

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES OCTOBER 16, 2017

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, OCTOBER 16, 2017 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Mayor Brock and Roll Call was taken.

- Present: Mayor, Frank Brock, Mayor Pro Tem, Mykale Garrett
- Members Present: Council members Ian Ferguson, Donna Stallings
- Excused: Council member Maria Mannarino Thompson
- Also Present: Acting City Attorney Matthew Quinn, Pamela Bratschi, Interim City Administrator, Chief Scott McKee, Recreation Director, Trina VanderArk and Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-17-155 CALL TO ORDER AND ROLL CALL

Roll call was taken, Motion by Council member Ferguson, seconded by Council member Stallings to excuse Council member Maria Mannarino Thompson from this meeting.

- Yes: Brock, Ferguson, Garrett, Stallings
- No: None
- Motion carried.

CO-17-156 APPROVAL OF AGENDA/CONSENT AGENDA

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the Agenda/Consent Agenda.

- Yes: Brock, Garrett, Ferguson, Stallings
- No: None
- Motion carried.

CO-17-157 Minutes of Study Session held on September 25, 2017

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the minutes of the Study Session Meeting of September 25, 2017.

- Yes: Brock, Ferguson, Garrett, Stallings
- No: None
- Motion carried.

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CO-17-158 **Minutes of the Regular Meeting on September 25, 2017**

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the minutes of the Regular Meeting of September 25, 2017.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

CO-17-159 **Minutes of the Special Meeting on October 2, 2017**

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the minutes of the Special Meeting of October 2, 2017.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

CO-17-160 **Minutes of the Special Meeting on October 3, 2017**

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to approve the minutes of the Special Meeting of October 3, 2017.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

CO-17-161 **APPROVAL OF DISBURSEMENT REPORTS**

Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to approve the Disbursement Report of September 1, 2017 through September 15, 2017 totaling \$45,849.68 and the Disbursement Report of September 16, 2017 through September 30, 2017 totaling \$631,016.52.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

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CO-17-162 Consideration of a Motion to Amend the Animal Ordinance

Pamela Bratschi said DDA is looking into adding new street lights along Southfield Road. Once the DDA decides which lights they will place on Southfield Road, the City will be responsible for paying for the lights in the Park.

Council member Stallings said the animal Committee should meet soon because of the increase in dog bites in the City. Stated there should be a resident on the dog Committee.

Mayor Pro Tem Garrett said there should be a resident appointed the dog committee.

Scott McKee gave an overview of the Animal Ordinance. He said there has been dog bites but it hasn't been a repetitive nature to escalate the situation far enough to bring it in front of the Board.

Motion by Council member Stallings, seconded by Council member Ferguson to amend the Animal Ordinance to allow for the fourth position to be a resident appointed by the Mayor to the dog Committee.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

CO-17-163 Consideration of a Motion to Accept Departmental Reports

Council member Stallings said there are businesses who are still using rope lighting.

Scott Mckee said he will work in conjunction with the code enforcer to issue citations to those who are using rope lighting.

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve the Departmental Reports.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

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CO-17-164 PETITIONS

Kaino Phillips, 809 Bay St., Pontiac presented the City with an award from the Clarence E. Phillips Ascend Foundation for contributing to the Flint water crisis and Puerto Rico due to hurricane Maria.

Scott McKee introduced our newest Police Officer, Amanda Carmack.

Annette Kingsbury, 18450 San Jose Blvd invited residents to the annual meeting of the Historical Society October 26, 2017 at the Seventh Adventist Church.

Debbie Hoatlin Dunn, 27440 Lathrup Blvd asked for an update on the 11 mile/Lathrup Blvd. project. Mayor Brock said underground work is underway.

Angela Blue 23665 Lathrup Blvd. said there are overlapping trees that covers sidewalks. Also, she has been chased by dogs. On the corner of Lathrup Blvd/11 mile what are they building?

Mary Reznik, 18880 San Jose, would like to be on the dog committee. Mayor Brock said, residents who have concerns should contact City Hall and not Facebook.

Grace Green, 17630 Roseland Blvd. said that DTE replace the pole in front of her home with two poles that are larger than the pole she had before.

Bruce Kantor, 18129 Sunnybrook said there are electric poles in his culverts.

CO-17-165 PUBLIC HEARINGS

Motion by Council member Stallings, seconded by Council member Ferguson to remove from the table the Variance Request for 18505 W. 12 Mile Rd. from the table.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

Mayor Brock stated the public hearing is resumed.

The applicant said Frank Reed 21690 Milford Lane – Northville. Bike shed for 16 bicycles for clients of the shelter to get to/from their place of employment.

No comments from the public.

Motion carried.

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Motion by Council member Stallings, seconded by Council member Ferguson to remove the Variance Request for 26237 Southfield Rd. from the table.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

Mayor Brock stated the public hearing is resumed.

David Yoon, Applicant said he has opened Southfield Pharmacy at 26237 Southfield Rd.

Coming before City Council to ask that the sign be placed on the roof because the roof is slanted.

No comments from the public.

Public Hearing closed.

CO-17-166 CITY COUNCIL CONVENE AS ZONING BOARD OF APPEALS

Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to convene as Zoning Board of Appeals.

Motion carried.

Motion by Board member Stallings, seconded by Board member Ferguson to reconvene as City Council.

Please review Zoning Board of Appeals meeting minutes of September 25, 2017.

CO-17-167 ACTION REQUESTS

- a. Consideration to Approve the 2016-17 Audit

Pamela Hill, Plante Moran gave an overview and answered questions from City Council.

Ms. Hill emphasized that there needs to be separation of duties from Interim City Administrator/Treasurer. She's willing to assist with writing the job description for the Interim City Administrator.

Aaron Sarver, Plante Moran gave an overview and answered questions from City Council

Motion by Council member Stallings, seconded by Council member Ferguson to approve the 2016-17 Audit.

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Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

b. Consideration to Approve the Performance Audit for Act 51 funding

Pamela Hill, Plante Moran gave an overview.

Pamela Bratschi gave an overview.

Motion by Council member Ferguson, seconded by Council member Stallings approve the Performance Audit for Act 51 funding.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

c. Consideration to Appoint a City Council Member to the Election Commission

Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to appoint Council member Stallings to the Election Commission for the November 7, 2017 General Election.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

d. Consideration to Approve a Special Land Use for Class C Liquor License at Honey Tree Grill, 28601 Southfield Road

Max Foroozen applicant, gave an overview and answered specific questions from City Council.

Mr. Quinn said this is the last liquor license for the City to grant until the next census in 2020. The resolution should reflect a time limit in which the conditions the Planning Commission has placed on the applicant be completed by June 1, 2018. Special Land Use indicates; that general business hours are 11:00 a.m. -11:00 p.m. Monday through Thursday, Friday – Sunday 11:00 a.m. – 12:00 a.m.(midnight), Requires a roof top air purification system to keep odors from leaving the premises, twice a week refuse pickup, interior grease capture system, no storage of grease outside. This liquor license cannot be removed from the City for up to 5 years. The City must receive a letter from the applicant stating that the liquor license will not be removed from the City for up to 5 years. Without the letter, the applicant can sell the liquor license outside of the City for the going rate. The applicant agrees to complete all of the required site improvements listed in the letter from Jill Bahm, Giffels Webster no later than June 1, 2018.

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Motion by Mayor Pro Tem Garrett, seconded by Council member Ferguson to Approve the Special Land Use Resolution as stated in the packet from Jill Bahm, Giffels Webster, with the additional language of paragraph(r) regarding the site improvements.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

e. Consideration to Approve an Agreement to purchase CivicPlus Recreation Software

Motion by Mayor Pro Tem Garrett, seconded by Council member Stallings to remove this item from the table.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

Trina VanderArk, Recreation Director gave an overview and answered specific questions.

Motion by Mayor Pro Garrett, seconded by Council member Ferguson to table this item until the next meeting on November 20, 2017.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

f. Consideration to Approve a Contract with SMART for SMART Credits for 2018

Motion by Council member Stallings, seconded by Mayor Pro Tem Garrett to approve a Contract with SMART for the Use of Municipal and Community Credits for 2018.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

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CO-17-168 **REPORT OF CITY ADMINISTRATOR**

None

CO-17-169 **CITY ATTORNEY**

None

CO-17-170 **UNFINISHED/BUSINESS**

Mayor Pro Tem Garrett said City Council should not respond to social media because if three or more City Council members respond, it's a violation of the Open Meetings Act. If there are any questions/concerns email or contact the City office.

Council member Donna Stallings said she would prefer not to respond to questions/concerns on social media. You may email or call her. The next coffee hour you will be able to meet Lathrup Business Community will be October 17th at 6:00p.m. – 7:30 p.m. – Community room.

Council member Ian Ferguson said the League of Women Voters will have a candidate forum on October 25th 6:30p.m.-8:00 p.m. City Hall – Community room.

Trina VanderArk announced the Fall Festival is rescheduled for Wednesday, October 18th 5:00 p.m.- 7:00 p.m.

City Clerk announced the last day to mail absentee ballots will be Saturday, November 4, 2017 9:00 a.m. – 2:00 p.m. – City Clerk's office will be open. The last day to pick up an absentee ballot is Monday, November 6, 2017 from 8:00 a.m.-4:00 p.m. November 7, 2017 is Election Day polls open at 7:00 a.m. – 8:00 p.m. All absentee ballots have to be returned to the City Clerk before 8:00 p.m. November 7, 2017 Election Day.

CO-17-171 **ADJOURNMENT**

Motion by Council member Stallings, seconded by Council member Ferguson to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Stallings

No: No

Motion carried.

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This meeting was adjourned at 9:24 p.m.

Transcribed by Yvette Talley

Frank Brock, Mayor

Transcribed by Yvette Talley

City Clerk