



## City of Kewanee Façade Improvement Program

### General Information

Applicant Name \_\_\_\_\_

Date of Request \_\_\_\_\_

Home Address (Street, City, State, Zip) \_\_\_\_\_

Phone \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Business or Alternate Phone \_\_\_\_\_

Project Address \_\_\_\_\_

Email \_\_\_\_\_

Please select one:

Tenant

Building Owner

### Financial Information

Total Estimated Cost of Project \_\_\_\_\_

### Narrative Description of Façade Improvements

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**Bid/Estimate Submittal**

Please attach all bids/estimates to this application.

Description of work: \_\_\_\_\_

Bid #1: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Bid #2: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Description of work: \_\_\_\_\_

Bid #1: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Bid #2: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Description of work: \_\_\_\_\_

Bid #1: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Bid #2: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Description of work: \_\_\_\_\_

Bid #1: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Bid #2: Submitted by: \_\_\_\_\_ Amount \_\_\_\_\_

Please  **CIRCLE** which bid you prefer for each description of work listed above.

**\*\*All Invoices and Receipts (Proof of Payment) will be required for reimbursement after project completion.\*\***

**Building Owner Consent**

Building Owner Name \_\_\_\_\_

Building Owner Mailing Address \_\_\_\_\_

Building Owner Daytime Phone Number \_\_\_\_\_

*As the legal owner of the property mentioned above, I hereby grant authorization to complete the improvements as indicated on this application. I also stipulate that I have read the entire application and applicant checklist. I understand that a lien will be placed on the property for a three-year time frame, as stipulated in the incentive guidelines. I understand my responsibilities and obligations as the property owner under this application.*

Building Owner Signature \_\_\_\_\_ Date \_\_\_\_\_



Tenant Signature \_\_\_\_\_  
(If not property owner)

Date \_\_\_\_\_



### **Checklist of Supporting Materials**

(Application must be completed in full with supporting materials attached for application to be processed and considered)

- Detailed Description of Work to Be Completed
- Current photos of the Building and Adjacent Properties
- Sketch, Elevation, or Rendering of Proposed Façade (showing dimensions, colors, materials, awnings, etc.)
- Copies of All Cost Estimates (two estimates required for each work item)  
*\*note: If façade work is part of a larger remodeling, façade work needs to be separately itemized*
- Ownership Verification (warranty deed, etc.)
- Schedule of Work to be Completed (must begin within 45 days of approval and occur entirely during calendar year)\*
- Proof of Payment of Property Taxes