

At 7:03 p.m. the Regular Planning Commission meeting was called to order by Chair Piotrowski on Tuesday, July 16, 2019 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Mark Piotrowski-Chair
Bruce Copus – Vice Chair
Jason Hammond, Secretary
Bruce Kantor – Council Liason
Anna Thompson – Resident

Excused: Commissioners Charo Hulleza and Les Stansbery

Staff Present: Dr. Sheryl Mitchell, City Administrator, Susie Stec, Community and Economic Development Manager and Yvette Talley, City Clerk

Also Present: City Attorney Scott Baker, Jill Bahm and Matthew Wojciechowski of Giffels Webster

All present joined in the Pledge of Allegiance.

PC-68-19 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Commissioner Hammond, seconded by Commissioner Copus to excuse Commissioners Charo Hulleza and Les Stansbery from this meeting.

Motion carried.

PC-69-19 APPROVAL OF AGENDA

Motion by Commissioner Hammond, seconded by Copus Thompson to approve the Agenda.

Motion carried.

PC-70-19 MINUTES OF REGULAR MEETING ON JUNE 18, 2019

Motion by Commissioner Copus, seconded by Commissioner Kantor to approve the minutes of the Regular Meeting of June 18, 2019 with a correction.

Motion carried.

PC-71-19 PUBLIC COMMENT

None

PC-72-19 **NEW BUSINESS**

a. Site Plan Review – 27047-27051 Southfield Road

Matthew Wojciechowski – gave an overview and answered specific questions from Commissioners.

Conditions: Bumper blocks are placed on sidewalk on the north side of the building, adequate screening placed on the utility boxes on the northwest side of the building, weeds are controlled in the parking lot and public alleyway, island peninsulas on the north end are maintained with reasonable landscape, secure license for use of the right-of-way, maintain existing landscaping, comply with existing waste removal ordinance.

Motion by Commissioner Kantor, seconded by Commissioner Hammond to approve the site plan review for 27047-27051 Southfield Road along with the above stated conditions.

Motion carried.

PC-73-19 **OLD BUSINESS**

None

PC-74-19 **GENERAL COMMUNICATION & CORRESPONDENCE**

a. Legal Update

None

b. Staff Update

Susie Stec said Master Plan kick-off will be Monday, August 5th from 5:30 pm-7:00 pm in the community room. August 1st from 4:30pm- 6:30 pm there will be a staff meet and greet at the pavilion. Downtown Development Authority will have an informational meeting on Friday, August 9th at 12 noon.

Bruce Kantor said State of the City address along with a roads and storm ditch town hall meeting on Thursday, July 18th 6:00 p.m. (local roads) Sidewalk improvement program has been adopted by City Council. This summer the sidewalk improvement program will be for the business corridor. Next four summers each quadrant of the City will done so that in 5 years all sidewalks will be repaired.

Dr. Sheryl Mitchell said the State of the City will be July 18th at 6:00pm along with a presentation on the road infrastructure proposal. League of Women voters will have a panel discussion on Thursday, July 25, 2019 in the community room to discuss funding for roads.(major roads) There will be a meet and greet for the residents to meet City staff on Thursday, August 1 at the pavilion with a free taco bar and music. Summer in the village will be a Caribbean festival on Saturday, September 14th from 11am-9pm on the grounds of City Hall.

i. Future training topics

Susie Stec said there will be a training session August 20, the topic of discussion will be public participation plans.

PC-75-19 ADJOURNMENT

Motion by Commissioner Copus, seconded by Commissioner Kantor to adjourn this meeting.

Motion carried.

The meeting adjourned at 7:46 p.m.

Submitted by Yvette Talley

Recording Secretary