

CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES MARCH 30,2020

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MARCH 30, 2020 HELD REMOTELY VIA - ZOOM.

The meeting was called to order at 7:04 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police Chief Scott McKee, Sgt. Michael Zang and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-20-37 APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

A. Discussion of Emergency Orders an Open Meeting Act Changes –

Executive Order No. 2020-15 Temporary authorization of remote participation in public meetings and hearings and temporary relief from monthly meeting requirements for school boards. City of Lathrup will have remote meetings until April 12, 2020 and probably beyond.

Executive Order No. 2020-21 Temporary requirement to suspend activities that are not necessary to sustain or protect life. Stay home, Stay safe. To suppress the spread of COVID19, to prevent the state's health care system from being overwhelmed, to allow time for the production of critical test kits, ventilators, and personal protective equipment and to avoid needless deaths, it is reasonable and necessary to direct residents to remain at home or in their place of residence to the maximum extent feasible. This order takes effect on March 24, 2020 at 12:01 a.m. and continues through April 13, 2020 at 11:59 p.m. For purposes of this order, critical infrastructure workers are those workers health care and public health, law enforcement public safety and first responders.

Oakland County Executive Coulter has issued:

Emergency Order 2020-3 for control of pandemic-closing children's playground equipment

Emergency Order 2020-5 for control of pandemic – required screening and social distancing measures at open businesses and operations subject to the Governor's executive Order 2020-21.

We thank everyone for their patience as we work together to navigate these uncharted waters. Special note of appreciation to all of the employees and contractors who provided dedicated, quality service to our residents. A special note of heartfelt appreciation to our Police officers, fire fighters, EMS and health care providers, who are truly on the front line to protect our health, safety and well-being.

CO-20-38 **ACTION REQUESTS**

B. Consideration to Adopt Resolution Declaring Local State of Emergency (COVID-19)

Dr. Sheryl Mitchell said the Mayor’s Declaration of Local Emergency is limited to period of seven (7) days except with the consent of the governing body of the municipality. There is a Local State of Emergency which:

Continues the Mayor Declaration and appointment of Chief McKee as the Emergency Management Coordinator

City owned and occupied buildings are closed

Personnel staffing is determined by the City Administrator

City Administrator is authorized to take appropriate administrative measures

Addresses public meetings which allows for electronic meetings

(See correction of on page 29 paragraph 1 and paragraph 2: change “city manager” to “city administrator and change Gov Granholm to Whitmer)

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to adopt the Resolution Declaring Local State of Emergency (COVID-19)

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

C. Consideration to Adopt Resolution to Amend the City of Lathrup Village Code of Ordinances by Adding Chapter 3 – emergency Preparedness

Dr. Sheryl Mitchell said this ordinance confirms the appropriateness of the City Administrator closing municipal buildings and facilities to the public and acknowledges her authority to determine staffing throughout the situation.

City Attorney Scott Baker stated that because this is an emergency ordinance it waives the two- meeting provision that it normally takes to pass an ordinance. This ordinance will become effective immediately upon City Council vote.

Motion by Mayor Pro Tem Kantor seconded by Council member Stallings to adopt An Emergency Ordinance to amend the City of Lathrup Village Code of Ordinance by adding Chapter 3 – Emergency Preparedness.

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Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

D. Consideration to Approve Resolution Authorizing and Directing Administration to enter into a Letter of Agreement with Union Employees and to Draft a Personnel Policy

Dr. Sheryl Mitchell thanked Police Chief Scott McKee, City Attorney Scott Baker and Labor Attorney Steve Schwartz for putting in place the mechanisms and processes that are appropriate for our organization relevant to Families First Coronavirus Response Act.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to adopt a resolution authorizing and directing Administration to enter into a Letter of Agreement with Union Employees and to draft a Personnel Policy Supplement for Non-Union Employees regarding COVID-19 Emergency Sick Time.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

E. Consideration to Adopt Temporary Amendment to the Personnel Manual Adopted April 15, 2019 Regarding COVID-19 Emergency Sick Time

Dr. Shery Mitchell an overview and answered specific questions

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Temporary Amendment to the Personnel Manual Adopted April 15, 2019 regarding COVID-19 Emergency Sick Time.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

F. Consideration to Adopt Budget Study Session Dates

Dr. Sheryl Mitchell gave an overview and answered specific questions for the proposed dates for budget study session.

Budget Sessions with **5:30 p.m.** start time on:

April 20

May 18

June 15

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Other council Study meetings will begin as scheduled, starting at **6:00 p.m.**

April 6

May 4

June 1

Motion by Council member Stallings, seconded by Council member Ferguson to approve the proposed schedule for Budget Study Sessions and adoption.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

Mayor and Council Comments

Mayor Garrett urged everyone to stay home, stay safe and stay healthy.

Dr. Mitchell stated she has instituted a screening check list for employees to take temperature and taking precautions staying 6 feet away from each other. Also, taking the necessary measures to have the inside of city hall sanitized on a regular basis.

Chief Mckee stated via text message that the Police Department has masks, gloves, glasses and outer wear on hand for the officers. Also, an organization has volunteered to clean/sanitize all police vehicles.

Discussion - having a unique zip code for Lathrup Village, reminders to the community about 2020 Census. Council member Stallings read a list of things that "you can/cannot do" during the COVID-19 crisis. Businesses that are still open during the pandemic, should be reported to the Attorney General's office. Police Department will send a letter of inquiry to the business. Council member Ferguson asked everyone to adhere the Governor's emergency orders. Thanked the Police Department to assisting in delivering food to seniors in need, direct emails to Council member Ferguson for those who would like to donate/assist.

Sgt. Zang said all Police officers are healthy with one officer being tested.

Dr. Mitchell stated the administrative staff is doing well with one staff person off by doctor as precautionary measure.

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CO-20-39 ADJOURNMENT

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

The meeting was adjourned at 7:58 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk