



**REVOLVING LOAN FUND  
SMALL BUSINESS LOAN APPLICATION (COVID-19 RELATED)**

**A. Applicant / Business Information:**

Legal Name of Borrower: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Type of Business / Products Produced, Services Provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Years in Business: \_\_\_\_\_

Number of Years Operating at Present Business Address: \_\_\_\_\_

Business Ownership:  Sole Proprietorship  Partnership

Corporation  Other (Specify) \_\_\_\_\_

Employer Identification Number: \_\_\_\_\_

Principal Owners (Individuals, Address, and Phone of Those Owning 20%  
Or More)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Present Number of Employees:

Full Time: \_\_\_\_\_ Part Time: \_\_\_\_\_

**B. Description of Working Capital Expenditures (inventory, payroll, etc.) for  
which funding is being requested.**

Activity/Description _____	Estimated Cost \$ _____
Activity/Description _____	Estimated Cost \$ _____
Activity/Description _____	Estimated Cost \$ _____
Activity/Description _____	Estimated Cost \$ _____
Activity/Description _____	Estimated Cost \$ _____
	Total Cost \$ _____

C. Other Financial Information

Are you receiving any other COVID-19 related loans or funds? Lending Institution? Yes \_\_\_\_\_ No \_\_\_\_\_  
If Checked "No", Please Explain

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If Checked "Yes", Please Complete the following:

Name of Lending Institution/Program \_\_\_\_\_  
Amount \_\_\_\_\_  
Use \_\_\_\_\_

Name of Lending Institution/Program \_\_\_\_\_  
Amount \_\_\_\_\_  
Use \_\_\_\_\_

**Certification:**

*AGREEMENT: The undersigned applied for the loan indicated in this application to be used for the purposes described herein. All statements made in this application are true and are made for the purpose of obtaining the loan. Verification may be obtained from any source named in this application or provided in supporting documentation. The applicant agrees to abide by all City of Kewanee RLF requirements. The Applicant agrees to furnish any additional information to the City of Kewanee as needed to review and consider this loan request and to make such pledges and guarantees as may be necessary to secure the loan.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### **Required Revolving Loan Fund Attachments**

- A. Attach one copy of each of the following:
  - 1. *Profit and loss statements, and balance sheets of the company for last 3 Months (or: if company has no formal financial statements, submit the last years tax statements);*
  - 2. *Current financial statement of the company covering last 6 Months;*
- B. Attach company commitment letter
- C. Complete and sign application form (Page 2 of this document)
- D. Good standing letter from the State of Illinois. This can be printed from <https://www.ilsos.gov/corporatellc>

***Please Note: Failure to submit the documents as outlined in A through D above will mean a result in delay of processing this request.***