

**1CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018**

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, APRIL 16, 2018 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor  
Council members Frank Brock, Ian Ferguson

Excused: Council member Donna Stallings

Also Present: City Administrator Sheryl L. Mitchell, City Attorney Scott Baker, Chief Scott McKee and City Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CONSENT AGENDA**

**CO-18-74 CALL TO ORDER AND ROLL CALL**

Roll call was taken. Motion by Council member Brock, seconded by Council member Ferguson to excuse Council member Donna Stallings from this meeting.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**CO-18-75 APPROVAL OF AGENDA**

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Agenda.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**CO-18-76 Minutes of Study Session on March 19, 2018**

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Study Session of March 19, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

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**CO-18-77 Minutes of Regular Meeting on March 29, 2018 – Budget Workshop**

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Regular meeting of March 29, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**CO-18-78 Minutes of the Study Session on April 2, 2018**

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Study Session meeting of April 2, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**CO-18-79 Minutes of Special Meeting on April 2, 2018**

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Special meeting of April 2, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**CO-18-80 APPROVAL OF DISBURSEMENT REPORTS**

Pamela Bratschi gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Council member Brock to approve the Disbursement Report of March 1, 2018 through March 15, 2018 totaling \$43,870.23 and the Disbursement Report of March 16, 2018 through March 31, 2018 totaling \$393,070.28.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

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Motion carried.

**CO-18-81**                      **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Pamela Bratschi gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Departmental Reports.

Yes:     Brock, Ferguson, Garrett, Kantor

No:     None

Motion carried.

**CO-18-82**                      **PETITIONS**

Karen Breen, 27460 Lathrup Blvd asked if there will be money allocated to fix the sidewalks. Mayor Pro Tem Kantor said he is working on the matter and to residents who have issues, report them to the City.

Molly Tamsen, new Recreation Director introduced herself to the public. Talked about the Farmers' Market and asked for suggestions from residents.

**CO-18-83**                      **PUBLIC HEARINGS**

None

**CO-18-84**                      **ACTION REQUESTS**

- A. Consideration Approve the Employment Agreement Between the City of Lathrup Village and Scott McKee, Police Chief (tabled March19, 2018)

Motion by Council member Brock, seconded by Council member Ferguson to remove this item from the table.

Yes:     Brock, Ferguson, Garrett, Kantor

No:     None

Motion carried.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Employment agreement between the City of Lathrup Village and Scott M. McKee, Police Chief.

Yes:     Brock, Ferguson, Garrett, Kantor

No:     None

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Motion carried.

**B. Consideration of a Motion to Approve an Expenditure Not to exceed \$14,000 for Salt Bin Replacement Project**

Timothy Prast DPS gave an overview and answered specific questions from City Council. Also, Eagle Landscaping & Supply Company will transport all of our existing salt to an indoor facility of theirs and store it until the bin is done then they'll bring it back.

Sheryl L. Mitchell, City Administrator said the reason other bids were not solicited is because it was not anticipated that it would be over the \$5,000. Since it was slightly over the limit, the bid had to be brought to City Council. Mr. Prast stated that if this is postponed there is a chance that it will not fall into this budget year.

Motion by Mayor Pro Tem Kantor, seconded by Council member Brock to approve Expenditure of an amount not to exceed \$14,000 from the Local Road Fund, Capital expenditure (Account #203-703-000-970-000) in the Fiscal Year 2017/18 Budget for the Salt Bin Replacement Project and accepting the quotes from Eagle Landscaping & Supply Company, in the amount of \$5,695.00, and Helder Greenhouse Construction, Inc., in the amount of \$7,961.00. The City Administrator is authorized to sign documents and contracts relative to this project, as approved.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**C. Consideration of a Motion to Receive and File the 2017 Consumers Annual Report on Water Quality**

Sheryl L. Mitchell, City Administrator gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Council member Ferguson to accept the City of Lathrup Village Water Reliability Study as drafted by Giffels & Webster Engineering and then sent to the State of Michigan DEQ as required under the laws of Michigan.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**D. Consideration of a Motion to set the Public Hearing for the Fiscal Year 2018-19 Budget**

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to direct the City Clerk to publish the notice of public hearing for the Fiscal Year 2018-19 Budget Hearing for Monday, May 21, 2018 at 7:00 p.m.

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Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

E. Consideration of a Motion to Adopt the Final Delinquent Special Assessment Roll

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt the Resolution for Delinquent Special Assessments.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

F. Consideration to Appoint a City Council Member to the Election Commission for the May 8, 2018 Special Election

Yvette Talley, gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to appoint Mayor Pro Tem Kantor to the Election Commission for the May 8, 2018 Special Election.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

G. Consideration of a Motion to Appoint A Member to the Historic District Commission

Sheryl L. Mitchell, City Administrator gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Mayor Pro Tem Kantor to Appoint Annette Kingsbury to the Historic District Commission term expiring December 31, 2019.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

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- h. Consideration of a Motion to Appoint Sheryl L. Mitchell, City Administrator, to the Downtown Development Authority Board of Directors

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to appoint Sheryl L. Mitchell, City Administrator, to the Downtown Development Authority Board of Directors.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

- I. Consideration of an Application and Cost Participation Agreement for the 2018 Oakland County Road Improvement Matching Fund Pilot Program

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the application and Cost Sharing Agreement for the 2018 Oakland County Local Road Improvement Matching Fund Pilot Program and authorize the City Administrator to sign on behalf of the City.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

**CO-18-85 REPORT OF THE CITY ADMINISTRATOR**

Report by Sheryl L. Mitchell:

- Introduction of Molly Tamsen, Recreation Coordinator
- Revised Agenda format
- Closed session scheduled for May 7<sup>th</sup> to discuss pending litigation
- Will hold monthly staff meetings. First staff meeting was April 10<sup>th</sup>
- Will be on vacation April 26-April 30
- Need to schedule budget session workshops. All City Council will have a form to choose preferred dates
- Downtown Development Authority – In the process of reviewing and updating the Development and TIF plan. Will address branding and marketing the city and working with Oakland County Road commission on Southfield redesign
- Mainstreet Oakland County will host a Retail Business Workshop in July. Dates to be determined.
- Southeastern Oakland County Water Authority will have a public hearing on June 13<sup>th</sup> in Ferndale. Communities are to publish Consumer Confidence reports on water quality.

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- SOCRRA reports that 14% of Lathrup Village’s waste stream is being recycled, this is a 16% increase from 2016/2017. The Recycling drop-off center located at 995 Coolidge in Troy between 14 mile and Maple.
- Saturday, April 21 10 am-2pm – Earth Friendly Disposal Day at Lathrup Village City Hall parking lot. Paper shredding will be provided as well.
- Grand Opening – Angeles Fashions, 27881 Southfield Rd.
- Hortulus Gardens Pop Up (owner Ed Blondin) May through July located in the north parking lot of Annie Lathrup School
- Farmer’s Market will be every Wednesday -beginning May 16th 3:30 pm-7:00 pm
- Southfield Corridor Clean Up will be Saturday, May 12<sup>th</sup>

### **CO-18-86 REPORT OF CITY ATTORNEY**

Scott Baker said he’s looking into updating the Personnel Policy and will bring more information forth at a Study Session after the budgeting process is done.

### **CO-18-87 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES**

Council member Ferguson said there should be a person with knowledge of how to operate the retention tank. Look at options of hiring a full time person to operate the tank or have a contractual agreement with Oakland County Water Resource Commissioner. City Administrator will look at the most cost effective approach to address this matter. Thanked Pamela Bratschi for monitoring the retention tank all night.

Mayor Garrett said the medical marijuana Town Hall on last Saturday was informative. There was a question asked about the old Ponderosa restaurant (located at 11 mile/Greenfield Rd.). Is it going to be turned into a medical marijuana dispensary? It is going to be converted into a gardening center. For those who live around Michigan First Credit Union property and were told that berms will be installed, they will be done but will be the last item to be done.

Mayor Pro Tem Kantor asked for participation from the community for the corridor clean-up on May 12 10:00 a.m. -2:00 p.m.

Council member Ferguson said the Kimmie Horne concert will be held in Southfield encouraged everyone to attend.

Yvette Talley, City Clerk announced the Special Election will be held May 8, 2018 polls open 7:00 a.m. – 8:00 p.m. Clerk’s office will be open Saturday, May 5, 2018 9:00 a.m. -2:00 p.m. which is the last day that absentee ballots will be mailed.

### **CO-18-88 UNFINISHED/NEW BUSINESS**

None

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**CO-18-89      ADJOURNMENT**

Motion by Council member Ferguson, seconded by Council member Brock to adjourn this meeting.

Yes:    Brock, Ferguson, Garrett, Kantor

No:    None

Motion carried.

This meeting was adjourned at 7:56 p.m.

Transcribed by Yvette Talley

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Mykale Garrett, Mayor

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Transcribed by Yvette Talley  
City Clerk