

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES JANUARY 27, 2020**

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, JANUARY 27, 2020 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:13 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor  
Council members Saleem Siddiqi and Donna Stallings

Excused: Council member Ian Ferguson

Also Present: City Administrator, Dr. Sheryl Mitchell, Treasurer, Pam Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Kelda London, Government Operations and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CO-20-01 CALL TO ORDER AND ROLL CALL**

Roll call was taken. Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to excuse Council member Ian Ferguson from this meeting.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-02 APPROVAL OF AGENDA**

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Agenda.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-03 Approval of Minutes – Study Session December 16, 2019**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Study Session minutes of December 16, 2019.

Yes: Garrett, Kantor, Siddiqi, Stallings

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No: None

Motion carried.

**CO-20-04 Approval of Minutes – Council Meeting– December 16, 2019**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the minutes of the Council meeting on December 16, 2019.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-05 Approval of Minutes – Study Session January 6, 2020**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Study Session minutes of January 6, 2020.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-06 APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Disbursement Report of December 1, 2019 through December 15, 2019 totaling \$62,863.93

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-07 APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Disbursement Report of December 16, 2019 through December 31, 2019 totaling \$506,613.86.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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**CO-20-08 APPROVAL OF INVESTMENT REPORTS QUARTER ENDING DECEMBER 31, 2019**

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the Investment Report

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-09 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the Departmental Reports.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-10 PRESENTATION**

Kelda London presented See, Click, Fix which is a platform for tracking citizens requests for services.

**CO-19-11 PUBLIC COMMENTS**

Joy Powell 27780 California Dr. N. E. stated that her front sidewalk and the sidewalk next door is under water. Also, the ditches to the nearest drain are filled with water that cannot drain. The reasons this is happening are: the slope from the ditches to the drain is uphill in some places, near the drain there is a dirt dam preventing water from reaching the drain and the sidewalk culvert has buckled causing the culvert to raise higher than the water level. She believes this problem will get worse and asked City Council to work toward a resolution to the drainage problems in the city.

Celestine Sanders – Southfield Area Council PTA invited City Council to the Founders Day event February 4<sup>th</sup>.

**CO-19-12 PUBLIC HEARING SPECIAL ASSMENT**

Mayor Garrett opened the public hearing. There were no comments and Mayor Garrett closed the public hearing.

**CO-19-13 ACTION REQUESTS**

- A. Consideration to Adopt Special Assessment Resolution #2 – Roll No. 2019-01

Dr. Sheryl Mitchell, gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve Special Assessment Resolution #2- Roll No. 2019-01.

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Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

B. Consideration to Approve the Encroachment License -PAP Investments, LLC, 17500 and 17550 W.11 Mile

Scott Baker gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Easement Encroachment License and Amendment to Existing Encroachment from PAP Investments, LLC, for property at 17500 and 17550 W. 11 Mile Road.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

C. Consideration to Approve the 2019/2020 Budget Amendments

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to adopt the 2019/2020 Budget Amendments.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

D. Consideration to Appoint City Council Member to the Election Commission for the March 10, 2020 Presidential Primary

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to appoint Mayor Mykale Garrett to the Election Commission for the March 10, 2020 Presidential Primary election.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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E. Consideration of An Agreement for Central Support Services between Oakland County and Lathrup Village Police

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council

Chief Scott McKee gave an overview and answered specific questions from City Council

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor to approve the agreement for Central Support Services Between Oakland County and Lathrup Village Police. The Mayor and/or City Administrator are authorized to sign the agreement and related documents on behalf of the City of Lathrup Village.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

F. Joint Meeting Dates for City Council, DDA, and Planning Commission (March 30, 2020, June 29, 2020; November 30, 2020) – 5:30 p.m. Dinner/6:00 p.m. Meeting – Community Room

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Joint Meeting Dates for City Council, DDA, and Planning Commission (March 30, 2020, June 29, 2020; November 30, 2020) – 5:30 p.m. dinner/6:00 p.m. Meeting Community Room.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

G. Consideration for Appointments to the Downtown Development Authority

Motion by Council by Mayor Pro Tem Kantor seconded by Council member Stallings to appoint Bobbi Lovins and Bryan Ford terms to expire February 1, 2024 and to appoint Pamela Shermeyer term to expire February 1, 2021.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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H. Consideration for Appointments to the Planning Commission

Motion by Council by Mayor Pro Tem Kantor seconded by Council member Stallings to appoint Wilbert Fobbs III to the Planning Commission term to expire February 27,2023.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

I. Consideration for Appointments to the Marijuana Study Group

Motion by Council member Stallings, seconded by Council member Siddiqi to appoint Dawn Medley and Cora Morgan to the Marijuana Study Group and to designate Council Member Siddiqi as the Chairperson.

Yes: Garrett, Siddiqi, Stallings

No: None

Abstain: Kantor

Motion carried.

Mayor Pro Tem Kantor abstained from voting on this item because he's related to one of the members.

J. Consideration to Approve – Black History Month Resolution

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor approve the resolution recognizing Black History Month.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-20-14 ASSISTANT CITY ADMINISTRATOR REPORT**

Dr. Sheryl Mitchell reported:

• **City Council**

- January 27, 2020 Study Session & Council Meeting (4<sup>th</sup> week due to MLK holiday on Jan. 20<sup>th</sup>)
- February 3, 2020 – Study Session
- February 24, 2020 – Council Meeting (4<sup>th</sup> Tuesday due to President's Day)
- Council Study Session Location – may wish to consider switching location to the Meeting Place on the Second Floor.

- **Administration**

- Tree City USA – re-established this designation for Lathrup Village.
- Block Trimming Program – in discussion with Hart (city forester) on putting in place an ongoing program to maintain city trees and not just relying on an “on demand” maintenance service. Trimming ideally occurs in the winter.
- Oakland County Fair Housing Session – Attended Analysis of Impediments to Fair Housing Choice. Gave public comment on impact on new homebuyers who are not being informed about the impact of property taxes being uncapped.  
Links:
  - Executive Summary:  
<https://www.oakgov.com/advantageoakland/resources/Documents/CHI-FairHousingSurveyReport.pdf>
  - Lathrup Village Profile -  
<http://westernes.com/OAKGOV/reports/Lathrup%20Village%20city%20DIR.pdf>
- Team Member Spotlight – this month features Clerk Yvette Talley.
- Part-time Code Enforcement – interviews continuing through mid-January
- See, Click, Fix – platform for tracking citizens requests for services is in the process on being installed. Presentation at council meeting Jan. 27th. Throughout our project, we've been using the “Sandbox” environment which allows us to configure, test, and train outside of the public view. As such, none of the work we've done is visible to the public yet. Publicity campaign is being finalized. Planning to order tablets for code enforcement, DPS to use in the field and 1 for residents at the counter. Expecting to the **public launch on February 10, 2020**.
- National League of Cities – The Caribbean Fest is a nominee for the NLC-City Cultural Diversity Award.
- Agenda Software – exploring more effective options for compiling agenda packets.
- Simiron - wishes to propose a demonstration project for potholes, cracks, joint deterioration and lane separations.
- Vacation – I will be out of the office Thursday, Feb. 6th & Friday, Feb. 7th.
- Phragmites – 4 locations have been sited. Working with Oakland County to have assessment in the Spring and join their contract for remediation.

- **Finance Department**

- Winter tax bills were mailed out. Payments are due by Feb. 14, 2020. Unpaid bills are turned over to the County on March 1, 2020.

- **Police Department**

- Vehicle Incident- patrol vehicle was hit by a delivery truck. Minor damage.
- 12 Hour Shifts- working with unions and labor attorney to develop a 3 month trial
- Mail/Credit Card Theft – there have been several complaints received by Lathrup Village residents involving credit card theft. LVPD is working with other authorities on this ongoing investigation.
- Chili for Charity – Feb. 7<sup>th</sup>, 6:30pm-8:30pm – bring crock pot of chili or \$5. Proceeds will go towards Beyond Basics – works with at-risk children in grades K-12 with literacy challenges.

- Southfield Road Safety & Speed Enforcement Project – coordinated effort with Southfield and Beverly Hills is ongoing to enforce speed limits and monitor crashes.
- **DDA & Community-Economic Development**
  - Friday, February 7<sup>th</sup> at 12 Noon – 1:30 pm. DDA will meet in the Conference Room on the 2<sup>nd</sup> Floor. Jill Bahm, the city’s planner will be walking the DDA through a discussion on the **Downtown Plan**. The results of this discussion will inform the updates to the Downtown Plan and overall Comprehensive Plan update.
  - Next meeting: DDA has not met to discuss their 2020 meeting schedule.
- **Planning Commission**
  - Next meeting: Tuesday, Feb. 21st at 7:00pm
- **Recreation**
  - Using Eventbrite and Facebook for promotions and registrations
  - Your Town special edition for Recreation to be mailed out in next week
- **Southfield Public Schools**
  - Superintendent Dr. Jennifer Green is to make a presentation at the Jan. 27<sup>th</sup> council meeting
  - Sign up for info any updates on proposed School Millage available at: <https://bit.ly/spsmillage2020>
- **Southfield Road** –
  - Meeting held with the Road Commission and representatives from Southfield and Beverly Hills on January 23, 2020. Each community will need to adopt a resolution affirming the parking alternative plans.
- **Oakland County Water Resource Commissioner**
  - SSO Discharge- during the heavy rain event, the Sanitary Retention Tank experienced a discharge of diluted raw sewage (Jan 11<sup>th</sup>-12<sup>th</sup>) that had to be pumped out to the storm drain due to the downstream pipe being over capacity to save basements from backing up. Nearby residents were notified in advance.

## **EVENTS:**

- ✓ Friday, Feb. 7, 6:30pm-8:30pm – LVPD Chili for Charity. Bring Chili or \$5, Community Room
- ✓ Saturday, Feb. 8, 9am-11am – Lathrup Village Homeowners Association Pancake Breakfast, Community Room. Free to residents
- ✓ Friday, Feb. 14, 5pm-10pm, Kid’s Night Out, Drop in Camp for ages 5-12. \$19.99 per child
- ✓ Saturday, Mar. 14, 12pm-2pm – Senior Appreciation Luncheon
- ✓ Tuesday, Mar 17, 8am – Southfield/Lathrup Village Oratorical Contest & Breakfast, Comm. Room



- ✓ Saturday, Apr. 4, 9am-11am, Breakfast with the Bunny
- ✓ Saturday, Apr. 25, Earth Day
- ✓ Saturday, May 30, Community Organization Open House & BBQ Battle
- ✓ Men's Workout Club, Thursdays – Feb 6 – Mar 12, 10am-11am, Fitness Center Membership

**EVENTS:**

- ✓ Senior Strength & Cardio, Feb. 3- Mar 30, 10am-11am
- ✓ Ageless Yoga, Feb. 4 – Mar. 24, Tues, 10:30am-11:30am
- ✓ Abs & Glutes, Tuesday, Feb. 4 – Mar 24, 6pm-7pm
- ✓ Cardio & Tone, Wednesdays, Feb 5 – March 25, 6pm-7pm
- ✓ Friday Night Yoga, Fridays, Feb. 7 – March 27. 6pm-7pm
- ✓ Zumba, Saturdays, Feb. 8 – March 28, 11:30am-12:30pm
- ✓ Free Lunch N' Learn – Feb. 19, March 17, March 21, May 19, 11am-1pm
- ✓ Walking Club, Starts Wed. April 8, 9am – meet in City Hall lobby, 45 minutes
- ✓ Monthly Movies – free with light refreshments, Feb. 17, Mar 16, Apr. 20, May 18
- ✓ Bus Trips – Thur, Apr. 30 – Michigan International Women's Show, June – Eastern Market
- ✓

**Council Updates:**

- [28505 Southfield – brick wall](#). Contractor indicated work is to commence by next week. Adjacent property owner notified that their wall is leaning and needs to be corrected as well.
- [Covered Cars in driveways](#) – notices will be going out next week. Follow up by code enforcement to issue tickets if violations are not addressed.
- [Sign Ordinance](#) – Attorney Scott Baker and Planner Jill Bahm are to provide an update.
- [Recycling Credits](#) – Council Member Siddiqi to follow up.
- [Sign on City Hall](#) – City Administrator to follow up.

**CO-20-15 CITY ATTORNEY REPORT**

Proposed revisions of the sign ordinance. First, will present to the Planning Commissioners and will make a recommendation to City Council.

**CO-20-16 REPORTS OF BOARDS, COMISSIONS AND COMMITTEES**

Receipt of DDA Annual Report Tax Increment Finance Authority

Council member Stallings reported - SEMCOG would like citizen's input on public sector careers in Southeastern Michigan. The survey can be found on SEMCOG website. There is independent council for redrawing State House of Representatives, State Senate and Congressional seats. website- [redistrictingapplications.sos@state.mi.us](mailto:redistrictingapplications.sos@state.mi.us)

Mayor Pro Tem Kantor - Planning Commission worked on updating the master plan goals and activities. Infrastructure meeting was well attended and a lot of great input. Next Infrastructure meeting February 4<sup>th</sup> at 7:00 p.m. in the Meeting Place room – 2<sup>nd</sup> floor.

Mayor Garrett – Lathrup Village has been asked to submit our programs/classes to Michigan Fitness Award to be considered as one of the healthy communities for next year. There have been reports that Santa Barbara street has pot holes that are getting worse.

Long-time resident, Virginia Franklin passed away sending condolences to her family. Titus Cromer (16 year-old U of D student on life support has passed away.)

**CO-20-17 UNFINISHED/ NEW BUSINESS**

Mayor Pro Tem Bruce Kantor reported that Mayor Garrett will respond to all emails from residents. Thank Christopher Clough, and recreation committee for a great Trivia night fun had by all.

City Clerk reported election information:

**ELECTION NEWS**

**March 10, 2020 - Election Day**

**New Rights for Michigan Voters -Register to vote through Election Day**

- **Monday, February 24, 2020** - Last day to register in any manner other than in-person with local clerk - office hours 8:00 a.m.- 4:30 p.m. Monday - Friday
- **Friday, March 6, 2020 up to 5:00 p.m.** - Last Day Absent Voter Ballots will be mailed
- **Saturday, March 7, 2020** - 7:00 a.m. - 3:00 p.m. - City Clerk's office will be open for absentee voting
- **Monday, March 9, 2020** - Voters may obtain an absent voter ballot in person in the Clerk's office from 8:00 a.m. - 4:00 p.m. You must vote your ballot in City Hall
- **Tuesday, March 10, 2020** - Up to 8:00 p.m. - ELECTION DAY Registrants with proof of residency may obtain a vote an absent voter ballot in person in the Clerk's office or vote in person in the proper precinct

Council member Stallings said January is human trafficking month.

Dr. Sheryl Mitchell will be recognized in March at MML conference in Lansing.

**CO-20-18 ADJOURNMENT**

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to adjourn this meeting.

Yes: Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

The meeting was adjourned at 8:20 p.m.

Transcribed by Yvette Talley

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Mykale Garrett, Mayor

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Transcribed by Yvette Talley

City Clerk