

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JULY 24, 2017**

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JULY 24, 2017 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:20 p.m. by Mayor Brock and Roll Call was taken.

Present: Mayor, Frank Brock, Mayor Pro Tem, Mykale Garrett

Members Present: Council members Ian Ferguson, Maria Mannarino Thompson, Donna Stallings

Also Present: City Attorney Scott Baker, Pamela Bratschi, Interim City Administrator and City Recreation Director, Trina VanderArk, Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CONSENT AGENDA**

**CO-17-109 APPROVAL OF AGENDA/CONSENT AGENDA**

Motion by Council member Ferguson, seconded by Council member Mannarino Thompson to approve the Agenda/Consent Agenda.

Yes: Brock, Garrett, Ferguson, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-17-110 Minutes of Special Meeting held on May 23, 2017**

Motion by Council member Stallings, seconded by Council member Mannarino Thompson to approve the minutes of the Special Meeting of May 23, 2017.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

**CO-17-111 Minutes of the Study Session on June 19, 2017**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the minutes of the Study Session Meeting of June 19, 2017.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

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**CO-17-112**                    **Minutes of Regular Meeting on June 19, 2017**

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the minutes of the Regular Meeting of June 19, 2017.

Yes:    Brock, Garrett, Ferguson, Mannarino Thompson, Stallings

No:     None

Motion carried.

**CO-17-113**                    **Minutes of Study Session on July 10, 2017**

Motion by Council member Mannarino Thompson, seconded by Council member Stallings to approve the minutes of the Study Session of July 10, 2017.

Yes:    Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No:     None

Motion carried.

**CO-17-114**                    **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Mannarino Thompson to approve the Departmental Report of June 1, 2017 through June 15, 2017 totaling \$44,478.58 and the Disbursement Report of June 16, 2017 through June 30, 2017 totaling \$717,426.58.

Yes:    Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No:     None

Motion carried.

**CO-17-115**                    **PETITIONS**

Maureen Tardivi – 19040 San Jose said her street is covered in potholes and is in need of repair.

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Bruce Kantor – 18129 Sunny Brook announced he is a candidate for City Council. Concerned about the walkability of the City, sidewalks are in need of repair and there are a lot of parking blocks that are not anchored down which are blocking the sidewalk area.

Mayor Brock said the DDA will hire a crew to take care of small repairs (for example move the parking blocks back in place), clean-up alleys etc.

**CO-17-116 PUBLIC HEARING**

- a. Variance Request for 19051 San Jose Blvd.

The Public Hearing was opened.

David & Paulette Moag- Applicant gave an overview.

Scott Baker, City Attorney gave an overview.

The public hearing was closed.

- b. Variance Request for 18505 W. 12 Mile Rd.

Motion by Council member Stallings, seconded by Council member Ferguson to table this item.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

**CO-17-117 CITY COUNCIL CONVENE AS ZONING BOARD OF APPEALS**

**Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to convene as Zoning Board of Appeals.**

**Motion carried.**

**Motion by Board member Garrett, seconded by Board member Ferguson to reconvene as City Council.**

**Please review Zoning Board of Appeals meeting minutes of September 26, 2016.**

**CO-17-118 ACTION REQUESTS**

- a. Consideration of a Resolution to Appoint Representatives to SOCWA/SOCRRA Board

Motion by Council member Mannarino Thompson, seconded by Council member Ferguson to Appoint Ken Marten Representative and Arron Carlton as Alternate to SOCRRA and SOCWA and authorize the City Clerk to notify SOCRRA/SOCWA of same.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

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No: No

Motion carried.

b. Consideration of a Resolution to Approve Bids for 2017 Paving Projects

Motion by Council member Stallings, seconded by Council member Ferguson to Approve the bid of Proline Asphalt for the 2017 Road Paving Program for \$197,361 and authorize the Mayor to sign the contract on behalf of the City not to exceed \$197,361.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

c. Consideration of a Resolution to Approve the Purchase of a New Police Vehicle

Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to Approve the Purchase of a New Police Vehicle for a cost not to exceed \$35,000.00.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

d. Consideration of a Resolution to the Purchase of a New Detective Vehicle

Motion by Council member Stallings, seconded by Council member Ferguson to Approve the Purchase of a New Police Vehicle for a cost not to exceed \$21,187.00.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

e. Consideration of a Contract with the City of Southfield for Fire Services

Motion by Council member Stallings, seconded by Council member Ferguson to Approve the contract for Fire Services with the City of Southfield and authorize the Mayor, Interim City Administration and City to sign on behalf of the City.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

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Motion carried.

f. Consideration of a Contract with the City of Southfield for Dispatch Services

Scott Baker, City Attorney gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Ferguson to Approve the contract for Dispatch Services with the City of Southfield and authorize the Mayor, Interim City Administrator and City Clerk to sign on behalf of the City.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

g. Consideration to Approve the Candidates for MML Workers Compensation Fund Board of Trustees

Motion by Council member Stallings, seconded by Council member Mannarino Thompson to affirm the nominations as provided by the MML Workers Compensation Board and authorize the City Clerk to notify the MML before August 11, 2017.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

h. Consideration to Accept an Engagement Letter for Professional Services Agreement with Plante & Moran for Audit Services

Pamela Bratschi, Interim City Administrator gave an overview.

Motion by Council member Mannarino Thompson, seconded by Council member Ferguson to allow the Interim City Administrator to enter into an agreement with Plante & Moran for our upcoming audit for Fiscal Year 2016-2017.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

i. Consideration to Accept an engagement Letter for Professional Services Agreement with Plante & Moran for Act 51 Performance Audit

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Motion by Council member Stallings, seconded by Council member Ferguson to allow the Interim City Administrator to enter it to this agreement with Plante & Moran for our upcoming Act 51 Performance audit for Fiscal Year 2016-2017.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

j. Consideration to Accept a Resolution for investment in the Oakland County Investment Pool

Pamela Bratschi gave an overview and answered specific questions.

Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to allow the Interim City Administrator to invest in the Oakland County Investment Pool.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

k. Consideration to Accept the title for the Initiatory Petition Ballot Language

Scott Baker, City Attorney answered specific questions from Council member Maria Mannarino Thompson.

Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to accept the title for the Initiatory Petition Ballot Language with changes.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

l. Consideration to Appoint a member to the DDA Board of Directors

Motion by Council member Ferguson, seconded by Council member Stallings, to appoint Mr. Vernon English to the City of Lathrup Village DDA Board of Directors.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

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- m. Consideration Adopt the Help America Vote Act (HAVA) Grant Agreement Voting System Hardware, Firmware and Software for the Master Contract and the Purchase

Motion by Council member Stallings, seconded by Council member Ferguson to Adopt the Help America Vote Act (HAVA) Grant Agreement ad Purchase of 4 new Tabulators not to exceed \$20,000.00.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

- n. Consideration to Approve Administrative Pay Increases

Motion by Council member Ferguson, seconded by Council member Stallings to Approve Administrative pay increase at this time on the base salary of City Clerk, Recreation Director, Treasurer, Deputy Treasurer, Assistant to the City Administrator.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

- o. Consideration to Approve the Administrators recommendation appointing the current Interim Police Chief, Lt. Scott McKee as Police Chief of the City of Lathrup Village

City Council would like by the next regular meeting have an interview committee and interviews done.

This item will remain tabled.

- p. Consideration to Approve the Departmental Reports

Scott Baker gave an overview and answered specific questions relevant to dog bite issues.

Council member Stallings said there will be a ribbon cutting on August 4<sup>th</sup> at 28317 Southfield Rd. The DDA will hire two part-time people to clean the alleyways and assist with clean-up efforts in the downtown district.

Trina VanderArk-Kimmie Horne festival will be a two day event –August 11<sup>th</sup> and 12<sup>th</sup>. New equipment for the fitness center has arrived open 8:00 a.m.-4:30 p.m., will look into keeping it open during evening hours. Farmer’s market report- numbers are down for many markets in the area. Asked the community to support the Farmer’s market.

Motion by Council member Mannarino Thompson, seconded by Council member Stallings to approve the Departmental Reports.

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Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: No

Motion carried.

**CO-17-119** **REPORT OF CITY ADMINSTRATOR**

Pamela Bratschi, Interim City Administrator said the trash pick-up and brush chipping will change to Monday's on August 14, 2017. There will be trash pick-up Friday, August 11, 2017 as well.

New recycle bins will be delivered to homes during the first two weeks in September.

**CO-17-120** **CITY ATTORNEY**

None

**CO-17-121** **UNFINISHED/BUSINESS**

Council member Stallings will have coffee hour August 22, 2017.

September 20, 2017 - Shred Day more information to come.

Council member Ferguson – Lathrup Village Summer Stroll will August 20, 2017. Visit [lathrupvillage.com](http://lathrupvillage.com) for the schedule/time.

**CO-17-122** **ADJOURNMENT**

Motion by Council member Stallings, seconded by Council member Ferguson to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Mannarino Thompson, Stallings

No: None

Motion carried.

This meeting was adjourned at 9:50 p.m.

Transcribed by Yvette Talley

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Frank Brock, Mayor

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Transcribed by Yvette Talley

City Clerk