

At 7:10 p.m. the Regular meeting was called to order by Chair Piotrowski on Tuesday, April 21, 2020 remotely via Zoom.

Commissioners Present: Mark Piotrowski, Chair
Jason Hammond, Vice Chair
Anna Thompson, Secretary
Bruce Kantor, City Council Liaison
Wilbert Fobbs, III, Resident
Charito Hulleza, Resident
Les Stansbery, Resident

Staff Present: Dr. Sheryl L. Mitchell, City Administrator, Susie Stec, Community and Economic Development Manager, Yvette Talley, City Clerk

Also Present: Scott Baker, City Attorney, Jill Bahm of Giffels Webster

All present joined in the Pledge of Allegiance.

PC-11-20 OATH OF OFFICE

Oath of office given to Wilbert Fobbs III by City Clerk.

PC-12-20 APPROVAL OF AGENDA

Motion by Commissioner Hammond, seconded by Commissioner Stansbery to approve the Agenda with changes.

Motion carried.

PC-13-20 MINUTES OF REGULAR MEETING – January 21, 2020

Motion by Commissioner Kantor, seconded by Commissioner Stansbery to approve the minutes of the Regular Meeting of January 21, 2020 with a correction.

Motion carried.

PC-14-20 PUBLIC COMMENTS

None

PC-15-20 NEW BUSINESS

- a. Zoning amendments – building materials (Section 5.14)

Jill Bahm gave an overview and answered specific questions. Discussion about what is high quality, durable and attractive. Leave this up to the applicant to show specific quality and durability via samples

and reports and the commission will decide if it will satisfy the requirement. Commission will re-visit this item at the next meeting.

b. Site Plan Review – Lathrup Shopping Plaza (26710 Southfield Road)

Jill Bahm gave an overview and answered specific questions. Discussion on if the building materials meet the current ordinance standard, take action on the site plan and the lighting plan. Lonnie and Thomas Balduf from Nichiha answered specific questions.

Motion by Commissioner Hammond, seconded by Commissioner Thompson approving a conditional approval of the site plan which they do meet the standards provided in section 5.14. and to defer to city engineers to approve the lighting plan once submitted.

Motion carried.

c. 2020-2025 Capital Improvements Plan

Jill Bahm gave an overview and answered specific questions. Discussed online dashboard - an online platform that is interactive. Residents and business owners can understand what capital improvements are being forecasted over the next 5 years, what the costs are and what the costs are by department, where the money is coming from and where the projects are located.

Susie Stec gave an overview and answered specific questions. Discussed visual changes of streetscapes, parks and recreation place holders, event specific banners to rotate throughout the year. Discussion on how the departments prioritize different projects. This to assist in knowing which is the highest priority to meet the needs the city has. To have a broader understanding amongst staff and expressed through the planning documents to help the community understand how decisions are made.

Motion by Commissioner Thompson, seconded by Commissioner Hammond to recommend to City Council to accept and hold a public hearing.

PC -16-20 **OLD BUSINESS and TABLED ITEMS**

a. Comprehensive Plan

i. Virtual Open House

Jill Bahm gave an overview and answered specific questions. It will be interactive and the community can leave their input. This will take place May 1 -15, 2020. For those who don't have internet access, there will be information packets at city hall and they can leave their response in a drop box. Will look into a telephone base survey.

ii. Parking Options

Jill Bahm gave an overview and answered specific questions. Discussion on parking options because of Southfield road construction, to try to facilitate redevelopment, to avoid people parking on side streets we need to find ways to accommodate these changes. To ask what ideas the community may have to accommodate parking and redevelopment.

iii. Priority redevelopment sites

Jill Bahm gave an overview and answered specific questions. Annie Lathrup school, house in the woods property, vacant property between Rainbow and Margate on the eastside of Southfield.

PC-17-20 OTHER MATTERS FOR DISCUSSION

Commissioner Kantor gave a discussed on the house in the woods. City Council will be discussing it again at their next meeting. Jill Bahm gave an update on Townhomes – they are working on phase two, updated drawings were submitted for landscaping and phase three will be next. Susie Stec – there has not been any communication with gas station owner.

PC-18-20 GENERAL COMMUNICATION & CORRESPONDENCE

- a. Legal Update
None
- b. Planning Update

Susie Stec has been communicating with businesses regarding the financial resources available. She and Dr. Mitchell participated in Oakland County small business stabilization meeting. They've recommended 15 Lathrup Village businesses to receive funding.

- c. Staff Update
Special Meeting May 4th at 6:00 p.m. City Council will hold Capital Improvement Plan public hearing.
Commissioner Kantor invited everyone to the town hall meeting on April 23rd at 7:00 p.m. and April 26th at 3:00 p.m. remotely via Zoom to discuss the plan for the local roads.

PC-19-20 ADJOURNMENT

Motion by Commissioner Hammond, seconded by Commissioner Kantor to adjourn this meeting.

Motion carried.

The meeting adjourned at 8:53 p.m.

Submitted by Yvette Talley

Recording Secretary