

CITY OF LATHRUP VILLAGE CITY COUNCIL BUDGET STUDY SESSION MEETING MINUTES APRIL 27, 2020

MINUTES OF THE BUDGET STUDY SESSION MEETING OF THE CITY COUNCIL CITY OF LATHRUP VILLAGE HELD ON MONDAY, APRIL 27, 2020 VIA REMOTE MEETING - ZOOM.

The meeting was called to order at 6:11 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator Dr. Sheryl L. Mitchell, Asst. City Adm./Treasurer Pamela Bratschi, City Attorney, Scott Baker, Police Chief Scott McKee, Manager, Community & Economic Development, Susie Stec, Government Operations, Kelda London and City Clerk Yvette Talley

The purpose of the meeting is to discuss FY2020/2021 budget:

Discussion- an increase in the number of signs for businesses displayed on Southfield Rd during the COVID-19 pandemic. The city has relaxed the sign ordinance for all businesses during the COVID 19 pandemic to allow signs to indicate they are open for business. Once the pandemic is over, the expectation is that the signs will be removed. The city will send a letter to all businesses informing them of this and enforcement will proceed if the signs are not removed.

Discussion: - Fiscal Year 2020/21 Budget – Dr. Mitchell gave an overview and answered specific questions. It's unknown the impact how the current state of the economy will have on state revenue sharing. It is estimated that 20% -30% reduction in revenue sharing is predicted. Will know more once additional information is obtained from the State of Michigan. Discussion on what is the level of maintenance for the house in the woods property as it relates to the budget? City Attorney stated that DPW can attend to City owned property as part of their normal contract to maintain city property. Maintaining ingress and egress of the property. City Council recommended that ingress and egress of the property be maintained by DPS.

Government Services

Discussion of staff increase 1% cost of living and 1% performance evaluation.

General Fund – Administration

Discussion -Part-time code enforcement position is reflected in the budget. A part-time Assistant City Administrator/Grant writer position is not reflected in the budget at this time but will add a place holder for working 10 hours per week.

Public Services- Sidewalk program

Discussion- Year 1 will be for business corridors. Recommendation by City Council \$30,000 in expenses and \$10,000 in revenues.

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Lathrup Services

Recommendation by City Council for the budget to reflect a 1% increase.

Recreation

The contract for several pieces of the equipment in the fitness Center is \$5,000. It's not recommended for renewal.

General fund – Building & Grounds

Parking Lots & Grounds reflects \$4,000 for contracting with City of Southfield for the required sweeping of the City Hall and DPS parking lots.

General Fund – Public Safety

Not to fill the full-time officer position and complete vacant shifts with part-time officers, until trial period is concluded for officers working 12-hour shifts.

Discussion of implementing protocol for cleaning of City Hall on a regular basis.

Major Streets– Discussion - There is a need to set aside funding for the upcoming reconstruction of the next sections of 11 Mile Rd. Discussion – City Council recommended that \$110,000 will stay in major street fund.

Local Streets – Discussion of the budget reflects \$149,200 is being transferred from the General Fund =1 Mill.

Water Fund & Sewer Fund– Discussion – It is necessary to increase the water rate in order to pay for the water main projects and water system maintenance. (lead and copper water lines)

Capital Improvements – Discussion - Technology to assist with presentations - monitors will be located on the walls of City Council Chambers, conference room and meeting place. May 4, 2020 at 6:00 p.m. will be public hearing for Capital Improvement Plan remotely via zoom.

-Tasers for the Police Department, new parking lot – DPW, park investment package (community garden), hanging flower baskets and enhancements to the parks.

Mayor and Council Comments

Mayor Pro Tem Kantor asked for a projected timeline for the marijuana study group, sunset date is September 28, 2020. Will gather data and the goal is to have a presentation for City Council and residents in July. The committee is working on resident feedback piece, types of licenses/facilities, how many to issue, fees to charge, police data, retail -vs- medical marijuana, is there an increase in crime and contact other cities for feedback. Send letters to businesses who have customers who are in violation of parking on sidewalks. If the problem continues, asking them to install bumper blocks. Discussion of City Administrator's evaluation with Mayor and Mayor Pro – Tem. City Council will discuss her evaluation on May 4, 2020 Special meeting.

Public Comments - None

Meeting adjourned at 7:58 p.m.