



**AGENDA FOR  
CITY COUNCIL MEETING**

*Council Chambers*

401 E Third Street

Kewanee, Illinois 61443

**Closed Session** starting at 6:00 p.m.

**Open Meeting** starting at 7:00 p.m.

**Tuesday, October 11, 2016**

Posted by 5:00 p.m., October 7, 2016

1. Call to Order
2. Closed Session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss personnel, Section 2(c)(2) to discuss collective bargaining and Section 2(c)(11) to discuss Pending Litigation.
3. Pledge of Allegiance
4. Consent Agenda
  - a. Approval of Minutes
  - b. Payroll
  - c. Staff Reports – Code Enforcement, ESDA, Bock, Inc., Public Works
5. Presentation of Bills and Claims
6. Citizen Participation
7. Business:
  - a. **Presentation and Acceptance of** Fiscal Year 2015/2016 Municipal Audit.
  - b. **Consideration of an Ordinance** amending Chapter 155.086 Discontinuance of Use in regards to nonconforming use buildings.
  - c. **Consideration of a Resolution** amending the Fiscal Year 2016/2017 municipal budget as it relates to Tax Increment Financing expenditures and Fire Department equipment.
  - d. **Consideration of an Ordinance** declaring as excess certain fire hose.
  - e. **Consideration of a Resolution** amending the employment contract with City Manager Gary Bradley.
  - f. **Discussion of Community and Economic Development Incentive Policies.**
  - g. **Proclamation** declaring October 2016 as Domestic Violence Awareness Month
  - h. **Proclamation** declaring October 9-15, 2016 as Fire Prevention Week
8. Council Communications:
9. Announcements:
10. Adjournment



## MEMORANDUM

**Date:** October 7, 2016  
**From:** Gary Bradley, City Manager  
**To:** Mayor & Council  
**RE:** Council Meeting of **Tuesday, October 11, 2016**

**CLOSED MEETING AT 6:00 P.M.**  
**REGULAR MEETING AT 7:00 P.M.**

1. **RFP's/RFQs** – The City received 3 proposals for banking services and 13 Statements of Qualifications for on-call engineering services. Staff is reviewing the submittals and will be making recommendations for your consideration soon.
2. **Billboard** – The billboard on I-80 is up. I haven't had a chance to get up there and see it yet, but will soon. I know the image and artwork that went into it looked great when they were in mock-up form.
3. **Newsletters** – Newsletters hit mailboxes today and they look really good. Topics include our attempts to change the culture, the new website, our efforts for grounds maintenance (including the Cemetery), information about Community and Economic Development, stormwater maintenance, property maintenance, the new K-9, the new Fire Chief, and the City-wide clean up.
4. **Marketing** – We're almost done with some great marketing materials for attracting retail. The International Council of Shopping Centers regional conference is coming up in Chicago on the 19<sup>th</sup> and 20<sup>th</sup> and the City will be handing the materials out there. I also have a meeting with Les Cohen while I'm there to talk about the future of the Midland Plaza and its potential redevelopment.
5. **Enterprise Zone** – The consultant will be here next Wednesday to kick off the application process. They are already working with the County's GIS system for putting together some of the mapping and will lay out a schedule for the completion of the application in a timely manner.
6. **Methanol Plant** – I'll be in a meeting with the City of Annawan, the County, and the State next week on the 13<sup>th</sup> with a company that is considering the site as a location for the construction of a new methanol plant. The facility would be similar in scale to the ethanol plants, and would have similar numbers in terms of investment and job creation.
7. **City-wide Cleanup** – Our first such event is scheduled for Saturday, October 15<sup>th</sup>. I'm not sure what kind of turnout to expect, but with information about the event on the radio, in the paper, and on the newsletter, I'm optimistic that it will be a success.

8. **TIF Application** – The City received a TIF application today from Dan Carrington for 118 W. 2<sup>nd</sup> Street. Staff will review the application and then forward it to our TIF Consultants for their review and recommendation. Once that is completed, it will be forwarded to you for your consideration.
9. **Department of Corrections** – The City is working with the Department of Corrections on a recruitment effort to help fill vacancies at the facilities with local residents.

## **COUNCIL MEETING 16-19 SEPTEMBER 26, 2016**

The City Council met in Council Chambers at 6:00 PM with the Mayor calling the meeting to order and the following answering to roll call:

Andy Koehler	Council Member
Mike Yaklich	Council Member
Kellie Wallace-McKenna	Council Member
Deann Schweitzer	Council Member
Steve Looney	Mayor

Council Member Schweitzer moved to adjourn to executive session at 6:01 PM pursuant to Section 2 (C) (1) of the Open Meetings Act for the purpose of discussing personnel. Council Member Wallace-McKenna seconded the motion. Roll call showed 5 ayes, no nays. The motion passed.

The executive session was adjourned at 6:25 PM on a motion made by Council Member Schweitzer and seconded by Council Member Wallace-McKenna. Roll call showed 5 ayes, no nays. The motion passed.

Council Meeting #16-19 reconvened at 7:00 PM with Mayor Looney stating the Council is reconvening following an executive session discussion concerning personnel.

News media present were as follows:

Mike Berry	Star Courier
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The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the September 12, 2016 Council Meeting, payroll for the pay period ending September 17, 2016 of \$219,264.98, and department head reports from Finance & Administration. The consent agenda items were approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$187,186.92 were approved on a motion made by Council Member Schweitzer and seconded by Council Member Yaklich. Council Member Koehler questioned the message on the billboard. City Manager Bradley reported that there had been three messages on the billboard. He would provide a copy to Council of the artwork for the most recent billboard. Council Member Yaklich questioned the soil testing invoice. City Clerk Edwards explained that the soil testing was for the farmland where the sludge was applied. Council Member

Yaklich also asked about the storm inlet repairs. City Manager Bradley advised that the storm inlet repairs were in conjunction with the street program. Roll call showed 5 ayes, no nays. The motion passed.

## **CITIZEN PARTICIPATION**

Mayor Looney asked if anyone wished to speak. There being no such requests Mayor Looney moved on to new business.

## **NEW BUSINESS**

Resolution #5001 to authorize a communications facilities franchise agreement with Mobilitie, LLC was approved on a motion made by Council Member Yaklich and seconded by Council Member Schweitzer. City Manager Bradley reviewed the highlights of the agreement, followed by a brief discussion with Council Members. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5002 authorizing the Mayor to execute an agreement with Henry County and Economic Development Resources LLC for economic development consulting services was approved on a motion made by Council Member Yaklich and seconded by Council Member Schweitzer. City Manager Bradley reported that he had a conference call with the ethanol plant developers, who had decided to split the cost for the agreement between them resulting in no cost to the city for the services of Economic Development Resources LLC. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5003 authorizing the Mayor to execute an agreement with Kewanee Park District in regards to sewer usage at the Aquatic Center was approved on a motion made by Council Member Schweitzer and seconded by Council Member Wallace-McKenna. Council Member Koehler noted that others may request the same for their private pools. City Manager Bradley explained that the public pool at the Park District contributed to the quality of life in Kewanee and assisted with economic development. Roll call showed 5 ayes, no nays. The motion passed.

Public Works Operations Manager Rod Johnson gave a presentation requesting funds from the 2015 bond issue be redirected from water improvement to sewer improvement for the 2016 CIPP Project. The 2016 CIPP Project would rehabilitate several locations of sewer pipe by relining the sewer pipe from manhole to manhole with a liner that would be cured in place. Mayor Looney polled the Council and gave consent to begin the process for this project.

## **OTHER BUSINESS**

Council Member Koehler received confirmation that the next Council meeting would be held on October 11 from City Manager Bradley. He also noted that both school district homecomings were coming up soon.

Council Member Yaklich questioned the impact of the rain the previous Wednesday. Public Works Operations Manager Johnson reported that it was a non-issue.

Council Member Wallace-McKenna reminded residents of the upcoming opportunity to clean up their properties on October 15, with the Community Wide Clean Up Day. City Manager Bradley also noted that it would be a great opportunity to volunteer.

Council Member Schweitzer also commented on the Community Wide Clean Up Day, suggesting that residents reach out to assist their neighbors with their clean up efforts.

Mayor Looney thanked the committee volunteers for the Rebuilding Together Henry County Work Day. He noted that the City newsletter would be hitting mailboxes soon. He also offered condolences to the family of Donnie Christiansen, a long time member of the Plan Commission.

#### **ANNOUNCEMENTS**

City Clerk Edwards announced that City Hall offices would be closed on Monday, October 10, 2016 in observance of Columbus Day. There would be no landscape waste collection that week, with no other planned changes to the trash collection schedule. The annual fall clean-up by cemetery staff was scheduled to begin on October 20, 2016 and end on October 31, 2016. During this period all decorations would be picked up and discarded. Anyone wishing to save their decorations must have picked them up before October 20, 2016. The cemetery department requested that no new decorations were put out until after the clean-up was complete. The clean-up applied to Pleasant View, South Pleasant View, Mount Olivet, St. Mary's, Kewanee, Russian and Wethersfield Cemeteries.

There being no further business, Council Member Kochler moved to adjourn the meeting and Council Member Schweitzer seconded the motion. Roll call showed 5 ayes, no nays. The meeting adjourned at 7:25 PM.

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MELINDA EDWARDS, CITY CLERK

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DATE APPROVED

Keweenaw Police Department Code Enforcement																		
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																		
Incident Number Yr	Officer #	Last Name	First Name	Mtd Init	House #	N S E W	St, Ave, Blvd	Phone #	Date of 7-day Notice			Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
									Mo	Day	Yr							
												This is a follow-up to an old case that started out as a possible demolition. The owner gave the City a list of items that he planned on repairing on the house. The property has gone through some changes and progress had seemed to come to a halt. Until recently, I was able to make contact with Ochoa on 9/1.	9/1 Contact made with Ochoa on the property. Advised Ochoa that the City would like to see a more concentrated effort to get the work done on the house and property. 9/8 Additional siding installed. 10/3 Additional siding installed. Called and left voicemail to the owner.					Yes
16 015528	7461		Martin		302	N East	St		9	1	16	Bushes over the sidewalk.	Resident taking care of the complaint upon arrival.	N/A	N/A	No	No	No
16 015602	7461	Posted			409	S Washington	St		9	1	16	Discarded furniture in front yard.	9/15 Complete.	N/A	N/A	No	No	No
16 015667	7461	Posted			511	S Grove	St		9	2	16	Mattress and bed frame and other misc trash items on and around front porch.	9/8 Complete.	N/A	N/A	No	No	No
16 016059	7462	Posted			1108	N East	St		9	6	16	Unlicensed/inoperable Ford Taurus IL E460301, Ford Ranger in back yard. Two unlicensed scooters by trailer.	9/14 Progress made. 10/3 Complete.	N/A	N/A	No	No	No
												A notice of violation was mailed to Dana on 7/27/16 giving 30 days for compliance. Notice expired on 8/26. No efforts have been made. 9/6 A fresh set of photos were taken and a report with the photos and several other documents from the street file for this address were emailed to the City Attorney to begin discussion on how to proceed.						
	7460	Dana	Kirk		107	N Boss	St		9	7	16	Update: Clean up of the old Boss site on N Boss St. Misc debris associated with the demolition and tall weeds and other litter. Shed in the backyard full of trash and other misc discarded items.	9/19 Posted notice of requested response. 9/26 Complete.					Yes
16 016123	7462	Posted			119	N Washington	St		9	7	16		9/14 Left message for the owner at Century 21. 9/19 Tina Durkin advised she signed it over to Citibank. 9/23 Spoke to Pat Durkin, he is going to try to find contact info for the agent at Citibank that might be able to help.	N/A	N/A	No	No	No
16 016124	7462	Posted			803	S East	St		9	7	16	Fence in backyard in state of disrepair.						Yes

Keweenaw Police Department Code Enforcement																		
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																		
Incident Number	Officer #	Last Name	First Name	Mid Init	House #	N S E W	Street Name	Sumix (St, Ave, Blvd)	Phone #	Date of 7-day Notice	Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office	Pictures on file	Additional Follow-up Needed	
Yr	Number									Mo	Day	Yr			Yes / No	Yes / No	Yes / No	
16	016125	7462	Posted		40		Edgewood Dr			9	7	16	Complaint received concerning the horses and lamias being kept in the pasture to the South of this address. Pasture is within the City Limits.	N/A	N/A	No	No	No
													Made contact with Rich Lewis and advised him of the required building permit. Email sent to Rich with building permit application attached.					
		7460	Lewis	Autobody	120	N	Lexington Ave			9	7	16	Improvements being made to the new building on West Second St that require a building permit.	N/A	N/A	No	No	Yes
		7460	Moats	Harold	638	N	Walnut St			9	8	16	DANGEROUS BUILDING			Yes	Yes	Yes
16	016186	7461	Posted		624		Beach St			9	8	16	Bushes over the sidewalk. Accumulation of garbage behind house, tall grass and weeds.	N/A	N/A	No	No	No
16	016200	7461	Posted		508		Willow St			9	8	16	9/15 Complete.	N/A	N/A	No	No	No
16	016227	7461			400	E	Seventh St			9	8	16	Advised of the City Ordinance and asked them to blow the grass off of the street.	N/A	N/A	No	No	No
16	016228	7461			819	E	Fourth St			9	8	16	Advised of the City Ordinance and asked them to blow the grass off of the street.	N/A	N/A	No	No	No
16	016233	7461			300	N	Boss St			9	8	16	Advised of the City Ordinance and asked them to blow the grass off of the street.	N/A	N/A	No	No	No
16	016265	7461	Hill	Lisa	919		Terry Ave			9	9	16	Discarded desk in front yard, trash along Northeast side of house, trash and other debris in front of garage.					
					919					9	9	16	9/16 Progress made. 9/22 Complete.	N/A	N/A	No	No	No
16	016266	7461	Posted		429	E	Ninth St			9	9	16	Discarded furniture by the roadway. Unlicensed/inoperable Dodge truck in back yard exp 10/15.					
16	016276	7461	Posted		810	N	Elm St			9	9	16	9/15 Couch gone. 9/22 No answer. 10/2 Complete.	N/A	N/A	No	No	No
					810	N				9	9	16	9/16 Complete.	N/A	N/A	No	No	No
16	016277	7461	Posted		825	N	Walnut St			9	9	16	Large amount of trash and car parts on East and South sides of the garage. Unlicensed/inoperable yellow car in backyard. Front yard also in need of clean-up efforts.					
					825	N				9	9	16	9/16 Complete.	N/A	N/A	No	No	No



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									Mo	Day	Yr							
16 016359	7461	Mullen	Francis		544		Whitney Ave		9	10	16	Unlicensed/Inoperable Jeep Cherokee, Isuzu Rodeo G735245 exp 2/15, long grass, large accumulation of garbage on back porch, burn pit area in need of clean-up efforts.	9/20 Progress made. 9/27 They are contacting the DMV for title work. 8/25 Contact made with property owner. Pest Doctor is scheduled to treat the house. 8/26 Met with the Pest Doctor and inspected the property. The infestation is Severe and is being treating every week. Will follow up with him again in one week. 9/2 Follow-up with the Pest Doctor. Significant improvement. 9/6 Pest Doctor still seeing minor activity. 9/15 Follow-up at night to check for activity. Found activity on the yard outside of the house. 9/16 Called the Pest Doctor and advised.					Yes
7460	DeWolfe	Betty		234	S	Cottage	St		9	12	16	Follow up from last month. Complaint of a roach infestation at this property. Property is a rental that is currently empty. Roaches observed inside and outside and are migrating to neighboring properties.					Yes	Yes
7460	Dana	Kirk		107	N	Boss	St		9	12	16	Follow up from July. Large amount of overgrown vegetation, demolition debris from demolition of old boss building, other misc junk and debris most of which can not be seen because of the overgrown vegetation.	7/26 Site inspection & photos. 7/27 Letter of violation giving 30 days for compliance sent to Dana. 8/26 Notice expired. 9/6 Site inspection & photos. 9/7 Photo analysis, report, street file documents that are relevant to the case scanned. All emailed to the City Attorney. Spoke to the City Attorney on 9/8.					
16 016495	7462	Posed		125		Lyle	St		9	12	16	Trash and broken furniture in front yard. Tall grass and weeds.						
16 016506	7462			314		Tenney	St		9	12	16	Grass blown into the roadway.	Advised of the City Ordinance and asked them to blow the grass off of the street.	N/A	N/A	No	No	No
16 016555	7461			805		Florence	St		9	13	16	Grass blown into the roadway. Couch and other discarded furniture, tire and other misc trash behind shed.	Advised of the City Ordinance and asked them to blow the grass off of the street.	N/A	N/A	No	No	No
16 016567	7461	Smith	Douglas	820	E	Third	St		9	13	16	Discarded carpet by dog kennel.	9/20 Time extension to 9/29 19/29 NTA	10/14/2016		Yes	Yes	Yes

Keweenaw Police Department Code Enforcement																			
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										Mo	Day	Yr							
16 016569	7461	Rule	Dorovan		317	N Park	St			9	13	16	Large pile of misc trash by garage, Cabinets, shofls, beds, etc.	9/22 No progress, warned. 9/28 Complete.	N/A	N/A	No	No	No
16 016576	7461				1022	Lake	St			9	13	16	Grass blown into the roadway.	Advised of the City Ordinance and asked them to blow the grass off of the street.	N/A	N/A	No	No	No
	7460	White	Luann		509	E Eighth	St			9	14	16	Misc. junk furniture and other household items behind shed. Bikes, trash, scrapwood picnic table, toys and other debris in drainage ditch behind house and blocking water flow. Also spoke to the owner about the house and that I was going to begin the dangerous building process.	9/14 Owner stated that she is beginning repairs on the house and is hoping to have the repairs done within 6 weeks. 9/22 All trash and debris cleaned-up. 10/3 Progress being made on house maintenance.				Yes	
16 016638	7462	Posted			524	N Chestnut	St			9	14	16	Discarded recliner in front yard.	9/26 Complete.	N/A	N/A	No	No	No
16 016705	7461	Posted			113	W Kellogg	St			9	15	16	Two discarded chairs by the roadway, tall grass. Misc trash in front of porch, long weeds and grass, Unlicensed/inoperable Silver Chevy car in yard IL Y990475 exp 7/16.	9/25 Complete.	N/A	N/A	No	No	No
16 016764	7461	Posted			106	Goodrich	St			9	16	16	Complaint of an illegal use of a beer garden without a special use permit. Advised Glenna Scott to discontinue use of the beer garden until a special use permit is granted from the plan commission. Also advised Glenna to remove the snipe signs that have been posted around town illegally.	9/27 Progress made. 9/30 Complete.	N/A	N/A	No	No	No
	7460	Cookies			222	N Burr	Bld			9	16	16	Unlicensed/inoperable White Ford Ranger, compact four door passenger car.	9/16 Glenna did come to City Hall that same day and picked up an application packet to apply for a special use permit for the beer garden.					Yes
16 017070	7461	Velliques	Marta		601	W Fourth	St			9	20	16	Pile of loose trash by the roadway.	9/28 Progress made. 9/30 Complete.	N/A	N/A	No	No	No
16 017076	7461	Posted			515	E Third	St			9	20	16	Accumulation of garbage in front of house along with scrapwood. More garbage along West side of house with junk window frames.	9/22 Complete.	N/A	N/A	No	No	No
16 017063	7461	Posted			827	Elmwood	Ave			9	20	16	Long grass and weeds.	Time extension until 10/15 for City Wide Clean Up event.					Yes

Keweenaw Police Department Code Enforcement																			
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Incident Number Yr	Officer #	Last Name	First Name	Mid Init	House #	N S E W	St Ave, Blvd	Summ	Phone #	Date of 7-day Notice			Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	Subject has case file in CSO office		Pictures on file	Additional Follow-up Needed
										Mo	Day	Yr				Yes / No	Yes / No		
16 017086	7461	Parsons	Nathan		332		Southwind			9	20	16	Discarded carpet in yard along with other misc trash along side of trailer. Pile of scrap wood by shed.	Time extension until 10/15 for City Wide Clean Up event.					
	7460	Posted			236	W	McClure	St		9	21	16	Overgrown vegetation, volunteer trees and brush around house. Tires stored outside, numerous vehicle frames and misc parts.	9/26 Spoke with daughter of the property owner on the phone. They have a work crew coming to help their parents on the weekend of October 8th. Time extension granted.					Yes
16 017138	7462	Posted			1101		Lake	St		9	21	16	Appliance and discarded furniture by East side of garage.	10/3 Gave extension til 10/7.					Yes
16 017143	7462	Posted			312	W	Oak	St		9	21	16	Refrigerator and stove on front porch.	10/3 Complete.	N/A	N/A	No	No	No
16 017144	7462	Posted			407		Green	St		9	21	16	Unlicensed/inoperable Red Buick parked in front yard with weeds growing around it.	10/3 Gave extension til 10/10.					Yes
16 017150	7462	Posted			820		Pine	St		9	21	16	Appliance and siding stacked behind house. Another appliance on front porch.	Time extension until 10/15 for City Wide Clean Up event.					Yes
16 017151	7462	Posted			814		Pine	St		9	21	16	Trash and discarded television behind shed near alley.	10/3 Complete.	N/A	N/A	No	No	No
16 017152	7462	Posted			828	S	Washington	St		9	21	16	Discarded mattress behind garage.	Time extension until 10/15 for City Wide Clean Up event.					Yes
16 017187	7461	Vallito	Rebecca		1007	N	Chestnut	St		9	22	16	Discarded furniture by the roadway.	9/25 Complete.	N/A	N/A	No	No	No
16 017211	7461	Posted			1003	N	Chestnut	St		9	22	16	Unlicensed/inoperable: Chevy coupe IL L630863, Red Ford truck IL 17735U, White Lincoln Navigator IL Z304092, Tan Lincoln Navigator IL V714848. Misc trash in front of house.	9/28 Complete.	N/A	N/A	No	No	No
16 017220	7461	Posted			928	N	Grace	Ave		9	22	16	Pile of misc items by the roadway: child's chair, CB radio, yoga mat, carpet.	9/23 Complete.	N/A	N/A	No	No	No
16 017255	7461	Posted			1100	W	Division	St		9	23	16	Pile of debris in back yard consisting of wood fence panels, swingset, chairs and tarps.	9/30 Spoke to owner. Stated they will get it done.					Yes
16 017260	7461	Posted			516	E	Eighth	St		9	23	16	Two mattresses in backyard, misc plastic and paper litter in yard.	9/30 Complete.	N/A	N/A	No	No	No
													Unlicensed/inoperable teal Nissan 4 door car by house IL R925382 exp 2014.						
													Television in yard.						

<b>Keweenaw Police Department Code Enforcement</b>													
<b>Nuisance Tracking Trash/Junk/Litter/Inoperable&amp;Abandoned Vehicles</b>													
Incident Number	Officer #	Last Name	First Name	Mid Init	House #	St	St	St	St	St	St	St	St
Yr	Number	Officer #	Last Name	First Name	Mid Init	House #	St	St	St	St	St	St	St
16	017265	7461	Internal	Hector		727	Madison	Ave	9	23	16	Broken chair and shelf unit in yard, refrigerator in driveway, trash bags along North side of garage, pile of materials/trash on South side of garage, Chevy Monte Carlo in front yard.	Time extension until 10/15 for City Wide Clean Up event.
16	017269	7461	Faucette	Phyllis		707	E Eighth	St	9	23	16	Bag of trash by alley, pile of scrap metal and lumber in back yard, another pile of wood and debris from a shed that was taken down, misc other trash items.	Time extension until 10/15 for City Wide Clean Up event.
16	017274	7462	Posted			921	N Walnut	St	9	24	16	Trash on porch and in back yard. Transmission next to garage in alley. Swimming pool greater than 24 inches in depth with no fence.	10/3 Complete.
16	017374	7461	Jones	Bruce		327	Goodrich	St	9	25	16	Misc trash, wood fence, scrap, other materials along North side of garage. Numerous bags of garbage, plywood and scrap pipe by West side of garage. Siding on South side of garage. Misc boxes/trash on East side of garage.	Time extension until 10/15 for City Wide Clean Up event.
16	017376	7461	Posted			329	Goodrich	St	9	25	16	Unlicensed/inoperable GMC Jimmy JL 180WH, numerous used tires, white truck cab, 4 televisions, scrap lumber, inoperable John Deere riding mower, small white trailer with junk on it, other misc trash on North side of building.	
16	017446	7462	Posted			102	N Washington	St	9	26	16	Bathtub, misc scrap wood, water tank, junk basketball hoop all behind the garage. Two window A/C units by back door.	10/3 No answer at the door.
16	017521	7461	Merritt	Billy		601	E Second	St	9	27	16	Complaint of trees along the East side of Stanton Court that make it difficult for the garbage trucks to get through. The trees belong to this address.	Trees appeared to have been trimmed upon this visit. Spoke to home owner and asked that they keep them trimmed back as necessary. Time extension until 10/15 for City Wide Clean Up event.
16	017521	7461	Merritt	Billy		421	N Lakeview	Ave	9	27	16	Three couches in backyard on West side of house.	

Kewanee Police Department Code Enforcement																		
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																		
Incident Number Yr   Number	Officer #	Last Name	First Name	Mid Init	House #	N S E W	Street Name	Sumix (St, Ave, Blvd)	Phone #	Date of 7-day Notice			Offense/ Nuisance	7-Day Follow-up Result	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
										Mo	Day	Yr						
16 017523	7461	Posted			314		Elliott	St		9	27	16	Front yard full of contents from the house, trash, boxes, furniture, etc..... Neighbors stated that a contractor hired by the bank did it but no names or contact information available.	9/29 Cleaned-up.		No	No	No
16 017526	7461	Posted			635	N Elm		St		9	27	16	Multiple piles of scrap wood and construction debris. Junk, trash and other misc in backyard.					
16 017579	7461	Posted			803	N Chestnut		St		9	28	16	Misc litter around all sides of house, television stand by South side of house, other misc items strewn over ground at the North side of the house, chairs and crutches in front yard.					
16 017580	7461	Posted			801	N Chestnut		St		9	28	16	Two televisions by South side of house, misc litter in yard by the North side of house.					
	7460	Posted			510	N Grace		Ave		9	28	16	DANGEROUS BUILDING	New "fast track" process started. This process only used on buildings that fit certain criteria.				Yes
	7460	Posted			219	Payson		St		9	28	16	DANGEROUS BUILDING	New "fast track" process started. This process only used on buildings that fit certain criteria.				Yes
	7460	Posted			629	Odea		St		9	28	16	DANGEROUS BUILDING	New "fast track" process started. This process only used on buildings that fit certain criteria.				Yes
	7460	Posted			600	W Fourth		St		9	28	16	DANGEROUS BUILDING	New "fast track" process started. This process only used on buildings that fit certain criteria.				Yes
	7460				207	N Elm		St		9	29	16	DANGEROUS BUILDING	New "fast track" process started. This process only used on buildings that fit certain criteria.				Yes
	7460	Petty	Dean		1718	Lake		St		9	29	16	Tree line with several dead trees along East property line endangering the health and welfare of neighboring property.	10/3 Met with the owner of the property as well as Southwind management. They are going to work together to resolve the issue.		No	No	No
16 017641	7462	Petty	Chad		1105	Roseview		Ave		9	29	16	Lawn mower, rubber mat, cement roller, radial arm saw, trailer in front lawn, truck parked in front lawn, other trash and misc scrap in lawn.					

Kewanee Police Department Code Enforcement																	
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																	
Incident Number Yr	Officer #	Last Name	First Name	Mid Init	House #	N S E W	Street Name	Sumix (St, Ave, Blvd)	Phone #	Date of 7-day Notice Mo   Day   Yr	Offense/Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
											Vehicles parked in front yard. Several demo derby cars on property, tires throughout the property, misc scrap/junk around garage.						
16	017642	Posted			333		Rice	St		9 29 16	Trash by the roadway after collection. Loose litter and debris in back yard.						
16	017649	Posted			212	E	Second	St		9 29 16			N/A	N/A	No	No	No
16	017659	Posted			334		Rice	St		9 29 16	Carpet and trash on front porch.	10/3 Complete. Time extension until 10/15 for City Wide Clean Up event.					Yes
											Washer and refrigerator in back yard along with stack of tires and other trash. Large amount of misc junk West of shed. Cabinets and other misc trash West of house.						
16	017686	Posted			912		Zang	Ave		9 30 16	Chair and couch on East side of house along with a bed frame and mattress. Other small misc junk.	Time extension until 10/15 for City Wide Clean Up event.					Yes
16	017690	Trimmer	Courtney		321	E	Eighth	St		9 30 16		Time extension until 10/15 for City Wide Clean Up event.					Yes

Animal

# **Kewanee Police Department Code Enforcement** **Animal Nuisance Tracking**

Incident Number	Officer #	Last Name	First Name	Mid Init	House Number	N S E W	Street Name	Suffix (St, Ave, Blvd)	Phone Number	Date Of Incident Mo Day Yr	Offense/Nuisance	Result	Date of NTA	NTA Result	Subject has case file in CSO office	Pictures on file	Additional Follow-up Needed
Yr	Number														Yes/No	Yes/No	Yes/No
16	015810	7461			315	E	Division	St		9 1 16	Trap no longer in use	Trap picked-up.	N/A	N/A	No	No	No
											Complaint of a dog on a lead that is too long allowing the dog to cross property lines.						
16	015812	7461			223	S	Washington	St		9 1 16	Complaint of a loose dog	Lead shortened.	N/A	N/A	No	No	No
16	015868	7461			300	N	East	St		9 2 16	Complaint of a loose dog in the area.	Returned to the owner at 312 N East St.	N/A	N/A	No	No	No
16	015882	7462			601		Willow	St		9 3 16	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
16	015779	7462			300		West	St So		9 3 16	Misc animal ordinance questions.	Information.	N/A	N/A	No	No	No
16	015780	7462			700	E	Second	St		9 3 16	Complaint of horse feces in the road.	Removed.	N/A	N/A	No	No	No
16	015781	7462				S	East & Williams	St		9 3 16	Report of a loose dog in the area.	Unable to locate.	N/A	N/A	No	No	No
16	015891	7462			711	E	Second	St		9 4 16	Complaint of a dead cat in the road.	Disposed of properly.	N/A	N/A	No	No	No
16	015899	7462			300	W	Third	St		9 4 16	Complaint of a dog tied to a parked car.	Gone on arrival.	N/A	N/A	No	No	No
16	015903	7462			727		Madison	Ave		9 4 16	Report of a loose Mastiff in the area.	Captured and placed in the City Pound.	N/A	N/A	No	No	No
16	016072	7462									Rocha abandoned two dogs at the animal shelter with no workers present.	NTA	9/23/2016		Yes	No	Yes
16	016139	7461	Tania		641	N	Walnut	St		9 8 16	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
16	016207	7461			315	E	Division	St		9 8 16	Complaint of an injured squirrel in the yard.	Captured and euthanized.	N/A	N/A	No	No	No
16	016237	7461			415		Beach	St So		9 8 16	Complaint of a loose dog in the area.	Returned to the owner.	N/A	N/A	No	No	No
16	016271	7461			200		Maple	Ave		9 9 16	Report of a loose dog in the area.	Returned to the owner at 1108 Cambridge Rd.	N/A	N/A	No	No	No
16	016423	7461			835	E	Third	St		9 11 16	Stray cat confined.	Returned to the owner at apartment number 301.	N/A	N/A	No	No	No
16	016426	7461			1850		Lake	St		9 11 16	Complaint of a loose cat in the area.	Unable to locate.	N/A	N/A	No	No	No
16	016497	7462			1800		Lake	St		9 12 16	Complaint of a dead rabbit in the yard.	Was not dead. Unable to capture.	N/A	N/A	No	No	No
16	016507	7462			403		Dwight	St		9 12 16	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
16	016529	7461			1135		Railroad	Ave		9 13 16	Report of a lost lab from this address.	Checked along the East edge of town. Unable to locate.	N/A	N/A	No	No	No
16	016551	7461			21617		Kentville	Rd		9 13 16	Complaint of a dog left outside with no water or shelter.	Dog taken inside.	N/A	N/A	No	No	No
16	016560	7461			426	E	Ninth	St		9 13 16	Report of a lost beagle from this address.	Returned home.	N/A	N/A	No	No	No
16	016563	7461			403	E	McClure	St		9 13 16	Misc animal complaint.	Unfounded.	N/A	N/A	No	No	No
16	016572	7461			118		Willard	St		9 13 16	Complaint of a subject beating a pitbull.	Posted notice advising of the complaint. Will follow-up 9/19 Contact made.	N/A	N/A	No	No	No
16	016623	7462			811		Franklin	St		9 14 16		Advised of the complaint.	N/A	N/A	No	No	Yes

[illegible]

Incident Number	Officer #	Last Name	First Name	Mid Init	House Number	N SE W	Street Name	Suffix (St,Ave, Blvd)	Phone Number	Date Of Incident Mo Day Yr	Offense/ Nuisance	Result	Date of NTA	NTA Result	Subject has case file in CSO office	Pictures on file	Additional Follow-up Needed
Yr	Number														Yes/No	Yes/No	Yes/No
											Complaint of animal neglect of a horse and a llama in a pasture on E. Division St just past the intersection of S. East St.	Turned over to Henry County Animal Control.			No	No	No
	7460					N	East	St		9 14 16	Complaint of a loose dog from this address chasing after a male subject.	NTA			Yes	No	Yes
16	016634	Austin	Michael		6		Southwind			9 14 16	Complaint of an injured rabbit in the yard.	Captured and euthanized.	10/14/2016	N/A	No	No	No
16	016635				820	Golden		Ave		9 14 16	Report of a loose brown dog.	Unable to locate.	N/A	N/A	No	No	No
16	016707				500	E	Elighth	St		9 15 16	Complaint of an injured hawk.	Taken to KPD. Attempting to contact DNR.	N/A	N/A	No	No	No
16	016752				100	N	Tremont	St		9 16 16	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
16	016760				631	W	Fourth	St		9 16 16	Complaint of possible animal neglect.	Attempting to contact owner.	N/A	N/A	No	No	No
16	016762				815		Rockwell	St		9 16 16	Report of a loose grey and white pitbull.	Unable to locate.	N/A	N/A	No	No	Yes
16	016830				200	E	Oak	St		9 17 16	Complaint of a loose dog from this address.	Confined by the owner.	N/A	N/A	No	No	No
16	016828				512		Olea	St		9 17 16	Complaint of a loose dog from this address.	Complainant signed an NTA.	10/21/2016		Yes	No	Yes
16	016836	Rivera	Amy		416	E	Seventh	St		9 17 16	Complaint of possible animal neglect.	Unfounded.	N/A	N/A	No	No	No
16	016911				833	David		St		9 18 16	Complaint of a dog out side with no water.	Spoke to owner and advised. Corrected.	N/A	N/A	No	No	No
16	016994				722	N	Burr	St		9 19 16	Animal ordinance question.	Information.	N/A	N/A	No	No	No
16	017053				525	W	Fourth	St		9 20 16	Complaint of animal neglect of a horse and a llama in a pasture on E. Division St just past the intersection of S. East St.	Henry County Animal Control is handling this case.	N/A	N/A	No	No	No
16	017185				730	S	East	St		9 22 16	Report of possible animal neglect at this address.	Unfounded.			No	No	No
16	017200				815	Rockwell		St		9 22 16	Report of a loose dog in the area.	Unable to locate.	N/A	N/A	No	No	No
16	017256				700	Hepner		Dr		9 23 16	Report of a loose dog in the area.	Unable to locate.	N/A	N/A	No	No	No
16	017327				605	E	Church	St		9 24 16	Complaint of a pig from this address running loose.	Issued 2 NTAs. Harboring a swine within the city limits and running at large.			Yes	No	Yes
16	017402	Wyble	Jennifer		1105	Roseview		Ave		9 25 16	Report of a missing dog from this address.	Unable to locate.	10/21/2016	N/A	No	No	No
16	017351				519	E	Elighth	St		9 25 16	Report of a raccoon stuck in a culvert.	Removed.	N/A	N/A	No	No	No
16	017377				326	Fifth		Ave		9 25 16	Complaint of a dead cat in the road.	Disposed of property.	N/A	N/A	No	No	No
16	017431				711	E	Second	St		9 26 16	Complaint of an injured raccoon in the road.	Captured and euthanized.	N/A	N/A	No	No	No
16	017465				700	N	Grace	Ave		9 26 16			N/A	N/A	No	No	No



# Keweenaw Police Department Code Enforcement

## Animal Nuisance Tracking

Incident Number Yr Number	Officer #	Last Name	First Name	Mid Init	House Number	N S E W	Street Name	Suffix (St/Ave, Blvd)	Phone Number	Date Of Incident Mo Day Yr	Offense/Nuisance	Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes/No	Pictures on file Yes/No	Additional Follow-up Needed Yes/No
16 017583	7461				42		Reezy's West			9 28 16	Complaint of a loose dog in the area.	Captured and confined by the owner.	N/A	N/A	No	No	No
16 017585	7461				1426	E Ninth		St		9 28 16	Complaint of a barking dog at this address.	Dog was inside the house upon arrival.	N/A	N/A	No	No	No
16 017596	7461				1000	Lake		St		9 28 16	Report of a loose dog in the area.	Captured and placed in the City Pound.	N/A	N/A	No	No	No
16 017640	7462				813	N Main		St		9 29 16	Report of a loose pitbull.	Owner picked it up prior to arrival.	N/A	N/A	No	No	No
16 017641	7462				1105	Roseview		Ave		9 29 16	Animal ordinance Having problems with an unknown animal	Information.	N/A	N/A	No	No	No
16 017654	7462				1012	May		St		9 29 16	Nuisance.	Trap released.	N/A	N/A	No	No	Yes
16 017688	7481				119	E Seventh		St		9 30 16	Complaint of a loose brown and white pitbull.	Unable to locate.	N/A	N/A	No	No	No
16 017695	7481				617	Midland		Dr		9 30 16	Three stray kittens confined.	Placed in the City Pound.	N/A	N/A	No	No	No

# Kewanee Police Department Code Enforcement

## Trap Activity

Incident Number	Yr	Officer #	House Number	N S E W	Street Name	Suffix (St, Ave, Blvd)	Phone Number	Date Of Incident			Contents Of Trap	Euthanized, Placed in Pound, etc....	Comments
								Mo	Day	Yr			
16 015598		7461	109	W	Division	St		9	1	16	Opossum	Euthanized	
16 015885		7462	711	E	Second	St		9	4	16	Stray Cat	Placed in Pound	
16 016057		7462	102	S	High	St		9	6	16	Opossum	Euthanized	
16 016137		7462	102	S	High	St		9	7	16	Opossum	Euthanized	
16 016285		7461	336		Perkins	St		9	10	16	Ground Hog	Euthanized	
16 016360		7461	839		David	St		9	10	16	Opossum	Euthanized	
16 016362		7461	711	E	Second	St		9	10	16	Stray Cat	Placed in Pound	
16 016437		7462	711	E	Second	St		9	12	16	Stray Cat	Placed in Pound	
16 016692		7461	734		Madison	Ave		9	15	16	Raccoon	Euthanized	
16 016904		7462	711	E	Second	St		9	18	16	Stray Cat	Placed in Pound	
16 016907		7462	839		David	St		9	18	16	Raccoon	Euthanized	
16 017136		7462	102	S	High	St		9	21	16	Opossum	Euthanized	
16 017184		7461	129	N	Boss	St		9	22	16	Ground Hog	Euthanized	
16 017251		7461	839		David	St		9	23	16	Raccoon	Euthanized	
16 017381		7461	711	E	Second	St		9	25	16	Stray Cat	Placed in Pound	

## Weed Notice Tracking

Page 1 of 1

<b>Kewanee Police Department Code Enforcement</b>														
<b>Tow Tag Tracking</b>														
Incident Number	Yr	Number	Officer #	House Number Or Block	.N S E W.	Street Name	St Ave Blvd	Date Of Incident			Time	Follow-Up Date		
								Mo	Day	Yr		Mo	Day	Yr
16	016066		7462	431	S	Tremont	St	9	6	16	4:09PM	9	9	16
16	016554		7461	510		Pleasant	St	9	13	16	3:50PM	9	16	16
16	016784		7462	210	S	Park	St	9	17	16	10:30AM	9	20	16
												10--28		
												L989718		
												Z271972		
												N/A		
												Abandoned		
												Abandoned		
												Vehicle gone.		
												Vehicle gone.		
												Moved.		

Kewaukee Police Department Code Enforcement													
Parking Tickets / Complaints													
Incident Number	Officer #	House Number Or Block (Location)	N S E W.	Street Name	St Ave Blvd	Date Of Incident			Time	10--28	Violation Description	Comments	
						Mo	Day	Yr					
16 015990	7461	517	W	Central	Blvd	9	5	16	N/A	N/A	Complaint of an illegally parked vehicle.	Vehicle towed by Mirocha's.	
16 016218	7461	102	S	Maple	Ave	9	8	16	N/A	N/A	Complaint of an illegally parked vehicle.	Unfounded.	
16 016278	7461	800	N	Burr	St	9	9	16	N/A	N/A	Complaint of an illegally parked vehicle.	Vehicle moved.	
16 016730	7461	300	E	Eighth	St	9	15	16	N/A	N/A	Complaint of an illegally parked vehicle.	Already had citation on it.	
16 017208	7461	200	N	Boss	St	9	22	16	N/A	N/A	Complaint of an illegally parked vehicle.	Ticket	
16 017272	7461	126	N	Vine	St	9	23	16	N/A	N/A	Complaint of an illegally parked vehicle.	Vehicle moved.	

# **Kewanee Police Department Code Enforcement**

## **Illegal Burning Activity**

Incident Number	Officer #	Last Name	First Name	Mtd Init	House #	N S E W	Street Name	Suffix (St, Ave, Blvd)	Phone #	Date of Incident Mo Day Yr	Offense/ Nuisance	Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
18 015998	7482				418	N	West	St		9 5 16	Burning on a non-burn day.	Extinguished.	N/A	N/A	No	No	No
18 016421	7481				408	W	Fourth	St		9 11 16	Burning on a non-burn day.	Extinguished.	N/A	N/A	No	No	No
18 016573	7481				713	May		St		9 13 16	Burning on a non-burn day.	Extinguished.	N/A	N/A	No	No	No
16 016913	7482				726		Harbour	St		9 18 16	Burning on a non-burn day.	Extinguished.	N/A	N/A	No	No	No

<b>Kewanee Police Department Code Enforcement</b>													
<b>Abandoned Bicycles</b>													
Incident Number	Yr	Number	Officer #	House Number Or Block (Location)	N S E W.	Street Name	St Ave Blvd	Date Of Incident			Impounded Or Returned To Owner	Bicycle Description	Comments
								Mo	Day	Yr			
16	016197	7461		320		Maple	Ave	9	8	16	Impounded	Purple, Girls, 20", BMX Bike.	
16	016908	7462		1015	N	Elm	St	9	18	16	Impounded	Yellow, Boys, 20", Next, BMX Bike.	

<b>Kewanee Police Department Code Enforcement</b>													
<b>Miscellaneous Activity: Traffic Control, Citizen/Motorist Assist, etc...</b>													
Incident Number Yr   Number	Officer #	Last Name	First Name	Mid Init	House #	N S E W	Street Name / Location	Suffix (St, Ave, Blvd)	Phone #	Date Of Incident			Incident Description
										Mo	Day	Yr	
16 015626	7461				812	N	Tremont	St		9	1	16	Misc ordinance complaint.
16 015528	7461				1119		Rose	St		9	1	16	Misc ordinance complaint.
16 015618	7461				445	E	Division	St		9	1	16	Misc ordinance complaint.
16 015760	7462	Hog	Jog				Various			9	3	16	Traffic control.... Hog Jog.
16 015788	7462	Hog Days	Parade				Various			9	3	16	Traffic control.... Hog Days Parade.
16 016209	7461				228		Willard	St		9	8	16	Unfounded ordinance complaint.
16 016219	7461				616	E	Sixth	St		9	8	16	Deliver citation for police officer.
16 016272	7461				909		Pleasantview	Ave		9	9	16	Dispute between neighbors.... Civil matter.
16 016425	7461				944	N	East	St		9	11	16	Return lost and found item to owner.
16 016728	7461				421		Green	St		9	15	16	Dispute between neighbors.... Civil matter.
16 016729	7461				702		Madison	Ave		9	15	16	Ordinance questions.
16 016833	7462				900		Rockwell	St		9	17	16	Unfounded ordinance complaint.
16 016834	7462				1600		Longview	Ave		9	17	16	Complaint of a fallen tree.... Public Works advised.
16 017004	7462				100	E	Oak	St		9	19	16	Motorist assist.
16 017089	7461					S	Main St & Central	Blvd		9	20	16	Remove debris from the roadway.
16 017139	7462				300		Tenney	St		9	21	16	Wire down.... Comcast notified.
16 017273	7461				909		Harbour	St		9	23	16	Misc ordinance complaint.
16 017275	7462				301		Southwind			9	24	16	Civil matter.
16 017303	7462				600	N	Elm	St		9	24	16	Unfounded ordinance complaint.
16 017462	7462				700	S	Main	St		9	26	16	Remove debris from the roadway.
16 017275	7462				301		Southwind			9	26	16	Ordinance questions.
16 017534	7461						Page St & Beach	St So		9	27	16	Remove debris from the roadway.
16 017582	7461				910		Irwin	Ave		9	28	16	Unfounded ordinance complaint.
16 017608	7462				401	E	Third	St		9	29	16	Ordinance questions.
16 017647	7462				1718		Lake	St		9	29	16	Ordinance questions.



# ***Kewanee E.S.D.A.***

## **Severe Weather Spotters Network**

Keith Edwards, ESDA Director

kedwards@cityofkewanee.net

401 East Third Street, Kewanee, Illinois 61443

Telephone (309)853-1911 Extension 267

Fax (309)852-0948

September 30, 2016

To: Gary Bradley, City Manager

Cc: Chief Dison, Fire Chief Shook

From: Keith Edwards, KPD CSO/ESDA Director

Subject: September ESDA Report

September 2: Hog Days. Received the Weekend Weather Outlook from the National Weather Service and forwarded to all Department Heads.

September 6: Siren Tests. The siren at Dwight and Emmons failed again. Supreme Radio believes that the radio control box is not repairable due to age. New control box ordered.

September 7: Severe Weather Threat. Spotters not needed. Watched a line of storms on radar to our Southwest in the Burlington Iowa area that produced radar indicated rotation according to the National Weather Service. That system lost its energy before getting to our area.

P3: WX.002:

LINE OF THUNDERSTORMS WITH TORRENTIAL RAINFALL MOVING THROUGH SOUTHEAST IOWA INTO WEST CENTRAL ILLINOIS, AT 709 PM CDT,RADAR INDICATED A LINE OF THUNDERSTORMS WITH VERY HEAVY RAINFALL EXTENDING FROM NEAR NEW BOSTON ILLINOIS TO NEAR MEMPHIS MISSOURI. THESE STORMS WERE MOVING EAST AROUND 25 MPH AND WILL PRODUCE RAINFALL OF AN INCH OR GREATER IN LESS THAN AN HOUR AS THEY MOVE OUT OF FAR SOUTHEAST IOWA INTO WEST CENTRAL ILLINOIS BETWEEN 7 AND 8 PM.

LOCATIONS IMPACTED INCLUDE,

BURLINGTON,MACOMB,KEWANEE,FORT MADISON,KEOKUK,MONMOUTH, ALEDO,CARTHAGE,KAHOKA,MEMPHIS,OQUAWKA,NAUVOO,BUSHNELL, WEST BURLINGTON,HAMILTON,GALVA,BURGESS, NEW LONDON AND WARSAW.

TORRENTIAL RAINFALL IS OCCURRING WITH THESE STORMS,AND MAY CAUSE LOCALIZED FLOODING. DO NOT DRIVE YOUR VEHICLE THROUGH FLOODED ROADWAYS.

Event duration expressed in local time (Central Standard Time):

Starting: Wed 09/7/2016 07:15PM Central Standard Time

Ending: Wed 09/7/2016 08:15PM Central Standard Time

**September 19: Severe Weather Threat. Spotters not needed.**

THIS HAZARDOUS WEATHER OUTLOOK IS FOR PORTIONS OF NORTH CENTRAL ILLINOIS...NORTHWEST ILLINOIS...WEST CENTRAL ILLINOIS...EAST CENTRAL IOWA...NORTHEAST IOWA...SOUTHEAST IOWA AND NORTHEAST MISSOURI.

.DAY ONE...TODAY AND TONIGHT

THUNDERSTORMS ARE EXPECTED THIS AFTERNOON AND EVENING. THE STORM PREDICTION CENTER HAS A SLIGHT RISK OF SEVERE STORMS FOR THE AREA. THE INITIAL THUNDERSTORM DEVELOPMENT IS EXPECTED BETWEEN 2 AND 5 PM. ONCE STORMS DEVELOP...SEVERE STORMS WILL BE POSSIBLE BETWEEN 4 AND 10 PM WITH THE PRIMARY THREATS BEING DAMAGING WINDS AND HAIL. ALTHOUGH THE OVERALL RISK IS LOW...AN ISOLATED TORNADO CANNOT BE RULED OUT.

AREA RIVERS ARE EXPERIENCING FLOODING. PLEASE SEE THE LATEST FLOOD STATEMENTS AND FLOOD WARNINGS FOR DETAILS.

.DAYS TWO THROUGH SEVEN...TUESDAY THROUGH SUNDAY

THERE IS A DAILY THREAT OF THUNDERSTORMS STARTING TUESDAY NIGHT AND CONTINUING THROUGH SUNDAY. AT THIS TIME IT IS TOO EARLY TO DETERMINE ANY SEVERE WEATHER OR HEAVY RAIN THREAT.

.SPOTTER INFORMATION STATEMENT...

SPOTTER ACTIVATION IS LIKELY THIS AFTERNOON AND EVENING.

**September 22: Severe Weather Threat. Spotter activation not required. Called the National Weather Service after receiving a report of a possible tornado Southwest of town moving away from town. NWS stated no rotation was indicated on radar and that the report was most likely a gustnado which is not life threatening.**

A LINE OF STRONG THUNDERSTORMS WILL AFFECT HENRY,BUREAU,PUTNAM AND SOUTHEASTERN WHITESIDE COUNTIES UNTIL 130 PM CDT, AT 1212 PM CDT,RADAR INDICATED STRONG THUNDERSTORMS WERE LOCATED ALONG A LINE EXTENDING FROM NEAR MENDOTA TO NEAR GALVA. MOVEMENT WAS SOUTHEAST AT 35 MPH.

WINDS IN EXCESS OF 30 MPH AND HALF INCH HAIL ARE POSSIBLE WITH THESE STORMS.

LOCATIONS IMPACTED INCLUDE,

STERLING,KEWANEE,ROCK FALLS,PRINCETON,CAMBRIDGE,HENNEPIN, GENESEO,SPRING VALLEY,COLONA,GALVA,HENRY,PROPHETSTOWN, DEPUE,GRANVILLE,WALNUT,LADD,WYANET,ATKINSON, SHEFFIELD AND ANNAWAN.

THIS INCLUDES THE FOLLOWING HIGHWAYS,

INTERSTATE 80 IN ILLINOIS BETWEEN MILE MARKERS 7 AND 72.

INTERSTATE 88 BETWEEN MILE MARKERS 34 AND 44.

TORRENTIAL RAINFALL IS ALSO OCCURRING WITH THESE STORMS,AND MAY CAUSE LOCALIZED FLOODING. DO NOT DRIVE YOUR VEHICLE THROUGH FLOODED ROADWAYS.

Event duration expressed in local time (Central Standard Time):

Starting: Wed 09/21/2016 12:13PM Central Standard Time

Ending: Wed 09/21/2016 01:43PM Central Standard Time

OUTFLOW BOUNDARY WILL PRODUCE GUSTY WINDS AND POSSIBLE GUSTNADOES,

AT 1230 PM,A LINE OF THUNDERSTORMS WAS PUSHING SOUTHWARD TOWARD KNOX AND STARK COUNTIES. AHEAD OF THIS LINE,A NARROW OUTFLOW BOUNDARY WILL LIKELY PRODUCE WIND GUSTS OF 30 TO 40 MPH AS IT MOVES

SOUTHWARD. WHILE THIS BOUNDARY WAS MOVING THROUGH HENRY COUNTY, A REPORTED GUSTNADO FLATTENED SOME CORN NEAR BISHOP HILL. GUSTNADOES ARE CIRCULATIONS THAT DEVELOP ALONG A STRONG GUST FRONT, PRODUCED BY A THUNDERSTORM OR CLUSTERS OF THUNDERSTORMS. THESE CIRCULATIONS ARE OFTEN MISTAKEN FOR TORNADOES. HOWEVER, UNLIKE TORNADOES, GUSTNADOES ARE NOT CONNECTED TO THE BASE OF THE PARENT THUNDERSTORM. GUSTNADOES, PARTICULARLY DURING DRY GROUND CONDITIONS, MAY PICK UP SIGNIFICANT AMOUNTS OF DUST AND DIRT, MAKING THE CIRCULATION VISIBLE SEVERAL HUNDRED FEET ABOVE THE GROUND. GUSTNADOES NORMALLY DO NOT PRODUCE DAMAGE. HOWEVER, THEY ARE OFTEN INDICATIVE OF STRONG STRAIGHT LINE WINDS, ASSOCIATED WITH A THUNDERSTORM GUST FRONT. OCCASIONALLY, THESE WINDS WILL HAVE THE POTENTIAL TO PRODUCE DAMAGE, PROMPTING THE NATIONAL WEATHER SERVICE TO ISSUE A SEVERE THUNDERSTORM OR HIGH WIND WARNING. SINCE GUSTNADOES ARE NOT TORNADOES, A TORNADO WARNING WILL NOT BE ISSUED FOR THESE RELATIVELY WEAK CIRCULATIONS.

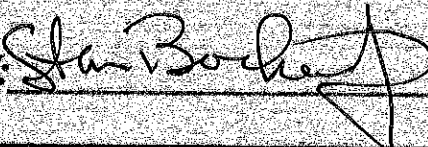
&&

Event duration expressed in local time (Central Standard Time):

Starting: Wed 09/21/2016 12:34PM Central Standard Time

Ending: Wed 09/21/2016 02:04PM Central Standard Time

***BOCK INC.***  
***MONTHLY REPORT FOR***  
***AUGUST, 2016***

***SUBMITTED BY:*** 

## **IEPA SUMMARY**

No communications with the IEPA for the month of August.

## **MAINTENANCE SUMMARY**

BOCK INC. generated 33 preventive work orders for the month. All 33 work orders were completed. In addition to the preventive work orders, there was 6 corrective maintenance work orders performed.

## **SAFETY SUMMARY**

Because safety is an important part of our daily practice, we have been without a loss time injury at the plant for 19 months.

## **OPERATIONS SUMMARY**

Flow for the month averaged 3.277 MGD with the rainfall totaling 7.06. inches.

Total KWH used for the month was 150,000.

All permit limits on the effluent were meet for the month. Sludge applied to the field totaled 372,000 gallons for the month.

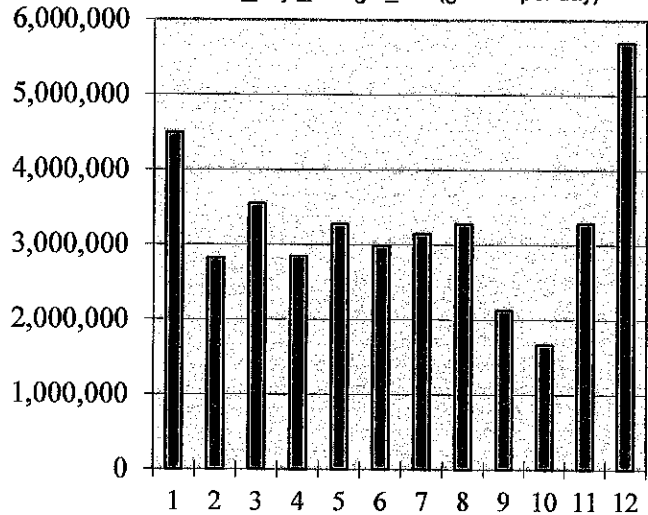
Kewanee, Illinois  
Wastewater Treatment Plant  
Twelve Month Moving Average Report  
Submitted by  
Bock Inc.

	Date	Influent - <u>Daily Average Flow</u> (gallons per day)	Total Electrical Usage (kilowatt hours)	Total Rainfall (inches)
1	January 2016	4,496,298	152,400	0.73
2	February 2016	2,821,806	135,600	0.66
3	March 2016	3,546,714	135,600	3.46
4	April 2016	2,843,939	135,600	2.35
5	May 2016	3,274,294	146,400	3.66
6	June 2016	2,991,209	154,800	6.15
7	July 2016	3,147,261	148,800	5.59
8	August 2016	3,277,934	150,000	7.06
9	September 2015	2,121,272	152,400	3.76
10	October 2015	1,669,365	160,800	2.54
11	November 2015	3,285,228	168,000	4.73
12	December 2015	5,694,994	169,200	5.22
Total		39,170,314	1,809,600	45.91
Average		3,264,193	150,800	3.83

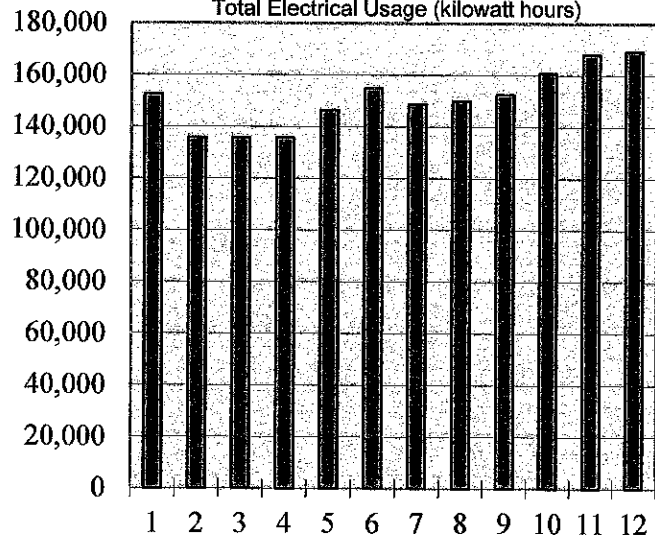
The Plant Design Average Flow is  
2,000,000 Gallons per Day.

The Plant Design Maximum Flow is  
5,000,000 Gallons per Day.

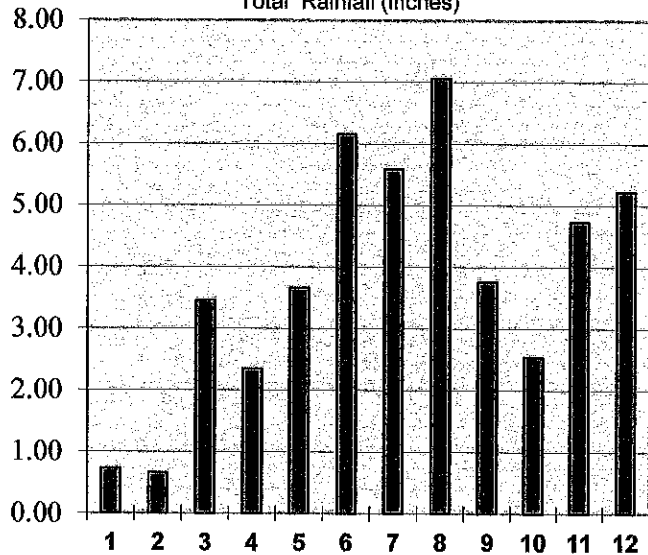
Influent - Daily Average Flow (gallons per day)



Total Electrical Usage (kilowatt hours)



Total Rainfall (inches)



# DMR Copy of Record

<b>Permit #:</b>	IL092343	<b>Permittee:</b>	KEMANEE, CITY OF	<b>Facility:</b>	KEMANEE STP
<b>Major:</b>	Yes	<b>Permittee Address:</b>	401 EAST THIRD STREET KEMANEE, IL 61443	<b>Facility Location:</b>	164 FISHER AVENUE KEMANEE, IL 61443
<b>Permitted Feature:</b>	INF Internal Outfall	<b>Discharge:</b>	INF-L INFLUENT MONITORING	<b>Status:</b>	NetDMR Validated
<b>Report Dates &amp; Status</b>					
<b>Monitoring Period:</b>	From 08/01/16 to 08/31/16	<b>DMR Due Date:</b>	09/28/16		
<b>Considerations for Form Completion:</b>					

<b>Principal Executive Officer</b>	Stanley Bockwitz	<b>Title:</b>	Operator-in-Charge	<b>Telephone:</b>	308-852-2788
<b>First Name:</b>	Stanley				
<b>Last Name:</b>	Bockwitz				
<b>No Data Indicator (NOD):</b>					
<b>Form NOD:</b>					

Code	Parameter Name	Monitoring Location	Sector / Param. NOD	Quantity of Loading		Quality of Concentration		# of Ex. Frequency of Analysis	Sample Type					
				Quantity 1	Value 1	Quantity 2	Value 2			Unit	Qualifier 1	Value 3	Unit	Qualifier 2
00310 BOD, 5-day, 20 deg. C	G - Raw Sewage Influent 0			Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD		16.5	Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
00350 Solids, total suspended	G - Raw Sewage Influent 0			Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
50050 Flow, in conduit or thru treatment plant	G - Raw Sewage Influent 0			Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
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				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
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				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
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				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
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				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -mg/L	01/07 - Weekly	CP - COMFOS
				Sample Permit Neg. Value NOD		Sample Permit Neg. Value NOD			Per Mon NO AVG			18 -		

**Submission Note**  
If a parameter row does not contain any values for the Sample no. Effluent Trading, then none of the following facts will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

**Edit Check Errors**  
No errors.

**Comments**

<b>Attachments</b>	No attachments.
<b>Report Last Saved By</b>	KEMANEE, CITY OF
<b>User:</b>	stanb@rockinc.net
<b>Name:</b>	Stan Bockwitz
<b>E-Mail:</b>	stanb@rockinc.net
<b>Date/Time:</b>	2016-09-23 10:11 (Time Zone: -0500)

# DMR Copy of Record

**Permit**  
 Permit #: IL0029343  
 Major: Yes  
 Permitted Features: 091 External Outfall  
 Report Dates & Status: From 08/01/16 to 08/31/16  
 Monitoring Period: Considerations for Form Completion  
 DMR LOAD LIMITS DISPLAYED  
 Principal Executive Officer  
 First Name: Stanley  
 Last Name: Bockwitz  
 No Data Indicator (NOD)  
 Form NOD:

**Permittee:** KEWANEE, CITY OF  
 401 EAST THIRD STREET  
 KEWANEE, IL 61443  
**Facility:** KEWANEE STP  
 19A FISHER AVENUE  
 KEWANEE, IL 61443  
**Discharge:** 001-0 STP OUTFALL  
**DMR Due Date:** 08/25/16  
**Status:** NEEDMVR Validated  
**Title:** Operation-Charge  
**Telephone:** 309-952-2788

Code	Parameter Name	Monitoring Location	Sample #	Sample NOD	Qualifier	Value 1	Qualifier	Value 2	Qualifier	Value 3	Qualifier	Value 4	Qualifier	Value 5	Qualifier	Unit	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	-	Sample Permit Req. Value	110	=	222	26 - Bld	2.1	=	3.8	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS		
00400	pH	1 - Effluent Gross	0	-	Sample Permit Req. Value	500 MO AVG	<=	1001 DAILY MX	26 - Bld	12 MO AVG	<=	24 DAILY MX	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS		
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req. Value	110	=	222	26 - Bld	2.1	=	3.8	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS		
00800	Nitrogen, total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	0.5	=	0.6	26 - Bld	0.015	=	0.015	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS		
00810	Nitrogen, ammonia total [as N]	1 - Effluent Gross	2	-	Sample Permit Req. Value	36 MO AVG	<=	250 DAILY MX	26 - Bld	3 MO AVG	<=	6 DAILY MX	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS		
00810	Nitrogen, ammonia total [as N]	8 - Other Treatment Process Complete	2	-	Sample Permit Req. Value	<=	96 WKLY AVG	26 - Bld	2.3 WKLY AVG	0.015	=	0.015	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS		
00860	Phosphorus, total [as P]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<=	1.4	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS							
00940	Chloride [as Cl]	1 - Effluent Gross	0	-	Sample Permit Req. Value	3.225398	=	7.224467	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS						
50060	Flow, in canal or thru treatment plant	1 - Effluent Gross	0	-	Sample Permit Req. Value	3.225398	=	7.224467	19 - mg/L	01/07 - Weekly	CP - COMPOS	GR - GRAS						





# DMR Copy of Record

Permit #: IL0029343  
Major: Yes

Permittee:  
Permittee Address:

KEWANEE CITY OF  
401 EAST THIRD STREET  
KEWANEE, IL 61443

Facility:  
Facility Location:

KEWANEE STP  
104 FISHER AVENUE  
KEWANEE, IL 61443

Permitted Feature: 003  
External Outfall

Discharge:

003.0  
EMERGENCY HIGH LEVEL OVERFLOW

Report Dates & Status

Monitoring Period: From 08/01/16 to 08/31/16

DMR Due Date:

08/25/16

Status:

Need MMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Title:

Operator-in-Charge

Telephone:

309-452-2789

Last Name:

Bockewitz

No Data Indicator (NODI)

Form NODI:

Monitoring Location Season # Season, NODI

Code	Name	Sample	Permitted Use	Quantity	Value	Unit	Quantity	Value	Unit	Frequency of Analysis	Sample Type
0030 BOD, 5-day, 20 deg. C	1 - Effluent Gross	0									
0030 Solids, total suspended	1 - Effluent Gross	0									
7403 Coliform, fecal general	1 - Effluent Gross	0									
7407 FFW	1 - Effluent Gross	0									

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

stanb@bockewitz.com

Name:

Stan Bockewitz

E-Mail:

stanb@bockewitz.com

Date/Time:

2016-09-23 10:12 (Time Zone: -05:00)

# DMR Copy of Record

<b>Permit:</b>	1L0029343	<b>Permittee:</b>	KEMANEE CITY OF	<b>Facility:</b>	KEMANEE STP
<b>Major:</b>	Yes	<b>Permittee Address:</b>	401 EAST THIRD STREET KEMANEE, IL 61443	<b>Facility Location:</b>	194 FISHER AVENUE KEMANEE, IL 61443
<b>Permitted Features:</b>	DD4 External Outfall	<b>Discharge:</b>	DD4-0 EXCESS FLOW LAGOON OUTFALL- EAST LAGOON	<b>Status:</b>	Not DMR Validated
<b>Report Dates &amp; Status:</b>	Monitoring Period: From 08/01/16 to 08/31/16 Considerations for Form Completion: NUMBER OF DAYS OF DISCHARGE: Principal Executive Officer	<b>DMR Due Date:</b>	09/25/16	<b>Operator-in-Charge:</b>	Stanley Bockwitz
<b>First Name:</b>	Stanley	<b>Title:</b>		<b>Telephone:</b>	309-952-2789
<b>Last Name:</b>	Bockwitz				
<b>No Data Indicator (NOD):</b>					

Code	Parameter Name	Methodology Location Section # (Param, MOD)	Quantity of Loading	Quality of Concentration	Frequency of Sampling	Sample Type
Code	Parameter Name	Methodology Location Section # (Param, MOD)	Quantity of Loading	Quality of Concentration	Frequency of Sampling	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0			
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0			
00400	pH	1 - Effluent Gross	0			
00600	Solids, total suspended	1 - Effluent Gross	0			
00810	Ammonia, ammonia total [as N]	1 - Effluent Gross	0			
00855	Phosphorus, total [as P]	1 - Effluent Gross	0			
50080	Chlorine, total residual	1 - Effluent Gross	0			
74055	Cadmium, total general	1 - Effluent Gross	0			
82220	Flow, total	1 - Effluent Gross	0			

**Submission Note**  
If a parameter row does not contain any values for the Sample, not Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

**Edit Check Errors**  
No errors.

**Comments**

**Attachments**  
No attachments.

**Report Last Saved By**  
KEMANEE CITY OF

**User:** stanb@bockwitz.net  
**Name:** Stan Bockwitz  
**E-Mail:** stanb@bockwitz.net

**Date/Time:** 2016-09-23 10:13 (Time Zone: -05:00)

# DMR Copy of Record

## Permit

Permit #: IL009343  
Major: Yes

Permittee:  
Permittee Address:

KEWANEE, CITY OF  
401 EAST THIRD STREET  
KEWANEE, IL 61443

Facility:  
Facility Location:

KEWANEE STP  
124 FISHER AVENUE  
KEWANEE, IL 61443

## Permitted Feature:

005  
External Outfall

Discharge:

005-0  
EXCESS FLOW LAGOON OUTFALL-WEST LAGOON

## Report Dates & Status

Monitoring Period: From 08/01/16 to 09/30/16

DMR Due Date:

09/25/16

Status:

NetDMR Validated

## Considerations for Form Completion

### NUMBER OF DAYS OF DISCHARGE:

### Principal Executive Officer

First Name: Stanley

Last Name: Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

## No Data Indicator (NOD)

### Form NOD:

Parameter Name	Monitoring Location	Season	Form NOD	Quantity or Loading				Quality of Concentration			# of Pts.	Frequency of Analysis	Sample Type
Code				Quantity 1	Value 1	Quantity 2	Value 2	Quantity 3	Value 3	Units			
00300 Oxygen, dissolved (DO)	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		Req Mon MIN WK AVG C - No Discharge		Req Mon DAILY MIN C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
00310 BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		30 MO AVG C - No Discharge		45 WKLY AVG C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
00400 pH	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		6 MINIMUM C - No Discharge		9 MAXIMUM C - No Discharge	12 - SU		DJDS - Daily When Discharging	GR - GRAB	
00530 Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		30 MO AVG C - No Discharge		45 WKLY AVG C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
00610 Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		30 MO AVG C - No Discharge		45 WKLY AVG C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
00635 Phosphorus, total [as P]	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		Req Mon MO AVG C - No Discharge		Req Mon WKLY AVG C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
50050 Chlorine, total residual	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		Req Mon MO AVG C - No Discharge		Req Mon WKLY AVG C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
74055 Codform, total general	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		Req Mon MO AVG C - No Discharge		Req Mon WKLY AVG C - No Discharge	19 - mg/L		DJDS - Daily When Discharging	GR - GRAB	
82220 Flow, total	1 - Effluent Gross	0	-	Sample Permit Req Value NOD		Req Mon MO TOTAL, 03 - MGD C - No Discharge		400 DAILY MAX C - No Discharge	13 - #/100mL		DJDS - Daily When Discharging	GR - GRAB	

## Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

## DMR Check Errors

No errors.

## Comments

## Attachments

No attachments.

## Report Last Saved By

KEWANEE, CITY OF

User: stanb@kocinc.net

Name: Stan Bockewitz

E-Mail: stanb@kocinc.net

Date/Time:

2016-09-23 10:14 (Time Zone: JST00)



## ***PUBLIC WORKS OPERATIONS MANAGER***

**401 E. Third Street**

**Kewanee, IL 61443-2365**

**Voice: 309/852-2611 ext. 229**

**Fax: 309/856-6001**

### **September 2016 Public Works Department Report**

The Sanitation Division picked up 545,580 lbs of curbside garbage, 46,600 lbs of curbside recycling, and 41,660 lbs of curbside landscape waste in the month of August 2016.

The Water Division replaced 2 curbstops and repaired 1 leaking water service line. The Water Division repaired 1 water main break. They delivered 112 red tag notices that resulted in 22 water services being shut-off at the curbside. Of those delinquent accounts 10 have been paid and service re-instated. Water staff finished up the Rose Street mainline water valve replacement project this month. The crew has started the new water main replacement on W. 13<sup>th</sup> street. The Water staff tapped 2 new water services for new construction. The water staff replaced 48 mxu/meters and had 86 water account transfers. The water crew performed 8 leak checks for water account customers. The water division had 4 after hour's customer assist service calls.

The Street Division has established new base for W. Garfield spot repairs for the road program. They have also been assisting the Engineering Department with measuring and evaluation of sidewalks and ADA ramps for the road program. The newly purchased sweeper is getting serviced by Fleet before it is put into service. The Street and Sanitation Divisions have been trimming trees throughout the city. The Street Division has started parking lot striping at the city hall and downtown parking lots. Void under the roadway at 200 N. East St. was filled by the Street Division. The street division operators have been mowing the ROW areas and drainage ditches with the boom mower. The temp worker has assisted the boom mower with trimming and trash clean up. The temp worker has also mowed weeds and cut volunteer trees at the old #2 water well sight (5<sup>th</sup> St) along with the salt dome lot (Commercial St.), the public works yard at 5<sup>th</sup> St. and the transfer station.

#### **Announcements:**

Public Works hours of operations have changed back to 7:00 A.M. – 3:30 P.M.

Transfer station will be open Saturday October 15<sup>th</sup> from 8:00 am -11:45am in conjunction with the city wide clean up. NOTE: normal fees will apply at the transfer station.

Rod Johnson  
Public Works Operation Manager

SYS DATE:10/07/16

CITY OF KEWANEE  
A / P W A R R A N T L I S T  
REGISTER # 70  
Friday October 07,2016

SYS TIME:08:46  
[NW1]

DATE: 10/07/16

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			15308.21	
D092216LS&H	52-93-571	LIFT ST SOUTH & HOLLIS		18.20
D092216M&T	01-11-571	MCCLURE & TENNEY TRAFFIC LIGHT		19.88
D092216S&T	01-11-571	SOUTH & TENNEY TRAFFIC LIGHT		25.25
D092316WW5	51-93-571	WELL 5 ELECTRIC		58.21
D092416F&M	01-11-571	FIRST & MAIN TRAFFIC		7.53
D092416P&M	01-11-571	PROSPECT & MAIN TRAFFIC		10.88
D092416SWC	01-11-571	W CHURCH SIREN		.19
D092716T&M	01-11-571	THIRD & MAIN TRAFFIC		7.14
D092816FLS	52-93-571	FISHER AVE LIFT ST		12.75
D092816WWTP	52-93-571	WWTP ELECTRIC		6944.68
D092816XFER	62-45-571	XFER ST ELECTRIC		80.66
D092916M	58-36-571	MAUSOLEUM ELECTRIC		2.62
D092916NWTP	51-93-571	NWTP ELECTRIC		6710.61
D092916PW	62-45-571	PW BLDG ELECTRIC		166.95
D092916ST2	62-45-571	ST 2 ELECTRIC		122.57
D092916TOCL	52-93-571	TOC LIFT ST		4.18
D093016LC	52-93-571	CAMBRIDGE RD LIFT ST		6.38
D093016LL	52-93-571	LAKE ST LIFT ST		64.39
D093016S5&P	01-11-571	SIREN 5TH & PARK		.18
D100416WW3	51-93-571	WATER WELL 3 ELECTRIC		1044.96
01 AIRGAS MID AMERICA			49.24	
9055637651	01-22-612	OXYGEN		49.24
01 ALEXIS FIRE EQUIP CO			7528.00	
0057228-IN	01-22-830	FIRE HOSE		7528.00
01 AMERICAN TEST CENTER			560.00	
2162425	01-22-513	ANNL SAFETY INSP AERIAL		560.00
01 ANDERSON, GRANT			126.60	
16-15E	01-22-562	REIMB TRAVEL EXPENSES		126.60
01 ANIMAS, GEORGE M			.05	
D092216	51-42-929	REF OVERPAYMENT		.05
01 AUTOMOTIVE ELECTRIC OF KEWANEE			100.00	
65587	62-45-613	STARTER		100.00
01 BARASH & EVERETT, LLC			7118.12	
D093016	21-11-533	RETAINER&REIMB EXPENSES		7118.12
01 BI-STATE REGIONAL COMM			1511.75	
D100116	02-61-561	QTRLY MEMBERSHIP DUES		1511.75
01 BRADLEY, GARY			45.67	
16-19E	01-11-562	REIMB IML EXPENSES		45.67
01 CAMBRIDGE TELCOM SERVICES INC			485.00	
D100716	01-11-537	FIBER INTERNET		485.00
01 CHAMLIN & ASSOCIATES INC			372.00	
2016594	33-49-532	ENG/WWTP CLARIFIERS		372.00
01 CHEMSEARCH			629.03	
2458411	52-93-512	CUT THRU DEGREASER		629.03
01 CITY OF KEWANEE - HEALTH CARE			103110.41	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
HLTH-10/16	01-11-451	HEALTH INS/F&A		1725.96
HLTH-10/16	01-21-451	HEALTH INS/PD		39757.66
HLTH-10/16	01-22-451	HEALTH INS/FD		28032.69
HLTH-10/16	01-41-451	HEALTH INS/PW		7547.58
HLTH-10/16	01-52-451	HEALTH INS/PARKS		392.18
HLTH-10/16	51-42-451	HEALTH INS/WATER		10037.38
HLTH-10/16	52-43-451	HEALTH INS/SEWER		2767.65
HLTH-10/16	57-44-451	HEALTH INS/SAN		8023.65
HLTH-10/16	58-36-451	HEALTH INS/CEM		2211.12
HLTH-10/16	01-65-451	HEALTH INS/CODE		1307.27
HLTH-10/16	62-45-451	HEALTH INS/FLT MAINT		1307.27
01 COLWELL, BRENT			275.00	
991273	01-65-549	ELECTRICAL INSPECTION		50.00
991274	01-65-549	ELECTRICAL INSPECTION		50.00
991275	01-65-549	ELECTRICAL INSPECTION		50.00
991276	01-65-549	ELECTRICAL INSPECTION		50.00
991277	01-65-549	ELECTRICAL INSPECTION		25.00
991278	01-65-549	ELECTRICAL INSPECTION		50.00
01 IL DEPT OF CENTRAL MANAGEMENT			506.40	
T1706837	01-21-552	LEADS LINE		506.40
01 COMCAST CABLE			273.70	
D091516S	51-93-552	INTERNET VPN/SWTP		188.80
D092616	51-42-537	INTERNET CONNECTION/PW BLDG		42.45
D092616	62-45-537	INTERNET CONNECTION/PW BLDG		42.45
01 COMPLETE INTEGRATION AND SERVI			8605.00	
331893	51-93-512	SWTP/EQUIPMENT REPLCMNT LIGHTNING		8605.00
01 COSTIN MACHINE & PARTS CO			52.90	
49195	62-45-613	36" HOSE		52.90
01 CUMMINS CENTRAL POWER, LLC			109.13	
070-95052	62-45-613	PRESSURE SENSOR		109.13
01 D&D OF KEWANEE INC			202.77	
110972	62-45-613	CLUTCH		202.77
01 D&D OF KEWANEE INC			38.65	
110983	62-45-613	RELAY		38.65
01 DOOLEY BROS PLUMBING			626.25	
4.616	51-93-512	INSTL FLOW METER WELL 5		626.25
01 DOUBEK, TIMOTHY			247.67	
16-18E	01-22-562	REIMB TRAVEL EXPENSES		247.67
01 EAGLE ENTERPRISES RECYCLING IN			2419.50	
D093016	57-44-583	RECYLCING		2419.50
01 EASTERN IOWA TIRE, INC			927.60	
100016710	62-45-613	TIRES/STOCK		733.18
100016710	58-36-512	TURF TIRES		194.42
01 ERDMANN, BERTHOLD			1575.74	
D092116	01-41-617	SIDEWALK REPLACEMENT		1575.74
01 FACTORY TIRE OUTLET			25.00	
D092316	62-45-513	MOUNT/BAL 2 TIRES		25.00

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 FELT, ANGIE D092116	01-41-617	SIDEWALK REPLACEMENT	156.56	156.56
01 FOSTER COACH SALES, INC 10402	62-45-613	ROTARY DOOR LATCH	216.05	33.95
10422	01-22-513	4 TERMINAL RELAYS		22.55
10486	62-45-613	SPEAKER/RELAY/CIRCUIT BREAKER		159.55
01 FRONTIER COMMUNICATIONS CORPOR D091916	01-41-552	LOCAL PH/PW	1435.11	213.96
D091916	54-54-552	LOCAL PH/PARKS		34.61
D091916	01-11-552	LOCAL PH/F&A		301.67
D091916	01-22-552	LOCAL PH/FD		123.08
D091916	52-93-552	LOCAL PH/WWTP		112.76
D091916	57-44-552	LOCAL PH/SAN		38.11
D091916	51-93-552	LOCAL PH/WTP		45.12
D091916	01-21-552	LOCAL PH/PD		169.13
D091916	58-36-552	LOCAL PH/CEM		53.89
D091916PD	01-21-552	PD/LOCAL PHONE		342.78
01 GUSTAFSON FORD 3407	62-45-613	CORE ASSY	92.56	92.56
01 GUSTAITIS, FRED D092216	51-42-929	REFUND OVERPAYMENT	77.43	77.43
01 HAYES, RAY JR 3025	51-42-515	PUSH SPOIL PILES	2850.00	1425.00
3025	52-43-515	PUSH SPOIL PILES		1425.00
01 HAYES, RAY D092016	01-41-617	SIDEWALK REPLACEMENT	345.93	345.93
01 HD SUPPLY WATERWORKS LTD G001341	51-42-615	2" METER/MXU/FLANGE KIT	19723.54	1088.21
G069661	51-42-615	METERS		130.00
G069661	52-43-615	METERS		130.00
G102901	51-42-615	WATER PARTS STOCK		1900.00
G141346	32-42-850	13TH ST WATER MAIN PARTS		10670.33
G165401	51-42-615	METERS		2902.50
G165401	52-43-615	METERS		2902.50
01 HENRY COUNTY HUMANE SOCIETY D100416	01-21-539	POUND CARE	1024.00	1024.00
01 HENRY SCHEIN, INC 34448490	01-22-612	MEDICAL SUPPLIES	1377.10	678.05
34579761	01-22-612	MEDICAL SUPPLIES		699.05
01 HORRIE, LONDON 16-21E	01-22-562	REIMB TRAVEL EXPENSES	193.01	193.01
01 HUBER TECHNOLOGY, INC CD10014785	52-93-512	LIMIT SWITCH, STEP SCREEN	1500.00	325.00
CD10014797	52-93-512	VALVE, PRESS CONTROL		1175.00
01 I/O SOLUTIONS INC C37840A	01-11-541	PROMO TESTING SUPPLIES	159.00	159.00



SYS DATE:10/07/16

CITY OF KEWANEE  
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 INTERSTATE BATTERY SYSTEMS OF			272.83	
10114479	51-42-612	BATTERIES		122.89
1011480	38-71-611	BATTERIES FOR BACKUP		149.94
01 KEISTER'S INC			69.28	
8023833	62-45-513	PATCH TIRE		16.00
8023889	62-45-512	MOUNT TIRE/ORINGS		53.28
01 KEWANEE FIRE PENSION FUND			183690.55	
D093016	71-14-462	DIST#2 PROP TAX		183690.55
01 KEWANEE COMMUNITY UNIT SCHOOLS			1516.00	
D092116CB	01-41-617	SIDEWALK REPLACEMENT		544.00
D092116ELM	01-41-617	SIDEWALK REPLACEMENT		972.00
01 KEWANEE POOL & SPA			32.25	
13258	51-42-652	CHLORINE TABLETS/13TH ST		32.25
01 KEWANEE VETERINARY CLINIC			566.00	
304332	01-21-539	CITY POUND FEES		566.00
01 KEWANEE POLICE PENSION FUND			197236.79	
D093016	72-14-462	DIST#2 PROPERTY TAX		197236.79
01 KEWANEE ROTARY CLUB FOUNDATION			76.00	
D103116	01-11-562	MEETING MEALS		76.00
01 LACKY & SONS			1495.00	
D081716	14-11-591	REPL DAMAGED MARKER		1495.00
01 LAWSON PRODUCTS, INC			265.26	
9304379723	62-45-613	ZINC COPPER SLEEVES		6.10
9304379723	62-45-830	CRIMP TOOL		259.16
01 LACAL EQUIPMENT INC			328.04	
0244013-IN	62-45-613	BLADES, BOLTS, CYLINDERS		328.04
01 MARTIN EQUIPMENT OF IA-IL, INC			509.08	
228706	62-45-612	PARTS/SAN BACKHOE		509.08
01 MARTIN BROS COMPANIES INC			2111.10	
4222	51-42-615	ROCK & TRUCKING		1055.55
4222	52-43-615	ROCK & TRUCKING		1055.55
01 MARTIN SULLIVAN INC			14185.00	
13710478	39-73-840	UTILITY VEHICLE/CEM		14185.00
01 MARTINEZ, JESUS			311.10	
D100416	01-41-617	SIDEWALK REPLACEMENT		311.10
01 MIDWEST WHEEL COMPANIES INC			216.75	
493139-00	62-45-613	RETURN ITEMS		24.24-
550284-00	62-45-613	BRAKE CHAMBER/RED LAMPS		99.34
550286-00	62-45-613	OPTIC LENS/MUTLIFUNCTION		104.09
550877-00	62-45-613	RED LED LIGHTS.GROMMETS		37.56
01 MIROCHA'S AUTO SERVICE INC			215.88	
12758	62-45-513	AC SERVICE		116.32
12766	62-45-513	AC SERVICE		99.56
01 WALLEN, PETE			1250.00	
D093016	38-71-549	JANITOR SERVICES		1250.00
01 OFFICE SPECIALISTS INC			1465.96	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
950898-0	38-71-611	PAPER TOWELS		85.03
950899-0	38-71-611	CHAIR MAT		57.75
951067-0	38-71-611	RECYCLE BAGS		7.18
951325-0	52-93-552	INK CARTRIDGES & OFFICE SUPPLIES		148.29
951325-1	52-93-652	INK CARTRIDGE		91.71
951600-0	01-11-537	TABLETS		1076.00
01 OFFICE MACHINE CONSULTANTS INC			34.65	
IN96717	01-22-651	COPIER MAINT AGREEMENT		26.05
IN96718	01-22-651	COPIER MAINT AGREEMENT		8.60
01 ORDAZ CONSTRUCTION			10464.50	
2016-15	31-71-813	SIDEWALK REPLCMNT/ADA		10464.50
01 PDC LABORATORIES INC			210.33	
843470S	51-93-542	WATER TESTING		95.75
843471S	52-93-542	CHLORIDE/NITROGEN TESTING		114.58
01 PEST DOCTOR			80.00	
22980	38-71-549	MUN BLDG/PEST CONTRL		60.00
22981	01-22-580	ST 2 PEST CONTROL		20.00
01 RODNEY R DORMAN			13875.04	
389	52-93-586	SLUDGE HAULING		13875.04
01 SUPREME RADIO COMMUNICATIONS I			468.65	
37435	01-22-556	LAEP MICS/ANTENNAS/BATTERIES		468.65
01 TRUCK COUNTRY OF IOWA			214.18	
X106283722:01	62-45-613	SURGE TANK & CAP		214.18
01 UNDERWOOD, HAROLD			240.94	
D092116	01-41-617	SIDEWALK REPLACEMENT		240.94
01 USA BLUEBOOK			183.05	
64061	51-42-652	FREEAGENT CL2 TESTS		183.05
01 U.S. CELLULAR			280.91	
156061431	01-41-552	CELLULAR SVC/PW		183.10
156061431	01-11-552	CELLULAR SVC/CM		97.81
01 VERIZON WIRELESS			38.01	
9772615345	58-36-552	CEM/INTERNET ACCESS		38.01
01 VISA			3242.54	
D092616GB	01-11-562	IML TRAVEL EXPENSES		3126.54
D092616GB	01-00-159.7	REIMBURSED IML EXPENSES		116.00
01 WALLACE-MCKENNA, KELLIE J			73.19	
16-20E	01-11-562	REIMB IML EXPENSES		73.19
01 WALMART COMMUNITY			348.09	
2198	01-22-612	BATTERIES/INK PENS		9.92
2979	01-21-651	RANGE SUPPLIES		16.60
3013	01-22-513	VEHICLE CLEANING SUPPLIES		11.74
3013	01-22-651	FILTERS		2.94
3013	01-22-612	MEDICAL SUPPLIES		71.76
3127	01-22-654	BATH TISSUE		22.94
3127	01-22-513	VEHICLE CLEANING SUPPLIES		13.78
3207	01-21-651	USB FLASH DRIVES		25.94
5397	01-21-652	STAPLES		2.64

SYS DATE:10/07/16

CITY OF KEWANEE  
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[NW1]

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
8057	01-22-654	LAUNDRY SOAP		18.94
827	01-21-651	PD OFFICE SUPPLIES		29.29
8851	38-71-611	JANITOR SUPPLIES		121.60
01 WC MEDIA 39047	02-61-913	INSTALL BILLBOARD VINYL	400.00	400.00
01 WILSON PAPER COMPANY 285211	38-71-611	TRASH BAGS	51.48	51.48
01 WIN-911 SOFTWARE 1608047357	52-93-652	ANNL SOFTWARE SUPPORT	495.00	495.00
01 ZALEWSKI, DANIEL D092116	01-41-617	SIDEWALK REPLACEMENT	341.88	341.88
** TOTAL CHECKS TO BE ISSUED			618834.99	

SYS DATE:10/07/16

CITY OF KEWANEE  
A / P W A R R A N T L I S T  
REGISTER # 70SYS TIME:08:46  
[NW1]

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			103136.83	
ECONOMIC DEVELOPMENT			1911.75	
INSURANCE FUND			1495.00	
PUBLIC BENEFITS FUND			7118.12	
NHR SALES TAX INFRASTRUCTURE IMP			10464.50	
WATER IMPROVEMENT			10670.33	
SEWER IMPROVEMENT			372.00	
CAPITAL MAINTENANCE/MUN. BLDG.			1782.98	
ACQUISITION FUND			14185.00	
WATER FUND			36371.46	
SEWER FUND			32297.69	
FRANCIS PARK			34.61	
SANITATION			10481.26	
CEMETERY FUND			2500.06	
CENTRAL MAINTENANCE			5086.06	
FIRE PENSION FUND			183690.55	
POLICE PENSION FUND			197236.79	
*** GRAND TOTAL ***			618834.99	
TOTAL FOR REGULAR CHECKS:			618,834.99	

## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 PAYROLL ACCOUNT	10/03/16	50506	182525.45	
222 PR100516	01-00-243	PAYROLL/F&A		134440.36
222 PR100516	51-00-243	PAYROLL/WATER		19100.40
222 PR100516	52-00-243	PAYROLL/SEWER		5050.88
222 PR100516	54-00-243	PAYROLL/FR PK		1264.60
222 PR100516	57-00-243	PAYROLL/SANIT		11939.37
222 PR100516	58-00-243	PAYROLL/CEMET		8272.23
222 PR100516	62-00-243	PAYROLL/FLT MNT		2457.61
01 PAYROLL ACCOUNT	10/03/16	50913	16120.96	
222 PRD100516	01-11-929	PAYROLL/ACH FEES		10.00
222 PRD100516	16-00-243	PAYROLL/IMRF		8446.73
222 PRD100516	19-00-243	PAYROLL/SOC SEC		7664.23
44 GUSTAFSON, KURT & CARRIE	10/05/16	107	1250.00	
222 RES 4992 PART	44-84C-929	REIMB PART LOT 531 E DIV		1250.00
44 HYPE, INC	10/05/16	BC201610	1475.81	
222 2015 PAY 2016	44-84E-919	TIF REDEVELOP AGREEMENT		1475.81
44 JOHNSON THEATERS, INC	10/05/16	BC100516	10000.00	
222 RES 4998	44-84E-919	RES 4998 FORGIVABLE LOAN		10000.00
44 SJ RUSSELL LC	10/05/16	BC161005	5206.33	
222 2015 PAY 2016	44-84E-919	TIF AGREEMENT REIMBURSEMENT		5206.33
44 WHITCHER'S MAIN STREET LLC	10/05/16	BC1005	9290.52	
222 2015 PAY 2016	44-84E-919	TIF REDEVELOP AGREEMENT		9290.52
74 MUTUAL OF OMAHA	09/26/16	1062	331.80	
221 000577772842	74-14-452	LIFE/AD&D INS 10-16		331.80
74 SISCO	09/01/16	1055A	3.34	
221 180049A	74-14-451	DENTAL/VISION ADMIN		3.34
74 SISCO	09/26/16	1061	304.00	
221 D092616	74-14-451	DENTAL/VISION CLAIMS		304.00
74 SISCO	09/30/16	1063	1177.56	
221 D093016	74-14-451	DENTAL/VISION CLAIMS		1177.56
74 SISCO	10/01/16	1064	6762.71	
222 180780	74-14-451	DENTAL/VISION ADMIN		462.71

## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)


PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
222	180780	74-14-549	QTRLY BROKER FEE		6300.00

\*\* TOTAL MANUAL CHECKS REGISTERED 234448.48

## REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	618834.99	198646.41	817481.40
44	.00	27222.66	27222.66
74	.00	8579.41	8579.41
TOTAL CASH	618834.99	234448.48	853283.47

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	103136.83	134450.36	237587.19
02	1911.75	.00	1911.75
14	1495.00	.00	1495.00
16	.00	8446.73	8446.73
19	.00	7664.23	7664.23
21	7118.12	.00	7118.12
31	10464.50	.00	10464.50
32	10670.33	.00	10670.33
33	372.00	.00	372.00
38	1782.98	.00	1782.98
39	14185.00	.00	14185.00
44	.00	27222.66	27222.66
51	36371.46	19100.40	55471.86
52	32297.69	5050.88	37348.57
54	34.61	1264.60	1299.21
57	10481.26	11939.37	22420.63
58	2500.06	8272.23	10772.29
62	5086.06	2457.61	7543.67
71	183690.55	.00	183690.55
72	197236.79	.00	197236.79
74	.00	8579.41	8579.41
TOTAL DISTR	618834.99	234448.48	853283.47

 <b>CITY OF KEWANEE CITY COUNCIL AGENDA ITEM</b>	
<b>MEETING DATE</b>	October 11, 2016
<b>RESOLUTION OR ORDINANCE NUMBER</b>	N/A
<b>AGENDA TITLE</b>	Presentation and Acceptance of the Fiscal Year 2015-2016 Municipal Audit
<b>REQUESTING DEPARTMENT</b>	Administration
<b>PRESENTER</b>	Adam Pulley, CliftonLarsonAllen LLP
<b>FISCAL INFORMATION</b>	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	What purpose does the item serve? Provides overview of the City's annual audit for Fiscal Year 2015-2016 (May 1, 2015 through April 30, 2016).
<b>BACKGROUND</b>	Per state statutes, the City contracts with CliftonLarsonAllen LLP to conduct an independent audit of the City's financial statements of the governmental and business-type activities of the City, as well as our internal control systems that help to ensure the stewardship of public funds. The audit identified deficiencies in internal controls that in the opinion of the auditor constitute a material weakness. Each deficiency identified has been part of a long-term practice.
<b>SPECIAL NOTES</b>	N/A
<b>ANALYSIS</b>	N/A

**Item A**

<b>PUBLIC INFORMATION PROCESS</b>	N/A
<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>STAFF RECOMMENDATION</b>	Staff recommends acceptance.
<b>REFERENCE DOCUMENTS ATTACHED</b>	FY 2015-2016 Audit, Management response letter in response to the internal control portion of the audit.





The City of Kewanee engaged CliftonLarsonAllen LLP to conduct an audit of the cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended April 30, 2016, in accordance with auditing standards generally accepted in the United States. As a part of the audit, CliftonLarsonAllen provided an internal control letter with certain findings regarding deficiencies within the City's internal controls, along with recommendations for mitigating such concerns. The audit identified two material weaknesses in internal controls, one significant deficiency in internal controls, a four items that are not material weaknesses or significant deficiencies, but nevertheless provide an opportunity for the City to improve its policies and practices for ensuring that adequate internal controls are in place.

Below are the findings, recommendations, and management's response to each deficiency.

**1. Financial statement preparation and audit adjustments** (material weakness)

The City does not have an internal control policy in place over annual financial reporting that would enable management to prepare its annual financial statements and ensure related footnote disclosures are complete and presented in accordance with the cash basis of accounting.

Additionally, during the course of our audit, we proposed many adjustments that individually and in the aggregate had a material effect on the City's financial statements. Adjustments were made to properly record various cash items.

The potential exists that a material misstatement of the annual financial statements could occur and not be prevented or detected by the City's internal controls. Management should continue to evaluate their internal staff capacity to determine if an internal control policy over the annual financial reporting is beneficial.

**Recommendation:** None Given

**Management Response:** Management concurs with the auditors' finding. The appearance of this item as a material weakness is a result of a change in auditors, as opposed to a change in the City's processes. The City has not prepared its own financial statements during the employment of the current Finance Director, and Management cannot say for sure when the City last prepared such documents on its own. The City certainly could not do so as easily as simply paying a team of trained accountants that are familiar with our books because they are conducting an audit.

Staff will identify appropriate training through Government Finance Officers Association (GFOA) on the preparation of financial statements and make arrangements to attend such classes. Management expects that it will take a year or two until such statements can be confidently completed without some level of input from accounting professionals.

## **2. Uncollateralized cash balances (material weakness)**

During our audit of the cash balances, we noted the City's bank balances were not fully collateralized which poses a risk of loss in the event the bank failed. Approximately 3.4% (\$703,030) of the City's cash was exposed to custodial credit risk at April 30, 2016.

**Recommendation:** We recommend the City continuously monitor the amount of cash held at the banks and determine if additional collateral is necessary.

**Management Response:** Management concurs with the auditors' finding. As before, the appearance of this item as a material weakness is a result of a change in auditors, as opposed to a change in the City's processes. In a letter dated October 26, 2015, Doyle and Keenan, P.C., following its discussion of deficiencies that did not constitute significant deficiencies or materials weaknesses with the following conclusion:

"In addition, the following are comments and suggestions with respect to matters that came to our attention in connection with our audit and they are offered as constructive suggestions to be considered part of the ongoing process of modifying and improving the City's practices and procedures:

- Consider obtaining additional collateral for unsecured funds. There was approximately \$313,000 of uncollateralized funds at April 30, 2015."

While the amount of uncollateralized funds was considerably larger on April 30, 2016 than on the same day one year earlier, it may not be a reflection of the level of collateralization throughout the year. As the auditor notes, the risk is a small percentage of the City's cash accounts and only poses a risk in the event of bank failure. In this instance, because the under collateralization was split between two banks, the full risk would not have been realized unless two banks in the community failed.

Staff recently accepted proposals from financial institutions for the City's banking services (A GFOA recommended Best practice). As part of the process for awarding such services, staff will ensure that the selected institution is reminded of the need to fully collateralize all deposits and ensure compliance through the implementation of a monthly reporting requirement.

## **3. Negative Cash in Pooled Bank Accounts**

We noted during the audit that several funds (accounts) had a negative cash balance at year end. This implies borrowing from funds with a positive cash balance. Since loans from certain funding sources are restricted, unauthorized loans may also lead to noncompliance with external restrictions.

**Recommendation:** We recommend close tracking of these negative balances and appropriate approval in advance of interfund loans.

**Management Response:** Management concurs with the auditors' finding. While the practice remained during the fiscal year as it had in the past, this concern had not been raised in previous audits. Staff will compile a list of accounts in which this occurred or is at risk of occurring and ensure that proper steps are taken to obtain City Council approval prior to any interfund loans or transfers, if needed.

#### **4. Bank accounts not recorded in general ledger**

The City maintains bank accounts which are not recorded in the City's general ledger activity.

Activity for these accounts are not recorded in the City's general ledger.

**Recommendation:** We recommend that the City review the possibility that all bank accounts, including receipt and disbursement activity, are recorded in the general ledger to ensure the financial information is complete. Reconciliations that are being prepared should be compared to balances maintained in the general ledger. Specifically, we would recommend the following accounts be recorded in the general ledger:

Illinois Funds – E-Pay Water Billing

Illinois National Bank – E-Pay Water Billing

**Management Response:** Management concurs with the auditors' finding. Management expects to soon migrate away from the use of Illinois Funds and Illinois National Bank for the processing of online utility bill accounts. Staff was hesitant to establish new accounts in the accounting software only to see them no longer in use within the next few month. Management believes this deficiency will be mitigated within the next 120 days and will ensure that any accounts of the City are recorded in the general ledger.

#### **5. Approval of treasurer's pay rate**

We noted that the City Treasurer's pay rate for fiscal year 2016 was \$1,000 per year. However, the City had approved the Treasurer's pay rate at \$2,000 per year.

**Recommendation:** We recommend the City review salaries paid according to the approved pay rate.

**Management Response:** Management concurs with the auditors' finding. Approval of the Treasurer's rate of pay at \$2,000 was made in April 1981. All staff currently in place, along with the Mayor and Treasurer, had no reason to expect that the position should be compensated any higher than it was when they assumed their positions.

Upon notification of this deficiency, staff took the appropriate action to correct the matter.

## **6. No formal information technology policies or procedures**

We noted that the City does not have any formal IT policies or procedures. Additionally, passwords are the same for different users of the financial system.

**Recommendation:** We recommend the City implement formal policies and procedures and specifically include policies relating to passwords and the changing of passwords periodically.

**Management Response:** Management concurs with the auditors' finding. The City's lack of formal IT policies and procedures is likely a result of the lack of IT staff and the organization's historical approach towards the integration of technology into the City's processes. Management believes that the use of Passwords will help with security and accountability. We will research, develop, and adopt policies and procedures that address this deficiency within the current fiscal year.

## **7. Substantial interfund transfers**

We noted that the City has a substantial amount of interfund transfer activity. Additionally, we noted that some of these transfers would be better classified as revenue and expenditures (expenses) in various funds due to the nature of the activity.

**Recommendation:** We recommend the City record these transactions appropriately so that the activity in each fund is transparent to a reader of the financial statements. Below are interfund transfers that were reclassified on the financial statements.

- o Transfers from various funds to the Liability Insurance and Illinois Municipal Retirement Funds to make up the shortfall in liability expenditures and retirement contributions.
- o Transfers from various funds to the Police Pension and Fire Pension special revenue funds to make up the shortfall in pension contributions.
- o Transfers from various funds to the Health Insurance Fund for health insurance expenses.
- o Transfers from various funds to the Central Maintenance Fund for maintenance of fleet.

**Management Response:** Management generally concurs with the auditors' finding. While the system in place is cumbersome, it does not lack transparency, in that all transfers are public. Staff concedes that the transfers can be confusing and that the budget overall lacks a certain amount of clarity. The current budget is more clear than the previous ones, and staff continues to identify way to streamline the process and the accounting functions which go with it. We will continue to do so in the administration of the current budget and in the development of future budgets.


The stewardship of public funds is an important part of the City's mission. The audit completed by CliftonLarsonAllen LLP and their findings related to such work are an important component in fulfilling that mission. Management looks forward to implementing measures that will address all deficiencies in internal controls identified by the auditor during the course of their work.

Please let me know if you have any questions or concerns.

Best regards,

A handwritten signature in black ink, reading "Gary Bradley". The signature is written in a cursive, flowing style.

Gary Bradley  
City Manager

		<b>CITY OF KEWANEE</b> <b>CITY COUNCIL AGENDA ITEM</b>	
<b>MEETING DATE</b>		October 11, 2016	
<b>RESOLUTION OR ORDINANCE NUMBER</b>		Ordinance #3849	
<b>AGENDA TITLE</b>		Consideration of an Ordinance Amending Chapter 155.086 Discontinuance of Use (Nonconforming Use)	
<b>REQUESTING DEPARTMENT</b>		Community Development	
<b>PRESENTER</b>		Keith Edwards, Director of Community Development	
<b>FISCAL INFORMATION</b>		Cost as recommended:	N/A
		Budget Line Item:	N/A
		Balance Available	N/A
		New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>		This would give the City Council the authority to extend the term of a nonconforming use.	
<b>BACKGROUND</b>		<p>The City has a select few buildings that have or had nonconforming uses, but the building itself has no realistic use that is not nonconforming given the adjacent zoning and uses. These are a handful of cases. This change gives the City Council the discretion to apply common sense, rather than requiring a new property owner to jump through a variety of hoops navigating a zoning process that can be cumbersome and time consuming.</p>	
<b>SPECIAL NOTES</b>		N/A	

<b>ANALYSIS</b>	<p>There are some nonconforming properties in our City where it makes sense to allow the nonconforming status to be discontinued. There are also those properties where staff believes the nonconforming status should be allowed to continue versus the possibility of the property becoming stagnant and remaining empty serving no good purpose to our community.</p> <p>The Director of Community Development and the City Manager discussed this topic and arrived at this proposed amendment as a viable solution to such challenges. The City Attorney concurred with the more customer oriented approach that helps to ensure a use of properties rather than vacancy.</p>
<b>PUBLIC INFORMATION PROCESS</b>	N/A
<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>STAFF RECOMMENDATION</b>	Staff recommends passing the amendment.
<b>REFERENCE DOCUMENTS ATTACHED</b>	

ORDINANCE NO. 3849

AN ORDINANCE AMENDING CHAPTER 155.086 CITY CODE WHICH ESTABLISHES AN EXCEPTION ALLOWING THE CITY COUNCIL TO GRANT THE RE-ESTABLISHMENT OF A NONCONFORMING USE THAT MAY BE CONSIDERED DISCONTINUED OR ABANDONED, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE UPON PUBLICATION AS REQUIRED BY LAW.

**WHEREAS,** The City of Kewanee has previously established standards by which a nonconforming use shall be considered discontinued or abandoned and shall then be in conformity with the regulations of the zoning district in which it is located; and

**WHEREAS,** The City Council has found that the current ordinance fails to allow any authority to reconsider and allow a nonconforming use to lawfully continue; and,

**WHEREAS,** The City Council believes that it is important to remain business friendly and be able to consider the possibility of allowing a nonconforming use to continue if the nonconforming use is not detrimental to the surrounding properties and zoning district in which the nonconforming use is located; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS, IN COUNCIL ASSEMBLED, AS FOLLOWS:

**Section 1** The City Council hereby amends Chapter 155.086 of the City Code by inserting text shown as **underlined** as follows:

(D) Exception. Whenever a nonconforming use of a building or structure, or part thereof, has been discontinued for a period of six consecutive months, or for a continuous period of 12 months if the building was originally designed and constructed or modified for a nonresidential use, the owner may appeal to the City Council for a continuance of the nonconforming use. The City Council may grant a continuance of the same or more restricted zoning use but may not grant a less restricted use.

**Section 2** This ordinance shall be in full force and effect immediately upon its passage, approval and publication as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 11<sup>th</sup> day of October, 2016.


ATTEST:

\_\_\_\_\_  
Melinda K. Edwards, City Clerk

\_\_\_\_\_  
Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andy Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				



		<b>CITY OF KEWANEE CITY COUNCIL AGENDA ITEM</b>	
<b>MEETING DATE</b>		October 11, 2016	
<b>RESOLUTION OR ORDINANCE NUMBER</b>		Resolution #5004	
<b>AGENDA TITLE</b>		Consideration of a Resolution amending the Fiscal Year 2016/2017 municipal budget as it relates to Tax Increment Financing expenditures and Fire Department equipment	
<b>REQUESTING DEPARTMENT</b>		Administration	
<b>PRESENTER</b>		Gary Bradley, City Manager	
<b>FISCAL INFORMATION</b>		Cost as recommended:	\$70,000 & \$38,000
		Budget Line Item:	44-84E-919 & 01-22-830
		Balance Available	\$
		Budget Amendment Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PURPOSE</b>		Amends the municipal budget to allow for the expenditures related to the existing redevelopment agreements, as well as future agreements and the purchase of a new AED.	
<b>BACKGROUND</b>		The budget was prepared eliminating the just in case budgeting process previously used.	
<b>SPECIAL NOTES</b>		N/A	

<b>ANALYSIS</b>	<p>At the time the budget was prepared, the value of the redevelopment agreements already approved was unknown, so the amount was left at \$0 until such time as an accurate estimate could be made based on reassessment of the subject properties by the County assessor. The TIF advisors have reviewed the documents filed by the developers and issued a notice to reimburse each of developers. With that amount known, as well as the amount of revenue from the TIF, it is appropriate to budget for the payment of these expenses</p> <p>Also, at the time of the budget our AEDs had been newly refurbished with an expected life span of 2 years. One of the AEDs is experiencing some electrical issues, and as such with the desire to provide our customers with the highest level of service, it is necessary to replace the unit.</p>
<b>PUBLIC INFORMATION PROCESS</b>	N/A
<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>STAFF RECOMMENDATION</b>	Staff recommends adoption
<b>REFERENCE DOCUMENTS ATTACHED</b>	N/A

RESOLUTION NO. 5004

A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 MUNICIPAL BUDGET ESTABLISHED BY RESOLUTION 4988, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, In response to expenses related to current and future redevelopment agreements of the Downtown TIF District; and

WHEREAS, It is important for the City to have the equipment necessary to provide a high level of service to our customers, the City Council finds it necessary to amend the Fiscal Year 2016-2017 municipal budget established on June 13, 2016 by Resolution 4988.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

**Section 1** The budget line items shown in Section 2 hereof shall be, and hereby are amended as shown below.

**Section 2**

Downtown TIF District Fund 44-84E		Current Amount	Amended Amount
919	Redevelopment Projects	\$0	\$70,000

*Expense Change + / (-) +\$70,000*

Increased to provide an adequate amount to cover the costs for the redevelopment agreements and allowing for additional projects in the fiscal year.

General Fund 01-22		Current Amount	Amended Amount
830	Equipment	\$20,000	\$58,000

*Expense Change + / (-) +\$38,000*

Increased to provide adequate amount to purchase an automated external defibrillator. This is a capital purchase and will be paid from existing fund balances.

**Section 3** Except for the amendments contained in Section 2 hereof, the remainder of the fiscal year 2016-2017 municipal budget shall remain unchanged and in full force and effect.

**Section 4** This Resolution will also approve the payment of the amounts due to Hype Inc., Johnson Theaters, Inc., SJ Russell, LC., and Whitcher's Main Street, LLC as provided for in their respective redevelopment agreements, and reflected on the warrant list.

**Section 5** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.


Adopted by the Council of the City of Kewanee, Illinois this 11<sup>th</sup> day of October 2016  
ATTEST:

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\_\_\_\_\_  
Melinda Edwards, City Clerk

\_\_\_\_\_  
Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

 <b>CITY OF KEWANEE CITY COUNCIL AGENDA ITEM</b>	
<b>MEETING DATE</b>	October 11, 2016
<b>RESOLUTION OR ORDINANCE NUMBER</b>	Ordinance #3850
<b>AGENDA TITLE</b>	Consideration of an Ordinance declaring excess certain fire hose
<b>REQUESTING DEPARTMENT</b>	Fire Department
<b>PRESENTER</b>	Kevin Shook, Fire Chief
<b>FISCAL INFORMATION</b>	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	Allows for the sale of excess 5" fire hose
<b>BACKGROUND</b>	The aerial truck came with 5" fire hose. All other hose lengths used in the fire department and supported by the fire hydrants is 4". Our steamers on the hydrants are 4 1/2" and will not support a 5" hose.
<b>SPECIAL NOTES</b>	N/A
<b>ANALYSIS</b>	Many lengths of the 5" hose have deteriorated due to lack of use/age. The remaining lengths have been recently replaced by 4" hose to match all other lengths used in the fire department. It is proposed to sell the remaining lengths of 5" hose to offset some of the cost of the current hose replacements needed.
<b>PUBLIC INFORMATION PROCESS</b>	N/A

**Item D**

<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>STAFF RECOMMENDATION</b>	Staff recommends adoption
<b>REFERENCE DOCUMENTS ATTACHED</b>	N/A

ORDINANCE NO. 3850

AN ORDINANCE TO DECLARE CERTAIN EQUIPMENT EXCESS AND NO LONGER REQUIRED IN THE OPERATIONS OF THE CITY OF KEWANEE AND DIRECTING THE CITY MANAGER OR HIS DESIGNEE TO DISPOSE OF SAME, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY.

**WHEREAS,** The City Manager finds, subsequent to the recommendation of the staff, that various vehicles and equipment are no longer necessary or useful to, or for the best interests of the City and its operations, and are considered excess; and,

**WHEREAS,** The items determined to be excess are:

MISCELLANEOUS
500 feet of 5" Fire Hose

**NOW THEREFORE BE IT ORDAINED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:**

**Section 1** The items listed above are hereby declared to be excess property of the City of Kewanee, and the City Manager, or his designee, is authorized to execute any documents necessary to transfer ownership of said excess property.

**Section 2** The City Manager, or his designee, is hereby authorized to solicit bids, whether they be sealed bids, bids at public auction, or bids via electronic methods on the items listed above. All proper commissions charged by any third party to list or sell any given item shall be deducted from the proceeds of the sale of the item. The City reserves the right to reject any or all bids, or to retain any item or piece of equipment at its discretion, or to dispose of any item or piece of equipment for scrap value if not deemed appropriate for sale.

**Section 3** This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 11<sup>th</sup> day of October, 2016.

ATTEST:

\_\_\_\_\_  
Melinda Edwards, City Clerk

\_\_\_\_\_  
Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

**RESOLUTION NO. \_\_\_\_\_**  
**A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE AN ADDENDUM TO  
THE EMPLOYMENT AGREEMENT FOR GARY W. BRADLEY'S EMPLOYMENT AS  
CITY MANAGER**

**WHEREAS**, the mayor and the City Council feel it is the best interest of the city to modify the terms of the original employment agreement executed between Gary W. Bradley and the City of Kewanee executed on September 14, 2015 in light of his employment review after one year of service, and

**WHEREAS**, the City of Kewanee feels it is the best interest to increase the amount of severance and the procedures and mechanism to attribute severance in the event of the termination of Gary W. Bradley.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEWANEE, HENRY COUNTY, ILLINOIS, IN COUNCIL ASSEMBLED AS FOLLOWS:**

**Section 1.** The Mayor of the City of Kewanee and the City Clerk are hereby authorized to execute the Addendum to the Employment Agreement on behalf of the City of Kewanee attached hereto as Exhibit A.

**Section 2.** Said addendum will be effective as of the one year anniversary of his employment on September 14, 2016.

**Section 3.** This resolution shall be of full force and effect immediately upon its passage and approval as provided by law.

**ADOPTED** by the Council of the City of Kewanee, Illinois this \_\_\_\_\_ day of October 2016.

ATTEST:

\_\_\_\_\_  
Melinda K. Edwards, City Clerk

\_\_\_\_\_  
Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor, Steve Looney				
Councilmember, Kellie Wallace-McKenna				
Councilmember, Andrew Koehler				
Councilmember, Michael Yaklich				
Councilmember, Deann Schweitzer				



## **ADDENDUM**

### **1.00. PARTIES.**

1. Gary W. Bradley,
2. City of Kewanee by Steve Looney, its mayor

### **2.00. BACKGROUND.**

1. On September 14, 2015, the City of Kewanee and Gary W. Bradley entered into an employment agreement wherein he was appointed the City Manager for the City of Kewanee.
2. At that time, Section 10 set forth the severance package in the event that Gary W. Bradley was terminated pursuant to Section 9 of the agreement.
3. On the one year anniversary of the employment of Gary W. Bradley, the City Council did meet to evaluate his performance and found his performance acceptable.
4. In light of his performance and in reviewing all factors the City has determined that it is in the best interest of the City of Kewanee to amend the original employment agreement to set forth a greater amount of severance and a procedure for the calculation of severance in the future.

### **3.00. TERMS MODIFIED.**

1. Section 10 is removed in its entirety and replaced with the following language:

#### **Section 10: Severance**

- A. Severance shall be paid to the employee when employment is terminated as defined in Section 9, upon termination the employer shall provide a minimum severance payment as follows:
  1. A payment equal to seven (7) months salary at the current rate of pay at the time of his termination.
  2. This severance shall be paid in a lump sum unless otherwise agreed to by the employer and employee.
  3. In addition to the lump sum payment of severance, employer shall pay the costs to continue health insurance for the employee and all dependants as provided for in Section 4A of the employment agreement.

4. In addition to the seven (7) months as set forth in Section 1 above, for every year Gary W. Bradley remains in the employment of the City of Kewanee, he shall be eligible to receive an additional one month of severance in the event of termination. For the purposes of evaluating this, a year is celebrated on the date of the employment anniversary which is September 14. For the purposes of illustration, on September 14, 2017 this agreement shall provide for eight (8) months of severance in the event of termination.

B. The employee shall also be compensated for accrued vacation time, personal leave, and accrued sick leave per Section 5 of the employment agreement.

C. If the employee is terminated because of a conviction of a felony or any illegal act involving theft or personal gain then the employer is not obligated to pay severance under this section.

#### 4.00 OTHER TERMS.

1. Except as herein modified all remaining terms as set forth in the original employment agreement remain in full force and effect.
2. In the event that any terms in the original agreement are contrary to the terms as set forth herein, this addendum shall control for the purpose of interpretation.

#### 5.00 SEVERABILITY.

1. The invalidity or partial invalidity of any portion of this addendum will not affect the invalidity of any other provision of this addendum as set forth and reincorporated by Section 19(D) of the original employment agreement.

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Gary W. Bradley


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Steve Looney

ATTEST:

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Melinda K. Edwards, City Clerk

 <b>CITY OF KEWANEE CITY COUNCIL AGENDA ITEM</b>	
<b>MEETING DATE</b>	October 11, 2016
<b>RESOLUTION OR ORDINANCE NUMBER</b>	Discussion Only
<b>AGENDA TITLE</b>	Discussion of Community and Economic Development Incentive Policies
<b>REQUESTING DEPARTMENT</b>	Administration
<b>PRESENTER</b>	Gary Bradley, City Manager
<b>FISCAL INFORMATION</b>	Cost as recommended: TBD
	Budget Line Item: Varied
	Balance Available N/A
	New Appropriation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	Establish Additional Incentive Policies and Guidelines
<b>BACKGROUND</b>	Both the Economic Development and Community Development Plans contain a recommendation to establish incentives for Economic and/or Community Development.
<b>SPECIAL NOTES</b>	N/A
<b>ANALYSIS</b>	The policies are being put together so that the ones most likely to be used or most currently in demand are adopted first. Those include Façade Improvement Program, Sidewalk Replacement Program and a list of other programs for future consideration for guidance with prioritization.
<b>PUBLIC INFORMATION PROCESS</b>	N/A

**Item F**

<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>STAFF RECOMMENDATION</b>	Staff will present the basics of each program and is soliciting input from Council in regards to recommended programs.
<b>REFERENCE DOCUMENTS ATTACHED</b>	N/A

# Redevelopment Projects

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## ***FAÇADE IMPROVEMENT PROGRAM***

### **PURPOSE**

The purpose of the Façade Improvement Program is to assist building owners within the Downtown area with improvements to street facing storefronts or areas with a high degree of public visibility. Projects that assist with the restoration of a building's character and streetscape compatibility are encouraged. Such aesthetic improvements are designed to promote, stimulate and develop the general and economic welfare of the historic heart of the community and serving as a catalyst for other enhancements to the area.

### **AUTHORIZATION**

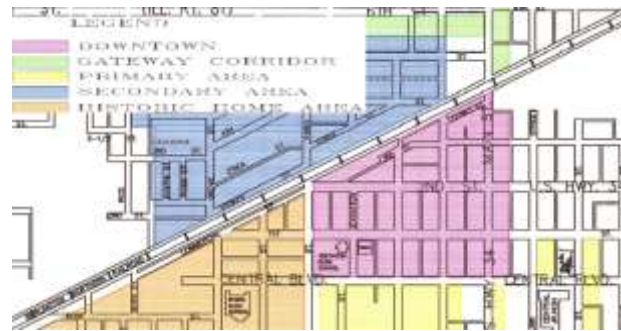
The City of Kewanee is the administrator of this program and where applicable will facilitate implementation of the program through identification of properties and structures eligible for the program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

### **ELIGIBLE AREAS**

Eligible projects must take place within the area generally bounded on the north by the southern boundary to the BNSF railroad right of way, on the east by the alley ½ block east of Main street, on the west by Park Street, and on the south by Central Boulevard.

### **ELIGIBLE APPLICANTS**

The applicant must be the owner of property located within the downtown area. The property must be up to date on all real estate taxes and be unencumbered by liens, and must be in need of improvements or maintenance, the completion of which would serve the goals of the program.



### **PROGRAM BENEFITS/ELIGIBLE USES**

The program encourages enhancement to the appearance of one of the City's key commercial areas. Eligible use of program funds include but are not limited to:

- Awnings, canopies, and shutters
- Lighting (exterior)
- Painting and Specialty Painting
- Restoration of original architectural features
- Tuckpointing
- Windows
- Doorways and entrances

Qualified Applicants may serve as their own contractor/labor force, but in such cases program funds will only be used for the costs of materials.

### **FUNDING INFORMATION**

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. The program will reimburse for 50% of eligible project costs up to \$10,000 per project.

### **APPLICATION/APPROVAL PROCEDURE**

Applications are available at City Hall and online through the City's website. The City will evaluate applications based on the information submitted (Plans, renderings, etc.)

and the project's conformance with adopted plans and design guidelines adopted by the City, if applicable.

A completed application form and required submittals shall be submitted to the City, including a detailed description of the work to be completed, appropriate drawings, budget estimates, proposed project schedule, and proof of ownership.

Projects should adhere to the following principles as closely as possible:

- Paint will only be used on surfaces that have previously been painted (i.e. no painting of brick buildings that have not been painted in the past)
- The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
- Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
- Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.
- Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

Approval of applications, though dependent upon available funding as budgeted by the City

Council, is conducted at the staff level based on project eligibility and applicability, and requires no action from the governing body.

Applicants shall apply for and receive a building permit prior to undertaking any work requiring a permit under the Building Code. Construction shall proceed according to the approved plans and subject to periodic inspections. Construction must be completed within 180 days of execution of award, unless a written extension is granted by the City.

The Property Owner shall agree and consent to the City recording a lien on the property in the amount of the grant. Said lien will remain in the property until the end of the third year following the payment of the grant when it will then be released by the City. If the property is sold prior to the end of the third year, the lien shall be repaid to the City on a prorated annual basis. (i.e. if the property is sold during the first year following a grant award, 100% of the grant must be repaid. If it is sold during the third year following a grant award, 33% of the grant shall be repaid).

## **CONTACT**

### **City of Kewanee**

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# Community Development Incentives

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## ***SIDEWALK REIMBURSEMENT PROGRAM***

### **PURPOSE**

The purpose of this program is to assist property owners with the costs of rebuilding existing Public Sidewalks that abut their property within the City limits of Kewanee. The City will reimburse the property owner the sum of either \$1.50 per square foot for all sidewalk constructed at residential standards (min. of 4 inch thickness concrete) or \$2.50 per square foot for all sidewalk constructed at commercial standards (min. of 6 inch thickness concrete). The program will improve the overall appearance of the community, enhance the flow of pedestrian traffic, restore neighborhood pride, better the quality of life for residents and create a sense of public equity by encouraging reinvestment in distressed areas which will help to stabilize and improve our declining tax base.

### **AUTHORIZATION**

The City of Kewanee is the administrator of this program and where applicable will facilitate implementation of the program through identification of properties with Public sidewalks eligible for the program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

### **ELIGIBLE AREAS**

The program is city-wide and can be utilized on residential or commercial properties having an existing Public Sidewalk already in place that is determined to be in need of replacement by City Staff.

### **ELIGIBLE APPLICANTS**

Applicants who own real property on which a Public Sidewalk abuts, which is deemed by the City to be deteriorated, damaged or in some other way in need of replacement.

### **ELIGIBILITY CRITERIA**

All Public Sidewalks being applied for under this program must be in a state of disrepair, create a safety hazard, or have a blighting influence on neighboring properties of the City. The City may approve or deny an application based on available budget, total cost of the sidewalk and location. All sidewalks must be inspected and determined to be in a state of disrepair by the City Engineering Department or the Community Development Department prior to application for the program.

### **ELIGIBLE SIDEWALKS**

Only those Public sidewalks that are wholly upon the City Right Of Way. Private sidewalks are not eligible. Sidewalks upon the City Right Of Way that abut a private driveway but not including the entrance of the driveway between the roadway and the sidewalk.

### **PROGRAM BENEFITS/ELIGIBLE USES**

By participating in this program residents will be able to replace a blighted Public Sidewalk with a brand new sidewalk that will enhance the curb appeal of their property which may improve their property value.

### **FUNDING LIMITS**

Program funding will be available to property owners at the rate of \$1.50 per square foot for all sidewalk constructed at residential locations, with the exception of any sidewalk immediately abutting a driveway, which must be constructed at commercial standards. Sidewalks required to be constructed at commercial standard will be reimbursed at the rate of \$2.50 per square foot.

### **CONSTRUCTION SPECIFICATIONS**

- Forms: 2"x4"s may be used for side forms of residential sidewalks not crossing a driveway. 2"x6"s may be used for side forms of driveway

# Community Development Incentives

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sections of sidewalk.

- Slope: There must be a slope of 1/4" per foot to drain water toward the street.
- Thickness: All residential standard sidewalks not including driveway sections must be 4" thick. Driveway sections and all commercial standard sidewalks must be 6" thick.
- Subgrade: All subgrade material must be well tamped and watered before concrete is poured.
- Concrete: Concrete must be "Class B" State mix.
- Contraction Joints: Same as the width. (The length of each slab should be the same as the width).
- Finish: Broom Finish (Smooth finish sidewalks are prohibited).
- Curing: Concrete must be covered with burlap and kept wet or covered with impermeable paper or polyethylene sheeting method for 72 hours or other methods approved by the City.
- Inspections: An inspection must be performed by the City Engineering Department or the Community Development Department after the forms are set. This inspection MUST be performed before concrete is poured.
- Final Inspection: After the concrete is poured, call the City Engineering Department or the Community Development Department again and we will measure the sidewalk. You will be reimbursed \$1.50 per square foot for residential 4" sidewalk and \$2.50 per square foot for 6" driveway sections and 6" commercial sidewalk.

Approval of applications, though dependent upon available funding as budgeted by the City Council, is a ministerial act conducted at the staff level based on project eligibility and applicability, requiring no action from the governing body.

## CONTACT

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## APPLICATION/APPROVAL PROCEDURE

Applications are available at City Hall and online through the City's website and must be completed and approved prior to the commencement of work on the project.



# Community Development Incentives

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Freedom House  
**A NEW BEGINNING**  
respect ~ dignity ~ compassion

**DOMESTIC VIOLENCE AWARENESS MONTH, October 2016  
PROCLAMATION**

**WHEREAS**, domestic violence is a prevalent societal problem harming victims, their children, family, friends and communities at large; and

**WHEREAS**, domestic violence knows no boundaries, and impacts women, men, and children of every age, race, ethnicity, economic background, sexual orientation, and belief; and

**WHEREAS**, nearly 1 in 4 women and 1 in 7 men in the United States have suffered physical violence by an intimate partner; and

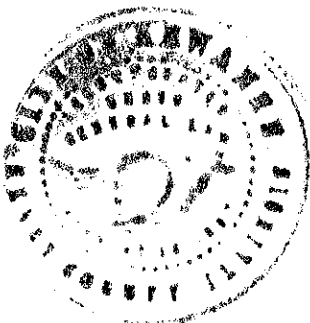
**WHEREAS**, many victims are deprived of their autonomy, liberty, and security, and face tremendous threats to their health, safety, and economic security, and the health, safety, and economic security of their children at the hands of their batterers; and

**WHEREAS**, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

**NOW, THEREFORE, IT IS PROCLAIMED**, that the Mayor and City Council of the City of Kewanee, IL proclaims the month of October as Domestic Violence Awareness Month and urge the citizens of Kewanee, IL to work together to eliminate domestic violence from our community; and

**THEREFORE**, I, Kewanee's Mayor Steve Looney, do hereby proclaim October 2016 as DOMESTIC VIOLENCE AWARENESS MONTH in Kewanee, IL, to raise awareness about the societal problem of domestic violence throughout our community and its devastating effects on families and communities, and to urge all victims to seek help by calling *Freedom House* at 1-800-474-3031 or visit their website at [www.freedomhouseillinois.org](http://www.freedomhouseillinois.org).

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2016.



\_\_\_\_\_  
Steve Looney, Mayor of Kewanee, IL

## **City of Kewanee Mayor's Proclamation**

WHEREAS, the city of Kewanee, IL is committed to ensuring the safety and security of all those living in and visiting Kewanee; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, U.S. fire departments responded to 369,500 home fires in 2014, according to the National Fire Protection Association (NFPA); and

WHEREAS, U.S. home fires resulted in 2,745 civilian deaths in 2014, representing 84 percent of all U.S. fire deaths;

WHEREAS, in one-fifth of all homes with smoke alarms, the smoke alarms are not working; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Kewanee's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Kewanee's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2016 Fire Prevention Week theme, "Don't Wait – Check the Date! Replace Smoke Alarms Every 10 Years" effectively serves to educate the public about the vital importance of replacing the smoke alarms in their homes at least every ten years, and to determine the age of their smoke alarms by checking the date of manufacture on the back of the alarms.

THEREFORE, I Steve Looney Mayor of Kewanee do hereby proclaim October 9-15, 2016, as Fire Prevention Week throughout this city.

ATTEST:

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Melinda Edwards Clerk

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Steve Looney, Mayor