

CITY OF LATHRUP VILLAGE CITY COUNCIL BUDGET STUDY SESSION MEETING MINUTES APRIL 6, 2020

MINUTES OF THE BUDGET STUDY SESSION MEETING OF THE CITY COUNCIL CITY OF LATHRUP VILLAGE HELD ON MONDAY, APRIL 6, 2020 VIA REMOTE MEETING - ZOOM.

The meeting was called to order at 6:03 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator Dr. Sheryl L. Mitchell, City Treasurer Pamela Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee, Manager, Community & Economic Development, Susie Stec, LVTV Jim Nelson, Building Official, Jim Wright and City Clerk Yvette Talley

The purpose of the meeting is to discuss FY2020/2021 budget:

ITEMS FOR DISCUSSION

- A. Budget Study Session - will be a Special Meeting on May 4, 2020
- B. Fiscal Year 2020/2021 - Dr. Sheryl Mitchell gave an overview - discussion of General fund expenditures of \$4,524,833. Concerns are what is the State of Michigan going to do as far as revenue sharing and funding for roads. Police Department will do a trial period of 12-hour shifts beginning after the summer for approximately 3 months to see how it works and if it will work fiscally.

Government Services – discussed vehicle reimbursement, library contract, fees of auditing services. Current year salaries reflected instituting the MML Salary Study recommendations and adding a component for successful performance evaluations and step increases for administrative staff.

-Discussion General fund administration

Code enforcement officer part-time -reflected in the budget. An offer will be extended as soon the offices are open again. Pam Bratschi gave an overview on the projected reduction in fringe benefits. Assistant City Administrator position will be a part-time position and a decision will be made as to when it will be filled once all the budget projections are finalized.

-Discussion - General fund Building & Grounds -Parking lots and grounds an increase \$4,000 for contract with City of Southfield for the required sweeping of the City Hall and DPW parking lots under the MS4 Permit.

-Discussion - General Fund Public Safety

Training program have not finalized the estimated costs for police training.

-Discussion - General Fund Public Services

- C. Sidewalk Maintenance Program with year one being business corridors. The repayment can be spread over 4 years. This requires the City to pay upfront, this may change significantly in light of

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the today's economic conditions and businesses being closed. Lathrup Services is asking for a cost of living increase to pass along to their staff and the cost is \$11,877.33.

-Recreation- Community room activities are not occurring at this time due to COVID-19. Recreation coordinator is looking into FY 2020/21 Capital Improvement Plan which is not yet finalized. Park Investment package, signage, removal of dead trees, community vegetable garden, dog park pre-planning, splash pad study and funding, Goldengate Park update study & planning.

-Discussion - Major Streets fund

D. Discussion - Road Projects/Transfer from Major to Local Roads

Will need to determine, if any, funds from Major Street fund will be transferred to the Local Street Fund. There will be a need to set aside funding for the upcoming reconstruction of the next sections of 11 Mile Road.

-Local Streets

FY 2020/21 – Road maintenance is budgeted at \$250,000 for the reconstruction of Santa Barbara (from San Jose to LaCrosse)

-Water Fund

Water expenses are being calculated and then the water rates will be calculated. Capital improvement program for the Santa Barbara water main project (from LaCrosse to Roseland and Roseland to Bloomfield to 12 Mile, starting in July 2020).

-Sewer Fund

Sewer system maintenance is increased \$11,000 for the Rummell Relief Drain Project. This is beneath the 13 Mile Road project scheduled for Summer 2020.

-Sewer System Maintenance

\$100,00 to clean and televise approximately 25,000 lft of sewers located north I-696

\$20,000 to comply with the design/modeling/reporting requirements under the EGLE Administrative Consent Order (ACO)

-Capital Expenditure of \$160,000 is for the Evergreen Farmington Sewer Disposal District's Long-term corrective action project.

-Capital Improvements

Scheduled to be considered by the Planning Commission on April 21, 2020. Next City Council meeting will be Monday, April 20th. City Council is being requested to have May 4, 2020 meeting be

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a Special Meeting to adopt the Capital Improvement Plan and any other changes for inclusion in the budget adoption on May 18, 2020.

E. Discussion 2019/2020 City Administrator Goals & Evaluation

April 16th the evaluation completed by City Council and submitted to Mayor Garrett to discuss on April 20th.

F. Discussion – Miscellaneous Items

Council member Ferguson asked for an update on the House in the Woods property. Susie Stec stated she will discuss this matter with the Planning Commission April 21st. Dr. Mitchell will add budget notes to look into maintenance of the House in the Woods property.

Mayor and City Council Comments

Mayor Garrett said it is a misdemeanor to play on playground equipment because there is a State Executive Order and an Oakland County Emergency Order. The playground is closed to the public. Depending on the severity of the offense, violators may be ticketed.

Dr. Mitchell reminded property owners and businesses the Police Department is patrolling neighborhoods and business corridor. Our local ordinance states that burglar alarms for homeowners and businesses should be registered with the Police department.

Mayor Garrett said Rep. Kyra Harris Bolden secured \$100,000 for infrastructure but the money was removed from the budget to support all efforts to fight the Coronavirus. Discussed with David Coulter, Oakland County Executive and Congresswoman Brenda Lawrence's office regarding changing Lathrup Village zip code to have their own distinct zip code. She was told it's not feasible for this to happen.

Council member Siddiqi said he met two weeks ago with the marijuana committee and it was a good meeting. Scheduled to meet again April 7th at 7:00 p.m.

Council member Siddiqi will give an update on the recycling program at next meeting

Council member Kantor requested a traffic control update for Southfield Road from the Police department. Dr. Mitchell stated a message was definitely sent to those who travel along Southfield Road because of the increased traffic stops. Due to the coronavirus, traffic stops were not taking place because of the protection necessary to do so. What's the latest update 27315 Lathrup Blvd about the fence issue? Mr. Wright, code enforcement, will discuss with the resident the issue of the lights. An update on the water issue on Rackham. Department of Public Services did meet with resident and trying to find the source of the water issue. Discussion relevant to informing residents of new code enforcement officer in Your Town newsletter. Discussed parking block issues and safety. Further discussion to look into side street parking and parking solutions. Discussion of sign ordinance, Mr. Baker will discuss with City Planner and give an update. Dr. Mitchell will check with DPS regarding the "no parking" sign on San Rosa.

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Dr. Mitchell announced – yard waste pick-up started today will be each Monday and chipping will be every Friday. She and Susie Stec will attend a meeting for revitalization resources for small businesses at Oakland County.

Public Comments

None

Adjournment

Meeting adjourned at 7:34 p.m.

Mykale Garrett, Mayor

Transcribed by Yvette Talley
City Clerk