

CITY OF LATHRUP VILLAGE PLANNING COMMISSION

At 7:10 p.m. the Special meeting was called to order by Chair Piotrowski on Tuesday, December 19, 2017 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Mark Piotrowski, Chair
 Keith Brown, Secretary
 Bruce Copus, Resident
 Bruce Kantor, City Council Liaison

Excused: Karen Miller, Vice Chair

Staff Present: Ken Marten, Interim DDA Director, Yvette Talley, City Clerk

Also Present: City Attorney Scott Baker, Jill Bahm, Giffels Webster, Inc.

All present joined in the Pledge of Allegiance.

PC-121-17 EXCUSE COMMISSIONER KAREN MILLER

Roll call was taken, Motion by Commissioner Copus, seconded by Commissioner Brown to excuse Commissioner Karen Miller from this meeting.

Motion carried.

PC-122-17 APPROVAL OF AGENDA

Motion by Commissioner Copus, seconded by Commissioner Brown to approve the agenda.

Motion carried.

PC-123-17 MINUTES OF REGULAR MEETING ON NOVEMBER 28, 2017

Motion by Commissioner Copus, seconded by Commissioner Kantor to approve the minutes of the Regular Meeting of November 28, 2017.

Motion carried.

PC-124-17 AUDIENCE PARTICIPATION

None

PC-125-17 ACTION ITEMS

None

PC-126-17 **NEW BUSINESS**

None

PC-127-17 **OLD BUSINESS**

- a. Site Plan Review for 28200 Southfield Rd.

Motion by Commissioner Copus, seconded by Commissioner Kantor to remove this item from the table.

Motion carried.

PC-128-17 **28200 SOUTHFIELD RD. (MOBILE MRI)**

Jill Bahm gave an overview and answered questions from the Commissioners.

Motion by Commissioner Copus, seconded by Commissioner Brown to approve the third site plan as submitted with consideration of the third site plan review from Giffels Webster, Inc. taking into consideration that the engineering and administrative tasks have been assigned per the letter dated December 15, 2017. The parking variance requirement that would typically occur is being waived by this body based on a case-by-case review as we believe they are stringent for this particular facility and that future parking, if deemed necessary, can be achieved by a variance for 5 spaces on Glenwood Blvd. right of way. The applicant be aware that we do have requirements that no deliveries can be made before 7:00 a.m. and that we do have a noise Ordinance. Violation of both can bring you back before this body. The number of parking spaces being relaxed are a total of nine. If necessary, they can come back to request five additional spaces from Glenwood Blvd. The applicant coordinating an amenable solution for the new wall being installed which will be handled administratively. The applicant being Chippewa Consulting.

Motion carried.

PC-129-17 **OTHER MATTERS FOR DISCUSSION**

Commissioner Copus asked, about vehicles with advertising- where should they park.

Scott Baker said the vehicle has to be moved. It cannot stay in one spot otherwise it would be considered a permanent sign. The vehicle can be parked in front of the business but once the business is closed, the vehicle has to be parked in the rear of the building.

- a. **Professional Development Session: Roles and Responsibilities**

Ken Marten said that per the request of Mayor Garrett, all Boards and Commissions participate in a Professional Development course. Giffels Webster will conduct the training.

Jill Bahm said she highly recommend training because there are instances that don't come up very often and it's nice to have refresher opportunities. It will help to understand the role of a Planning Commissioner.

a. Planner's Update

Jill Bahm said January 23, 2018 will be a good time to have the Professional Development Session. Study Session will cover parking issues and at 7:00 p.m. training session will begin.

b. Legal Update

Scott Baker wished everyone Happy Holidays.

Motion by Commissioner Copus, seconded by Commissioner Brown to adjourn this meeting.

Motion carried.

The meeting adjourned at 7:45 p.m.

Submitted by Yvette Talley

Recording Secretary