



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Open Meeting starting at 7:00 p.m.

Monday, December 12, 2016

Posted by 6:00 p.m., December 9, 2016

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
4. Presentation of Bills and Claims
5. Citizen Participation
6. Business:
 - a. **Presentation from the Kewanee Economic Development Corporation.**
 - b. **Presentation from the Village of Neponset** regarding a request for the City of Kewanee to provide Emergency Medical Services.
 - c. **Consideration of an Ordinance** abating the property tax levy for General Obligation Waterworks and Sewerage Refunding Bonds (Alternate Revenue Source), Series 2015.
 - d. **Consideration of an Ordinance** abating the property tax levy for 2011B Alternate Revenue Source General Obligation Refunding Bonds.
 - e. **Consideration of an Ordinance** abating the property tax levy for the General Obligation Bonds (Alternate Revenue Source), Series 2012.
 - f. **Consideration of an Ordinance** abating the property tax levy for the Series 2013 General Obligation Waterworks and Sewerage Refunding Bonds, Alternate Revenue Source.
 - g. **Consideration of an Ordinance** establishing 2016 property tax levy, payable in 2017.
 - h. **Consideration of a Resolution** establishing the meeting dates for City Council meetings in 2017.
 - i. **Consideration of a Resolution** approving a Capital Improvement Plan for the City of Kewanee.
 - j. **Consideration of a Resolution** authorizing the purchase of a multifunction copier/printer/fax machine from Impact Networking.
 - k. **Consideration of a Resolution** authorizing the purchase of a ½ ton pickup truck for the Public Works Department from Gustafson Ford.
 - l. **Acceptance of the Plan Commission minutes** from its meeting held on Wednesday, December 7, 2016.
 - m. **Consideration of an Ordinance** granting a Special Use Permit for a beer garden/outdoor eating area to Denise Cook and D&D Lake Street Tap.
 - n. **Consideration of an Ordinance** granting a Special Use Permit for a beer garden/outdoor eating area to Zepha Hutchinson and Woodz's G&Z Inc. dba Eighth Street Tap.
 - o. **Consideration of a Resolution** awarding the demolition of 808 East 4th Street to Dana Construction.
7. Council Communications:
8. Announcements:
9. Adjournment



MEMORANDUM

Date: December 9, 2016
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Monday, December 12, 2016**

REGULAR MEETING AT 7:00 P.M.

1. **Enterprise Zone** – The process for reapplication is wrapping up. Each City/Village passed the ordinance as required and submitted the information needed for the application (with the exception of our CIP). There are still some details to be fine tuned, supporting documents to be provided, the narrative portions are being crafted, and the economic modeling is nearing completion. We have a box full of the original documents ready to ship to the consultant for compilation, just need a few signatures on a couple of documents and our CIP.
2. **Henry County Tourism**– Dave Dyer (the City Administrator of Galva) and I met with Cathy Foes of the Tourism and Visitors Bureau regarding the future of the organization, their current efforts, and funding challenges. Also discussed in the meeting was the agreement in place between the organization and the City. As you know, we recently approved agreements with KEDC and the Chamber of Commerce. The Tourism and Visitors Bureau has had an agreement with the City since 2008, but it needs to be updated in a few places. I expect such agreement to be presented in January for your consideration.
3. **Corrections meeting** – The Mayor, City Clerk, and I met with the Warden, Chaplain, and representatives of groups that are seeking opportunities to partner with the prison as volunteers or provide certain services to the facility and its inmates.
4. **Bi-State Meeting** – Bi-State Regional Commission has begun working on the annual updates to the Comprehensive Economic Development Strategy for the region. They had a kickoff meeting for Henry County, which I attended along with representatives from several other communities. They provided each community an opportunity to give an update on the economic development activities in their community and asked that I provide an update on the status of the Enterprise Zone application.
5. **212 W McClure** – You may hear comments from people about the City requiring a family to move from their home at 212 W. McClure. It's true that we did, but not without working with other organizations to provide them with alternative housing options. The home in question is unsafe and provides a substantial risk to the health and

life of occupants. As such, I asked Mr. Edwards to begin the process of declaring the structure an imminent threat and requiring the occupants to vacate the premises. This is not a practice that the City has much experience in, so it took some research and talking to other cities for it to be accomplished. The work involved is not completed yet, but at the advice of our attorney, we're making sure that we've covered our bases by bringing in a structural engineer to inspect the property next week. Should they refuse to permit him to inspect the structural integrity of the building, our attorney will petition the court for right of entry to inspect the house. It's not often popular, but sometimes our role in government is to ensure the health and welfare of our customers by protecting them from themselves.

6. **850 E. Division** – We have received one bid on the property to date, and have heard of three to four more bids that may be presented on the property.
7. **Christmas Party** – The City will be having a Christmas Party on December 15th from 11AM-1 PM at the Broken Chimney Restaurant. Please make time to join staff to wish them a Merry Christmas at the party. City Hall will be closed during the period of the lunch.
8. **Lifpak** – EMS staff received training during the past three days on the new AEDs, which will officially be placed into service on Monday, December 12th.
9. **Sewer Repair** – The Street Division was assisted this week by Ratliff's to repair the sewer lateral failure (approximately 12.5' deep) at 210 Elliott Street, along with the lateral from the main to the east edge of the right-of-way.
10. **5 Extra Bags – Wrapping paper** – It's not codified, but has been a practice, to allow extra bags for wrapping paper the week of Christmas. It's also been a practice that many people misunderstand what they can put out, how much, etc. I don't have a preference one way or the other, provided that we make it clear to as many people as possible what the expectations are in advance of their trash pick-up rather than afterward. Your input on the topic would be appreciated.
11. **CIP** – I still have some edits to make to the CIP. Even though it's far from perfect and not the finished product that it needs to be in the future, I still want it to be as good as it can be when we adopt it on Monday so that we're submitting a good product to the state as part of our Enterprise Zone Application. I will get the edits made as soon as possible, and forward the same to you, so that you have all the information you need to approve the CIP on Monday.

COUNCIL MEETING 16-23 NOVEMBER 28, 2016

The City Council met in Council Chambers at 6:31 PM with the Mayor calling the meeting to order and the following answering to roll call:

Andy Koehler
Mike Yaklich
Deann Schweitzer
Steve Looney

Council Member
Council Member
Council Member
Mayor

Council Member Wallace-McKenna was absent with regrets.

Council Member Koehler moved to adjourn to executive session at 6:32 PM pursuant to Section 2 (C) (6) of the Open Meetings Act for the purpose of discussing sale or lease of real estate, Section 2 (C)(1) to discuss personnel and Section 2(c)(2) to discuss collective bargaining. Council Member Yaklich seconded the motion. Roll call showed 4 ayes, no nays. The motion passed.

The executive session was adjourned at 6:57 PM on a motion made by Council Member Koehler and seconded by Council Member Schweitzer. Roll call showed 4 ayes, no nays. The motion passed.

Council Meeting #16-23 reconvened at 7:00 PM with Mayor Looney stating the Council is reconvening following an executive session discussion concerning sale or lease of real estate, personnel and collective bargaining.

News media present were as follows:

Mike Berry

Star Courier

The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the November 14, 2016 Council Meeting, payroll for the pay period ending November 12, 2016 of \$199,267.60, and department head reports from Finance & Administration and Bock, Inc. The consent agenda items were approved on a motion made by Council Member Yaklich and seconded by Council Member Koehler. Roll call showed 4 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$551,777.92 were approved on a motion made by Council Member Schweitzer and seconded by Council Member Yaklich. Council Member Koehler questioned the purchase

of drug tests. Chief Dison explained that the tests were for testing evidence samples to ensure probable cause. Roll call showed 4 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney asked if anyone wished to speak. There being no such requests Mayor Looney moved on to new business.

NEW BUSINESS

Ordinance #3858 providing for the issuance of not to exceed \$298,000 General Obligation Bonds, Series 2016 of the City of Kewanee, Henry County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds was approved on a motion made by Council Member Schweitzer and seconded by Council Member Koehler. City Manager Bradley reminded council members of the public hearing held at the previous meeting. Council Member Yaklich received confirmation, from City Manager Bradley, that the bond was an annual item that would allow the levy of taxes to the principal and interest on the 2015 Water and Sewer bonds. Roll call showed 4 ayes, no nays. The motion passed.

Resolution #5019 authorizing the Mayor to execute a Tax Increment Financing Redevelopment Agreement with Dan Carrington for the “Carrington Building” TIF project was approved on a motion made by Council Member Schweitzer and seconded by Council Member Yaklich. Council Member Koehler questioned the integrity of the surrounding buildings if the project was not approved. City Manager Bradley confirmed that if the project was not completed that the surrounding buildings would be in jeopardy should this building be demolished instead of improved. Bradley continued to say that the project would be easier to accomplish with the partnership of the City. Roll call showed 4 ayes, no nays. The motion passed.

An Ordinance declaring 4.4 acres of land at 850 E. Division Street as excess and directing the sale of the same was amended to include a minimum bid of \$22,000 or \$5,000 per acre on a motion made by Council Member Schweitzer and seconded by Council Member Koehler. Roll call showed 3 ayes, no nays, with Council Member Yaklich abstaining from the vote. The motion passed.

Ordinance #3855 declaring 4.4 acres of land at 850 East Division Street as excess and directing the sale of the same was approved as amended on a motion made by Council Member Schweitzer and seconded by Council Member Koehler. Roll call showed 3 ayes, no nays, with Council Member Yaklich abstaining from the vote. The motion passed.

Resolution #5020 awarding the demolition of 219 Payson Street, 700 West Fourth Street, 629 O’Dea Street, and 510 North Grace Avenue was approved on a motion made by Council Member Koehler and seconded by Council Member Yaklich. Council Member Yaklich noted the conglomerate bid and thanked staff and City Attorney Raver for their work. Roll call showed 4 ayes, no nays. The motion passed.

A brief discussion of a Capital Improvement Plan (CIP) for the City of Kewanee was held with City Manager Bradley explaining the CIP before the council was a best first draft with a considerable amount

of work done, but a considerable amount of work left to be done. The projects included were targeted towards the areas that mattered to the survey respondents. The CIP was a planned project, but had moved up in priority as it was a key component of the Enterprise Zone application. Bradley continued to explain that the CIP would be a living document that would be amended year to year. He requested council to give feedback on the projects listed, or projects they would like to see listed. Council Member Yaklich asked questions in regards to some of the items in the Plan.

Resolution #5021 authorizing the City Manager to execute an agreement with Insituform Technologies, LLC for the 2016 CIPP Project was approved on a motion made by Council Member Koehler and seconded by Council Member Schweitzer. City Manager Bradley reminded Council that the program had been discussed at a previous meeting. The purchasing policy had been followed, and the low bidder was a company with a lot of experience in this type of work. Roll call showed 4 ayes, no nays. The motion passed.

A resolution authorizing the City Manager to enter into an agreement with ADP for payroll processing was tabled for more information on a motion made by Council Member Koehler and seconded by Council Member Schweitzer. Roll call showed 4 ayes, no nays. The motion passed.

OTHER BUSINESS

Council Member Koehler noted the relocation of the Christmas tree in the downtown area and the lighting ceremony. He offered his compliments to all those involved in the decision to move, decorating and lighting ceremony.

Council Member Yaklich echoed Council Member Koehler's comments, noting that the lighting ceremony was a nice kickoff to the Christmas season. He also reminded everyone of the upcoming lighting at Windmont Park the next Sunday.

Council Member Schweitzer thanked the resident who donated the tree for the downtown area and Ameren for their assistance with moving the tree and stringing the lights. She noted that there were several upcoming events around the community. She also noted the Representative-elect Dan Swanson sends his regrets for the Windmont lighting, as he will be in Springfield that day.

Mayor Looney thanked Mike Berry and the Chamber of Commerce for their parts in the Christmas tree lighting. He thanked Sue Hostetler for her more than 24 years of service to the Kewanee Police Department and wished her good luck on her upcoming retirement. He also thanked the officers who took life saving measures at a recent house fire.

ANNOUNCEMENTS

City Clerk Edwards announced that Wednesday, November 30 would be the final burn day for the season, weather permitting. She also announced that the last day for landscape waste collection would be December 5, 2016.

There being no further business, Council Member Schweitzer moved to adjourn the meeting and Council Member Koehler seconded the motion. Roll call showed 4 ayes, no nays. The meeting adjourned at 7:35 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED



Health - Building - Zoning

Building Permits November 2016

Date	Bldg. Permit#	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
11/2/2016	B-16-079	Kenneth Clark Jr	134 W Kellogg	Construction of 5' 6" x 6' wood porch w/ steps (2' 9" x 3'), off of front of house.	\$900.00	(\$10.00)
11/3/2016	B-16-080	Tamara Weir	116 McKinley	Construction of roof over existing deck, 312 sq ft, 4' x 6' posts on frost free footings, 8' on cen	\$500.00	(\$63.00)
11/3/2016	B-16-081	Jeffrey Berry	820 Page	Construction of 12' x 12' (144 sq ft) shed w/ wood framing on concrete slab.	\$4,000.00	\$10.00
11/3/2016	B-16-082	Stan Thorp	105 Dwight	Changing flat roof to a 4/12 w/ trusses, sheating, steel shingles. Installing rim board for trusse	\$15,000.00	\$104.00
11/7/2016	B-16-083	Scott Looney	460 Midland	Construction of pre-fab 12' x 12' yard shed on concrete slab foundation.	\$4,000.00	\$10.00
11/10/2016	B-16-084	Kirby VanDeRostyno	526 Stokes	Construction of 24' x 24' (576 sq ft total) garage on concrete slab.	\$4,000.00	(\$76.00)
11/10/2016	B-16-085	Juan Rivera	601 Tenney St S	Accessory storage building/shed unattached to main building. 8' x 8' (64 sq ft total) on concrete	\$2,600.00	(\$10.00)
11/16/2016	B-16-086	Chuck VanWassenhove	310 Payson	Construction of 12' x 30' (360 sq ft) addition to south end of existing garage. Addition of 12' (\$8,000.00	\$76.00
11/16/2016	B-16-087	Stanley Thorp	105 Dwight	Adding pitch on flat roof on the NE side of church, 196 sq ft.	\$2,500.00	\$10.00
11/21/2016	B-16-088	Dan Carrington	118 W 2nd	Removal of existing façade and replacement.	\$150,000.00	(\$540.00)

Date	Bldg. Permit#	Permit Issued To	Job Address		
Job Descrip				Est Cost	Permit Fee
11/22/2016	B-16-089	Jerry Westefer	505 Tenney		
Construction of 12' x 23' (276 sq ft total) room addition on the W side of existing building.				\$23,000.00	(\$56.50)
11/30/2016	B-16-090	Jorge Morales	124 N Adams		
Install metal Morton Building that is 12' x 20' (240 sq ft total).				\$400.00	\$56.50

Value of improvements in Enterprise Zone **\$181,000.00**

Value of improvements outside the Enterprise Zone **\$33,900.00**

Total Value of Improvements **\$214,900.00**

Total Value of Permit Fees waived for Enterprise Zone **(\$755.50)**

Total Value of other Permit Fees **\$266.50**

Prepared by: Elizabeth A. Kelley



Health - Building - Zoning

Electrical Permits November 2016

Date	Elec Permit#	Permit Issued To	Job Address		
Job Descrip				Est Cost	Permit Fee
11/10/2016	E-16-079	Shannon Cantwell	319 W Oak		
Upgrading 60 amp electrical box to 100 amp service box.				\$600.00	\$10.00
11/10/2016	E-16-080	Juan Rivera	601 Tenney St S		
Accessory storage building/shed unattached to main building. 8' x 8' (64 sq ft total) on concrete				\$200.00	(\$3.20)
11/14/2016	E-16-081	Larry Perkins/J & L Electric	724 N Main		
Install new 200 amp service.				\$1,000.00	(\$10.00)
11/22/2016	E-16-082	Jerry Westefer	505 Tenney		
Construction of 12' x 23' (276 sq ft total) room addition on the W side of existing building.				\$400.00	(\$15.90)
11/28/2016	E-16-083	Motley's Electric	1308 E 7th		
Install new 200 amp electrical service.				\$2,565.00	\$10.00
11/30/2016	E-16-084	John Torbert	1043 N East St		
Move electric panel.				\$500.00	\$10.00

Date Elec Permit# Permit Issued To

Job Address

Job Descrip

Est Cost Permit Fee

<i>Value of improvements in Enterprise Zone</i>	\$1,600.00
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<i>Value of improvements outside the Enterprise Zone</i>	\$3,665.00
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<i>Total Value of Improvements</i>	\$5,265.00
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	(\$29.10)
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<i>Total Value of other Permit Fees</i>	\$30.00
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Prepared by: *Elizabeth A. Kelley*



Health - Building - Zoning

Plumbing Permits November 2016

Date	Plumb Permit	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
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11/1/2016	P-16-083	Ed's Htg, AC, Plmbg & Elec., Inc.	233 Hollis	Install one new A.O. Smith 40 gallon natural gas water heater.	\$825.19	\$16.30
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11/14/2016	P-16-084	Ed's Htg, AC, Plmbg & Elec., Inc.	733 Rose	Install one new A.O. Smith 40 gallon natural gas water heater (tall).	\$834.29	\$16.30
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11/17/2016	P-16-085	Ed's Htg, AC, Plmbg & Elec., Inc.	612 East St S	Install one new A.O. Smith 40 gallon natural gas water heater (tall).	\$972.84	\$16.30
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11/22/2016	P-16-086	Ed's Htg, AC, Plmbg & Elec., Inc.	229 Beach St S	Install one new A.O. Smith 40 gallon natural gas water heater.	\$813.13	\$16.30
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11/28/2016	P-16-087	Ed's Htg, AC, Plmbg & Elec., Inc.	201 S Chestnut	Install one new A.O. Smith 40 gallon natural gas water heater.	\$866.88	\$16.30
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11/29/2016	P-16-088	Ed's Htg, AC, Plmbg & Elec., Inc.	324 Roosevelt	Install one new A.O. Smith 40 gallon natural gas water heater.	\$900.48	\$16.30
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Date Plumb Permit Permit Issued To

Job Address

Job Descrip

Est Cost Permit Fee

<i>Value of improvements in Enterprise Zone</i>	\$0.00
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<i>Value of improvements outside the Enterprise Zone</i>	\$5,212.81
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<i>Total Value of Improvements</i>	\$5,212.81
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	\$0.00
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<i>Total Value of other Permit Fees</i>	\$97.80
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Prepared by: Elizabeth A. Kelley



Health - Building - Zoning

Miscellaneous Permits November 2016

Date	Misc Permit#	Permit Issued To	Job Address		
Job Descrip				Est Cost	Permit Fee
11/1/2016 M-16-034		Ronald Reyes	600 W 4th		
Demolition of two sheds.				\$200.00	\$25.00
11/15/2016 M-16-035		City of Kewanee	118 S Burr		
Demolition of house and accessory building. (City demolition)				\$7,250.00	(\$100.00)
11/15/2016 M-16-036		City of Kewanee	924 N East St		
Demolition of house and accessory building. (City demolition)				\$5,360.00	(\$100.00)
11/17/2016 M-16-037		City of Kewanee	715 Willow		
Demolition of house. (City demolition)				\$5,700.00	(\$75.00)
11/29/2016 M-16-038		City of Kewanee	510 N Grace		
Demolition of house and garage. (City demolition)				\$4,150.00	(\$100.00)
11/29/2016 M-16-039		City of Kewanee	629 O'Dea		
Demolition of house and garage. (City demolition)				\$5,300.00	(\$100.00)
11/30/2016 M-16-040		Jorge Morales	712 N Walnut		
Demolition of garage.				\$100.00	(\$25.00)

Date Misc Permit# Permit Issued To

Job Address

Job Descrip

Est Cost Permit Fee

11/30/2016	M-16-041	Martin VanMeltebeck	314 Elliott		
Demolition of house and shed.				\$5,000.00	\$75.00

Value of improvements in Enterprise Zone **\$27,860.00**

Value of improvements outside the Enterprise Zone **\$5,200.00**

Total Value of Improvements **\$33,060.00**

Total Value of Permit Fees waived for Enterprise Zone **(\$500.00)**

Total Value of other Permit Fees **\$100.00**

Prepared by:

Elizabeth A. Kelley

Kewanee Police Department Code Enforcement																				
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																				
Incident Number		Officer #						Suffix (St, Ave, Blvd)		Date of 7-day Notice							Subject has case file in CSO office	Pictures on file	Additional Follow-up Needed	
Yr	Number		Last Name	First Name	Mid Init	House #	.N S E W.	Street Name		Phone #	Mo	Day	Yr	Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Yes / No	Yes / No	Yes / No
														Large tree limb and large pile of brush behind shed at East property line. Neighbor says it's causing a rodent problem.	11/9 Complete.	N/A	N/A	No	No	No
16	019642	7461	Posted			418	S	Tremont	St		11	1	16	Discarded junk couch by the roadway.	11/3 Complete.	N/A	N/A	No	No	No
16	019645	7461	Posted			1018		Harrison	St		11	1	16	Misc demolition/construction debris behind the house. Other misc trash/rubbish by the East side of the house.	11/8 No progress. Warning. 11/15 Posted notice of requested response. 11/22 Progress made. 11/29 Complete.	N/A	N/A	No	No	No
														Complaint from a tenant at this address of some possible violations of the International Property Maintenance Code. Areas of concern: Electrical, plumbing, roofing, heating.	Contacted owner Jim Moisant. Advised him of the concerns. He was cooperative and stated he will investigate and take care of the problems. He stated he will have the work done by 11/30. Inspection set for 11/30.					Yes
														UPDATE: This complaint started in July. Large amount of overgrown vegetation, demolition debris from demolition of old boss building, other misc junk and debris most of which can not be seen because of the overgrown vegetation.	11/4 Meeting with Dana at City Hall. Site inspection shows some efforts have begun but still a long way to go.					Yes
															11/4 Letter drafted and mailed to the property owner advising of the sections of the International Property Maintenance Code that are in violation. Letter requests that the owner contacts me no later than November 14th to discuss their options. 11/8 Owner called me at City Hall to discuss their options. They are going to discuss it with their spouse and call back. 11/15 Owners picked up a Demolition Permit Application. 12/6 Demolition Permit Applied for and issued.					Yes
16	019827	7461	Posted			806		Rockwell	St		11	4	16	Misc trash and appliances in fenced dog kennel area.	11/10 Complete.	N/A	N/A	No	No	No

Kewanee Police Department Code Enforcement																								
Nuisance Tracking													Trash/Junk/Litter/Inoperable&Abandoned Vehicles											
Incident Number		Officer #	Last Name	First Name	Mid Init	House #	.N S E W.	Street Name	Suffix (St, Ave, Blvd)	Phone #	Date of 7-day Notice			Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No				
Yr	Number										Mo	Day	Yr											
														Inoperable lawnmower by creek along with other misc scrap metal scattered about the property. Refrigerator at front of house. Entire property in need of clean-up efforts.	11/10 Progress made. 11/18 Complete.	N/A	N/A	No	No	No				
16	019828	7461	Gutierrez	Gustavo		706	S	Washington	St		11	4	16	Discarded recliner by the roadway.	11/8 Complete.	N/A	N/A	No	No	No				
16	019835	7461	Posted			1004		Lake	St		11	4	16	Numerous unlicensed/inoperable vehicles in side yard with misc car parts and tools.	11/10 Progress made. 11/17 Progress made. 12/1 Progress made.			No	No	No				
16	019837	7461	Bonita	Edgar		610	E	Seventh	St		11	4	16	Misc trash on front porch. Back yard in need of clean-up efforts, garbage, table, vaccuum and other misc.	11/15 Progress made. 11/19 Complete.	N/A	N/A	No	No	No				
16	019906	7461	Ouart	Marcus		427	S	Elm	St		11	5	16	Television and misc trash on front porch, bed box springs along North side of house.	11/15 Complete.	N/A	N/A	No	No	No				
16	019969	7461	Posted			625	N	Elm	St		11	6	16	Television placed by the roadway.	11/8 Complete.	N/A	N/A	No	No	No				
16	019974	7461	Posted			708	E	Ninth	St		11	6	16	Complaint of a subject blowing grass on the sidewalk.	Unfounded.	N/A	N/A	No	No	No				
16	020027	7462				830		Florence	St		11	7	16	This is a follow up from last month. Ref: 16-019130. Couch in front yard, numerous bags of trash. Msic loose litter strewn about the property.	11/1 Posted notice of requested response. 11/8 NTA	12/9/2016		Yes	Yes	Yes				
		7460	Crowe	Auto Group		303		Tenney	St		11	9	16	Unlawful sign and/or unlawful storage of a semi trailer.	11/9 Mailed notice of violation to the owner citing all sections of the City Code in violation.					Yes				
16	020150	7462	Kuster	Mark		223	S	Burr	Blvd		11	9	16	Kuster painted the curb in front of his house yellow in effort to declare it a no parking zone.	Advised Kuster to remove the paint. Will follow up in a couple of days. 11/14 Paint removed from the curb.	N/A	N/A	No	No	No				
16	020306	7462	Posted			140		Tenney	St		11	12	16	Arm chair, foosball table, bookshelf, fish tank and other misc in front yard.	11/21 Complete.	N/A	N/A	No	No	No				
16	020399	7462	Posted			140		Southwind			11	14	16	Broken furniture, trash, mattress, tires and other misc along side of trailer.	11/21 Complete.	N/A	N/A	No	No	No				
16	020454	7461				800	W	Third	St		11	15	16	Complaint of a subject in the 800 block of W Third St blowing a large amount of grass and trash in to the roadway.	Complaint unfounded upon arrival. Checked the surrounding area. Unable to locate grass or trash in the roadway.	N/A	N/A	No	No	No				
16	020462	7461	Posted			804		Prairie	Ave		11	15	16	Pile of misc trash in back yard by the alley, discarded couch and armchair.	11/22 Complete.	N/A	N/A	No	No	No				

Kewanee Police Department Code Enforcement																				
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																				
Incident Number		Officer #						Suffix (St, Ave, Blvd)		Date of 7-day Notice							Subject has case file in CSO office	Pictures on file	Additional Follow-up Needed	
Yr	Number		Last Name	First Name	Mid Init	House #	.N S E W.	Street Name		Phone #	Mo	Day	Yr	Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Yes / No	Yes / No	Yes / No
		7460	Demolition			118	S	Burr	Blvd		11	15	16	Follow-up on Dangerous Building.	Contract awarded to Kirk Dana at City Council Meeting. Contract signed. Demolition Permit issued. Notice to proceed issued.			Yes	Yes	Yes
		7460	Posted			325		Beach	Ave		11	16	16	Room addition being constructed without a valid building permit or inspections.	Posted notice advising to contact me at City Hall and to stop working until inspections can be performed. 11/17 Made contact with resident. They are applying for a building permit.	N/A	N/A	No	No	Yes
		7460				1115		June	St		11	17	16	Complaint of a possible cockroach infestation that is causing problems with nearby neighbors.	Resident allow me to perform an inspection. Complaint was validated. Issued a letter of violation and will follow up in one week. 11/23 Resident has a service coming on 11/30 to assess the problem. 11/30 Residence is being treated by Terminex.					Yes
		7460	Cosin's	Machine		301	W	Sixth	St		11	17	16	Costins are beginning to collect scrap and junk items upon the property again.	11/17 Spoke with Eugene Costin. 12/1 Much better.					Yes
16	020580	7461	Posted			620	S	Grove	St		11	17	16	Stack of tires, television, scrap wood and plywood all by the garage.	12/1 complete	N/A	N/A	No	No	No
16	020583	7461	Currier	Jessica		413		Fifth	Ave		11	17	16	Multiple bags of trash piled behind the garage along with discarded couch and other misc loose trash.	11/29 Complete.	N/A	N/A	No	No	No
16	020589	7461	Barns	Bruce		816		Prairie	Ave		11	17	16	Two televisions on front porch, particle board and tires in back yard, bags of trash and other misc next to house.	11/24 Progress made. 12/1 Complete.	N/A	N/A	No	No	No
		7460				717		Rose	St		11	18	16	Subject installed a new roof on their residence and made an unlawfull change to the electrical service line.	Called Ameren Electrical Operations Supervisor. Ameren will be handling the case from this point.	N/A	N/A	No	No	No
16	020613	7461	Posted			820	E	Third	St		11	18	16	Two couches, tires and other misc behind shed. Misc trash behind house, broken fan and fishtank.	11/29 No progress. Called and left message.					Yes
16	020614	7461	Posted			816	E	Third	St		11	18	16	Two televisions behind garage.	11/29 No progress. Called and left message. 12/6 Warned of citation.					Yes
16	020615	7461	Posted			100		Reecy's East			11	18	16	Numerous cardboard boxes in yard. Television, sink, other misc trash.	11/29 Progress made. 12/6 Complete.	N/A	N/A	No	No	No
16	020677	7461	Posted			616		Park	Ave		11	19	16	Couch on city right of way.	11/29 Complete.	N/A	N/A	No	No	No
16	020711	7461	Posted			830		Florence	St		11	20	16	Entertainment stand, wooden frame, tires, other misc trash/junk.	11/29 Progress made. 12/6 Progress made.					Yes

Kewanee Police Department Code Enforcement																				
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																				
Incident Number	Officer #									Date of 7-day Notice										
										Yr	Number	Mo							Day	Yr
Yr	Number	Officer #	Last Name	First Name	Mid Init	House #	.N S E W.	Street Name	Suffix (St, Ave, Blvd)	Phone #	Mo	Day	Yr	Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
16	020715	7461	Posted			431	N	East	St		11	20	16	Pile of landscape waste behind yard sheds.	11/29 Complete.	N/A	N/A	No	No	No
		7460	Demolition			715		Willow	St		11	22	16	Follow-up on Dangerous Building.	Contract awarded to Novak's Custom Resources at City Council Meeting. Contract signed. Demolition Permit issued. Notice to proceed issued.			Yes	Yes	Yes
		7460	Demolition			924	N	East	St		11	15	16	Follow-up on Dangerous Building.	Contract awarded to Hayes Excavation at City Council Meeting. Contract signed. Demolition Permit issued. Notice to proceed issued. 12/5 Completed.	N/A	N/A	Yes	Yes	Yes
16	020823	7461	Posted			209	S	Vine	St		11	22	16	Collapsed pool in back yard, tool box, scrap wood, wood cabinet on front porch.	11/29 Progress made. 12/6 Complete.	N/A	N/A	No	No	No
16	020824	7461	Posted			333		Rice	St		11	22	16	Misc car parts in driveway and by fence. Property in need of general cleanup efforts.	11/29 Progress made. 12/6 Progress made. Gave time to remove demo cars.					Yes
16	020840	7461	Posted			921	N	Walnut	St		11	22	16	Unlicensed/inoperable Chevy flatbed truck in front yard. Large amount of misc trash in back yard and to the South side of the house.	11/29 Progress made. 12/6 Posted Notice Of Requested Response.					Yes
16	021048	7462	Posted			320	N	Boss	St		11	26	16	Trash behind shed along with tires. More trash behind the house.	12/5 No answer. Will check back on 12/7.					Yes
16	021114	7462	Posted			305		Payson	St		11	27	16	Recliner in the front yard.	11/30 Complete.	N/A	N/A	No	No	No
16	021145	7462	Trimmer	Randy		114		Southwind			11	28	16	Lawn waste bags by north side of creek, pile of scrap in driveway, trash on back porch, misc toys and trash throughout yard.	12/5 No progress. Warned.					Yes
16	021146	7460	Phelps	Jerry		212	W	McClure	St		11	28	16	DANGEROUS BUILDING.	Met with representatives from Alternatives For The Older Adult and the Housing Authority. They tried to offer assistance to the Phelps. Letter documenting the intent to condemn the house was served.					
		7460	Feucht	Earl		717		Willow	St		11	30	16	Feucht is the landlord for this address. There are tenants in this location without properly installed heating facilities.	11/30 Certified letter sent to Feucht advising of the IPMC requirements and advising of legal action to be filed if corrections are not made. 12/5 Delivery receipt received.					

Kewanee Police Department Code Enforcement																				
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																				
Incident Number	Officer #	Last Name	First Name	Mid Init	House #	.N S E W.	Street Name	Suffix (St, Ave, Blvd)	Phone #	Date of 7-day Notice			Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office			Additional Follow-up Needed
										Mo	Day	Yr								
		7460	Feucht	Earl		1018	Harrison	St		11	30	16	Feucht is the landlord for this address. There are tenants in this location without properly installed heating facilities.	11/30 Certified letter sent to Feucht advising of the IPMC requirements and advising of legal action to be filed if corrections are not made. 12/5 Delivery receipt received.						
16	021300	7462				S	East & E Divis	St		11	30	16	Complaint of a subject blowing leaves into the roadway.	Cleaned up upon arrival.	N/A	N/A	No	No	No	No
16	021308	7462	Posted			811	Pleasant	St		11	30	16	Pile of siding and door next to garage.							
16	021315	7462	Posted			405	W Oak	St		11	30	16	Pile of junk in backyard.							
16	021317	7462	Posted			617	W First	St		11	30	16	Broken stove, broken grill, truck bed, scrap metal, space heater, other trash behind garage.							
16	021320	7462	Posted			702	Elliott	St		11	30	16	Trash and misc items on front porch.							

Kewanee E.S.D.A.

Severe Weather Spotters Network

Keith Edwards, ESDA Director

kedwards@cityofkewanee.net

401 East Third Street, Kewanee, Illinois 61443

Telephone (309)853-1911 Extension 267

Fax (309)852-0948

November 30, 2016

To: Gary Bradley, City Manager

Cc: Chief Dison, Fire Chief Shook

From: Keith Edwards, KPD CSO/ESDA Director

Subject: November ESDA Report

November 1: Siren Tests. The siren at Emmons and Dwight worked.

November 30: Email sent to all ESDA Volunteers to verify their volunteer status for 2017. Also sent a winter outlook received from the National Weather Service.



PUBLIC WORKS OPERATIONS MANAGER

401 E. Third Street

Kewanee, IL 61443-2365

Voice: 309/852-2611 ext. 229

Fax: 309/856-6001

November 2016 Public Works Department Report

The Sanitation Division picked up **664,040** lbs of curbside garbage, **83,700** lbs of curbside recycling, and **88,540** lbs of curbside landscape waste in the month of November 2016.

The Water Division replaced **6** curbstops and repaired **6** leaking water service lines. The Water Division repaired **0** water main break. They delivered **105** red tag notices that resulted in **15** water services being shut-off at the curbstops. Of those delinquent accounts **9** have been paid and service re-instated. The Water Division terminated **7** water service connections for demolition permits. The water staff replaced **41** mxu/meters and had **50** water account transfers. The water crew preformed **12** leak checks for water account customers. The water division had **10** after hour's customer assist service calls. Water staff was called out to assist the fire department at a structure fire on Madison Ave.

The Street Division has replaced the sidewalks on Beach St. South after three dead trees were removed. The Street and Sanitation Divisions have been trimming trees throughout the city. The Street Division assisted contractor with the sewer repair at W. Prospect Street. Street Division replaced sewer lateral on East St. So. The street division staff assisted with phase 1 of the Oak & Elliott storm drainage project.

Announcements:

Vehicles need to be removed from streets during snow events to permit snow removal. The last day for landscape waste pick up was December 5th. No changes in trash schedules for December or January.

Rod Johnson
Public Works Operation Manager

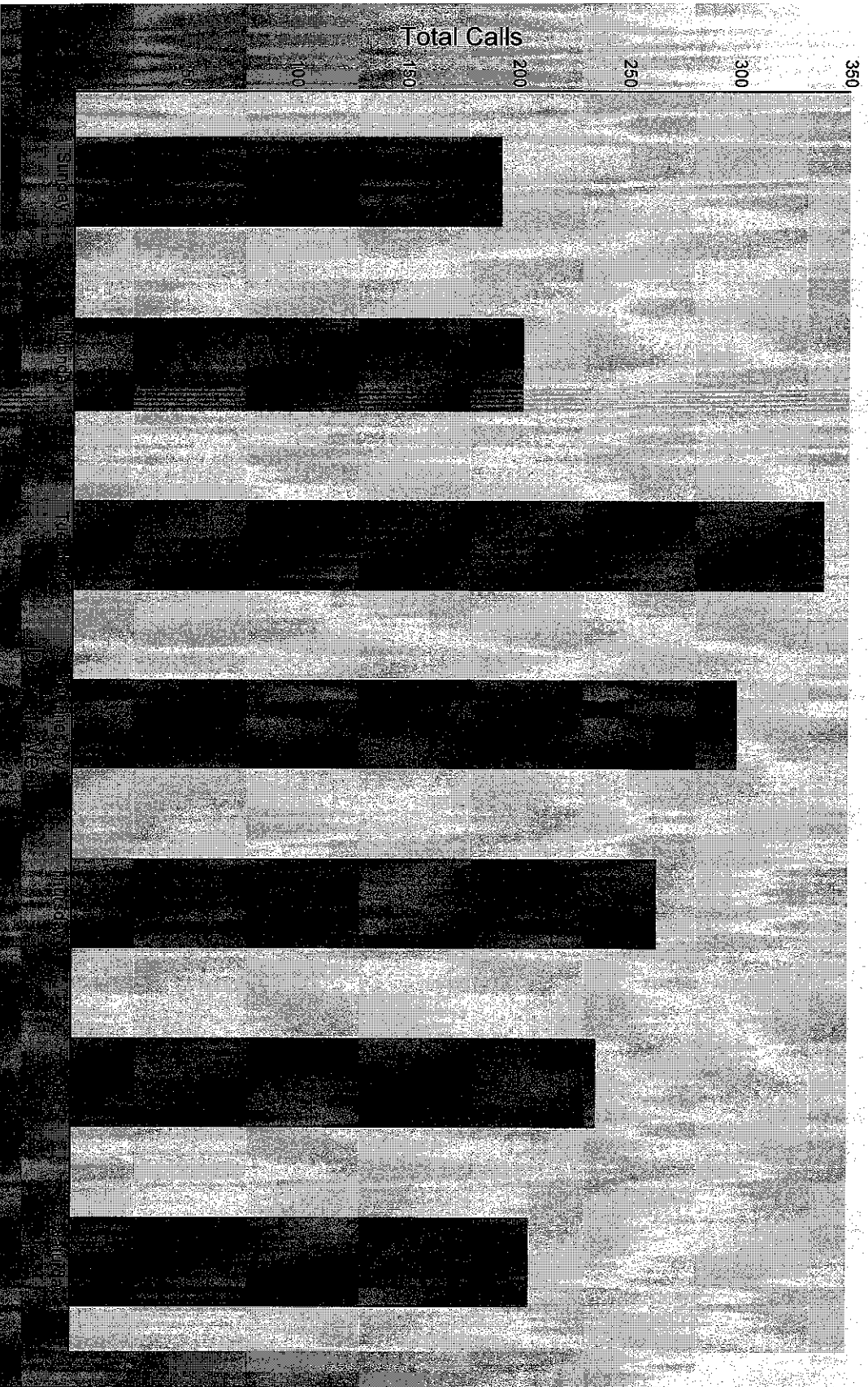


Kewanee PD Calls For Service by Time and Day November 2016

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	6	3	8	5	9	4	3	38
0100 - 0159 Hrs	8	2	6	3	9	5	8	41
0200 - 0259 Hrs	10	6	7	7	5	2	4	41
0300 - 0359 Hrs	10	2	2	7	11	3	5	40
0400 - 0459 Hrs	5	3	5	6	2	7	4	32
0500 - 0559 Hrs	2	9	6	7	6	8	8	46
0600 - 0659 Hrs	8	5	2	8	8	6	7	44
0700 - 0759 Hrs	6	5	14	5	7	13	4	54
0800 - 0859 Hrs	9	9	20	15	12	17	13	95
0900 - 0959 Hrs	11	15	14	16	10	19	14	99
1000 - 1059 Hrs	9	13	24	18	14	15	15	108
1100 - 1159 Hrs	13	14	13	11	16	13	13	93
1200 - 1259 Hrs	6	4	15	12	12	10	9	68
1300 - 1359 Hrs	10	10	22	19	15	10	10	96
1400 - 1459 Hrs	10	21	16	20	13	8	12	100
1500 - 1559 Hrs	3	14	28	24	21	10	3	103
1600 - 1659 Hrs	9	14	29	16	22	10	7	107
1700 - 1759 Hrs	14	13	30	19	15	15	19	125
1800 - 1859 Hrs	8	7	23	17	4	15	11	85
1900 - 1959 Hrs	6	7	8	24	6	8	10	69
2000 - 2059 Hrs	10	9	17	11	11	8	10	76
2100 - 2159 Hrs	6	7	10	10	17	10	9	69
2200 - 2259 Hrs	9	6	12	9	12	11	5	64
2300 - 2359 Hrs	5	5	8	11	7	10	4	50
Total	193	203	339	300	264	237	207	1,743

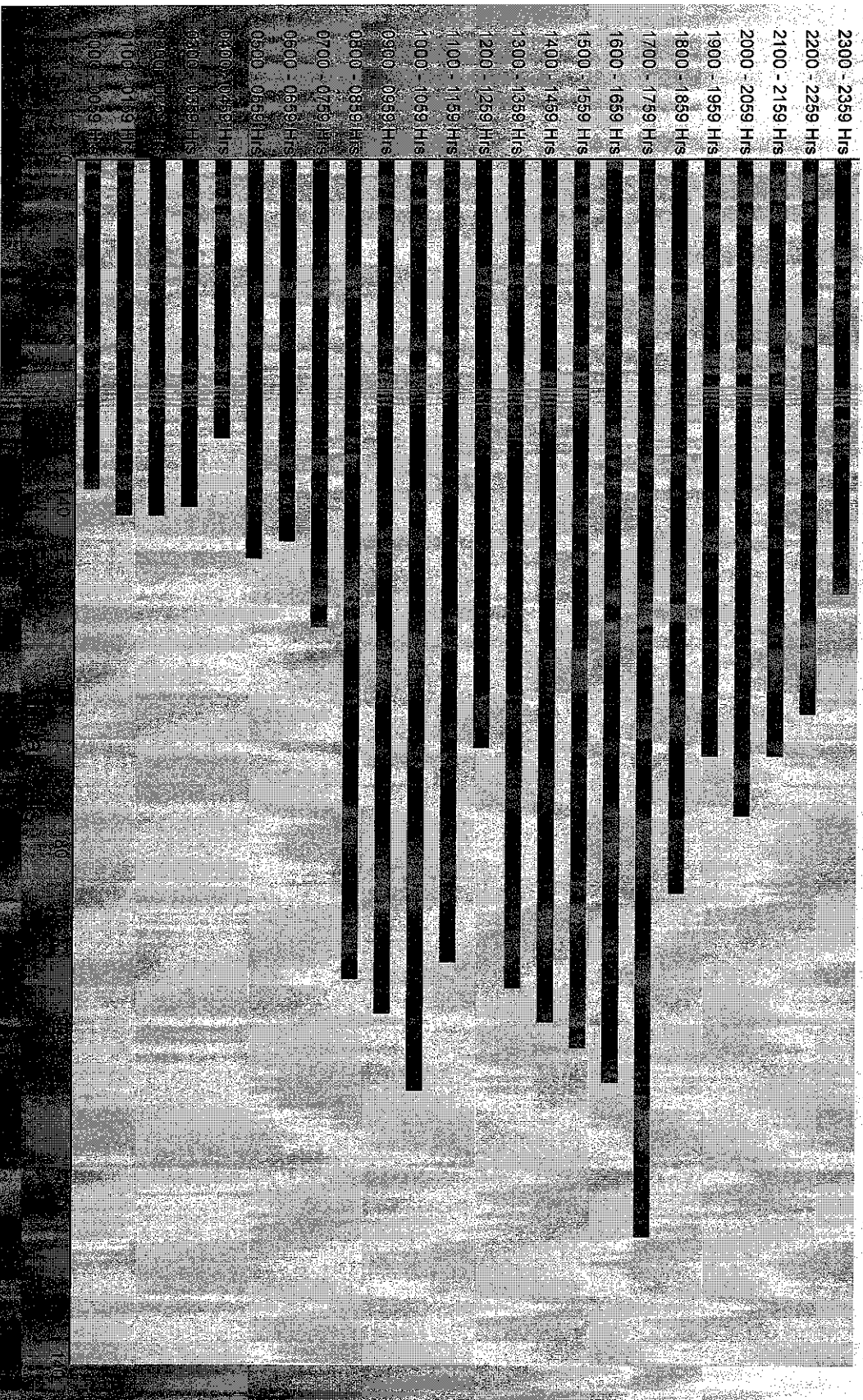
November 2016

Total Calls by Day

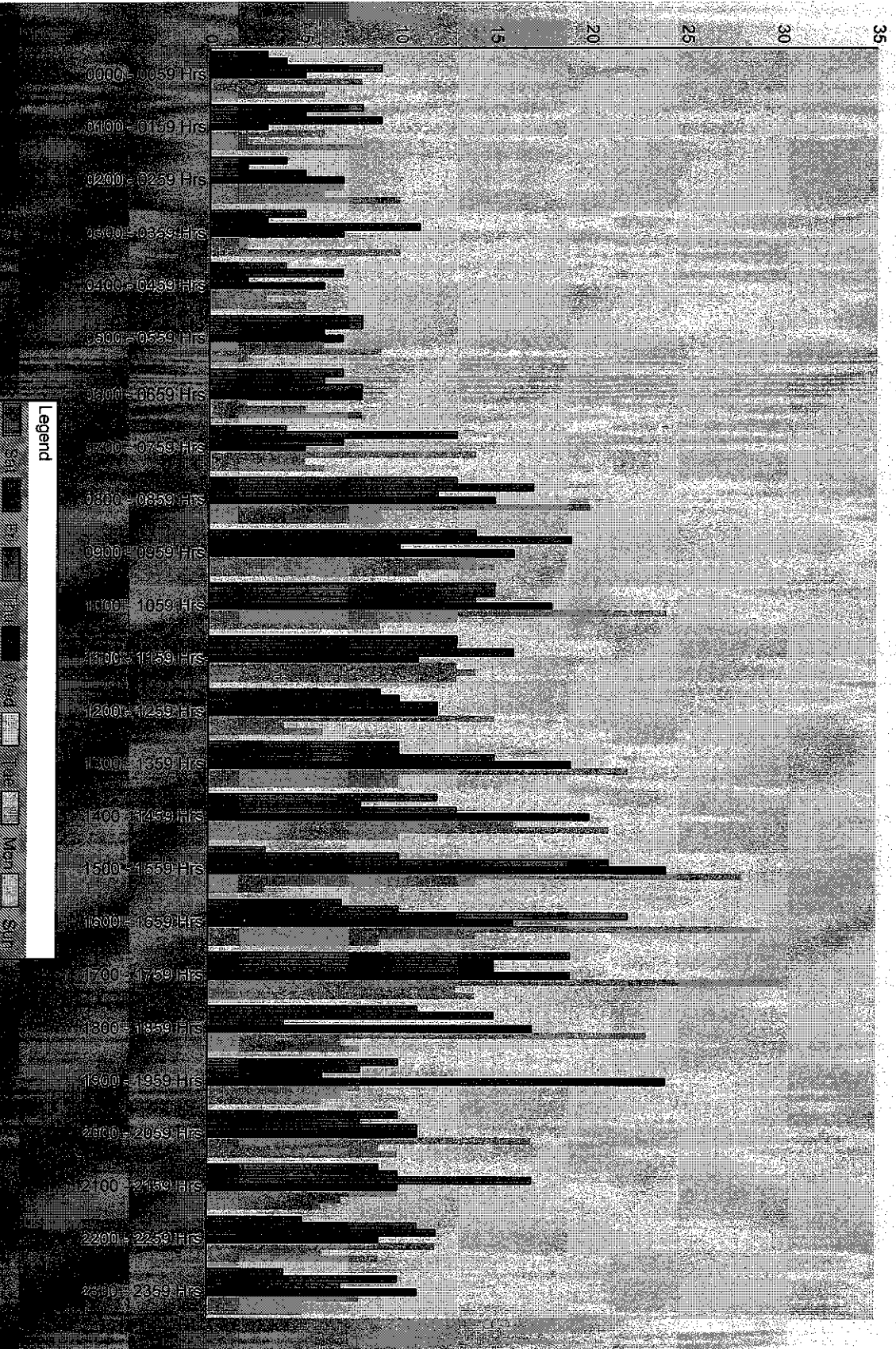


November 2016

Total Calls by Hour



November 2016 Total Calls by Hour and Day





Kewanee PD

Monthly UCR Code Report November 2016

Printed: 01-Dec-2016 05:18

<u>Code</u>	<u>Description</u>	<u>Total</u>
0310	ROBBERY:ARMED ROBBERY	1
0410	BATTERY:AGGRAVATED	1
0460	BATTERY:SIMPLE	7
0486	BATTERY:DOMESTIC BATTERY	8
0610	BURGLARY:FORCIBLE ENTRY	3
0625	BURGLARY:RESIDENTIAL (FORCIBLE ENTRY)	3
0710	THEFT FROM MOTOR VEHICLE	3
0760	BURGLARY:FROM MOTOR VEHICLE	1
0810	THEFT:OVER \$300	3
0815	THEFT UNDER \$500	12
0820	THEFT:UNDER \$300	13
0825	THEFT OVER \$500	4
0840	THEFT:FINANCIAL IDENTITY-OVER \$300	1
0841	THEFT:FINANCIAL IDENTITY-UNDER \$300	4
0850	THEFT:ATTEMPTS	1
0860	THEFT:RETAIL THEFT	10
1120	DECEPTION:FORGERY	2
1130	DECEPTION:FRAUD	1
1150	DECEPTION:CREDIT CARDS	1
1300	CRIMINAL DAMAGE AND TRESPASS TO PROPERTY:OTHER	1
1310	CRIMINAL DAMAGE TO PROPERTY	9
1320	CRIMINAL DAMAGE TO VEHICLE	6
1330	CRIMINAL TRESPASS TO LAND	3
1360	CRIMINAL TRESPASS TO VEHICLE	4
143A	UNLAWFUL POSSESSION - HANDGUN	1
1563	SEX OFFENSES:CRIMINAL SEXUAL ABUSE	1
1565	SEX OFFENSES:INDECENT SOLICITATION OF A CHILD	1
1582	SEX OFFENSES:CHILD PORNOGRAPHY	1
1720	CONTRIBUTING TO DELIQ. OF A MINOR	1
1730	CURFEW VIOLATION	2

<u>Code</u>	<u>Description</u>	<u>Total</u>
1740	RUN-AWAYS (JUVENILES)	3
1755	CHILD ABANDONMENT	1
1780	NEGLECT OF CHILD	1
1811	CANNABIS CONTROL ACT:POSS 30 GRAMS OR LESS	3
1814	POSSESSION OF CANNABIS 10 GRAMS OR LESS	1
1821	CANNABIS CONTROL ACT:DLVRY CANNABIS 30 GM AND LESS	1
2020	CONTROLLED SUB.ACT:POSSESSION OF CONTROLLED SUB.	2
2170	DRUG PARAPHERNALIA ACT:POSSESS DRUG EQUIPMENT	4
2230	LIQUOR CONTROL ACT VIOL:ILLEGAL CONSUMP. BY MINOR	3
2410	DRIVING UNDER INFLUENCE OF ALCOHOL	4
2440	RECKLESS DRIVING	2
2445	ACCIDENT - HIT AND RUN	3
2455	NO REGISTRATION	3
2461	OPERATE UNINSURED MOTOR VEHICLE	9
2470	NO DRIVERS LICENSE	3
2480	SUSPEND/REVOKED DRIVERS LICENSE	1
2485	DRIVER AND PASSENGER SAFETY BELTS	1
2820	DISORDERLY CONDUCT:TELEPHONE THREAT	2
2825	DISORDERLY CONDUCT:HARASSMENT BY TELEPHONE	14
2860	DISORDERLY CONDUCT:FALSE POLICE REPORT	1
2890	DISORDERLY CONDUCT:OTHER(NOT DRUNKENNESS)	1
2895	DISORDERLY CONDUCT:INTERFERENCE WITH EMERG EQUIP	1
3000	DISORDERLY CONDUCT:FIREWORKS	2
3710	INTERFER W/PUB.OFFIC:RESIST/OBSTRUCT/DISARM OFFICR	1
3960	INTIMIDATION:INTIMIDATION	1
4387	VIOLATION OF ORDER OF PROTECTION	4
4510	PROBATION VIOLATION	1
4570	VIOL CHILD MURDER AND VIOLENT YOUTH OFF REG ACT	3
5081	IN-STATE WARRANT	19
6000	ABANDONED VEHICLE	4
6019	ACCIDENT - TICKET ISSUED	5
6020	ACCIDENT - TRAFFIC - DAMAGE ONLY	14
6021	ACCIDENT - HIT AND RUN - DAMAGE	15
6045	ACCIDENT - ANIMAL - DEER	1
6060	ALARM - BUSINESS	13
6065	ALARM - RESIDENCE	4
6070	ALARM - HOLDUP OR PANIC	1
6100	AMBULANCE - EMERGENCY	146
6102	AMBULANCE - CPR INITIATED	1
6120	ANIMAL - BARKING DOG	4
6130	ANIMAL - CITATION	2

<u>Code</u>	<u>Description</u>	<u>Total</u>
6140	ANIMAL - DEAD	2
6150	ANIMAL - DOG AT LARGE	32
6151	ANIMAL - OTHER AT LARGE	6
6160	ANIMAL - DOG BITE	3
6170	ANIMAL - TAKEN TO IMPOUND	12
6171	ANIMAL - RELEASE/REDEMPTION RECEIPT	4
6180	ANIMAL - LOST/FOUND	31
6190	ANIMAL - NEGLECT/ABUSE	8
6210	ANIMAL - OTHER COMPLAINT	12
6220	ANIMAL - SICK/INJURED	4
6250	ANIMAL - EUTHANIZE	6
6280	ASSIST - BUSINESS	7
6290	ASSIST - CITIZEN	27
6300	ASSIST - COURT SECURITY	4
6320	ASSIST - HCSO	4
6340	ASSIST - OTHER AGENCIES	7
6350	ASSIST - OTHER PUBLIC WORKS DEPT	2
6360	ASSIST - OTHER LAW ENFORCEMENT AGENCIES	2
6410	ATV/MINI BIKE COMPLAINT	1
6430	BICYCLE - REGISTRATION	1
6431	BICYCLE - FOUND BICYCLE	9
6490	CHECK BUSINESS	75
6500	CHECK OPEN DOOR	8
6510	CHECK RESIDENCE	3
6515	CHECK CITY PARK	4
6520	CHECK WELFARE	32
6540	CITY ORDINANCE VIOLATION - OTHER	5
6555	CIVIL STAND BY	12
6560	CIVIL COMPLAINT - OTHER	21
6561	CIVIL COMPLAINT - CUSTODY VIOLATIONS	6
6571	DAMAGE TO PROPERTY - NON CRIMINAL	4
6580	COURT / ON DUTY	7
6640	DEATH INVESTIGATION - APPARENT NATURAL CAUSES	1
6670	DISPERSE GROUP	1
6680	DISTURBANCE - CIVIL	4
6690	DISTURBANCE - DOMESTIC	47
6700	DISTURBANCE - FIGHTS-RIOTS-BRAWLS	11
6705	DISTURBANCE - NEIGHBORHOOD TROUBLE	1
6715	DISTURBANCE - OTHER	14
6720	ESCORT BANK	29

<u>Code</u>	<u>Description</u>	<u>Total</u>
6730	ESCORT OTHER	9
6740	ESDA	1
6750	EVIDENCE TECH	3
6770	EXTRA PATROL	7
6790	FINGERPRINTING	17
6800	FIRE CALLS - OTHER	12
6803	FIRE CALLS - STRUCTURE	4
6806	FIRE CALLS - CARBON MONOXIDE	3
6810	FOLLOW - UP	169
6811	FOLLOW - UP - CRIMINAL COMPLAINTS	1
6821	HARASSMENT	12
6865	HOUSING AUTHORITY GUEST PASS	17
6880	ILLEGAL BURNING	34
6890	ILLEGAL DUMPING	2
6910	INTOXICATED PERSON	1
6940	JUVENILES - OTHER PROBLEMS	22
6944	JUVENILES - DELINQUENT	1
6968	TOBACCO COMPLIANCE CHECK	1
6990	LIVESTOCK	2
7000	LOST/FOUND ARTICLES	5
7010	LOUD NOISE	11
7011	LOUD/WILD PARTIES	2
7030	MEETING	4
7040	MENTAL PATIENT	8
7050	MENTAL CASE - ATTEMPTED SUICIDE / THREAT	1
7080	MISCHIEVOUS CONDUCT	3
7090	MISSING PERSON - ADULT	2
7100	MISSING PERSON - JUVENILE	4
7105	MOTORIST ASSIST - VEH OFF THE ROAD	1
7110	MOTORIST ASSIST - OTHER	8
7120	OBSTRUCTION OF PUBLIC RIGHT OF WAY	4
7140	OFFICIAL NOTICES - VEHICLES	1
7150	OFFICIAL NOTICES - TRASH	26
7160	OFFICIAL NOTICES - WEEDS	1
7175	OTHER PUBLIC COMPLAINTS	9
7190	PAPER SERVICE - ATTEMPT	2
7230	PAPER SERVICE - OTHER	4
7250	PARKING COMPLAINT	14
7260	PARKING TICKET	2
7280	PATROL - FOOT	12
7290	PICKUP - DELIVERY	8

<u>Code</u>	<u>Description</u>	<u>Total</u>
7310	PRISONER TRANSPORT	4
7337	RAILROAD - CROSSING PROBLEMS	1
7350	REMOVE UNWANTED SUBJECT	11
7360	REPOSSESSION	5
7370	REPORTS	1
7376	SCAMS - ATTEMPTED	4
7390	SECURITY CHECK - FIELD INTERVIEW	1
7400	SEX OFFENDER - REGISTRATION	23
7402	SEX OFFENDER - ADDRESS VERIFICATION	1
7410	SKATEBOARDERS / ROLLERBLADES	1
7440	SOLICITATION COMPLAINT	1
7450	SPECIAL ASSIGNMENT	4
7470	SUSPICIOUS ACTIVITY - OTHER	21
7480	SUSPICIOUS AUTO	17
7490	SUSPICIOUS NOISE	4
7500	SUSPICIOUS PERSON	10
7550	TAVERN - WALK THRU / ID CHECK	3
7560	TRAFFIC COMPLAINT	27
7590	TRAFFIC STOP	98
7600	TRAFFIC STOP - CITATION	11
7610	TRAFFIC STOP - WRITTEN WARNING	52
7630	TRAINING	2
7640	TRASH	12
7645	TREE DOWN	1
7650	UTILITIES COMPLAINT	6
7652	UTILITIES - CONFINED SPACE ENTRY	2
7666	WARRANT - ATTEMPT	7
7680	WIRE DOWN	5
7690	911 - HANG UP	48
7700	911 - MISDIAL	12
7710	911 - ADMIN LINE	1
7730	911 - WIRELESS CALL	7
7740	911 - TEST CALL	6
7760	911 - OPEN LINE	8
7780	911 - UNLAWFUL USE OF 911	6
7800	DELIVER MESSAGE	6
7810	PROBATION - HOME VISIT	46
8000	STATION INFO - INFO NOT LISTED ELSEWHERE	90
9302	SUICIDE - HANGING	1
9308	SUICIDAL SUBJECT	3

Printed: 01-Dec-2016 05:18

<u>Code</u>	<u>Description</u>	<u>Total</u>
9344	DECEASED	1

SYS DATE:12/09/16

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 78
Friday December 09,2016

SYS TIME:08:59

[NW1]

DATE: 12/09/16

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 LEXISNEXIS RISK SOLUTIONS			85.00	
1381734-2016113	01-21-549	CONTRACT FEE		85.00
01 ADVANCED BUSINESS SYSTEMS INC			91.30	
INV40862	01-11-512	MAINT CONTRACT		91.30
01 ADVANCED PLUMBING & MECHANICAL			3640.00	
8480	52-43-512.6	ASSIST/VALVE REPLCMNT		3640.00
01 AEP ENERGY			14603.84	
D112116M&T	01-11-571	MCCLURE & TENNEY TRAFFIC		22.77
D112116S&H	52-93-571	SOUTH & HOLLIS LIFT ST		20.76
D112116S&T	01-11-571	SOUTH & TENNEY TRAFFIC		26.26
D112116W	51-93-571	WATER ELECTRIC		2.28
D112216C&M	01-11-571	CENTRAL & MAIN TRAFFIC		.14
D112216F&M	01-11-571	1ST&MAIN TRAFFIC		7.50
D112216P&M	01-11-571	PROSPECT & MAIN TRAFFIC		12.33
D112316CS	01-11-571	W CHURCH ST SIREN		.18
D112316WW5	51-93-571	WELL 5 ELECTRIC		291.93
D1125163&M	01-11-571	3RD & MAIN ELECTRIC		6.97
D112816FLS	52-93-571	FISCHER AVE LIFT		12.22
D112816MW	58-36-571	MAUSOLEUM/WILLOW		13.86
D112816PVC	58-36-571	PV CEM ELECTRIC		11.25
D112816SWTP	51-93-571	SWTP ELECTRIC		3772.25
D112816TOCL	52-93-571	TOC LIFT ST		2.73
D1129166&M	01-11-571	6TH & MAIN TRAFFIC		32.57
D112916NWTP	51-93-571	NWTP ELECTRIC		2869.32
D112916PSR	62-45-571	SHOOTING RANGE		56.43
D112916PW	62-45-571	PW BLDG ELECTRIC		167.26
D112916ST2	62-45-571	ST 2 ELECTRIC		154.43
D112916WWTP	52-93-571	WWTP ELECTRIC		6619.18
D112916XFER	62-45-571	XFER ST ELECTRIC		129.24
D1130165&P	01-11-571	5TH & PARK SIREN		.13
D113016CLS	52-93-571	CAMBRIDGE LIFT ST		3.23
D113016FPK	54-54-571	FR PK ELECTRIC		10.95
D113016KLS	52-93-571	KENTVILLE LIFT ST		1.91
D113016LLS	52-93-571	LAKE ST LIFT ST		43.49
D113016RR	01-11-571	RAILROAD AVE SIREN		.09
D113016SE	01-11-571	SIGNALS N EAST ST		190.79
D113016SLS	52-93-571	SIXTH ST LIFT ST		36.25
D120216D	52-93-571	DISPOSAL ELECTRIC		35.45
D120516WW3	51-93-571	WELL #3 ELECTRIC		49.69
01 AMERICAN PUBLIC WORKS ASSOCIAT			184.00	
D101016	01-41-563	ANNL MEMBRSH/ROD		92.00
D101016	51-42-563	ANNL MEMBRSH/ROD		92.00
01 BARASH & EVERETT, LLC			6723.00	
D120516	21-11-533	RETAINER & REIMB EXPENSES		6723.00
01 BOSS MANUFACTURING CO			67.50	
1102358 RI	01-21-652	NITRILE GLOVES		67.50

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 CALVERT TAX & BOOKKEEPING F110916	02-61-913	FACADE IMPROVMNT REIMB	1000.00	1000.00
01 CAMBRIDGE TELCOM SERVICES INC D120116	01-11-537	FIBER INTERNET	485.00	485.00
01 CHAMLIN & ASSOCIATES INC 2016744	33-49-532	ENG/WWTP CLARIFIERS	584.00	584.00
01 CITY OF KEWANEE - HEALTH CARE			101993.53	
HLTH-12/16	01-11-451	HEALTH INS/F&A		1725.96
HLTH-12/16	01-21-451	HEALTH INS/PD		38640.78
HLTH-12/16	01-22-451	HEALTH INS/FD		28032.69
HLTH-12/16	01-41-451	HEALTH INS/PW		7547.58
HLTH-12/16	01-52-451	HEALTH INS/PARKS		392.18
HLTH-12/16	51-42-451	HEALTH INS/WATER		10037.38
HLTH-12/16	52-43-451	HEALTH INS/SEWER		2767.65
HLTH-12/16	57-44-451	HEALTH INS/SAN		8023.65
HLTH-12/16	58-36-451	HEALTH INS/CEM		2211.12
HLTH-12/16	01-65-451	HEALTH INS/CODE		1307.27
HLTH-12/16	62-45-451	HEALTH INS/FLEET MNT		1307.27
01 COLWELL, BRENT 991298	01-65-549	ELECTRICAL INSPCTN	100.00	50.00
991299	01-65-549	ELECTRICAL INSPCTN		50.00
01 IL DEPT OF CENTRAL MANAGEMENT T1714069	01-21-552	LEADS LINE	506.40	506.40
01 COMCAST CABLE D112616	51-42-537	INTERNET CONNCTN/PW	84.90	42.45
D112616	62-45-537	INTERNET CONNCTN/PW		42.45
01 DEUTSCHER, WILLIAM D120716	01-22-471	REIMB UNIFORM ALLOW	199.00	199.00
01 EAGLE ENTERPRISES RECYCLING IN D120116	57-44-583	RECYCLING CHARGES	2419.50	2419.50
01 FARM KING OF KEWANEE			748.85	
742709	01-52-652	STRAW, ANTIFREEZE, GLOVES		69.23
742736	52-93-619	TRANS HYD OIL		21.99
743204	52-93-619	TRANS HYD OIL		46.99
743396	52-93-619	PLUMBING PARTS		61.16
743595	52-93-619	CABLE, CLAMPS, GLOVES		27.60
743698	58-36-512	VALVE TOOLE, TUBE		14.08
743927	52-93-619	TRANS HYD OIL		21.99
744128	52-93-619	SHUT OFF VALVE		8.99
744178	52-93-619	TRANS HYD OIL		43.98
744180	52-93-619	STARTER CORD HANDLE		4.98
744182	58-36-512	GLOVES		37.97
744184	52-93-619	SHELF BRACKET		15.99
744361	52-93-850	OXYACETYLENE TORCH		320.95
744470	52-93-654	TOILET PAPER		10.99
744480	51-93-619	FOAM INSULATION		14.97

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
744620	52-93-654	BROOM		26.99
01 FRONTIER COMMUNICATIONS CORPOR			1386.41	
D111916	01-41-552	LOCAL PHONE/PW		219.40
D111916	54-54-552	LOCAL PHONE/FR PK		33.76
D111916	01-11-552	LOCAL PHONE/F&A		317.47
D111916	01-22-552	LOCAL PHONE/FD		167.30
D111916	52-93-552	LOCAL PHONE/WWTP		112.70
D111916	57-44-552	LOCAL PHONE/SAN		38.11
D111916	51-93-552	LOCAL PHONE/WTPS		45.16
D111916	01-21-552	LOCAL PHONE/PD		59.33
D111916	58-36-552	LOCAL PHONE/CEM		53.86
D111916PD	01-21-552	LOCAL PH/PD		339.32
01 HACH COMPANY			419.33	
10205678	52-93-652	WWTP/LAB OPER SUPS		380.14
10208524	52-93-652	WWTP LAB OPER SUPS		39.19
01 HAYES, RAY JR			5360.00	
5309	01-65-595	DEMO 924 N EAST ST		5360.00
01 HENRY CO CLERK/RECORDER			864.00	
D120116	51-42-533	WATER LIENS FILED		594.00
D120116	51-42-533	WATER LIENS RELEASED		270.00
01 HENRY COUNTY HUMANE SOCIETY			1154.00	
D120316	01-21-539	POUND CARE		1154.00
01 HENRY SCHEIN, INC			543.57	
36622771	01-22-612	MEDICAL SUPPLIES		363.60
36709532	01-22-612	MEDICAL SUPPLIES		179.97
01 I/O SOLUTIONS INC			147.00	
C38278A	01-11-541	PROMOTIONAL EXAMS		147.00
01 ILLINOIS ENVIRONMENTAL PROTECT			28599.76	
MAIN-11	37-42-710	MAIN ST WATER MAIN/P		8299.35
MAIN-11	37-42-720	MAIN ST WATER MAIN/I		1705.74
PARK-6	37-42-710	PARK ST WATER MAIN - P		12615.75
PARK-6	37-42-720	PARK ST WATER MAIN - I		5978.92
01 IRWIN, DOUG			413.06	
D120516	01-41-617	SIDEWALK REPLACEMENT		413.06
01 JOHNSON, DEBORAH L			101.52	
16-27E	01-11-562	MILEAGE IMTA CONFERENCE		101.52
01 KEWANEE VETERINARY CLINIC			461.00	
306879	01-21-539	CITY POUND FEES		461.00
01 KEWANEE ROTARY CLUB FOUNDATION			85.50	
D123116	01-11-562	MEETING MEALS		85.50
01 KNOX COUNTY LANDFILL			45277.16	
128576	57-44-573	LANDSCAPE WASTE		296.64
128577	57-44-573	LANDSCAPE WASTE		248.04
128892	57-44-573	LANDSCAPE WASTE		101.46
128893	57-44-573	LANDSCAPE WASTE		94.62
D113016	57-44-573	GARBAGE DISPOSAL		44536.40
01 LEANDER CONSTRUCTION INC			494145.64	

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
CLARIFIER #5	33-49-850	CLARIFIER PROJECT		45685.97
CLARIFIER -4	33-49-850	CLARIFIER PROJECT		448459.67
01 LEMAN PRECAST 45471	52-43-517	1ST & MAIN INLET	326.00	326.00
01 MEL FOSTER D112816	52-93-929	CMA DIVISION ST	100.00	100.00
01 MICA 1774946 050290	14-11-591	DEDUCTIBLE	1000.00	1000.00
01 MICHLIG ENERGY LTD			9933.04	
11/16-DS	01-41-655	DIESEL/STREET		1994.90
11/16-DS	51-42-655	DIESEL/WATER		91.45
11/16-DS	57-44-655	DIESEL/SAN		2301.47
11/16-DS	01-22-655	DIESEL/FD		927.55
11/16-GS	01-41-655	GASOLINE/STREET		215.82
11/16-GS	51-42-655	GASOLINE/WATER		358.64
11/16-GS	52-43-655	GASOLINE/SEWER		111.73
11/16-GS	52-93-655	GASOLINE/WWTP		36.23
11/16-GS	01-22-655	GASOLINE/FD		30.17
11/16-GS	01-21-655	GASOLINE/PD		2387.96
89104	52-93-655	WWTP/DIESEL		592.22
89822	58-36-655	CEM/DIESEL		399.26
89826	58-36-655	CEM/GASOLINE		485.64
01 MIROCHA'S AUTO SERVICE INC 12947	52-93-512	NEW EXHAUST/SLUDGE TR	975.29	975.29
01 MOLS, MATTHEW D120116	01-22-471	REIMB UNIFORM ALLOW	282.73	141.59
E1538522	01-22-471	REIMB UNIFORM ALLOW		141.14
01 WALLEN, PETE D113016	38-71-549	JANITOR SERVICES	1250.00	1250.00
01 OFFICE SPECIALISTS INC 957702-0	57-44-651	RIBBON/CASH REG	49.28	3.04
957777-0	01-11-537	BACKUP SCHEDULES/LOCIS		46.24
01 OFFICE MACHINE CONSULTANTS INC			87.38	
IN101324	01-22-651	COPIER MAINT AGREEMNT		12.81
IN101706	01-21-512	COPIER MAINT AGREEMNT		40.04
IN101868	01-22-651	COPIER MAINT AGREEMNT		34.53
01 PDC LABORATORIES INC			694.83	
848932S	51-93-542	WATER TESTING		548.75
848933S	52-93-542	CHLORIDE/NITROGEN TEST		146.08
01 PHYSIO-CONTROL CORPORATION 116162071	01-22-830	AEDS	100454.99	99827.99
416183486	01-22-830	DATA PLAN/AEDS		627.00
01 PIECZYNSKI, LINDA S 6605	01-21-563	ROLL CALL NEWSLETTER	98.00	98.00
01 POLICE PETTY CASH D120516	01-21-471	CHIEF/UNIFORM ALLOW	113.90	34.99
D120516	01-21-562	TRAINING LUNCHES		78.91

SYS DATE:12/09/16

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 78

SYS TIME:08:59
[NW1]

DATE: 12/09/16

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 RATLIFF BROS & CO 14214	31-71-813	SIDEWALK/MCCLURE&BEACH	1000.00	1000.00
01 RIBER, BENNETT D120116	01-22-471	REIMB UNIFORM ALLOW	71.10	71.10
01 ILLINOIS SECRETARY OF STATE D120716	58-36-652	TITLE & PLATE/TRAILER	103.00	103.00
01 STAR-COURIER 32048	01-65-595	DEMO RFP	274.70	90.50
32154	01-11-553	CASH RENT NOTICE		47.30
32181	01-65-595	DEMO RFP		89.60
32182	01-11-553	CASH RENT NOTICE - CORRECTION		47.30
01 STOUT, EARL D120216	01-41-929	REF BULK BRUSH STICKERS	15.00	15.00
01 TRIANGLE CONCRETE INC 8861	51-42-615	HY EARLY	2781.25	1531.25
8861	52-43-615	HY EARLY		812.50
8861	01-41-617	HY EARLY		437.50
01 U.S. CELLULAR 165124023	01-41-552	CELLULAR SVC/PW	280.71	182.95
165124023	01-11-552	CELLULAR SVC/CM		97.76
01 VERIZON WIRELESS 9775948912	58-36-552	CEM/INTERNET ACCESS	38.01	38.01
01 WEBER, MICHELLE D120516	01-41-617	SIDEWALK REPLACEMENT	534.00	534.00
** TOTAL CHECKS TO BE ISSUED			832936.98	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			197262.74	
ECONOMIC DEVELOPMENT			1000.00	
INSURANCE FUND			1000.00	
PUBLIC BENEFITS FUND			6723.00	
NHR SALES TAX INFRASTRUCTURE IMP			1000.00	
SEWER IMPROVEMENT			494729.64	
IEPA WATER LOAN FUND			28599.76	
CAPITAL MAINTENANCE/MUN. BLDG.			1250.00	
WATER FUND			20611.52	
SEWER FUND			17427.55	
FRANCIS PARK			44.71	
SANITATION			58062.93	
CEMETERY FUND			3368.05	
CENTRAL MAINTENANCE			1857.08	
*** GRAND TOTAL ***			832936.98	
TOTAL FOR REGULAR CHECKS:			832,936.98	

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 AMERICAN DIABETES ASSOCIATION	11/30/16	51255	25.00	
233 SHOOK 2016	01-11-929	MEMORIAL/SHOOK		25.00
01 BOCK INC	11/28/16	51253	52869.01	
233 32	51-93-515	CONTRACT PAYMENT		14134.91
233 32	52-93-515	CONTRACT PAYMENT		38734.10
01 PAYROLL ACCOUNT	11/28/16	51185	193430.08	
233 PR113016	01-00-243	PAYROLL/F&A		147246.02
233 PR113016	51-00-243	PAYROLL/WATER		20276.41
233 PR113016	52-00-243	PAYROLL/SEWER		4941.56
233 PR113016	57-00-243	PAYROLL/SANIT		11857.31
233 PR113016	58-00-243	PAYROLL/CEMETERY		6831.58
233 PR113016	62-00-243	PAYROLL/FLEET		2277.20
01 PAYROLL ACCOUNT	11/28/16	51186	16826.12	
233 PRD113016	01-11-929	PAYROLL/ACH FEES		10.00
233 PRD113016	16-00-243	PAYROLL/IMRF		8943.59
233 PRD113016	19-00-243	PAYROLL/SOC SEC		7872.53
01 U.S. POSTAL SERVICE	11/30/16	51254	4500.00	
233 D113016	51-42-551	PERMIT POSTAGE		1500.00
233 D113016	52-43-551	PERMIT POSTAGE		1500.00
233 D113016	57-44-551	PERMIT POSTAGE		1500.00
15 ADVANCED ASPHALT COMPANY	12/09/16	1027	106457.98	
234 PAY2-2016	15-41-514	FINAL PAY 2016 ROAD PROGRAM		106457.98
47 ICE MILLER LLP	12/09/16	BC120916	5000.00	
234 1443510	47-84-730	BOND COUNSEL FEE		5000.00
47 STATE BANK OF TOULON	12/01/16	D111516	292912.61	
234 D111516	47-84-710	2015A PRINCIPAL PAYMENT		287600.00
234 D111516	47-84-720	2015A INTEREST PAYMENT		5312.61
74 HEALTH CARE SERVICE CORPORATION	12/05/16	1082	84856.67	
234 SD 11/16	74-14-451	HEALTH CLAIMS		79483.90
234 SD 11/16	74-14-452	STOP LOSS		5372.77
74 MUTUAL OF OMAHA	11/28/16	1079	331.80	
233 000594507572	74-14-452	LIFE/AD&D 12/16		331.80
74 SISCO	11/28/16	1078	140.84	

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
233	D112816	74-14-451	DENTAL/VISION CLAIMS		140.84
74 SISCO		12/01/16	1080	456.00	
234	182056	74-14-451	DENTAL/VISION ADMIN		456.00
74 SISCO		12/05/16	1081	809.50	
234	D120216	74-14-451	DENTAL/VISION CLAIMS		809.50
74 YMCA		11/10/16	1076	47.36	
233	NOV 2016	74-14-451	FITNSS MMBRSH %		47.36
** TOTAL MANUAL CHECKS REGISTERED				758662.97	

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	832936.98	267650.21	1100587.19
15	.00	106457.98	106457.98
47	.00	297912.61	297912.61
74	.00	86642.17	86642.17
TOTAL CASH	832936.98	758662.97	1591599.95

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	197262.74	147281.02	344543.76
02	1000.00	.00	1000.00
14	1000.00	.00	1000.00
15	.00	106457.98	106457.98
16	.00	8943.59	8943.59
19	.00	7872.53	7872.53
21	6723.00	.00	6723.00
31	1000.00	.00	1000.00
33	494729.64	.00	494729.64
37	28599.76	.00	28599.76
38	1250.00	.00	1250.00
47	.00	297912.61	297912.61
51	20611.52	35911.32	56522.84
52	17427.55	45175.66	62603.21
54	44.71	.00	44.71

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO		CHECK DATE	CHECK NO	AMOUNT	
REG#	INV NO	G/L NUMBER	DESCRIPTION		DISTR

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
57	58062.93	13357.31	71420.24
58	3368.05	6831.58	10199.63
62	1857.08	2277.20	4134.28
74	.00	86642.17	86642.17
TOTAL DISTR	832936.98	758662.97	1591599.95

The Village of Neponset has approached Kewanee to consider starting to cover their fire protection district for EMS calls. Buda Rescue has been covering that district since Neponset Fire District disbanded their EMS service.

Buda Ambulance does not bill directly to patients for EMS calls. Buda has traditionally operated on donations but donations have dropped dramatically the last few years and Buda has found itself needing to charge for the service provided. Buda passed a tax referendum to help finance their service. Buda residents are not billed per call and no patient billing has been done, flat rate bills are sent for non-residents to Neponset Fire on a per call basis. Currently Neponset Fire is being charged \$635 per call with no charges to the patients. Over a 12 month period (data provided by Neponset) Buda Rescue responded to Neponset **28** times on ambulance calls. See Chart below.

12 month period

Month	Year	# of Calls
May	2015	5
June	2015	3
July	2015	5
August	2015	1
September	2015	1
October	2015	0
November	2015	2
December	2015	4
January	2016	3
February	2016	1
March	2016	2
April	2016	1

Kewanee Fire Department had 7 patient contacts in that same 12 month period within Neponset's district. So far since May 1 of 2016 Kewanee Fire Department has responded to Neponset 5 times. These are dispatched through BUCOM as mutual aid calls. Chief Shook has made contact with Jeff Bidding, the Buda Chief, who reported that while Neponset currently does have an unpaid balance on

their account that the reason for no response during the AM hours has been a lack of volunteers on some days to man Buda's ambulance and has had nothing to do with the balanced owed.

City Manager Gary Bradley and Fire Chief Shook met with Neponset representatives on Neponset's request in late September to discuss the possibility of Kewanee taking over EMS coverage. It appeared at that time that Neponset's greatest concern was the costs that the village was being charged and whether it could be afforded by that district. During this meeting transport times and distances were discussed to make Neponset Fire District representatives aware of Kewanee's transport guidelines. It was made clear during that meeting that OSF St Luke was the closest facility to anywhere inside the fire protection district and would be the transport destination for Kewanee EMS crews unless other criteria were met (pending OB delivery). The following mileage and distance chart was used to show travel times and distances for transport.

Start Location	Transport Location	Mileage	Avg. Travel Time
Neponset	OSF St Luke	11.5 miles	19 minutes
Neponset	Perry Memorial	21.88 miles	30 minutes
Mauntinos	OSF St Luke	15.4 miles	23 minutes
Mauntinos	Perry Memorial	17.10 miles	23 minutes

Neponset grade school was used as a reference point. Mauntinos State Recreation Area was used as a reference point for the furthest location North East just **outside** of Neponset's district and closest to Perry Memorial Princeton Hospital.

Mauntinos State Recreation area was used as the second start location because it is beyond (outside) the response district that would be expanded to for coverage to show that even past the furthest boundary of the proposed response expansion it is still closer to transport patients to OSF St Luke in Kewanee.

Chief Shook has contacted Richard Springer the EMS Coordinator for Cottage Hospital that Kewanee Fire operates through. Mr. Springer states that in order to expand Kewanee's coverage area a system modification form would have to be entered with Cottage and then approved at the State level. He has said he would recommend the expansion and he has not seen a request denied at the State

level that was filled out properly. Chief Shook has looked into the legal responsibility of Neponset Fire District to provide or supply EMS. What was found is:

The Illinois State Fire Protection District Act states:

in order to preserve, protect and promote the public health, safety and general welfare, adequate and continuing emergency ambulance service should be available to every citizen of Illinois. In the event adequate and continuing emergency ambulance services do not exist, fire protection districts should be authorized to provide, and shall cause to be provided, ambulance service as a public responsibility.

It is the Kewanee Fire Chief's opinion that due to the low call volume and the number of responses to that district already being made by Kewanee EMS that it would not significantly affect operations within the city of Kewanee or the ability of the Department to serve the citizens of Kewanee. Kewanee Fire Department currently operates all fire and EMS calls for Kewanee's 6 square miles. It is additionally contracted to respond to EMS calls for the 146 square miles of Kewanee Community Fire District. Taking on Neponset Fire Protection District for EMS would add approximately 45-50 square miles. It is the Fire Chief's opinion that if Kewanee were to expand coverage for EMS into the Neponset Fire Protection District a flat annual fee should be charged to help offset any costs for overtime and fuel the city would incur. Further the city would bill patients through our ambulance billing company for the EMS calls and services provided as is currently done for citizens of the two districts now served. This would be the same model that is currently used by Kewanee for the Kewanee Community Fire District.

Current billing rates are set according to:

ORDINANCE NO. 3806

AN ORDINANCE TO AMEND SECTION 35.37 FIRE RESCUE AMBULANCE SERVICE FEES, OF THE KEWANEE CITY CODE, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City Council finds that revenues generated by the Kewanee Fire Department Rescue Ambulance service are not sufficient to match the expenses, requiring annual subsidy funds from the General Fund to allow continued operations; and,

WHEREAS, The Kewanee Fire Department Rescue Ambulance Service fees have remained unchanged since April 26, 2010; and,

WHEREAS, The City Council finds it is desirable to maintain a fee structure for services that garners the maximum allowed Medicare and Medicaid disbursements while at the same time reducing the dependence of the Kewanee Fire Department Rescue Ambulance Service on subsidized revenues from the General Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 Sections §35.37-(A) & (B) of the City Code are hereby amended by deleting the words shown as stricken through, (~~sample~~), and inserting at their respective locations the words shown as underlined, (sample).

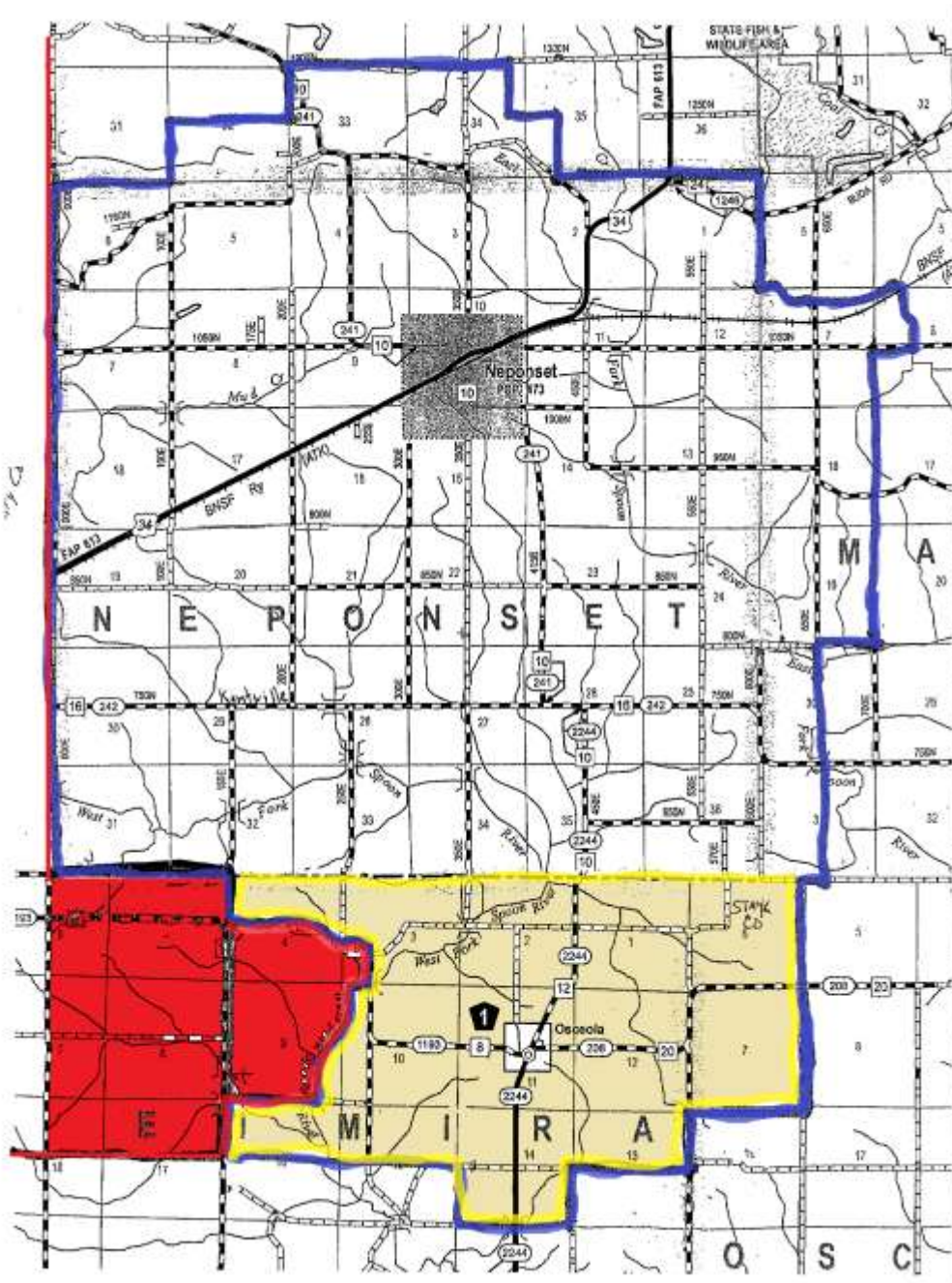
"§ 35.37 FEES; FIRE RESCUE AMBULANCE SERVICES.

(A) ~~Rescue ambulance service fee and collection. The fees and collection of the same for these services shall be in accordance with § 32.073 of the City Code. Charges. Users of the fire rescue ambulance service shall pay fees as established herein.~~

<u>Service</u>	<u>Fee</u>
<u>Basic Life Service - Emergent</u>	<u>\$ 700.00</u>
<u>Advanced Life Service One (ALS-1)</u>	<u>\$ 800.00</u>
<u>Advanced Life Service Two (ALS-2)</u>	<u>\$ 850.00</u>
<u>Refusal -ALS Assessment</u>	<u>\$ 25.00 -</u>
<u>Mileage</u>	<u>\$ 20 per loaded mile</u>
<u>Oxygen</u>	<u>\$ 50.00</u>
<u>Supplies</u>	<u>\$ 40.00</u>
<u>Extrication</u>	<u>\$ 300.00</u>

(B) ~~Extraction fee. If the Fire Department deems necessary and utilizes the equipment known as the Jaws of Life, a fee of \$200 shall be assessed. "~~


Section 2 The effective date of any fee amended or established by this ordinance shall be August 1, 2015.



Red shaded is Kewanee Community Fire District that Kewanee Fire Department operates EMS for.

Blue outline is Neponset Fire District.

Tan is within Neponset's District but is covered by Stark County Ambulance because Buda will not respond beyond the county line.

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	December 12, 2016
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3860
AGENDA TITLE	AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay the principal of, and the interest on, \$3,640,000 General obligation WATERWORKS AND SEWERAGE REFUNDING bonds (Alternate revenue source), Series 2015 of the City of Kewanee, Henry County, Illinois
REQUESTING DEPARTMENT	Administration
PRESENTER	Gary Bradley, City Manager
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Abates the property tax levy for the 2015 Bond
BACKGROUND	This bond was issued this year. We issued the rollover bond at the last meeting. Therefore, the property tax levy is not needed.
SPECIAL NOTES	N/A
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption

REFERENCE DOCUMENTS ATTACHED	N/A
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ORDINANCE NO. 3860

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY THE PRINCIPAL OF, AND THE INTEREST ON, \$3,640,000 GENERAL OBLIGATION WATERWORKS AND SEWERAGE REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015 OF THE CITY OF KEWANEE, HENRY COUNTY, ILLINOIS, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY IN ACCORDANCE WITH STATUTE.

WHEREAS, The Kewanee City Council (the "Corporate Authorities") of the City of Kewanee, Henry County, Illinois (the "City"), had previously, by Ordinance #3797 passed on the 8th day of June, 2015 (the "Ordinance"), provided for the issuance of \$3,640,000 General Obligation Waterworks and Sewerage Refunding Bonds (Alternate Revenue Source), Series 2015 (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of, and the interest on, said Bonds; and

WHEREAS, the City will have Pledged Revenues (as defined in the Ordinance) available for the purpose of paying the principal of, and interest on, the Bonds up to and including December 15, 2017; and

WHEREAS, it is necessary and in the best interests of the City that the tax heretofore authorized to levy for the year 2016 to pay the principal and interest on the Bonds be abated.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 Abatement of Tax. The tax heretofore authorized for levy for the year 2016 in the Ordinance is hereby abated in its entirety, which is scheduled to be in the amount of \$286,217.50.

Section 2 Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof along with Certificate of Abatement and Reduction of Taxes with the County Clerk of Henry County, Illinois, and it shall be the duty of said County Clerk to abate said authorized tax levy for the year 2016 in accordance with the provisions hereof.


Section 3 Effective Date. This Ordinance shall be in full force and effect immediately upon its passage by the Corporate Authorities as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

Steve Looney, Mayor

ATTEST: _____
Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney
Council Member Deann Schweitzer
Council Member Andrew Koehler
Council Member Kellie Wallace-McKenna
Council Member Michael Yaklich

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	December 12, 2016
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3861
AGENDA TITLE	AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay the principal of, and the interest on \$1,430,000 General obligation REFUNDING bonds (Alternate revenue source), Series 2011B of the City of Kewanee, Henry County, Illinois
REQUESTING DEPARTMENT	Administration
PRESENTER	Gary Bradley, City Manager
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Abates the property tax levy for the 2011B Bond
BACKGROUND	This bond is the reissue of the 1998 Bond originally used to build City Hall. The alternate revenue source pledged to repay the bond was sales tax. There is sufficient sales tax available and budgeted to repay the bond. Therefore, the property tax levy is not needed.
SPECIAL NOTES	N/A
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A

Item D

STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	N/A

ORDINANCE NO. 3861

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY THE PRINCIPAL OF, AND THE INTEREST ON \$1,430,000 GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2011B OF THE CITY OF KEWANEE, HENRY COUNTY, ILLINOIS, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY IN ACCORDANCE WITH STATUTE.

WHEREAS, The Kewanee City Council (the "Corporate Authorities") of the City of Kewanee, Henry County, Illinois (the "City"), had previously, by Ordinance #3675 passed on the 13th day of June, 2011 (the "Ordinance"), provided for the issuance of \$1,430,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2011B (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of, and the interest on, said Bonds; and

WHEREAS, the City will have Pledged Revenues (as defined in the Ordinance) available for the purpose of paying the principal of, and interest on, the Bonds up to and including December 15, 2017; and

WHEREAS, it is necessary and in the best interests of the City that the tax heretofore authorized to levy for the year 2015 to pay the principal and interest on the Bonds be abated.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 Abatement of Tax. The tax heretofore authorized for levy for the year 2016 in the Ordinance is hereby abated in its entirety, which is scheduled to be in the amount of \$223,300.00.

Section 2 Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof along with Certificate of Abatement and Reduction of Taxes with the County Clerk of Henry County, Illinois, and it shall be the duty of said County Clerk to abate said authorized tax levy for the year 2016 in accordance with the provisions hereof.


Section 3 Effective Date. This Ordinance shall be in full force and effect immediately upon its passage by the Corporate Authorities as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

Steve Looney, Mayor

ATTEST: _____
Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney
Council Member Deann Schweitzer
Council Member Andrew Koehler
Council Member Kellie Wallace-McKenna
Council Member Michael Yaklich

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	December 12, 2016
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3862
AGENDA TITLE	AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay the principal of, and the interest on \$3,755,000 General obligation bonds (Alternate revenue source), Series 2012 of the City of Kewanee, Henry County, Illinois
REQUESTING DEPARTMENT	Administration
PRESENTER	Gary Bradley, City Manager
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Abates the property tax levy for the 2012 Bond
BACKGROUND	This bond is for capital improvements to water, sewer, and streets. The alternate revenue source pledged to repay the bond is the Non-Home Rule sales tax. There is sufficient Non-Home Rule sales tax available and budgeted to repay the bond. Therefore, the property tax levy is not needed.
SPECIAL NOTES	N/A
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A

STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	N/A

ORDINANCE NO. 3862

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY THE PRINCIPAL OF, AND THE INTEREST ON \$3,755,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2012 OF THE CITY OF KEWANEE, HENRY COUNTY, ILLINOIS, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY IN ACCORDANCE WITH STATUTE.

WHEREAS, The Kewanee City Council (the "Corporate Authorities") of the City of Kewanee, Henry County, Illinois (the "City"), had previously, by Ordinance #3695 passed on the 9th day of January, 2012 (the "Ordinance"), provided for the issuance of \$3,755,000 General Obligation Bonds (Alternate Revenue Source), Series 2012 (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of, and the interest on, said Bonds; and

WHEREAS, the City will have Pledged Revenues (as defined in the Ordinance) available for the purpose of paying the principal of, and interest on, the Bonds up to and including December 15, 2017; and

WHEREAS, it is necessary and in the best interests of the City that the tax heretofore authorized to levy for the year 2016 to pay the principal and interest on the Bonds be abated.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 Abatement of Tax. The tax heretofore authorized for levy for the year 2016 in the Ordinance is hereby abated in its entirety, which is scheduled to be in the amount of \$340,000.00.

Section 2 Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof along with Certificate of Abatement and Reduction of Taxes with the County Clerk of Henry County, Illinois, and it shall be the duty of said County Clerk to abate said authorized tax levy for the year 2016 in accordance with the provisions hereof.


Section 3 Effective Date. This Ordinance shall be in full force and effect immediately upon its passage by the Corporate Authorities as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

Steve Looney, Mayor

ATTEST: _____
Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney
Council Member Deann Schweitzer
Council Member Andrew Koehler
Council Member Kellie Wallace-McKenna
Council Member Michael Yaklich

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	December 12, 2016
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3863
AGENDA TITLE	AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay the principal of, and the interest on \$5,935,000 General obligation WATERWORKS AND SEWERAGE REFUNDING bonds (Alternate revenue source), Series 2013 of the City of Kewanee, Henry County, Illinois
REQUESTING DEPARTMENT	Administration
PRESENTER	Gary Bradley, City Manager
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Abates the property tax levy for the 2013 Bond
BACKGROUND	This bond is the refinance of the IEPA Loans for water and sewer projects. The alternate revenue source pledged to repay the bond is Water and Sewer revenues. There are sufficient water and sewer revenues available and budgeted to repay the bond. Therefore, the property tax levy is not needed.
SPECIAL NOTES	N/A
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A

BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	N/A

ORDINANCE NO. 3863

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY THE PRINCIPAL OF, AND THE INTEREST ON \$5,935,000 GENERAL OBLIGATION WATERWORKS AND SEWERAGE REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013 OF THE CITY OF KEWANEE, HENRY COUNTY, ILLINOIS, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY IN ACCORDANCE WITH STATUTE.

WHEREAS, The Kewanee City Council (the "Corporate Authorities") of the City of Kewanee, Henry County, Illinois (the "City"), had previously, by Ordinance #3725 passed on the 25th day of February, 2013 (the "Ordinance"), provided for the issuance of \$5,935,000 General Obligation Waterworks and Sewerage Refunding Bonds (Alternate Revenue Source), Series 2013 (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of, and the interest on, said Bonds; and

WHEREAS, the City will have Pledged Revenues (as defined in the Ordinance) available for the purpose of paying the principal of, and interest on, the Bonds up to and including December 15, 2017; and

WHEREAS, it is necessary and in the best interests of the City that the tax heretofore authorized to levy for the year 2016 to pay the principal and interest on the Bonds be abated.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 Abatement of Tax. The tax heretofore authorized for levy for the year 2016 in the Ordinance is hereby abated in its entirety, which is scheduled to be in the amount of \$598,535.00.

Section 2 Filing of Ordinance. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof along with Certificate of Abatement and Reduction of Taxes with the County Clerk of Henry County, Illinois, and it shall be the duty of said County Clerk to abate said authorized tax levy for the year 2016 in accordance with the provisions hereof.


Section 3 Effective Date. This Ordinance shall be in full force and effect immediately upon its passage by the Corporate Authorities as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

Steve Looney, Mayor

ATTEST: _____
Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney
Council Member Deann Schweitzer
Council Member Andrew Koehler
Council Member Kellie Wallace-McKenna
Council Member Michael Yaklich

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE		December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER		Ordinance #3864	
AGENDA TITLE		AN ORDINANCE ESTABLISHING THE ANNUAL TAX LEVY FOR 2016 PAYABLE IN 2017 FOR THE CITY OF KEWANEE, ILLINOIS	
REQUESTING DEPARTMENT		Administration	
PRESENTER		Gary Bradley, City Manager	
FISCAL INFORMATION		Cost as recommended:	N/A
		Budget Line Item:	N/A
		Balance Available	N/A
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE		Establishes the annual tax levy for 2016 payable in 2017	

BACKGROUND	<p>Total EAV increased 1.41% from last year. Because of the increase in valuation, the City is able to partially absorb the large increases associated with the pensions (which total \$59,920). It's important to note that the original numbers provided by the actuary would have required the complete elimination of the Corporate, Fire Protection, and Police Protection levies just to sustain the levy requirements for the retirement funding.</p> <p>While GFOA recommends the adoption of a policy that requires 100% funding of pensions we have no such policy in place and instead my recommendation is that we meet the standards establish by state statute, which has us working towards 90% funding. The fact of the matter is that we are not in a financial position to fund the pension at such levels without significantly reducing the levels of service that we provide and there are a number of underlying issues that make our current system unsustainable, including but not limited to staffing levels and employee contributions that are established by statute.</p> <p>You have the discretion, if you so choose, to raise the total amount levied by up to \$118,214 (above what has been proposed) and still remain in compliance with the Truth in Taxation Act, and the discretion to raise it even more provided that notice is published in accordance with that act and a public hearing is held on the matter.</p>
SPECIAL NOTES	N/A

ANALYSIS	<p>Last year, when comparing the City's rate to those of our benchmark cities, Kewanee's rate was higher than that of nine (9) other cities and lower than two (2), and the same held true when looking at the overall rate. By holding the line on taxes last year, the City's rate is now higher than eight (8), and lower than three (3).</p> <p>Once again, the proposed levy was based on the following principles:</p> <ol style="list-style-type: none"> 1. We need to "hold the line" on taxation. 2. We have to levy for things that are statutorily required, which necessitates cuts in other areas. 3. Enterprise funds (business-like operations) should be self sufficient and not supplemented by tax levies. 4. We should levy to reduce negative fund balances where applicable. <p>As noted last year, the levy represents only a portion of the general fund revenues; cuts to revenue sources do not equate to cuts in levels of service or even the amount of money that will be allocated in the budget process to a particular type of service.</p>
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	<p>Property Tax Memo dated December 5, 2016</p> <p>GFOA Best Practice Pension Funding</p>

Ordinance No. 3864

AN ORDINANCE ESTABLISHING THE ANNUAL TAX LEVY FOR 2016 PAYABLE IN 2017 FOR THE CITY OF KEWANEE, ILLINOIS, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY, AS PROVIDED BY LAW.

WHEREAS, it is necessary for the proper management and operation of the City of Kewanee to levy taxes on the property contained within the City; and

WHEREAS, the State of Illinois allows municipalities to levy for certain taxes; and,

WHEREAS, the aggregate levy for calendar year 2016 payable in 2017, as defined in the Illinois Truth in Taxation Law, is less than 5% greater than the aggregate levy in the preceding year.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 A tax for the following sums of money, or as much thereof as may be authorized by law to defray all expenses and liabilities of the City of Kewanee, and the same is hereby levied for the purposes specified against all taxable property in the City of Kewanee for the year 2016.

Section 2 The following summary of the total taxes to be levied is as follows:

Levy Description & Illinois Compiled Statute Reference	Amount
Corporate Fund Property Tax (65 ILCS 5/8-3-1)	\$91,000
Pension (IMRF) (40 ILCS 5/7-171)	\$250,000
Fire Protection (65 ILCS 5/11-7-1 & 3)	\$30,000
Pension (Firefighters) (40 ILCS 5/4-118)	\$485,710
Police Protection (65 ILCS 5/11-1-3 & 5.1)	\$17,000
Pension (Police) (40 ILCS 5/3-125)	\$498,525
Refuse (65 ILCS 5/11-19-4)	\$0
Audit (65 ILCS 5/8-8-8)	\$35,000
Liability Insurance (745 ILCS 10/9-107)	\$335,000
Streets & Bridges (65 ILCS 5/11-81-1 & 2)	\$0
Street Lighting (65 ILCS 5/11-80-5)	\$40,000
Public Benefit (65 ILCS 5/9-2-39 & 49)	\$15,000
Emergency Service & Disaster (65 ILCS 5/8-3-16)	\$3,241
FICA & Medicare (40 ILCS 5/21-110)	\$250,000
Unemployment Insurance (745 ILCS 10/9-107)	\$0
Chlorinating of Sewage (65 ILCS 5/11-142-3)	\$0
TOTAL	\$2,050,476

- Section 3 The City Clerk shall make and file with the County Clerk of Henry County, Illinois, a duly certified copy of this Ordinance and that the amount levied by this Ordinance is the minimum required by the City of Kewanee for the proper management and operations of our municipal government. The amounts levied are reflective of the real cost associated with our previously recorded appropriation and debt service ordinances, and such levies should be extended upon the appropriate tax books for the calendar year beginning January 1, 2016 and ending December 31, 2016. Further, the County Clerk is hereby authorized to add an extra factor for the inevitable loss of some funds resulting from non-payment of taxes, as based on previous and historic tax collection in Kewanee, and in accordance with law.
- Section 4 The amounts contained herein have been found to be less than 105% of the amounts previously levied for calendar year 2015, and therefore are not subject to the requirements contained in the Truth in Taxation Act (35 ILCS 200/18-55, et seq.).
- Section 5 If any section, subsection, sentence, clause, or part of this Ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.
- Section 6 This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

Steve Looney, Mayor

ATTEST: _____
Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney
Council Member Deann Schweitzer
Council Member Andrew Koehler
Council Member Kellie Wallace-McKenna
Council Member Michael Yaklich



Director of Finance & Administrative Services

401 E. Third Street
Kewanee, IL 61443-2365
Voice (309) 852-2611 Fax (309) 856-6001

I l l i n o i s

December 5, 2016

MEMORANDUM

TO: CITY MANAGER
FROM: DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES

RE: Proposed property tax levy.

As requested, I have prepared the proposed property tax levy for 2016 taxes payable in 2017. The purpose of this memo is to provide information for review by yourself, the Mayor and City Council prior to action at the December 12th Council meeting.

The recommended property tax levy for the Fire Pension Fund and Police Pension Fund have been received from actuary Tim Sharpe. It was a challenging year for the funds to say the least. Several factors such as the amount of annual pension payments, an updated mortality scale, and investment losses caused the suggested levy amounts to increase more than 15% for Fire and 28% for Police. Added to the increases of 39% for each of the funds last year, the levy amounts have more than doubled in the last 4 years. First, some background information. Public Act 096-1495 requires Police and Fire Pension Funds to make annual contributions with a goal of attaining a 90% funding ratio by 2040. Eligible employees are required by law to contribute 9.91% and 9.455% of their base salary to the Police Pension Fund and Fire Pension Fund respectively. The City is required to contribute the remaining amounts necessary to fund the administrative costs and benefit payments of these funds as actuarially determined by an enrolled actuary. The City has financed its annual contributions to the pension funds with the property tax levy. Each year the City has hired an independent actuary to calculate the annual required contribution. This calculation is specific to the fund and is based on the demographics of all retired and current employees. Integral to the calculations are assumptions regarding investment rate of return, salary increases, retirement age, employee turnover, mortality rates and disability probabilities. In years past, the actuary has given the City options based on achieving a 90% funding ratio (as required by state law) or a 100% funding ratio (as recommended by GFOA's best practices). Recently the Government Accounting Standards Board (GASB) approved two new standards, Statements No. 67 & 68, that substantially changed the accounting and financial reporting of public employee pensions by state and local governments. According to Tim Sharpe, as a result of the implementation of GASB 67 & 68, the recommended contribution in the actuarial reports has been revised to provide a 100% funding target rather than the former 90%.

As instructed, I have decreased the Corporate, Police Protection and Fire Protection levy amounts to zero to cover as much of the pension fund increases as possible while trying to keep the overall property tax rate as low as possible. Historically the City has treated its pension fund levies very conservatively, and thus, they are the first to be funded by the City's property tax levy. As these two obligations have consistently grown over the years, there is less and less property tax revenue available for general operating purposes. As a result of the City maintaining a static levy for property owners in

recent years, both the percentage of the City's operating budget attributed to property tax and the dollars available to general operations has drastically been reduced. This approach was aimed at providing stability to residents and businesses as the community rebounded from the economic lows of the 2007-2009 recession. In deciding the appropriate property tax levy, the Council needs to consider balancing the needs of the community and those of City operations. Revenue to cover increasing pension costs, Police, Fire, IMRF and Social Security tax, all will have to be addressed in the FY2018 budget.

Fund	2015 levy	2016 levy	Delta \$	Delta %
Fire Pension	\$446,038	\$515,533	+\$69,495	+15.58%
Police Pension	\$478,277	\$614,167	+\$135,890	+28.41%
IMRF	\$225,000	\$250,000	+\$25,000	+11.11%
Social Security	\$225,000	\$250,000	+\$25,000	+11.11%

Next is a table showing the percent funded for Kewanee Fire Pension, Kewanee Police Pension and State-wide IMRF Funds. One can see since the recession that began in 2007, all three pension funds have been fairly static or decreasing in funding status despite respectable returns on investments. The only exception being IMRF in FY2013, when their funding status started to increase slightly each year. The Fire and Police Pension Funds took a significant turn for the worse this year due to the factors mentioned previously.

Year	Fire Pension Percent Funded	Police Pension Percent Funded	IMRF Percent Funded
FY 2008	83.6%	83.4%	96.1%
FY 2009	66.7%	75.1%	84.3%
FY 2010	77.4%	71.8%	83.2%
FY 2011	74.8%	75.8%	83.3%
FY 2012	78.1%	76.1%	83.0%
FY 2013	74.9%	74.6%	84.3%
FY 2014	73.3%	74.0%	87.6%
FY 2015	65.9%	67.7%	87.3%
FY2016	55.4%	56.1%	88.4%

I begin with the discussion on the pension levies, (one could include the Social Security tax levy in the discussion too), because they shape the entire two million dollar non-bond property tax levy. With IMRF, the City has to contribute the specified amount, 11.07% of wages in calendar year 2017. In the case of Fire and Police, State of Illinois law requires a full levy as specified by an actuary. In Illinois, Fire and Police pension funding has plagued many municipalities. The funding shortfall is a combination of lower than expected returns on investments, changes to pension provisions, greater frequency of disability pensions and other plan related factors. In addition, many municipalities fund an amount that is less than the actuarial required amount. Kewanee has historically funded its pensions at the actuarial requirement with property tax dollars. The combination of under-funding by many municipalities and the recessionary market losses against a 2033 amortization period posed a serious problem a few years ago. As a result, the State of Illinois passed Public Act 096-1495 to reset the amortization period to 2040 and establish 90% as the required funding target. These changes were designed to provide some relief, especially to municipalities such as Kewanee that honored the funding obligation. The best situation for any pension fund is to be fully funded, with 100% of accrued

liabilities covered by assets because it means that the plan is doing a good job of maintaining intergenerational equity with current taxpayers appropriately paying the cost of current public employees' benefits. There is no official industry standard or best practice for an acceptable funded ratio other than 100%. Undercharging current taxpayers only means a need for higher taxes later. In an attempt to force municipalities to appropriately fund pensions, the Act stipulates that any City that does not levy the full actuarial amount, the Legislature has given the pension boards the ability to apply to the State and have shared income tax or sales tax revenue diverted from the municipality to the pension board to make up for any shortfall in the levy.

More information on the specific line item levies is shown in the line by line summary later in this memo. The table below shows the levy history, and what is proposed for tax year 2016 payable in 2017.

Tax Year	Specific Levies	Bond Debt Levy	Total	Increase
2004	\$1,589,194	\$300,027.50	\$1,889,221.50	
2005	\$1,628,124	\$297,807.50	\$1,925,931.50	\$36,710, +1.94%
2006	\$1,668,768	\$300,202.50	\$1,968,970.50	\$43,039, +2.23%
2007	\$1,708,236	\$297,002.50	\$2,005,238.50	\$36,268, +1.84%
2008	\$1,708,236	\$298,392.50	\$2,006,628.50	\$1,390, +0.07%
2009	\$1,790,682	\$299,263.00	\$2,089,945.00	\$83,316, +4.83%
2010	\$1,844,920	\$299,488.00	\$2,144,408.00	\$54,463, +2.61%
2011	\$1,901,963	\$284,225.00	\$2,186,188.00	\$41,780, +1.95%
2012	\$1,951,530	\$282,850.00	\$2,234,379.82	\$48,192, +2.20%
2013	\$2,002,527	\$281,350.00	\$2,283,877.00	\$49,497, +2.20%
2014	\$2,033,303	\$288,400.00	\$2,321,703.00	\$37,826, +1.66%
2015	\$2,028,556	\$293,065.00	\$2,321,621.00	(-\$82) +0.00%
2016	\$2,097,941	\$303,662.00	\$2,401,603.00	\$79,983, +3.45%

First step in preparation of the tax levy is the EAV projection from the Assessor's office (Item A). There are seven property types that contribute to the EAV. Residential, commercial and industrial are the three statistically significant property types.

- Residential EAV increased \$1,582,515, (+2.66%) to \$56,331,847.
- Commercial EAV decreased \$49,363, (-.24%) to \$20,885,333.
- Industrial decreased \$250,581, (-6.80%) to \$3,776,715.

Adding in a (3.065%) increase in farm EAV and no change in State Railroad EAV, the total EAV is anticipated to increase \$1,143,170 (1.41%) from \$81,092,952 to \$82,236,122.

By percent of EAV:

Residential parcels 68.5%

Commercial 25.4%

Industrial 4.6%

Railroad 1.1%

Farm 0.4%

Please recall that these EAV figures are not final until the Henry County Property Tax Board of Appeals makes the books final in March of 2017. Please refer to Chart B for a graphic depiction of EAV since the mid-1990's. This is the first measurable EAV increase in the last seven years. Chart C shows the same information in a different format with year-to-year changes.

Thankfully, the EAV increased 1.41% for 2016 payable in 2017. One hopes that is a sign of EAV starting to regain some of the value lost in the last decade. A declining EAV contributes to a higher property tax rate. The property tax levy amounts were intentionally set to keep the increased payment by the property owner to as little as possible. The aggregate levy of all taxes increased 3.45% from last year. Factoring in the small increase in EAV, yields an increase in the property tax rate of 1.99%. With this being the proposed increase, it is well under the 5% threshold of the Truth in Taxation Act, thus no special notice will have to be published.

Items labeled A through F are attached with details on the proposed property tax levy. The table below provides comments on the proposed levy for each of the specific line items in the levy. Please remember this is a first draft, and can be changed before the December 12th Council meeting at which it will be an action item.

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
001	Corporate	111,000	0	-\$111,000
The Corporate levy is the only levy with no specified use. The Corporate levy goes into the General Fund. It has been intentionally reduced this year to zero to allow the needed increases in the Fire and Police pension levies. Since about 75% of all pension obligations arise from employees paid from the GF, it is logical to lower this levy. It results in a de facto transfer of funds from GF to the pension funds.				

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
003	Bonds	293,065	303,662	+\$10,598
Ordinance 3858 was passed November 28, 2016 issuing the General Obligation Limited Tax Bonds, Series 2016 and for the levy of a direct annual tax to pay the principal and interest on said bonds. Unlike other GO bonds the City has in which the property taxes are abated annually, this bond leaves the property tax levy in place.				

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
005	Retirement (IMRF)	225,000	250,000	+25,000
The FY2016 audit shows the balance in IMRF fund at \$35,292 or 20.70% when compared to annual expenses for FY2016 of \$170,492. That balance is closer to the 25% target suggested last year. To ease the burden on the property tax payers, I recommend increasing the levy as proposed to cover increased payroll costs, but also committing to transferring funds from all funds with IMRF employees into the IMRF Fund to both provide enough revenue to cover the FY2018 expenses, but also to try and start gaining ground on increasing the balance to a more reasonable level. I would suggest raising 10% of estimated expenses with transfers in the FY2018 budget as we have done in recent years. The transfers would be apportioned across the funds related to departmental payroll costs. What this action does, is transfer a small part of the IMRF costs from property owners to the rate payers for the three Enterprise Funds.				

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
007	Road & Bridge Transfer	0	0	0

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
012	Fire Protection	35,000	0	-35,000
	This is a levy that goes toward Fire Dept. expenses. It is being reduced to offset the increase in the Fire Pension levy. The maximum statutory levy is 20 cents per hundred EAV. This levy could be raised up to 30 cents per hundred EAV by a backdoor referendum. Up to maximum of 60 cents per hundred EAV by standard referendum.			

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
013	Fire Pension	446,038	515,533	+69,495
	15.58% increase from last year. The levy report from actuary Tim Sharpe is attached.			

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
014	Police Protection	20,000	0	-20,000
	This tax goes into the General Fund for Police Dept. expenses. It is being reduced to offset a portion of the increase in the Police Pension levy. Maximum for this tax of 7.5 cents per \$100 EAV. Can be increased to as much as 60 cents per \$100 EAV by referendum.			

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
015	Police Pension	478,277	614,167	+135,890
	28.41% increase from last year. The levy report from actuary Tim Sharpe is attached.			

Levy Area		2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
023	Special Service Area	0	0	0
	No levy as this downtown trees & planters levy expired several years ago.			

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
025	Garbage Disposal	0	0	0
	No levy again this year. Concerns were raised last year as to whether property tax should be used to defray Sanitation Fund expenses, since none of the commercial or industrial property owners are eligible for garbage collection. What this does is shift the costs from property owners to the rate payers for the Sanitation Fund.			

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
027	Audit	30,000	35,000	+5,000
	Increased to eliminate negative balance in Audit Fund.			

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
035	Liability Insurance	400,000	375,000	-25,000
	Worker Comp costs continued to decline slightly and the balance in the fund increased. There may still have to be dollars transferred in the FY2018 budget from other funds to cover the difference between the levy and actual costs if the premium increases as no transfers were made last year.			

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
039	Playground & Recreation	0	0	0

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
040	Street & Bridge	0	0	0

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
041	Street Lighting	40,000	40,000	0
	Payment for the lights along public streets comes from the General Fund. This is the maximum levy with the current EAV.			

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
045	Public Benefit No change in levy. Depending on how balances look at budget time, there could be a chance that the interfund transfers made historically will need to be increased to avoid a projected negative balance at the end of FY2017.	15,000	15,000	0

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
046	Emerg Serv & Disaster Levying near the statutory maximum.	3,241	3,241	0

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
047	Social Security Increased to off-set projected negative balance at end of FY2017 and to acknowledge increasing expenses as covered payroll increases. Depending on how balances look at budget time, there could be a chance that transferring monies from the three primary Enterprise Funds may occur with Social Security Fund too.	225,000	250,000	+25,000

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
060	Unemployment Insurance Continued drawdown in balance of fund, as balance is large enough to do so for 1 more year.	0	0	0

	Levy Area	2015 Payable 2016 Amounts	Levy Request 2016 Payable 2017	Diff. from Last Yrs
073	Chlorination of Sewage No levy again this year. Concerns last year as to whether property tax should be used to defray Sewer Fund expenses or addressed as part of rate calculation for users of the Sewer system. What this does is shift the costs from property owners to the rate payers for the Sewer Fund.	0	0	0

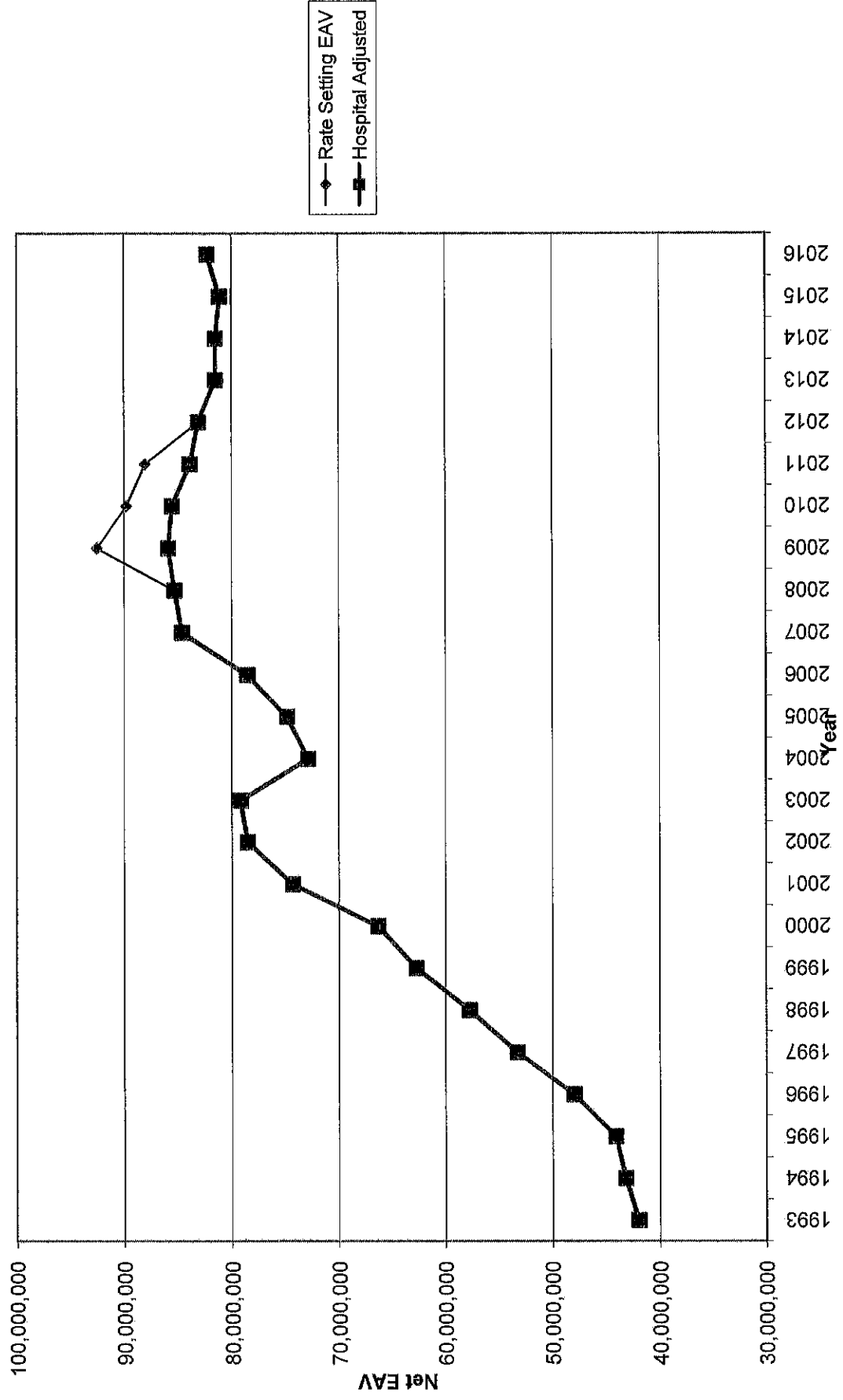
Exemption Category	Commercial	Farm	Industrial	Local Rail Road	Mineral	Residential	State Rail Road	Totals
Parcel Count	Value	Count	Value	Count	Value	Count	Value	Count
Board of Review Abstract	22,918,888	473	384,916	79	0	5,388	0	5,973
Home Improvement	0	0	5,691	0	0	0	0	114,755,059
Veteran's	0	0	0	0	0	100	0	412,046
State Assessed	0	0	0	0	0	0	0	0
EAV	22,918,888	0	379,225	0	0	0	912,389	912,389
Senior Assessment Freeze	0	0	5,833	0	0	85,652,864	0	115,255,402
Owner Occupied	69,058	14	24,000	0	0	1,658,616	0	1,664,449
Senior Citizen's	10,000	2	1,815	0	0	19,821,389	0	19,914,447
Disabled Person	0	0	0	0	0	5,249,754	0	5,261,569
Disabled Veteran	0	0	0	0	0	204,000	0	204,000
Returning Veteran	0	0	0	0	0	514,858	0	514,858
Fraternal Freeze	24,434	2	0	0	0	5,000	0	5,000
Vet Freeze	29,711	2	0	0	0	0	0	24,434
Under Assessed	1,225,838	0	0	0	0	0	0	29,711
E-Zone	674,514	25	1,412,895	2	0	205,288	0	2,844,021
TIF	0	0	202,406	0	0	1,662,132	0	2,556,791
Drainage	0	0	0	0	0	0	0	0
Taxable Value	20,885,333	0	3,776,715	0	0	56,331,847	912,389	82,236,122

22,785,685	347,577	5,392,016	0	0	58,199,267	912,389	87,636,934
1,225,838	0	1,412,895	0	0	205,288	0	2,844,021
674,514	17,739	202,406	0	0	1,662,132	0	2,556,791
20,885,333	329,838	3,776,715	0	0	56,331,847	912,389	82,236,122

Property Type	2016 payable 2017 draft	2016 payable 2016	Y over Y \$ change	% change
Total EAV	347,577	336,088	11,489	3.06%
Farm	329,838	320,039	9,799	2.66%
Residential	58,199,267	54,873,547	3,325,720	2.66%
Commercial	22,785,685	20,934,696	1,850,989	-0.24%
Industrial	5,392,016	4,052,281	1,339,735	-6.80%
Mineral	0	0	0	0.00%
State Railroad	912,389	912,389	0	0.00%
Local Railroad	0	0	0	0.00%
County Total	87,636,934	81,092,952	6,543,982	1.41%

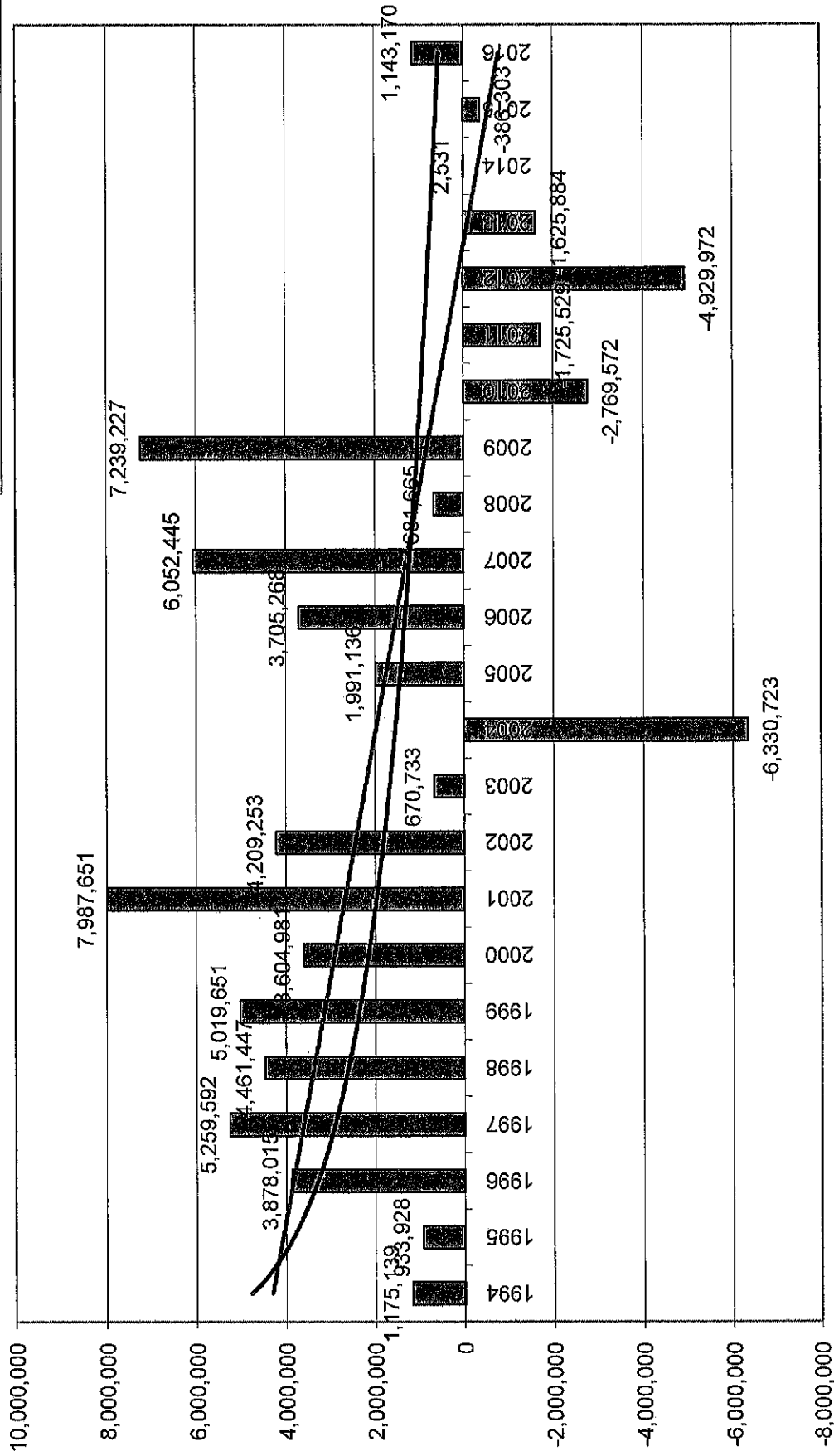
KEWANEE EAV ANNUAL VALUES

ITEM B



EAV Change Year to Year

- Delta \$ RS EAV changes year to year
- Linear (Delta \$ RS EAV changes year to year)
- Log. (Delta \$ RS EAV changes year to year)



Tax District: 42 City of Kewanee
 Tax Year: 2016
 Payable: 2017
 Population: 12,916
 Equalization Factor: 1.0000

Property Type	Rate Setting		TEAV less RS		Other Values	
	Total EAV	EAV	EAV	RS	EZ Value Abated	2,844,021
Farm	347,577	329,838	17,739		EZ Tax Abated	83,056
Residential	58,199,267	56,331,847	1,867,420		New Property	183,193
Commercial	22,785,685	20,885,333	1,900,352		TIF Increment	2,556,791
Industrial	5,392,016	3,776,715	1,615,301		Total Abated	5,400,812
Mineral	0	0	0			
State Railroad	912,389	912,389	0			
Local Railroad	0	0	0			
County Total	87,636,934	82,236,122	5,400,812			

2015 RS EAV	
81,092,952	
Tax Rate Last Year	
0.028633	

Total Est.	Abated	RS Taxable Est.	EAV Change	EAV Change
EAV	EAV	EAV	\$	%
87,636,934	5,400,812	82,236,122	1,143,170	1.41%

*** = Excluded in 105%

Levy Area	2015/Pay 2016 Amounts	Levy Request 2016 payable 2017	Diff. from Last Yrs	Maximum	Calculated Rate	Actual Rate	Certified Rate	Total Extension (Co. Fig.)	Total Extension After TIF & EZ	% of Total	Max. Possible
001 Corporate	111,000	0	(111,000)	0.002840	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	217,103.36
003 ***Bonds	293,064	303,662	10,598	0.000000	0.00000000	0.003693	0.003693	323,643.20	303,688.00	12.6460%	0.00
005 Retirement (IMRF)	225,000	250,000	25,000	0.000000	0.00304003	0.003040	0.003040	266,416.28	249,997.81	10.4099%	0.00
007 Road & Bridge Transfer	0	0	0	0.000000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	0.00
012 Fire Protection	35,000	0	(35,000)	0.002000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	164,472.24
013 Fire Pension	446,038	515,533	69,495	0.000000	0.00626694	0.006269	0.006269	549,395.94	515,538.25	21.4670%	0.00
014 Police Protection	20,000	0	(20,000)	0.000750	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	61,677.09
015 Police Pension	478,277	614,167	135,890	0.000000	0.00746834	0.007468	0.007468	654,472.62	614,139.36	25.5727%	0.00
023 Special Service Area	0	0	0	0.000000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	0.00
025 Garbage Disposal	0	0	0	0.002000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	164,472.24
027 Audit	30,000	35,000	5,000	0.000000	0.00042590	0.000426	0.000426	37,333.33	35,032.59	1.4588%	0.00
035 Liability Insurance	400,000	375,000	(25,000)	0.000000	0.00456004	0.004560	0.004560	399,624.42	374,955.72	15.6148%	0.00
039 Playground & Recreation	0	0	0	0.000000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	0.00
040 Street & Bridge	0	0	0	0.001000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	82,236.12
041 Street Lighting	40,000	40,000	0	0.000500	0.00048640	0.000486	0.000486	42,591.55	39,966.76	1.6642%	41,118.06
045 Public Benefit	15,000	15,000	0	0.000500	0.00003941	0.000039	0.000039	15,949.92	14,866.97	0.6232%	41,118.06
046 Emerg Serv & Disaster	3,241	3,241	0	0.000500	0.00003941	0.000039	0.000039	3,417.84	3,207.21	0.1335%	0.00
047 Social Security	225,000	250,000	25,000	0.000000	0.00304003	0.003040	0.003040	266,416.28	249,997.81	10.4099%	0.00
060 Unemployment Insurance	0	0	0	0.000000	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	0.00
073 Chlorination of Sewage	0	0	0	0.000200	0.00000000	0.000000	0.000000	0.00	0.00	0.00000%	16,447.22

TOTAL 2,321,920 2,401,603 79,983 0.02920375 0.029203 0.029203 2,559,261.38 2,401,541.47 100.00000%

Not Excluded in 105% - This year's levy => 2,097,941
 Not Excl 105% - Last years extension => 2,028,556
 69,385

This Year's Actual Levy = 0.029203
 Last Year Actual Levy = 0.028633
 Net Change 0.000570

Difference of 103.42%
 If this is >= 105% truth in taxation needed

Per \$100= \$2,920,300
 Per \$100= \$2,863,300
 \$0.057000

ITEM D

Not Excluded in 105% - This year's levy =>	2,097,941
Not Excl 105% - Last years extension =>	2,028,556
	<u>69,385</u>

This Year's Actual Levy =	0.029203
Last Year Actual Levy =	0.028633
Net Change	<u>0.000570</u>

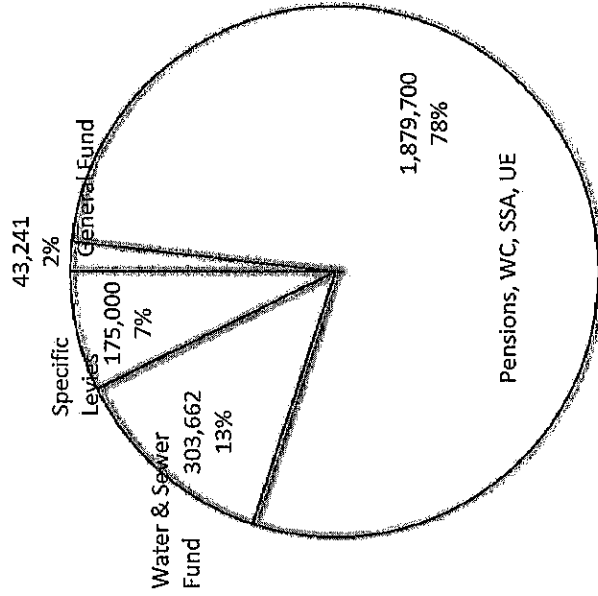
Difference of 103.42%
If this is >= 105% truth in taxation needed

Per \$100=	\$2.920300
Per \$100=	\$2.863300
	<u>\$0.057000</u>

	2015 payable 2016	2016 payable 2017	\$ per \$100 EAV	\$ Difference 2015 vs 2016	% Difference 2015 vs. 2016
Tax Levy Excluding Bonds	\$2,028,556	\$2,097,941	\$2.551119	\$69,385	3.42%
Bond Levy	\$293,064	\$303,662	\$0.369256	\$10,598	3.62%
TOTAL Property Tax Levy	\$2,321,620	\$2,401,603	\$2.920375	\$79,983	3.45%

	2016 City Taxes	2017 City Taxes	\$ Difference	% Difference
\$40,000 House	\$382	\$389	\$7.60	1.99%
\$60,000 House	\$573	\$584	\$11.40	1.99%
\$80,000 House	\$764	\$779	\$15.20	1.99%

Property Tax Categories



Total 2,401,603

General Fund	43,241	2%
Corporate	0	0.0%
Police Protection	0	0.0%
Emerg Serv & Disaster	3,241	0.1%
Fire Protection	0	0.0%
Playground & Recreation	0	0.0%
Street & Bridge	0	0.0%
Street Lighting	40,000	1.7%
Road & Bridge Transfer	0	0.0%
Pensions, WC, SSA, UE	1,879,700	78%
Retirement (IMRF)	250,000	10.4%
Fire Pension	515,533	21.5%
Police Pension	614,167	25.6%
Social Security	250,000	10.4%
Unemployment Insurance	0	0.0%
Liability/ WC	250,000	10.4%
Water & Sewer Fund	303,662	13%
***Bonds	303,662	12.6%
Chlorination of Sewage	0	0.0%
Specific Levies	175,000	7%
Special Service Area	0	0.0%
Garbage Disposal	0	0.0%
Audit	35,000	1.5%
Liability/Other	125,000	5.2%
Public Benefit	15,000	0.6%



To: Ms. Debbie Johnson

Re: Police & Firefighter Pension Funds

Debbie:

The Retirement Plans Experience Committee of the Society of Actuaries (RPEC) recently released an updated "Mortality Improvement Scale," aptly named MP-2015. This updated scale was created using two additional years of historical data released by the Social Security Administration. To reflect this latest available data, RPEC has published this 2015 update and intends on providing future annual updates to the model as soon as practicable following the public release of updated data upon which the model is constructed.

Thus, this year in conjunction with the RPEC update, we will revise the mortality assumption to reflect MP-2015. The investment returns were much less than assumed this year and the smoothed values exceed the straight market values (\$556K Police; \$749K Fire). Salaries increased less than assumed. Police has the same number of active members, had 1 new incident of disability and the annual pension payments now exceed \$770K. Fire has 2 fewer active members and the annual pension payments now exceed \$800K. Thus, the Tax Levy has increased and the Percent Funded has decreased.

Highlights:

1. Investment returns: Police -0.43%, Fire -1.89%.
2. Annual payroll increases: Police 1.2%, Fire -17.1%;
Average salary increases: Police 1.8%, Fire -5.0%.
3. New members: Police 1, Fire 2; Terminations: Police 0, Fire 1;
Retirements: Police 0, Fire 3 (1 deferred); Incidents of Disability: Police 1, Fire 0
4. Percent Funded: Police decreased from 67.7% to 56.1% (6.85% assumption);
Fire decreased from 65.9% to 55.4% (6.85% assumption).
5. Tax Levy: Police increased from \$478,277 to \$614,167 (6.85% assumption, 28.4%);
Fire increased from \$446,038 to \$515,533 (6.85% assumption, 15.6%).

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

November 22, 2016

CITY OF KEWANEE
Actuarial Valuation Results

POLICE	5/1/15	5/1/16			
	Int: 7.50%	Int: 7.50%	Int: 7.50%	Int: 6.85%	Int: 6.85%
	<u>Sal: 4.00%</u>	<u>Sal: 4.00%¹</u>	<u>Sal: 4.00%²</u>	<u>Sal: 4.00%²</u>	<u>Sal: 4.00%³</u>
1. City Normal Cost	122,390	115,460	126,643	170,385	170,385
2. Accrued Liability	13,755,031	14,594,288	15,719,674	16,979,708	16,979,708
3. Assets	9,308,472	9,530,872	9,530,872	9,530,872	9,530,872
4. Unfunded Liability/(Surplus)	4,446,559	5,063,416	6,188,802	7,448,836	7,448,836
5. Amortization of UL	322,519	383,090	468,235	539,221	404,409
6. Interest for One Year	33,368	37,391	44,616	48,608	39,373
7. Tax Levy Requirement (1+5+6)	<u>478,277</u>	<u>535,941</u>	<u>639,494</u>	<u>758,214</u>	<u>614,167</u>
8. Payroll	1,268,819	1,284,588	1,284,588	1,284,588	1,284,588
9. Percent Funded (3/2)	67.7%	65.3%	60.6%	56.1%	56.1%

¹ Reflects Entry Age, 17-year, 100% Amortization, Smoothed Market, RP 2000 mortality.

² Reflects Entry Age, 17-year, 100% Amortization, Smoothed Market, RP 2014 mortality w/ MP-2015 update.

³ Reflects Entry Age, 25-year, 100% Amortization, Smoothed Market, RP 2014 mortality w/ MP-2015 update.

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

November 22, 2016

**CITY OF KEWANEE
Actuarial Valuation Results**

FIRE	5/1/15	5/1/16			
	Int: 7.50%	Int: 7.50%	Int: 7.50%	Int: 6.85%	Int: 6.85%
	Sal: 4.00%	Sal: 4.00% ¹	Sal: 4.00% ²	Sal: 4.00% ²	Sal: 4.00% ³
1. City Normal Cost	93,213	75,221	82,729	110,137	110,137
2. Accrued Liability	13,004,622	13,124,529	14,373,556	15,362,599	15,362,599
3. Assets	8,569,271	8,504,337	8,504,337	8,504,337	8,504,337
4. Unfunded Liability/(Surplus)	4,435,351	4,620,192	5,869,219	6,858,262	6,858,262
5. Amortization of UL	321,706	349,556	444,056	496,469	372,346
6. Interest for One Year	31,119	31,858	39,509	41,553	33,050
7. Tax Levy Requirement (1+5+6)	<u>446,038</u>	<u>456,635</u>	<u>566,294</u>	<u>648,159</u>	<u>515,533</u>
8. Payroll	1,050,947	871,603	871,603	871,603	871,603
9. Percent Funded (3/2)	65.9%	64.8%	59.2%	55.4%	55.4%

¹ Reflects Entry Age, 17-year, 100% Amortization, Smoothed Market, RP 2000 mortality.

² Reflects Entry Age, 17-year, 100% Amortization, Smoothed Market, RP 2014 mortality w/ MP-2015 update.

³ Reflects Entry Age, 25-year, 100% Amortization, Smoothed Market, RP 2014 mortality w/ MP-2015 update.

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November 22, 2016

CITY OF KEWANEE
Firefighters Pension Fund

Investment Performance 2009-2016

	FYE 09	FYE 10	FYE 11	FYE 12	FYE 13	FYE 14	FYE 15	FYE 16
BOY Assets	7,521,629	6,370,635	7,316,313	7,951,008	7,755,595	8,154,598	8,344,608	8,280,159
City Contribution	178,460	178,831	310,031	277,250	288,834	214,782	293,503	315,307
Firefighter Contribution	83,666	87,074	88,023	86,607	81,861	83,219	91,552	130,596
Pension Payments	503,463	514,207	522,816	551,149	651,561	702,503	758,949	809,206
Expenses	32,306	28,350	29,702	10,023	7,237	27,680	9,178	9,364
Income	(877,352)	1,222,330	789,159	1,902	687,106	622,193	318,623	(152,642)
EOY Assets	6,370,635	7,316,313	7,951,008	7,755,595	8,154,598	8,344,608	8,280,159	7,754,850
Annual Yield	-11.88%	19.61%	10.90%	0.02%	9.03%	7.84%	3.91%	-1.89%
5-Year Yield (2012-16)	3.78%							
8-Year Yield (2009-16)	4.69%							

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November 22, 2016

**CITY OF KEWANEE
Police Pension Fund**

Investment Performance 2007-2016

	FYE 09	FYE 10	FYE 11	FYE 12	FYE 13	FYE 14	FYE 15	FYE 16
BOY Assets	7,840,040	6,550,936	7,421,464	7,903,379	8,160,640	8,744,198	8,932,882	9,331,811
City Contribution	153,721	154,011	227,933	309,129	277,650	238,247	319,649	339,843
Officer Contribution	124,396	115,515	116,844	127,233	119,580	122,352	125,350	126,669
Pension Payments	517,757	552,447	552,384	583,099	642,522	671,546	740,863	768,827
Expenses	8,478	8,577	9,705	11,631	12,304	15,830	12,278	15,340
Income	(1,040,987)	1,162,026	699,229	415,628	841,155	515,462	707,072	(39,762)
EOY Assets	6,550,936	7,421,464	7,903,383	8,160,640	8,744,198	8,932,882	9,331,811	8,974,394
Annual Yield	-13.49%	18.14%	9.56%	5.31%	10.47%	6.01%	8.05%	-0.43%
5-Year Yield (2012-16)	5.88%							
8-Year Yield (2009-16)	5.45%							

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CITY OF KEWANEE POLICE PENSION FUND SALARY HISTORY

Name	2012 Salary	Increase	2013 Salary	Increase	2014 Salary	Increase	2015 Salary	Increase	2016 Salary
Ainley, Troy	52,557	3.3%	54,286	6.8%	57,985	4.1%	60,341	0.4%	60,806
Carpenter, Roy	49,960	6.3%	53,123	2.7%	54,563	3.1%	56,266	0.3%	56,441
Clapper, Patrick	56,685	6.2%	60,202	2.7%	61,803	3.4%	63,918	2.4%	65,453
DeValkenaero, Gene	49,960	3.4%	51,638	6.9%	55,204	2.7%	56,675	2.8%	58,323
Dison, James	68,087	7.8%	73,375	3.1%	75,614	8.1%	81,723	3.0%	84,206
Gearhart, John	48,980	5.4%	51,638	2.7%	53,038	7.7%	57,147	0.4%	57,351
Hamilton, Eric	47,905	7.8%	51,638	2.7%	53,038	3.4%	54,839	2.5%	56,191
Kijanowski, Stephen	51,003	1.2%	51,638	11.4%	57,541	2.7%	59,075	0.8%	59,577
Lay, Shawn	48,876	10.9%	54,195	2.7%	55,664	-1.0%	55,069	2.5%	56,441
Minx, Michael	49,919	3.4%	51,566	5.7%	54,519	2.7%	55,971	2.9%	57,601
Pence, Timothy	53,100	3.3%	54,858	1.6%	55,738	2.6%	57,202	2.4%	58,595
Read, Justin	50,033	3.2%	51,638	4.8%	54,139	5.6%	57,147	0.4%	57,351
Rivard, William	53,780	6.1%	57,049	3.4%	58,971	3.1%	60,793	0.5%	61,082
Underwood, Harold	55,377	3.2%	57,172	3.5%	59,189	2.6%	60,720	2.4%	62,175
Walgat, Nicholas	51,003	3.3%	52,711	9.2%	57,541	2.7%	59,075	0.8%	59,577
Woods, Chris	54,474	6.1%	57,800	2.7%	59,362	3.5%	61,438	1.9%	62,629
Kingdon, Andrew J	47,049	5.5%	49,643	4.8%	52,013	4.7%	54,450	0.3%	54,586
Bryner, Timothy L	47,049	5.5%	49,643	4.8%	52,013	4.7%	54,450	0.3%	54,586
Peed, Eric					47,162	4.9%	49,489	6.1%	52,508
Gibbs, Jason					47,162	4.9%	49,489	3.8%	51,349
Gruszczka, Shaun P							48,436	2.2%	49,520
Boehm, Jason									48,441
Average Increase		5.1%		4.5%		3.8%		1.8%	

CITY OF KEWANEE FIREFIGHTERS PENSION FUND SALARY HISTORY									
Name	2012 Salary	Increase	2013 Salary	Increase	2014 Salary	Increase	2015 Salary	Increase	2016 Salary
Finn, Anthony	45,390	0.1%	45,420	2.6%	46,607	22.1%	56,917	-14.0%	48,930
Gillespie, Duane	52,982	-3.4%	51,182	2.5%	52,452	20.0%	62,933	-14.4%	53,851
Horie, Landon G	49,978	-2.1%	48,817	3.3%	50,526	25.1%	63,225	-13.3%	54,837
Lane, Jeffrey E	49,509	-2.9%	48,067	2.5%	49,276	0.0%	49,276	2.8%	50,636
Moon, Steven M	48,642	-2.1%	47,638	2.5%	48,841	16.0%	56,644	-11.0%	50,440
Schaeffer, Paul E	59,442	12.6%	66,842	2.7%	68,747	6.8%	73,426	-4.8%	69,932
Shook, Kevin	48,728	-1.6%	47,971	5.1%	50,430	21.4%	61,230	-8.0%	56,390
Weigal, Stephen E	47,293	-0.2%	47,218	2.5%	48,421	20.8%	58,474	-14.4%	50,048
Wail, Phillip W	47,281	0.6%	47,542	2.5%	48,745	26.2%	62,485	-14.5%	53,449
Stout, Jeremy			44,040	3.3%	45,481	24.5%	56,623	-14.5%	48,399
Mols, Matthew			44,400	2.5%	45,491	24.9%	56,815	-13.6%	49,070
Riber, Bennett					34,912	43.9%	50,233	-5.8%	47,420
Anderson, Grant							35,975	29.9%	46,721
Powell, Adam							49,678	-6.0%	46,721
Doubeck, Timothy							19,142	137.4%	45,435
Forney, Jacob									49,511
Deutscher, William									49,871
Average Increase		0.4%		2.6%		20.1%		-5.0%	



Government Finance Officers Association

BEST PRACTICE

Sustainable Funding Practices for Defined Benefit Pensions and Other Postemployment Benefits (OPEB)

BACKGROUND:

The fundamental financial objective of government employers that offer defined benefit (DB) pensions and other postemployment benefits (OPEB) to their employees is to fund the long-term cost of the benefits promised to participants. It is widely acknowledged that the appropriate way to attain reasonable assurance that benefits will remain sustainable is for a government to accumulate resources for future benefit payments in a systematic and disciplined manner during the active service life of the benefitting employees.

Long-term funding is accomplished through contributions from the employer and employee, and from investment earnings, which typically provide the largest component of funding. Contributions often are expressed as a percentage of active member payroll, which should remain approximately level from one year to the next. A funding policy for benefits offered codifies the government's commitment to fund benefit promises based on regular actuarial valuations. Creating a funding policy that embodies this funding principle is a prudent governance practice and helps achieve intergenerational equity among those who are called on to financially support the benefits, thereby avoiding the transfer of costs into the future.

RECOMMENDATION:

GFOA recommends that government officials ensure that the costs of DB pensions and OPEB are properly measured and reported. Sustainability requires governments that sponsor or participate in DB pension plans, or that offer OPEB, to contribute the full amount of their actuarially determined contribution (ADC) each year. Failing to fund the ADC during recessionary periods impairs investment returns by providing inadequate funds to invest when stock prices are low. As a result, long-term investment performance will suffer and ultimately require higher contributions.

Public officials and associated trustees should, at a minimum, adhere to the following best practices for sustaining DB pension plans and OPEB, as applicable:

1. Adopt a funding policy with a target funded ratio of 100 percent or more (full funding). The funding policy should provide for a stable amortization period over time,¹ with parameters provided for making changes based on specific circumstances. The amortization period for the unfunded actuarial accrued liability should be consistent with the funding policy.
2. Discuss the funding and amortization methods with the government's actuary and select the one most closely aligned with the government's funding policy. The actuarial funding method selected is a key component of the funding policy for the offered benefits.² Some funding

methods may result in greater variation in the ADC (the portion of the present value of projected benefits that is attributable to the current period) than others. Governments should take measures to reduce the volatility in the ADC in order to create a more predictable operating budget and enhance their ability to meet their funding obligations.

3. The funding policy should stipulate that employer and employee contributions are to be made at regular intervals, with the contribution amount determined by the results of a recent actuarial valuation of the system. To ensure that this objective can be achieved, the funding policy should be integrated with investment and asset allocation policies. Reductions or postponements in collecting the ADC would typically be inconsistent with the assumptions made in computing the ADC. When contributions fall below the ADC, the board of trustees should prepare a report that analyzes the effect of the underfunding and distribute that report to all stakeholders.
4. Have a qualified actuary prepare an actuarial valuation³ at least biennially, in accordance with generally accepted actuarial principles. Each valuation should include a gain/loss analysis that identifies the magnitude of actuarial gains and losses, based on variations between actual and assumed experience for each major assumption.
5. Have an actuarial experience study⁴ performed at least once every five years and update actuarial assumptions as needed. Assumptions that should be carefully reviewed include the long-term return on assets, salary growth, inflation, mortality tables, age eligibility, and any anticipated changes in the covered population of plan participants. As part of this review, assess the overall risk of the assumptions to ensure that what may have been determined to be an acceptable level of risk in any one area has not been compounded.
6. Have an independent actuary perform a comprehensive actuarial audit of the actuarial valuations⁵ at least once every five to eight years. The purpose of such a review is to provide an independent assessment of the reasonableness of the actuarial methods and assumptions in use and the validity of the resulting actuarially computed contributions and liabilities. Actuarial assumptions should be carefully reviewed, discussed with outside experts (including investment advisors), and explicitly approved by the governing body.
7. Communicate plan status and activities by preparing and widely distributing a comprehensive annual financial report (CAFR) covering the retirement system, and distribute summary information to all plan participants. The CAFR should be prepared following GFOA's guidance for the preparation of a public-employee retirement system CAFR.

GFOA recommends the following options to reduce ADC volatility:

1. *Smoothing returns on assets.* Smoothing investment returns over several years recognizes that investment portfolio performance fluctuates, and only by coincidence will it exactly equal the assumed actuarial rate of return for any given year. This approach reduces the volatility within the calculation of the ADC. A smoothing period is used to balance the need for a longer-term investment horizon with the short-term market fluctuations in the value of assets. While the smoothing period is typically about five years, it can be longer, if controls are in place to assure that any variation between the market value and actuarial value of assets does not become too large. A common approach is to establish corridors around the market value of assets that stipulate the maximum percentage by which the actuarially smoothed value will be allowed to deviate from actual market value. Once a smoothing method is established, the governing board should adhere to it and avoid making arbitrary changes to the methodology.
2. *Diversifying the investment portfolio to reduce volatility in investment returns.* Diversifying assets across and within asset classes is a fundamental risk management tool that also has the effect of reducing the fluctuations in ADC volatility. Although annual changes in the ADC are affected by numerous factors, the most significant is usually investment return. Retirement systems should periodically conduct asset-liability studies for use in reviewing their asset allocation policies. The risk of investment strategies should also be assessed as

well as an evaluation of any management fees associated with investment strategies utilized. (See GFOA's Best Practice, "Asset Allocation for Defined Benefit Plans," 2009).

3. *Managing investment returns long term.* Because the investment return assumption is an average long-term expected rate of return, excess earnings in any one year will likely be offset by lower-than-expected rates of return in a future year. Thus, any program that is derived from an excess-earnings concept is detrimental to the funded status of the plan.
4. *Managing growth in liabilities.* All benefit increases for members and beneficiaries should be carefully considered, appropriately approved, and consistent with applicable Internal Revenue Service requirements. Whether cost of living adjustments (COLAs), benefit formula enhancements, or postretirement benefit increases, a clear strategy should be developed that integrates benefit enhancements with the funding policy. Further, all benefit enhancements and COLAs should be actuarially valued and presented to the appropriate governing bodies before they are adopted so the effect of the benefit enhancements on the fund's actuarial accrued liability, funded ratio, and contribution rates is fully understood. This step will help ensure that the goals of fully funding member benefits and financial sustainability are achieved. If a benefit enhancement is being considered, a source of funding should be identified that can support the enhancement over the long term.

To further ensure sustainable funding practices, design the plan to prevent calculation abuses of retirement benefit enhancements such as salary spiking, and any other ethical violations. These violations can create negative public perceptions that are harmful to all participants and can adversely affect the sustainability of the system. Policies to safeguard against ethical violations and benefit calculation abuses should be considered.

Notes:

1. GFOA recommends that a pension funding policy use a fixed (closed) amortization method so that the entire liability would be fully amortized at the end of a set duration, e.g., 25 years. See GFOA Best Practice, "Core Elements of a Funding Policy," 2013.
2. The use of projected unit credit method typically would not be consistent with the goal of level funding.
3. The purpose of an actuarial valuation is 1) to determine the amount of actuarially determined contributions (i.e., an amount that, if contributed consistently and combined with investment earnings, would be sufficient to pay promised benefits in full over the long-term) and 2) to measure the plan's funding progress.
4. An actuarial experience study reviews the differences between a plan's assumed and actual experience over multiple years (typically 3 to 5), with the goal of examining the trends related to actual experience and recommending changes to assumptions, if needed.
5. Because the reliability of an actuarial valuation depends on the use of reasonable methods and assumptions, a comprehensive audit of the actuarial valuations is conducted to review the appropriateness of the actuarial methods, assumptions, and their application.

References:

- *Financing Retirement System Benefits*, Richard G. Roeder, GFOA, 1987.
- *Pension Accounting and Reporting, Second Edition*, William R. Schwartz, GFOA, 1995.
- *Guidelines for the Preparation of a Public Employee Retirement System Comprehensive Annual Financial Report*, Stephen Gauthier, GFOA, 1996.
- *An Elected Officials Guide to Public Retirement Plans*, Cathie G. Eitelberg, GFOA, 1997.
- *A Guide for Selecting Pension Actuarial Consultants: Writing RFPs and Evaluating Proposals*, Robert Pam, GFOA, 1999.
- *Public Pension Systems – Operational Risks of Defined Benefit and Related Plans and Controls Investment Policy Checklist for Pension Fund Assets*, GFOA, May 2003.
- GFOA Best Practice, "Asset Allocation for Defined Benefit Plans," 2009.

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GASB 67 and 68: Accounting and Reporting for Pensions

Presented by:



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Candor. Insight. Results.

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Today's Agenda



Candor. Insight. Results.

- > New pension standards
- > Overview of changes
- > GASB 67
- > GASB 68
- > Implementation strategy for WRS
- > Implementation strategy for IMRF
- > Questions

- > GASB Statement 67 – Financial Reporting for Pension Plans an amendment of GASB 25
 - Applies to the pension plan

- > GASB Statement 68 – Accounting and Financial Reporting for Pensions an amendment of GASB 27
 - Applies to employers that use GAAP reporting

> Currently

- Accounting liabilities are generally identical to the funding liabilities
- Funding and accounting numbers are married!
- A municipality records as a liability on their books the cumulative difference between what the actuary says is the required contribution (ARC) versus what the municipality actually contributes
 - » For actuarially determined contribution plans, it is likely that the municipality currently records a \$0 liability
 - » For fixed contribution rate plans, it will depend upon the amortization period
- Actuarial valuation numbers are used for accounting and funding purposes

New Standards

- > More prominent disclosure
 - Funded status moves from the footnotes to the balance sheet
 - Additional footnote and RSI disclosures
- > Move from income statement focus to balance sheet focus
 - Was “Are we making adequate ARC contributions?”
 - Now “How big is our Net Pension Liability?”

New Standards

- > Funding measures still valid and essential but no longer reported in financial reports
- > **Accounting and funding are no longer linked**
- > **Strictly accounting/reporting changes**
 - Underlying economic activity will stay the same

What is the Impact?

- > Accounting liabilities will likely be higher than funding liabilities
- > Accounting liability may need to be recorded for the first time
 - Might cause employer to rethink defined benefit plan
 - May impact credit ratings
- > We have new terminology

What is the Impact?

- > Will not increase contribution rates
- > Will increase complexity to a complex topic
- > Might bring increased scrutiny to the plan
- > Most trend information won't carry over
- > Most likely increased third party fees

When does this go into effect?

> GASB 67 Plan Reporting

- Effective for fiscal years beginning after June 15, 2013
- For plans with a December 31 fiscal year end, December 31, 2014 financial statements

> GASB 68 Employer Reporting

- Effective for fiscal years beginning after June 15, 2014
- For employers with a December 31 fiscal year end, December 31, 2015 financial statements

Basic Terminology Changes

- > **Total Pension Liability (TPL)**
 - Actuarial present value of projected benefit payments allocated during past periods of employee service

- > **Net Pension Liability (NPL)**
 - Total pension liability minus the pension plan's fiduciary net position
 - Fiduciary net position = market value of assets

Basic Terminology Changes (cont.)

- > Pension Expense (PE)
 - The difference between the NPL from the prior fiscal year to the current fiscal year, with some adjustments

Old – GASB 25 / 27

- > Calculations based upon methods and assumptions blessed by GASB
 - Six (6) allowable actuarial cost methods
 - Long term expected rate of return on assets is the discount rate
 - Amortizations of any kind (gains/losses, assumption changes, benefit changes, etc.) over a maximum of thirty (30) years

New – GASB 67 / 68

- > Total Pension Liability (TPL) – like the Actuarial Accrued Liability (AAL) except:
 - Must use Entry Age Normal Cost Method
 - May require use of a blended discount rate (between long-term expected rate of return and municipal bond rate)

New – GASB 67 / 68 (cont.)

- > Net Pension Liability (NPL) – equals the TPL less the plan's fiduciary net position:
 - Must also report NPL using a discount rate +/- 1%
 - Cost sharing plans are on the hook for “proportionate share”

New – GASB 67 / 68 (cont.)

> Pension Expense (PE)

- Also based upon blended discount rate and Entry Age Normal actuarial cost method
- Shorter amortization periods (no longer up to 30 years)
 - » Five (5) years for investment gains/losses
 - » Average future working lifetime for other gains/losses or assumption changes
- Cost sharing plans are on the hook for “proportionate share”

GASB Statement No. 67 – Financial Reporting for Pension Plans an amendment of GASB 25

- > Applicable for state and local government pension plans administered through a trust or equivalent arrangement
 - Contributions are irrevocable
 - Assets are dedicated to providing pension benefits
 - Assets are beyond the reach of creditors
- > **Defined benefit plans**
 - Single employer
 - Agent multiple employer
 - Cost sharing multiple employer
- > **Defined contribution plans**

- > GASB Nos. 25 and 50 remain applicable for pension plans not administered through a trust
- > Few changes to the financial statements from the requirements of GASB 25
- > Most changes are to note disclosures and RSI
- > Changes the method of determining the total pension liability and net pension liability for employers and non-employer contributing entities

> Required financial statements

- Statement of Fiduciary Net Position
- Statement of Changes in Fiduciary Net Position
- Prepared on the accrual basis of accounting
- Notes to financial statements
- Required supplementary information

> Statement of Fiduciary Net Position

- Assets
 - » Reported at fair value
- Deferred outflows of resources
- Liabilities
- Deferred inflows of resources
- Net position
 - » Assets plus deferred outflows of resources, less liabilities, less deferred inflows of resources
 - » Restricted for pensions

> Statement of Changes in Fiduciary Net Position

- Additions
 - » Contributions
 - » Investment income
 - » Investment expense
- Deductions
 - » Benefit payments
 - » Administrative expense
- Net increase (decrease) in fiduciary net position
 - » Difference between total additions and total deductions

> Notes to Financial Statements

- Plan description
- Pension plan investments
- Receivables
- Allocated insurance contracts excluded from plan assets
- Reserves
- Deferred retirement option program, if any
- Components of the liability of the employers
- Significant assumptions used to measure the TPL
- Information regarding the discount rate
- Date of the actuarial valuation

> Required Supplementary Information (RSI)

- Ten (10) years of information required
- Schedule of changes in the net pension liability
- Schedule of components of the net pension liability and related ratios
- Schedule of actuarially determined contributions
- Schedule of the annual money-weighted rate of return on plan investments
- Notes to RSI

> Measurement of net pension liability (NPL)

- Total pension liability (TPL)
- Less the fiduciary net position of the pension plan
- Equals net pension liability

Notes:

- TPL is the actuarial present value of projected benefit payments
- NPL should be measured as of the pension plan's most recent fiscal year end

> Actuarial valuations

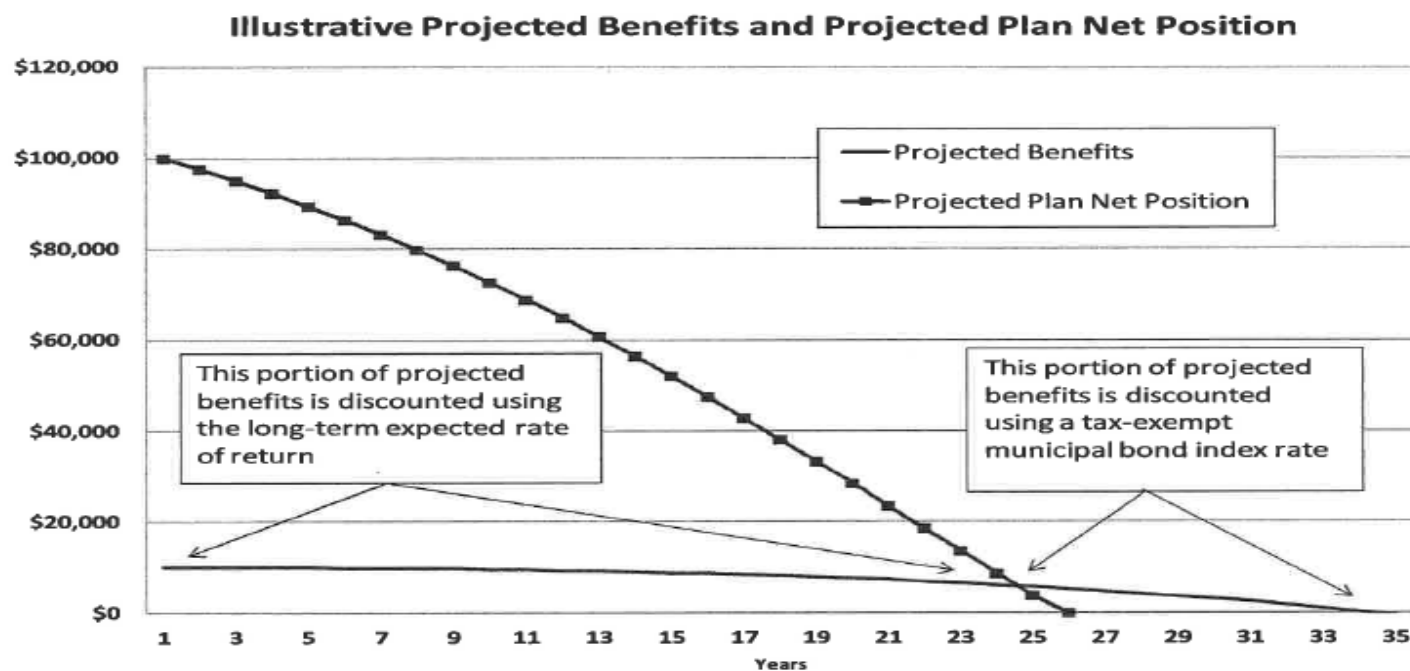
- TPL should be determined by
 - » An actuarial valuation as of the plan's most recent year-end
 - » A roll forward to the recent year-end from a previous actuarial valuation
- Required every two (2) years (minimum)
- More frequent valuations are encouraged
- All assumptions must follow Actuarial Standards of Practice issued by the Actuarial Standards Board

> Actuarial cost method

- Entry age actuarial cost method required
- Service cost based on a level percentage of pay
- Apply to each individual employee
- Begins the first period employee's service accrues benefits
- Ends at expected retirement for employee

A big change is the value for discounting the projected benefits. That single value reflects:

- > Long-term expected rate of return on pension plan investments that are expected to finance the payment of benefits to the extent that
 - The pension plan's fiduciary net position is projected to be sufficient to make projected benefit payments and pension plan assets are expected to be invested using a strategy to achieve that return.
 - A yield or index rate for 20 year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another rating scale) to the extent that the conditions above are not met.



Source: GFOA

Key Dates

- > Reporting Date (RD) – plan’s fiscal year end
- > Measurement Date (MD) – date as of which TPL, FNP and NPL are determined – is the RD
- > Valuation Date (VD) – date as of which total pension liability (TPL) is determined
 - Actuarial valuations must be at least biennial
 - No earlier than 24 months from RD
 - If VD before RD then TPL is rolled forward to RD

- > Effective for plan fiscal years beginning after June 15, 2013

JUNE 2013						
printablecalendars.resources2u.com						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

GASB Statement No. 68 –
Accounting and Financial Reporting for Pensions
an amendment of GASB 27

- > Applicable to employer sponsored pension plans administered through a trust or equivalent arrangement
- > Revises recognition, measurement and disclosure requirements for employers

- > **Choosing a measurement date will be key**
 - Generally will be the pension plan's fiscal year end
 - » Expect that the required information would be available
 - Can be no earlier than the end of the employer's prior fiscal year
 - Must be consistently applied from year to year

- > Defined benefit pension plans – two potential liabilities to report
 - Liability to pension plan
 - » Contributions payable at year end
 - Liability to employees
 - » Net pension liability (NPL)
 - » Single agent employers recognize 100% of NPL
 - » Cost sharing employers recognize their proportionate share of NPL

- > Establishes approach for measuring the NPL
 - Fewer alternative methods and assumptions than GASB 27
 - Single discount rate
 - » Long-term expected rate of return on pension plan assets if certain conditions are met or
 - » Rate for 20-year, tax-exempt general obligation municipal bonds if above conditions are not met

> Actuarial Present Value of Projected Benefit Payments

- Entry age normal actuarial cost method
- Level percentage of pay
- Apply to each individual employee
- Begins the 1st period employee's service accrues pension benefits
- Ends at expected retirement for employee

> Changes to the NPL

- Components of pension expense for full accrual statements relates to the changes in the NPL as a result of:
 - » Current period service cost
 - » Interest on the TPL
 - » Changes in benefit terms
 - » Projected interest earnings on plan assets (offsetting)

> Changes to the NPL (cont.)

- Recognized as pension expense in the current reporting period except for:
 - » Difference between expected and actual experience in measuring the TPL
 - » Changes in assumptions in measuring the TPL
 - » Difference between projected and actual earnings on pension plan investments
 - » Employer contributions (reported as a reduction of liability unless paid subsequent to measurement date, then deferred outflow of resources)
 - » Employee contributions (reported as revenue)

> Changes to the NPL – TPL exceptions

- Expense in current and future periods
 - » Systematic and rational method
 - » Closed period
 - » Over the average of expected remaining service lives of all employees
- Amounts not recognized are reported as deferred outflows of resources or deferred inflows of resources related to pensions

> Changes to the NPL – investment earnings exception

- Expense in current and future periods
 - » Systematic and rational method
 - » Closed period, 5 years
- Amounts not recognized are reported as deferred outflows of resources or deferred inflows of resources related to pensions (report net if multiple measurement periods)

> Cost-sharing employers

- Recognize their proportionate share of collective balances:
 - » NPL
 - » Pension expense
 - » Deferred outflows of resources
 - » Deferred inflows of resources
- Proportion is in relationship of the employer to the total of all contributing entities

> Cost-sharing employers (cont.)

- Changes in proportion since prior measurement date
 - » Net effect of the change in proportion of the previously listed items as of the beginning of the measurement period reported as a deferred outflow of resources or deferred inflow of resources
 - » Amortize using a systematic and rational method
 - » Amortize over a closed period of the average expected remaining service lives of the plan participants

> Cost-sharing employers (cont.)

- Employer contributions subsequent to the measurement date
 - » Report as a deferred outflow of resources



Source: David Castillo Dominici / FreeDigitalPhotos.net

> Note disclosures – all plans

- Descriptive information
- Significant assumptions and inputs for TPL
- Pension plan's fiduciary net position or reference to report
- Current year sources of changes to the NPL
 - » Measurement and actuarial valuation dates
 - » Changes in assumptions or other inputs
 - » Changes subsequent to measurement date
 - » Pension expense for current period

> Note disclosures – all plans (cont.)

- Deferred outflows / inflows of resources
 - » Balance by source
 - » Net impact on pension expense for next 5 years and thereafter in the aggregate
 - » Amount of deferred outflows that will be a reduction of the NPL

- > **Note disclosures – single / agent plans only**
 - Number of employees covered
 - Allocated insurance contracts
 - Schedule of changes in the NPL by source
- > **Note disclosures – cost-sharing plans only**
 - Employer's proportion, basis and change, if any
 - Employer's proportionate share of collective NPL

> Required supplementary information

- 10 years of information
- Notes to RSI with significant changes
- Single / agent plans
 - » Changes in NPL by source
 - » Components of NPL and related ratios
 - » Actuarially determined contributions
- Cost-sharing plans
 - » Employers proportionate share of NPL, payroll, net position, etc.

Key Dates

- > Reporting Date (RD) – employer’s fiscal year end
- > Measurement Date (MD) – date as of which TPL, FNP, NPL, PE and DI/O are determined
 - No earlier than previous fiscal year end
 - NPL and PE reported on RD without adjustment
- > Valuation Date (VD) – date as of which total pension liability (TPL) is determined
 - Actuarial valuations must be at least biennial
 - No earlier than 30 months plus 1 day from RD
 - If VD before MD then TPL is rolled forward to MD

Key Dates (cont.)

- > Timing is to be consistently applied
- > Effective for employer fiscal years beginning after June 15, 2014

Wisconsin Retirement System Reporting GASB 67 & 68 Accounting and Financial Reporting for Pensions

Source: Wisconsin Government Finance Officers Association's
Fall Conference / WRS presentation

The WRS will implement GASB 67 no later than December 31, 2014. Data may be available for employees wishing to early implement, but that is not certain at this time.

- > Discount Rate
- > Actuarial Cost Method
- > Timing of Actuarial Valuation
- > Selection of Measurement Date
- > Allocation Methodology
- > Audit of Allocations
- > Notes and RSI
- > Effective Dates
- > Cost to Implement

Valuation results have confirmed that the WRS will be able to discount future benefit payments using the long-term expected rate of return on pension plan investments.



The WRS uses an Entry Age variant for funding purposes, but will use the Entry Age actuarial cost method for determining the Net Pension Liability, Pension Expense, etc...

The WRS performs an annual actuarial valuation as of December 31 of each year.

Valuation results are available by June following year-end.

The WRS will provide the Net Pension Liability using a measurement date no earlier than the end of the employer's prior fiscal year.

The WRS will allocate the Net Pension Liability to all employers based on their proportionate share of employer contributions.

- > Who is responsible for the accuracy and verifiability of the collective net pension liability and the allocation of proportionate shares?
 - Plan?
 - Employers?



The collective Net Pension Liability and the basis for allocation will be audited by the WRS' auditor prior to distribution.

The WRS will provide suggested language and appropriate data to meet the disclosure requirements.

- > Actuarial data needed to meet GASB 68 reporting requirements will be provided by the WRS consulting actuary and paid for by the WRS trust fund. There will be no special assessment to employees for this service.

Illinois Municipal Retirement Fund Reporting

GASB 67 & 68 Accounting and Financial Reporting for Pensions

- > IMRF Funding Policy available on IMRF website
- > IMRF will continue to set contribution rates as it has in the past

IMRF is working with its actuaries to develop the information employers will need to comply with the accounting and reporting requirements of GASB 68.

- > Calculation of net pension obligation
- > Calculation of pension expense
- > Identification of pension related deferred inflows and outflows
- > Required footnote disclosure
- > Required supplemental information

- > Dry Run - IMRF is working to provide employers with a preliminary calculation of their GASB 68 NPO for 2012 by end of this month or early next month.
- > IMRF is gathering contact information on who at the employer is responsible for financial reporting as well as a contact for their independent auditors.

- > IMRF is working with its independent auditors to develop a reporting mechanism which will meet the auditing requirements of the employers' auditors.
- > IMRF's valuation date and measurement date are December 31st of the same year.
- > There will be no need to roll forward the actuarial information.

- > Goal will be to furnish all the required GASB 68 information by March 31st of the year following the measurement date.
- > While IMRF will be in a position to meet the implementation requirements of June 15, 2014, it does not seem likely that early implementation will be an option.

- > GASB 67 – Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25
- > GASB 68 – Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No.27
- > Guide to Implementation of GASB Statement No. 67 on Financial Reporting for Pension Plans

Available on [www. GASB.org](http://www.GASB.org)


Questions and comments



Candor. Insight. Results.

Thank you for your attendance and participation!

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 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	December 12, 2016
RESOLUTION OR ORDINANCE NUMBER	Resolution #5022
AGENDA TITLE	A RESOLUTION TO SET THE DATES FOR COUNCIL MEETINGS FOR THE 2017 CALENDAR YEAR
REQUESTING DEPARTMENT	Administration
PRESENTER	Melinda Edwards, City Clerk
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Sets the dates for the upcoming Calendar year for all Council Meetings as required by 5 ILCS 120/2.02
BACKGROUND	N/A
SPECIAL NOTES	There are two meetings that will fall on Tuesday, October 10 to allow for Columbus Day and Tuesday, December 26, as Christmas is on Monday.
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption

REFERENCE DOCUMENTS ATTACHED	N/A
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RESOLUTION NO. 5022

A RESOLUTION TO SET THE DATES FOR COUNCIL MEETINGS FOR THE 2017 CALENDAR YEAR, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, it is necessary for the City Council to set the time and dates for its meetings for 2017.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The following dates are when the City Council will regularly meet, with such public meetings to begin at 7:00 p.m. in the Council Chambers 401 E Third Street, Kewanee, IL.

Date	Day
January 9, 2017	Mon
January 23, 2017	Mon
February 13, 2017	Mon.
February 27, 2017	Mon
March 13, 2017	Mon
March 27, 2017	Mon
April 10, 2017	Mon
April 24, 2017	Mon
May 8, 2017	Mon
May 22, 2017	Mon
June 12, 2017	Mon
June 26, 2017	Mon

Date	Day
July 10, 2017	Mon
July 24, 2017	Mon
August 14, 2017	Mon
August 28, 2017	Mon
September 11, 2017	Mon
September 25, 2017	Mon
October 10, 2017	Tues
October 23, 2017	Mon
November 13, 2017	Mon
November 27, 2017	Mon
December 11, 2017	Mon
December 26, 2017	Tues

Section 2 This resolution shall be in full force and effect immediately upon its passage and approval as provided by law.


Adopted by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Kellie Wallace-McKenna				
Council Member Deann Schweitzer				
Council Member Michael Yaklich				
Council Member Andrew Koehler				

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE		December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER		Resolution #5023	
AGENDA TITLE		Consideration of a Resolution adopting a Capital Improvement Plan for the City of Kewanee	
REQUESTING DEPARTMENT		Administration	
PRESENTER		Gary Bradley, City Manager	
FISCAL INFORMATION		Cost as recommended:	N/A
		Budget Line Item:	N/A
		Balance Available	N/A
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE		Adopts a five-year capital improvement plan for the City.	

BACKGROUND	<p>In past years, City staff has created a list of capital improvement projects for consideration at the time the budget has been passed. The list was elementary in nature and provided little in the way of the benefits traditionally associated with more formalized Capital Improvement Planning processes.</p> <p>In 2015, the City Council adopted the following goals:</p> <ul style="list-style-type: none"> • Develop and implement plans, policies, and programs to improve organizational structure, align staffing with community needs, and develop a culture that establishes customer service as the City's top priority, improves efficiency and effectiveness, and ensures the stewardship of public funds. • Develop and implement Economic Development and Community Development plans, policies, and programs to strengthen the local economic climate, diversify the tax base, and enhance the viability and sustainability of the community's residential neighborhoods and commercial areas. • Improve the City's infrastructure to enhance levels of service and provide for managed future growth. • Develop and implement plans, policies, and practices to ensure the stewardship of public funds. <p>The Community and Economic Development Plans developed in accordance with the above goals also provided recommendations on the development of CIP, and Capital Improvement Planning is among the recommended practices of the Government Finance Officers Association.</p> <p>While the original goal set for adoption of the plan was November, the project admittedly fell down the "to-do" list as daily operations and pressing issues made long-range planning less urgent (but no less important).</p> <p>However, with a CIP as an important factor in the evaluation of Enterprise Zone Applications and a new focus in Washington on infrastructure projects that will put people back to work, staff has worked diligently to put together a CIP for consideration.</p>
SPECIAL NOTES	N/A

ANALYSIS	<p>In order to improve the City's infrastructure, while ensuring the stewardship of public funds, it is necessary to coordinate certain projects. For instance, it makes sense to complete underground improvements prior to surface improvements. In some cases, it's important to assess the state of the current infrastructure, and it's always important to prioritize projects to ensure that the most important and needed improvements are made, while less important and impactful projects are held in reserve. The capital improvement plan should also take into consideration revenue streams to ensure the plan is financially obtainable.</p> <p>The plan you have before you is a best try, fitting things into a format that works, in the time available. It is an attempt to provide something tangible as part of the enterprise zone application, but even in this regard it is lacking. Staff expects that subsequent engineering will have to be conducted by engineering staff and consulting engineers to develop a truly functional CIP that provides the full benefits that come from real planning, including more accurate cost estimating, phasing of projects, etc.</p> <p>This preliminary Capital Improvement Plan is being presented for your approval at this time because of its importance to the Enterprise Zone Application. Without such a pressing deadline, this item likely would come before you in January or February.</p> <p>The Plan will be updated annually in advance of the annual budget process. It will continue to evolve with each year showing a five-year plan. The plan will assist us in being transparent to our customers, which increases the level of customer service, and helps to ensure accountability to our customers.</p>
PUBLIC INFORMATION PROCESS	Discussion at the November 28 Council Meeting.
STAFF RECOMMENDATION	N/A
REFERENCE DOCUMENTS ATTACHED	Capital Improvement plan.

RESOLUTION NO. 5024

A RESOLUTION TO ESTABLISH THE KEWANEE CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2018-2022, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, a Capital Improvement Plan offers a link between planning efforts, public input, and the actual construction of public improvements; and,

WHEREAS, a Capital Improvement Plan ensures accountability for the completion of plans for facilities and infrastructure improvements; and,

WHEREAS, a Capital Improvement Plan improves scheduling of public improvements that require more than one-year to construct; and,

WHEREAS, a Capital Improvement Plan provides an opportunity to properly plan, design, and if needed acquire land or easements before costs escalate; and,

WHEREAS, a Capital Improvement Plan provides an opportunity for long range planning and management; and,

WHEREAS, a Capital Improvement Plan helps to establish clearly defined priorities in public improvements; and,

WHEREAS, A copy of the Capital Improvement Plan for fiscal years 2018-2022 is attached hereto as Attachment A.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The Capital Improvements Plan for fiscal years 2018-2022, as contained in Attachment A hereto shall be and hereby is approved.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.


Adopted by the Council of the City of Kewanee, Illinois this 12th day of December 2016.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Mike Yaklich				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE		December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER		Resolution #5024	
AGENDA TITLE		Consideration of a Resolution authorizing the purchase of a color multifunction copier/printer/fax machine from Impact Networking	
REQUESTING DEPARTMENT		Administration	
PRESENTER		Melinda Edwards, City Clerk	
FISCAL INFORMATION		Cost as recommended:	\$7,995
		Budget Line Item:	01-11, 01-41, 51-42, 52-43, & 57-44 – 830
		Balance Available	\$10,000
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE		Authorizes the purchase of a color multifunction copier/printer/fax machine	
BACKGROUND		<p>The city administrative office has two multifunction machines for staff to utilize for printing and copying. The older of the two is over eight years old. The machine recently needed repairs and the repairman stated that the parts for the machine were becoming scarce.</p> <p>Also, in the effort to move to paperless council packets, the city recently acquired three laptops for the Mayor, City Manager, and City Clerk. The laptops are Windows 10 and will not network with this machine.</p> <p>Several of the newly adopted documents would have a more professional look when printed in color to provide to inquiring customers.</p>	

SPECIAL NOTES	N/A
ANALYSIS	Five responses were received. A committee consisting of Gary, Debbie, and I reviewed the submitted proposals for adherence to the requirements as requested in the RFP. Two of the proposals did not include color as an option. Of the remaining three, all of the proposals met the minimum specifications. The lowest qualifying bid received was from Impact Networking, with several specifications exceeding the minimum specifications.
PUBLIC INFORMATION PROCESS	An RFP was posted on November 3 rd , 2016 on our website, as well as emailed to seven vendors that had expressed interest in providing a multifunction machine to the city in the past. The sealed bids were opened by the City Clerk on November 22 nd , 2016.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption.
REFERENCE DOCUMENTS ATTACHED	Bid tabulation sheet, Submitted proposals are available in the City Clerk's office.

RESOLUTION NO. 5024

A RESOLUTION AUTHORIZING PURCHASE OF A COLOR MULTIFUNCTION COPIER – SCANNER- PRINTER- FAX FROM IMPACT NETWORKING OF PERU, ILLINOIS, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The fiscal year 2016-2017 municipal budget contains funding for purchase of a new multifunction copier-scanner-printer-fax for the Administrative Department in the equipment line items of 01-11-830, 01-41-830, 51-42-830, 52-43-830, and 57-44-830; and.

WHEREAS, Proposals were solicited by City staff for a new multifunction machine from seven vendors, with proposals received from five vendors, and the results shown in the table below:

Vendor	Machine Cost	B&W Maint. Fees	Color Maint. fees
Impact Networking	\$7,995	.0065/image	.039
Office Specialists	\$8,831	.008/image	.045
Office Machine Consultants	\$8,410	.0055/image	.027/.049/.11
RKDixon	\$5,517	37.96/mo	Not available
Advanced Business Systems	\$6,504	.006/image	Not available

WHEREAS, City staff has recommended the purchase of the color multifunction copier-scanner-printer-fax machine from Impact Networking as the best value for use in the administrative office.

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 The City Manager, or his designee, is hereby authorized to execute the documents necessary to order and purchase the color multifunction copier-scanner-printer-fax machine from Impact Networking in compliance with the proposal submitted.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE		December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER		Resolution #5025	
AGENDA TITLE		Consideration of a Resolution authorizing the purchase of a half ton pickup truck from Gustafson Ford of Kewanee	
REQUESTING DEPARTMENT		Public Works Department	
PRESENTER		Rod Johnson, PW Operations Manager	
FISCAL INFORMATION		Cost as recommended:	\$28,401.28
		Budget Line Item:	39-73-840
		Balance Available	\$25,000.00
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE		Authorizes the purchase of a new ½ ton four wheel drive pickup truck for use in the Water Department.	
BACKGROUND		The purchase of this truck will move a 1998 Ford truck from frontline use to a secondary role within the Public Works Department. The fiscal budget contains \$25,000 for the purchase of a pickup truck for the Water Division of Public Works.	
SPECIAL NOTES		N/A	
ANALYSIS		After reviewing the submitted proposals, staff determined that the best choice for the City of Kewanee is the option 2 proposal submitted by Gustafson Ford. Option 2 included a 7 year or 75,000 mile Ford premiumcare bumper to bumper warranty with no deductible.	

PUBLIC INFORMATION PROCESS	An RFP was posted on November 21 th , 2016 on our website, as well as hand delivered to each local dealership. Bids were received from two vendors. The sealed bids were opened by the City Clerk on December 7 th , 2016.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends the acceptance of the option 2 proposal from Gustafson Ford.
REFERENCE DOCUMENTS ATTACHED	Bid tabulation sheet, RFPs are available in the City Clerk's office.

RESOLUTION NO. 5025

A RESOLUTION AUTHORIZING PURCHASE OF A HALF TON PICKUP TRUCK FROM GUSTAFSON FORD OF KEWANEE, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The fiscal year 2016-2017 municipal budget contains funding for purchase of a new pickup truck for the Public Works Department in Acquisition Fund line item 39-73-840; and

WHEREAS, Proposals were solicited by City staff for a new ½ ton capacity pickup truck from four vendors, with proposals received from two vendors, with the results shown in the table below:

Vendor	Base Warranty	Ext. Warr. 6yr/60K	Ext. Warr. 7yr/75K
Gustafson Ford	\$26,836.28	\$27,811.28	\$28,401.28
Crowe Ford	\$26,965.00	\$28,520.00	\$29,195.00

WHEREAS, City staff has recommended the purchase of the ½ ton, four wheel drive Ford F150 truck with 7 year/75,000 mile extended warranty from Gustafson Ford as the best value and best fit for use of the truck in the Public Works Department.

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF KEWANEE THAT:

Section 1 The City Manager, or his designee, is hereby authorized to execute the documents necessary to order and purchase the ½ ton 4WD F150 pickup truck from Gustafson Ford in compliance with the proposal submitted.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 12th day of December, 2016.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

12-7-2016 RFP results for public works truck

Vendor	Base bid	Option 1		Option 2	
		6/60 premiumcare		7/75 premiumcare	
Gustafson Ford	\$26,836.28	\$975	\$27,811.28	\$1,565	\$28,401.28
Crowe Auto	\$26,965.00	\$1,555	\$28,520.00	\$2,230	\$29,195.00

Note: it appears as though the Crowe bid would be for a GVWR of 6,500 lbs. In order to gain the additional weight rating as the specifications requested (minimum 6,900 GVRW) it would require the additional payload option of approximately \$200.00

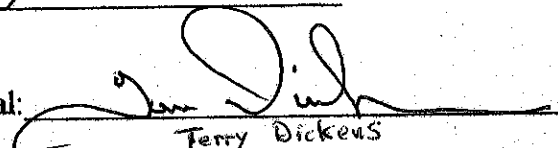
email
FDickens@CFS
CFS@Gmail.com

Equipment Proposal

City of Kewanee

Base Bid — ½ ton, 4 wheel drive	DELIVERY POINT	TOTAL
Price per vehicle delivered to Kewanee, IL		\$ 26,700.-
License and Title		\$ 265.-
Extended bumper-bumper warranty	% Warranty	26,965.-
	Option 1 6yr/60k	\$ 1555.-
	Option 2 7yr/75k	\$ 2,230.-
Total Price per vehicle	option 1	\$ 28,520.-
	option 2	29,195.-

Dealer Name: Growe Ford 309-944-2127

Signature of Person Authorized to make proposal: 
Terry Dickens

Address: 1041 South State St. Geneseo, IL
61254

Order Cut Off Date: 1-15-17

Approximate Delivery Time: 8 to 10 weeks

Had to order console in Truck

OPTIONAL - SERVICE REPAIR COMPACT DISC.
Describing Both operation & service

OPTIONAL \$250.00

2017 F-150

Order No: 6660 Priority: A2 Ord FIN: QK298 Order Type: 5B Price Level: 745
Ord PEP: 101A Cust/Flt Name: CITY KEWANEE PO Number:

RETAIL

RETAIL

X1E F150 4X4 S/C \$34025

FRT LICENSE BKT NC

145" WHEELBASE

SELECTSHIFT

YZ OXFORD WHITE

PRO TRAILER AST

W CLTH BUCKT SEAT 295

SYNC

G MED EARTH GRAY

53A TRAILER TOW PKG 895

101A EQUIP GRP 2255

AM/FM CD

.XL SERIES

TOTAL BASE AND OPTIONS 40805

.POWER EQUIP GRP

XL MID DISCOUNT (750)

.CRUISE CONTROL

TOTAL 40055

.17"SILVER STEEL

THIS IS NOT AN INVOICE

99P 2.7L V6 ECOBST 795

*TOTAL PRICE EXCLUDES COMP PR

446 ELEC 6-SPD AUTO

.265/70R-17

* MORE ORDER INFO NEXT PAGE *

XL6 3.73 ELEC LOCK 570

TOTAL \$40055

AUTO START/STOP

THIS IS NOT AN INVOICE

23 GAL TANK

*TOTAL PRICE EXCLUDES COMP PR

67T TRL BRAKE CONTR 275

76C REARVIEW CAMERA 250

794 PRICE CONCESSN

REMARKS TRAILER

91V 110V/400W 250

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1195

TOTAL BASE AND OPTIONS 40805

XL MID DISCOUNT (750)

F1=Help

F2=Return to Order

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

F7=Prev

F3/F12=Veh Ord Menu

F9=View Trailers

QC06047

6500
GWR
+ Payload
\$750



PUBLIC WORKS OPERATIONS MANAGER

401 E. Third Street

Kewanee, IL 61443-2365

Voice: 309/852-2611 ext. 229

Fax: 309/856-6001

November 21, 2016

The City of Kewanee is requesting proposals in conformance with the requirements established by the specifications herewith:

PROPOSAL DEADLINE

No proposal will be considered after December 07, 2016 at 10:00 am. CST. Proposals should be addressed to Rod Johnson, Public Works Operations Manager, City of Kewanee, 401 E. Third Street, Kewanee, IL 61443.

SUBMISSION OF PROPOSAL

Those vendors submitting proposals shall be submitted in a sealed envelope to Rod Johnson's attention, which must be **CLEARLY MARKED "Public Works Truck RFP"**.

REJECTION OF PROPOSALS

The City of Kewanee reserves the right to reject any and all proposals and to waive any or all informalities, and irregularities, or to proceed in any manner in the best interest of the City including entering into negotiations with one or more vendors in order to secure the desired item. *All vendors are competing with other vendors and the State of Illinois Bid Award pricing.*

RETAILER'S OCCUPATION TAX

Sales of any kind to the City of Kewanee and other governmental bodies are exempt from the Illinois Retailer's Occupation Tax and the Service Use Tax.

WARRANTY

Submitted vehicle proposals shall be covered by the minimum of a 5 years/60k miles power train warranty and 3 years/36K miles bumper-bumper warranty package for the proposed model and year vehicle with no co-pays or deductibles to be applied.

LITERATURE

Proposals shall include service repair compact disc describing both operating and service procedures for the make, model and year of vehicle proposed.

Equipment Proposal

City of Kewanee

Base Bid — ½ ton, 4 wheel drive	DELIVERY POINT	TOTAL
Price per vehicle delivered to Kewanee, IL		\$ <u>26,731.28</u>
License and Title		\$ <u>105.00</u>
Extended bumper-bumper warranty		
	Option 1 6yr/60k	\$ <u>See Additions</u>
	Option 2 7yr/75k	\$ <u>See Additions</u>
Total Price per vehicle		\$ <u>26,836.28</u>

Dealer Name: GUSTAFSON FORD LLC

Signature of Person Authorized to make proposal: Troy M Clements

Address: 112 N. Lexington Ave Kewanee, IL 61443

Order Cut Off Date: February 1, 2017

Approximate Delivery Time: 10-12 Weeks

Bid Exceptions and Additions

Exceptions:

1. 2017 Model Year repair manual compact discs currently unavailable and are not included in the pricing.
2. Battery is 760 CCA / 70-AMPERE-HOUR RATING

Additions:

	PRICE	YES	NO
1. 6 Year 60,000 Miles PremiumCare ESP \$0.00 Deductible @ Any Ford Dealer	\$1000.00	_____	_____
2. 6 Year 60,000 Mile PremiumCare ESP \$0.00 Deductible @ Gustafson Ford (\$100 Deductible Elsewhere)	\$975.00	_____	_____
3. 7 Year 75,000 Miles PremiumCare ESP \$0.00 Deductible @ Any Ford Dealer	\$1675.00	_____	_____
4. 7 Year 75,000 Mile PremiumCare ESP \$0.00 Deductible @ Gustafson Ford (\$100 Deductible Elsewhere)	\$1565.00	<u> X </u>	_____
5. Repair Manual Compact Disc Availability Period Unknown	\$240.00	_____	_____

CERTIFICATE OF PROPOSER

The undersigned hereby certifies that he/she has read, understands, and agrees to fully comply with all terms and conditions as set forth by the City of Kewanee, together with the specifications and other documentary forms herewith made a part of this specific procurement.

Vendor: GUSTAFSON FORD LLC By: Terry Clementy Date: 12-5-16

Address: 112 N. Lexington Ave. Kewanee, IL 61443

VEHICLE TYPE:

Proposed vehicle will be a 2016 Model year or newer, full-sized 1/2 ton four wheel drive, extended cab, 145"WB, pickup truck with 6.5' box. The proposed truck will be used by the Public Works Department in the CITY OF KEWANEE and shall be equipped accordingly with those features normally installed on such vehicles; it may occasionally tow a pull behind air compressor or utility trailer. Unit must comply with all State and Federal Safety Standards for similarly typed vehicles. Appurtenances not mentioned in the specifications, but necessary to furnish a complete unit, ready for use upon delivery, shall be considered included.

REQUIREMENTS OF VENDOR:

All vendors are expected to propose the manufacturer's latest standard model year HD 1/2 ton 4x4 extended cab pickup truck with 145" wheel base, payload capacity of more than 1,700 lbs and a GVW of 6,900 lbs or greater. Which will be used in the Public Works Department, truck will occasionally tow implements associated with their duties. All standard equipment plus any optional or special equipment required to meet the following specifications. Deviations from these requirements in efforts to obtain extremely low prices will not be acceptable. The price bid shall include delivery, transfer fees and all applicable taxes if required by the State of Illinois.

MINIMUM SPECIFIED EQUIPMENT:

Full sized spare tire & wheel assy.

Rubberized Flooring

3.73 Ratio Limited slip or locking differential

Dark earth cloth seats 40/00/40 Type Seat (with

Column shift and pass through console)

Class IV Tow Receiver

300 hp V-6 Engine or Comparable

Oxford White exterior color

Integrated back-up camera

Integrated Trailer Brake Controller

White exterior color

4 wheel Anti-Lock Power Disc Brakes

Dual Air Bags

Sync communication system

Six Speed Automatic Overdrive Transmission

Trailer Tow Package

7 pin R/V Trailer plug

4 wheel drive

Cruise Control

Power windows

110 volt 400 watt A/C outlet

Option 1 – 6yrs/60,000 miles OEM Extended bumper-bumper warranty with no applied deductible or co-pay

Option 2 – 7yrs/75,000 miles OEM Extended bumper-bumper warranty with no applied deductible or co-pay

Everything You Need!

Phone 309-852-2611
Fax 309-856-6001

December 8, 2016

Honorable Mayor and City Council
Kewanee City Hall
401 E. Third Street
Kewanee, Illinois 61443-2365

RE: Report from Plan Commission for December 7, 2016 Meeting.

The Plan Commission convened at 7:00 p.m. on December 7, 2016 Kewanee City Hall, Council Chambers. Commission member Minella and Reynolds were absent. For business there were two Special Use Permit applications upon which to conduct a public hearing.

Case Number 1:

**831 Lake St. which is located at the Southwest corner of Lake St. and Lakeview Ave.
Special Use Permit Petition for beer garden/outdoor eating area, Denise Cook, D&D Lake St. Tap.**

Denise Cook is petitioning for a Special Use Permit for a beer garden/outdoor eating area to be placed at the West side of D&D Lake St Tap. This location has not had a beer garden in the past. There is an existing fence or other screening in place at this time. Cook had been using the area as a beer garden until brought to the attention of the City at which time Cook was advised to cease use of the area as a beer garden and to apply for a Special Use Permit.

Address(es): 831 Lake St.

Legal Description: LT 3 Jim Kelly's Sub PT Blk 3 John Zangs Addition, Now City of Kewanee, Henry County, Illinois.

Location: On the Southwest corner of the intersection of Lake St and Lakeview Ave.

Dimensions: 88.75 feet East to West, 201.5 feet North to South.

Area: 17883 Sq Ft.

Existing buildings or uses: Main building and fenced area measuring 40 feet East to West and 56 feet North to South located at the West side of the building.

Current Zoning District: R-4 Two-Family Dwelling District.

Existing Zoning: R-4 Two-Family Dwelling District to the South and West. R-2 One-Family Dwelling District to the North and East, B-3 Business and Wholesale District to the Southwest.

Existing Land Use: Commercial.

Proposed Land Use Map: Commercial.

Background Information:

Kewanee Police Department researched call history over a two year period dating back to November 2014. Police Department staff found 10 loud noise complaints over this time period all coming in at 10pm or later. One of the 10 complaints was specific to the use of the Beer Garden.

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Fax 309-856-6001

Special Use Permits for the beer garden/outdoor eating areas are not transferrable to another owner. Hutchison is requesting the Special Use Permit to be issued to her. Special Use Permit petitions must comply with section 155.117-B-7 which prohibits noise from the beer garden/outdoor eating area that disturbs the neighborhood.

The Public Hearing:

At 7:00 p.m. on December 7, 2016, the hearing on the proposed Special use Permit for a beer garden/outdoor eating area at 831 Lake St. was held. **Denise Cook** of Kewanee, Illinois, was absent due to medical reasons. **Terry Hall** of Kewanee, Illinois, was present to represent the application for Cook.

- Hall stated that they (Cook and Hall) were aware of previous noise complaints at the location.
- Hall stated that a few of the bartenders that worked at the location had been "let go" because the bartenders did not honor the rules for noise as directed by Cook.
- Hall stated that now when the bar is advised of a loud noise/music complaint that they address the complaint right away.
- Hall stated that the fenced area that is currently in place has been there for years and that they were not aware of the need for a special use permit until contacted by Director of Community Development Keith Edwards.
- Hall acknowledged that the stipulations would be followed.

Dan Cantwell (1512 Lake St, 827 Lake St) spoke in favor of the petition, stating that he owns a house next door to 831 Lake St. Stated that he spends a lot of time at his house at 827 Lake St and that he also spends time at the bar sometimes as late as 1 or 2 a.m. and that there are fights from time to time but no more than any other bar. Stated that he is in favor for the beer garden and doesn't feel that the noise is at such a level that it causes a problem.

Charlene McLemore (810 Lake St) spoke against the petition, stating that the noise level is terrible and has called the Police several times. Stated that the bar has speakers outside that play loud music and it causes her to have to turn her television up very loud just to be able to hear whatever program she's trying to watch. Stated that after the Police go to the bar that the bar will turn down the music momentarily but as soon as the Police leave, the bar turns the music right back up again. Stated that they have lived at 810 Lake St for several years and that the bar has always been quiet up until Denise Cook started running the bar and now is noisy.

Michael VanHyfte (814 Lake St) spoke against the petition, stating that he has lived there for 37 years and has been through a lot of bar owners and this has been the noisiest it's every been and that he would like to see not allowing the outside beer garden. Says that he can hear people yelling and screaming at all hours of the night. Stated that if the times stated in the stipulations for a beer garden are enforced that would be a major help.

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James McLemore (810 Lake St) spoke against the petition, stating that he hates all the fighting at the bar. Stated that he has gone outside at 2:00 a.m. to yell at them to tell them to stop the fighting and noise. Says that the fighting happens in the beer garden, in front of the bar and in the street. He said that he has called the police on several occasions. There were no others to speak for or against the petition.

Plan Commission Chairperson Steve Morrison did remind the Plan Commission members and the audience members that if the Plan Commission makes the recommendation to grant the Special Use Permit and the City Council Passes the recommendation that the Special Use Permit can be revoked if the stipulations are not followed.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of five in favor of the application, one opposed to the application, two absent, that the application to grant a Special Use Permit for beer garden/outdoor eating area be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing a beer garden/outdoor eating area at 831 Lake St. be granted to Denise Cook and D&D Lake St. Tap.

Additionally, the Plan Commission recommends by a vote of six in favor, none opposed, two absent that the following six stipulations be placed on the Special Use Permit.

1. The Special Use Permit is granted to Denise Cook and D&D Lake St Tap only, and is not transferable to any successor property owners and/or operators of a restaurant serving alcohol on the site.
2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the Special Use Permit.
3. No package sale of liquor or carryout sale of liquor is allowed.
4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and section 155.117 Beer Garden/Outdoor Eating Area of the City Code.
5. Any violation of the terms and condition of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.
6. The beer garden/outdoor eating area shall close at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.

Case Number 2:

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Fax 309-856-6001

729 N Walnut St. which is located at the Southwest corner of E. Eighth St. and N. Walnut St. Special Use Permit Petition for beer garden/outdoor eating area, Zepha Hutchison, Wood'Zs G&Z Inc., DBA, Eighth St. Tap.

Zepha Hutchison is petitioning for a Special Use Permit for a beer garden/outdoor eating area to be placed at the West side of the Eighth St Tap. This location has not had a beer garden in the past. There is an existing fence or other screening in place at this time. Hutchison had been using the area as a beer garden until brought to the attention of the City at which time Hutchison was advised to cease use of the area as a beer garden and to apply for a Special Use Permit.

Address(es): 729 N. Walnut St.

Legal Description: LT 1 BLK 2 W H LYLES 1ST Add, Now City of Kewanee, Henry County, Illinois.

Location: On the Southwest corner of the intersection of E. Eighth St. & N. Walnut St.

Dimensions: 150 feet East to West, 73 feet North to South.

Area: 10950 Sq Ft.

Existing buildings or uses: Main building and fenced area measuring approximately 40 feet East to West and 40 feet North to South located at the West side of the building.

Current Zoning District: R-2 One-Family Dwelling District.

Existing Zoning: R-2 One-Family Dwelling District to the North, West, South and East.

Existing Land Use: Commercial. With Low Density Residential surrounding the location.

Proposed Land Use Map: Low Density Residential.

Background Information:

Kewanee Police Department researched call history over a two year period dating back to November 2014. Police Department staff found no history of loud noise complaints over this time period.

Special Use Permits for the beer garden/outdoor eating areas are not transferrable to another owner. Hutchison is requesting the Special Use Permit to be issued to her. Special Use Permit petitions must comply with section 155.117-B-7 which prohibits noise from the beer garden/outdoor eating area that disturbs the neighborhood.

The Public Hearing:

At 7:00 p.m. on December 7, 2016, the hearing on the proposed Special use Permit for a beer garden/outdoor eating area at 729 N. Walnut St. was held. **Zepha Hutchison** of Kewanee, Illinois, was present to represent the application.

- She stated that her bartenders control the outside speakers and they do not allow the volume to go to a level that would disturb the neighbors.
- She stated that she has not had any noise complaints at her bar that she is aware of.
- She stated that there's been a sign, for years, in the building at the doorway heading out to the fenced area stating no alcohol allowed outside. She is applying for the special use permit as a precautionary measure just in case a patron should happen to walk outside in the fenced area with an alcoholic beverage.
- She acknowledged that the stipulations would be followed.

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Fax 309-856-6001

There were no others to speak for or against the petition.

Recommendation:


After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of six in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit for beer garden/outdoor eating area be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing a beer garden/outdoor eating area at 729 N Walnut St. be granted to Zepha Hutchison and Wood'Zs G&Z Inc., DBA, Eighth St. Tap.

Additionally, the Plan Commission recommends by a vote of six in favor, none opposed, two absent that the following six stipulations be placed on the Special Use Permit.

1. The Special Use Permit is granted to Zepha Hutchison and Wood'Zs G&Z Inc., DBA, Eighth St. Tap. only, and is not transferable to any successor property owners and/or operators of a restaurant serving alcohol on the site.
2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the Special Use Permit.
3. No package sale of liquor or carryout sale of liquor is allowed.
4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and section 155.117 Beer Garden/Outdoor Eating Area of the City Code.
5. Any violation of the terms and condition of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.
6. The beer garden/outdoor eating area shall close at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.

There being no further business, the meeting adjourned at 7:45 p.m.

Respectfully yours,



Steve Morrison, Chairman

PLAN COMMISSION

Date

12/17/16

Attendance D & D

	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
COSTENSON	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
EDLEMAN	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
HEMPHILL	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
MINELLA	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
MIROCHA	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
MORRISON	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
REYNOLDS	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain
SAYERS	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain


Terry Hall
903 N Elm

Charles Proclamore
810 Lake St
James MacLamore

make Vally Area

Dan Cantwell
1512 Lake

2. Alpha Hutchison

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE		December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER		Ordinance #3865	
AGENDA TITLE		Consideration of an Ordinance granting a Special Use permit to Denise Cook for a beer garden for property located at 831 Lake St.	
REQUESTING DEPARTMENT		Community Development	
PRESENTER		Keith Edwards, Director of Community Development	
FISCAL INFORMATION		Cost as recommended:	N/A
		Budget Line Item:	N/A
		Balance Available	N/A
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE		Allows a beer garden at 831 Lake St	
BACKGROUND		Special Use Permits for the beer garden/outdoor eating area are not transferrable to another owner. Cook is requesting the Special Use Permit to be issued to her. Special Use Permit petitions must comply with section 155.117-B-7 which prohibits noise from the beer garden/outdoor eating area that disturbs the neighborhood.	
SPECIAL NOTES		N/A	

<p>ANALYSIS</p>	<p>Denise Cook is petitioning for a Special Use Permit for a beer garden/outdoor eating area to be placed at the West side of D&D Lake St Tap. This location has not had a beer garden in the past. There is an existing fence or other screening in place at this time. Cook had been using the area as a beer garden until brought to the attention of the City at which time Cook was advised to cease use of the area as a beer garden and to apply for a Special Use Permit.</p> <p>There were three objectors, with their objections listed in the Plan Commission minutes. The Plan Commission recommended to approve the request by a vote of 5 in favor, 1 opposed, two absent with 6 stipulations as follows:</p> <ol style="list-style-type: none"> 1. The Special Use Permit is granted to Denise Cook and D&D Lake St Tap only, and is not transferable to any successor property owners and/or operators of a restaurant serving alcohol on the site. 2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the Special Use Permit. 3. No package sale of liquor or carryout sale of liquor is allowed. 4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and section 155.117 Beer Garden/Outdoor Eating Area of the City Code. 5. Any violation of the terms and condition of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council. 6. The beer garden/outdoor eating area shall close at shall be closed at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.
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PUBLIC INFORMATION PROCESS	Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet of 831 Lake St. Plan Commission meeting agenda was posted and published. Plan Commission Hearing was held on December 7 th , 2016.
BOARD OR COMMISSION RECOMMENDATION	Plan Commission recommended approval
STAFF RECOMMENDATION	Staff recommends adoption.
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE NO. 3865

ORDINANCE GRANTING A SPECIAL USE PERMIT TO DENISE COOK FOR
PROPERTY LOCATED AT 831 LAKE ST. IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE,
ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that a Petition has heretofore been filed by Denise Cook with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow establishment and operation of a beer garden / outdoor eating area be granted, on the following described real estate, to-wit:
LT 3 Jim Kelly's Sub PT Blk 3 John Zangs Addition, Now City of Kewanee, Henry County, Illinois.
This land is commonly known as 831 Lake St.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Wednesday, December 7, 2016, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioners. There were three objectors.

SECTION THREE: The Plan Commission has recommended, by a vote of five in favor, one opposed, two absent, to the City Council, that a Special Use Permit to allow establishment and operation of a beer garden / outdoor eating area, be granted for the land described in Section One hereof.

SECTION FOUR: The recommendation of the Plan Commission be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to Denise Cook to allow establishment and operation of a beer garden / outdoor eating area on the premises described in Section One hereof, in conformance with the stipulations enumerated in Section Six hereof.

SECTION SIX: The following Six (6) stipulations and restrictions are hereby placed upon the proposed use on the premises described in Section One hereof:

1. The Special Use Permit is granted to Denise Cook and D&D Lake St. Tap, only, and is not transferable to any successor property owners and/or operators of a restaurant serving alcohol on the site.
2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
3. No package sale of liquor or carryout sale of liquor is allowed.
4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and §155.117 Beer Garden/Outdoor Eating Area of the City Code.

5. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.
6. The beer garden/outdoor eating area shall close at shall be closed at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.


Passed by the City Council of the City of Kewanee, Illinois, this 12th day of December, 2016.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace – McKenna				
Council Member Michael Yaklich				

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE		December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER		Ordinance #3866	
AGENDA TITLE		Consideration of an Ordinance granting a Special Use permit to Zepha Hutchison for a beer garden for property located at 729 N Walnut St.	
REQUESTING DEPARTMENT		Community Development	
PRESENTER		Keith Edwards, Director of Community Development	
FISCAL INFORMATION		Cost as recommended:	N/A
		Budget Line Item:	N/A
		Balance Available	N/A
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE		Allows a beer garden at 729 N Walnut St.	
BACKGROUND		Special Use Permits for the beer garden/outdoor eating area are not transferrable to another owner. Hutchison is requesting the Special Use Permit to be issued to her. Special Use Permit petitions must comply with section 155.117-B-7 which prohibits noise from the beer garden/outdoor eating area that disturbs the neighborhood.	
SPECIAL NOTES		N/A	

<p>ANALYSIS</p>	<p>Zepha Hutchison is petitioning for a Special Use Permit for a beer garden/outdoor eating area to be placed at the West side of Wood'Zs G&Z Inc., DBA Eighth St. Tap. This location has not had a beer garden in the past. There is an existing fence or other screening in place at this time. Hutchison had been using the area as a beer garden until brought to the attention of the City at which time Hutchison was advised to cease use of the area as a beer garden and to apply for a Special Use Permit.</p> <p>There were no objectors. The Plan Commission recommended to approve the request by a vote of 6 in favor, none opposed, two absent with 6 stipulations as follows:</p> <ol style="list-style-type: none"> 1. The Special Use Permit is granted to Zepha Hutchison and 8th Street Tap, only, and is not transferable to any successor property owners and/or operators of a restaurant serving alcohol on the site. 2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the Special Use Permit. 3. No package sale of liquor or carryout sale of liquor is allowed. 4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and section 155.117 Beer Garden/Outdoor Eating Area of the City Code. 5. Any violation of the terms and condition of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council. 6. The beer garden/outdoor eating area shall close at shall be closed at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.
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PUBLIC INFORMATION PROCESS	Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet of 729 N Walnut St. Plan Commission meeting agenda was posted and published as required. Plan Commission Hearing was held on December 7 th , 2016.
BOARD OR COMMISSION RECOMMENDATION	Plan Commission recommended approval
STAFF RECOMMENDATION	Staff recommends adoption.
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE NO. 3866

ORDINANCE GRANTING A SPECIAL USE PERMIT TO ZEPHA HUTCHISON FOR
PROPERTY LOCATED AT 729 N WALNUT ST. IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE,
ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that a Petition has heretofore been filed by Zepha Hutchison with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow establishment and operation of a beer garden / outdoor eating area be granted, on the following described real estate, to-wit:
LT 1 BLK 2 W H LYLES 1ST Add, Now City of Kewanee, Henry County, Illinois.
This land is commonly known as 729 N Walnut St.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Wednesday, December 7, 2016, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioners. There were no objectors.

SECTION THREE: The Plan Commission has recommended, by a vote of six in favor, none opposed, two absent, to the City Council, that a Special Use Permit to allow establishment and operation of a beer garden / outdoor eating area, be granted for the land described in Section One hereof.

SECTION FOUR: The recommendation of the Plan Commission be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to Zepha Hutchison to allow establishment and operation of a beer garden / outdoor eating area on the premises described in Section One hereof, in conformance with the stipulations enumerated in Section Six hereof.

SECTION SIX: The following Six (6) stipulations and restrictions are hereby placed upon the proposed use on the premises described in Section One hereof:

1. The Special Use Permit is granted to Zepha Hutchison and Wood'Zs G&Z Inc., DBA, Eighth St. Tap., only, and is not transferable to any successor property owners and/or operators of a restaurant serving alcohol on the site.
2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
3. No package sale of liquor or carryout sale of liquor is allowed.
4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and §155.117 Beer Garden/Outdoor Eating Area of the City Code.

5. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.
6. The beer garden/outdoor eating area shall close at shall be closed at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.


Passed by the City Council of the City of Kewanee, Illinois, this 12th day of December, 2016.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace – McKenna				
Council Member Michael Yaklich				

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	December 12, 2016	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5026	
AGENDA TITLE	Awarding demolition contract for the demolition of the building located at 808 E. Fourth St.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	\$4050.00
	Budget Line Item:	01-65-595
	Balance Available	\$44859.40
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To award a contract to Dana Construction. to demolish the building at located at 808 E Fourth St.	
BACKGROUND	<p>Inspections of the property and building located at 808 E. Fourth St. have provided enough evidence to execute the Fast-Track (NON-JUDICIAL) Demolition pursuant to 65 ILCS 5/11-31-1(e). As result of this Non-Judicial Demolition Process, the Director of Community Development has acquired the right to demolish the building located at 808 E. Fourth St. A Request For Proposal was drafted and published with a bid due date of December 8, 2016.</p>	
SPECIAL NOTES	<p>Director of Community Development Keith Edwards called Kirk Dana after the bid opening to discuss the requirements of the Fast-Track Demolition process. Dana was advised of the deadline date (that is documented in the Scope of Work) for the demolition and that this date is a “hard” date and there is no discretion to allow time after the deadline date.</p>	

ANALYSIS	Three firms presented bids. The bids were received and opened by the City Clerk on December 8, 2016. Kirk Dana was the low bidder by approximately \$1800.
PUBLIC INFORMATION PROCESS	All legal processes required pursuant to 65 ILCS 5/11-31-1(e) to obtain the right for demolition were followed. Notice for the Request For Proposal was published in the Star Courier and on the City's website.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends granting the contract for this demolition to Dana Construction
REFERENCE DOCUMENTS ATTACHED	Scope of Work for 808 E. Fourth St. Copies of the submitted bids.

RESOLUTION NO. 5026

A RESOLUTION TO AWARD DEMOLITION WORK AT 808 E. FOURTH ST. TO KIRK DANA CONSTRUCTION, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee acquired the right to demolish the buildings located at 808 E. Fourth St. pursuant to 65 ILCS 5/11-31-1(e) Fast-Track (NON-JUDICIAL) Demolition; and,

WHEREAS, The Kewanee City Council finds it in the best interest of the City to remove the dilapidated building located on the land at 808 E Fourth St.; and,

WHEREAS, City of Kewanee staff advertised for, and solicited, sealed lump sum bids for demolition of the building, and related work at 808 E Fourth St. in Kewanee; and,

WHEREAS, Three firms submitted a bid, and they were opened by the City Clerk at 10:00 a.m., on December 8, 2016; and,

WHEREAS, The bids received were:

808 E. Fourth Street Demolition	
Firm	Bid
Dana Construction	\$4050.00
Ratliff Bros & Co, Inc.	\$5830.00
Hayes Excavating	\$8945.00

WHEREAS, City staff has recommended that the demolition work at 808 E. Fourth St. be awarded to Kirk Dana Construction.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The bid of Kirk Dana Construction of Kewanee as shown above, is hereby accepted, and the City Manager is authorized to sign the necessary documents in order to have Kirk Dana Construction complete the demolition and related work at 808 E. Fourth St., in full compliance with the project documents prepared by City of Kewanee staff, and all applicable rules and regulations.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 12th day of December 2016.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

Everything You Need!

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Fax 309-856-6001

PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 808 E 4th St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 808 E 4 th St.
Total Price (in Writing)		Total Price (in numbers)
four thousand fifty ⁰⁰ / ₁₀₀		4050 ⁰⁰ / ₁₀₀

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

DANA Construction
Firm NameBy Kirk DANAOWNER
Title

Official Address

502 W JacksonKewanee



Community Development Department
401 E Third St
Kewanee, IL. 61443

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Phone 309-852-2611, Ext. 222
Fax 309-856-6001

PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 808 E 4th St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 808 E 4 th St.
Total Price (in Writing)		Total Price (in numbers)
Five Thousand Eight Hundred Thirty Dollars & 4 ¹⁰⁰ / ₁₀₀		\$5830. ⁰⁰

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Ratliff Bros. & Co., Inc.

Firm Name

By [Signature]

EST/MANOR
Title

Official Address

701 Dewey Ave.
Kewanee, IL 61443



Community Development Department
401 E Third St
Kewanee, IL 61443

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Phone 309-852-2611, Ext. 222
Fax 309-856-6001

PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 808 E 4th St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 808 E 4 th St.
Total Price (in Writing)		Total Price (in numbers)
Eight thousand nine hundred Forty Five		\$ 8,945.00

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Hayes Excavating
Firm Name

By Ray Hayes

Owner
Title

Official Address

1024 E 9th

Kewanee, IL 61443