable & Paid Summary - CYs According to MMIS Beginning With CY 2008 (Figures INCLUDE Crisis Services)

[Budget Detail](#)
[Corp AFC Summary](#)
[Budget Allocation](#)
[Management](#)

CY	# Rec	Waiver Days	Total \$			\$ Differ Allow - Paid	Daily Averages			% Differ Allow - Paid	% Paid
			Auth	Allow	Paid		Auth	Allow	Paid		
2013	111	37712	\$8,187,708	\$8,592,616	\$5,244,746	\$3,347,870	\$217.11	\$227.85	\$139.07	39%	64%
2012	112	38602	\$7,521,086	\$7,443,770	\$7,096,269	\$347,501	\$194.84	\$192.83	\$183.83	5%	94%
2011	112	38988	\$7,455,245	\$7,516,136	\$6,968,154	\$547,982	\$191.22	\$192.78	\$178.73	7%	93%
2010	108	37596	\$7,175,991	\$7,304,444	\$6,645,147	\$659,297	\$190.87	\$194.29	\$176.75	9%	93%
2009	105	37037	\$7,053,585	\$7,334,502	\$6,547,357	\$787,145	\$190.45	\$198.03	\$176.78	11%	93%
2008	99	19408	\$3,768,532	\$7,095,976	\$6,230,226	\$865,750	\$194.17	\$365.62	\$321.01	12%	165%



Projected, Pending & Simulated Summary - Current and Future CYs (Figures INCLUDE Crisis Services)

[Summary Detail](#)

CY	# Rec	Waiver Days	Total \$		Daily Averages	
			Auth	Allow	Auth	Allow
Total Projected & Pending						
2013	111	38390	\$8,384,357	\$8,592,616	\$218.40	\$226.36
2014	104	37960	\$8,208,321	\$8,592,616	\$216.24	\$223.82
2015	104	37960	\$8,208,321	\$8,592,616	\$216.24	\$226.36
Total Projected, Pending & Simulated						
2013	111	38390	\$8,384,357	\$8,592,616	\$218.40	\$226.36
2014	104	37960	\$8,208,321	\$8,592,616	\$216.24	\$223.82
2015	104	37960	\$8,208,321	\$8,592,616	\$216.24	\$226.36

DD Waiver – Budget Allocation

DD Waiver Management System 3.1					Brown County				
Recipients	Simulations	Pending	Allocations	References	Summary	Reports	Help	Contact Us	Home Page
Last MMIS Update 10/1/2013									

Budget Allocation Management

Allocation To Paid Calculation

[Age and Residential Grid](#)
[Allocation To Paid Calculation](#)
[Allocation Tracking](#)
[Enrollment Tracking](#)
[Glossary Of Terms](#)
[Modeling](#)

Please Note: The content of the BAM pages are being verified with each update from MMIS to ensure accuracy. To assist with this process, please [click here](#) to report an issue for the BAM management to research. Thank you.

Allocation To Paid Calculation						
Category	Type	CY During Allocation Cycle				
		2009	2010	2011	2012	2013
Total Allocation	Actual	\$7,334,502	\$7,304,444	\$7,516,136	\$7,443,770	\$8,592,616
	Projected					
	Simulated					
	Projected + Simulated					
Paid ~ Funded	Actual	\$6,531,971	\$6,524,807	\$6,927,643	\$6,947,970	\$4,444,279
	Projected					\$6,720,010
	Simulated					
	Projected + Simulated					
Available	Actual	\$802,531	\$779,637	\$588,492	\$495,800	\$4,148,337
	Projected					\$1,872,606
	Simulated					
	Projected + Simulated					
Paid - Service Opt	Actual	\$15,386	\$120,340	\$40,511	\$118,833	\$800,467
	Projected					\$1,296,986
	Simulated					\$60,012
	Projected + Simulated					\$1,356,997
Unspent	Actual	\$787,145	\$659,297	\$547,982	\$376,966	\$3,347,870
	Projected					\$575,620
	Simulated					(\$60,012)
	Projected + Simulated					\$515,609
Ratio	Actual	11%	9%	7%	5%	39%
	Projected					7%
	Simulated					
	Projected + Simulated					6%

MA Waiver CM Time Tracking

WAIVERED CASE MANAGEMENT TIME TRACKING 2012

	SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name	
	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars
Jan.	61.50	5,403.80	88.25	8,226.99	87.00	7,865.07	4.75	429.51	79.75	6,856.71	98.00	8,517.32	48.25	4,144.29	2.50	224.85	0.00	0.00
Feb.	50.00	4,719.80	70.75	6,681.48	82.00	7,448.52	10.50	952.53	84.50	7,310.37	93.25	8,109.59	70.00	6,052.80	5.75	523.02	0.00	0.00
March	56.50	5,339.80	89.25	8,416.65	88.00	7,999.38	11.75	1,066.23	92.25	7,990.07	122.50	10,637.09	60.00	5,194.72	1.50	133.89	0.00	0.00
	168.00	15,463.40	248.25	23,325.12	257.00	23,312.97	27.00	2,448.27	256.50	22,157.15	313.75	27,264.00	178.25	15,391.81	9.75	881.76	0.00	0.00
April	50.25	4,753.65	75.25	7,113.55	71.25	6,480.90	12.75	1,159.74	82.50	7,203.00	99.00	8,647.29	49.00	4,249.44	0.75	68.22	0.00	0.00
May	50.75	4,758.40	66.75	6,297.62	96.50	8,772.54	6.75	613.98	90.50	7,906.77	108.00	9,403.38	87.00	7,514.57	3.25	285.62	0.00	0.00
June	29.50	2,788.15	76.75	7,238.34	73.75	6,705.75	16.50	1,500.84	87.50	7,657.65	113.75	9,813.30	77.75	6,723.84	5.25	474.99	0.00	0.00
	298.50	27,803.60	467.00	43,974.63	498.50	45,272.16	63.00	5,722.83	517.00	44,924.57	634.50	55,228.02	392.00	33,879.64	19.00	1,720.59	0.00	0.00
July																		
August																		
Sept.																		
	298.50	27,803.60	467.00	43,974.63	498.50	45,272.16	63.00	5,722.83	517.00	44,924.57	634.50	55,228.02	392.00	33,879.64	19.00	1,720.59	0.00	0.00
Oct.																		
Nov.																		
Dec.																		
TOTALS	298.50	27,803.60	467.00	43,974.63	498.50	45,272.16	63.00	5,722.83	517.00	44,924.57	634.50	55,228.02	392.00	33,879.64	19.00	1,720.59	0.00	0.00

	SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		SW Name		Monthly Totals	
	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars	Hrs	Dollars		
Jan.	2.00	181.52	7.25	659.46	6.50	581.24	0.00	0.00	27.25	2,552.72	0.00	0.00	15.50	1,402.23	13.75	1,250.70	542.25	48,306.81
Feb.	11.50	1,046.04	9.75	823.02	7.50	682.20	0.00	0.00	34.50	3,256.05	1.50	133.89	3.50	318.36	8.75	795.90	539.75	48,553.57
March	12.50	1,137.00	10.50	955.08	3.00	272.88	0.00	0.00	40.75	3,839.65	0.25	22.74	32.50	2,956.20	10.75	977.82	632.00	56,939.20
	26.00	2,364.96	23.50	2,137.56	17.00	1,546.32	0.00	0.00	102.50	9,648.42	1.75	156.63	51.50	4,676.79	33.25	3,024.42	1,714.00	153,799.58
April	11.50	1,046.04	4.50	409.32	9.25	841.38	0.00	0.00	38.00	3,589.70	0.00	0.00	25.25	2,281.64	19.50	1,774.07	548.75	49,827.94
May	10.75	977.82	3.50	318.36	4.00	363.84	0.00	0.00	40.75	3,847.30	3.50	318.36	4.25	386.58	20.00	1,819.20	586.25	53,834.34
June	38.00	3,456.48	8.75	795.90	9.75	886.86	2.00	181.92	32.25	3,045.75	0.50	45.48	40.75	3,704.07	6.50	600.28	618.25	55,819.65
	86.25	7,845.30	40.25	3,661.14	40.00	3,638.40	2.00	181.92	213.50	20,131.17	5.75	520.47	121.75	11,059.08	78.25	7,117.97	3,477.25	312,681.51
July																	0.00	0.00
August																	0.00	0.00
Sept.																	0.00	0.00
	86.25	7,845.30	40.25	3,661.14	40.00	3,638.40	2.00	181.92	213.50	20,131.17	5.75	520.47	121.75	11,059.08	78.25	7,117.97	3,477.25	312,681.51
Oct.																	0.00	0.00
Nov.																	0.00	0.00
Dec.																	0.00	0.00
TOTALS	86.25	7,845.30	40.25	3,661.14	40.00	3,638.40	2.00	181.92	213.50	20,131.17	5.75	520.47	121.75	11,059.08	78.25	7,117.97	3,477.25	312,681.51

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Finance Components

Adult Services (including Elderly)

Expenditures

- Case Management
- Administration
- MA Waivers (Elderly, CADl and Brain Injury)
- MnCHOICES Assessments
- Extended Employment
- Legal Services (Guardianship)
- Adult Foster Care

Revenue

- Vulnerable Adult & Developmental Disability VADD-TCM *
- VCA (Vulnerable Children and Adults Act including Title XX) *
- MA Waivers (Elderly, CADl and Brain Injury) *
- MnCHOICES Revenue (through the SSTs Random Moments)
- RSC (Relocation Service Coordination)

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
2. Cash Assistance & Health Care
3. Social Services Fiscal Elements
4. Children's Social Services
5. Adult Social Services
- 6. Budgeting & Conclusion**

End of Video 5

End of Video 5

Introduction to Human Service Finance for Minnesota County Directors

by Tom Henderson and John Sellen

Brown County

Hennepin County

Presented by



Minnesota Association of County
Social Service Administrators

A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
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A 6-Video Series

Introduction to Human Service Finance for Minnesota County Directors

6. Budgeting & Conclusion

A 6-Video Series

Budgeting & Conclusion

- Introduce basic budgeting concepts.
- Examine budget presentation.
- Look at two resources.
- Consider three different budget environments.
- The central role of the director and what a director should watch for.

Budget is a Plan

- A budget is a plan to accomplish or pursue your mission for one year.
- A budget represents:
 - a financial plan
 - an expression of priorities
 - a tool for accountability
 - a communication device



Operating Budget

- Operating Budget versus Capital Budget.
- Cash basis or Accrual or Modified Accrual.
- We focus here on your Operating Budget (because there's little unique about human services Capital Budget).
- At its simplest, the Operating Budget includes **Projected Expenditures** and **Anticipated Revenue**.

Operating Budget – Revenue

Anticipated Revenue

- Property tax
 - Capped federal, state, and other grants
 - Uncapped federal and state revenue
 - Fees and recoveries
-
- Typically organized by major program area or by federal, state, other revenue (or both).



Operating Budget – Expenditures

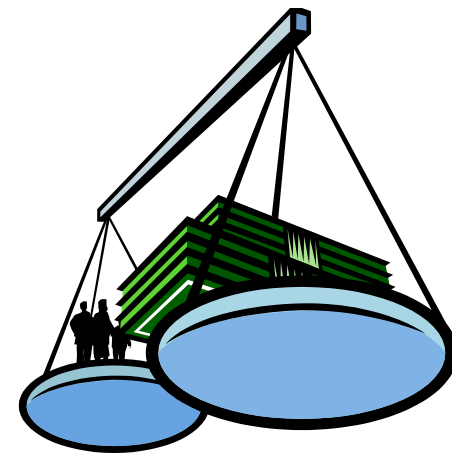


Projected Expenditures

- Services purchased for clients
- Cash or other assistance directed to clients
- Direct staff costs
- Indirect overhead costs (not useless - very important - but indirect)
- Typically organized by major program area or by object categories such as those above (or both).

Operating Budget – Process

- Your Board will be interested in everything, but they will particularly care about the county property tax funds in your budget.
- Most of us have to project expenditures and revenue separately, then go back and adjust expenditures down (or more rarely revenue up) to meet the revenue that can be realistically expected.
- The difference is your change in fund balance – up, down, or neutral.



Budget Presentation

- Budget presentations vary.
- Depends on the size of the county.
- Depends on whether you are presenting directly to the Board, to an Administrator, or first one and then the other.
- What are you trying to accomplish with the Board or Administrator?
- How to communicate effectively?
- What level of detail?



Brown County Budget Summary

2014 FAMILY SERVICES BUDGET

EXPENDITURES					
SOCIAL SERVICES	POS	DIRECT	TOTAL	LEVY	Prev Yr levy
CHILDREN	962,755	948,579	1,911,334	1,079,007	1,020,276
MFIP/Other child ca	158,288	0	158,288	4,174	1,773
CHEM DEP	187,120	111,313	298,433	134,790	106,466
MENTAL HEALTH	719,017	1,140,486	1,859,503	417,898	416,422
DEV DISABLED	342,134	356,435	698,569	132,779	103,062
ADULT	142,760	539,604	682,364	173,430	160,598
TOTAL	2,512,074	3,096,417	5,608,491	1,942,077	1,808,597
INCOME MAINT	PROGRAM	ADMIN	TOTAL	CO LEVY	
MISC PROGRAM	0	4,400	4,400	0	0
BURIALS	26,500	0	26,500	26,500	26,500
GENERAL ASSIST	1,500	300	1,800	0	0
MA/Co Based Purch	316,320	197,800	514,120	32,300	28,645
ADMIN	0	1,742,052	1,742,052	572,972	679,250
EAP	28,000	77,199	105,199	0	0
TOTAL	372,320	2,021,751	2,394,071	631,772	734,395
BUS TRANSIT-BROWN	0	696,958	696,958	0	0
TOTALS	2,884,394	5,815,126	8,699,520	2,573,849	2,542,992

REVENUE	
FAMILY SERVICES	
STATE INCOME	1,674,945
FEDERAL INCOME	2,852,122
FEES	1,083,251
MISC	19,950
REC & CONTRIB	449,266
INTEREST	46,137
Family Services levy	2,573,849
Human Services Reserves	0
TOTAL REVENUE	8,699,520

Levy increase from 2013 to 2014	30,857		
Levy % Incr from 2013 to 2014	1.21%		
	LEVY	BUDGET	%of BUDGET
2014	2,573,849	8,699,520	29.59%
2013	2,542,992	8,453,504	30.08%
2012	2,568,224	8,375,212	30.66%
2011	2,514,016	8,777,419	28.64%

Brown County Budget – Major Items

FAMILY SERVICES

2014 Budget Explanation-Major Items

INCOME MAINTENANCE LEVY DECREASED \$ 102,620			
REVENUE	2013	2014	Variance
1. Admin Reimbursement-Time Study(Financial Wrk	761,193	900,020	138,827
2. MA Estate Recoveries	125,000	250,000	125,000
3. Child Support State & Federal Incentive	136,750	119,400	-17,350
Total Revenue	1,022,943	1,269,420	246,477
EXPENSE			
1. Copier	0	22,000	22,000
2. MA Estate Recoveries 75% to DHS	99,150	190,800	91,650
Total Expenses	99,150	212,800	113,650
NET			132,827

Brown County Budget – Major Items

SOCIAL SERVICES LEVY INCREASED \$ 133,480			
REVENUE	2013	2014	Variance
1. Mental Health Case Mgmt	641,828	801,156	159,328
2. Children Mental Health Comb Allocation	38,380	0	-38,380
3. Title IVE revenue	91,000	75,400	-15,600
4. Medical Assistance Admin SSTS	194,800	170,000	-24,800
5. Title XX Allocation	174,575	165,807	-8,768
Total Revenue	1,140,583	1,212,363	71,780
EXPENSE			
1. Salary & Benefits & 2 new employees	1,504,850	1,602,523	97,673
2. Child Day Treatment	113,300	67,000	-46,300
3. County Vehicle	0	22,000	22,000
4. Out of Home Placement	725,000	850,000	125,000
Total Expenses	2,343,150	2,541,523	198,373
NET			-126,593

Brown County Budget – Out-of-Home Placement

BUDGET INFORMATION 2014 Budget

OUT OF HOME PLACEMENT BUDGET

	2013 BUDGET	2014 BUDGET	Difference Increase (Decrease)
Expense			
Placements Expense	725,000	850,000	125,000
Total Increase in Expense			
Revenue			
Out of Home Parental fees	58,000	37,000	(21,000)
Out of Home Parental fees-Prob placements	10,000	20,000	10,000
Rule 5 Residential Treatmt	10,000	35,700	25,700
IVE Out of Home Parental fees	25,000	11,160	(13,840)
Relative Custody Assistance	11,650	9,480	(2,170)
IVE Program Reimbursement	45,000	30,000	(15,000)
Total Revenue	159,650	143,340	(16,310)
Net County Cost	565,350	706,660	

Brown County Budget – Capital & Conferences

EQUIP/CAPITAL IMPROVEMENT			
	Cost	Reimbursement	Net County Cost
One Automobile	\$22,000	1,980	20,020
Color Copier	\$15,500	7,750	7,750
2 EAP Computers	\$1,940	1,940	0
5 Financial Workers computers	\$4,850	2,425	2,425
2 Overhead computers (TH & OSS)	\$1,940	556	1,384
1 AMHI Social Worker computers	\$970	970	0
2 Social Worker computers	\$1,940	175	1,765
One laptop	1250	113	1,138
			0
			0
			0
Totals	50,390	15,908	34,482

OUT OF STATE CONFERENCES			
	Cost	Location	Attendees
None Requested	\$0	0	0

Brown County Budget – Positions

2014 Positions

	Child Protection			
	Office Support Staff 25%	BA Social Worker 62%	Family Based 62%	Transit Driver 30%
Salary	6,664	26,242	17,700	8,561
Benefits	12,659	3,765	2,539	1,228
Total Salary & Benefits	19,323	30,008	20,240	9,789
Related Expense:				
conference costs	0	800	700	0
mileage	100	2,000	2,000	0
training costs	0	1,000	500	0
computer/desk/chair	0	1,000	1,000	0
other	0	600	600	200
Total related expenses	100	5,400	4,800	200
Total Expense	19,423	35,408	25,040	9,989
Reimbursement rate	50%/9%	9%	9%	100%
Reimbursement amount	5,510	3,187	2,254	9,989
Grants	0	0	1,000	0
Case Mgmt reimb	0	6,770	0	0
Total Revenue	5,510	9,957	3,254	9,989
Estimated Net County Cost	13,913	25,451	21,786	0

NOTE:
Office Support Staff is currently a 75% employee

Depending on DOT grant

Brown County Budget – New Positions

Budget Year New Positions

	Adult Menta Health Supervisor	Office Support Full Time	Eligibility Worker Full Time	Child Support Officer Full Time
Salary	65,390	32,950	46,400	47,400
Benefits	9,424	11,176	13,105	13,249
Total Salary & Benefits	74,814	44,126	59,505	60,649
Related Expense:				
conference costs	1,320	325	500	420
mileage	1,350	0	250	500
training costs	625	100	250	150
computer/desk/chair	2,040	2,040	2,040	2,040
other	200	200	200	200
Total related expenses	5,535	2,665	3,240	3,310
Total Expense	80,349	46,791	62,745	63,959
Reimbursement rate	9%	Overhead reimb formula	50%	66%
Reimbursement amount	7,231	12,269	31,373	42,213
Grants	0	0	0	0
Case Mgmt reimb	0	0	0	0
Total Revenue	7,231	12,269	31,373	42,213
Estimated Net Co Cost	73,118	34,522	31,373	21,746

Annual DHS Allocations Bulletin

#13-32-07

Bulletin

October 14, 2013

Minnesota Department of Human Services – P.O. Box 64941 – St. Paul, MN 55164-0941

OF INTEREST TO

- County Directors
- Social Services Supervisors and Staff
- County Fiscal Supervisors and Staff
- County MFIP Employment Service Providers
- County Child Care Assistance Program Supervisors and Staff
- Tribal Human Service Directors

ACTION/DUE DATE

Please review.

EXPIRATION DATE

The policies in this bulletin are ineffective as of January 1, 2014.

Human Service 2014 Allocations

TOPIC

Calendar year 2014 human service formula allocations for county and tribal human service agencies.

PURPOSE

To help county social service agencies plan and budget for 2014.

CONTACT

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SIGNED

CHARLES E. JOHNSON

Chief Financial Officer
Department of Human Services

Terminology Disclaimer

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language. Although outdated and offensive terms might be found within this document, DHS does not endorse these terms.

Annual DHS Budget Prep Bulletin

#13-32-09

Bulletin

June 24, 2013

Minnesota Department of Human Services -- P.O. Box 64941 -- St. Paul, MN 55164-0941

OF INTEREST TO

- County Directors
- Fiscal Supervisors

ACTION/DUE DATE

Please review and use in preparing your 2014 county budget.

EXPIRATION DATE

October 14, 2014

Financial Information to Assist Counties with Preparation of Calendar Year 2014 Human Services Budgets

TOPIC

Information for county human service agencies to assist them in preparing county calendar year (CY) 2014 budgets.

PURPOSE

- Provide county agencies with information on federal, state and county program participation rates and other expected revenues for use in preparation of county CY 2014 budgets.

CONTACT

See list on page 11

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Budget Reserves



Fund location

- Human Services Fund
- Handled centrally at the countywide level

Level of granularity

- General reserves
- Specific set-asides

Take-away

- Every county handles reserves differently.
- Know how your county addresses them.

Budget Environment

- The current budget environment makes a big difference.
- Your approach will be quite different depending on the fiscal context.
- No budget environment stays forever.
- We look in general at three budget environments: Cutting, Steady, and Growth.
- Much in common, but they each have unique challenges.



Budget Cutting Environment

- It intuitively seems as though budget cutting would be the hardest, and no doubt it is.
- It offers special challenges but also special opportunities.
- We each draw on the last big round of major reductions in 2003 for lessons to remember for another time.



7 Lessons Learned from the 2003 Budget Cuts

by Tom Henderson – May 2005

1. **Be a county team member** – As a Human Services director, be a county team member in any way possible. Join in any early attempts county administrators or board members have to use a committee process to determine how budget cutting is going to be done. Get in on the early deliberations, try to be appointed to any positions that give you strength in the county budget process. Let the board, county administrator and others know that you understand what the county is up against, that you've studied the whole picture, and that you're ready to be a part of the solution, whatever that may mean for your department.
2. **Emphasize revenue received in Human Service budgets as much as possible** – Board members and administrators frequently think about cutting expenditures, which often means staff and contracts. Help them understand that the Human Services budget is a lot about raising revenues. Those revenues are lost and gained by earnings formulas that are affected by cuts that are made. Give them some scenarios that make it real for them.

7 Lessons Learned from the 2003 Budget Cuts

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3. **Take your share of county goals for staff cuts** – You also need to put together clearly for the board members and administrator both the implications for lost revenues for positions dropped and lost services and what could happen to other non-staff costs when those services are no longer performed by county staff. An example might be dropping a county CD case manager only to have more clients languish and return to detox and treatment resources, which could have contracted county cost implications. These costs may go beyond what you have saved by eliminating the position, at least in county dollars.
4. **Contract cutting** – You need to get "inside" the contracted organization and have discussions about exactly what services are going to be reduced or changed and exactly how the cost reductions are going to be achieved in an agreeable fashion. If you just do across-the-board cuts and don't go further to decide exactly how those cost reductions are going to be achieved, you may end up with cost overruns the next year and/or delayed and temporary fixes in budgets that only-come back to haunt the contractor and the county as deficits and other problems show up in future Years. (STMHC Example)

7 Lessons Learned from the 2003 Budget Cuts

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5. **Out-of-home placement cost cutting** — You have to get buy-in from all players in this area if you want long term success. That means buy-in from the county judicial branch, corrections and your social service children's unit. They must all adopt philosophies of out-of-home-placement that result in reductions in this area. Short-term quotas and crisis-management sometimes only put off placements, or when the staff realize the pressure is off, the placements come back, sometimes at a higher rate than ever before.
6. **Revenue/fees increases** — These can become real political "hot potatoes" with community and certain client groups when they are introduced without proper community preparation. Also, it takes staff to collect fees and that costs money too. Detoxification fees, out-of-home placement fees, and licensing child care fees have been a real asset in our budget, along with Medical Assistance collections.

7 Lessons Learned from the 2003 Budget Cuts

by Tom Henderson – May 2005

- 7. Expense reduction** – For the most part, this is an area that has political muscle but not any real long lasting cash value. It's a feel good part of the budget to reduce conference attendance, mileage, pens and pencils and paper, but it has no long-term measurable-benefit. Eventually you still need to train your staff and you need to replace things that wear out and have supplies to get your work done. The one thing we did that really did have some long term reduction was to start using an agency-owned vehicle for long trips instead of paying staff the federal reimbursement rate. Otherwise, of all the things we did (and there were many) to save money here and there, none have had a major long-term effect. We were a low-cost/low-maintenance operation before and reducing it only forced all maintenance and reduced supplies to be put on hold and kept needed training from happening.

Ten Things I Learned from the 2003 Budget Cuts

by John Sellen – February 2005

1. Be as clear and open as possible about your criteria for cuts. Focus on what the county will continue paying for rather than what you don't get to pay for any more.
2. Lots of little cuts help, but to save a lot you also have to cut something deeply, and/or stop doing some things altogether.
3. Sound public investments in people or programs don't always pay off with savings in a short enough time frame, and the savings don't always show up in ***your*** budget.
4. It's good to have fund balance to even out the roller coaster, but you can't live on it.

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5. Start shutting off the obligation spigot early on.
6. Give staff positive things to do with their frustrations and worries.
7. Laying people off is hard:
 - Have solid position control in place before eliminating positions.
 - Stop hiring early on, even though the vacancies are random.
 - Don't hand out pink slips until you're sure.
 - Pay as much attention to those left behind as those sent away.

Ten Things I Learned from the 2003 Budget Cuts

by John Sellen – February 2005



8. Tackle performance issues (staff or providers) before there's a budget cutting problem. You don't want to tackle these together.
9. Re-engineering processes to save money is great, but it rarely works well when the cuts are really deep.
10. The Board doesn't like to be the “bad guys”. Try to help them not be.

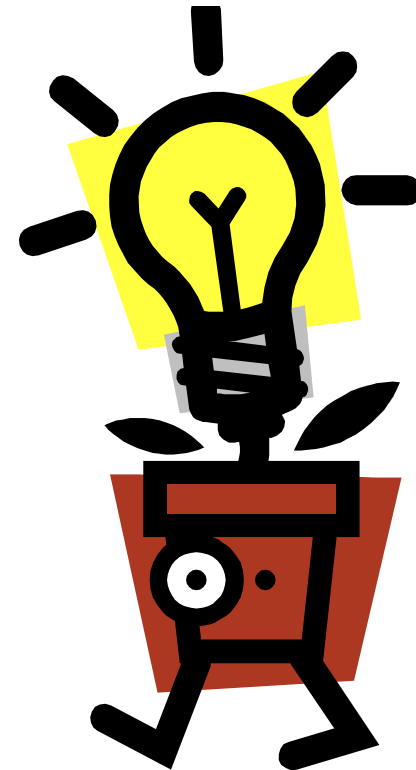
Steady Budget Environment

- It seems as though a Steady Budget Environment might be the easiest, but that can be deceiving.
- It's simpler than budget cuts!
- When everything stays steady, there are special challenges that require us to create opportunities.
- With no new money, you need to carve funds for innovation out of what you're already spending, and it's already "spoken for."



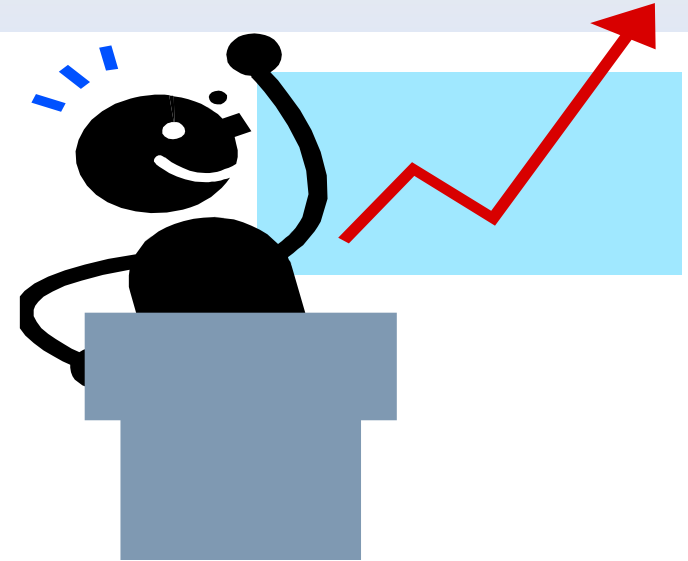
Steady Budget Environment

- Need to sell Board on the need for innovation.
- In this environment, innovation proposals work best when they save money.
- But typically need short-term money to save money long-term.
- Then you need to deliver on your sales pitch.
- It's a gamble, and can be tough for a new director to pull off.



Budget Growth Environment

- A Budget Growth Environment is not common, but it happens.
- More often in one program area rather than across the board.
- It seems as though a Budget Growth Environment might be easy, and it does offer rare possibilities.
- It also offers special challenges and hazards.



Budget Growth Environment

- Budget Growth requires discipline so that new funds actually result in lasting changes.
- Focus the growth on a few key areas or innovations.
- Avoid the hazard of spreading it around too much, diluting it so that nothing changes.
- Another hazard is that inexperience with growth can mean that you don't get your money's worth.



Collections

- Collections involve the county efforts to collect every revenue, including those covered elsewhere in these videos.
- For some revenue, the county keeps all of it.
- For other revenue, the county keeps only a percentage of whatever's collected.
- Revenue recapture can make even old bills a source of revenue.



Collections – Brown County Example

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BROWN COUNTY COLLECTIONS PROGRAM 2012

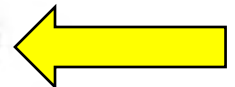
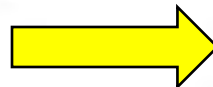
<u>PROGRAM</u>	<u>% CO RECOV</u>	<u>TOTAL RECOV</u>	<u>CO SHARE</u>
MA ESTATE	25.000%	\$228,543.51	\$57,135.88
MA ASSET	25.000%	\$55,277.58	\$13,819.40
GAMC	50.000%	\$2,906.20	\$1,453.10
MN CARE	10.00%	\$0.00	\$0.00
PLACEMENT	100.000%	\$7,501.00	\$7,501.00
AFDC	50.000%	\$400.00	\$200.00
BURIAL RECOV	100.000%	\$7,931.59	\$7,931.59
FS			
FRAUD	35.000%	\$3,087.07	\$1,080.47
CLIENT ERROR	20.000%	\$4,148.29	\$829.66
AGENCY ERRRC	0.000%	\$1,407.00	\$0.00

Collections – Brown County Example

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GA	50.000%	\$601.00	\$300.50
FGA	50.000%	\$0.00	\$0.00
MFIP	50.000%	\$2,319.16	\$1,159.58
SUP VISITS	100.000%	\$0.00	\$0.00
MSA	50.000%	\$1,010.80	\$505.40
ADMIN FEE	100.000%	\$0.00	\$0.00
DAYCARE	50.000%	\$9,126.21	\$4,563.11
DETOX	100.00%	\$47,580.38	\$47,580.38
ALT CARE	10.00%	\$8,650.72	\$865.07
DWP	50.00%	\$470.00	\$235.00
EA	50.00%	<u>\$0.00</u>	<u>\$0.00</u>
TOTAL		\$380,960.51	\$145,160.14



The Role of the Director

- Central role of the director in fiscal and budgetary matters.
- Need to rely on others.
- Yet some things that no one else is well positioned to keep the agency focused on.
- Since you have limited time and attention, here are some expenditures and some revenue to concentrate on.



“What Directors Should Watch For”

By Tom Henderson updated 2014

EXPENDITURES

1. Out of Home Placement
2. Administrative Structure Costs
3. SS/IM Ratio
4. Staff Transportation
5. State Hospital Costs
6. Caseloads



“What Directors Should Watch For”

By Tom Henderson updated 2014

REVENUE

1. TCM
2. Waiver CM Hours
3. SSTS and IM-RMS
Random Moments
4. Detox – Fees and
Insurance
5. MA Asset Recovery
6. MFIP State Grant
7. CMH Screening
8. Relocation Service
Coordination
9. MN Choices – Random
Moments
10. Family Assessment Grant
11. Out of Home Parental Fees
12. Redirects (CS/SS)
13. Rule 5 Residential
Treatment
14. Title IV-E
15. Managed Care
16. Insurance

Introduction to Human Service Finance for Minnesota County Directors

1. Welcome, Overview, & Basic Concepts
2. Cash Assistance & Health Care
3. Social Services Fiscal Elements
4. Children's Social Services
5. Adult Social Services
6. Budgeting & Conclusion

End of Video 6

End of Video 6