

At 7:05 p.m. the Regular meeting was called to order by Chair Hulleza on Tuesday, August 23, 2016 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Charito Hulleza, Chair
Mark Piotrowski, Vice Chair
Karen Miller, Secretary
Maria Mannarino Thompson, City Council Liaison
Keith Brown, Resident

Staff Present: Sean Kammer, Assistant City Administrator, Yvette Talley, City Clerk

Also Present: City Attorney Scott Baker
Jason Bibby, Giffels Webster, Inc.

All present joined in the Pledge of Allegiance.

Roll Call was taken.

PC-52-16 APPROVAL OF AGENDA

Motion by Commissioner Miller, seconded by Commissioner Mannarino Thompson to approve the agenda.

Motion carried.

PC-53-16 APPROVAL OF MINUTES

Motion by Commissioner Miller, seconded by Commissioner Piotrowski to approve the minutes of July 26, 2016.

Motion carried.

PC-54-16 MINUTES OF STUDY SESSION ON JUNE 28, 2016

Motion by Commissioner Piotrowski, seconded by Commissioner Miller to approve the minutes of the Study Session of June 28, 2016.

Motion carried.

PC-55-16 MINUTES OF STUDY SESSION ON JULY 26, 2016

Motion by Commissioner Miller, seconded by Commissioner Brown to approve the minutes of the Study Session of July 26, 2016.

Motion carried.

PC-56-16 AUDIENCE PARTICIPATION

There was no audience participation.

PC-57-16 PUBLIC HEARING

None

PC-58-16 ACTION ITEMS

None

PC-59-16 New Business

- a. Wireless Facilities Ordinance – DRAFT

Jason Bibby – Giffels Webster gave an overview and answered specific questions relevant to Wireless Communication Facilities. This item will come before the Planning Commission next month.

PC-60-16 Other Matters for Discussion

- a. Development Procedures

Sean Kammer, Assistant City Administrator/DDA – in anticipation of a land use application for the Verizon store (Gourmet Market). Review of the development procedures, site plan, Special Use Procedures and standards.

Jason Bibby, Giffels Webster said -on the application, add a section that will request the applicant to bring in samples of the materials that will be used. Mr. Bibby will bring an updated draft of the application.

PC-61-16 General Communication & Correspondence

- a. DDA Update

The Village Grille – There have been additional interest in the property and they will speak to the property owner.

Will meet with Peter Allen and Associates and Surnow Company to discuss the Annie Lathrup School concept.

August 12, 2016 DDA meeting was cancelled due to lack of quorum. Next meeting will be August 26, 2016 – will discuss a sign grant application from Skyway Travel and Dominos submitted a façade grant.

Behind 28820 and 28600 Southfield Road reconstruction of the alleys have started.

Business Microloan Program- CEED will be discussed with the next DDA meeting.

Discussion regarding the alley south of City Hall.

At the next DDA meeting – discussion relevant to parking for the Farmers Market.

City Administrator Candidate's Open House will be Monday, August 29, 2016 6:30 p.m.-8:30 p.m. in the Community Room. Tuesday, August 30, 2016 interviews will be conducted starting at 4:00 p.m. in the City Council Chambers.

b. Planner's Update

Recommendation having a final set of plans with conditions they will stamp and file electronically.

c. Legal Update

None

PC-62-16

ADJOURNMENT

Motion by Commissioner Miller, seconded by Commissioner Brown to adjourn this meeting.

Motion carried.

The meeting adjourned at 8:13 p.m.

Submitted by Yvette Talley

Recording Secretary