



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Closed Meeting starting at 6:00 p.m.

Open Meeting starting at 7:00 p.m.

Monday, February 13, 2017

Posted by 5:30 p.m., February 9, 2017

1. Call to Order
2. Closed session pursuant to the Illinois Open Meetings Act Section 2(c)(1) to discuss personnel, Section 2(c)(2) to discuss collective bargaining, and Section (2)(c)(11) to discuss pending, probable or imminent litigation.
3. Pledge of Allegiance
4. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
5. Presentation of Bills and Claims
6. Citizen Participation
7. Business:
 - a. **Acceptance of the Plan Commission Minutes** from its meeting held on January 26, 2017.
 - b. **Consideration of an Ordinance** granting a Special Use Permit to sell alcohol by the individual serving in the proposed wine bistro to Hardeep Bhalla, Elite Restaurant Group III, Inc.
 - c. **Consideration of a Resolution** awarding the demolition contract for 1119 Rose Street, 638 N. Walnut Street, 614 S. West Street, and 607 N. Tremont Street to Martin Bros. Co. Inc.
 - d. **Consideration of a Resolution** authorizing the City Manager to renew a lease agreement with Henry County Tourism Bureau to occupy space in the City Depot Building at 224 West Third Street.
 - e. **Consideration of a Resolution** authorizing the purchase of a computer server and related software from Office Specialists Inc.
 - f. **Discussion of** proposed amendments to the fencing and swimming pool regulations.
 - g. **Discussion of** Economic and Community Development Incentives.
 - h. **Discussion and approval** of anticipated Well #4 rehab work.
 - i. **Discussion of** allowing low speed vehicles (golf carts) on City streets.
 - j. **Consideration of a request** from the Veterans Council of Kewanee to hold "Poppy Day Sales" on Friday, May 19, 2017 from 9:00 am to 9:00 pm and on Saturday, May 20, 2017 from 9:00 am to 5:00 pm, and proclaiming the Week of May 14, 2017 as Poppy Week in the City of Kewanee.
8. Council Communications:
9. Announcements:
10. Adjournment



MEMORANDUM

Date: February 9, 2017
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Monday, February 13, 2017**

CLOSED MEETING AT 6:00 P.M.
REGULAR MEETING AT 7:00 P.M.

1. **Rebuilding Together Henry County (RTHC)** – RTHC kicked off 2017 with a meeting at the First Christian Church on January 24th. We had a recap of last year, discussed lessons learned and things that can be improved on, picked a tentative work-period for the year (September weekends after labor day), are developing a program for the installation of temporary ramps for handicapped accessibility, identified community members that we think would add value to our efforts, and set a date for the next meeting (March 21st).
2. **Kewanee School District** – Met with Kirk Dana, Chris Sullens, and a member of the school board to help work out a solution stemming from the issue of improper fill used in three lots that the school district bought for parking purposes (two from the City, one from an estate). Dr. Sullens will be discussing the matter with his board at their next meeting.
3. **BR&E** – Concluded the refresher training through Business Retention and Expansion, International. Developed the marketing materials for the program and had a meeting with the key players in the series to go through everything one final time before formally launching the program. After meeting with the Chamber and KEDC, it was mutually agreed upon to launch the program in March, rather than February, just to make sure we had everything in order so that the program would be better put together and not appear rushed. The program will formally launch Tuesday, March 14th.
4. **Economic Development** – Met with Lynn Sutton regarding retention and expansion efforts for a local business. Mr. Sutton will work with the county and reach out to elected officials at the state level regarding their ability to assist in the process. Previously referred Lori Merrill with the Henry County Revolving Loan program to the same business, and had a conversation with her, as well, to make sure that we are putting together a united front. She made contact with Lee Trotter of DCEO to request his assistance in the efforts. KEDC has also been in contact with the same businesses.
5. **Economic Development 2** – Met last week with a local business that is interested in relocating their business operations from within the City to an area that is more

conducive to their operations. Used information gathered in the Enterprise Zone Application process to identify available sites that might be suitable for the business and provided information regarding whom to contact, applicable taxes, etc. for the various properties.

6. **Economic Development 3** –The Directors of the Chamber and KEDC and I met with Scott Sullivan earlier this week to discuss his plans and likely request for incentives associated with the interior and exterior renovation of the Sullivan’s store located on south Tenney. The plans and potential request are big and will likely be quite an undertaking, but the discussions have started.
7. **CEDS Meeting** – As noted previously, I have been working with Bi-State on their update of the region’s Comprehensive Economic Development Strategy. I submitted updates of all our previously identified projects, provided additional projects for inclusion based on the adopted CIP, provided information regarding items of interest from an cultural/historic and entertainment perspective, and am scheduled to participate in what I hope will be the final meeting in the updating process on Wednesday the 15th.
8. **Chamber of Commerce**– Please remember that there is no Chamber of Commerce meeting this month.
9. **Community Black History Extravaganza** – will be held Sunday, February 12 at 2 pm at the Boss Community Center.
10. **Police Chief** – Interviews for the position of Police Chief were conducted February 6th, 7th, and 8th with internal candidates. I would like to discuss the matter in closed session on Monday prior to the meeting.
11. **Budget** – Staff continues to work on the budget for the upcoming fiscal year. The proposed schedule is as follows:

Budget Guidance provided to Departments	January 17, 2017
FY 17 Ex Projections Completed by Departments	February 10, 2017
Revenue Projections Completed by F&A	February 10, 2017
Bond Fund/Easy Expenditures Completed by F&A	February 10, 2017
General Fund Expenditures Due from Departments	February 17, 2017
Enterprise Fund Expenditures Due from Departments	February 24, 2017
Budget Workshop (Revenues, Bond Funds, “Easy” non-discretionary items, etc.)	February 27, 2017
Budget Workshop (General Fund)	March 13, 2017
Budget Workshop (Enterprise Funds)	March 20, 2017
Budget Workshop (Follow-up/Adjustments)	March 27, 2017

Publication of Appropriation Hearing	March 30, 2017
Budget & Appropriations Adopted	April 10, 2017
Budget goes into effect	May 1, 2017

12. **Banking** – Checks for the new accounts at SBT have been received and on February 1st we began making our daily deposits into the Operations account at SBT. A few programming changes need to be made by LOCIS in order to make the final switch for utility billing and payroll ACH processing. LOCIS has agreed to write a program to take the information created in LOCIS and export it into a specific format required by SBT.
13. **Debit/Credit Cards** – The required paperwork has been processed by PSN and they have been in contact to set up the different training sessions for staff. They anticipate the equipment to be installed and the service should be live by mid-March or early April.

COUNCIL MEETING 17-02 JANUARY 23, 2017

The City Council met in Council Chambers at 7:00 PM with the Mayor calling the meeting to order and the following answering to roll call:

Andy Koehler	Council Member
Mike Yaklich	Council Member
Deann Schweitzer	Council Member
Kellie Wallace-McKenna	Council Member
Steve Looney	Mayor

News media present were as follows:

Mike Berry	Star Courier
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The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the January 9, 2017 Council Meeting, payroll for the pay periods ending January 7 and 21, 2017 in the amount of 399,121.65 and staff reports from Bock, Inc. The consent agenda items were approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

Mayor Looney reminded the audience to come up to the front to answer or pose any questions, so that viewers at home could hear all of the business taking place.

Bills submitted for approval totaling \$244,339.50 were approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Yaklich. Council Member Schweitzer requested further information on several bills. City Manager Bradley and City Clerk Edwards provided her with the requested information. Roll call showed 5 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney asked if anyone wished to speak. There being no such requests Mayor Looney moved on to new business.

NEW BUSINESS

Resolution #5033 appointing Catherine Hughes to the Plan Commission was approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Yaklich. Council Member Schweitzer noted that Ms. Hughes was very dedicated to the community. Roll call showed 5 ayes, no nays. The motion passed.

Mayor Looney explained that the next three items were requested by Dr. Sullens and the Kewanee School District Board.

Ordinance #3868 amending Schedule III of Chapter 78 of the City of Kewanee “Handicapped Parking Spaces” on Central Boulevard in front of Central and Irving Elementary Schools was approved on a motion made by Council Member Yaklich and seconded by Council Member Wallace-McKenna. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3869 establishing one-hour parking restrictions on Central Boulevard in front of Central and Irving Elementary Schools was approved on a motion made by Council Member Koehler and seconded by Council Member Wallace-McKenna. City Manager Bradley explained that the parking spaces would be the diagonal parking on the south side of Central Blvd. in front of each of the schools during school hours. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3870 establishing No-Parking on the east side of the 200 block of South Elm Street was approved on a motion made by Council Member Koehler and seconded by Council Member Yaklich. City Manager Bradley explained that the no parking area would just be the approximate 20 feet located between the two entrances of the recently completed parking lot. The restriction would not harm the residents in the area. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3871 establishing No Parking on the west side of the 100 block of Payson Street was approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Yaklich. Council Member Schweitzer noted the limitations on the business for parking; with Mayor Looney acknowledging that the owners of the business understood the limitations going into the process of extending the non-conforming use. City Engineer Nobel explained his reasoning behind the recommendation. Roll call showed 4 ayes, 1 nay, with Council Member Schweitzer casting the dissenting vote. The motion passed.

Mayor Looney opened the floor to City Manager Bradley for a brief discussion of additional Economic and Community Development Incentives. Council Member Schweitzer objected to the discussion, as she had not seen the information. City Manager Bradley explained that the discussion was an introduction of the information which could be reviewed over the next three weeks before the next meeting. Mr. Bradley continued explaining each of the four suggested programs and answering questions. The information would be provided on paper to each of the Council Members the next day for their review.

A Proclamation declaring January 24, 2017 as Kewanee Rotary Day was read by City Clerk Edwards and Mayor Looney.

OTHER BUSINESS

Council Member Koehler received confirmation from Fire Chief Shook that the ambulance situation would remain status quo, with Kewanee responding as needed, if available.

Council Member Yaklich noted the recent inauguration of President Trump, and wished him well.

Council Member Wallace-McKenna noted an early morning frost in the previous week that had left some roads slippery. She requested that we consider the bus route timing when deciding if the salt trucks should be out.

Council Member Schweitzer congratulated and thanked the Rotary Club for their service. She also passed on an invitation from Miller, Hall and Trigg to an educational session that would be held in May.

Mayor Looney reported that he had received a request for a golf cart ordinance, which would make it legal for golf carts to operate on City streets. He asked the Council Members to think about this request and offer their thoughts.

ANNOUNCEMENTS

There being no further business, Council Member Koehler moved to adjourn the meeting and Council Member Schweitzer seconded the motion. Roll call showed 5 ayes, no nays. The meeting adjourned at 7:51 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED

Kewanee Police Department Code Enforcement																				
Animal Nuisance Tracking																				
Incident Number	Officer			Mid	House	.N		Suffix	Phone	Date Of							Subject has	Pictures	Additional	
										Number	#									Last Name
Yr	Number	#	Last Name	First Name	Init	House	W.	Street Name	(St,Ave, Blvd)	Number	Mo	Day	Yr	Offense/ Nuisance	Result	Date of	NTA Result	Yes/No	Yes/No	Yes/No
17	000024	7461				509	E	Second	St		1	1	17	Complaint of a dead cat in the driveway.	Disposed of property.	N/A	N/A	No	No	No
17	000102	7461				525	W	First	St		1	3	17	Complaint of an opossum in the garage.	Unable to locate.	N/A	N/A	No	No	No
17	000220	7461				820		Birch	Pl		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000226	7461				415	N	East	Pl		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000227	7461				734		Madison	Ave		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000228	7461				313	S	West	St		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000229	7461				210	E	Prospect	St		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000232	7461				1012		May	St		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000234	7461				711	E	Second	St		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000235	7461				216		Eustis	St		1	5	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000319	7461				401	E	Ninth	St		1	7	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000320	7461				708	E	Ninth	St		1	7	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000322	7461				523		Whitney	Ave		1	7	17	Trap no longer in use.	Trap picked-up.	N/A	N/A	No	No	No
17	000702	7461				29		Lakeland	Tr		1	14	17	Follow-up on a dog bite report from another shift.	Information.	N/A	N/A	No	No	No
17	000800	7461				611		East	St So		1	17	17	Follow-up on a cat bite report from another shift.	Information.	N/A	N/A	No	No	No
17	000810	7461						Tenney & Mill	St		1	17	17	Report of a loose husky in the area.	Unable to locate.	N/A	N/A	No	No	No
17	000845	7461					E	Tenth & May	St		1	18	17	Complaint of a dead hawk in the area.	Unable to locate.	N/A	N/A	No	No	No
17	000855	7461				319		Willard	St		1	18	17	Report of a loose dog confined at this address.	Placed in the City Pound.	N/A	N/A	No	No	No
17	000893	7461				717		Pine	St		1	19	17	Report of two missing dogs from this address.	Unable to locate.	N/A	N/A	No	No	No
17	000982	7461				912		Zang	Ave		1	21	17	Report of a loose dog in the area.	Captured and placed in the City Pound.	N/A	N/A	No	No	No
17	001096	7461				1900		Lake	St		1	23	17	Report of a loose dog confined at this address.	Placed in the City Pound.	N/A	N/A	No	No	No
17	001252	7461				562		Mission	Dr		1	26	17	Report of a loose black lab confined at this address.	Returned to the owner at 135 Beach St South.	N/A	N/A	No	No	No

Kewanee Police Department Code Enforcement																			
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																			
Incident Number	Officer #									Date of 7-day Notice									
										Yr	Mo	Day						Yr	Offense/ Nuisance
17	000031	7461	Potts	Daniel		900	Rockwell	St		1	3	17	Stack of tires by front door, car seat in front yard, misc trash in front yard and right of way, bags of trash and cans in back yard and on porch, more tires along fence, unlicensed/inoperable chevy.	1/10 Progress made. 1/17 Complete.	N/A	N/A	No	No	No
17	000124	7461	Strand	Josh		603	Willow	St		1	3	17	Misc trash on porch and scattered around back yard. Entire property in need of general clean-up efforts.	1/10 Complete.	N/A	N/A	No	No	No
17	000127	7461	Shadden	Zachary		219	N Walnut	St		1	3	17	Misc trash items along fence.	1/10 Progress made. 1/19 Warning. 1/21 Complete.	N/A	N/A	No	No	No
17	000139	7461	Martinez	Sherri		517	Odea	St		1	3	17	Complaint of a rockpile next to the City Right Of Way.	1/5 Contact made with Martinez. Time extension.					Yes
		7460	Murray	John		730	S Chestnut	St		1	4	17	Compaint of a construction trailer being stored on the city street.	1/4 Spoke to the owner. He agreed to find somewhere else to store the trailer. Trailer was moved that same day.	N/A	N/A	No	No	No
17	000205	7461	Trimmer	Ron		601	Odea	St		1	5	17	Car frame and trailer in front yard, misc car parts and other trash in front yard, Entire property in need of general clean-up efforts.	1/19 Gave time extension. 1/26 NTA	2/17/2017		Yes	Yes	Yes
		7460	Burmeister	Barbara		144	Tenney	St		1	6	17	Follow up to letter sent to Burmeister requesting removal of the abandoned pole sign located in the front yard.	12/9 Letter sent to Burmeister in Davenport Ia. Requesting removal of the sign structure. 1/6 Spoke to Burmeister on phone. Stated she is going to try to find a contractor to remove the sign.					Yes
17	000318	7461	Posted			529	Franklin	St		1	7	17	Misc trash and household items on front porch.	1/14 Complete.	N/A	N/A	No	No	No
17	000324	7461	Posted			611	Willow	St		1	7	17	Pile of misc scrap metal and trash in back yard, tall dead landscape waste.	1/14 Progress made. 1/25 Complete.	N/A	N/A	No	No	No
		7460	Hollis	Walter		824	Wilson	St		1	9	17	Follow up to letter sent to Hollis reference to a dangerous building on the property.	Posted second notice. 1/17 Posted notice of requested response. Requested title search. 1/24 No response from resident or property owner. 15 day notice process started.					Yes
		7460	Southwind	MHP		Various	Cole	St		1	9	17	Made contact with new manager Rich Kirman to discuss the Southwind property and moving forward.	Kirman game me a list of 16 homes currently on Southwind property that he plans to remove.... This work will begin in the spring.			No	No	Yes

Kewanee Police Department Code Enforcement																				
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																				
Incident Number	Officer #				Mid Init	House #	.N S E W.		Suffix (St, Ave, Blvd)	Phone #	Date of 7-day Notice					Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
											Yr	Number	Mo							
											Offense/ Nuisance			7-Day Follow-up Result						
17	000464	7461	Posted			926	N	Tremont	St		1	10	17	Unlicensed/inoperable Ford Ranger in front yard.	1/17 Owner of truck trying to sell it. 1/28 Left message.					Yes
		7460	Gastfield	Ron		105	W	Second	St		1	10	17	Follow up to letter sent to Gastfield requesting removal of the abandoned wall mounted signs (Brown's Shoe Fit and Sports Fanatic) at this address.	12/12 Letter was sent to Gastfield. 1/10 Spoke with Gastfield who seemed cooperative on the phone. Stated he would start looking in to what needs to be done to remove the signs. 1/30 Brown's sign removed.					Yes
17	000575	7461	Posted			125		Lyle	St		1	12	17	Misc trash, desk, book shelf, mattress and other misc junk in driveway.	1/19 Having difficulty finding/contacting responsible party. 1/25 No change. Notice still on door. 1/26 Found contact information for the owner and made contact and advised.					Yes
		7460				918		Pine	St		1	13	17	Two kids were carrying an armchair down the street and dropped it and left it in the yard at 918 Pine St.	Removed the chair for the resident and took to the transfer station.	N/A	N/A	No	No	No
		7460	Cree	Jamie		1008		Rockwell	St		1	17	17	Armchair and discarded television by the roadway.	1/24 Television is gone and armchair removed from roadside. Advised of large item pickup stickers.	N/A	N/A	No	No	Yes
17	000846	7461	Posted			710		May	St		1	18	17	Large amount of trash behind garage: scrap wood and other misc materials along with stack of tires.	1/28 Complete.	N/A	N/A	No	No	No
17	000847	7461	Posted			319		Ridyard	Ave		1	18	17	Misc trash behind and along side of the garage. Discarded carpet and accumulation of trash bags.	1/28 Complete.	N/A	N/A	No	No	No
17	000852	7461	Peach	Andrea		824		Franklin	St		1	18	17	Unlicensed/inoperable Green Dodge car IL S799538 exp 11/15, Dodge truck IL 699172B.	1/28 No progress. Left message.					Yes
17	000888	7461	Taylor	Alex		1335		Rockwell	St		1	19	17	Misc trash by the driveway and fence area. Property in need of general clean up efforts.	1/26 Complete.	N/A	N/A	No	No	No
17	000890	7461	Posted			603	N	Tremont	St		1	19	17	Misc trash along North side of property. Cans, bottles, misc litter, etc....	1/26 Complete.	N/A	N/A	No	No	No
17	000899	7461	Posted			608		Manchester	Dr		1	19	17	Pile of misc trash along road side.	1/26 Complete.	N/A	N/A	No	No	No
		7460	Posted			206	N	Burr	Blvd		1	20	17	DANGEROUS BUILDING	Fast-Track process started.	N/A	N/A	Yes	Yes	Yes
17	000936	7461	Posted			215		Ross	St		1	21	17	Accumulation of trash under car port, two discarded couches and one mattress in back yard. Unlicensed/inoperable van IL Z522056 exp 9/16.	1/28 Complete.	N/A	N/A	No	No	No

Kewanee Police Department Code Enforcement																			
Nuisance Tracking Trash/Junk/Litter/Inoperable&Abandoned Vehicles																			
Incident Number	Officer #	Last Name	First Name	Mid Init	House #	.N S E W.	Street Name	Suffix (St, Ave, Blvd)	Phone #	Date of 7-day Notice			Offense/ Nuisance	7-Day Follow-up Result	Date of NTA	NTA Result	Subject has case file in CSO office Yes / No	Pictures on file Yes / No	Additional Follow-up Needed Yes / No
										Mo	Day	Yr							
17	000980	7461	Elgin	Lorie		943	Simpson	St		1	21	17	Accumulation of trash by porch, trash scattered around yard. Property in need of general clean-up efforts.	1/28 Complete.	N/A	N/A	No	No	No
17	001089	7461	Posted			624	Dewey	Ave		1	23	17	Misc trash and overgrown brush in driveway area. Unlicensed/inoperable Chrysler car in driveway IL S205067 exp 2014.	1/31 No progress. Warning. 2/7 No change, no answer, posted Notice Of Requested Response.					Yes
17	001091	7461	Posted			1006	W Mill	St		1	23	17	Junk/scrap bike part in front yard, couch on front porch, large tree limb on porch, computer on East side of house along with discarded television, shelf unit by porch.	1/31 Complete.	N/A	N/A	No	No	No
		7460	Posted			837	W Prospect	St		1	24	17	Discarded furniture by the roadway.	2/1 Complete	N/A	N/A	No	No	No
		7460	Posted			716	Morton	Ave		1	24	17	Numerous wood pallets stored outside along side of house and in back yard.	2/1 Time extension. Medical.					Yes
		7460	Jones	Melody		719	Gilbert	St		1	24	17	Two appliances stored outside behind garage by the alley.	2/1 Complete	N/A	N/A	No	No	No
17	001189	7461	Manary	Anita		820	Birch	Pl		1	25	17	This is a follow-up from 16-022652. Unlicensed/inoperable purple 4 door car by the alleyway.	NTA	2/17/2017		Yes	Yes	Yes
17	001328	7461	Posted			600	W Fourth	St		1	28	17	Misc trash and debris in back yard.	2/4 Complete.	N/A	N/A	No	No	No
17	001331	7461	Posted			602	Commercial	St		1	28	17	Misc trash scattered along and on front porch. Scrap wood on porch.	2/4 No change. Attempting to contact owner.					Yes
17	001375	7461	Posted			316	S Walnut	St		1	29	17	Three discarded mattresses in front yard.	2/7 Complete.	N/A	N/A	No	No	No
17	001506	7461	Posted			406	Rice	St		1	31	17	Complaint of a small amount of loose litter in the yard.	2/7 Complete.	N/A	N/A	No	No	No

Kewanee Police Department Code Enforcement														
Miscellaneous Activity: Traffic Control, Citizen/Motorist Assist, etc...														
Incident Number		Officer #	Last Name	First Name	Mid Init	House #	.N S E W.	Street Name / Location	Suffix (St, Ave, Blvd)	Phone #	Date Of Incident			Incident Description
Yr	Number										Mo	Day	Yr	
17	000069	7462				401	E	Third	St		1	2	17	Ordinance questions.
17	000576	7461				918		Pine	St		1	10	17	Citizen assist.
17	001095	7461						Tenney & South	St		1	23	17	Traffic control.... Two vehicle accident.
17	001192	7461				1335		Rockwell	St		1	25	17	Ordinance questions.
17	001240	7461				524	W	Fourth	St		1	26	17	Citizen assist.
17	001329	7461					W	Prospect & S Tremont	St		1	28	17	Traffic control.... Two vehicle accident.
17	001502	7461				624		Dewey	Ave		1	31	17	Ordinance questions.
17	001512	7461				1100		Lake	St		1	31	17	Citizen assist.

Kewanee Police Department Code Enforcement													
Parking Tickets / Complaints													
Incident Number		Officer #	House Number Or Block (Location)	.N S E W.	Street Name	St Ave Blvd	Date Of Incident			Time	10--28	Violation Description	Comments
Yr	Number						Mo	Day	Yr				
17	000068	7462	100	E	Prospect	St	1	2	17	N/A	N/A	Complaint of an illegally parked vehicle.	Moved.
17	000113	7461	600		Odea	St	1	3	17	N/A	N/A	Complaint of an illegally parked vehicle.	Moved.
17	000778	7461	917		Rose	St	1	17	17	N/A	N/A	Complaint of an illegally parked vehicle.	Gone on arrival.
17	000848	7461	120	E	Prospect	St	1	18	17	N/A	N/A	Complaint of an illegally parked vehicle.	Moved.
17	000978	7461	120	E	Prospect	St	1	21	17	N/A	N/A	Complaint of an illegally parked vehicle.	Gone on arrival.
17	001094	7461	300		Maple	Ave	1	23	17	5:05PM	Q647938	Left wheels to the curb.	Ticket.
17	001510	7461	408		Franklin	St	1	31	17	N/A	N/A	Complaint of an illegally parked vehicle.	Moved.
17	001516	7461	400		Roosevelt	Ave	1	31	17	7:18AM	Q942591	Left wheels to the curb.	Ticket.

Kewanee Police Department Code Enforcement																	
Tow Tag Tracking																	
Incident Number		Officer #	House Number Or Block	.N S E W.	Street Name	St Ave Blvd	Date Of Incident			Time	Follow-Up Date			10--28	Reason For Tow Tag: Abandoned Vehicle		
Yr	Number						Mo	Day	Yr		Mo	Day	Yr		Traffic Violation	Other	
17	000987	7461	100	E	Oak	St	1	21	17	10:02AM	1	24	17	Q870539	Abandoned		Vehicle gone.
17	001288	7461	800	E	Fourth	St	1	28	17	7:38AM	1	31	17	E460321	Abandoned		Vehicle gone.

<i>Kewanee Police Department Code Enforcement</i>													
<i>Trap Activity</i>													
<i>Incident Number</i>		<i>Officer #</i>	<i>House Number</i>	<i>.N S E W.</i>	<i>Street Name</i>	<i>Suffix (St,Ave, Blvd)</i>	<i>Phone Number</i>	<i>Date Of Incident</i>			<i>Contents Of Trap</i>	<i>Euthanized, Placed in Pound, etc...</i>	<i>Comments</i>
<i>Yr</i>	<i>Number</i>							<i>Mo</i>	<i>Day</i>	<i>Yr</i>			
17	000126	7461	717		Beach	St		1	3	17	Stray cat.	Placed in Pound	

Memo

Chief of Police

To: Gary Bradley, City Manager
From: Jim Dison, Chief of Police
Date: February 6, 2017
Re: Kewanee Police Department, 2016 End of Year Report

The following will be my last report as Chief of Police on the activities, challenges and accomplishments of the Kewanee Police Department for the calendar year 2016 and the goals set for calendar year 2017. This information reported is as factual as can be provided given the reporting and data collection systems employed. Statistics are reported as recorded and submitted to the State. All data provided is subject to adjustment at the state level should any changes be enacted and applied retroactively. Finalized State statistics should be disseminated in the first quarter of 2017. Any notable changes will be reported in a timely manner.

Administration and Patrol Division

Chief of Police is James Dison. The Operations Lieutenant is William Rivord. Patrol Sergeants are Pat Clapper, Nicholas Welgat and Justin Reed.

The newest member, Officer Jason Boehm, completed his field training in 2016 and was assigned to solo patrol on the 2nd shift (4 p.m. to 2 a.m.).

FY18 will find significant change in the Administration and patrol divisions, respectively, as Chief Dison will retire on June 2, 2017 after serving more 31 years on the force. The Chief has served more than 2 years as Deputy Chief and then as Chief for more than 12 years as of his retirement date.

Officer Harry Underwood will retire on June 8, 2017 after serving 28 years and a senior Patrol Sergeant has indicated that he may retire on or about June 10, 2017 after 26 years of service. The potential retirement of the three officers will take away almost 85 years of policing experience from the department. This will also provide opportunity for hiring three new officers at a much lower starting pay rate and will initiate a potential rebuild of the department as three additional senior officers could retire within the next 3-6 years. Unless previously

certified upon hiring, the new officers will attend the police academy in August 2017 and graduate in December 2017 as the new academy will be 480 hours instead of 400 hours due to changes mandated by the Federal Government. Upon graduation, the new officers would enter field training and would likely not be ready for solo patrol until almost March 2018. The department will be potentially three officers short for 7 months and may cause a rearrangement of duties and divisions to cover any staff shortages and mitigate the additional overtime caused as a result.

Telecommunications Division

Ann Hamilton is the telecommunication supervisor. Telecommunicators are Jenni Boelens, Troy Dennison, Robyn Hill, Ashley Schriver and Amber Dwyer. The telecommunication division's levels were reduced to 6 full-time positions with the retirement of long-time dispatcher Sue Hostetler on December 10, 2016. Replacing the position is not planned at this time in a cost cutting effort.

A law and rules change as it affects 911 PSAPS (Public Service Answering Points) was enacted in 2015 and in 2016. A ruling was issued by an Administrative Hearing Judge that Henry County would be required to reduce its PSAPs from 3 to 2 by July 1, 2017. Henry County 911 appealed the decision and won an extension for five years to reduce the number to 2. A subsequent final appeal went against Henry County 911 and the board will now be required to provide a plan of action by July 1, 2017. The board will be issued two six month extensions (if needed) to reduce to 2. As this memo is written, the Henry County 911 board is seeking a Request for Proposals on a professional feasibility study to determine all facts and options facing the ETSB so that decisions can be made on facts and not political or personal preferences.

Late 2015 also launched the start of the NEXTGEN 911 makeover of the 911 room; however, due to holdups at the State level, the project had been lingering with no further progress being made. Due to this, the equipment then in use was deteriorating to the point where a system failure was feared. The Board voted to install the new equipment and place on hold the NEXT GEN components until the State gives the go ahead. The Equipment was updated in December 2016. NEXTGEN 911 will eventually give the telecommunication centers the ability to accept text messaging, pictures and/or video, through 911. There is even speculation that the automotive industry could someday put chips in airbags, which when the airbag is deployed in a crash would place a microchip on an individual. The microchip would then send vitals to dispatch centers.

It is anticipated that by the end of summer 2017, the Henry County 911 system will have the capability to accept text messages to 911.

Community Service Division

The Community Service Division began an internal restructuring in 2016 when long-time Code Enforcement supervisor Keith Edwards was appointed to be the Director of Community Development. Keith's new duties involved work in the Building and zoning department, non-animal- related code violations, as well as monitoring the work of the City's two part-time code enforcement officers, Dalton Kuffel and Dylan Galloway. This structural change was challenged in December 2016 when Dalton Kuffel accepted a full-time position with the Henry County Sheriff's Office and Dylan Galloway began to finalize his college degree by starting his law enforcement internship (also with the Sheriff's Office). This reduced the animal control officers down to one person (Dylan) who could only work an abbreviated schedule.

When this happened, Edwards and I discussed the current and future operations. As the FY18 budget session was approaching, we decided not to replace the one part-time position and would utilize Dylan as he was available. With less animal control people available, all animal traps were recalled as the Chief of Police did not want cages with wild animals being placed in the squads where the animals could potentially damage something. Nuisance animal calls would be referred to private contractors. Vicious dog calls and bite calls would be handled by the patrol officers when Dylan was not available and loose dogs would be addressed as officers had time.

The decision to replace the part-time animal control officers will be a subject of the FY 18 budget discussions.

Investigation Division

The Investigation Division is supervised by Sgt. Stephen Kijanowski.

The Investigations Division is staffed by five investigators (including the Supervisor) when the department is operating at full staffing levels. Two general assignment investigators, Mike Minx and Troy Ainley, one Street Crimes officer/ K9 officer Eric Peed and one BATF officer, Eric Hamilton, are assigned to the division. Sgt. Kijanowski supervises the Division and works with Peed in the Street crime unit.

Minx continues to work with the Illinois Attorney General's Internet Crimes against Children task force and assists Lt. Rivord with the video technology equipment deployed throughout the department and squads.

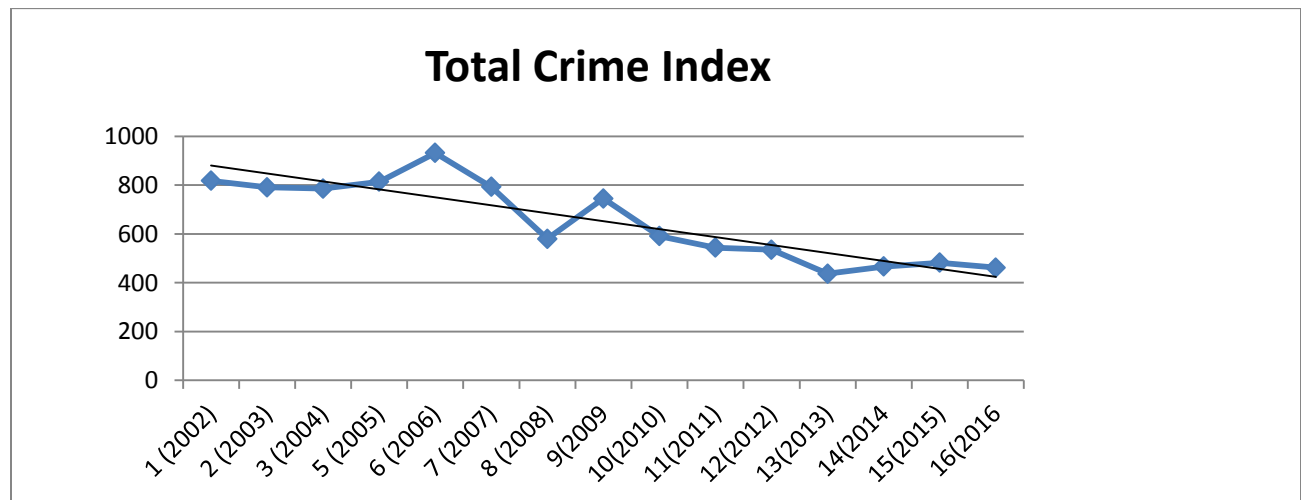
K9

Officer Eric Peed and new canine Rosco were assigned to the Street Crime unit to increase the use of the narcotics detecting canine. Rosco and handler Peed have received all mandated certifications required to date.

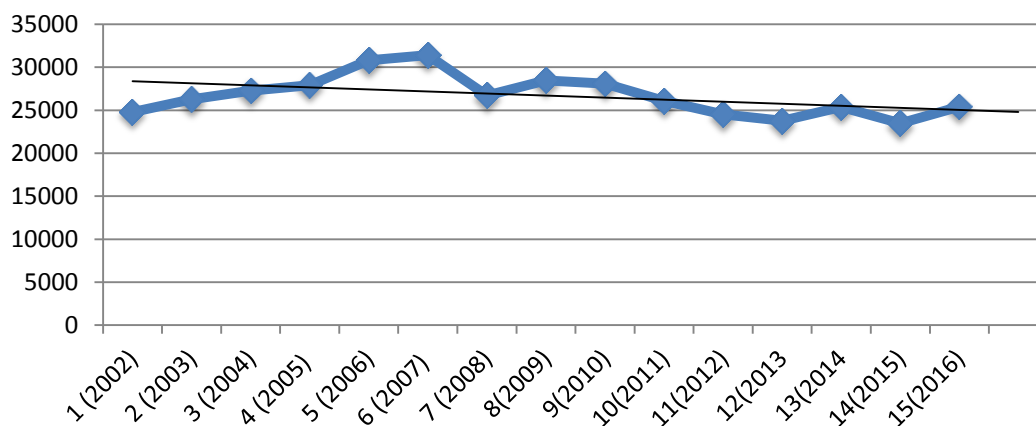
Departmental Calls for Service and Uniform Crime Report

In 2016, the Department's calls for service increased from 23482 in 2015 to 25428 in 2016. This resulted in an increase of 8.28%. Despite the increase in calls for service, the major crimes recorded by the department decreased in 2016 after sustaining slight increases two years in a row. The major reported crimes are recorded in the Uniform Crime Report (UCR). In 2015, the Department handled 482 major crimes. In 2016, the total of reported major crimes decreased 4.14% to 462 reported major crimes.

The following chart depicts calls for service since 2002 and covers the period in which staff transitioning began and ended (2004-08); the "meth epidemic" (2006-07), and the following years to date in which the Street Crimes unit has been in operation working in conjunction with the patrol and investigation divisions and the Black Hawk Area Task Force. A trend line has been included in the charts.



Total CFS and Related Incidents

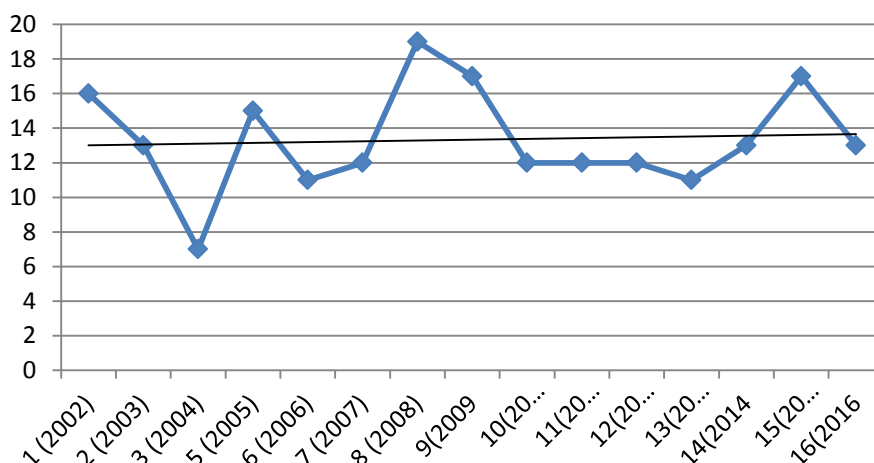


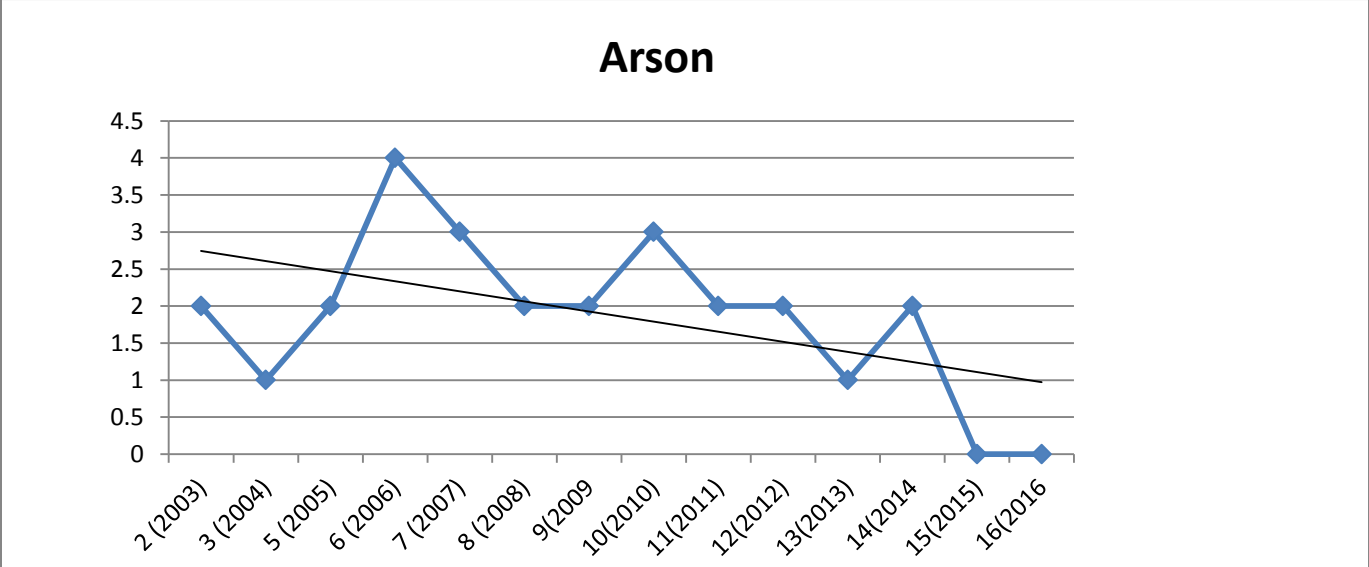
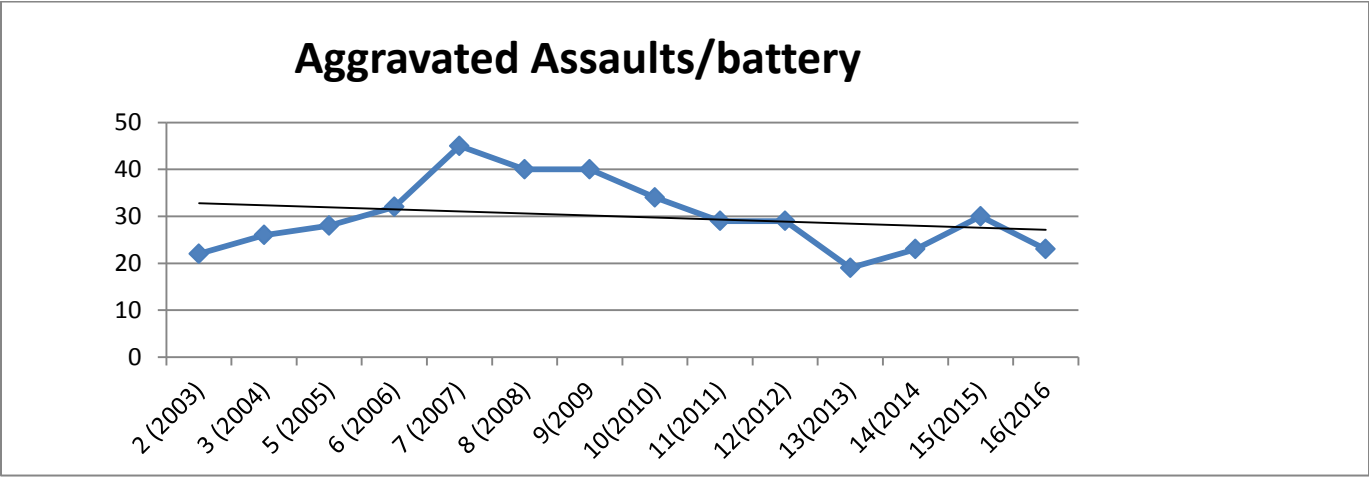
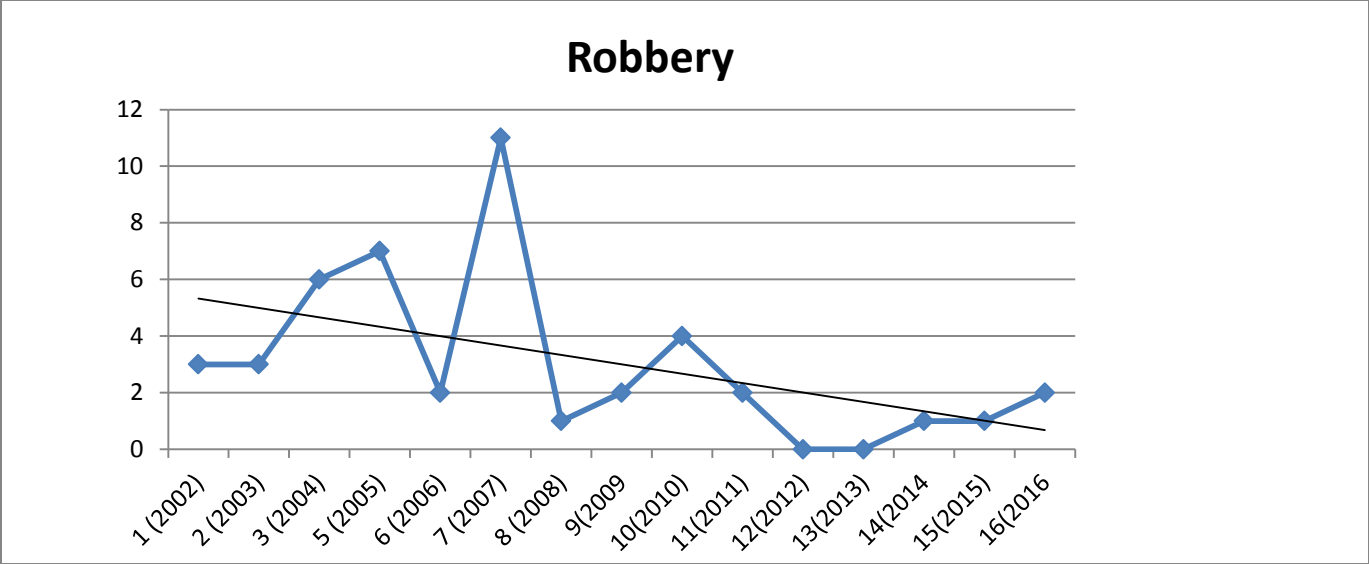
CRIMES AGAINST PERSONS AND PROPERTY

Crimes against Persons (Murder, Criminal Sexual Assault, Robbery and Aggravated Assaults and Batteries) decreased approximately 20.83% from 48 in 2015 to 38 reported incidents in 2016. Sex Crimes decreased from 17 in 2015 to 14 in 2016 (-17.64%) and Aggravated Assaults and Batteries decreased from 30 in 2015 to 23 in 2016 (-23.33%). Crimes against property (Burglary, Theft, Vehicle Theft and Arson) decreased from 434 in 2015 to 424 in 2016 (-2.30%). Vehicles being entered that were left unlocked and/or with keys left in the ignition continue to contribute to high motor vehicle thefts with 2016 recording 10 such crimes as compared with 6 in 2015. The department continues to encourage vehicle owners/operators to remove their keys and secure their vehicles.

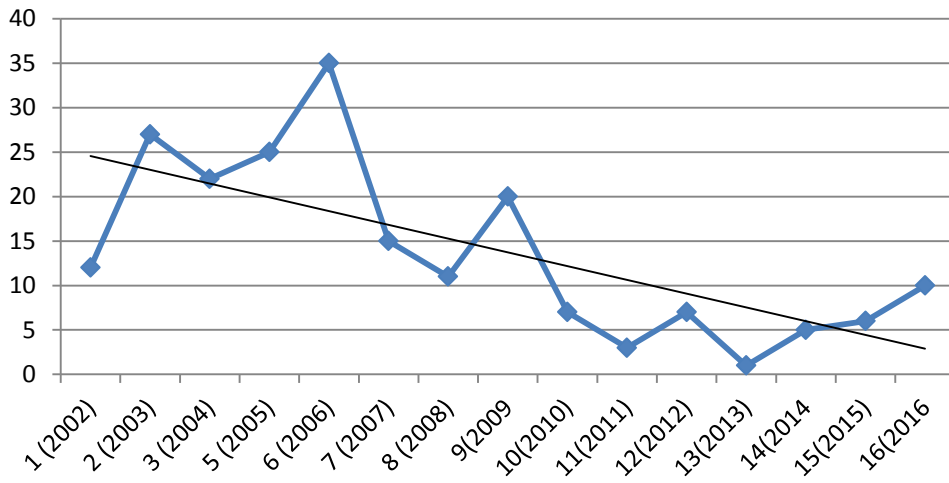
The following graphs indicate the data received.

Criminal Sexual Assaults

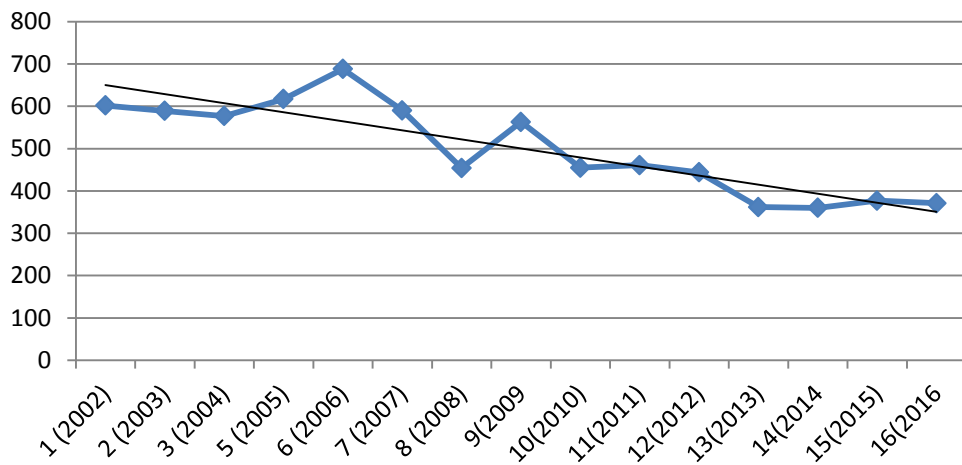


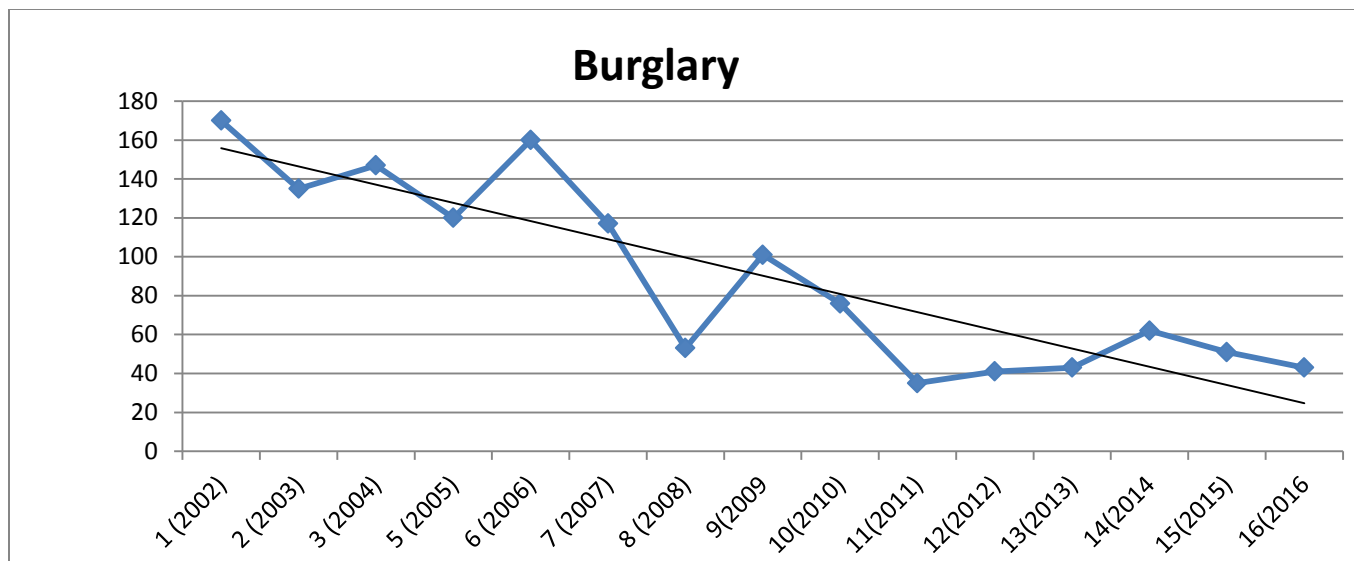


Motor Vehicle Theft



Theft





2016 found the Street Crimes Unit with two members in it again. Sgt. Stephen Kijanowski was tasked with supervising the Investigation Division and with working with Officer Eric Peed, the department's k9 handler, in the street crimes unit. All abused drugs from the past continued to be encountered (marijuana, cocaine, crack, meth and heroin). Methamphetamine arrests increased in 2016 from 11 in 2014 to 19 in 2016 continuing a resurgence of the drug in our area. In 2015, pursuant to a new State law, officers were trained and equipped with Naloxone. Naloxone is a drug used to counter the effects of a heroin overdose. As of the date of this report, officers have not yet used the agent in the field and Sgt. Kijanowski reports fewer contacts with the drug last year and that may also be related to stronger efforts of enforcement being made in the in the largest Cities surrounding Kewanee where the drug was usually sought.

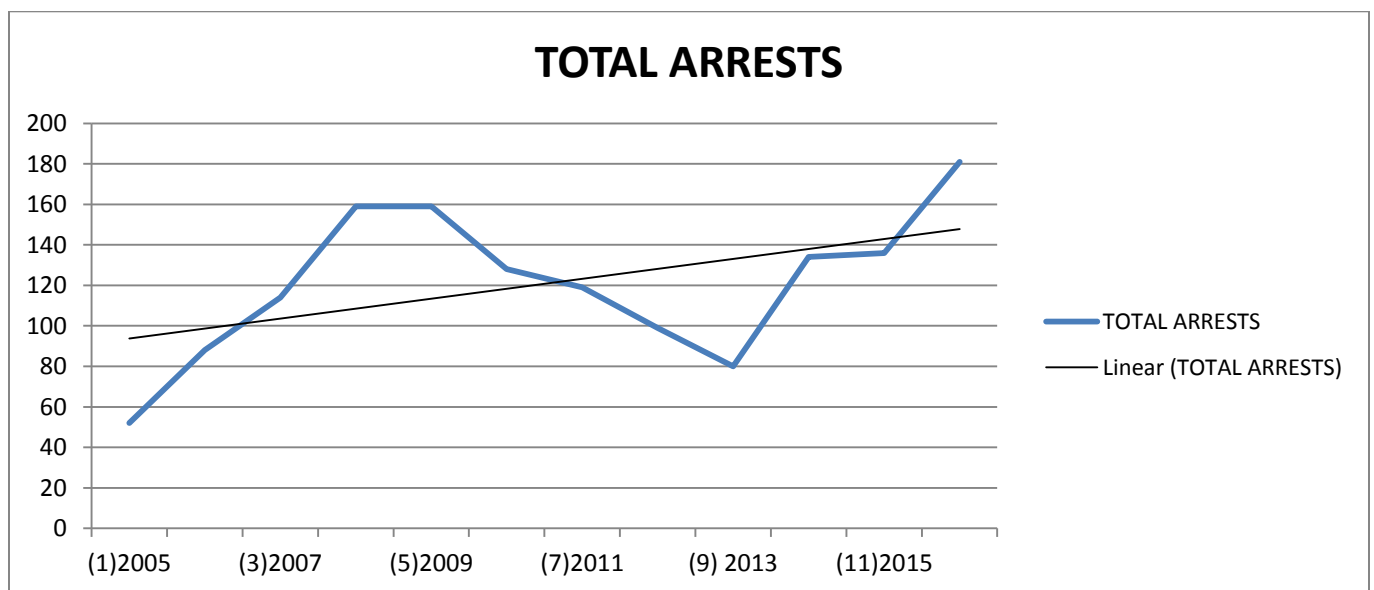
Prescription medications continue to be abused at a high rate. SCU officers report that on many, if not most, arrests for other drugs, prescription medications are also located. Due to this, the department continues participating in Drug Take Back initiatives to remove unwanted drugs from people's homes and businesses. During two events in 2016, 313.5 lbs. of unwanted drugs were collected and destroyed. The Department was also the benefactor of a donation of a drug drop box from our local Elks's Lodge 724. Since it was placed in the Department's waiting room, six (6) large boxes of unwanted drugs have been dropped off at the department. These will be weighed and added to those unwanted drugs turned in on the next Drug take back scheduled for April 29, 2017.

The BATF remains busy with conspiracy level crimes with Officer Eric Hamilton taking over the assignment after the promotion of former officer Justin Reed to the rank of patrol Sergeant.

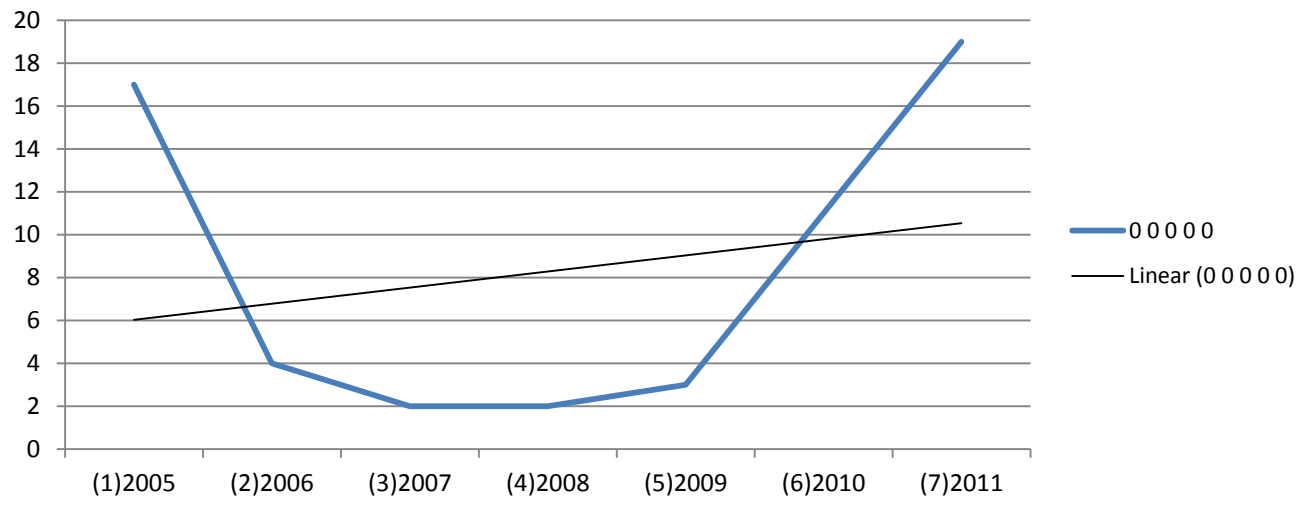
In early December 2016, Sgt. Justin Reed was advised that he was the recipient of the Elk's State of Illinois Eric Camerena memorial drug award. Sgt. Reed joins previous KPD winners, Sgt. Nicholas Welgat and Lt. William Rivord, in being recognized for their outstanding efforts in the fight against illegal drugs.

The charts below illustrate the past drug arrests in their respective categories.

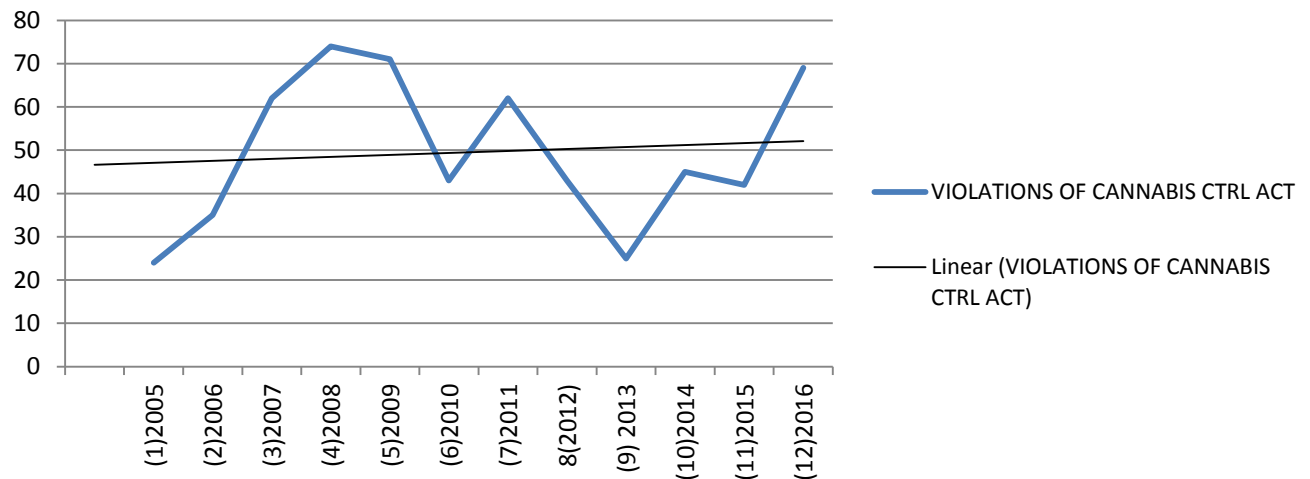
Total Drug Arrests (KPD only, no BATF arrests)



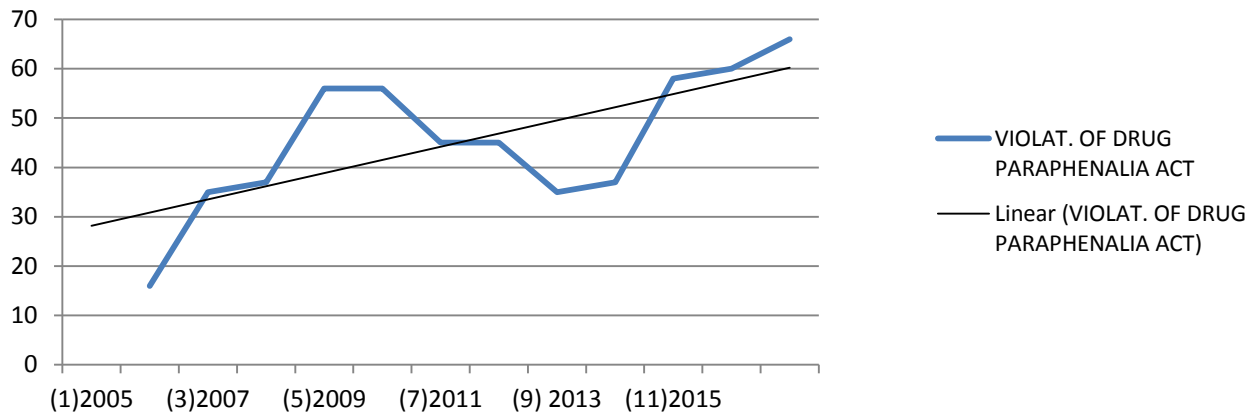
Methamphetamine arrests



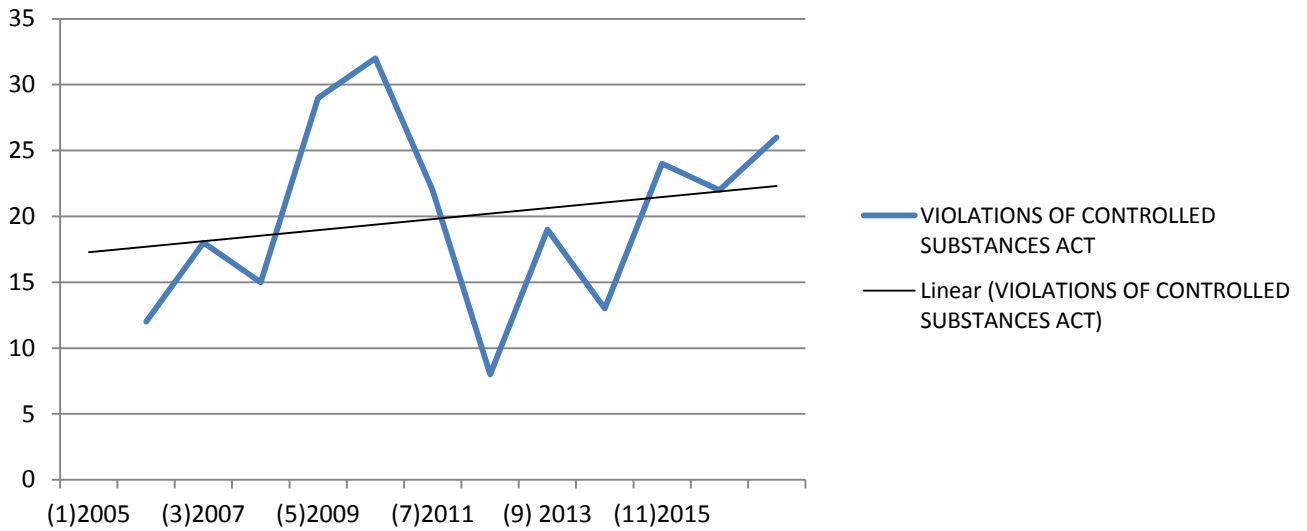
VIOLATIONS OF CANNABIS CTRL ACT

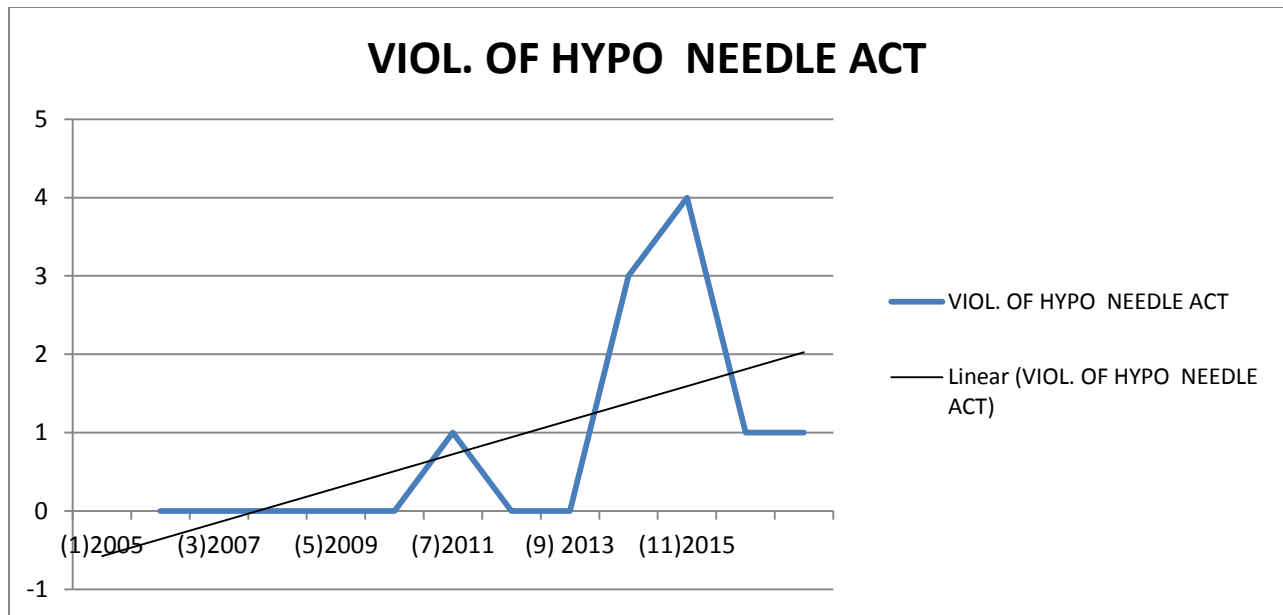


VIOLAT. OF DRUG PARAPHENALIA ACT



VIOLATIONS OF CONTROLLED SUBSTANCES ACT





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The Kewanee Police Department remains a partner with the Housing Authority of Henry County (HAHC). Officer Gene DeValkenaere began his fourth year as housing division officer and supervisor. The HAHC provides a vehicle and equipment and reimburses the City for the salary of a full-time officer. In the past the HAHC has also provided funding for part-time wages to cover the night hours most nights of the week. Due to budget cuts at the Federal level, the HAHC had to reduce the part time funding and the City has picked up a larger share of the coverage to ensure officers are on housing sites as much as possible during the evening hours.

The Department continues to work with both school districts in providing security for events and/or security assessments throughout the year. The Department continues to work with the schools in training critical staff members in the ALICE theory as it regards active shooters. Drills were conducted in all schools initially on the base theory of ALICE (ALERT LOCKDOWN INFORM COUNTER EVACUATE). Over the past few years, some schools have steadily increased the level of participation of staff and students.

In 2016, the department initially budgeted for a new SUV in the fleet. Due to budget numbers not being as positive as initially hoped, the vehicle was cut for the fiscal year. This was recommended due to another new vehicle being placed into service in later December 2015

after some delays in up fitting. The remaining Crown Vics in the fleet have been kept maintained and operational by fleet tech Vic Kleuver.

In the fall of 2016, the City received a shared drug seizure amount of \$35000 from the Black Hawk Area Task force. This unexpected receipt of funds was donated for a portion of the replacement cost of a new K9 transportation vehicle. That vehicle was recently ordered and will be purchased and equipped with seized drug monies and DUI fund.

The Department will propose replacing a Crown Vic in FY 18 budget with a new SUV to keep the fleet updating rotation on track.

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In the wake of several hi-profile events involving the use of force between law enforcement officers and civilians around the country, a call to equip police officers with body cameras (cams) has become widespread. Illinois passed a new law that set the requirements for departments that chose to deploy body cameras. The Kewanee Police Department saw the value in having body cams and issued them to officers. The Department currently has 20 body cams and will need to add 3 more to cover the remaining staff. Most of the cameras in use were purchased with private donations. The Department will seek to add the remaining three through private donation as well.

The Department can report good success in the use of the body cams. Formal Complaints against staff members have been reduced significantly from a former norm of 6 per year to 2 in 2016. The public has accepted the use of the body cams as well and realize that their interests are being protected when the devices are being used.

Use of Force

In 2009, long before the events and fallout from Ferguson, MO, the department also launched a use of force tracking mechanism. A Response to Aggression Report form was created and recorded specific data from those cases where an officer used force. Officers are trained to only use reasonable force and only that force necessary to defeat a threat to an officer or another person.

Between 2009 and the end of 2016, 205258 calls for service were recorded. Of those 205258 calls, only 140 calls required officers to use some level of force above a simple handcuffing or a simple escort maneuver. This represents a ratio of 1:1466 or one use of force for every 1466 calls for service. In 2015, just before the body cams were deployed, the ratio of use of force incidents was 1:1352. This would further support the department's internal findings and theory that the body cams are also becoming a deterrent when suspect(s) are pondering aggressive actions against officers. This data will continue to be monitored into the future to see if the ratio continues to increase.

Of those 140 Use of Force calls, Firearms were displayed on 14 occasions and none were discharged in the line of duty. Of those occasions when a firearm was displayed by an officer, 12 incidents were dealing with males, 2 dealing with females; Caucasians were involved in 11 calls, African Americans in 6 calls and 1 Hispanic (some incidents had two or more races involved.)

The Taser was deployed in 35 incidents with Males being involved in 32 of the deployments and 3 females. Caucasians accounted for 24 uses of TASER as compared to 9 African Americans and 2 Hispanics.

Pepper spray was deployed twice with one Caucasian male and one Caucasian female being arrested.

Of the 140 incidents between 2009 and 2016, 112 involved a suspect influenced by alcohol and/or drugs. 11 incidents resulted from people experiencing a mental crisis.

22 suspects reported minor injuries resulting from the use of reasonable force. No injuries required overnight hospitalization.

Training

Due to the continued receipt of calls involving individuals experiencing mental health emergencies, the Department was provided with in-service training by the Henry Stark Mental Health Alliance. The training provided instruction on how to approach and deal with those experiencing mental health emergencies. Many officers also attended the Mental Health First Aid course.

With the continued threat and of terroristic violence (both foreign and domestic) being experienced in our Country, Operations Lt. Rivord and I agreed that the time had arrived to elevated the amount of training directed at responding to such types of calls. Officers have been receiving enhanced training throughout the past year.

New mandates from the Federal government passed down to the State will call for all police officers to receive different categories of training during specific time periods in their careers. This program is just being rolled out and promises to add to the training budget to ensure that all officers meet the annual requirements to maintain their Certification.

Accomplishments for 2016

- Continued membership in BATF
- Completed 5th year of CAMP911
- Continued Street Crimes program
- K9 Rosco completed State and National Certifications
- Completed Lieutenant rank eligibility register
- Continued efforts to reduce injuries and damage to equipment
- Chief completed mandatory hours of training and was Recertified by the Illinois Chiefs Association.
- Ended year with department staffing and operations at authorized levels.
- Continued participation in the “A Child is Missing” network
- Completed Lexipol policy program, training and implementation
- Maintained department training levels and certifications

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Goals for FY18

- Continue membership in BATF
- Complete 6th year of CAMP911
- Continue efforts to reduce injuries to staff and damage to city property
- Complete all mandated trainings
- Selection of a new Chief of Police to replace retiring Chief
- Certify a new eligibility register for Police Officers
- Certify a new eligibility register for Telecommunicators
- Maintain current staffing levels as members retire or resign for other jobs
- Continue participation in “A Child is Missing Network”
- Complete Department Strategic Operations Plan
- Coordinate a National Night Out event (if staffing allows)
- Initiate consideration of a Citizen’s police Academy
- Revisit the potential for a Neighborhood watch program
- Strive to improve in any areas specifically identified in Citywide Survey
- Begin initial staff training for Mental Crisis Intervention Team
- Continue having staff member being Lead Homicide Investigator trained per statute
- Determine new structure involving animal control
- Maintain levels of service during manpower shortages due to training or injuries

As this will be my last report to Council as Chief of Police, I would end this report by pointing out that in the last 14 years I have been tasked with administering the department and tracking the data regarding major crimes in the City, our Major Crimes have went from a high of 932 calls per year to this year's 462 calls per year. I give all the credit for this to our police department staff and our residents and visitors who got involved and called in unusual circumstances.

We, as a department team, have worked together internally to create new programs that targeted those areas (illegal drugs) that we felt most important to address in hopes that we would be successful in bringing down the numbers of other major crimes occurring and being reported each year. This resulted in the creation of the Street Crime Unit. The SCU was implemented to supplement the Black hawk Area Task force officer and as one can see in the charts provided, when Street Crimes is fully functioning, the drug arrests are up and the crimes against property are considerably lower than in 2002. The SCU has blended with the patrol units and telecommunication division to receive, investigate and act upon information much quicker than ever before. The entire department has become team oriented.

We have encouraged to public to partner with the department and report unusual sightings or events when they see them. The acceptance of this partnership has been instrumental in several big crimes or crime sprees being stopped with the arrest of the suspects. Transparency has been enhanced with direct communications to local businesses by the Chief of incidents taking place in the City.

With the continuing evolution of the internet and the *Facebook, Twitter and Snapchap* features that have become so dominant, our investigations division has also had to evolve to seek out those sexual predators that may seek to sexually violated, kidnap or possibly harm unsuspecting youths. A member of our investigation's team has been included in the Attorney General's Internet Crimes against Children task force.

Our law enforcement officers are continuing to be training to better handle situations they are faced with. Much of the new training recommends more patience to deal with a problem when faced, especially when dealing with mental health patients. All of the aforementioned will only continue to be possible with the department maintaining current levels of staff. Should budget restraints begin to tighten and staffing be reduced, I fear that the window of opportunity will again open for those who would want to more openly deal illegal drugs and prey on our youth. Substance abuse will continue to be a problem by both young and old with prescription abuse continuing to be a problem should there be little or no intervention from law enforcement. As one Street Crimes officer told me: "A suspect being interviewed stated the most feared car in Kewanee is the Street Crime Unit." No more fitting compliment can be paid to those officers who work the SCU and demonstrates its continued importance in the department structure.

The SCU is only as good as the information being transferred to them by the patrol staff and other department members and must continue to keep a lid on the quality of life in our community.

New laws, and with them unfunded mandates and the paperwork that must be completed will continue to pull at an officer's obligated time and will continue to plague cities across the country. To say the least, many positive accomplishments have been achieved and many challenges are yet to face.

In closing, I must say that I have been honored to have been trusted to serve as your Chief of Police. I truly believe that I will turn over a department that has made great progress in professionalism during my tenure leading the department and I would only expect that progress to continue under a new chief and his team well into the future. I have the greatest respect for my staff and for the job they do to make sure that every resident, business and visitor can conduct their respective lives and businesses in relative safety every single day despite the challenges presented by an ever-changing society and the shadow that had been cast on the profession for the past several years. Our staff chose to look forward and not back, embrace the changes recommended and quietly move forward. I thank you all for your trust, support and involvement as we worked together in the past and will into the future in making Kewanee the best city it can be for all stakeholders.

Chief Dison



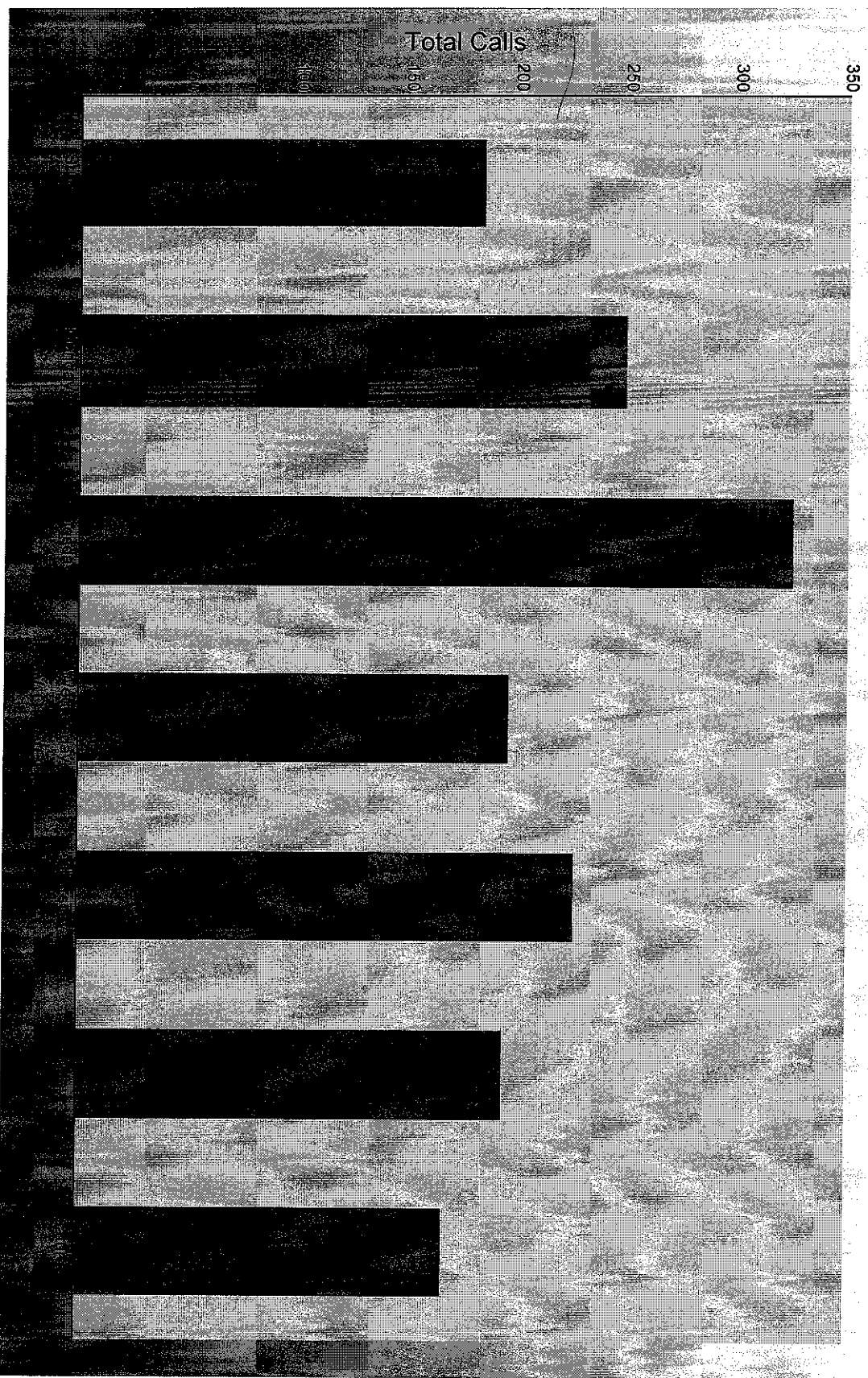
Keweenaw PD

Calls For Service by Time and Day January 2017

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	9	6	8	2	2	3	2	32
0100 - 0159 Hrs	12	10	7	4	7	1	7	48
0200 - 0259 Hrs	10	7	9	5	5	6	5	47
0300 - 0359 Hrs	6	7	3	6	0	2	2	26
0400 - 0459 Hrs	4	5	6	2	1	2	2	22
0500 - 0559 Hrs	4	5	5	2	3	7	4	30
0600 - 0659 Hrs	4	4	7	5	5	3	4	32
0700 - 0759 Hrs	5	2	7	7	6	4	8	39
0800 - 0859 Hrs	5	14	23	13	7	6	13	81
0900 - 0959 Hrs	6	10	14	11	18	10	13	82
1000 - 1059 Hrs	10	10	11	5	9	14	12	71
1100 - 1159 Hrs	9	9	19	6	10	7	4	64
1200 - 1259 Hrs	12	12	12	7	17	6	1	67
1300 - 1359 Hrs	7	16	22	10	13	15	5	88
1400 - 1459 Hrs	5	24	16	14	11	13	8	91
1500 - 1559 Hrs	11	9	15	9	21	12	10	87
1600 - 1659 Hrs	7	18	20	16	18	12	6	97
1700 - 1759 Hrs	12	11	31	10	18	10	12	104
1800 - 1859 Hrs	3	12	23	12	10	18	9	87
1900 - 1959 Hrs	3	7	18	16	14	6	4	68
2000 - 2059 Hrs	12	16	7	12	12	12	10	81
2100 - 2159 Hrs	6	14	26	9	11	7	7	80
2200 - 2259 Hrs	11	11	8	10	2	10	13	65
2300 - 2359 Hrs	11	10	8	3	6	8	6	52
Total	184	249	325	196	226	194	167	1,541

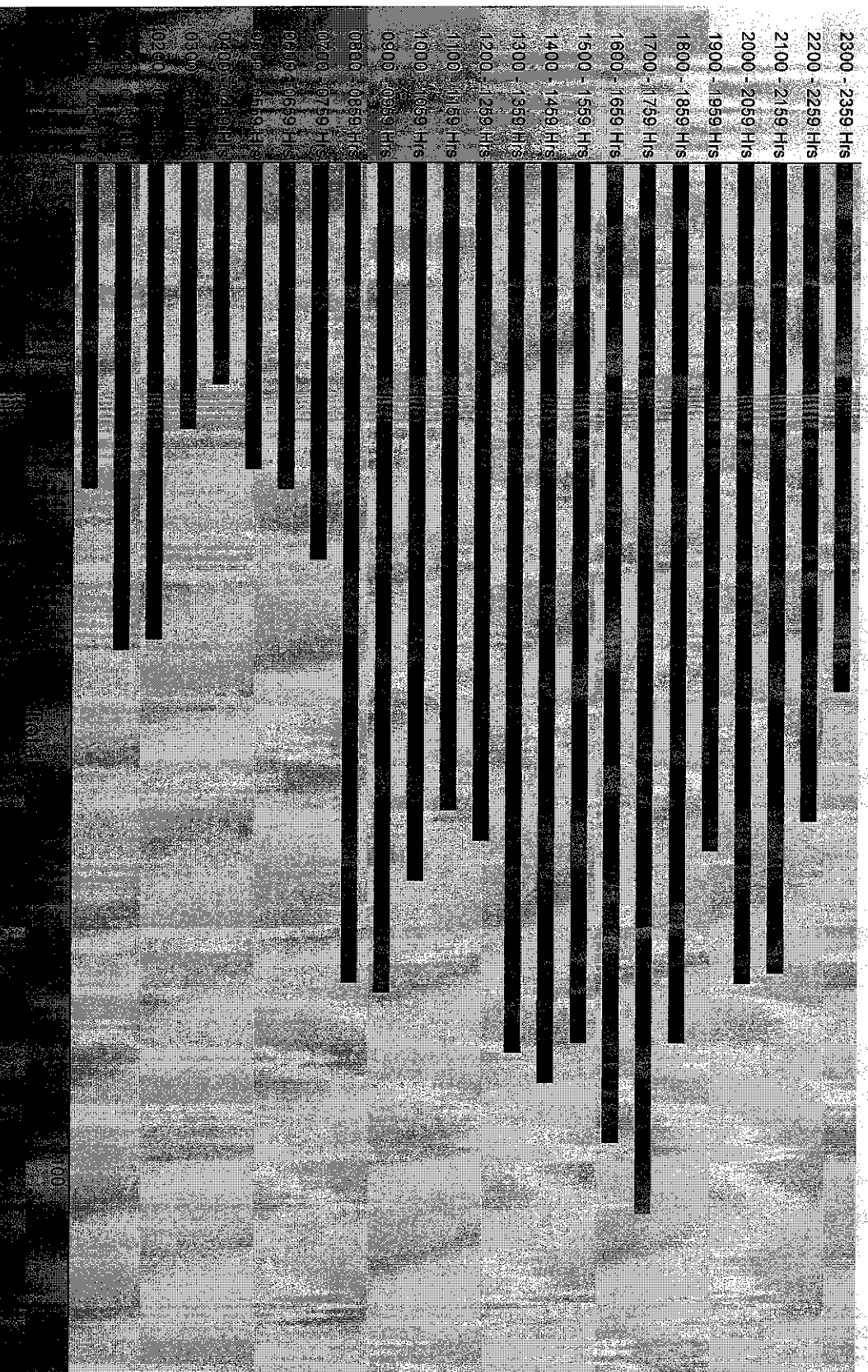
January 2017

Total Calls by Day

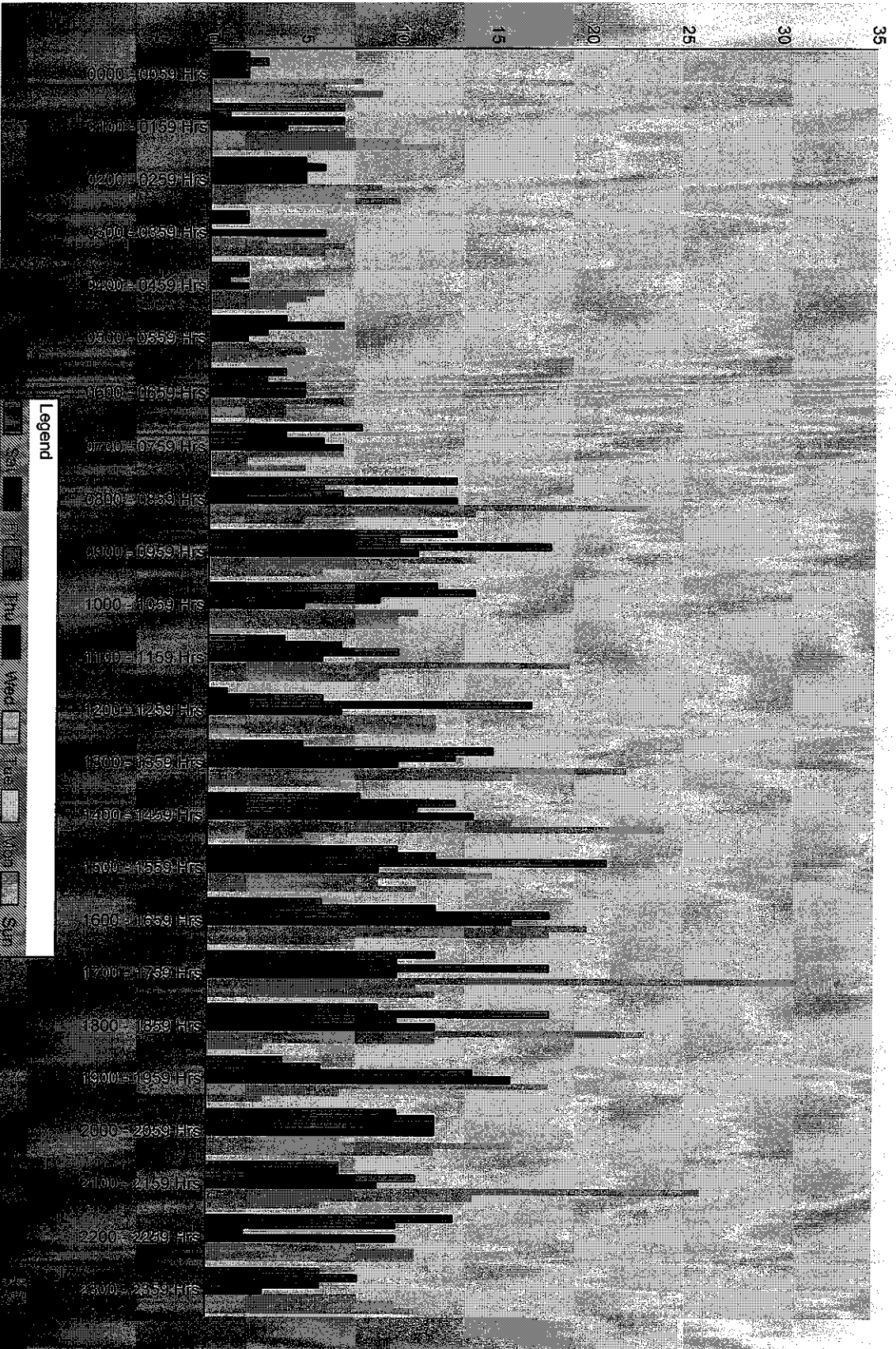


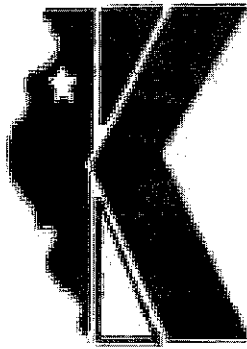
January 2017

Total Calls by Hour



January 2017 Total Calls by Hour and Day





Kewanee PD

Monthly UCR Code Report January 2017

Printed: 01-Feb-2017 06:36

<u>Code</u>	<u>Description</u>	<u>Total</u>
0260	CRIMINAL SEXUAL ASSAULT:SEXUAL ASSAULT	3
0460	BATTERY:SIMPLE	4
0486	BATTERY:DOMESTIC BATTERY	3
0626	BURGLARY:RESIDENTIAL (UNLAWFUL ENTRY - NO FORCE)	1
0710	THEFT FROM MOTOR VEHICLE	2
0760	BURGLARY:FROM MOTOR VEHICLE	1
0815	THEFT UNDER \$500	5
0820	THEFT:UNDER \$300	6
0825	THEFT OVER \$500	1
0841	THEFT:FINANCIAL IDENTITY-UNDER \$300	2
0860	THEFT:RETAIL THEFT	7
0910	MOTOR VEHICLE THEFTS:AUTOS AND PARTS	2
1110	DECEPTION:DECEPTIVE PRACTICES	1
1137	DECEPTION:IDENTITY THEFT	2
1310	CRIMINAL DAMAGE TO PROPERTY	8
1320	CRIMINAL DAMAGE TO VEHICLE	1
1330	CRIMINAL TRESPASS TO LAND	2
1340	CRIMINAL DAMAGE TO GOVERNMENT SUPPORTED PROPERTY	1
1350	CRIMINAL TRESPASS TO STATE SUPPORTED LAND	6
1365	CRIMINAL TRESPASS TO RESIDENCE	1
1563	SEX OFFENSES:CRIMINAL SEXUAL ABUSE	3
1565	SEX OFFENSES:INDECENT SOLICITATION OF A CHILD	1
1710	OFFENSES INVOL.CHILD:ENDANGERING LIFE OR HEALTH	1
1725	CONTRI.TO CRIM. DELINQ OF JUV	1
1740	RUN-AWAYS (JUVENILES)	2
1750	CHILD ABUSE	1
2000	CONTROLLED SUB.ACT:GENERAL	2
2020	CONTROLLED SUB.ACT:POSSESSION OF CONTROLLED SUB.	1
2170	DRUG PARAPHERNALIA ACT:POSSESS DRUG EQUIPMENT	1
2410	DRIVING UNDER INFLUENCE OF ALCOHOL	3

Code	Description	Total
2440	RECKLESS DRIVING	3
2445	ACCIDENT - HIT AND RUN	2
2455	NO REGISTRATION	5
2461	OPERATE UNINSURED MOTOR VEHICLE	5
2470	NO DRIVERS LICENSE	3
2480	SUSPEND/REVOKED DRIVERS LICENSE	2
2485	DRIVER AND PASSENGER SAFETY BELTS	1
2820	DISORDERLY CONDUCT:TELEPHONE THREAT	1
2825	DISORDERLY CONDUCT:HARASSMENT BY TELEPHONE	15
2890	DISORDERLY CONDUCT:OTHER(NOT DRUNKENNESS)	3
4387	VIOLATION OF ORDER OF PROTECTION	2
4570	VIOL CHILD MURDER AND VIOLENT YOUTH OFF REG ACT	1
5081	IN-STATE WARRANT	13
6000	ABANDONED VEHICLE	5
6019	ACCIDENT - TICKET ISSUED	5
6020	ACCIDENT - TRAFFIC - DAMAGE ONLY	20
6021	ACCIDENT - HIT AND RUN - DAMAGE	4
6040	ACCIDENT - TRAFFIC - INJURY	2
6046	ACCIDENT - ANIMAL - OTHER	1
6050	ADMINISTRATIVE DUTIES - OTHER	1
6060	ALARM - BUSINESS	15
6065	ALARM - RESIDENCE	4
6070	ALARM - HOLDUP OR PANIC	1
6075	ALARM - VEHICLE - AUDIBLE	1
6100	AMBULANCE - EMERGENCY	149
6110	AMBULANCE - NON-EMERGENCY	1
6120	ANIMAL - BARKING DOG	7
6140	ANIMAL - DEAD	2
6150	ANIMAL - DOG AT LARGE	24
6160	ANIMAL - DOG BITE	2
6162	ANIMAL - DOG BITE - RESIDENCE	1
6170	ANIMAL - TAKEN TO IMPOUND	7
6171	ANIMAL - RELEASE/REDEMPTION RECEIPT	3
6180	ANIMAL - LOST/FOUND	17
6190	ANIMAL - NEGLECT/ABUSE	4
6200	ANIMAL - OTHER ANIMAL BITE	1
6210	ANIMAL - OTHER COMPLAINT	6
6220	ANIMAL - SICK/INJURED	1
6280	ASSIST - BUSINESS	11
6290	ASSIST - CITIZEN	22
6291	ASSIST - LOCKED OUT OF BUSINESS OR RESIDENCE	2

Code	Description	Total
6300	ASSIST - COURT SECURITY	7
6320	ASSIST - HCSO	13
6340	ASSIST - OTHER AGENCIES	3
6350	ASSIST - OTHER PUBLIC WORKS DEPT	2
6360	ASSIST - OTHER LAW ENFORCEMENT AGENCIES	4
6370	ASSIST - SCHOOLS	2
6410	ATV/MINI BIKE COMPLAINT	1
6431	BICYCLE - FOUND BICYCLE	2
6490	CHECK BUSINESS	56
6510	CHECK RESIDENCE	3
6515	CHECK CITY PARK	4
6520	CHECK WELFARE	24
6540	CITY ORDINANCE VIOLATION - OTHER	1
6555	CIVIL STAND BY	12
6560	CIVIL COMPLAINT - OTHER	12
6561	CIVIL COMPLAINT - CUSTODY VIOLATIONS	7
6565	COMMUNITY CONTACTS	1
6571	DAMAGE TO PROPERTY - NON CRIMINAL	2
6580	COURT / ON DUTY	3
6680	DISTURBANCE - CIVIL	2
6690	DISTURBANCE - DOMESTIC	26
6700	DISTURBANCE - FIGHTS-RIOTS-BRAWLS	5
6705	DISTURBANCE - NEIGHBORHOOD TROUBLE	1
6710	DISTURBANCE - JUVENILE	1
6715	DISTURBANCE - OTHER	6
6720	ESCORT BANK	31
6730	ESCORT OTHER	5
6750	EVIDENCE TECH	3
6770	EXTRA PATROL	5
6790	FINGERPRINTING	19
6800	FIRE CALLS - OTHER	5
6803	FIRE CALLS - STRUCTURE	5
6805	FIRE CALLS - MABAS	1
6806	FIRE CALLS - CARBON MONOXIDE	2
6810	FOLLOW - UP	148
6821	HARASSMENT	15
6850	HITCHHIKER	1
6865	HOUSING AUTHORITY GUEST PASS	11
6880	ILLEGAL BURNING	4
6890	ILLEGAL DUMPING	1

Code	Description	Total
6910	INTOXICATED PERSON	6
6940	JUVENILES - OTHER PROBLEMS	5
6942	JUVENILES - TRESPASSING, PRIVATE PROPERTY	1
6990	LIVESTOCK	1
7000	LOST/FOUND ARTICLES	11
7010	LOUD NOISE	14
7011	LOUD/WILD PARTIES	1
7030	MEETING	5
7040	MENTAL PATIENT	7
7080	MISCHIEVOUS CONDUCT	8
7100	MISSING PERSON - JUVENILE	1
7105	MOTORIST ASSIST - VEH OFF THE ROAD	1
7110	MOTORIST ASSIST - OTHER	8
7120	OBSTRUCTION OF PUBLIC RIGHT OF WAY	5
7130	OFFICIAL NOTICES - OTHER	1
7140	OFFICIAL NOTICES - VEHICLES	5
7150	OFFICIAL NOTICES - TRASH	20
7175	OTHER PUBLIC COMPLAINTS	12
7190	PAPER SERVICE - ATTEMPT	3
7230	PAPER SERVICE - OTHER	2
7250	PARKING COMPLAINT	17
7260	PARKING TICKET	3
7290	PICKUP - DELIVERY	10
7310	PRISONER TRANSPORT	6
7337	RAILROAD - CROSSING PROBLEMS	2
7350	REMOVE UNWANTED SUBJECT	5
7360	REPOSSESSION	8
7375	SCAMS - ACTUAL	3
7376	SCAMS - ATTEMPTED	11
7384	SCHOOL - AREA CHECK	3
7400	SEX OFFENDER - REGISTRATION	21
7401	SEX OFFENDER - FAILURE TO REGISTER	1
7402	SEX OFFENDER - ADDRESS VERIFICATION	15
7420	SMOKE REPORT - GAS SMELL	3
7421	SMOKE REPORT - OTHER	3
7440	SOLICITATION COMPLAINT	6
7470	SUSPICIOUS ACTIVITY - OTHER	7
7480	SUSPICIOUS AUTO	19
7490	SUSPICIOUS NOISE	4
7500	SUSPICIOUS PERSON	10
7530	TAVERN - OTHER COMPLAINT	1

<u>Code</u>	<u>Description</u>	<u>Total</u>
7550	TAVERN - WALK THRU / ID CHECK	6
7560	TRAFFIC COMPLAINT	20
7590	TRAFFIC STOP	122
7600	TRAFFIC STOP - CITATION	16
7610	TRAFFIC STOP - WRITTEN WARNING	64
7630	TRAINING	1
7640	TRASH	15
7650	UTILITIES COMPLAINT	12
7665	WARRANT - ARREST	2
7666	WARRANT - ATTEMPT	7
7690	911 - HANG UP	44
7700	911 - MISDIAL	8
7710	911 - ADMIN LINE	1
7730	911 - WIRELESS CALL	17
7740	911 - TEST CALL	8
7760	911 - OPEN LINE	24
7780	911 - UNLAWFUL USE OF 911	4
7800	DELIVER MESSAGE	2
7810	PROBATION - HOME VISIT	56
8000	STATION INFO - INFO NOT LISTED ELSEWHERE	67
8169	DRIVING WHILE LICENSE REVOKED	1
9040	TRANSPORTATION - CITIZEN	1
9308	SUICIDAL SUBJECT	3

Kewanee E.S.D.A.

Severe Weather Spotters Network

Keith Edwards, ESDA Director

kedwards@cityofkewanee.net

401 East Third Street, Kewanee, Illinois 61443

Telephone (309)853-1911 Extension 267

Fax (309)852-0948

January 31, 2017

To: Gary Bradley, City Manager

Cc: Chief Dison, Fire Chief Shook

From: Keith Edwards, KPD CSO/ESDA Director

Subject: January ESDA Report

January 3: Siren Tests. All Ok.



FINANCE & ADMINISTRATIVE SERVICES

DECEMBER 2016

Water Bill Payments Processed

At counter	1163
By mail	503
By dropbox	716
At bank	<u>234</u>
Total Water Bill Payments	2616

Other Payments 165

Total Payments Processed **2781**

Customer Contacts (non-payment)

By phone	1037
At counter	376
Work orders written	<u>210</u>
Total Customer Contacts	1623

Misc Requests/Employee Contacts

By phone or in-person **452**

City of Kewanee Health Care
Revenue and Expense History

2016	Providers	Rx	Life	Stop Loss	SL Aggregate	Admin Fees	Broker Fees	Wellness	Total Exps	Revenues	Gain/Loss
Jan-16	\$123,045.51	\$14,901.86	\$327.60	-\$8,531.84	\$0.00	\$7,512.83	\$6,300.00	\$189.18	\$143,745.14	\$108,902.54	-\$34,842.60
Feb-16	\$89,735.36	\$12,556.01	\$331.80	\$16,628.04	\$15,401.00	\$8,245.71	\$0.00	\$39.18	\$142,937.10	\$154,254.12	\$11,317.02
Mar-16	\$74,217.13	\$3,837.11	\$331.80	\$16,838.36	\$0.00	\$7,769.66	\$0.00	\$39.18	\$103,033.24	\$110,189.04	\$7,155.80
Apr-16	\$144,078.81	\$15,145.87	\$327.60	\$14,538.42	\$0.00	\$9,165.00	\$6,300.00	\$39.18	\$189,594.88	\$111,837.55	-\$77,757.33
May-16	\$153,422.42	\$17,415.39	\$323.40	\$1,484.69	\$0.00	\$9,349.79	\$0.00	\$146.31	\$182,142.00	\$115,496.64	-\$66,645.36
June-16	\$68,587.99	\$12,376.92	\$323.40	\$13,243.56	\$0.00	\$7,564.49	\$0.00	\$78.44	\$102,174.80	\$120,611.21	\$18,436.41
July-16	\$67,087.32	\$12,870.36	\$0.00	\$9,879.29	\$0.00	\$10,895.75	\$6,300.00	\$46.31	\$107,079.03	\$114,777.66	\$7,698.63
Aug-16	\$259,000.50	\$12,676.22	\$663.60	-\$20,007.51	\$0.00	\$12,217.00	\$0.00	\$46.31	\$264,596.12	\$116,476.70	-\$148,119.42
Sept-16	\$98,189.69	\$12,280.93	\$331.80	-\$7,415.87	\$0.00	\$8,312.50	\$0.00	\$47.36	\$111,746.41	\$117,633.79	\$5,887.38
Oct-16	\$51,393.91	\$12,639.94	\$331.80	-\$1,382.99	\$0.00	\$7,799.39	\$6,300.00	\$172.36	\$77,254.41	\$117,938.49	\$40,684.08
Nov-16	\$75,548.87	\$12,991.42	\$331.80	\$402.16	\$0.00	\$7,915.94	\$0.00	\$47.36	\$97,237.55	\$123,396.80	\$26,159.25
Dec-16	\$66,632.41	\$14,388.52	\$327.60	\$5,372.77	\$0.00	\$12,580.62	\$0.00	\$197.36	\$99,499.28	\$115,723.19	\$16,223.91
Total:	\$1,270,939.92	\$154,080.55	\$3,952.20	\$41,049.08	\$15,401.00	\$109,328.68	\$25,200.00	\$1,088.53	\$1,621,039.96	\$1,427,237.73	-\$193,802.23
Average:											
Jan - Dec	\$105,911.66	\$12,840.05	\$329.35	\$3,420.76	\$1,283.42	\$9,110.72	\$2,100.00	\$90.71	\$135,086.66	\$118,936.48	-\$16,150.19

**CITY OF KEWANEE
PAID CLAIMS ANALYSIS**

Paid Date Range:

12/1/16 - 12/31/16

DENTAL

Active	\$6,285.18
Retired	\$1,798.90
	<u>\$8,084.08</u>

VISION

Active	\$300.00
Retired	\$150.00
	<u>\$450.00</u>

MEDICAL

Hospital/Facility

Active	\$31,178.40
Retired	\$1,370.46
	<u>\$32,548.86</u>

Doctor

Active	\$23,465.18
Retired	\$2,084.29
	<u>\$25,549.47</u>

DRUG

Active	\$13,080.20
Retired	\$2,130.08
RX Credit	(\$821.76)
	<u>\$14,388.52</u>

RUN-OUT CLAIMS

Medical

Dental Vision

	<u>\$0.00</u>
--	---------------

TOTAL CLAIMS

\$81,020.93

ADMIN FEES \$12,580.62

STOP LOSS FEES \$5,372.77

BROKER FEES

WELLNESS PROGRAM \$197.36

LIFE INSURANCE \$327.60

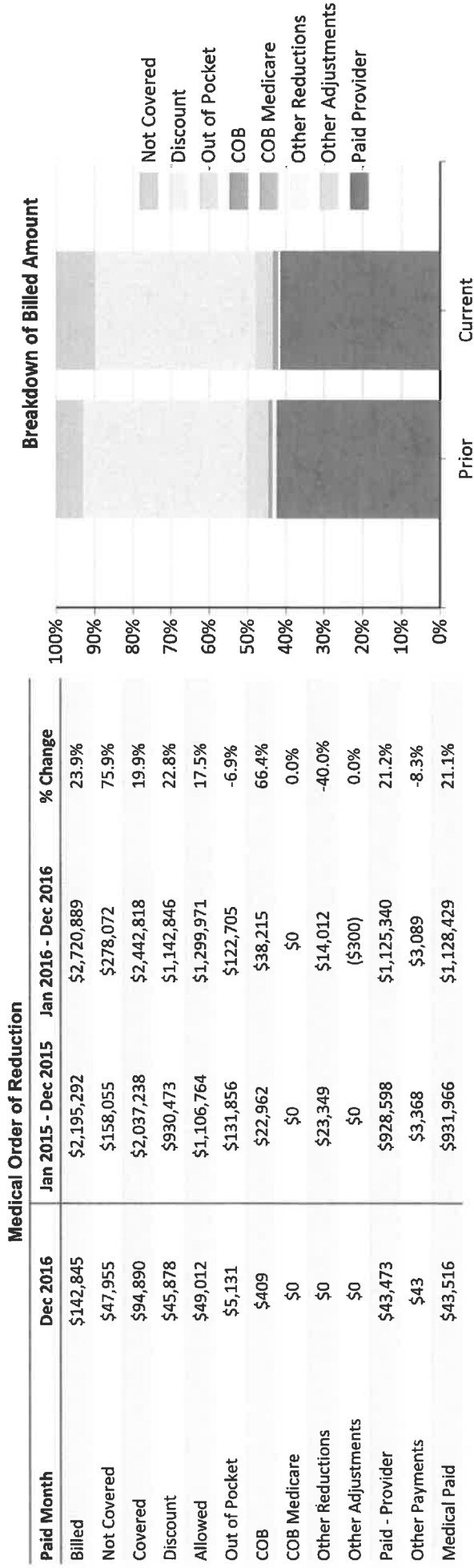
TOTAL EXPENSES

\$99,499.28

Financial Overview: Financial Summary



Report Description: Provides a breakdown of the medical order of reduction from billed to paid for the current month, current period, prior period and a percent change. This report may highlight key measures and their potential impact on paid expenses.



Group Liability Breakdown					Fees and Credits Breakdown				
Paid Month	Dec 2016	Jan 2015 - Dec 2015	Jan 2016 - Dec 2016	% Change	Paid Month	Dec 2016	Jan 2015 - Dec 2015	Jan 2016 - Dec 2016	% Change
Medical Paid	\$43,516	\$931,966	\$1,128,429	21.1%	Access Fee	\$360	\$12,890	\$15,980	24.0%
Pharmacy Paid	\$15,338	\$149,430	\$163,710	9.6%	Admin Fee	\$6,242	\$72,754	\$76,803	5.6%
Capitation Paid	\$0	\$0	\$0	0.0%	ASO Adjustments	(\$24,507)	(\$42,922)	(\$154,696)	-260.4%
Total Paid Claims	\$58,854	\$1,081,395	\$1,292,139	19.5%	Rx Credit Fees	(\$813)	(\$6,844)	(\$10,007)	-46.2%
Recoveries	\$0	\$0	\$0	0.0%	Aggregate Stop Loss	\$0	\$16,122	\$15,401	-4.5%
Total Paid Claims + Recoveries	\$58,854	\$1,081,395	\$1,292,139	19.5%	Specific Stop Loss	\$16,323	\$167,889	\$200,858	19.6%
Fees & Credits	(\$2,395)	\$219,889	\$144,339	-34.4%	Extra Fees	\$0	\$0	\$0	0.0%
Group Liability	\$56,459	\$1,301,284	\$1,436,478	10.4%	Summary	(\$2,395)	\$219,889	\$144,339	-34.4%

Other reductions includes penalties, workers compensation savings, and subrogation savings.
Other payments includes Blue Card access fees and surcharges. Also displayed are other adjustments.

Group - 1825 CITY OF KEMANEE
Coverage - DIV - DIVISION SUMMARY -
RLOB - ALL

Check dates 12/01/2016 - 12/31/2016

Claim Category	Charges	Ineligible	PPO Discount	Deductible Amounts	Coinsurance Out of Pocket	COR Savings	Cost Share OOP	COV Cost Share OOP	Total Paid	Claim Count	Lines
0001 DEN	8,757.00	776.07	9.20	350.00	1,149.55	187.00	0.00	0.00	6,285.18	33	85
0001 VIS	424.00	124.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	2	2
0002 DEN	3,893.00	642.73	8.00	150.00	1,245.50	47.87	0.00	0.00	1,798.90	6	16
0002 VIS	239.90	89.90	0.00	0.00	0.00	0.00	0.00	0.00	150.00	1	2
- GROUP TOTAL -	13,313.90	1,632.70	17.20	500.00	2,395.05	234.87	0.00	0.00	8,534.08	42	105

Group - 1825
Division - ALL
Coverage - ALL
RLOB - ALL

CITY OF KEWANEE
- ALL DIVISIONS -
- GROUP SUMMARY -

Check dates 12/01/2016 - 12/31/2016

Claim Category	Charges	Ineligible	PFO Discount	Deductible Amounts	Coinsurance Out of Pocket	COB Savings	Cost Share OOP	COB Cost Share OOP	Total Paid	Claim Count	Lines
DEN DENTAL	12,650.00	1,418.80	17.20	500.00	2,395.05	234.87	0.00	0.00	8,084.08	39	101
VIS VISION	663.90	213.90	0.00	0.00	0.00	0.00	0.00	0.00	450.00	3	4
- GROUP TOTAL -	13,313.90	1,632.70	17.20	500.00	2,395.05	234.87	0.00	0.00	8,534.08	42	105
Dependent Breakdown											
PARTICIPANT	4,938.90	238.19	0.00	250.00	1,113.78	0.00	0.00	0.00	3,336.93	17	38
SPOUSE	3,418.00	687.29	0.00	150.00	380.76	47.87	0.00	0.00	2,152.08	12	27
DEPENDENT	4,957.00	707.22	17.20	100.00	900.51	187.00	0.00	0.00	3,045.07	13	40
- GROUP TOTAL -	13,313.90	1,632.70	17.20	500.00	2,395.05	234.87	0.00	0.00	8,534.08	42	105

01/17/17

CITY OF KEWANEE
SELF FUNDED HEALTH PLAN
FINANCIAL STATEMENT

PAGE 1

FROM 01/01/2016
THRU 12/31/2016

BEGINNING BALANCE	\$3,000.00
RECEIPTS:	
HEALTH PLAN DEPOSITS	\$65,651.60
FIXED EXPENSE TO SISCO	\$30,769.84
TOTAL HEALTH PLAN DEPOSITS	<u>\$96,421.44</u>
DISBURSEMENTS:	
TPA ADMIN	\$5,548.00
I.D. CARDS	\$21.84
BROKERAGE FEES	\$25,200.00
TOTAL FIXED EXPENSE DISBURSEMENTS	<u>\$30,769.84</u>
CLAIMS PAID	\$68,474.15
TOTAL DISBURSEMENTS	<u>\$99,243.99</u>
NET INCREASE/DECREASE IN CASH	<u>\$2,822.55-</u> =====
ENDING CASH BALANCE	\$177.45
CASH DETAIL:	
SISCO	\$177.45
TOTAL	<u>\$177.45</u> =====

2016	Blue Cross	Blue Shield	Drug	Admin Fees	Stop Loss	Stop Loss Adj	SL Aggregate	Access Fee	Other Adj	Rx Credit	Total
January	✓	\$53,657.30	\$32,985.81	\$6,372.90	\$16,666.54	-\$38.50	\$15,401.00	\$1,259.63	\$147.68	-\$830.32	\$139,008.37
February	✓	\$22,707.40	\$46,495.55	\$6,438.60	\$16,838.36	\$0.00	\$0.00	\$703.67	\$144.13	-\$838.88	\$97,164.82
March	✓	\$96,023.55	\$40,492.54	\$6,504.30	\$17,010.18	-\$2,471.76	\$0.00	\$2,044.63	\$144.13	-\$847.44	\$174,893.44
April	✓	\$114,410.92	\$31,390.74	\$6,570.00	\$17,182.00	-\$15,697.31	\$0.00	\$2,005.93	\$288.26	-\$856.00	\$173,565.93
May	✓	\$35,305.07	\$28,899.66	\$6,438.60	\$16,838.36	-\$3,594.80	\$0.00	\$660.14	-\$1.42	-\$838.88	\$96,922.53
June	✓	\$32,462.25	\$30,010.94	\$6,372.90	\$16,666.54	-\$6,787.25	\$0.00	\$1,373.27	\$2,242.71	-\$830.32	\$95,211.72
July	✓	\$227,623.79	\$21,478.88	\$13,506.54	\$16,666.54	-\$36,674.05	\$0.00	\$4,523.99	\$842.71	-\$830.32	\$253,510.98
August	✓	\$52,064.48	\$39,638.54	\$6,438.60	\$16,838.36	-\$24,254.23	\$0.00	\$1,248.10	\$142.71	-\$838.88	\$104,397.49
September	✓	\$22,252.40	\$25,104.99	\$6,372.90	\$16,666.54	-\$18,049.53	\$0.00	\$414.76	\$525.26	-\$830.32	\$65,927.26
October	✓	\$59,085.92	\$14,723.91	\$6,372.90	\$16,666.54	-\$16,264.38	\$0.00	\$839.55	\$144.13	-\$830.32	\$94,559.99
November	✓	\$32,548.86	\$25,549.47	\$6,307.20	\$16,494.72	-\$11,121.95	\$0.00	\$545.72	\$144.13	-\$821.76	\$84,856.67
December	✓	\$14,649.33	\$28,866.63	\$6,241.50	\$16,322.90	-\$24,650.80	\$0.00	\$360.15	\$144.13	-\$813.20	\$56,458.84
Totals		\$762,791.27	\$365,637.66	\$76,803.30	\$200,857.58	-\$159,604.56	\$15,401.00	\$15,979.54	\$4,908.56	-\$10,006.64	\$1,436,478.04



Health - Building - Zoning

Building Permits January 2017

Date	Bldg. Permit#	Permit Issued To	Job Address		
Job Descrip			Est Cost	Permit Fee	
1/5/2017	B-17-001	Dale Matthews	618 Tenney		
Construction of new 12' x 24' (288 sq ft total) wood frame building w/ steel siding.			\$2,500.00		(\$56.50)
1/31/2017	B-17-002	Mike Frye	141 Acorn St		
Construction of new assisted living center, Kewanee Memory Care Facility.			\$1,800,000.00		(\$617.40)

Value of improvements in Enterprise Zone **\$1,802,500.00**

Value of improvements outside the Enterprise Zone **\$0.00**

Total Value of Improvements **\$1,802,500.00**

Total Value of Permit Fees waived for Enterprise Zone **(\$673.90)**

Total Value of other Permit Fees **\$0.00**

Prepared by: Elizabeth A Kelley



Health - Building - Zoning

Electrical Permits January 2017

Date	Elec Permit#	Permit Issued To	Job Address		
Job Descrip			Est Cost	Permit Fee	
1/3/2017	E-17-001	Elmore Electric Inc	410 W Central		
Install new cameras.			\$16,577.00	\$132.00	
1/11/2017	E-17-002	Larry Perkins	22 Edgewood		
Upgrade from fuses to 100 amp service.			\$900.00	\$10.00	
1/24/2017	E-17-003	Denver Rass	301 S Main		
Changing out light fixtures, replacing 10 plumbing fixtures (4 lavatories, 4 toilets, 1 sink & 1			\$5,720.00	(\$66.00)	
1/26/2017	E-17-004	Kenneth Gutschlag	121 N Tremont		
Install 20 space sub panel, install 8 new outlet circuits with 24 recepticals.			\$3,000.00	(\$48.00)	
1/31/2017	E-17-005	Mike Frye	141 Acorn St		
Construction of new assisted living center, Kewanee Memory Care Facility.			\$125,000.00	(\$726.10)	

Value of improvements in Enterprise Zone **\$133,720.00**

Value of improvements outside the Enterprise Zone **\$17,477.00**

Total Value of Improvements **\$151,197.00**

Total Value of Permit Fees waived for Enterprise Zone **(\$840.10)**

Total Value of other Permit Fees **\$142.00**

Prepared by: Bhaleeh A. Kelley



Health - Building - Zoning

Plumbing Permits January 2017

Date	Plumb Permit	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
1/5/2017	P-17-001	Ed's Htg, AC, Plmbg & Elec., Inc.	328 McKinley	Install one new A.O. Smith 40 gallon natural gas water heater.	\$830.30	(\$16.30)
1/5/2017	P-17-002	Ed's Htg, AC, Plmbg & Elec., Inc.	601 Roosevelt	Install one new A.O. Smith 50 gallon natural gas water heater.	\$1,018.73	\$16.30
1/5/2017	P-17-003	Ed's Htg, AC, Plmbg & Elec., Inc.	601 Williams	Install one new A.O. Smith 40 gallon natural gas water heater.	\$927.21	\$16.30
1/17/2017	P-17-004	Ed's Htg, AC, Plmbg & Elec., Inc.	1421 W 6th	Install one new A.O. Smith 30 gallon natural gas water heater.	\$1,045.08	\$16.30
1/18/2017	P-17-005	Ed's Htg, AC, Plmbg & Elec., Inc.	329 Willard	Install one new A.O. Smith 40 gallon natural gas water heater.	\$757.75	(\$16.30)
1/24/2017	P-17-006	Denver Rass	301 S Main	Changing out light fixtures, replacing 10 plumbing fixtures (4 lavatories, 4 toilets, 1 sink & 1 di	\$11,565.00	(\$63.00)
1/25/2017	P-17-007	Ed's Htg, AC, Plmbg & Elec., Inc.	111 E Mill	Install one new A.O. Smith 40 gallon natural gas water heater.	\$828.26	(\$16.30)

Date	Plumb Permit	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
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1/30/2017	P-17-008	Ed's Htg, AC, Plmbg & Elec., Inc.	111 E Mill			
Private contractor installed new water service to the house, Ed's hooked up water meter and new					\$290.38	(\$35.00)

1/31/2017	P-17-009	Mike Frye	141 Acorn St			
Construction of new assisted living center, Kewanee Memory Care Facility.					\$200,000.00	(\$913.50)

<i>Value of improvements in Enterprise Zone</i>	\$214,271.69
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<i>Value of improvements outside the Enterprise Zone</i>	\$2,991.02
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<i>Total Value of Improvements</i>	\$217,262.71
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	(\$1,060.40)
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<i>Total Value of other Permit Fees</i>	\$48.90
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Prepared by: Elizabeth A. Kelley



Health - Building - Zoning

Miscellaneous Permits January 2017

Date	Misc Permit#	Permit Issued To	Job Address		
Job Descrip				Est Cost	Permit Fee
1/5/2017 M-17-001	Basio Plumbing, Heating & Air	137 E College			
Replaced 2 furnaces in office.				\$7,800.00	(\$78.00)
1/10/2017 M-17-002	City of Kewanee	207 N Elm			
Demolition of house and shed.				\$5,700.00	(\$100.00)
1/24/2017 M-17-003	Martin Bros Const Inc	219 Payson			
Demolition of house and 2 garages. (City demolition)				\$7,650.00	(\$100.00)
1/24/2017 M-17-004	Martin Bros Const Inc	700 W 4th			
Demolition of house. (City demolition).				\$4,250.00	(\$75.00)
1/30/2017 M-17-005	Ed's Htg, AC, Plmbg & Elec., Inc.	827 N Main			
Replaced hose to washing machine, installed new blower motor and capacitor on furnace, install				\$732.36	(\$35.00)
1/30/2017 M-17-006	Ed's Htg, AC, Plmbg & Elec., Inc.	102 N Vine			
Boiler repair - low water cut off, new thermostat, replaced sight glass				\$1,166.39	(\$42.00)
1/31/2017 M-17-007	Mike Frye	141 Acorn St			
Construction of new assisted living center, Kewanee Memory Care Facility.				\$150,000.00	(\$438.40)

Date	Misc Permit#	Permit Issued To	Job Address	Est Cost	Permit Fee
Job Descrip					

<i>Value of improvements in Enterprise Zone</i>	\$177,298.75
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<i>Value of improvements outside the Enterprise Zone</i>	\$0.00
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<i>Total Value of Improvements</i>	\$177,298.75
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	(\$868.40)
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<i>Total Value of other Permit Fees</i>	\$0.00
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Prepared by: Elizabeth A. Kelley

Everything You Need!

Phone 309-852-2611
Fax 309-856-6001

January 27, 2017

Honorable Mayor and City Council
Kewanee City Hall
401 E. Third Street
Kewanee, Illinois 61443-2365

RE: Report from Plan Commission for January 26, 2017 Meeting.

The Plan Commission convened at 7:00 p.m. on January 26, 2017 Kewanee City Hall, Council Chambers. Commission members Costenson and Reynolds were absent. For business there was one Special Use Permit application upon which to conduct a public hearing.

Case Number 1:

150 E. South St., Suite J. which is located in the 100 block of East South Street on the North side of the street. Suite J is the furthest most Suite in the existing strip mall. Special Use Permit Petition to serve alcohol by the drink in the proposed bistro.

Hardeep Bhalla is petitioning for a Special Use Permit to serve alcohol by the drink in a proposed new business (Bella's Bistro) at this location.

Address(es): 150 E South St.

Legal Description: Lot 158, Ex N 145 of E150 Original town of Wethersfield, Now City of Kewanee, Henry County, Illinois.

Location: On the North side of the 100 block of E South St. Suite J located in the East most portion of the strip mall.

Dimensions: 330 feet West to East along the South, 184.04 South to North along the East, 150 feet East to West along the North East, 145 feet South to North, 180 East to West along the North West, 292.22 North to South along the West.

Area: 83862.3 Sq Ft. (1.93 Acres)

Existing buildings or uses: Main building consisting of 9 mercantile suites.

Current Zoning District: M-1 Manufacturing District - Limited.

Existing Zoning: B-2 Business District General Retail & B-3 Business and Wholesale District to the West, M-1 Manufacturing District Limited to the Northwest, B-3 Business and Wholesale District to the North, R-1 One-Family Dwelling District to the Northeast.

Existing Land Use: Commercial.

Proposed Land Use Map: Commercial.

Background Information:

The proposed location is currently vacant and was previously The Game Stop video game retail store. There is a liquor license for package sale of alcohol at another suite in this same strip mall (Kewanee Liquor and Tobacco).

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Bella's Bistro has supplied a thorough summary and business plan. According to this plan, included with this packet, Bella's Bistro appears to be an upscale wine bistro that will also have "small plate food menu items" along with a broad selection of wines.

The Public Hearing:

At 7:00 p.m. on January 26, 2017, the hearing on the proposed Special use Permit to serve alcohol by the drink in a proposed new business (Bella's Bistro) at 150 E. South St., Suite J. was held. **Hardeep Bhalla** of South Barrington, Illinois, was absent due to weather related traffic reasons. Bhalla did arrive about 5 minutes after the meeting adjourned. **Rick Reardon** of Indianapolis, Indiana, was present to represent the landowner Sandor Development and the application for Bhalla.

- Reardon stated that there will be games, food and alcohol at the bistro.
- Reardon stated that he represents the land owner on the deal and that Sandor did their homework on the project and that Sandor feels comfortable with the operation.
- Reardon stated through his research that most customers that come to Bella's Bistro are in the Bistro for about one hour to 90 minutes.
- Reardon stated that Sandor has about 7 or 8 properties in the state of Illinois and that wine bistros seem to be one of the uses that is popping up and doing well.
- Commission member Sayers questioned the floor plan only having one bathroom. Director of Community Development Keith Edwards advised that he had already spoke with Reardon on this topic. Reardon acknowledged that he was aware that there will need to be 2 bathrooms and that they will need to be ADA compliant as well as there may be other plumbing requirements through the IDPH. The plans that were sent are not finalized plans.
- Commission member Hughes asked what the experience background of Bhalla was in operating a Bistro. Reardon stated that Bhalla and his team have over ten years of experience.
- Hughes asked about what games will be on site. Reardon stated that Bhalla plans to have the video slot gaming machines through the state of Illinois that are allowed with a liquor license.

No others were present to speak in support of the petition.

Commission Chairman Morrison asked if there were any persons to speak in opposition to the petition.

Cynthia Looney (625 Willard St) Looney stated that her property is adjacent to the Sandor shopping center property. Looney stated she was curious to what the hours of operation would be specifically how late at night they would be open because their bedroom is on the side of

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the house closest to the shopping center. Looney also had a question about garbage control and whether or not they would have the garbage collected regularly to keep the smell under control.

Commission Chairman Morrison reviewed the hours of operation for a liquor license. Being 10:00 a.m. to 10:00 p.m., Monday through Thursday, 9:00 a.m. to midnight on Friday and Saturday, and 9:00 a.m. to 10:00 p.m. on Sundays.

Commission Member Mirocha stated that those hours are the stipulations for the special use permit but are not necessarily the hours of operation.

Terry Looney (625 Willard St) Looney questioned the hours of operation and being able to serve alcohol before 12 noon on Sunday. Edwards advised that the hours would be double checked with the City Clerk and corrected if needed. Looney again questioned the trash collection issue.

Reardon replied to the Looney's that Sandor requires their tenants to have their own dumpster if they create a lot of garbage otherwise the tenant can use Sandor's dumpster. Reardon stated that Sandor is very particular with concerns over trash especially with food usage. Reardon also stated that he didn't believe the Bistro would be open on Sunday Mornings.

Reardon stated that as members of the community that they welcome calls to his office with any concerns with the property and encourage the Looneys and anyone else with concerns to call his office anytime. Reardon stated that Sandor is very particular on who they lease too and want to make sure that their tenants are all first class operations.

Plan Commission Chairperson Steve Morrison did remind the Plan Commission members and the audience members that if the Plan Commission makes the recommendation to grant the Special Use Permit and the City Council Passes the recommendation that the Special Use Permit can be revoked if the stipulations are not followed.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of seven in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit to serve alcohol by the drink be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing the serving of alcohol by the drink at 150 E. South St. Suite J. be granted to Hardeep Bhalla and Bella's Bistro.

Additionally, the Plan Commission recommends by a vote of seven in favor, none opposed, two absent that the following six stipulations be placed on the Special Use Permit.

1. The Special Use Permit is granted to Hardeep Bhalla, owner, Elite Restaurant Group III Inc, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.

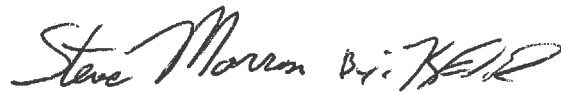
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2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.
3. The sale of alcoholic beverages shall be permitted only between the hours of 10:00 a.m. to 10:00 p.m., Monday through Thursday, 9:00 a.m. to midnight on Friday and Saturday, and 12:00 p.m. to 10:00 p.m. on Sundays. These hours are subject to further restrictions that may be imposed by any liquor licensing requirements.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit. Which would include one additional bathroom.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

There being no further business, the meeting adjourned at 7:24 p.m.

Respectfully yours,

A handwritten signature in black ink that reads "Steve Morrison". To the right of the name, there is a stylized, possibly illegible, mark that could be initials or a logo.

Steve Morrison, Chairman

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3872	
AGENDA TITLE	Consideration of an ordinance to grant a Special Use Permit to sell alcohol by the individual serving in the proposed wine bistro to Hardeep Bhalla Elite Restaurant Group III Inc.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To grant a Special Use Permit to serve alcohol by the drink to Hardeep Bhalla to be able to obtain a liquor license for a proposed new business at 150 E South St Suite J. Bella's Bistro.	
BACKGROUND	Hardeep Bhalla has petitioned the Plan Commission to request that the Plan Commission recommend to the City Council a Special Use Permit be granted to Bhalla to serve alcohol by the drink allowing Bhalla to pursue a liquor license. Bhalla plans to open a wine bistro called Bella's Bistro at the location noted above. Bella's Bistro will serve numerous types of wines along with a small plate food menu.	
SPECIAL NOTES	N/A	

ANALYSIS

The proposed location for Bella's Bistro is Suite J at 150 E South St which is the vacant Game Stop location. Bhalla has several other small Bistros and feels that this site in Kewanee would be a good location to open another. There are some plumbing requirements that the proposed location does not meet. This was discussed with Sandor Development (the land owner) and they have acknowledged this discrepancy and have agreed to work with Bhalla to bring the location into compliance with all Plumbing and IDPH requirements.

Special Use Criteria

1. The Special Use Permit is granted to Hardeep Bhalla, owner, Elite Restaurant Group III Inc, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.
2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.
3. The sale of alcoholic beverages shall be permitted only between the hours of 10:00 a.m. to 10:00 p.m., Monday through Thursday, 9:00 a.m. to midnight on Friday and Saturday, and 12:00 p.m. to 10:00 p.m. on Sundays. These hours are subject to further restrictions that may be imposed by any liquor licensing requirements.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit, which would include one additional bathroom.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

PUBLIC INFORMATION PROCESS	Legal notice was published in the Star Courier and post cards were mailed to all persons owning land within 300 feet of 150 E South St.
BOARD OR COMMISSION RECOMMENDATION	After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of seven in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit to serve alcohol by the drink be approved by the City Council.
STAFF RECOMMENDATION	Staff recommends approval.
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE NO. 3872

ORDINANCE GRANTING A SPECIAL USE PERMIT TO HARDEEP BHALLA, ELITE RESTAURANT GROUP III INC, D/B/A BELLA'S BISTRO OF KEWANEE, ILLINOIS, FOR PROPERTY LOCATED AT 150 E. SOUTH STREET SUITE J IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that an application has heretofore been filed by Hardeep Bhalla, Elite Restaurant Group III, Inc and Bella's Bistro of Kewanee, Illinois with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow sale and serving of alcoholic liquor by the individual serving for the proposed wine bistro be granted, on the following described real estate, to-wit:

Lot 158, Ex N 145 of E150 Original Town Of Wethersfield, now City of Kewanee, Henry County, Illinois.

Commonly known as 150 E South Street, Suite J.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Thursday, January 26, 2017, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioner. There was one objector.

SECTION THREE: The Plan Commission has recommended by a vote of seven in favor, none opposed, and two absent, that a Special Use Permit to allow sale and serving of alcoholic liquor by the individual serving for the proposed wine bistro be granted to Hardeep Bhalla, Elite Restaurant Group III, Inc, d/b/a Bella's Bistro at 150 E South Street, Suite J.

SECTION FOUR: The recommendation of the Plan Commission shall be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to Hardeep Bhalla, Elite Restaurant Group III, Inc, d/b/a Bella's Bistro to allow sale and serving of alcoholic liquor by the individual serving for the proposed wine bistro on the premises described in Section One hereof, in conformance with the stipulations enumerated in Section Six hereof.

SECTION SIX: The following Seven (7) stipulations and restrictions are hereby placed upon the proposed use on the premises described in Section One hereof:

1. The Special Use Permit is granted to Hardeep Bhalla, owner, Elite Restaurant Group III Inc, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.

2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.
3. The sale of alcoholic beverages shall be permitted only between the hours of 10:00 a.m. to 10:00 p.m., Monday through Thursday, 9:00 a.m. to midnight on Friday and Saturday, and 12:00 p.m. to 10:00 p.m. on Sundays. These hours are subject to further restrictions that may be imposed by any liquor licensing requirements.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit; which would include one additional bathroom.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the City Council of the City of Kewanee, Illinois, this 13th day of February, 2017.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

BUSINESS PLAN

Bella's Bistro

Illinois

July 5, 2016

Executive Summary

The Ownership

The company will be structured as a corporation.

The Management

Rocky and Alex are sole owners of the business. They will be hiring a locally trained member to run the day-to-day operations of the bistro. They will be readily available and involved in all decision making. The trained member will also be involved in hiring additional local help for the bistro.

The Goals and Objectives

We plan to accomplish a very unique experience for our clientele with our wine bistro concept. Bella's Bistro will have small plate menu items which will pair with our various blends of Italian wines. We plan to start with one location per market and based on our company's sales performance we will look to expand in different surrounding markets.

The Product

Bella's Bistro is a concept for customers to come in and enjoy various selections of wines with small plate food menu items. Our selections of wines will include Chardonnay, Pinot Noir, Pinot Grigio, Reisling, Cabernet Sauvignon, Malbec, Chianti and Sparkling Wines. (Subject to Change). We will also carry various blends of Italian wines imported from Italy.

We will create an ambiance of an exquisite wine bistro with soft music playing and also live entertainment from time-to-time. Bella's Bistro is a place for kicking back and unwinding from a days work or even a relaxed evening on the weekend for great wine and conversation with an appealing food menu.

The Target Market

Our target market is set for young middle-aged adults to seniors who enjoy our concept. We are intending to appeal to most of the town we will be opening our establishemnts in.

Pricing Strategy

Our menu will be priced very moderatley along with our pricing on wines served per glass. We also plan to have special throughout the month on various days.

The Competitors

We are finding that our concept has little to no competition in the market(s) we are approaching.

Business Plan - Bella's Bistro

The Company

Business Sector

The owners would like to start a business in the wine, food, entertainment, and recreation sector.

Company Goals and Objectives

We plan to accomplish a very unique experience for our clientele with our wine bistro concept. Bella's Bistro will have small plate menu items which will pair with our various blends of Italian wines. We plan to start with one location per market and based on our company's sales performance we will look to expand in different surrounding markets.

Company Ownership Structure

The company will be structured as a corporation.

Ownership Background

Alex Alam (shareholder):

Alex has a sales and retail background of over 19 years. He currently owns and operates a chain of 15 gas station/convenience stores in the central IL region.

Rocky Bhalla (shareholder):

Rocky has a retail background of over 17 years. He currently owns and operates a chain of 15 gas station/convenience stores in the central IL region. This will be the partners first venture in a food concept outside the programs they run with their chain of stores.

Company Management Structure

Rocky and Alex are sole owners of the business. They will be hiring a locally trained member to run the day-to day operations of the Bistro. They will be readily available and involved in all decision making. The trained member will also be involved in hiring additional local help for the bistro.

Organizational Timeline

Upon approval of licensing from the municipality and state, we plan to proceed with our architects and contractors to build out at the location selected. During this process we will continue to go through the hiring process as well. We hope to be open for business within 60 days of receiving all licenses.

Company Assets

The Product

The Product

Bella's Bistro is a concept for customers to come in and enjoy various selections of wines with small plate food menu items. Our selections of wines will include Chardonnay, Pinot Noir, Pinot Grigio, Reisling, Cabernet Sauvignon, Malbec, Chianti and Sparkling Wines. (Subject to Change). We will also carry various blends of Italian wines imported from Italy.

We will create an ambiance of an exquisite wine bistro with soft music playing and also live entertainment from time-to-time. Bella's Bistro is a place of kicking back and unwinding from a days work or even a relaxed evening on the weekend for great wine and conversation with an appealing food menu.

Marketing Plan

The Target Market

Our target market is set for young middle-aged adults to seniors who enjoy our concept. We are intending to appeal to most of the town we will be opening our establishemnts in.

Location Analysis

We will look to be in a location that has good exposure to the public.

Pricing

Our menu will be priced very moderatley along with our pricing on wines served per glass.

Advertising

We plan to advertise on our store front and possibly billboards. We also will be doing mailers to reach all patrons in town.

Competitor Analysis

The Competitors

We are finding that our concept has little to no competition in the market(s) we are approaching.

Operations

Staffing

Bella's Bistro will employ one full-time employee in the initial startup phase.

Suppliers

We will be working very closely with Battaglia Distributing Corp. out of Chicago, IL.

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5034	
AGENDA TITLE	Resolution awarding the demolition contract for the demolition of the buildings located at 1119 Rose St., 638 N Walnut St., 614 S West St. and 607 N Tremont St. to Martin Bros. Co. Inc.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	\$22,990.00
	Budget Line Item:	01-65-595
	Balance Available	\$48,410.00
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To award a contract to Martin Bros. Co. Inc. to demolish all buildings on the lots located at 1119 Rose St., 638 N. Walnut St., 614 S. West St. and 607 N. Tremont St.	

BACKGROUND	<p>Inspections by the Director of Community Development of the property and buildings located at 1119 Rose St., 638 N Walnut St., 614 S West St. and 607 N Tremont St. have provided enough evidence to execute the demolition process used by the City.</p> <p>As result of this process, the City has obtained court orders to demolish the buildings located at 638 N. Walnut St (Case No. 16-MR-261K) and 614 S. West St (Case No. 15-OV-417K).</p> <p>The owners of 1119 Rose St, as a result of enforcement action from the Director of Community Development, have relinquished ownership of the property by way of Quit Claim Deed on November 18, 2016.</p> <p>The owners of 607 N Tremont St, as a result of communication efforts from the City Attorney, have relinquished ownership of the property by way of Quit Claim Deed on November 3, 2016.</p> <p>A Request For Proposals was drafted and published with a bid due date of February 2, 2017. Bidders were requested to present their bids on each property individually and also one bid of all four properties bundled together as one all inclusive bid for consideration.</p>
ANALYSIS	<p>Three firms presented bids. The bids were received and opened by the City Clerk on February 2, 2017 at 10:00am.</p>
PUBLIC INFORMATION PROCESS	<p>All legal processes required to obtain the right for demolition were followed.</p> <p>Notice for the Request For Proposal was published in the Star Courier.</p>
STAFF RECOMMENDATION	<p>Staff recommends approval.</p>
REFERENCE DOCUMENTS ATTACHED	<p>Scope of Work for 1119 Rose St., 638 N Walnut St., 614 S West St. and 607 N Tremont St.,</p> <p>Copies of the submitted bids are available in the City Clerk's office for review.</p>

RESOLUTION NO. 5034

A RESOLUTION TO AWARD DEMOLITION WORK AT 1119 ROSE ST., 638 N. WALNUT ST., 614 S. WEST ST. AND 607 N. TREMONT ST. TO MARTIN BROS. CO. INC., AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee, in Case No. 16-MR-261K in the 14th Judicial Circuit in Henry County, obtained a court order to demolish the building located at 638 N. Walnut St.; and,

WHEREAS, The City of Kewanee, in Case No. 15-OV-417K in the 14th Judicial Circuit in Henry County, obtained a court order to demolish the buildings located at 614 S. West St.; and,

WHEREAS, The owners of 1119 Rose St. have relinquished ownership of property located at 1119 Rose St. to the City of Kewanee by way of Quit Claim Deed on November 18, 2016; and,

WHEREAS, The owners of 607 N. Tremont St. have relinquished ownership of property located at 607 N. Tremont St. to the City of Kewanee by way of Quit Claim Deed on November 3, 2016; and,

WHEREAS, The Kewanee City Council finds it in the best interest of the City to remove the dilapidated buildings located on the land at 1119 Rose St., 638 N. Walnut St., 614 S. West St. and 607 N. Tremont St.; and,

WHEREAS, City of Kewanee staff advertised for, and solicited, sealed lump sum bids for demolition of the buildings, and related work at 1119 Rose St., 638 N. Walnut St., 614 S. West St. and 607 N. Tremont St. in Kewanee; and,

WHEREAS, City of Kewanee staff requested that bidders present their bids on each property individually and also one bid of all four properties bundled together as one all inclusive bid for consideration; and,

WHEREAS, Three firms submitted bids, and they were opened by the City Clerk at 10:00 a.m., on February 2, 2017; and,

WHEREAS, The bids received were:

1119 Rose St.

Firm	Bid
Martin Bros. Co. Inc.	\$5900.00
Ratliff Bros. & Co. Inc.	\$7350.00
Fuqua Excavating	\$8500.00

638 N. Walnut St.

Firm	Bid
Ratliff Bros. & Co. Inc.	\$4750.00
Martin Bros. Co. Inc.	\$4800.00
Fuqua Excavating	\$5500.00

614 S. West St.

Firm	Bid
Ratliff Bros. & Co. Inc.	\$4500.00
Martin Bros. Co. Inc.	\$5500.00
Fuqua Excavating	\$7900.00

607 N. Tremont St.

Firm	Bid
Martin Bros. Co. Inc.	\$7790.00
Ratliff Bros. & Co. Inc.	\$8750.00
Fuqua Excavating	\$9950.00

WHEREAS, Three firms submitted bundled bids for all four properties, and they were opened by the City Clerk at 10:00 a.m., on February 2, 2017; and,

WHEREAS, The bundled bids received were:

Firm	Bid
Martin Bros. Co. Inc.	\$22,990.00
Ratliff Bros. & Co. Inc.	\$25,250.00
Fuqua Excavating	\$31,850.00

WHEREAS, City staff has recommended that the demolition work at 1119 Rose St., 638 N. Walnut St., 614 S. West St. and 607 N. Tremont St.. be awarded to Martin Bros. Co. Inc.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The bundled bid of Martin Bros. Co. Inc. of Kewanee as shown above, is hereby accepted, and the City Manager is authorized to sign the necessary documents in order to have Martin Bros. Co. Inc. complete the demolition and related work at 1119 Rose St., 638 N. Walnut St., 614 S. West St. and 607 N. Tremont St., in full compliance with the project documents prepared by City of Kewanee staff, and all applicable rules and regulations.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 13th day of February 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				



Community Development Department
401 E Third St
Kewanee, IL. 61443

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Fax 309-856-6001

January 11, 2017

Enclosed please find demolition requests for proposal for the following four properties all located within the City of Kewanee:

1119 Rose St.
638 N Walnut St.
614 S West St.
607 N Tremont St.

The City is requesting that bidders present their bids on each property individually and also one bid of all four properties bundled together as one all inclusive bid for consideration.

Keith Edwards
Director of Community Development
City of Kewanee
401 E Third St.
Kewanee, IL. 61443
309-852-2611 ext 267
kedwards@cityofkewanee.net



Community Development Department
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Fax 309-856-6001

January 11, 2017

Scope of Work

Demolition of Building and related work at 1119 Rose St.

Bids will be accepted by the City of Kewanee prior to 10:00 a.m., February 2, 2017 for the demolition of the building and related work located at the following address:

1119 Rose St., Kewanee, IL, legally described as:

Lot 4 Doyes Sub of Lot 6, now City of Kewanee, situated in the County of Henry and State of Illinois.

P.I.N.: 20-32-403-003

A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid.

Bidders must comply with the City of Kewanee Code of Ordinances Sections §150.075 - 150.081, Demolition of Buildings, which is available at City Hall. This includes providing proof of public liability insurance in the sum of \$50000.00 as required by §150.076.

Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The property **MUST** be inspected by the Director of Community Development after waste material has been removed and **BEFORE** filling of the basement or any other voids in the ground resulting from demolition. **FAILURE** to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City. The City may require an inspection of the fill material prior to it being placed in the ground as the City's discretion.

Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA, and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.

All work must be completed within 20 days of the contractor having been given Notice to Proceed by the City. The work consists of:

1. Demolish the existing house.
2. Demolish the existing sheds.
3. Remove planters located near the City sidewalk on each side of private sidewalk.
4. Remove railroad ties and vegetation located at Northeast corner of front yard.
5. Remove private sidewalk leading from the front of the house towards the City sidewalk.
6. Remove large tree trunk in front yard near alleyway.

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7. Remove large tree located at the West side of the front yard near the alleyway.
8. Remove truck topper and other misc debris and fence panels located at the East side of the property.
9. Remove large branch by South edge of property.
10. Remove concrete blocks strewn about the property.
11. Remove pile of debris by the Southwest corner of property by the alleyway.
12. Remove small tree by the Southwest corner of property by the alleyway.
13. *Remove and properly dispose of all rubbish, brush and debris located on the lot and in, and around, the buildings.
14. *Break apart all foundation parts for all buildings. Clean brick or concrete can be used to fill the basement of the house. All other must be removed.
15. *Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.
16. *The property MUST be inspected by the Director of Community Development after waste material has been removed and BEFORE filling of the basement or any other voids in the ground resulting from demolition. FAILURE to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City.
17. *Provide a uniformly sloped surface, matching existing ground contours, after removing the buildings. Final layer of fill material to be clean topsoil free from clumps, stones, sticks, asphalt, bricks, or debris. Topsoil shall be applied in a layer a minimum of 12 inches thick. Said topsoil shall be capable of supporting turf grass growth. City of Kewanee will perform any seeding.
18. *Install mortar plug in the existing sanitary sewer service lateral at the property line. The inspection of the plugged sewer must be inspected by the City of Kewanee Director of Community Development or Public Works Coordinator. Failure to have this inspection will result in the contractor to excavate the site at the contractor's expense to allow for the inspection and approval of the City.
19. *The City of Kewanee will obtain the required permits and cause the various utilities to be disconnected.



Community Development Department
401 E Third St
Kewanee, IL. 61443

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CITY OF KEWANEE

Request for Demolition Bids

The City of Kewanee is seeking bids for the demolition of the building and related work located at **1119 Rose St.** in Kewanee. Bidders must comply with the City of Kewanee Code of Ordinances Sections 150.075 - 150.081, Demolition of Buildings, which is available at City Hall. Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The work consists of demolishing the existing building on the site and disposing of the demolition debris in a legal manner. Provide a level surface upon completion. Perform other related work as indicated in the scope of work. All work is to be completed within 20 days after receiving notice to proceed from the City. Complete copies of the specifications for this demolition work are available at the City Clerk's Office, 401 E. Third Street, Kewanee, IL 61443.

Bids must be submitted, on the Proposal Forms provided, to the City Clerk, City Hall, 401 E. Third Street, Kewanee, IL, 61443-2365 in sealed envelopes marked "DEMOLITION BID 1119 Rose St.". A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid. Bids must be received by 10:00 AM on February 2, 2017 and will be opened at that time. Once the City enters into an agreement with a bidder the bid bond of unsuccessful bidders will be returned. The City of Kewanee reserves the right to reject any or all bids and to waive irregularities.



Community Development Department
401 E Third St
Kewanee, IL. 61443

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PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 1119 Rose St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 1119 Rose St.
<i>Total Price (in Writing)</i>		<i>Total Price (in number)</i>

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Firm Name

By

Title

Official Address

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January 11, 2017

**Scope of Work
Demolition of Building and related work at 638 N. Walnut St.**

Bids will be accepted by the City of Kewanee prior to 10:00 a.m., February 2, 2017 for the demolition of the building and related work located at the following address:

638 N. Walnut St., Kewanee, IL, legally described as:

Lot One (1) in Block Seven (7) of W. H. Lyles First Addition City of Kewanee, situated in the County of Henry and State of Illinois.

P.I.N.: 20-28-482-001

A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid.

Bidders must comply with the City of Kewanee Code of Ordinances Sections §150.075 - 150.081, Demolition of Buildings, which is available at City Hall. This includes providing proof of public liability insurance in the sum of \$50000.00 as required by §150.076.

Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The property **MUST** be inspected by the Director of Community Development after waste material has been removed and **BEFORE** filling of the basement or any other voids in the ground resulting from demolition. **FAILURE** to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City. The City may require an inspection of the fill material prior to it being placed in the ground as the City's discretion.

Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA, and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.

All work must be completed within 20 days of the contractor having been given Notice to Proceed by the City. The work consists of:

1. Demolish the existing house on the site.
2. Remove and properly dispose of all brush and debris along East and South property lines.
3. Remove smaller dead tree located in the center/south portion of the front yard.

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4. Remove private sidewalk located at the front of the house leading towards N Walnut St. Clean concrete can be used to fill the basement of the house. All other must be removed.
5. *Remove and properly dispose of all rubbish, brush and debris located on the lot and in, and around, the buildings.
6. *Remove all trees and vegetation around perimeter of the foundations of house.
7. *Break apart all foundation parts for all buildings. Clean brick or concrete can be used to fill the basement of the house. All other must be removed.
8. *Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA, and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.
9. *The property MUST be inspected by the Director of Community Development after waste material has been removed and BEFORE filling of the basement or any other voids in the ground resulting from demolition. FAILURE to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City.
10. *Provide a uniformly sloped surface, matching existing ground contours, after removing the buildings. Final layer of fill material to be clean topsoil free from clumps, stones, sticks, asphalt, bricks, or debris. Topsoil shall be applied in a layer a minimum of 12 inches thick. Said topsoil shall be capable of supporting turf grass growth. City of Kewanee will perform any seeding.
11. *Install mortar plug in the existing sanitary sewer service lateral at the property line. The inspection of the plugged sewer must be inspected by the City of Kewanee Director of Community Development or Public Works Coordinator. Failure to have this inspection will result in the contractor to excavate the site at the contractor's expense to allow for the inspection and approval of the City.
12. *The City of Kewanee will obtain the required permits and cause the various utilities to be disconnected.

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CITY OF KEWANEE

Request for Demolition Bids

The City of Kewanee is seeking bids for the demolition of the building and related work located at **638 N. Walnut St.** in Kewanee. Bidders must comply with the City of Kewanee Code of Ordinances Sections 150.075 - 150.081, Demolition of Buildings, which is available at City Hall. Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The work consists of demolishing the existing building on the site and disposing of the demolition debris in a legal manner. Provide a level surface upon completion. Perform other related work as indicated in the scope of work. All work is to be completed within 20 days after receiving notice to proceed from the City. Complete copies of the specifications for this demolition work are available at the City Clerk's Office, 401 E. Third Street, Kewanee, IL 61443.

Bids must be submitted, on the Proposal Forms provided, to the City Clerk, City Hall, 401 E. Third Street, Kewanee, IL, 61443-2365 in sealed envelopes marked "DEMOLITION BID 638 N. Walnut St.". A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid. Bids must be received by 10:00 AM on February 2, 2017 and will be opened at that time. Once the City enters into an agreement with a bidder the bid bond of unsuccessful bidders will be returned. The City of Kewanee reserves the right to reject any or all bids and to waive irregularities.



Community Development Department
401 E Third St
Kewanee, IL. 61443

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PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 638 N. Walnut St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 638 N. Walnut St.
<i>Total Price (in Writing)</i>		<i>Total Price (in numbers)</i>

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Firm Name

By

Title

Official Address

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January 11, 2017

**Scope of Work
Demolition of Building and related work at 614 S. West St.**

Bids will be accepted by the City of Kewanee prior to 10:00 a.m., February 2, 2017 for the demolition of the building and related work located at the following address:

614 S. West St., Kewanee, IL, legally described as:

The North Seventy-five (75) feet of Lot Number Ten (10) in Block Number Four (4) of Oakview Addition City of Kewanee, situated in the County of Henry and State of Illinois.

P.I.N.: 20-32-476-010

A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid.

Bidders must comply with the City of Kewanee Code of Ordinances Sections §150.075 - 150.081, Demolition of Buildings, which is available at City Hall. This includes providing proof of public liability insurance in the sum of \$50000.00 as required by §150.076.

Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The property **MUST** be inspected by the Director of Community Development after waste material has been removed and **BEFORE** filling of the basement or any other voids in the ground resulting from demolition. **FAILURE** to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City. The City may require an inspection of the fill material prior to it being placed in the ground as the City's discretion.

Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA, and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.

All work must be completed within 20 days of the contractor having been given Notice to Proceed by the City. The work consists of:

1. Demolish the existing house on the site.
2. Demolish the existing garage on the site.
3. Remove existing driveway.

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4. Remove private sidewalk leading from the front of the house towards S. West St. Clean concrete can be used to fill the basement of the house. All other must be removed.
5. *Remove and properly dispose of all rubbish, brush and debris located on the lot and in, and around, the buildings.
6. *Remove all trees and vegetation around perimeter of the foundations of house and garage.
7. *Break apart all foundation parts for all buildings. Clean brick or concrete can be used to fill the basement of the house. All other must be removed.
8. *Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA, and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.
9. *The property MUST be inspected by the Director of Community Development after waste material has been removed and BEFORE filling of the basement or any other voids in the ground resulting from demolition. FAILURE to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City.
10. *Provide a uniformly sloped surface, matching existing ground contours, after removing the buildings. Final layer of fill material to be clean topsoil free from clumps, stones, sticks, asphalt, bricks, or debris. Topsoil shall be applied in a layer a minimum of 12 inches thick. Said topsoil shall be capable of supporting turf grass growth. City of Kewanee will perform any seeding.
11. *Install mortar plug in the existing sanitary sewer service lateral at the property line. The inspection of the plugged sewer must be inspected by the City of Kewanee Director of Community Development or Public Works Coordinator. Failure to have this inspection will result in the contractor to excavate the site at the contractor's expense to allow for the inspection and approval of the City.
12. *The City of Kewanee will obtain the required permits and cause the various utilities to be disconnected.



Community Development Department
401 E Third St
Kewanee, IL. 61443

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CITY OF KEWANEE

Request for Demolition Bids

The City of Kewanee is seeking bids for the demolition of the building and related work located at **614 S. West St.** in Kewanee. Bidders must comply with the City of Kewanee Code of Ordinances Sections 150.075 - 150.081, Demolition of Buildings, which is available at City Hall. Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The work consists of demolishing the existing building on the site and disposing of the demolition debris in a legal manner. Provide a level surface upon completion. Perform other related work as indicated in the scope of work. All work is to be completed within 20 days after receiving notice to proceed from the City. Complete copies of the specifications for this demolition work are available at the City Clerk's Office, 401 E. Third Street, Kewanee, IL 61443.

Bids must be submitted, on the Proposal Forms provided, to the City Clerk, City Hall, 401 E. Third Street, Kewanee, IL, 61443-2365 in sealed envelopes marked "DEMOLITION BID 614 S. West St.". A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid. Bids must be received by 10:00 AM on February 2, 2017 and will be opened at that time. Once the City enters into an agreement with a bidder the bid bond of unsuccessful bidders will be returned. The City of Kewanee reserves the right to reject any or all bids and to waive irregularities.



Community Development Department
401 E Third St
Kewanee, IL. 61443

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PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 614 S. West St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 614 S. West St.
<i>Total Price (in Writing)</i>		<i>Total Price (in numbers)</i>

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Firm Name

By

Title

Official Address

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January 11, 2017

**Scope of Work
Demolition of Building and related work at 607 N Tremont St.**

Bids will be accepted by the City of Kewanee prior to 10:00 a.m., February 2, 2017 for the demolition of the building and related work located at the following address:

607 N Tremont St., Kewanee, IL, legally described as:

N23 Of Lt 12 & 50 X 124 ½ SE Cor Of Lt 11 Blk 3 W H Lyles 4th Addition, now City of Kewanee, situated in the County of Henry and State of Illinois.

P.I.N.: 20-28-380-018

A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid.

Bidders must comply with the City of Kewanee Code of Ordinances Sections §150.075 - 150.081, Demolition of Buildings, which is available at City Hall. This includes providing proof of public liability insurance in the sum of \$50000.00 as required by §150.076.

Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The property **MUST** be inspected by the Director of Community Development after waste material has been removed and **BEFORE** filling of the basement or any other voids in the ground resulting from demolition. **FAILURE** to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City. The City may require an inspection of the fill material prior to it being placed in the ground as the City's discretion.

Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA, and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.

All work must be completed within 20 days of the contractor having been given Notice to Proceed by the City. The work consists of:

1. Demolish the existing house.
2. Demolish the existing garage.
3. Remove bush located at the Northeast corner of house.
4. Remove metal railing located at front of house.

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5. Remove all private sidewalk. Clean brick or concrete can be used to fill the basement of the house. All other must be removed.
6. Replace 73 feet of City sidewalk located at the East side of the property having frontage on N Tremont St. Please itemize bid to show what portion is sidewalk work.
7. *Remove and properly dispose of all rubbish, brush and debris located on the lot and in, and around, the buildings.
8. *Remove all trees and vegetation around perimeter of the foundations of house and garages.
9. *Break apart all foundation parts for all buildings. Clean brick or concrete can be used to fill the basement of the house. All other must be removed.
10. *Demolition debris shall be disposed of in accordance with all applicable ordinances, statutes and regulations both state and federal, including but not limited to the IEPA and EPA regulations which pertain to the manner of demolition and type of refuse as well as the type of structure being demolished. All waste material shall be disposed of off-site. **Weigh tickets for dumping of the debris at a lawful site shall be provided.** No demolition debris shall be deposited at the Kewanee Solid Waste Transfer Station.
11. *The property MUST be inspected by the Director of Community Development after waste material has been removed and BEFORE filling of the basement or any other voids in the ground resulting from demolition. FAILURE to have the property inspected after removal of waste material will result in the contractor to excavate the property at the contractor's expense to allow for the inspection and approval of the City.
12. *Provide a uniformly sloped surface, matching existing ground contours, after removing the buildings. Final layer of fill material to be clean topsoil free from clumps, stones, sticks, asphalt, bricks, or debris. Topsoil shall be applied in a layer a minimum of 12 inches thick. Said topsoil shall be capable of supporting turf grass growth. City of Kewanee will perform any seeding.
13. *Install mortar plug in the existing sanitary sewer service lateral at the property line. The inspection of the plugged sewer must be inspected by the City of Kewanee Director of Community Development or Public Works Coordinator. Failure to have this inspection will result in the contractor to excavate the site at the contractor's expense to allow for the inspection and approval of the City.
14. *The City of Kewanee will obtain the required permits and cause the various utilities to be disconnected.



Community Development Department
401 E Third St
Kewanee, IL. 61443

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CITY OF KEWANEE

Request for Demolition Bids

The City of Kewanee is seeking bids for the demolition of the building and related work located at **607 N Tremont St.** in Kewanee. Bidders must comply with the City of Kewanee Code of Ordinances Sections 150.075 - 150.081, Demolition of Buildings, which is available at City Hall. Only clean debris permitted by the Illinois Environmental Protection Act section 3.160.b may be used as fill material. This means only uncontaminated broken concrete without protruding metal bars, bricks, rock, stone or soil generated from construction or demolition activities. The work consists of demolishing the existing building on the site and disposing of the demolition debris in a legal manner. Provide a level surface upon completion. Perform other related work as indicated in the scope of work. All work is to be completed within 20 days after receiving notice to proceed from the City. Complete copies of the specifications for this demolition work are available at the City Clerk's Office, 401 E. Third Street, Kewanee, IL 61443.

Bids must be submitted, on the Proposal Forms provided, to the City Clerk, City Hall, 401 E. Third Street, Kewanee, IL, 61443-2365 in sealed envelopes marked "DEMOLITION BID 607 N Tremont St.". A bid bond or certified check for an amount equal to 10% of the total value of the bid must accompany said bid. Bids must be received by 10:00 AM on February 2, 2017 and will be opened at that time. Once the City enters into an agreement with a bidder the bid bond of unsuccessful bidders will be returned. The City of Kewanee reserves the right to reject any or all bids and to waive irregularities.



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need!

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

PROPOSAL

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 607 N Tremont St., for the sum set forth in the following bidding schedule. Said work shall be completed within 20 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 607 N Tremont St.
<i>Total Price (in Writing)</i>		<i>Total Price (in numbers)</i>

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Firm Name

By

Title

Official Address



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need!

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

BUNDLED PROPOSAL ALL FOUR DEMOLITIONS

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the scope of work including the advertisement for the RFP, and specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Demolition and related work at 1119 Rose St, 638 N Walnut St, 614 S West St, 607 N Tremont St., for the sum set forth in the following bidding schedule. Said work shall be completed within 40 days after having received Notice to Proceed from the City of Kewanee.

Item	Unit	Description
1	Lump Sum	Demolition and related work at 1119 Rose St, 638 N Walnut St, 614 S West St, 607 N Tremont St.
<i>Total Price (in Writing)</i>		<i>Total Price (in numbers)</i>

It is understood and agreed that the award will be made to the lowest responsible Proposer who submits the proposal that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all proposals. It is agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

Firm Name

By

Title

Official Address

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5035	
AGENDA TITLE	A RESOLUTION AUTHORIZING A LEASE WITH HENRY COUNTY TOURISM BUREAU TO OCCUPY SPACE IN THE CITY DEPOT BUILDING AT 224 W. THIRD STREET	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Authorizes the City manager to execute a lease agreement with Henry county Tourism Bureau	
BACKGROUND	<p>The City entered into a lease with HCTB in 2011 (Amended 2012). That lease subsequently expired. The tourism bureau continues to remain in the space and the City has no other use that would be better suited for the space. The previous agreement contained a number of provisions that the City was responsible for providing, but did not require HCTB to do much in exchange for the free rent and utilities. The proposed agreement includes a scope of work that is required of HCTB and is similar in nature to agreements with the Chamber of Commerce and Kewanee Economic Development Corporation. Developing such agreements was one of the recommendations of the recently adopted Economic Development Plan.</p>	

SPECIAL NOTES	N/A
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption.
REFERENCE DOCUMENTS ATTACHED	Lease Agreement

RESOLUTION NO. 5035

A RESOLUTION AUTHORIZING A LEASE WITH HENRY COUNTY TOURISM BUREAU TO OCCUPY SPACE IN THE CITY DEPOT BUILDING AT 224 W. THIRD STREET, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City Council desires to encourage tourism in our region which promotes economic development in the community; and,

WHEREAS, The City entered into a lease agreement with the Henry County Tourism Bureau in 2011 (amended in 2012) for space in the municipal depot building located at 224 W. Third Street; and,

WHEREAS, The Henry County Tourism Bureau, a non-profit organization is an entity uniquely qualified and best able to promote tourism in and around Kewanee; and,

WHEREAS, One of the recommendation of the adopted Economic Development Plan is to “establish well defined relationships with economic development partners in the community/region;” and,

WHEREAS, the previously developed lease agreement is expired and contained no scope of work for which the Henry County Tourism Bureau was responsible; and

WHEREAS, The Illinois Municipal Code, at 65 ILCS 5/11-76-1 allows the City Council to authorize leases of municipal real estate for terms not exceeding 2 years in such manner as they may determine; and,

WHEREAS, The Illinois Municipal Code, at 65 ILCS 5/8-1-2.5 allows the City Council to appropriate and expend funds for economic development purposes including the making of grants to governmental or commercial enterprises when said grant is deemed desirable for the promotion of economic development with the City.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The City Manager is hereby authorized to execute the attached lease with the Henry County Tourism Bureau for use of office space in the municipal depot building at 224 W. Third Street.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 13th day of February, 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

LEASE FOR BUSINESS PROPERTY

STATE OF ILLINOIS)
) ss.
COUNTY OF HENRY)

THIS AGREEMENT is made between the **City of Kewanee, Illinois**, an Illinois municipal corporation, acting through Gary Bradley, City Manager, hereinafter referred to as "Lessor", and Henry County Tourism Bureau, acting through Cathy Foes, Director, hereinafter referred to as "Lessee":

In consideration of the terms and conditions set out herein and the faithful performance by Lessee of all its promises, covenants and obligations, Lessor demises and leases to Lessee and Lessee accepts for the term and subject to these provisions, the following described real property in Kewanee, Henry County, Illinois, to-wit: Municipal Railroad Depot Building at 225 West Third Street, Kewanee, Illinois.

This contract and agreement is also subject to the following terms, promises, agreements, conditions and covenants:

1. Leased space is located in municipal depot building at 224 W. Third Street, Kewanee, Illinois, consisting of approximately 155 square feet near the middle of the south side of the building, as originally indicated in the previous lease dated October 24, 2011.
2. Term of the Lease is 24 months, unless terminated sooner as provided in this Lease.
3. Rent paid by Lessee to Lessor shall be \$0.00 per month.
4. No security deposit is required.
5. Lessor shall be responsible for paying all expenses for electrical, natural gas, water, sanitary sewer and solid waste collection.
6. Lessor shall be responsible for maintenance of permanent improvements and the various electrical, mechanical, plumbing systems and fixtures in the building.
7. Lessor shall be responsible for property taxes, liability insurance for the building and its contents excluding Lessee's personal property in the building.
8. Lessor shall be responsible for periodic maintenance, janitorial services, and exterior grounds maintenance.
9. In exchange for being provided with the aforementioned below market rental rate, the use of utilities, and all other services provide by Lessor, Lessee shall provide the following tourism related

economic development services:

- Provide qualified and competent staff and volunteers to assist with the development and implementation of programs related to tourism and tourism marketing.
- Provide assistance to tourists and Amtrak travelers as needed.
- Develop materials and purchase space for print media and select advertising opportunities.
- Provide a marketing presence on social media platforms such as Twitter, Face Book, Instagram, Pinterest, and YouTube and internet platforms such as the Henry County Tourism page and Enjoy Illinois

10. Lessee shall provide a semi-annual report and presentation to the City in April and October of each year, showing the activity of the Tourism Bureau in support of the City's Economic Development. The report need not be lengthy, but should be specific as to the tasks accomplished.

11. Lessee shall perform limited janitorial services such as policing the interior and exterior of the building for litter, and keeping the paper supplies in the public restrooms.

12. Lessee shall be responsible for providing their own office furniture, machines, computers and other electronic devices. The Lessee shall reimburse the Lessor for thirty- three percent (33%) of all fees and charges arising from the internet service to the facility and one hundred percent (100%) of all fees and charges arising from Lessee's phone service to the facility, if applicable, said reimbursement to occur within 30 days after receiving demand for payment from the Lessor.

13. Office space leased by Lessee shall be used for Henry County Tourism Bureau office space only. Lessee shall not use or allow the premises to be used for a purpose or in a manner that is unlawful or would cause a nuisance to any members of the public.

14. Smoking is not allowed in the building.

15. Permanent improvements, alterations, additions, or modifications to the office space by the Lessee shall not be made until first securing approval of said improvements in writing from the City Manager. Lessee shall ensure that no mechanic's liens are placed on the premises as a result of Lessee's activity.

16. Lessees and Lessee's customers and invitees have parking rights to use the adjacent public parking area, but are to refrain from using the area designated for Amtrak parking.

17. Lessor shall have unlimited, 24 hour access to interior of Lessee's space and the mechanical room accessed through Lessee's space.

18. Lessee, at Lessee's expense, shall obtain and keep in force at all times Worker's Compensation and Employer's Liability Insurance at statutory minimums, covering all persons employed by Lessee on the site.

19. Lessee, at Lessee's expense, shall obtain and keep in force at all times General Liability Insurance (occurrence form) having a combined single limit of not less than \$1,000,000 per occurrence.

20. Lessor will not be liable for any loss or damage to person or property caused by theft, fire, acts of God, acts of a public enemy, riot, strike, insurrection, war, court order, etc., unless caused by the acts of the Lessor.

21. Lessee may not assign or sublet any part of the premises.

22. All signs and graphics of every kind visible from public view will be subject to the Lessor's prior written approval.

23. Lessee shall use the premises described solely for promotion of tourism in Kewanee and Henry County, Illinois.

24. Lessee covenants and agrees that it will not make or allow any waste of the demised premises, nor will Lessee allow any holes to be drilled or made into brick or plaster nor any placards or decorative material to be placed on the premises, except as may be approved in advance, in writing, by the City Manager. Lessee further agrees that it will not make any material structural alterations or additions to the premises except as may be approved in advance, in writing by the City Manager.

25. Lessee covenants and agrees that it shall not make or allow any unlawful, improper, immoral or offensive use of the demised premises or any part of them. Lessee further agrees to maintain and police the area in order to keep the premises in a clean and sanitary condition at all times in compliance with all ordinances and regulations of the City of Kewanee, Illinois. In this connection, Lessee shall permit Lessor, through its duly authorized representatives, to make inspection of the premises at any time so as to determine compliance with the agreement.

26. Lessor, through its authorized representatives, shall have the full and unrestricted right to enter the premises here leased for the purpose of doing any and all things with reference to that which Lessor is authorized or required to do under the terms of this agreement or that may be deemed necessary.

27. Lessee agrees to comply with all laws, federal, state and local, including all ordinances of the City of Kewanee, Illinois, all rules and regulations of the police, fire and health departments, all rules and regulations established by the City Manager for the operation of Lessee's office, and all rules and regulations adopted by the City Council pertaining to the conduct of property owned or operated by

the City as laws, rules and regulations exist or may afterwards be amended or adopted. It is agreed that if Lessor calls the attention of Lessee to any violation on the part of the Lessee, or any of its officers, agents, employees, contractors, subcontractors, licensees or invitees, the Lessee shall immediately desist from and correct the violation.

28. It is agreed that by execution of this Lease Agreement, the City of Kewanee, Illinois, does not waive or surrender any of its governmental powers.

29. Lessor shall in no way, nor under any circumstances be responsible for any property belonging to Lessee, its officers, agents, employees, licensees and invitees that may be stolen, destroyed or in any way damaged, and Lessee indemnifies Lessor, its officers, agents and employees from and against any and all claims.

30. It is expressly agreed that Lessee shall operate as an independent contractor as to all rights and privileges granted here, and not as an agent, representative or employee of Lessor. Lessee shall have exclusive control of and the exclusive right to control the details of its operations on the leased premises and shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors or subcontractors; that the doctrine of respondeat superior shall not apply as between Lessor and Lessee, its officers, agents, employees, contractors or subcontractors. Nothing here shall be construed as creating a partnership or joint enterprise between Lessor and Lessee.

31. Lessee agrees to indemnify and defend Lessor, its officers, agents, servants and employees from and against any and all claims or suits for property loss or damage and/or personal injury, including death, to any and all persons, of any kind, whether real or asserted, arising out of or in connection with the leasing, maintenance, use, occupancy, existence or location of the demised premises, whether or not caused, in whole or in part, by the alleged negligence of officers, agents, servants, employees, contractors, subcontractors, licensees or invitees of Lessor. Lessee shall likewise indemnify Lessor for all injury or damage to the premises, whether arising out or in connection with any and all acts or omissions of Lessee, its officers, agents, employees, contractors, subcontractors, licensees, invitees or trespassers, or caused in whole or part by the alleged negligence of officers, agents, servants, employees, contractors, subcontractors, licensees or invitees of Lessor.

32. If Lessee, as a charitable association, corporation, entity or individual enterprise, has or claims an immunity or exemption (statutory or otherwise) from and against liability for damage or injury to property or persons, Lessee expressly waives its rights to plead defensively the immunity or exemption as against Lessor.

33. Lessee further agrees that it will, at the end of the term of this Lease, peaceably deliver to Lessor the demised premises and all appurtenances or improvements on it in a good state of repair, as

stated, and vacant, unencumbered and in good and tenantable condition.

34. Lessee covenants and agrees that it shall have no power to do any act or make any contract that may create or be the foundation for any lien, upon the property or interest in the property of the Lessor. Any purported lien that is created or filed, Lessee, at its sole cost and expense, shall liquidate and discharge within 30 days next after filing. Should Lessee fail to discharge the lien, this failure shall constitute a breach of covenant here.

35. Lessee covenants and agrees that should any action, whether real or asserted, at law or in equity, arise out of the terms of this agreement, or by Lessee's operations on the leased premises, venue for the action shall lie in Henry County, Illinois.

36. This written instrument constitutes the entire agreement by the parties concerning the demised premises and any prior or contemporaneous, oral or written agreement that purport to vary from its terms shall be void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on February _____, 2017.

**CITY OF KEWANEE,
ILLINOIS**

By: _____

Gary Bradley, City Manager

“Lessor”

Attest:

Melinda Edwards, City Clerk

**HENRY COUNTY TOURISM
BUREAU**

By: _____

Cathy Foes, Director

“Lessee”

Attest:

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5036	
AGENDA TITLE	Consideration of a resolution authorizing the purchase of a computer server and related software from Office Specialists, Inc	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Melinda Edwards, City Clerk	
FISCAL INFORMATION	Cost as recommended:	\$28,870
	Budget Line Item:	Various
	Balance Available	\$14,020
	Budget Amendment Required:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PURPOSE	Authorizes the purchase of a computer server for the City and amends the budget to allow for the purchase	

BACKGROUND	<p>For approximately a year and a half, City staff has been working with IT consultants to work through some issues with the computer server. The current server has had several instances of locking up, needing to be rebooted, backup not working as expected, etc. for at least two years.</p> <p>Office Specialists has tried several steps to make the current server a viable server, with the most recent step of loaning us a computer to move our accounting software to a standalone computer, which seems to have stopped the lockups. However, not all of the problems have been solved. Each time a server has been replaced, rather than a tech team setting up the server as it should be, the tech has tried to mimic the previous setups, and made minor tweaks here and there. This has resulted in a very unorthodox setup on the server, with no two computers accessing the server in the same way. The tech from Office Specialists encouraged staff to consider costs before attempting to do further work on the current server. Basically, the tech can rework the current server to delete and re-add computers to the network, but the server is more than 5 years old, and the problems may not be solved. The other solution is to purchase a new server, have it setup the same for every computer, and know that the company servicing the computer understands the way the network was setup, rather than having to spend time trying to figure out what a previous tech had done.</p>
SPECIAL NOTES	<p>The funds to cover the budget amendment would come from the General Fund balance, as the software is a onetime purchase, and not an ongoing operational expense.</p>

ANALYSIS

Staff recommends the replacement of the server, as the cost of the tech to redo the City network would not be minimal, and there would be no guarantee that work would solve all of the encountered issues, and we would still be using an outdated server.

Staff has been working with three vendors for quotations for a replacement server. Two of the three vendors, Office Specialists and Office Machine Consultants, came in and researched the current network, and provided a quotation for their recommendations of specifications for the server. The final vendor was recommended by Office Machine Consultants for the possibility of government pricing on the software.

Staff has researched the possibility of moving our email to the cloud, rather than a hosted Exchange server. We have researched the possibility of a subscription to Microsoft Office, as the version of Office (2007) in use at City Hall is no longer supported by Microsoft. Both of these items would require an annual expense, but would ensure that the software was always up to date and supported by Microsoft. However, staff feels that at this time, this benefit is not worth the annual operating cost.

We have asked vendors for alternate hardware that would be the most recent and not outdated soon.

Gary, Kevin Shook and I have reviewed and compared all of the offers; taking into consideration the processor, speed, hard drive capacity, and other items as represented on the comparison spreadsheet. We believe the best value to the City would be to purchase the server as recommended by Office Specialists Inc.

This expense was not in the current budget, as we had hoped to wait until FY 2018 to replace the server. However, with borrowing a machine for 3-4 months to keep the office up and running, while we researched and reviewed the appropriate options, it is necessary to replace the server now.

There are funds available to purchase the hardware for the server, as the laptops, tablets, and copy machine were all purchased under budget. The software would require the budget amendment included in the resolution.

PUBLIC INFORMATION PROCESS	The City had sent a RFP in early 2016 for a computer server. The vendors who replied to that request for proposal were requested to update their bid information. One vendor, Office Specialists, suggested changes to the server based on their experiences in tech work. Those changes were communicated to the other vendors so that the proposals would be comparable.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval
REFERENCE DOCUMENTS ATTACHED	Proposals are available in the City Clerk's office, comparison spreadsheet is included.

RESOLUTION NO. 5036

A RESOLUTION AUTHORIZING PURCHASE OF A COMPUTER SERVER AND CORRESPONDING SOFTWARE FROM OFFICE SPECIALISTS, INC OF GALESBURG, ILLINOIS, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

- WHEREAS, The fiscal year 2016-2017 municipal budget contains funding for several items for the Administrative Department in the equipment line items of 01-11-830, 01-41-830, 51-42-830, 52-43-830, and 57-44-830; and,
- WHEREAS, purchases for the items have been obtained below the budgeted costs; and,
- WHEREAS, the Administrative Department has been advised by several IT Professionals that the server should be replaced; and,
- WHEREAS, in order to maintain the server in working condition an additional computer has been borrowed for use, while City staff solicited and advertised for a server and corresponding software; and,
- WHEREAS, Proposals were solicited from four vendors, received from three vendors, with the results shown in the table below:

Vendor	Machine Cost	Operating Software	Office 2016	Total
Office Specialists	\$7,792	\$6,228	\$14,850	Server \$14,020 + office \$28,870
Office Machine Consultants	\$6,253	\$8,094	Not quoted	Server \$14,347 Approx. \$29,197
Insight Public Sector	\$10,210	\$5,327	\$8,464/annual	Server \$15,537 + office \$24,001

- WHEREAS, City staff has recommended the purchase of a computer server from Office Specialists, along with the upgrade to Microsoft Office 2016, as the best value for use in the administrative office; and
- WHEREAS, the upgrade to Microsoft Office 2016 would require a budget amendment.

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF KEWANEE THAT:The budget line items shown in Section 2 hereof shall be, and hereby are amended as shown below.

Section 1 The budget line item shown in Section 2 hereof shall be, and hereby is amended as shown below.

Section 2

General Fund		01-11	Current Amount	Amended Amount
537	Computer Services		\$18,600	\$33,450

Expense Change + / (-) +\$14,850

Increased to provide adequate amount to purchase Microsoft Office 2016. This is a onetime purchase and will be paid from existing fund balances.

- Section 3** Except for the amendment contained in Section 2 hereof, the remainder of the FY 2016-2017 municipal budget shall remain unchanged and in full force and effect.
- Section 4** The City Manager, or his designee, is hereby authorized to execute the documents necessary to order and purchase the server and Microsoft Office 2016 from Office Specialist, Inc. in compliance with the proposal submitted.
- Section 5** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 13th day of February 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

Office Specialists options
Server w/online Exchange Server

Server w/50 CALs server software	\$6,799
Online Exchange \$77.29 x 45 (annual expense)	\$3,478
Online Exchange & Office \$188x45 (annual expense)	\$8,460
Novastor Backup	\$ 399
Office 2016 \$297 x 50	<u>14,850</u>
With just Online Exchange Annual expense	\$25,526 \$3,478
With Online Exchange and Office Annual expense	\$30,508 \$8,460

Server w/hosted Exchange Server

Server w/50 CALs server software	\$7,792
Exchange software	\$ 599
50 CALs w/archiving	\$5,130
Novastor Backup	\$ 499
Office 2016 \$297 x 50	<u>14,850</u>
	\$28,870

Tower	OSI	OMC	Insight
Processor	7048r-c1r Server	6 core	8 core?
Int HD	Xeon V4	Xeon v3	Xeon V4
HD Speed	4-600GB	4-450 GB	4-600 GB
Memory	10,000 rpm	10,000 rpm	10,000 rpm
	32	24 GB	32GB
Redundancy	RAID 5/Hot Spare	Synology DiskStation	RAID
Redundancy HD		Deskstar HD	
Redundancy ?		StorageCraft	
Firewall		Dell Sonicwall	
Server Op System		2016	2016
CAL	50	\$38 ea x 45	bundle 50
Warranty	OSI warranty	Not addressed	manufacturer extended
Build server	at time/hour	at time/hour	install OS

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	Discussion only	
AGENDA TITLE	Discussion of proposed amendments to the City Code. Ch. 158 Fence Regulations and Ch. 159 Swimming Pool Regulations.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To give more clear guidelines for the installation of fences and swimming pools.	
BACKGROUND	<p>With regard to fences there has not been a permit process in place. This has enabled fences to be constructed with no inspections and in some cases results in complaints. If a fence was installed and is later found to be in violation, requiring the owner to remove/relocate the fence to correct the violation results in an expense to the owner than can be avoided if a permit process is in place.</p> <p>The same holds true with pool installations. The intention of the pool regulations is to protect the safety and well being of our residents and visitors. The pool regulations give more clarity to the placement, construction, filtration requirements and the requirement for barriers.</p>	
SPECIAL NOTES	N/A	

ANALYSIS	Research of Ordinances in our comparison cities as well as the 2012 International Residential Code (IRC) and the 2012 International Swimming Pool and Spa Code (ISPSC).
PUBLIC INFORMATION PROCESS	Presented to the City Council for review and discussion at this meeting prior to adoption at a subsequent meeting.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends the adoption of these regulations.
REFERENCE DOCUMENTS ATTACHED	Proposed copies of Ch 158 Fence Regulations and Ch 159 Swimming Pool Regulations.

§150.016 Permits and Permit Fees Established.

(C) Permit fees for alterations, additions, changes, modifications and repairs performed on existing buildings and property.

(6) Fences: \$20.00

§ 155.060 R-1 ONE-FAMILY DWELLING DISTRICT.

(E) Yard areas. No building shall be erected or enlarged unless the following yards are provided and maintained in connection with such building, structure, or enlargement:

(5) Yard areas. No building shall be erected or enlarged unless the following yards are provided and maintained in connection with such building, structure, or enlargement:

(f) Fences and walls. Fences and walls shall comply with the regulations set forth in Chapter 158. ~~Decorative concrete, concrete block, chain link, redwood, cedar, or other weather-resistant wood fences will be permitted in all residential areas under the following conditions:~~

- ~~_____ 1. _____ Eight feet in height or under.~~
- ~~_____ 2. _____ Side and rear yards only and front yards as hereinafter restricted. These provisions and the following restrictions on front yard fences shall apply to all residential districts including R-1, R-2, R-3, R-4 and R-5.~~
- ~~_____ 3. _____ Front yard fences must be constructed of a material which will permit 70% visibility through said fences and such front yard fences shall not exceed four feet in height.~~
- ~~_____ 4. _____ No sharp pointed pickets (either wood or metals) permitted.~~
- ~~_____ 5. _____ No barbed wire fences permitted.~~
- ~~_____ 6. _____ No chain link topped by barbed wire strands permitted.~~
- ~~_____ 7. _____ All fences shall be kept in good repair and appearance maintained.~~

§ 155.066 B-1 BUSINESS DISTRICT, LIMITED RETAIL.

(D) Yard areas. No building shall be constructed or enlarged unless the following yards are provided and maintained in connection with such building:

(4) Privacy screening with uniform eight-foot height must be provided when business abuts a residential district and shall comply with the regulations set forth in Chapter 158.

- ~~_____ (a) _____ No sharp pointed pickets.~~
- ~~_____ (b) _____ No barbed wire fences.~~
- ~~_____ (c) _____ No chain link topped by barbed wire.~~
- ~~_____ (d) _____ All fences must be kept in good repair and appearance maintained.~~
- ~~_____ (e) _____ The portion of screening abutting a residential district and paralleling a means of egress to a public way on either side of the screening, as measured from the public right of way toward the interior of the abutting properties, for a distance of not less than 20 feet and not greater than 30 feet, shall comply with § 155.060(E)(5)(f)3. concerning height and visibility requirements. The remaining length of screening shall comply with this division (D).~~

~~_____ (f) _____ Privacy screening is defined as screening, fence, wall or similar structure that serves to lessen the noticeable effects of the activities on one side of the screen to an observer on the other side. No more than 10% visibility is permitted through said screening when the viewer's line of vision is perpendicular to the length of the screening.~~

~~(71 Code, § 11-11-4) (Ord. 1413, passed 9-13-60; Am. Ord. 2196, passed 6-8-81; Am. Ord. 2661, passed 2-80-88; Am. Ord. 2820, passed 3-8-93) Penalty, see § 155.999~~

§ 155.070 M-1 MANUFACTURING DISTRICT, LIMITED.

(F) Fences and walls. Fences and walls shall comply with the regulations set forth in Chapter 158.

§ 155.071 M-2 MANUFACTURING DISTRICT, GENERAL.

(F) Fences and walls. Fences and walls shall comply with the regulations set forth in Chapter 158.

CHAPTER 158: FENCE REGULATIONS

§ 158.001 TITLE.

This chapter shall be known, cited and referred to as the Fence Regulations of the City of Kewanee.

§ 158.002 PURPOSE AND INTENT.

The purpose of this section is to regulate the materials, location, height, and maintenance of fencing, walls and decorative posts in order to prevent the creation of nuisances and to promote the general welfare of the public.

§ 158.003 DEFINITIONS

Unless otherwise stated, the following terms shall, for the purpose of this chapter, have the meaning indicated in this chapter. Words used in the present tense include the future. Words used in the masculine gender include the feminine and neuter. The singular number includes the plural and the plural the singular. Where terms are not defined herein, they shall have their ordinary accepted meanings or such as the context shall imply.

Fence A barrier constructed of materials other than living shrubbery or solid masonry erected for the purpose of protection, confinement, enclosure, or privacy.

Privacy fence An opaque fence made of wood or masonry along alleys and common lot lines that serves to lessen the noticeable effects of the activities on one side of the fence to an observer on the other side. No more than 10% visibility is permitted through said fence when the viewer's line of vision is perpendicular to the length of the fence.

§ 158.040 PERMITS REQUIRED; COMPLIANCE WITH CODES.

- (A) No person shall install, or cause to be constructed, any fence or screening upon property within the city without first obtaining from the Building Official a permit in writing to do so. Where applicable, all work shall conform to the current adopted building code pursuant to Section §150.015 of this code.
- (B) In addition, any fence or screen, if deemed necessary by the Building Official or his designee, shall be painted, stained or treated with an appropriate material or substance with a weather resistant characteristic to cause the fence or screen to be compatible with structures in the surrounding neighborhood. All such work shall be completed within six months from the date of receiving a permit from the city.

§ 158.050 APPLICABILITY.

The requirements of this section apply to all fencing 30 inches or more in height, for all land uses and activities.

§ 158.060 CONSTRUCTION, APPEARANCE AND MAINTENANCE.

(A) Appearance.

- (1) Orientation. For all fences and screens constructed or installed after the passing of this chapter, the finished side of all fences shall face outward from the subject property. Visible supports and other structural components shall be placed and face inward toward the subject property, with exception to fences that are designed and constructed such that the fence panel components are attached to the side of a post perpendicular to the panel.
- (2) Opacity. Any fence within a street yard, including along property lines that intersect a right-of-way shall have 70% visibility; however, fences abutting a railroad right-of-way may be solid.

(B) Materials.

- (1) Residential districts. Acceptable materials for constructing fencing, walls and decorative posts include wood (that is designed, milled and treated as such to be used for fencing purposes), stone, brick, wrought iron, vinyl and chain link. Any fence within a street yard, including along property lines that intersect a right-of-way, shall have 70% visibility. All fences must be kept in good repair and appearance maintained.
- (2) Nonresidential districts. Acceptable materials for constructing fencing and decorative posts include wood (that is designed, milled and treated as such to be used for fencing purposes), stone, brick, wrought iron, vinyl, chain link and corrugated steel panels providing that the corrugated steel panels are treated with a rust preventative treatment that is weather resistant, is compliant with §158.040(B) herein and is approved by the Building Official. Barbed wire fencing is permitted only in Manufacturing districts and at heights greater than eight feet. The height of the barbed wire is not to exceed two feet above the top of the fence to which it is attached. All barbs and prongs shall be faced toward the ground. The installation of barbed wire fencing is prohibited along any property line abutting a residentially zoned property unless set back from the property line adjacent to the residential property by no less than 15 feet. Any fence within a street yard, including along property lines that intersect a right-of-way, shall have 70% visibility.
- (3) Nonresidential abutting residential. Privacy screening with uniform eight-foot height must be provided where business or manufacturing abuts a residential district.
 - a. No sharp pointed pickets.
 - b. No barbed wire fence except as permitted in (2) herein.
 - c. No chain link topped by barbed wire except as permitted in (2) herein.
 - d. All fences must be kept in good repair and appearance maintained.
 - e. The portion of screening abutting a residential district and paralleling a means of egress to a public way on either side of the screening, as measured from the public right-of-way toward the interior of the abutting properties, for a distance of not less than 20 feet and not greater than 30 feet, shall comply with all regulations for that of the adjacent residential district.
- (4) Temporary fencing. Temporary fencing, including the use of wood or plastic snow fences for the purposes of limiting snow drifting between November 1 and April 1, the protection of excavation and construction sites and the protection of plants during grading construction, and for security fencing of permitted temporary use or temporary

outdoor entertainment areas is permitted. Fencing for excavation sites shall be a minimum of 48 inches in height.

- (5) Dangerous or hazardous fences. Fences constructed of any material deemed to be dangerous or hazardous to the public's welfare and safety by the building official, such as and including electrified, barbed wire and spike-topped fences shall be prohibited except as permitted in [subsection](2).

(C) Visibility. Any fence located within a front or street yard, including along property lines that intersect a right-of-way, shall have 70% visibility.

(D) Height.

(1) Maximum. The maximum height of any fence or decorative post shall be the following:

- a. Four feet when located within a required front yard or street yard on any property.
- b. Six feet when:
 - 1. Located on any residential property, but not within a required front yard or a required street yard, except as allowed along a railroad right-of-way in [subsection](2)(b)
 - 2. Located on any non-residential property abutting a residential property, but not within a required front yard or within the required front yard of an abutting residential property and set back less than 15 feet.
- c. Eight feet when:
 - 1. Located on any nonresidential-zoned property, but not within a required front yard or a required street yard, or not within a required front yard or required street yard setback of an abutting residential property, or set back at least 15 feet.
 - 2. Located on any non-residential property abutting residential property and set back more than 15 feet.
 - 3. Located on any public, institutional, public utility, and recreational property.

(2) Exceptions.

- a. Non-residential uses. The maximum heights may be exceeded with the approval of a special use permit pursuant to sections §155.155 - §155.157. At a minimum, the following conditions shall be established for such requests:
 - 1. The increase in height shall in no way further obstruct vision for intersecting streets, driveways, sidewalks or other areas;
 - 2. The fencing material, any protective treatment and appearance must be compatible with structures and property in the surrounding neighborhood.
 - 3. The fencing must comply with all required setbacks herein.
- b. Along railroad. A fence which is constructed on that portion of property that abuts a railroad right-of-way may be permitted at a height of not more than eight feet and may be of a solid nature.
- c. Public recreation use areas. Public recreation use areas, courts, fields and diamonds may be enclosed along their boundaries with an open type fence to a height not to exceed eight feet.
- d. Swimming pools. Fencing for all swimming pools shall comply with the regulations outlined in Chapter §159 Swimming Pool Regulations. To be written and submitted at the same time as this Chapter.

(E) Maintenance. All fences, or decorative posts shall be maintained in a structurally sound and attractive manner.

§ 158.100 LOCATION.

- (A) Yards. Fences or decorative posts may be located in any required yard.
- (B) Setbacks.
 - (1) Right-of-way. No fence, wall, or decorative post shall be located in any right-of-way.
 - (2) Property line. Fences may be located on any property line abutting a side or rear yard.
 - a. It shall be the responsibility of the property owner constructing or installing any fence to determine the location of all property lines affected by the fence. It is recommended that property lines be located by way of a licensed land survey.
 - b. Any fence found to be installed past the boundaries of the property lines of the property owner constructing or installing a fence shall be removed immediately at such person's expense.
- (C) Non-residential abutting residential. On all business or manufacturing properties adjacent to a residentially zoned property or property used for residential purposes as of the passing of this section, fences may be located on any property line abutting a rear or side yard, but shall be located no closer than the required front yard setback of the abutting residential property. Except that a fence in the required front yard setback shall be installed in compliance with §158.060 herein.
- (D) Public utilities. Public utility uses such as transformer substations, or other hazardous uses, shall be fenced to a height of not less than six feet. When the lot line of such utility use coincides with a lot line in a residential district, the fencing installed shall provide adequate screening. The screening shall be a privacy fence or an open or semi-open fence with shrubbery, maintained to keep a clean and trimmed appearance, to a height of not less than six feet. When a public utility use fronts on a public street, similar fencing and landscaping shall be required.
- (E) *Near structures on adjacent property.* No fence shall be located in such a manner that it prohibits the normal maintenance of structures located on adjacent property, and in no circumstances shall a fence be within eight feet of such structures.
- (F) Vision clearance on corner lots. In any required front, side, rear or transitional yard of a corner lot, no structure, planting or other obstruction to vision of drivers of motor vehicles, located within 20 feet of the intersecting right-of-way lines bordering such corner lot, shall exceed a height of three feet above the adjoining street grade and shall have a minimum 70% visibility. In any case where a motorist may have to have visibility through two sections of fence on the same property that are installed parallel to each other the combined visibility of the fence panels shall be a minimum of 50%.
- (G) Easements. Fences installed on public/utility easements shall be of a removable nature. Any fence of a permanent nature on an easement shall be removed at the owner's expense at the request of any public utility or the city.

§158.999 PENALTY.

- (A) The provisions of §10.99 shall apply to this chapter.
- (B) Any person violating the regulations set forth in this chapter shall be fined in a sum of not less than \$50 and not to exceed \$500 for any one offense. A separate offense shall be deemed committed for each and every day during which a violation continues or exists.

§150.016 Permits and Permit Fees Established.

(C) Permit fees for alterations, additions, changes, modifications and repairs performed on existing buildings and property.

(7) Swimming Pools:

a. In-ground and permanent above ground pools shall be calculated by square footage for building, electrical and plumbing as New Construction in Section (B).

b. Portable, Storable and Temporary Swimming Pools not exempt pursuant to §159.010(B): \$20.00.

§ 155.003 DEFINITIONS.

SWIMMING POOL, ~~PRIVATE~~. Any structure that contains water ~~over 24 inches in depth~~ which is used, or intended to be used for, swimming, wading, or recreational bathing ~~in connection with a one-family or two-family dwelling~~. This includes in-ground, above-ground, and on-ground swimming pools, hot tubs and spas.

§ 155.107 PERMITTED ACCESSORY USES.

(I) Swimming pools. Swimming pools must comply with the regulations set forth in Chapter 159 Swimming Pool Regulations. ~~Swimming pools in all zoning districts shall be located not less than 20 feet from any principal building on an adjacent lot. The swimming pool shall be located on the zoning lot so as to comply with the setbacks for an accessory building, and shall also be located so that no wall of the swimming pool is closer than six feet to a lot line. The swimming pool shall be fenced to a height of not less than 48 inches with the type and location of the fence to comply with the city's currently adopted building code.~~

CHAPTER 159: SWIMMING POOL REGULATIONS

§ 159.001 TITLE.

This chapter shall be known, cited and referred to as the Swimming Pool Regulations of the City of Kewanee.

§ 159.002 PURPOSE AND INTENT.

The purpose of this section is to regulate the installation, maintenance of swimming pools in order to prevent the creation of nuisances and to promote the general welfare of the public. Every swimming pool constructed, installed and maintained hereafter shall comply with all applicable provisions of this Code.

§ 159.004 DEFINITIONS

BARRIER. A permanent fence, wall, building wall, or combination thereof that completely surrounds the swimming pool and obstructs access to the swimming pool. Permanent shall mean "not being able to be removed, lifted or relocated without the use of a tool."

ON-GROUND STORABLE SWIMMING POOL. A pool which can be disassembled for storage or transport. This includes portable pools with flexible/nonrigid walls that achieve their structural integrity by means of uniform shape, support frame or a combination thereof, and can be disassembled for storage or relocation.

PERMANENT ABOVE GROUND POOL. Permanent Above Ground Pool shall mean an above ground or on-ground pool having rigid metal or composite sides with vertical supports evenly spaced around the perimeter of the pool and a top rail or cap around the perimeter of the pool. Permanent Above Ground Pools shall have at minimum one skimmer opening and one inlet connected to adequately sized circulation equipment.

PORTABLE SWIMMING POOL. Portable Swimming Pool shall mean On-ground Storable Pool.

SWIMMING POOL. Any structure that contains water which is used, or intended to be used for, swimming, wading, or recreational bathing. This includes in-ground, above-ground, and on-ground storable swimming pools, hot tubs, spas, portable pools and temporary pools.

TEMPORARY POOL. A pool which is installed for a period of not more than 180 days and removed from site and/or placed in storage. Temporary pool shall mean On-ground Storable Swimming Pool.

§ 159.010 PERMITS REQUIRED; COMPLIANCE WITH CODES.

- (A) It shall be unlawful to proceed with the construction, installation, enlargement or alteration of any swimming pool and appurtenances within the city without first obtaining from the Building Official a permit in writing to do so, except those pools specifically exempt. This includes all above ground pools which exceed either 5000 gallons or are capable of greater than 24 inches in water depth. Where applicable, all work shall conform to the current adopted building code pursuant to Section §150.015 of this code.
- (B) On-Ground Storable Swimming Pools which exceed 5000 gallons or are capable of greater than 24 inches in water depth shall require a permit. The permit is applied for and purchased one time and is good for only the pool structure, address and owner that the permit was originally applied for. This permit is not transferable to another address, person or pool structure. In the event that a pool different from the one originally applied for is installed, then a new permit application and fee shall be submitted to the Building Official. This same process shall be followed should the owner of the pool move to a different address and wish to install the pool at the new location or if the pool changes ownership. If the owner of the pool wishes to change the location of the pool upon the original property, this too shall require a new permit application and fee.
- (C) Exempt pools. Storable and temporary swimming pools less than 5000 gallons and are not capable of water depth of greater than 24 inches that are drained and stored when not in use shall be exempt from required permits but shall comply with all other sections of this Chapter which may require other permits to be obtained from the Building Official.

§ 159.020 LOCATION.

- (A) All swimming pools authorized by permit shall be located at least eight feet from any structure excluding fences. Swimming pools and any attached or functionally related deck shall comply with the required yard setbacks for the relevant zoning district.
- (B) Swimming pools and any attached or functionally related deck shall comply with the required yard setbacks for the relevant zoning district.
- (C) No pool shall be located within a drainage or utility easement.
- (D) Swimming pools shall not be located in a required yard adjacent to a street right-of-way.
Exception: The building official may grant permission for a swimming pool to be located in a required yard adjacent to a street right-of-way if the following exists:
 - (1) There exists no rear yard or side yard not adjacent to a street right-of-way with adequate square footage to allow for swimming pool installation and required setbacks for the relevant zoning district.

- (2) The swimming pool complies with all other required setbacks for the relevant zoning district.
 - (3) Fencing is installed in compliance with the regulations of this chapter and that of chapter 158.
- (E) Equipment. All pumps and filtration equipment shall comply with the same setback requirements for the relevant zoning district but not less than eight feet whichever is greater.

§ 159.030 BARRIERS.

- (A) In-Ground Pools. In-ground Pools. All in-ground pools shall be completely enclosed by a fence of not less than 48 inches in height above grade in compliance with Chapter §158. The maximum vertical clearance between grade and the bottom of the fence shall be 3 ½ inches. All fence openings or points of entry into the yard area enclosure shall be equipped with gates, equipped with self-closing and self-latching devices.
- (B) Above Ground Pools.
 - (1) On-ground Storable Swimming Pools. All on-ground storable swimming pools capable of greater than 24 inches of water depth shall be completely enclosed by a fence of not less than 48 inches in height above grade in compliance with Chapter §158. The maximum vertical clearance between grade and the bottom of the fence shall be 3 ½ inches. All fence openings or points of entry into the yard area enclosure shall be equipped with gates, equipped with self-closing and self-latching devices.
 - (2) Permanent Above Ground Swimming Pools.
 - a. Permanent Above Ground Swimming Pools having an access point that is lockable or removable to prevent access to the pool and that have a pool wall height above grade of not less than 48 inches spanning outward from the pool wall at grade level not less than 3 feet around the entire perimeter of the pool shall not require any other form of barrier. This type of barrier is only permitted if the access point is locked or removed when not in use.
 - b. Permanent Above Ground Swimming Pools having a pool wall at grade level of less than 48 inches shall be completely enclosed by a fence of not less than 48 inches in height above grade in compliance with Chapter §158. The maximum vertical clearance between grade and the bottom of the fence shall be 3 ½ inches. The maximum horizontal clearance between pickets and all other fence components shall be 3 ½ inches. All fence openings or points of entry into the yard area enclosure shall be equipped with gates, equipped with self-closing and self-latching devices.

§ 159.040 OPERATION AND MAINTENANCE.

The provisions of this section apply to circulation systems for swimming pools.

- (A) Circulation.
 - (1) Permitted Swimming Pools. A circulations system consisting of pumps, piping, return inlets and outlets, filters and other necessary equipment of adequate size to turn over the volume of water that the swimming pool is capable of containing shall be provided for the complete circulation of water keeping it free of contamination.
 - (2) Exempt Swimming Pools. Exempt Swimming Pools must be completely drained and refilled for use once the water contained in the swimming pool is contaminated by waste, dirt, refuse, plant growth, insects or by any other means of contamination.

(B) Maintenance of swimming pool equipment. All equipment required for circulation, filtration, fencing, decking and including all other components of the swimming pool or its required structural components by this code or the swimming pools manufacturer must be maintained in good operational condition. All mechanical equipment must be kept in good operational condition as to not cause excessive noise.

(C) Electrical Requirements.

- (1) All electrical installations provided for, installed and used in conjunction with swimming pools shall be in conformance with the city electrical code.
- (2) No current-carrying electrical conductors shall cross swimming pools either overhead or underground or within an area so as to endanger occupants.
- (3) All metal fence enclosures or railing near or adjacent to private residential swimming pool which might become electrically alive as a result of contact with broken overhead conductors or from any other cause shall be effectively grounded.

§ 159.999 PENALTY.

- (A) The provisions of §10.99 shall apply to this chapter.
- (B) Any person violating the regulations set forth in this chapter shall be fined in a sum of not less than \$50 and not to exceed \$500 for any one offense. A separate offense shall be deemed committed for each and every day during which a violation continues or exists.

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	Discussion Only	
AGENDA TITLE	Discussion of Community and Economic Development Incentive Policies	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	TBD
	Budget Line Item:	Varied
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Establish Additional Incentive Policies and Guidelines	
BACKGROUND	Both the Economic Development and Community Development Plans contain a recommendation to establish incentives for Economic and/or Community Development. The City Manager provided a brief synopsis of each program at the last meeting and the City Council asked that the items be placed on the agenda for discussion at this meeting.	
SPECIAL NOTES	N/A	

ANALYSIS	The policies are being put together so that the ones most likely to be used or most currently in demand are adopted first. The four programs are in draft form and can be changed at the council discretion. If adopted, the programs would still need to have a source of funding identified in future years in order to be utilized. The four programs in this set of incentives include a MicroLoan Program, Joint Marketing Grant, Infill Development Grant, and Targeted Minor Home Repair Grant.
PUBLIC INFORMATION PROCESS	Discussion in City Council meetings.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff welcomes comments and input for inclusion in the programs.
REFERENCE DOCUMENTS ATTACHED	N/A

Housing Programs

INFILL DEVELOPMENT PROGRAM

PURPOSE

The Infill Development Program helps to promote the revitalization of Kewanee's older neighborhoods, stabilizes property tax rates, promotes the efficient use of existing infrastructure, encourages private investment in targeted neighborhoods, and provides for affordable housing options within the community.

AUTHORIZATION

The City of Kewanee is the administrator of this program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

The program is targeted for neighborhoods identified in the Community Development/ Neighborhood Revitalization Plan as Primary, Secondary, Gateway, or Historic Homes areas. Properties outside of the districts that meet applicant eligibility requirements may be considered on a case by case basis as funding allows.

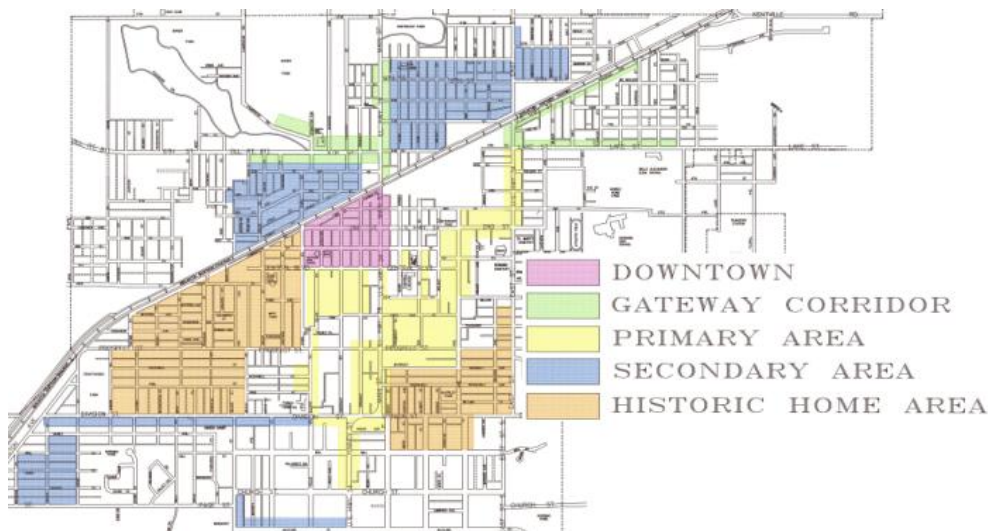
ELIGIBLE APPLICANTS

Applicants who own or have under contract and are able to develop property or properties within the targeted areas. The program is intended to provide owner occupied housing.

PROGRAM BENEFITS/ELIGIBLE USES

The program is established to help homeowners who desire a custom built house as well as builders seeking to build homes with the intent to sell them.

- Homes must be new construction
- Must be built in compliance with existing codes
- Must be in keeping with adjacent structures in terms of size, mass, materials, and appearance
- Properties remain eligible for use of other financing mechanism's including Tax Increment Financing and Enterprise Zone benefits, as applicable
- Increased flexibility regarding property setbacks, parking, and other elements consistent with traditional neighborhood design.



FUNDING INFORMATION

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. Maximum grant award is \$2,500 per newly constructed unit. When available, the City will augment such contributions with developable lots for infill development at no cost to the owner/builder.

APPLICATION/APPROVAL PROCEDURE

Developers/builders may contact the City Manager to discuss potential development plans and inquire as to the availability of vacant lots. Interested buyers must contact the builder/developer or realtor representing the builder directly.

CONTACT

City of Kewanee

Gary Bradley, City Manager

401 E. Third Street,

Kewanee, IL 61443

Phone: (309)853-4200

Email: gbradley@Cityofkewanee.net

Website: www.Cityofkewanee.com

Housing Programs

TARGETED MINOR HOME REPAIR PROGRAM

PURPOSE

The Targeted Minor Home Repair Program assists homeowners who live in targeted areas of Kewanee identified in the Community Development/Neighborhood Revitalization Plan. Under the program, homeowners may receive assistance for work such as painting, fixing gutters, plumbing, roofing, electrical, windows, or assistance with other minor home repairs.

AUTHORIZATION

The City of Kewanee is the administrator of this program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

The program is targeted for neighborhoods identified in the Community Development/Neighborhood Revitalization Plan as Primary, Secondary, or Historic Homes areas. Homes outside of the districts that meet applicant eligibility requirements may be considered on a case by case basis as funding allows.

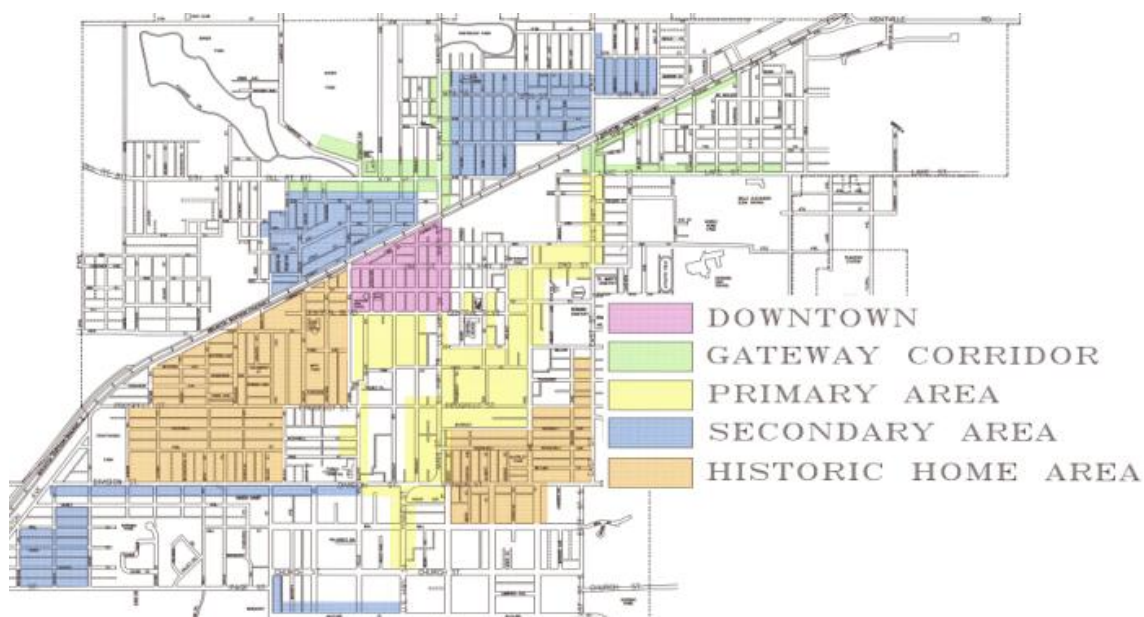
ELIGIBLE APPLICANTS

Applicants own and reside in the property to be repaired, cannot own more than one residential property, and cannot have received home repair assistance from the city in the past five years. Eligible Applicants may become ineligible if conditions of the home are determined to be beyond the scope of the program guidelines. Applicants must meet the Low Income Guidelines established by HUD to be eligible for the program.

PROGRAM BENEFITS/ELIGIBLE USES

Examples of work done as part of this program include the following:

- Exterior painting
- Re-hanging guttering
- Plumbing-replace broken service line
- Plumbing-replace collapsed sewer lateral
- Electrical System-replace main electrical panel
- Replacement of broken windows
- Roof repairs.



FUNDING INFORMATION

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. The maximum grant available under this program is \$7,500 per residential unit.

APPLICATION/APPROVAL PROCEDURE

City Staff will contact potential applicants based on staff evaluation of properties or in partnership with third party organizations. Applications will be made available to eligible applicants after submission of preliminary documents (pre-application eligibility checks). The City will evaluate applications based on the information submitted and the project's conformance with adopted goals and desired outcomes of the City's Community and Economic Development Plans.

A completed application form and required submittals shall be submitted to the City, including a detailed description of the intended use of funds, if applicable.

Approval of applications, though dependent upon available funding as budgeted by the City Council, is conducted at the staff level based on project eligibility and applicability, and requires no action from the governing body.

CONTACT

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401 E. Third Street,

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Website: www.Cityofkewanee.com

Other Incentives

JOINT MARKETING PROGRAM

PURPOSE

The purpose of this program is to assist business owners and not for profit organizations with the costs of marketing Kewanee or certain parts of Kewanee as a destination, either for a particular group of businesses or in conjunction with a particular event. The program is designed to foster public/private partnerships that promote Kewanee as a destination for visiting, shopping, dining and doing business, ultimately increasing revenues within the City.

AUTHORIZATION

The City of Kewanee is the administrator of this program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

The program is city-wide and can be utilized by any group representing five or more businesses or receiving contributions for marketing from five or more businesses in the city.

ELIGIBLE APPLICANTS

Applicants should be a business or not-for-profit business marketing Kewanee or an area or event in Kewanee, rather than a specific business. Applicants should have a plan for making their marketing efforts self sufficient rather than consistently relying upon the city for a contribution.

PROGRAM BENEFITS/ELIGIBLE USES

Eligible use of program funds include but are not limited to:

- Radio Advertisements
- Print media and mailers
- Advertisement in regional or statewide magazines and periodicals

- Billboards
- Newspaper inserts

FUNDING INFORMATION

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. Funds will be disbursed only after receipt of paid invoice for marketing services, up to 50% of project costs, the reimbursable portion not to exceed \$2,000.

APPLICATION/APPROVAL PROCEDURE

Applications are available at City Hall and online through the City's website and must be completed and approved prior to the commencement of work on the project for which reimbursement will be sought.

Approval of applications, though dependent upon available funding as budgeted by the City Council, is a ministerial act conducted at the staff level based on project eligibility and applicability, requiring no action from the governing body.

CONTACT

City of Kewanee

Melinda Edwards, City Clerk

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Kewanee, IL 61443

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Email: medwards@cityofkewanee.net

Website: www.cityofkewanee.com

Loan Programs

MICRO-LOAN PROGRAM

PURPOSE

The purpose of the Micro-Loan Program is to assist small businesses and start-ups, helping to ensure entrepreneurial spirit and job creation within the community. Microloans are typically defined as very small, short-term loans with a low-interest rate, extended to self-employed individuals, new startups with very low capital requirements, or small businesses with only a few employees. Microlending organizations usually offer microloans between \$500 and \$50,000 in financing, and SBA microloans average about \$13,000 each. Other microloan programs remain available for larger loans.

AUTHORIZATION

The City of Kewanee is the administrator of this program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

Financing under this program is available to all eligible businesses located within the city limits of the City of Kewanee.

ELIGIBLE APPLICANTS

Applicants for the program must be existing legal businesses, located within the City of Kewanee, with a proper local business license (if applicable), insurance, and required permits per local, state and federal requirements, or corporations in good standing looking to locate or relocate in Kewanee. If an applicant is a new start-up business and does not have proper licenses or insurance, then these items can be made a condition of approval. The business can be a tenant leasing space or an owner of property where the business is located.

PROGRAM BENEFITS/ELIGIBLE USES

Eligible use of program funds include but are not limited to:

- Working capital
- Inventory or supplies
- Furniture or fixtures
- Machinery or equipment

The City of Kewanee and program participants shall negotiate benchmarks and goals for employment, sales, and other measurables to ensure that the City's investment of funds is merited.

FUNDING INFORMATION

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. The minimum loan under this program is \$2,500 and the maximum loan amount is \$20,000.

APPLICATION/APPROVAL PROCEDURE

Applications are available at City Hall and online through the City's website. The City will evaluate applications based on the information submitted and the project's conformance with adopted goals and desired outcomes of the City's Community and Economic Development Plans.

A completed application form and required submittals shall be submitted to the City, including a detailed description of the intended use of funds and collateral to be pledged as security for the note, if applicable.

Approval of applications, though dependent upon available funding as budgeted by the City Council, is conducted at the staff level based on project eligibility and applicability, and requires no action from the governing body.

Typically, loans under the program are for a period not to exceed 60 months. Terms and conditions of each loan will vary based on circumstances.

CONTACT

City of Kewanee

Gary Bradley, City Manager

401 E. Third Street,

Kewanee, IL 61443

Phone: (309)853-4200

Email: gbradley@Cityofkewanee.net

Website: www.Cityofkewanee.com

Alternate Language

Approval of applications is dependent upon available funding as budgeted and is based project eligibility and applicability, as determined by the City Council.

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	February 13, 2017	
RESOLUTION OR ORDINANCE NUMBER	NA – Discussion/Info Only	
AGENDA TITLE	Discussion and approval of anticipated Well #4 rehab work	
REQUESTING DEPARTMENT	Engineering	
PRESENTER	Dale Nobel, P.E. – City Engineer	
FISCAL INFORMATION	Cost as recommended:	Approx. \$30,000 - \$75,000 TBD
	Budget Line Item:	Proposed -32-42-850
	Balance Available	\$1.75 M +/-
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	General discussion concerning the work needed on Well #4	
BACKGROUND	Well #4 at the South Water Treatment Plant is losing capacity and must be pulled and examined. The output has dropped from 830 GPM @ 40 psi down to 630 GPM @ 20 psi. This is barely enough to operate one of our R/O treatment trains.	
SPECIAL NOTES	This will allow us to test for depth specific chlorides	
ANALYSIS	In January 2012 a new motor and pump were installed in Well #4; however, the old column pipe was cleaned, recoated and reused. We suspect this old column pipe has developed a hole and is the cause of the lost capacity.	
PUBLIC INFORMATION PROCESS	NA	

BOARD OR COMMISSION RECOMMENDATION	NA
STAFF RECOMMENDATION	Staff recommends approval of the necessary work.
REFERENCE DOCUMENTS ATTACHED	Information memo from Dale to Gary.



City Engineer
401 E Third St
Kewanee IL 61443
309-856-5986, Ext. 230
(Fax) 309-856-6001

I l l i n o i s

MEMORANDUM

DATE: February 3, 2017

TO: Gary

FROM: Dale 

SUBJECT: Current Issues Update; Water Loss, Well #4, Chloride Report

WATER LOSS: I just completed the January 2017 report and our loss remains at 35% +/- . As previously discussed, this sudden jump up to 35% may be the result of a vehicle / fire hydrant crash in mid December. A hydrant was knocked loose from our large, 12" water transmission main on Payson Street. We lost approximately 200,000 gallons of water in about an hour's time or so. Since this accident occurred, we have been producing, on average, 120,000 gallons of additional water each and every day indicating we have developed a leak(s) of about 80 GPM. We searched in vain for a few weeks and then called in our leak detection company who located what they believe to be a water main leak near the corner of College and Tenney. The water main lays adjacent to a sanitary sewer main and it appears, by looking at it as best we can with our small sewer camera, the leaking water is entering the sanitary sewer. The public works crew is scheduled to open the pavement and repair this leak on Tuesday, February 7.

Below is a chart illustrating the water production increase since the accident. The daily water production is plotted from November 1, 2016 through January 31, 2017. Its clear to see that before the accident the average daily production was 1.02 MGD while since the accident it is 1.14 MGD an increase of 120,000 GPD. Also, confirmation of a leak has been undertaken by checking the flow rate through the supply meters for the hours of 1 – 3 AM on a Tues, Wed, and Thu before and after the accident. The average flow rate prior to the accident was 363 GPM while the flow rate after is 469 GPM, an increase of 106 GPM = 152,000 GPD.(Data in Table below)

BEFORE THE ACCIDENT

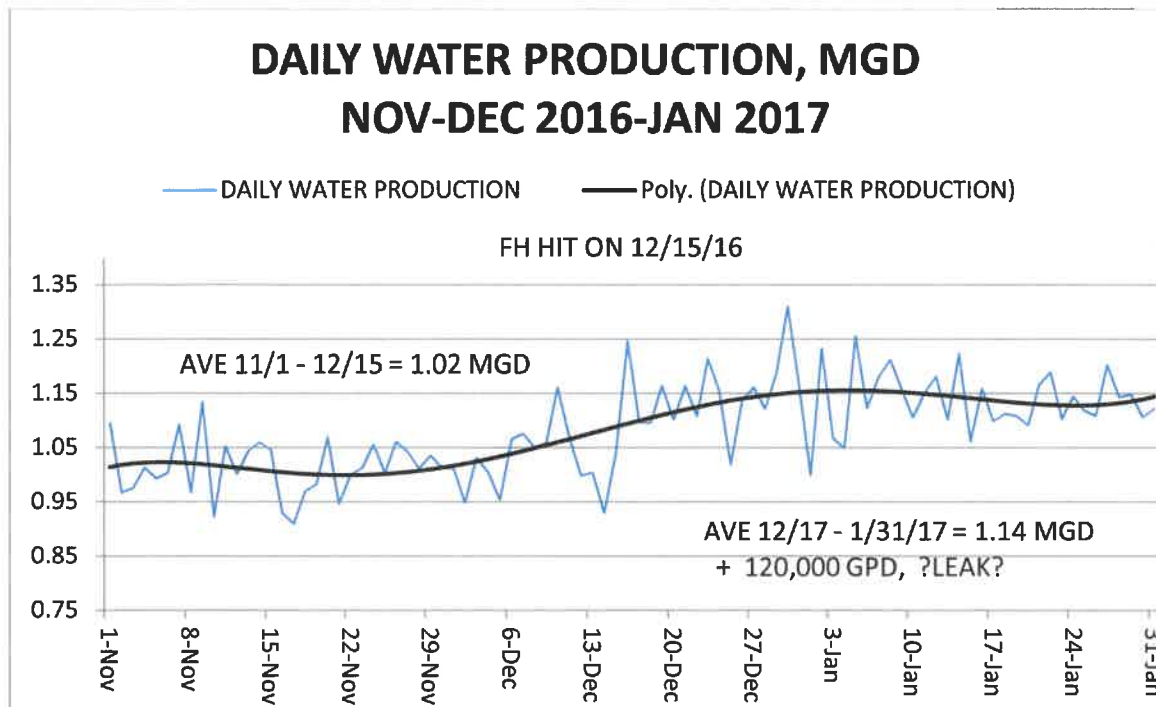
DATE	DAY	GPM
11/15	TUE	356
11/16	WED	355
11/17	THU	362
11/29	TUE	368
11/30	WED	362
12/01	THU	374

AVERAGE 363 GPM

AFTER THE ACCIDENT

DATE	DAY	GPM
12/20	TUE	440
12/21	WED	476
12/22	THU	523
12/27	TUE	471
12/28	WED	463
12/29	THU	440

AVERAGE 469 GPM



WELL #4 PRODUCTION LOSS: Well #4 at the South Treatment Plant has been losing production over the last few months. Its normal, historical production rate was 832 GPM at 40 PSI head pressure. It is now down to about 650 GPM at 20 PSI head pressure. If it drops much further we will not be able to operate one of our RO treatment trains with only well #4. The motor has been checked and is operating properly and the pump is only 5 years old and should still be in very good condition so we suspect the column pipe has developed a leak. In January of 2012 this well was rehabilitated which included a new motor and pump, however, the column pipe was not replaced but rather cleaned, recoated and then reused. It's this older column pipe we now suspect as leaking.

While this is certainly unwelcomed news it does allow us the opportunity to obtain very valuable data concerning the chlorides located in both wells #4 and by proximity, well #5. While the pump is out of the well hole we will be able to test the chloride concentrations at various depths. We did the same testing a few years ago with Well #1 and discovered the highest concentrations of chlorides, nearly 1500 ppm, were found at a depth of about 1900 + feet. The reason for this depth-specific testing was to determine the feasibility of blocking off the lower portion of the well to reduce the combined chloride concentration of the exiting raw water. It was decided not to pursue the flow testing for this option due to the anticipated lower flow rate in relation to the drawdown. The historical productivity of the well was about 750 GPM with 100' of drawdown.

Sealing off the bottom 600' would most likely reduce the productivity to an unacceptable flow rate / drawdown.

Well #4, and #5 for that matter, is a different situation. The capacity of both wells in relation to drawdown is ten times greater than that for Well #1. Wells #4 & #5 each have been flow tested to produce over 1000 GPM with only about 10' of drawdown. If the depth specific chloride tests prove to be similar to that of Well #1 we have a chance to seal off the lower 600-800' where the highest concentration of chlorides exist and still have adequate flow capacity versus drawdown to operate one of the RO treatment trains.

This well work, hopefully, will be completed within the next six weeks. The status of Well #4, once it is back in operation, will be a very important topic in the final chloride report to the EPA due on April 1, 2017. The Final Chloride Report is currently being prepared by CMT and discussed below.

CHLORIDE REPORT TO EPA: Our current NPDES, issued by the EPA on April 1, 2015 and required to operate our Waste Water Treatment Plant (WWTP) contained a new special condition (#18) concerning Chloride concentrations in our discharge effluent to the West Fork of the Spoon River. The EPA was going to implement a new contamination limit of 500 ppm for Chlorides in our discharge. Our historical Chloride concentrations have been well over the 500 ppm limit due to the Chlorides contained in our Raw Well Water supply. After much discussion and a number of wording iterations, the EPA finally agreed to give us some time to deal with the problem as spelled out in Special Condition #18 in the permit. We were essentially given three years to "achieve compliance" with a "final report recommending the proposed course of action" due in two years from the date of issuance, April 1, 2017.

Crawford, Murphy and Tilly (CMT) is currently preparing this final report based upon the Chloride data I have accumulated over the last two years as well as the literary research concerning the same chloride issue being faced by other entities in the EPA Region 5.

The short version summary of what the final report will say is that there is no economically feasible means of removing the Chlorides at the WWTP discharge point. The only way to reduce the Chloride concentration in our effluent is to reduce the source of the Chlorides. We must either find another discharge means for the concentrate from our RO treatment plants or reduce the amount of Chlorides we pull from the ground via our raw water supply wells.

Finding another discharge means for our RO concentrate is just as economically infeasible as providing some sort of treatment process at the WWTP. This leaves us **with the only reasonably feasible means of reaching the EPA's Chloride Water Quality Based Effluent Limit (WQBEL) of 500 ppm being to reduce the amount of raw well water and associated pounds of Chlorides we pull from the ground.**

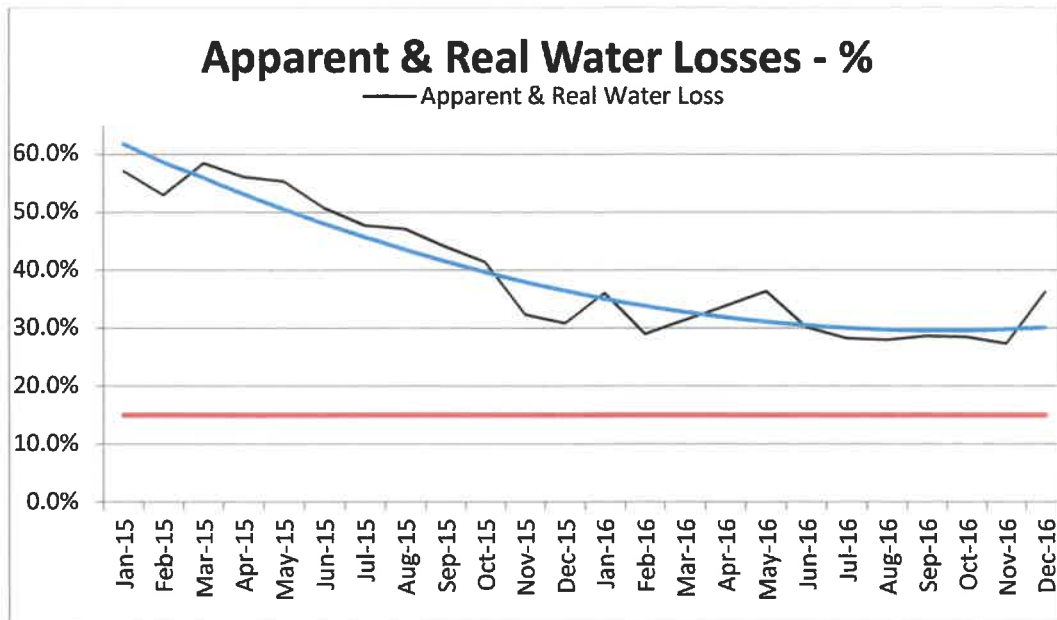
This is where the relationship between the City's need to reduce its horrendous water loss (nearly 60% in March 2015) and meeting the EPA's new Chloride WQBEL of 500 ppm becomes paramount.

Chloride data over the last two years clearly illustrates that 80% of the Chlorides discharged from the WWTP originates from our raw well water supply. Data also illustrates that there is a direct relationship between the raw well water extracted and the Chlorides discharged by the WWTP.

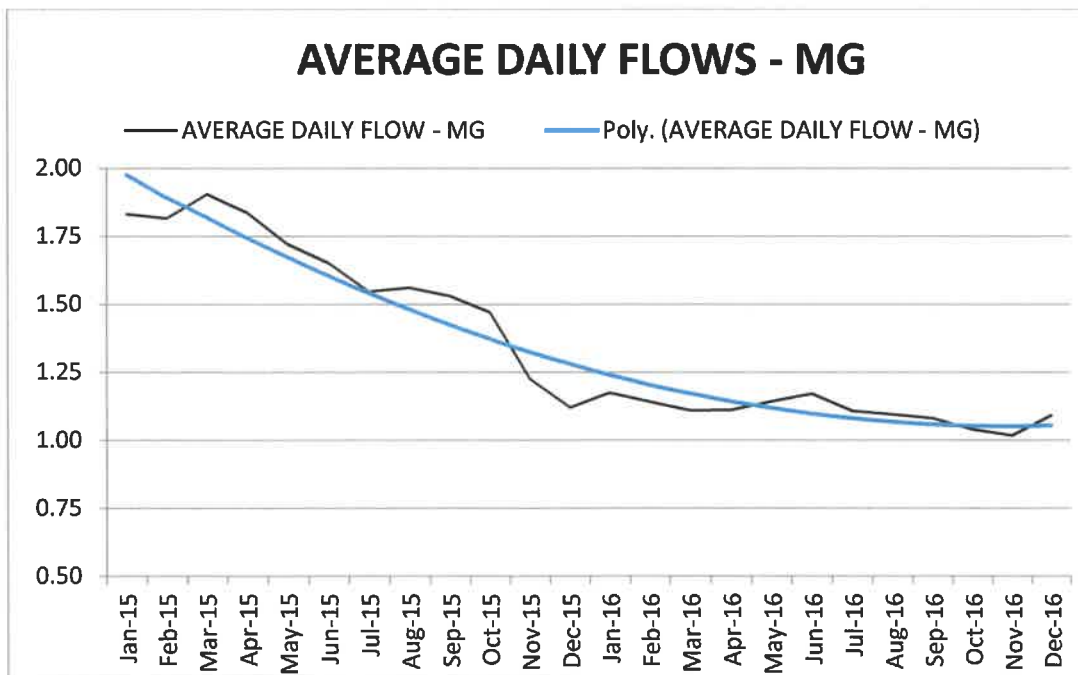
I recognized this relationship, and the importance thereof, early on and began the "war on water loss" in the Spring of 2015. As shown in the year end 2016 Water Loss Report we have reduced our water loss to less than 28% through November 2016 and our daily finished water production from 1.90 MGD to a record low of 1.02 MGD. This reduction has eliminated the need to construct another well and the associated raw water transmission main at a minimum cost of \$2 million as well as saving the City nearly \$15,000 per month in electrical, chemical and membrane costs. This was discussed at a Council Workshop in January 2016.

Concurrent with the "war on water loss" we completed the literary research, gathered the data, and conducted the Chloride testing required to meet the conditions of the NPDES Permit Special Condition #18 concerning Chloride compliance. We can now clearly illustrate the relationship between the Raw Water withdrawn and the WWTP chloride discharge concentrations.

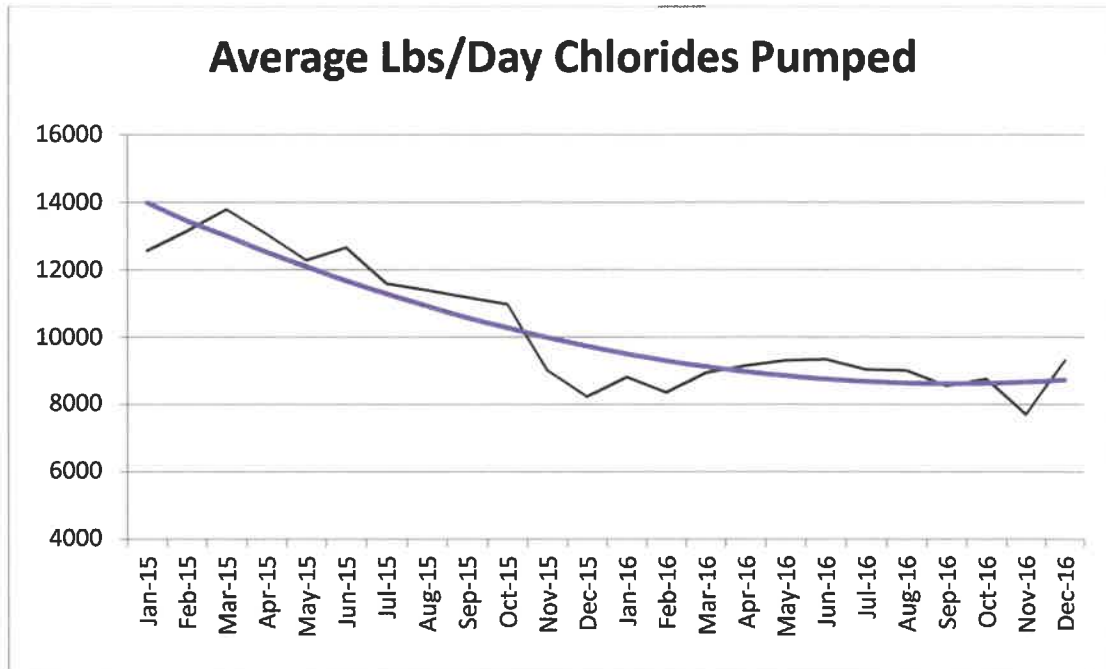
The following charts illustrate the relationship between water loss %, finished water produced, Raw Water Chlorides withdrawn and WWTP Chlorides discharged.



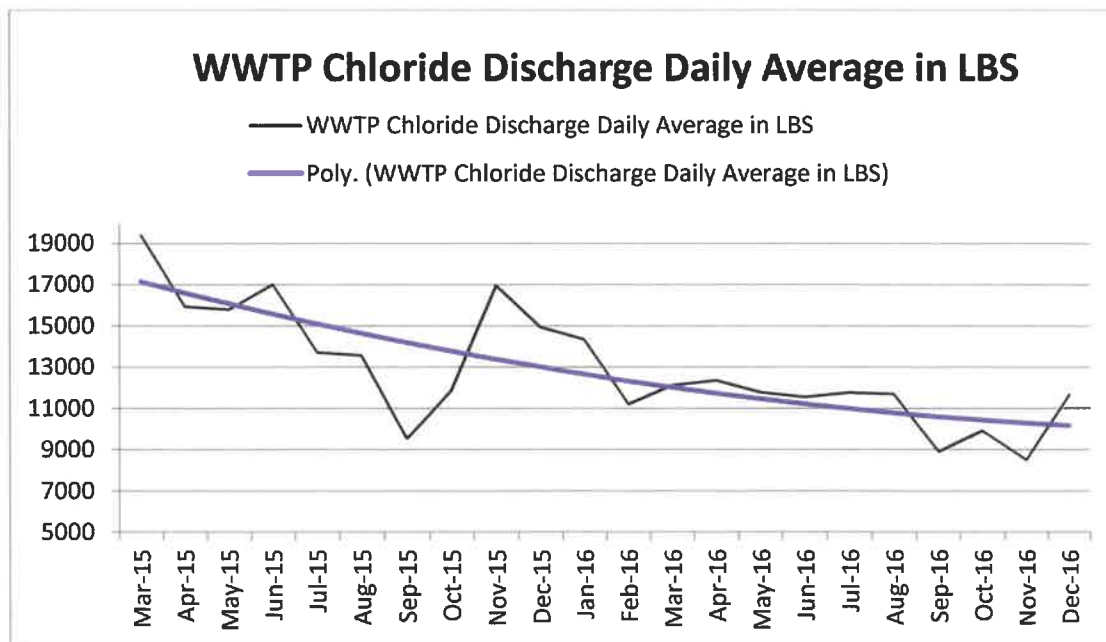
WATER LOSS REACHED A PEAK NEAR 60% IN MARCH 2015 AND HAS BEEN REDUCED TO 28% BY THE END OF NOVEMBER 2016.



THE REDUCTION IN WATER LOSS HAS REDUCED THE NEED TO PRODUCE FINISHED WATER FROM 1.90 MGD TO 1.02 MGD WITH A CORRESPONDING REDUCTION IN RAW WELL WATER WITHDRAWN.

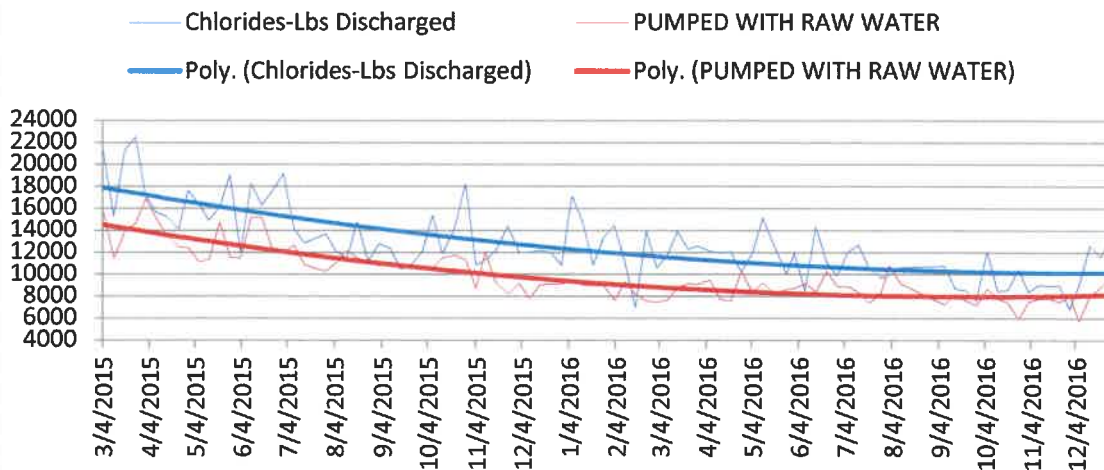


THE POUNDS OF CHLORIDES WITHDRAWN FROM THE RAW WATER WELLS HAS BEEN REDUCED FROM NEARLY 14,000 LBS/DAY TO A LOW OF 8000 LBS/DAY AS A RESULT OF REDUCING OUR WATER LOSS FROM 60% TO 28%.



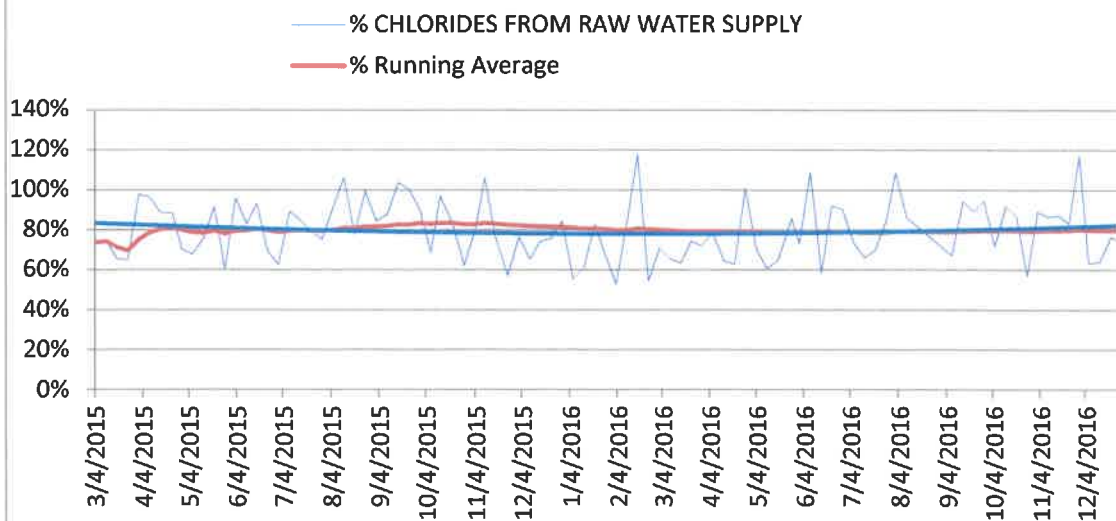
THE RESULTING REDUCTION IN POUNDS OF CHLORIDES DISCHARGED FROM THE WWTP FROM ABOUT 19,000 LBS TO A LOW OF ABOUT 9,000 LBS.

Chlorides-Lbs WWTP DISCHARGE VS: PUMPED FROM WELLS



THE ABOVE CHART ILLUSTRATES THE DIRECT RELATIONSHIP BETWEEN THE WWTP DISCHARGE (BLUE) AND THE CHLORIDES FROM EXTRACTED RAW WELL WATER. 80% OF THE CHLORIDES DISCHARGED ARE FROM THE RAW WELL WATER (CHART BELOW) WITH THE REMAINING CHLORIDES GENERATED FROM TYPICAL HUMAN USE WITH MOST OF IT GENERATED BY THE USE OF HOME WATER SOFTENERS.

% CHLORIDES FROM RAW WATER SUPPLY



1/05/2017

Mayor Looney and city of Kewanee council members,

My name is Susan Crabtree and I am a lifelong resident of Kewanee.

I am requesting that Kewanee pass an ordinance that allows the use of golf carts in our city. It has been legal in the state of Illinois since 1998.

Recently the city of Canton, Il passed such a law. Other towns similar to our town size have passed legislation allowing the use of golf carts on roads such as Jacksonville, Salem, and Dwight & Tuscola. Here is the link describing Pontiac's local ordinance.

<http://www.pontiac.org/index.aspx?nid=285>

I understand that this change in our city would involve the cooperation between the police department and the city council. I also realize that this would enhance the quality of life for a couple like us as well as others who may wish to use other types of transportation such as a golf cart. Thank you for your consideration.

Respectfully,

Susan Crabtree
1505 E 7th St.
Kewanee, Il 61443
dansue1@frontier.com



February 6, 2017

Theodore Canellos, Secretary
Veterans Council of Kewanee
P O Box 183
Neponset, IL 61345

Kewanee City Council

Dear Council Members,

The Veterans Council of Kewanee would like to request permission to hold "Poppy Day Sales" for the V.F.W. Post #8078 and American Legion Post 31 on Friday, May 19, 2017 from 9:00 am to 9:00 pm and on Saturday, May 20, 2017 from 9:00 am to 5:00 pm. Also we would appreciate you proclaiming the week of May 15, 2017 as Poppy week in the City of Kewanee.

Please, advise us of your decision. Thank you, for your time and cooperation.

Sincerely yours,

A handwritten signature in cursive script that reads "Theodore Canellos".

Theodore Canellos
Secretary Veterans Council of Kewanee



February 6, 2017

Theodore Canellos, Secretary
Veterans Council of Kewanee
P O Box 183
Neponset, IL 61345

We would like to invite Mayor Looney and the members of the Kewanee city council to attend the memorial service on May 29, 2017 at the Kewanee American Legion Post 31 at 10:00 am as our guest.

Ted Canellos, Secretary
Veterans Council of Kewanee

A handwritten signature in cursive script that reads "Theodore Canellos".



City Engineer
401 E Third St
Kewanee IL 61443
309-856-5986, Ext. 230
(Fax) 309-856-6001

I l l i n o i s

MEMORANDUM

DATE: February 7, 2017

TO: Gary

FROM: Dale

SUBJECT: **West Clarifier On Line**

In FY 2016 the City passed a \$3.2 M bond issue for Water and Sewer Improvements. One of the projects included the complete rebuild of the City's two Clarifiers at the Waste Water Treatment Plant. The clarifiers are well over thirty years old and the internal operating mechanism had long ago rusted away and was nearly inoperable. Plans were prepared in late 2015 with bids received, contract awarded, and a notice to proceed was issued to Leander Construction, Inc. with an Original Contract Price of \$948,900. Shop drawings were prepared and approved and the equipment ordered from Envirodyne in May 2016. It took nearly 5 months for the equipment to be manufactured. The West Clarifier was taken off line in November and work began wrecking out all of the old equipment and installing the new. The West Clarifier work was completed last week and is now back on line. After a few weeks of checking out the operation of the West Clarifier the East Clarifier will be taken off line, cleaned, and rehabilitated as per the West Clarifier. Both Clarifiers should be back on line by May 1, 2017.

NEW EQUIPMENT INSTALLED



DECEMBER 6, 2016

BACK ON LINE AND OPERATING



FEBRUARY 5, 2017

Northwest Municipal Association Dinner

HOSTED BY:



When: Wednesday, February 22nd

Where: The Cellar
137 S. State Street
Geneseo, IL

Time: 6:00—Cocktails
6:30—Dinner (Program to follow)



Choice of Entrée

- ◆ Charcoal Broiled Chicken Breast - \$13.95
- ◆ Charcoal Broiled Salmon - \$17.95
- ◆ Filet Mignon - \$25.95
- ◆ Prime Rib - \$24.50

(Dinner includes cheese & cracker basket, salad, choice of baked or mashed potato, entrée, plus tax & gratuity)

RSVP: Shilah (By noon February 13th)

Please advise of entrée and potato selection

Phone: 563.823.6038 (Direct line)

Email: shilahj@missman.com

RESERVATIONS FOR THE FIRST 70 PEOPLE TO RESPOND

Program: Economic Development Projects

DATE: 02/09/17

Thursday February 09,2017

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 LEXISNEXIS RISK SOLUTIONS 1381734-2017013	01-21-549	CONTRACT FEE	90.00	90.00
01 AEP ENERGY			15723.32	
D010917WW3	51-93-571	WELL 3 ELECTRIC		44.40
D012317LB	01-21-539	POUND ELECTRIC		6.46
D012417S&HL	52-93-571	SOUTH & HOLLIS LIFT ST		27.37
D012417S&T	01-11-571	SOUTH & TENNEY TRAFFIC		30.60
D012417STC	01-11-571	SIREN/TENNEY&COLLEGE		.30
D012417W	51-93-571	WATER ELECTRIC		5.37
D012617C&M	01-11-571	CENTRAL & MAIN TRAFFIC		8.03
D012617F&M	01-11-571	FIRST & MAIN TRAFFIC		8.35
D012617M&T	01-11-571	MCCLURE & TENNEY TRAFFIC		24.59
D012617ML	52-93-571	MIDLAND PLAZA LIFT ST		15.79
D012617P&M	01-11-571	PROSPECT & MAIN TRAFFIC		13.26
D012617S&M	01-11-571	SECOND & MAIN TRAFFIC		7.94
D012617SC	01-11-571	SIREN W CHURCH ST		.18
D012717CH	62-45-571	CITY HALL ELECTRIC		1016.94
D012717F&U	52-93-571	LIFT ST FIRST & UNION		19.76
D012717H&T	52-93-571	HIGH & THIRD ST LIFT		6.45
D012717SEWER	52-93-571	WWTP ELECTRIC		6392.65
D012717SWTP	51-93-571	SWTP ELECTRIC		4304.62
D012717TM	01-11-571	THIRD & MAIN TRAFFIC		7.29
D013017FL	52-93-571	FISHER AVE LIFT ST		14.22
D013017PSR	62-45-571	SHOOTING RANGE ELECTRIC		54.23
D013017TOC	52-93-571	TOC LIFT ST		3.19
D013017WW5	51-93-571	WELL 5 ELECTRIC		2510.99
D013017XFER	62-45-571	XFER ST ELECTRIC		219.68
D020117CL	52-93-571	CAMBRIDGE ST LIFT ST		4.28
D020117D	52-93-571	DISPOSAL ELECTRIC		51.36
D020117LS	52-93-571	SIXTH ST LIFT ST		89.70
D020117MW	58-36-571	MAUSOLEUM WILLOW		42.44
D020117NE	01-11-571	SIGNALS N EAST ST		172.94
D020117PV	58-36-571	PV CEM ELECTRIC		14.73
D020117PW	62-45-571	PW BLDG ELECTRIC		250.11
D020117S&M	01-11-571	SIXTH & MAIN TRAFFIC		33.24
D020117S5	01-11-571	SIREN 5TH & PARK		.13
D020117ST2	62-45-571	ST 2 ELECTRIC		232.59
D020217FP	54-54-571	FR PK ELECTRIC		11.24
D020217KL	52-93-571	LIFT ST KENTVILLE		2.13
d02021711s	52-93-571	LIFT ST LAKE ST		75.77
01 AIRGAS MID AMERICA 9059184898	01-22-612	OXYGEN	49.49	49.49
01 APPLIANCES UNLIMITED 23484	01-22-511	SERVICE CLOTHES DRYER	49.00	49.00
01 B & B PRINTING 19692	52-93-652	SHIPPING CHARGES	32.88	32.88

SYS DATE:02/09/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 87

SYS TIME:16:36
[NW1]

DATE: 02/09/17

Thursday February 09,2017

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 BARASH & EVERETT, LLC D013117	21-11-533	RETAINER & REIMB EXPENSES	7149.59	7149.59
01 BOSS MANUFACTURING CO 1111640 RI	01-22-612	NITRILE GLOVES	275.70	275.70
01 CAMEY, DAVID L JR D013117	51-42-929	REFUND OVERPAYMENT	40.00	40.00
01 CAMBRIDGE TELCOM SERVICES INC D020117	01-11-537	FIBER INTERNET	485.00	485.00
01 IL OFFICE OF THE STATE FIRE MA 9568742	38-71-511	CITY HALL BOILER INSPECTNS	140.00	140.00
01 CHAMLIN & ASSOCIATES INC 2017010 2017011 2017018	31-71-532 33-49-532 32-42-532	ENG/PROSPECT ST STORM ENG/CLARIFIERS ENG/PRV METERS	14880.50	8699.50 5931.00 250.00
01 CITY OF KEWANEE - HEALTH CARE HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17 HLTH-2/17	01-11-451 01-21-451 01-22-451 01-41-451 01-52-451 51-42-451 52-43-451 57-44-451 58-36-451 01-65-451 62-45-451	HEALTH INS/F&A HEALTH INS/PD HEALTH INS/FD HEALTH INS/PW HEALTH INS/PARKS HEALTH INS/WATER HEALTH INS/SEWER HEALTH INS/SAN HEALTH INS/CEM HEALTH INS/COMM DEV HEALTH INS/FLEET MAINT	101993.53	1725.96 38640.78 28032.69 7547.58 392.18 10037.38 2767.65 8023.65 2211.12 1307.27 1307.27
01 COLWELL, BRENT 546611 546612 546613 546614 546615 546616 546617	01-65-549 01-65-549 01-65-549 01-65-549 01-65-549 01-65-549 01-65-549	ELECTRICAL INSPECTION ELECTRICAL INSPECTION ELECTRICAL INSPECTION ELECTRICAL INSPECTION ELECTRICAL INSPECTION ELECTRICAL INSPECTION ELECTRICAL INSPECTION	350.00	50.00 50.00 50.00 50.00 50.00 50.00 50.00
01 COLLECTION PROFESSIONALS INC D013117	51-42-929	COLLECTION FEES	49.12	49.12
01 IL DEPT OF CENTRAL MANAGEMENT T1721302	01-21-552	LEADS LINE	506.40	506.40
01 COMCAST CABLE D011517N D012717 D012717	51-93-552 51-42-537 62-45-537	INTERNET VPN/NWTP INTERNET CONNECT/PW BLDG INTERNET CONNECT/PW BLDG	310.10	225.20 42.45 42.45
01 CRAWFORD, MURPHY & TILLY 112038	52-93-870	CHLORIDE/NPDES	4000.00	4000.00
01 CULLIGAN OF KEWANEE D012917	52-93-652	WWTP WATER	96.16	96.16

SYS DATE:02/09/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 87SYS TIME:16:36
[NW1]

DATE: 02/09/17

Thursday February 09,2017

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 D&D OF KEWANEE INC			141.10	
111693	62-45-613	FILTER		23.50
111694	62-45-613	KIT		117.60
01 DANA, KIRK			5700.00	
D020917	01-65-595	DEMO/207 N ELM ST		5700.00
01 EAGLE ENTERPRISES			2419.50	
D020117	RECYCLING IN 57-44-583	RECYCLING CHARGES		2419.50
01 EASTERN IOWA TIRE, INC			313.20	
100012035	62-45-513	DISPOSAL OF TIRES		72.00
100019012	62-45-513	DISPOSAL OF TIRES		18.00
100023418	62-45-613	MEGATREK TIRE		191.70
100023741	62-45-613	RECON WHEEL		31.50
01 ED'S HEATING, A/C, PLBG & ELEC			4921.67	
11318	38-71-830	BACKFLOW PREVENTION		3000.00
11318	38-71-549	SERVICE TOILETS		1921.67
01 EDWARDS, KEITH			28.78	
17-02E	01-65-562	REIMB MILEAGE		28.78
01 ELECTRICAL ENGINEERING & EQUIP			1118.07	
4937878-00	38-71-549	SERVICE GENERATOR		638.75
4937908-00	38-71-549	SVC ST 2 GENERATOR		479.32
ELLIOTT EQUIPMENT CO			51.21	
138414	62-45-513	HYD FILTER ELEMENT		51.21
01 FARM KING OF KEWANEE			991.64	
746872	52-93-652	BOX FAN		24.99
746904	38-71-611	STORAGE BOX		10.99
747102	52-93-652	POLY SCOOP		16.19
747103	52-93-652	HIP WADERS		129.98
747104	01-41-652	PROPANE REFILLS		31.98
747359	52-93-619	LADDER, TRANS HYD OIL		111.98
747428	52-93-619	WRENCH, AWL		26.48
747601	52-93-619	LIGHT BULB, COUPLER		45.95
747604	52-93-619	GASKET		4.47
747609	52-93-619	TRANS HYD OIL		21.99
747640	52-93-619	TRANS HYD OIL		43.98
748029	52-93-619	COUPLER, SWIVEL		15.99
748201	52-93-619	STAINLESS BOLTS		17.16
748232	51-42-653	HAMMERS, SUCTION HOSE		110.07
748232	01-41-653	HAMMERS, SUCTION HOSE		110.06
748250	52-93-619	CONCRETE MIX, STRAP		121.09
748430	52-93-619	SILICONE CAULK		10.38
748431	52-93-619	AIR HOSE, COUPLERS, SWIVEL		69.26
748432	52-93-619	FASTENERS		68.65
01 FISHER SCIENTIFIC			163.16	
8540136	52-93-652	OPTIK WIPES		163.16
01 FRONTIER COMMUNICATIONS CORPOR			1358.08	
D011917	01-41-552	LOCAL PH/PW		210.19

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D011917	54-54-552	LOCAL PH/FR PK		33.71
D011917	01-11-552	LOCAL PH/F&A		301.86
D011917	01-22-552	LOCAL PH/FD		165.56
D011917	52-93-552	LOCAL PH/WWTP		112.43
D011917	57-44-552	LOCAL PH/SAN		38.06
D011917	51-93-552	LOCAL PH/WTPS		44.93
D011917	01-21-552	LOCAL PH/PD		59.05
D011917	58-36-552	LOCAL PH/CEM		53.23
D011917PD	01-21-552	LOCAL PH/PD		339.06
01 GALVA IRON & METAL CO INC 33453	52-93-512	ALUMNM GRATING	50.00	50.00
01 GALESBURG ELECTRIC 325060	52-93-512	20 AMP FUSES	63.60	63.60
01 TRIZETTO PROVIDER SOLUTIONS 1XQ2021700	01-22-579	MONTHLY BILLING/ANNUAL CHG	155.74	155.74
01 GOLD STAR FS, INC 9976	54-54-571	FR PK LP	361.64	361.64
01 GUSTAFSON FORD 3801	62-45-613	ROTR ASY & BRAKE KIT	218.13	218.13
01 HOLTON, FRANK N D013117	52-43-515	SEWER FREASE/TENNEY	750.00	750.00
01 HACH COMPANY 10294429 10297241	52-93-652 52-93-652	WWTP LAB OPER SUPS WWTP LAB OPER SUPS	568.40	515.95 52.45
01 HD SUPPLY WATERWORKS LTD G626521 G637236 G670569	51-42-615 51-42-615 51-42-615	METER RETHREAD DIES WATER PARTS STOCK RETURN RETHREAD DIES	2264.26	520.00 2264.26 520.00-
01 HENRY CO CLERK/RECORDER D020117 D020117	51-42-533 01-65-549	WATER LIENS FILED MOWING LIENS FILED	2052.00	162.00 1890.00
01 HENRY COUNTY HEALTH DEPT 658	57-44-455	HEP B VACCINES	490.00	490.00
01 HENRY SCHEIN, INC 38063060 38420407	01-22-612 01-22-612	MEDICAL SUPPLIES MEDICAL SUPPLIES	818.09	633.64 184.45
01 HODGE'S PHILLIPS 66 INC 44102 44337 44341	62-45-513 62-45-513 62-45-513	SAFETY TESTS SAFETY TESTS SAFETY TESTS	137.70	75.65 25.22 36.83
01 HUBER TECHNOLOGY, INC CD10015172	52-93-512	BAGGER MAGAZINES	490.00	490.00
01 ILLINOIS SECTION AWWA 200026872	01-41-563.4	WATER STORAGE SEMINAR	32.00	32.00
INTERNATIONAL CODE COUNCIL INC 3133267	01-65-561	ANNUAL MEMBERSHIP	135.00	135.00
01 PEORIA JOURNAL STAR INC			495.00	

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IN1222313	01-11-541	POLICE OFFICER AD		495.00
01 KEISTER'S INC			389.68	
8026735	62-45-613	BALANCE TIRES/DISPOSAL		76.00
8026755	62-45-613	TIRES		250.38
8026779	62-45-513	MOUNT/DISMOUNT TIRE		31.65
8026785	62-45-513	MOUNT/DISMOUNT TIRE		31.65
01 KEWANEE VETERINARY CLINIC			356.00	
309105	01-21-539	CITY POUND FEES		356.00
01 KNOX COUNTY LANDFILL			36223.20	
D013117	57-44-573	GARBAGE DISPOSAL		36223.20
01 LAVERDIERE CONSTRUCTION INC			51378.00	
A9289	33-49-850	CIPP MANHOLE ADJUSTMENTS		25100.00
A9289	52-43-515	GREEN ST MANHOLE REPR		13750.00
A9584	52-43-515	LAKEVIEW SEWER REPR		12528.00
01 LAWSON PRODUCTS, INC			66.53	
9304657158	62-45-613	SHOP SUPPLIES		66.53
01 LEANDER CONSTRUCTION INC			18321.77	
CLARIFIER #6	33-49-850	CLARIFIER PROJECT		18321.77
01 MANAGER PLUS SOLUTIONS LLC			2004.44	
22409	62-45-537	UPGRADE TO CLOUD BASED		2004.44
01 MARTIN EQUIPMENT OF IA-IL, INC			81.24	
249555	62-45-612	BACKHOE PARTS STOCK		81.24
01 MARTIN BROS COMPANIES INC			26027.18	
5399	01-65-595	BUNDLE/4 DEMOS		19200.00
5407	01-41-614	ROCK		660.97
5408	01-41-582	HAULING COLD PATCH		170.00
5409	01-41-614	ROCK		1274.60
5410	01-41-614	ROCK		1793.23
5411	51-42-615	ROCK		2928.38
01 MENARD'S			579.15	
78350	01-52-652	DRILL BIT SET		5.28
78086	52-93-619	CLOG BUSTER, FOAM SEALER		38.22
78178	58-36-652	TRASH BAGS		4.99
78348	38-71-511	LIQ PLUMBER/BOX COVERS		7.81
78384	52-93-652	SHOP TOWELS		79.11
78464	38-71-511	FLASHLIGHT, AUGER, GLOVES		40.79
78729	38-71-611	PAIL, STEP STOOL, MOP		46.15
78759	52-93-512	LUMBER, DECK SCREWS		102.80
78767	01-65-652	FLASHLIGHT, PH CASE		26.99
78790	57-44-652	TRASH CAN		9.97
78970	62-45-612	CASTERS, BRUSH SET, SPRING		19.45
78984	58-36-652	WINDSHIELD WASH		2.58
78991	51-93-619	HAMMER DRILL BIT, HOSE HANGER		18.91
78997	51-93-619	HOSE HANGERS, ANCHORS		22.10
79008	38-71-830	COMP CRIMPER, COAX STRIPPER		64.96
79008	38-71-511	WIRING SUPPLIES		46.18
79239	52-93-512	HEX BOLTS		23.12

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
79299	58-36-652	LEAF RAKE, NYL LOCK NUTS		19.74
01 MIDWEST WHEEL COMPANIES INC 665953-0	62-45-612	BULBS	21.70	21.70
01 MISSISSIPPI VALLEY PUMP INC 11414 11415	52-93-850 52-93-850	REPR INFLUENT PUMP NEW INFLUENT PUMP	39290.45	10450.00 28840.45
01 MUTUAL WHEEL CO INC 9W1392	62-45-613	SPRING LEAF, ROD, WASHER	187.83	187.83
01 WALLEN, PETE D013117	38-71-549	JANITOR SERVICES	1250.00	1250.00
01 O'REILLY AUTOMOTIVE STORES, IN 1143185241 1143185367 1143185699 1143185744 1143185906 1143186131 1143186195 1143186261 1143186337 1143186437 1143186493 1143187006 1143187081 1143188157 1143188436 1143188612	62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-612 52-93-619 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613 62-45-613	AIR FILTER CABIN AIR FILTER CONVERTR GASKET SHACKLE KIT MINI BULBS SLIP ADDITIVE WHEEL SEAL OIL FILTERS IDLER PULLEY FOG CAPSULES DEGREASER, SCRAPERS HYD HOSE, MEGACRIMP VBELT & TENSIONER COP BOOT, SPARK PLUG SEALED BEAM SWAY LINK KIT, BRAKE FLUID	687.67	6.50 21.16 5.22 152.54 9.52 14.98 4.90 38.40 16.14 10.17 16.81 64.58 51.08 134.88 12.00 128.79
01 OFFICE SPECIALISTS INC 963679-0 963730-0 963948-0 965522-0	57-44-830 01-11-537 38-71-611 01-21-651	RECIPT PRINTER/XFER ST COMPUTER WORK/NEWTON & DISON PAPER TOWELS TONER CARTRIDGE	531.65	317.09 46.24 85.03 83.29
01 OFFICE MACHINE CONSULTANTS INC IN106848 IN106849 IN107416 IN107417	01-22-651 01-22-651 01-21-512 01-21-512	COPIER MAINT AGREEMENT COPIER MAINT AGREEMENT COPIER MAINT AGREEMENT COPIER MAINT AGREEMENT	132.37	20.78 16.59 51.62 43.38
01 PANTHER UNIFORMS INC 18924	01-22-471	POWELL UNIFORM ALLOW	143.50	143.50
01 PDC LABORATORIES INC 853969S 853970S	51-93-542 52-93-542	WATER TESTING CHLORIDE/NITROGEN TESTING	293.57	147.50 146.07
01 POLICE PETTY CASH D020617 D020617 D020617	01-21-551 01-21-562 62-45-613	POSTAGE TRAINING MEALS HEADLIGHT	77.53	26.10 42.46 8.97
01 PRO-FORM INC			1197.02	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
68112	51-42-651	WATER DEP CHECKS		46.65
68112	52-43-651	WATER DEP CHECKS		46.65
68112	57-44-651	WATER DEP CHECKS		46.64
68113	01-11-651	PAYROLL/OPS CHECKS		105.71
68113	01-21-651	PAYROLL/OPS CHECKS		105.71
68113	01-22-651	PAYROLL/OPS CHECKS		105.71
68113	01-41-651	PAYROLL/OPS CHECKS		105.71
68113	51-42-651	PAYROLL/OPS CHECKS		105.71
68113	52-43-651	PAYROLL/OPS CHECKS		105.71
68113	54-54-651	PAYROLL/OPS CHECKS		105.71
68113	57-44-651	PAYROLL/OPS CHECKS		105.71
68113	58-36-651	PAYROLL/OPS CHECKS		105.70
68113	62-45-651	PAYROLL/OPS CHECKS		105.70
01 S&S BUILDERS HARDWARE CO			69.84	
4432996 RI	62-45-830	SNOW BROOM		69.84
01 SAINT LUKE MEDICAL CENTER			89.00	
D010517	14-11-591	ACCIDENT/DRUG TEST		89.00
01 TONY SMITH			166.85	
125877	62-45-830	BACK PROBE KIT		28.95
126792	62-45-830	BROKEN PLUG REMOVER		137.90
01 SNI SOLUTIONS			23074.75	
136884	01-41-616	ROAD SALT		23074.75
01 STAR-COURIER			225.60	
32626	31-71-532	PROSPECT ST BID		99.50
32760	01-11-541	PLAN COMM AD		64.40
32761	01-11-541	PLAN COMM AD		61.70
01 STAR-COURIER			344.24	
012917	01-11-541	POLICE OFFICER AD		344.24
01 THYSSENKRUPP ELEVATOR CORP			915.47	
3003007471	38-71-511	ELEVATOR MAINTENANCE		915.47
01 TIMOTHY W SHARPE, ACTUARY			6200.00	
D020117	01-11-549	POLICE & FIRE ACTURIAL STUDIES		6200.00
01 TRIANGLE CONCRETE INC			125.00	
8889	01-41-614	HY EARLY		125.00
01 UNIFORM DEN INC			211.40	
91935	01-21-471	HORRIE UNIFORM ALLOW		211.40
01 U.S. CELLULAR			161.06	
174534068	01-41-552	CELLULAR SVC PW		89.37
174534068	01-11-552	CELLULAR SVC CM		60.51
174534068	58-36-552	CELLULAR SVC GM		11.18
01 VERIZON WIRELESS			38.01	
9779294674	58-36-552	CEM/INTERNET ACCESS		38.01
01 WALMART COMMUNITY			404.24	
7824	01-65-652	CAMERA, BAG, CHARGER		305.69
8551	01-65-651	EPSON INK/CALENDAR		42.94
1729	62-45-652	BATTERIES, CLEANING SUPS		15.61
4117	01-41-653	LED 2D-2AAA		40.00

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 WATCHGUARD VIDEO WARINV001693	01-21-159.7	BODY CAM WARRANTIES	6960.00	6960.00
01 WEMPLES SALES & SERVICE 77368	58-36-652	SHARPEN CHAINS	24.00	24.00
01 WILSON PAPER COMPANY 288249	38-71-611	TRASH BAGS	77.22	77.22
** TOTAL CHECKS TO BE ISSUED			390835.92	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			152201.60	
INSURANCE FUND			89.00	
PUBLIC BENEFITS FUND			7149.59	
NHR SALES TAX INFRASTRUCTURE IMP			8799.00	
WATER IMPROVEMENT			250.00	
SEWER IMPROVEMENT			49352.77	
CAPITAL MAINTENANCE/MUN. BLDG.			8724.34	
WATER FUND			23110.04	
SEWER FUND			82652.43	
FRANCIS PARK			512.30	
SANITATION			47673.82	
CEMETERY FUND			2527.72	
CENTRAL MAINTENANCE			7793.31	
*** GRAND TOTAL ***			390835.92	
TOTAL FOR REGULAR CHECKS:			390,835.92	

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	G/L NUMBER	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
01 ALEXIS FIRE EQUIP CO 243 H1000F-IN	01-22-840	01/31/17 FIRE ENGINE	51518	346627.00	346627.00
01 PAYROLL ACCOUNT 244 PR020817	01-00-243	02/06/17 PAYROLL/F&A	51522	171478.03	128120.64
244 PR020817	51-00-243	PAYROLL/WATER			19248.62
244 PR020817	52-00-243	PAYROLL/SEWER			4943.84
244 PR020817	57-00-243	PAYROLL/SANIT			11950.70
244 PR020817	58-00-243	PAYROLL/CEMET			4802.24
244 PR020817	62-00-243	PAYROLL/FLT MNT			2411.99
01 PAYROLL ACCOUNT 244 PRD020817	01-11-929	02/06/17 PAYROLL/ACH FEES	51523	15403.74	10.00
244 PRD020817	16-00-243	PAYROLL/IMRF			8460.46
244 PRD020817	19-00-243	PAYROLL/SOC SEC			6933.28
15 GALESBURG BUILDERS SUPPLY 244 6469	15-41-514	02/09/17 20.72TN PATCH MIX	1029	2175.60	2175.60
74 HEALTH CARE SERVICE CORPORATION 244 1/17	74-14-451	02/03/17 HEALTH INS CLAIMS	1099	137742.23	137742.23
74 MUTUAL OF OMAHA 243 d013017	74-14-452	01/30/17 LIFE/AD&D INS 2/17	1097	327.60	327.60
74 SISCO 243 D012717	74-14-451	01/27/17 DENTAL/VISION CLAIMS	1096	1974.61	1974.61
74 SISCO 244 D020117	74-14-451	02/01/17 DENTAL/VISION ADMIN	1098	451.25	451.25
74 SISCO 244 D020317	74-14-451	02/03/17 DENTAL/VISION CLAIMS	1100	1405.07	1405.07
** TOTAL MANUAL CHECKS REGISTERED				677585.13	

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
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REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	390835.92	533508.77	924344.69
15	.00	2175.60	2175.60
74	.00	141900.76	141900.76
TOTAL CASH	390835.92	677585.13	1068421.05

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	152201.60	474757.64	626959.24
14	89.00	.00	89.00
15	.00	2175.60	2175.60
16	.00	8460.46	8460.46
19	.00	6933.28	6933.28
21	7149.59	.00	7149.59
31	8799.00	.00	8799.00
32	250.00	.00	250.00
33	49352.77	.00	49352.77
38	8724.34	.00	8724.34
51	23110.04	19248.62	42358.66
52	82652.43	4943.84	87596.27
54	512.30	.00	512.30
57	47673.82	11950.70	59624.52
58	2527.72	4802.24	7329.96
62	7793.31	2411.99	10205.30
74	.00	141900.76	141900.76
TOTAL DISTR	390835.92	677585.13	1068421.05