



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Open Meeting starting at 7:00 p.m.

Tuesday, May 29, 2018

Posted by 7:30 p.m., May 25, 2018

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
4. Presentation of Bills and Claims
5. Citizen Participation
6. Business:
 - a. **Semi-Annual Presentation** from Henry County Tourism Bureau
 - b. **Acceptance of the Plan Commission minutes** from its meeting held on Thursday, May 24, 2018.
 - c. **Consideration of an Ordinance** granting a special use permit to Dennis Packee for property located at 600 North Main Street for the sale of used vehicles.
 - d. **Consideration of an Ordinance** granting a special use permit to John Willie d/b/a You're Approved Auto Sales for property located at 525 North Main Street for the storage of used passenger vehicles.
 - e. **Consideration of a Resolution** granting a continuance of non-conforming use to Erin Clementz at 500 E Division St. for the operation of a hair and nail salon.
 - f. **Consideration of a Resolution** awarding the care and maintenance of the City Animal Control Facility to Friends of the Animals.
 - g. **Consideration of an Ordinance** amending Section 150.016 permits and permit fees established in the City of Kewanee.
 - h. **Consideration of a Resolution** awarding the janitor agreement for FY 2019 to O & W Cleaners.
 - i. **Consideration of a Resolution** appointing members to the Plan Commission.
 - j. **Consideration of an Ordinance** establishing building and zoning regulations regarding solar panels.
 - k. **Consideration of a Resolution** ratifying and approving an agreement with Ruyle Mechanical Services of Peoria, IL for the wastewater treatment
 - l. **Consideration of a Resolution** establishing the FY 2018-2019 Budget
7. Council Communications:
8. Announcements:
9. Adjournment



MEMORANDUM

Date: May 25, 2018
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Tuesday, May 29, 2018**

REGULAR MEETING AT 7:00 P.M.

1. **Animal Control Facility**— The installation of the spray foam insulation is nearly complete. We expect the interior steel to be put up next week followed by contractor installation of mechanical, electrical, and plumbing and final interior finish.
2. **Animal Control Facility Operations**— staff met with Friends of the Animals to discuss their proposal for operation of the Animal Control Facility once it has been completed. They have lowered the cost of their proposal from \$40,000 to \$32,000 per year. While this is more than the City spent last year for the Humane Society to operate the pound, the scope of work in the RFP, expectations, and proposed level of service are all higher than was previously provided.
3. **County-wide Economic Development**— A selection committee comprised of representatives from throughout the county met earlier this week to review applicants for the position of Economic Developer at the county level. The County Administrator has scheduled interviews with a short list of candidates for the evening of Tuesday, May 29th.
4. **Hanging Baskets**— With the help of Dianne Packee and the use of Reiman's Forklift, we were able to put up the hanging baskets in the downtown area. We appreciate the work of Sunnyside Nursery, the assistance provided by the Gardening Club in putting the baskets together, and the Chamber of Commerce for bringing the baskets.
5. **Solar**— Staff met on Friday with Ian Cardosi of 100 Amps, Inc. to address their potential concerns regarding the City's discussion of adopting zoning guidelines related to solar at the meeting on May 14th. Mr. Cardosi is in the Solar installation industry, but also serves on the Planning Commission of a nearby community. The ability to discuss the proposed changes with someone who could see both sides of the issue was insightful and helped to shape the ordinance.
6. **Opportunity Zones**— The City's application for Opportunity Zone designation was favorably received at both the state and federal levels. Though not all three census tracts were approved, one of our eligible tracts was, which should help to encourage investment in the area.
7. **YMCA Senior Luncheon**— I have been asked to present the program at the YMCA Senior Citizens' luncheon on Friday, June 1st.

8. **Memorial Day**— The American Legion will host a Memorial Day ceremony on Monday. The event will start at approximately 10:00 a.m.
9. **Fraternal Order of Police Negotiations** — We had another mediation meeting with the Fraternal Order of Police. There was no change in the FOP's position regarding accrual or payout of sick leave or the accrual of vacation. Our next step will be arbitration.
10. **Training** — Leadership Team members have completed training on developing a customer focused organization and the establishment of customer service standards. This will help to guide our efforts in service delivery in support of our mission and the adopted goals.
11. **Training** — Fire personnel completed training earlier this week on the use of the new billing software and expect the program to go live during the first week of June. Four members of the Department recently completed Hazmat Tech training. Blair and Horn will be going to the Peoria Fire Academy next month.
12. **Civil Service Commission**— The Commission advertised for the position of Telecommunicator and will be testing the applicants on May 30th and approving the list for Truck Driver/Laborer.

COUNCIL MEETING 18-09 MAY 14, 2018

The City Council met in Council Chambers at 6:00 PM with the Mayor calling the meeting to order and the following answering to roll call:

Andy Koehler	Council Member
Steve Faber	Council Member
Michael Yaklich	Council Member
Chris Colomer	Council Member
Steve Looney	Mayor

Council Member Colomer made a motion to adjourn to executive session at 6:01 pm pursuant to Section 2 (C)(1) of the Open Meetings Act to discuss personnel, Section 2(C)(2) to discuss collective bargaining and Section 2(c)(11) to discuss probable litigation. Council Member Faber seconded the motion. Roll call showed 5 ayes, no nays. The motion passed.

The executive session was adjourned at 6:47 pm on a motion made by Council Member Faber and seconded by Council Member Colomer. Roll call showed 5 ayes, no nays. The motion passed.

Council Meeting 18-08 continued at 7:00 pm with Mayor Looney stating that Council was reconvening following a closed meeting pursuant to Section 2(c)(1) or the Open Meetings Act to discuss personnel, Section 2(C)(2) to discuss collective bargaining and Section 2(c)(11) to discuss probable litigation.

News media present was as follows:

Mike Helenthal	Star Courier
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The Pledge of Allegiance was said.

Mayor Looney thanked those in attendance for the moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the April 23, 2018 Council Meeting, payroll for the pay period ending April 28 and May 12, 2018 in the amount of \$406,425.75, reports from Building & Zoning, Community Development, ESDA, and Police Department, and a request from the Hog Festival Committee for the use of City streets, green spaces, and parking lots. The consent agenda was approved on a motion made by Council Member Faber and seconded by Council Member Yaklich. Roll call showed 5 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$822,012.63 were approved on a motion made by Council Member Colomer and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney then asked if anyone wished to speak regarding a non-agenda item. Anthony Holdgrafer presented a concern regarding a neighbor's fence and property line disputes. Mayor Looney and City Manager Bradley offered to meet with Mr. Holdgrafer. There being no other requests Mayor Looney moved on to new business.

NEW BUSINESS

Kathy Albert, Executive Director of the Kewanee Economic Development Corporation presented an update to the Council of the activities. Those activities included Kewanee Physical Therapy and Rehab Center relocating and renovating their new office building, with plans to erect a new building on the lot, relocation of Rhino Tools and their work with Honda, Betty's Memorial Garden plans to open in the Fall of 2018, Boss Manufacturing expansion, Regional Media locating headquarters here, and the Department of Corrections Expansion.

Ordinance# 3926 authorizing the City Manager to execute a Tax Increment Financing Redevelopment Agreement with Gustafson Ford for their roof replacement project was approved on a motion made by Council Member Colomer and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5106 awarding the 2018 annual street program to Advanced Asphalt was approved on a motion made by Council Member Yaklich and seconded by Council Member Colomer. City Engineer reported, at the request of Council Member Yaklich, that the plan was to get started in the early part of June. The work for the handicap ramps would be done separately with Non-Home Rule Sales tax dollars. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5107 authorizing the City Manager to execute an access agreement with Ameren Illinois was approved on a motion made by Council Member Yaklich and seconded by Council Member Colomer. City Manager Bradley explained that this agreement would be an extension of an existing agreement that was expiring in December 2018. Ameren staff needed at 6 – 8 more months to complete the work. The property would be restored to the original condition when the monitoring wells were no longer needed. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5108 appointing members to various boards and commissions was approved on a motion made by Council Member Colomer and seconded by Council Member Yaklich. Mayor Looney read the names and boards and commissions. He thanked all of the volunteers for serving their community. Roll call showed 5 ayes, no nays. The motion passed.

A brief discussion of building and zoning regulations regarding solar panels was held. City Manager Bradley expressed his desire to give the Council the opportunity to express their desires

and get the ordinance right. Council Member Yaklich noted that the situation was such that he felt we should act and get an ordinance enacted and then go back and tweak it if necessary. Community Development Director Edwards explained the building codes already in place and asked for guidance from the Council. Council Member Faber noted that he did not want to see them in the front yard. Staff was asked to bring a draft ordinance to the Council at the next meeting.

City Clerk Edwards read a proclamation declaring May 2018 as Community Action Month.

OTHER BUSINESS

Council Member Koehler noted the change of location for the Hog Days Flea Market. He thanked Good's Furniture for their generosity of donating the space for use. He also asked when the bike patrol would be functioning for the year. Chief Ainley reported that the bikes would be out soon, with staffing levels determining when and how often.

Council Member Yaklich noted that Geneseo's ordinance had verbiage that would not apply to us. He also noted that he was still receiving a lot of spam emails. Mayor Looney noted that he did not receive as much spam. Council Member Yaklich also requested that the City website be reviewed for updates.

Council Member Faber noted the lack of attention to emergency vehicles in town. He requested a reminder of the need to pull over to the right be placed in the upcoming newsletter.

Council Member Colomer thanked everyone who participated in the City Wide Cleanup. He also cautioned motorists to be aware of pedestrians and cyclists.

Mayor Looney also thanked all of the volunteers and city staff for their involvement in the City Wide Cleanup.

ANNOUNCEMENTS

City Clerk Edwards announced that the final Saturday the transfer station would be open was May 19 from 8 am to 12 noon. City Hall offices would be closed on Monday, May 28th in observance of Memorial Day. There would be no change to the trash collection schedule, but there would be no landscape collection that week. A Memorial Day Service would be held at the Kewanee American Legion Post 31 at 10:00 am on Monday, May 28, 2018.

There being no further business, Council Member Koehler moved to adjourn the meeting and Council Member Colomer seconded the motion. Roll call showed 5 ayes, no nays. The meeting adjourned at 8:05 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED

BOCK INC.
MONTHLY REPORT FOR
APRIL, 2018

SUBMITTED BY: *Jim Bockenf*

IEPA SUMMARY

No communications with the IEPA for the month of April.

MAINTENANCE SUMMARY

BOCK INC. generated 33 preventive work orders for the month. All 33 work orders were completed. In addition to the preventive work orders, there was 4 corrective maintenance work orders performed.

SAFETY SUMMARY

Because safety is an important part of our daily practice, we have been without a loss time injury at the plant for 39 months.

OPERATIONS SUMMARY

Flow for the month averaged 3.297 MGD with the rainfall totaling 0.98 inches.

Total KWH used for the month was 132,000.

All permit limits on the effluent were met for the month. Sludge applied to the field totaled 0 gallons for the month.

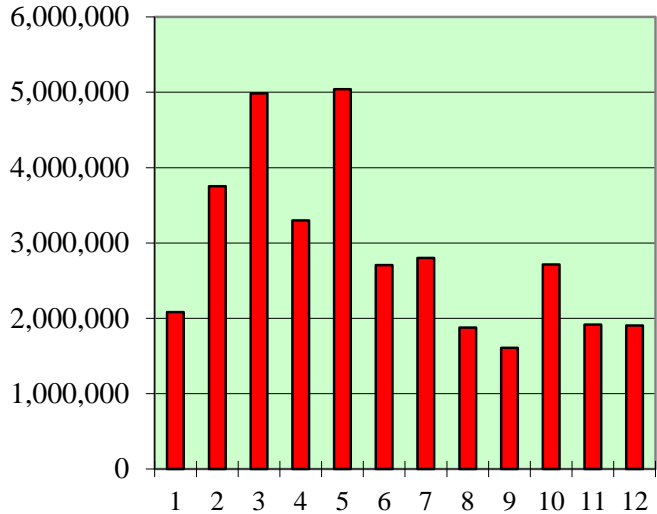
Kewanee, Illinois
Wastewater Treatment Plant
Twelve Month Moving Average Report
Submitted by
Bock Inc.

	Date	Influent - <u>D</u> aily <u>A</u> verage <u>F</u> low (gallons per day)	Total Electrical Usage (kilowatt hours)	Total Rainfall (inches)
1	January 2018	2,083,840	152,400	0.75
2	February 2018	3,752,853	152,400	4.37
3	March 2018	4,984,868	158,400	2.38
4	April 2018	3,297,617	132,000	0.98
5	May 2017	5,039,462	160,800	3.18
6	June 2017	2,708,218	150,000	4.08
7	July 2017	2,799,626	156,000	4.36
8	August 2017	1,878,287	153,600	1.60
9	September 2017	1,607,041	146,400	1.18
10	October 2017	2,713,841	158,400	6.99
11	November 2017	1,917,567	159,600	1.31
12	December 2017	1,906,254	142,800	0.84
Total		34,689,474	1,822,800	32.02
Average		2,890,790	151,900	2.67

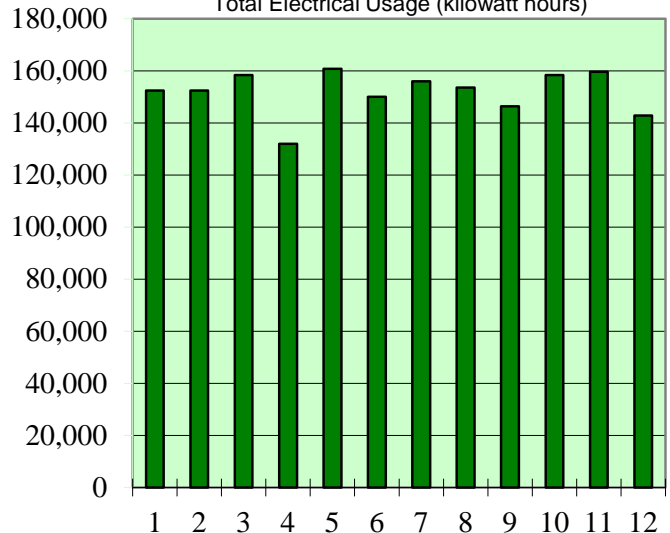
The Plant Design Average Flow is
2,000,000 Gallons per Day.

The Plant Design Maximum Flow is
5,000,000 Gallons per Day.

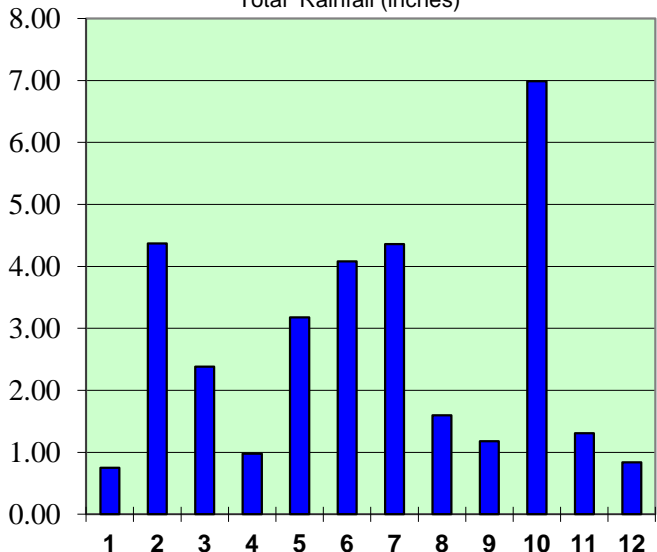
Influent - Daily Average Flow (gallons per day)



Total Electrical Usage (kilowatt hours)



Total Rainfall (inches)



DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

001
External Outfall

Discharge:

001-0
STP OUTFALL

Report Dates & Status

Monitoring Period:

From 04/01/18 to 04/30/18

DMR Due Date:

05/25/18

Status:

NetDMR Validated

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI: --

Code	Parameter	Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	8.57	=	7.61	19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.								>=	6 MN WK AV	>=	5 DAILY MN	19 - mg/L		01/07 - Weekly	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample					=	7.49				=	7.62	12 - SU	0	01/07 - Weekly	GR - GRAB
					Permit Req.					>=	6 MINIMUM				<=	9 MAXIMUM	12 - SU		01/07 - Weekly	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	50.1	=	73.1	26 - lb/d			=	2.2	=	3.1	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	500 MO AVG	<=	1001 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample										=	8.3	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	--	Sample	=	2.8	=	9.8	26 - lb/d			=	0.117	=	0.416	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	54 MO AVG	<=	183 DAILY MX	26 - lb/d			<=	1.3 MO AVG	<=	4.4 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	1	--	Sample			=	2.8	26 - lb/d					=	0.117	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.			<=	146 WKLY AVG	26 - lb/d					<=	3.5 WKLY AVG	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	1.2	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00940	Chloride [as Cl]	1 - Effluent Gross	0	--	Sample			=	9026	26 - lb/d					=	440	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.			<=	20850 DAILY MX	26 - lb/d					<=	500 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	2.907329	=	3.773809	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										<=	.05 DAILY MX	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.											9 - Conditional Monitoring - Not Required This Period				
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	39.5	=	52.2	26 - lb/d			=	1.66	=	2.21	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	417 MO AVG	<=	834 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.	
Comments	
Chlorination did not occur this monitoring period.	
Attachments	
No attachments.	
Report Last Saved By	
KEWANEE, CITY OF	
User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2018-05-18 11:50 (Time Zone: -05:00)
Report Last Signed By	
User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2018-05-18 11:53 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

INF
Internal Outfall

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 04/01/18 to 04/30/18

DMR Due Date:

05/25/18

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2018-05-18 11:52 (Time Zone: -05:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2018-05-18 11:53 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

003
External Outfall

Discharge:

003-0
EMERGENCY HIGH LEVEL OVERFLOW

Report Dates & Status

Monitoring Period:

From 04/01/18 to 04/30/18

DMR Due Date:

05/25/18

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2018-05-18 10:24 (Time Zone: -05:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2018-05-18 10:29 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:004
External Outfall

Discharge:004-0
EXCESS FLOW LAGOON OUTFALL- EAST LAGOON

Report Dates & Status

Monitoring Period:From 04/01/18 to 04/30/18

DMR Due Date:05/25/18

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.					>=	6 MINIMUM				<=	9 MAXIMUM	12 - SU			
					Value NODI						C - No Discharge					C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL 03 - MGD											
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:bockinc1992

Name:Stanley Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2018-05-18 10:25 (Time Zone: -05:00)

Report Last Signed By

User:bockinc1992
Name:Stanley Bockewitz
E-Mail:stanb@bockinc.net
Date/Time:2018-05-18 10:27 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:
Major:

IL0029343
Yes

Permittee:
Permittee Address:

KEWANEE, CITY OF
401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:
Facility Location:

KEWANEE STP
194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

005
External Outfall

Discharge:

005-0
EXCESS FLOW LAGOON OUTFALL-WEST LAGOON

Report Dates & Status

Monitoring Period:

From 04/01/18 to 04/30/18

DMR Due Date:

05/25/18

Status:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:
Last Name:

Stanley
Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	03 - MGD										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2018-05-18 10:26 (Time Zone: -05:00)

Report Last Signed By



City Wide Clean Up Day Data

Date	10/15/2016	6/3/2017	10/21/2017	5/12/2018
Stats				
Number Of Vehicles	Unknown	Unkown	270	236
Trash Containers Emptied	Unknown	17	12	11
Pounds Of Trash	60000	90380	61000	54520
Differnce From Previous Event	N/A	30380	-29380	-6480
Scrap Metal Conainters Emptied	Unknown	8	4	5
Pounds of Scrap Metal	13560	13920	7820	11080
Differnce From Previous Event	N/A	360	-6100	3260
Total	73560	104300	68820	65600

Tire Stats				
Free (# of tires)	N/A	N/A	N/A	248
Paid (# of tires)	N/A	N/A	N/A	19
Total (#of tires)	N/A	N/A	N/A	267

Number of civilian volunteers (Elliott St)	Unknown	17	22	13
Number of inmates	N/A	N/A	5	6
Total	N/A	N/A	27	19
Differnce From Previous Event	N/A	Unknown	10	-8

Number of civilian volunteers (Tires)	N/A	N/A	N/A	3
Number of inmates	N/A	N/A	N/A	3
Total	N/A	N/A	N/A	6
Differnce From Previous Event	N/A	N/A	N/A	N/A



FINANCE & ADMINISTRATIVE SERVICES

APRIL 2018

Water Bill Payments Processed

At counter	1112
By mail	479
By dropbox	695
At bank	<u>71</u>
Total Water Bill Payments	2357

Other Payments	378
----------------	-----

Total Payments Processed	2735
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Customer Contacts (non-payment)

By phone	1305
At counter	543
Work orders written	<u>252</u>
Total Customer Contacts	2100

Misc Requests/Employee Contacts

By phone or in-person	640
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PSN Payments	370
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ACTION FLAG CO			333.71	
28760	58-36-652	CEMETERY FLAGS		127.00
28760	38-71-611	CITY HALL FLAGS		206.71
01 ADVANCED BUSINESS SYSTEMS INC			173.12	
INV95452	01-11-512	COPIER MAINT CONTRACT		173.12
01 AIRGAS MID AMERICA			226.10	
9074919341	58-36-612	CEMETERY-TORCH PARTS		49.75
9075842224	01-22-612	OXYGEN USP MEDICAL		140.40
9953074123	51-93-512	PROPANE TANK RENTAL		35.95
01 AMEREN ILLINOIS			20253.74	
D051018	01-11-571	ST LTS-SIGNALS ELECTRIC		7199.92
D051018	01-52-571	PARKS ELECTRIC		31.01
D051018	51-93-571	WELLS & WTP ELECTRIC		7550.44
D051018	52-93-571	WWTP & LIFT ST ELECTRIC		4209.66
D051018	54-54-571	FR PARK ELECTRIC		88.72
D051018	58-36-571	CEMETERY ELECTRIC		147.07
D051018	62-45-571	MUN BLDGS ELECTRIC		985.85
D051018	01-21-539	POUND ELECTRIC		41.07
01 ARTHUR J GALLAGHER			1100.00	
2565346	01-11-549	PUB OFFICIALS BOND		1100.00
01 AUTOMOTIVE ELECTRIC OF KEWANEE			1555.50	
67105	62-45-512	APPLICATOR VAC PUMP		1555.50
01 B & B PRINTING			37.50	
21603	52-93-652	WWTP-SHIPPING CHGS		15.98
21603	62-45-613	CLUSTER-SHIPPING CHGS		18.52
21609	01-21-551	POLICE-SHIPPING CHGS		3.00
01 B & B LAWN EQUIPMENT & CYCLERY			99.61	
191412	58-36-612	BATTERY & WHEELS		99.61
01 BARASH & EVERETT, LLC			3918.03	
D050918	02-61-913	KENTVILLE RD CLOSING COSTS		3918.03
01 BEAMAN, JOHN			1710.15	
D051518	01-41-617	SIDEWALK REIMBURSEMENT		1710.15
01 BOCK INC			54894.42	
50A	51-93-515	WTP-CONTRACT PAYMENT		14676.42
50A	52-93-515	WWTP-CONTRACT PAYMENT		40218.00
01 BREEDLOVE'S SPORTING GOODS			85.00	
11229	01-22-471	ANDERSON-UNIFORM ALLOW		85.00
01 COLWELL, BRENT			475.00	
517931	01-65-549	ELECTRICAL INSPECTION		50.00
517932	01-65-549	ELECTRICAL INSPECTION		50.00
517933	01-65-549	ELECTRICAL INSPECTION		50.00
517934	01-65-549	ELECTRICAL INSPECTION		25.00
517935	01-65-549	ELECTRICAL INSPECTION		50.00
517936	01-65-549	ELECTRICAL INSPECTION		25.00
517937	01-65-549	ELECTRICAL INSPECTION		25.00
517938	01-65-549	ELECTRICAL INSPECTION		50.00

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517939	01-65-549	ELECTRICAL INSPECTION		25.00
517940	01-65-549	ELECTRICAL INSPECTION		50.00
517941	01-65-549	ELECTRICAL INSPECTION		25.00
517942	01-65-549	ELECTRICAL INSPECTION		50.00
01 IDOIT - COMMUNICATIONS REVOLVI T1830246	01-21-552	LEADS LINE	316.70	316.70
01 COMCAST CABLE			329.60	
D051418D	38-71-549	INTERNET - DEPOT		119.85
D051518NWP	51-93-552	INTERNET VPN-NWTP		114.85
D051518SWP	51-93-552	INTERNET VPN-SWTP		94.90
01 COMPLETE INTEGRATION AND SERVI 332118	51-93-512	FLOWMETER/PANELVIEW	8340.00	8340.00
01 CORE & MAIN LP			712.92	
I780649	52-93-512	WWTP-2 YARD HYDRANTS		379.24
I805485	51-42-615	WATER PARTS - STOCK		333.68
01 CULLIGAN OF KEWANEE			66.12	
D052018	52-93-652	WWTP - WATER/LAB		66.12
01 DAVIS, TODD			201.49	
11889	51-42-473	BOOT ALLOWANCE REIMB		201.49
01 DES MOINES STAMP MFG CO			32.40	
1119921	01-21-651	NOTARY STAMP-SCHRIVER		32.40
01 EASTERN IOWA TIRE, INC			606.48	
100049126	62-45-613	TRUCK TIRES - STOCK		606.48
01 EDWARDS, KEITH			52.32	
18-12E	01-65-562	MILEAGE REIMBURSEMENT		52.32
01 ELECTRICAL ENGINEERING & EQUIP			395.42	
60557654-00	38-71-549	GENERATOR REPAIR		395.42
01 GALVA IRON & METAL CO INC			163.00	
34040	58-36-652	STEEL & ANGLE IRON		138.00
34073	62-45-652	ANGLE IRON		25.00
01 GENESIS OCCUPATIONAL HEALTH			20.00	
273491	62-45-929	CDL RANDOM DRUG TEST		20.00
01 GETZ FIRE EQUIPMENT CO			184.00	
I1-740392	01-21-512	ANNUAL SERVICE		72.00
I1-740393	01-22-652	REFILL EXTINGUISHERS		112.00
01 HACH COMPANY			962.85	
10940562	52-93-652	WWTP-LAB SUPPLIES		927.30
10947914	52-93-652	WWTP-LAB SUPPLIES		35.55
01 THOMPSON TRUCK & TRAILER, INC			172.72	
X203022050:01	62-45-613	DIESEL EXHAUST FLUID		19.98
X203022075:01	62-45-613	DRAIN HOSE & COOLANT TUBE		152.74
01 HAYES, RAY JR			280.00	
5532	51-42-515	PUSH SPOILS @ XFER ST		140.00
5532	52-43-515	PUSH SPOILS @ XFER ST		140.00
01 HEART TECHNOLOGIES INC			355.88	
15797	38-71-549	911 WOOP WOOP TONE		355.88
01 HENRY SCHEIN, INC			94.95	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
53261057	01-22-612	MEDICAL SUPPLIES		94.95
01 ILLINOIS ENVIRONMENTAL PROTECT			28599.76	
MAIN-14	37-42-710	MAIN ST WATER/PRINC		8455.94
MAIN-14	37-42-720	MAIN ST WATER/INT		1549.15
PARK-9	37-42-710	PARK ST WATER/PRINC		13055.05
PARK-9	37-42-720	PARK ST WATER/INT		5539.62
01 IMPACT NETWORKING			249.02	
1109219	01-11-512	COPIER MAINT CONTRACT		249.02
01 INTERSTATE BATTERY SYSTEMS OF			347.85	
10122483	62-45-613	BATTERIES - STOCK		239.90
10122483	62-45-612	BATTERY - JETTER		107.95
01 JACKSON & PECK FINANCIAL GROUP			510.00	
D050918S	01-41-617	SIDEWALK REIMBURSEMENT		510.00
01 KEWANEE POOL & SPA			22.08	
16663	51-93-656	LIQUID CHLORINE 12.5%		22.08
01 KEWANEE ROTARY CLUB FOUNDATION			58.00	
D052918	01-11-562	ROTARY MEALS - GB		58.00
01 LEXIPOL, LLC			6175.00	
24467	01-21-563	TRAINING SUBSCRIPTION		6175.00
01 LOCIS			700.00	
39771	51-42-537	VFLEX PROGRAMMING		310.00
39771	52-43-537	VFLEX PROGRAMMING		310.00
39772	01-11-537	METER LOC PROGRAMMING		80.00
01 MCKESSON MEDICAL SURGICAL			871.10	
26547913	01-22-612	MEDICAL SUPPLIES		130.80
26567587	01-22-612	MEDICAL SUPPLIES		306.34
26589760	01-22-612	MEDICAL SUPPLIES		141.16
26791210	01-22-612	MEDICAL SUPPLIES		292.80
01 MICHIG ENERGY LTD			1216.08	
39128	52-93-512	30 GALS GEARBOX OIL		1216.08
01 MIDWEST WHEEL COMPANIES INC			59.42	
1184486-00	62-45-613	MAINT SUPPLIES		8.76
1184486-00	62-45-612	GREASE GUN		43.10
1184486-01	62-45-613	MAINT SUPPLIES		1.20
1184486-02	62-45-613	MAINT SUPPLIES		6.36
01 MILER, TOM			351.00	
D051718	01-41-617	SIDEWALK REIMBURSEMENT		351.00
01 MOLS, MATTHEW			151.95	
D051118	01-22-471	UNIFORM ALLOW REIMB		151.95
01 MUTUAL WHEEL CO INC			143.10	
374838	62-45-613	STOCK SUPPLIES		35.96
376139	62-45-613	CHAMBER & AUTO SLACK		107.14
01 NORTHWESTERN UNIVERSITY CENTER			4000.00	
11564	01-21-563	STAFF & COMMAND SCHOOL		4000.00
01 NORTHERN SAFETY CO INC			114.94	
902885639	58-36-652	GLOVES & SAFETY GLASSES		114.94
01 NORTHWEST PLUMBING HEATING AC			519.00	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
18934	38-71-549	MAINT CONTRACT-HVAC		519.00
01 OFFICE SPECIALISTS INC			928.47	
1011011-0	54-54-652	FR PARK SUPPLIES		124.18
1011973-0	52-93-652	WWTP-CHAIR CASTERS		34.78
1012320-0	52-93-652	WWTP - PAPER		17.69
1012793-0	01-11-651	OFFICE SUPPLIES		116.14
1012793-0	51-42-651	OFFICE SUPPLIES		119.23
1012793-0	01-22-651	1 CASE OF PAPER		34.99
1012793-1	01-11-651	RIBBON CASSETTE		3.10
1012949-0	01-11-537	AVAST RE-INSTALL		92.48
1012992-0	01-21-651	POLICE-COPY PAPER		349.90
1013202-0	01-11-651	HANGING FOLDER FRAMES		35.98
01 OFFICE MACHINE CONSULTANTS INC			58.96	
IN143857	01-21-512	COPIER MAINT CONTRACT		50.88
IN144129	01-21-512	COPIER MAINT CONTRACT		8.08
01 PATRICK O FICKLING			4935.75	
4494	01-65-518	ANNUALS, FERTILIZER & MIX		1935.75
4494	01-65-518	WATERING-PLANTS & BASKETS		3000.00
01 PDC LABORATORIES INC			607.95	
I9320701	52-93-542	CHLORIDE TESTING		176.70
I9321331	51-93-542	WATER TESTING		69.00
I9321357	51-93-542	WATER TESTING		258.75
I9321597	51-93-542	WATER TESTING		34.50
I9321777	51-93-542	WATER TESTING		17.25
I9322175	51-93-542	WATER TESTING		51.75
01 PEERLESS WELL & PUMP			77298.78	
408	32-42-850	WELL 5 REHAB/REPAIRS		77298.78
01 PEST DOCTOR			20.00	
25844	01-22-580	STATION 2 PEST CONTROL		20.00
01 POWELL, ADAM J			294.44	
18-13E	01-22-562	MEALS & MILEAGE REIMB		294.44
01 PUBLIC SAFETY CENTER INC			396.00	
5800691	01-22-612	IV STARTER KITS		396.00
01 QUAD-CITY TIMES			479.00	
D012818	01-11-541	FIREFIGHTER AD		479.00
01 SCBAS INC			400.00	
103761	01-22-512	BREATHING AIR TEST		400.00
01 STAR-COURIER			221.00	
D050918	01-11-541	TELECOMMUNICATOR AD		221.00
01 SULLIVAN DOOR COMPANY			1252.05	
60957	38-71-549	POLICE-SALLY PORT DOOR		250.35
61131	62-45-652	QUONSET HUT TRANSMITTER		40.00
61235	38-71-549	PW BLDG DOOR REPAIRS		785.20
61304	52-93-511	KEYLESS ENTRY LINEAR		65.00
61311	38-71-511	TRANSMITTER		40.00
61386	52-93-511	RECEIVER LINEAR 1		71.50
01 SUPREME RADIO COMMUNICATIONS I			5637.25	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
166712	62-45-513	RADIO REPAIR		400.00
8123	01-21-556	QTRLY RADIO MAINT		5237.25
01 THYSSENKRUPP ELEVATOR CORP 3003863596	38-71-549	ELEVATOR MAINTENANCE	945.50	945.50
01 TRIANGLE CONCRETE INC 9299	52-43-615	HY EARLY CONCRETE	375.00	375.00
01 UNIVERSITY OF ILLINOIS UFIN0554	01-22-563	TRAINING-WELGAT & STOUT	1100.00	1100.00
01 USA BLUEBOOK 568686	51-93-512	WELL HOUR METERS	136.22	136.22
01 VERIZON WIRELESS 9806530122	01-22-552	FIRE-CELLULAR SERVICE	805.29	7.55
9807180042	01-21-552	POLICE-CELLULAR SERVICE		797.74
01 WINFIELD SOLUTIONS, LLC 000062262362	01-52-652	HERBICIDE	323.23	323.23
01 WIPECO INC 0083768-IN	58-36-652	FLANNEL RAGS	119.72	119.72
** TOTAL CHECKS TO BE ISSUED			238571.64	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			38988.62	
ECONOMIC DEVELOPMENT			3918.03	
WATER IMPROVEMENT			77298.78	
IEPA WATER LOAN FUND			28599.76	
CAPITAL MAINTENANCE/MUN. BLDG.			3617.91	
WATER FUND			32506.51	
SEWER FUND			48258.60	
FRANCIS PARK			212.90	
CEMETERY FUND			796.09	
CENTRAL MAINTENANCE			4374.44	
*** GRAND TOTAL ***			238571.64	
TOTAL FOR REGULAR CHECKS:			238,571.64	

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
31 UMB BANK, NA 323 D050118-2012	05/22/18 31-71-720	CC052218 2012 BOND/INTEREST	48200.00	48200.00
44 HENRY COUNTY COLLECTOR 323 2017-2503201005	05/22/18 44-84C-549	CC052218 2017 PROP TX-531 E DIV	139.84	139.84
74 HEALTH CARE SERVICE CORPORATION 323 SD 04/18	05/21/18 74-14-451	1227A HEALTH INS CLAIMS	175812.95	153825.67
323 SD 04/18	74-14-452	STOP LOSS SPECIFIC		21987.28
74 SISCO 323 190349	05/16/18 74-14-451	1223A DENTAL/VISION ADMIN FEES	470.25	470.25
74 SISCO 323 D042718	05/16/18 74-14-451	1224A DENTAL/VISION CLAIMS	848.00	848.00
74 SISCO 323 D050418	05/16/18 74-14-451	1225A DENTAL/VISION CLAIMS	746.00	746.00
74 SISCO 323 D051118	05/16/18 74-14-451	1226A DENTAL/VISION CLAIMS	1703.49	1703.49
** TOTAL MANUAL CHECKS REGISTERED			227920.53	

=====

REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	238571.64	.00	238571.64
31	.00	48200.00	48200.00
44	.00	139.84	139.84
74	.00	179580.69	179580.69
TOTAL CASH	238571.64	227920.53	466492.17

SYS DATE:05/24/18

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL		
01	38988.62	.00	38988.62		
02	3918.03	.00	3918.03		
31	.00	48200.00	48200.00		
32	77298.78	.00	77298.78		
37	28599.76	.00	28599.76		
38	3617.91	.00	3617.91		
44	.00	139.84	139.84		
51	32506.51	.00	32506.51		
52	48258.60	.00	48258.60		
54	212.90	.00	212.90		
58	796.09	.00	796.09		
62	4374.44	.00	4374.44		
74	.00	179580.69	179580.69		
TOTAL DISTR	238571.64	227920.53	466492.17		

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May 25, 2018

Honorable Mayor and City Council
Kewanee City Hall
401 E. Third Street
Kewanee, Illinois 61443-2365

RE: Report from Plan Commission for May 24, 2018 Meeting.

The Plan Commission convened at 7:00 p.m. on May 24, 2018 Kewanee City Hall, Council Chambers. Commission members Costenson and Reynolds were absent. For business, there were two Special Use Permit applications upon which to conduct a public hearing.

Case Number 1:

600 N. Main St. which is located at the Northeast corner on N. Main St and E. 6th St. Special Use Permit petition for Used passenger automobile sales (used car lot) on an open lot or within a building.

Dennis Packee is petitioning for the Special Use Permit.

Address (es): 600 N. Main St.

Legal Description: LTS 3 & 4 MOLLIE LYLES SUB OF LTS 3 & 4 & NW COR LT 6 SW SE SEC 28 CITY OF KEWANEE [EZ], Henry County Illinois.

Location: On the Notheast corner of N. Main St. & E. 6th St.

Dimensions: 164 feet East to West and 107.5 feet North to South.

Area: 17630 Sq Ft. (0.405 Acres)

Existing buildings or uses: One building approximately 141' x 43'.

Current Zoning District: B-3 Business and Wholesale District.

Existing (Surrounding Zoning) Zoning: B-3 Business and Wholesale District. To the East, North and West. M-1 Manufacturing District, Limited to the South.

Existing Land Use: Commercial

Proposed Land Use Map: Commercial.

Background Information:

The City received a complaint of used vehicles being sold upon the property without the required Special Use permit. After research of the street file I found no evidence of Plan Commission activity granting a special use permit. Property owner Dennis Packee heard rumor of the complaint and came to my office to discuss the matter. Packee agreed to follow the process to apply for the Special Use permit for used car sales.

Special Use Permit Criteria (155.157 C)

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- (1) That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience, and will contribute to the general welfare of the neighborhood or community;
- (2) That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity, and
- (3) That the proposed use will comply with the regulations and conditions specified in this chapter for such use, and with the stipulations and conditions made a part of the authorization granted by the Council.

The City has no argument against the petition for the Special Use Permit as applied for.

The Public Hearing:

At 7:00 p.m. on May 24, 2018, the hearing on the proposed Special use Permit to allow a Used Car Lot at 600 N Main St. was held. **Dennis Packee** of Kewanee, Illinois, was present to represent the application.

- Packee stated that if he's doing something wrong that he wants to do whatever is required to make it right. He did state that automobile sales is listed as a permitted use in B3 zoning.
- Edwards stated that though automobile sales is listed as a permitted use in B3 zoning, used automobile sales is listed as a special use under B3 zoning. Because of this it is assumed that automobile sales listed under permitted uses is referring to "new" car sales. Edwards did tell Packee that Edwards verified this interpretation with the City Attorney. Edwards also stated that he would discuss the wording with the City Manager and City Attorney to see if a change in the wording is needed or not.

No others were present to speak in support of the petition.

No others were present to speak in opposition of the petition.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of seven in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit to allow a Used Car Lot be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing a Used Car Lot at 600 N Main St. be granted to Dennis Packee.

Everything You Need!

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Fax 309-856-6001

Case Number 2:

525 N Main St. which is located at the Southwest corner of N. main St and W. 6th St. Special Use Permit Petition to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only.

Jon Wille is petitioning for the Special Use Permit. The Property owner, Kenneth Ryan has signed the application as the Landowner, which serves as affidavit for Willie to apply for the permit.

Address (es): 525 N. Main St.

Legal Description: S95 OF N115 LOT 1, EX HWY, WILLARD & MORSES NORTH SUB CITY OF KEWANEE [EZ], Henry County, Illinois.

Location: On the Southwest corner of N. Main St. and W. 6th St.

Dimensions: 118 feet East to West and 115 feet North to South. The Northeast corner has a radius that follows the roadway.

Area: 13570 Sq Ft. (0.312 Acres)

Existing buildings or uses: Vehicle storage.

Current Zoning District: B-3 Business and Wholesale District.

Existing (Surrounding Zoning) Zoning: B-3 Business and Wholesale District. To the North, West and South. M-1 Manufacturing District, Limited to the East.

Existing Land Use: Commercial.

Proposed Land Use Map: Commercial.

Background Information:

With reference to Case Number 1 at the beginning of this memo and after researching the street file and history of this parcel, I found no Special Use Permit or Plan Commission activity for used car sales or vehicle storage. I met with Wille and also spoke with Ryan on the phone and advised them that the current use (storage of vehicles) requires a Special Use Permit.

It should be noted that Wille stated that the State of Illinois, since the parcel is located along a state right of way, will not allow for the sale of vehicles upon the parcel involved because there is no building on the parcel. Wille stated that the State will allow the vehicles to be parked there as long as there are no "For Sale" signs or prices on the vehicles. Wille performs no transactions on this parcel and if a customer is interested in a vehicle, Wille has one of his employees bring the vehicle across the street for the customer to look at the vehicle, test drive it or any other inspections or transactions related to the vehicle.

I spoke with the City Attorney to verify the information that Wille gave me.

Special Use Permit Criteria (155.157 C)

Everything You Need!

Phone 309-852-2611
Fax 309-856-6001

- (1) That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience, and will contribute to the general welfare of the neighborhood or community;
- (2) That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity, and
- (3) That the proposed use will comply with the regulations and conditions specified in this chapter for such use, and with the stipulations and conditions made a part of the authorization granted by the Council.

The City has no argument with the special use but would suggest the following stipulations:

- With exception to registrations, all vehicles must be 100% operable in every aspect. No flat tires, no broken windows, no wrecked or junk vehicles, no missing parts of any sort.
- No part of any vehicle shall overhang or block the city sidewalk.
- Storage of light trucks and passenger vehicles only.
- Vehicles must be parked neatly and be able to be driven off the property without having to move another vehicle out of the way thus allowing for passage throughout the property.
- Access to all vehicles must be available to Fire Department personnel.

The Public Hearing:

At 7:16 p.m. on May 24, 2018, the hearing on the proposed Special use Permit to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only. **Jon Wille** dba You're Approved Auto Sales of Kewanee, Illinois, was present to represent the application.

- Wille started off by apologizing for the oversight and didn't realize that a special use permit was needed.
- Morrison stated that he is not pleased with the current condition of the property.
- Morrison noted the stipulations listed in the Plan Commission Memo. Wille agreed to the stipulations.
- The commission added an additional stipulation that compliance with all other stipulations needs to be completed by June 30, 2018. If not, a hearing to revoke the Special use permit will be held.

No others were present to speak in support of the petition.

No others were present to speak in opposition to the petition.

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Recommendation:



After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of seven in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only at 525 N Main St. be granted to Jon Wille.

Additionally, the Plan Commission recommends, by a vote of seven in favor, none opposed, two absent, that the following stipulations be placed on the Special Use Permit.

- With exception to registrations, all vehicles must be 100% operable in every aspect. No flat tires, no broken windows, no wrecked or junk vehicles, no missing parts of any sort.
- No part of any vehicle shall overhang or block the city sidewalk.
- Storage of light trucks and passenger vehicles only.
- Vehicles must be parked neatly and be able to be driven off the property without having to move another vehicle out of the way thus allowing for passage throughout the property.
- Access to all vehicles must be available to Fire Department personnel.
- All of the above must be complied with no later than June 30, 2018. If compliance is not met to the satisfaction of the City, a hearing to revoke the Special Use Permit will be held.

There being no further business, the meeting adjourned at 7:27 p.m.

Respectfully yours,

 By: 

Steve Morrison, Chairman

PLAN COMMISSION

Date May 24, 2018

Attendance Payton Wille Stapleton

COSTENSON	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent
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HEMPHILL	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent
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MORRISON	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent
REYNOLDS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent
SAYERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent
HUGHES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent	<input checked="" type="checkbox"/> yes <input checked="" type="checkbox"/> abstain <input checked="" type="checkbox"/> no <input checked="" type="checkbox"/> absent
		<u>74 ON</u>	<u>74 ON</u>	<u>74 ON</u>			

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3927	
AGENDA TITLE	Consideration of an ordinance granting a Special Use Permit to allow a Used Car Lot at 600 N. Main St.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To grant a Special Use Permit to sell used passenger vehicles at 600 N. Main St.	
BACKGROUND	The City received a complaint of used vehicles being sold on the property without the required Special Use Permit. Further review found that no such permit had been applied for or issued. Once notified of the need for a Special Use Permit, Property owner Dennis Packee stopped the sale of used vehicles on the property and took the appropriate steps to obtain the permit	
SPECIAL NOTES		
ANALYSIS		
PUBLIC INFORMATION PROCESS	Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet.	

BOARD OR COMMISSION RECOMMENDATION	After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of seven in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit to allow a Used Car Lot be approved by the City Council.
STAFF RECOMMENDATION	Staff recommends approval
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Plan Commission Meeting Minutes

ORDINANCE NO. 3927

ORDINANCE GRANTING A SPECIAL USE PERMIT TO DENNIS PACKEE, OF KEWANEE, ILLINOIS, FOR PROPERTY LOCATED AT 600 NORTH MAIN STREET IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that an application has heretofore been filed by Dennis Packee of Kewanee, Illinois with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow used passenger automobile sales (used car lot) on an open lot or within a building be granted, on the following described real estate, to-wit:

LTS 3 & 4 MOLLIE LYLES SUB OF LTS 3 & 4 & NW COR LT 6 SW SE SEC 28 CITY OF KEWANEE [EZ], Henry County Illinois.

Commonly known as 600 North Main Street.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Thursday, May 24, 2018, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioner. There were no objectors.

SECTION THREE: The Plan Commission has recommended by a vote of seven in favor, none opposed, and two absent, that a Special Use Permit to allow used passenger automobile sales (used car lot) on an open lot or within a building granted to Dennis Packee 600 N. Main St.

SECTION FOUR: The recommendation of the Plan Commission shall be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to Dennis Packee of Kewanee to allow Used passenger automobile sales (used car lot) on an open lot or within a building on the premises described in Section One hereof.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the City Council of the City of Kewanee, Illinois, this 29th day of May, 2018.

APPROVED AND SIGNED by the Mayor of the City of Kewanee, Illinois, this 29th day of May, 2018.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3928	
AGENDA TITLE	Consideration of an ordinance granting a Special Use Permit to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only at 525 N. Main St.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To grant a Special Use Permit to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only at 525 N. Main St.	
BACKGROUND	After determining the need for a special use to sell used vehicles at 600 North Main, staff reviewed the surrounding parcels to ensure compliance. I found no Special Use Permit used car sales or vehicle storage at 525 North Main. I met with Willie and also spoke with Ryan on the phone and advised them that the current use (storage of vehicles) requires a Special Use Permit.	
SPECIAL NOTES	N/A	

ANALYSIS	<p>The City has no argument with the special use but would suggest the following stipulations:</p> <ul style="list-style-type: none"> • With exception to registrations, all vehicles must be 100% operable in every aspect. No flat tires, no broken windows, no wrecked or junk vehicles, no missing parts of any sort. • No part of any vehicle shall overhang or block the city sidewalk. • Storage of light trucks and passenger vehicles only. • Vehicles must be parked neatly and be able to be driven off the property without having to move another vehicle out of the way thus allowing for passage throughout the property. • Access to all vehicles must be available to Fire Department personnel. <p>All of the above must be complied with no later than June 30, 2018. If compliance is not met to the satisfaction of the City, a hearing to revoke the Special Use Permit will be held.</p>
PUBLIC INFORMATION PROCESS	Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet.
BOARD OR COMMISSION RECOMMENDATION	The Plan Commission recommends, by a vote of seven in favor of the application, none opposed to the application, two absent, that the application to grant a Special Use Permit to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only be approved by the City Council.
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Plan Commission Meeting Minutes

ORDINANCE NO. 3928

ORDINANCE GRANTING A SPECIAL USE PERMIT TO JOHN WILLIE, D/B/A YOU'RE APPROVED AUTO SALES OF KEWANEE, ILLINOIS, FOR PROPERTY LOCATED AT 525 NORTH MAIN STREET IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that an application has heretofore been filed by John Willie D/B/A You're Approved Auto Sales of Kewanee, Illinois with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only, be granted, on the following described real estate, to-wit:

S95 OF N115 LOT 1, EX HWY, WILLARD & MORSES NORTH SUB CITY OF KEWANEE [EZ], Henry County, Illinois.

Commonly known as 525 North Main Street.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Thursday, May 24, 2018, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioner. There were no objectors.

SECTION THREE: The Plan Commission has recommended by a vote of seven in favor, none opposed, and two absent, that a Special Use Permit to allow Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only be granted to John Willie and You're Approved Auto Sales of Kewanee at 525 N Main St.

SECTION FOUR: The recommendation of the Plan Commission shall be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to John Willie of Kewanee to allow an Automobile, Truck, Trailer, Tractor or Bus Storage yard, Operable Vehicles Only on the premises described in Section One hereof.

SECTION SIX: The following Six (6) stipulations and restrictions are hereby placed upon the proposed use on the premises described in Section One hereof:

1. With exception to registrations, all vehicles must be 100% operable in every aspect. No flat tires, no broken windows, no wrecked or junk vehicles, no missing parts of any sort.
2. No part of any vehicle shall overhang or block the city sidewalk.
3. Storage of light trucks and passenger vehicles only.

4. Vehicles must be parked neatly and be able to be driven off the property without having to move another vehicle out of the way thus allowing for passage throughout the property.
5. Access to all vehicles must be available to Fire Department personnel.
6. All of the above must be complied with no later than June 30, 2018. If compliance is not met to the satisfaction of the City, a hearing to revoke the Special Use Permit will be held.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the City Council of the City of Kewanee, Illinois, this 29th day of May, 2018.

APPROVED AND SIGNED by the Mayor of the City of Kewanee, Illinois, this 29th day of May, 2018.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5109	
AGENDA TITLE	Consideration of a Resolution granting a continuance of non-conforming use to Erin Clementz at 500 E Division Street for the operation of a hair and nail salon	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To allow a continuance of a lawful, nonconforming use as B1 – Business District, Limited Retail within a R2 – One Family Dwelling District.	

BACKGROUND	<p>Erin Clementz inquired about opening a hair & nail salon at 500 E Division St which she is considering purchasing. She was advised that the property had at one time a lawful, nonconforming use which had been abandoned. I emailed the necessary form and explained the process to request a continuance of nonconforming use.</p> <p>Another inquiry was made on behalf of the property owner, John Johnson, stating there has always been a business at that site, which is being operated as a storage facility and an apartment. They were advised that the nonconforming use of B1 allows neither a dwelling unit on the ground floor nor a storage facility.</p> <p>The street file contains a letter dated June 18, 2002 from Kip Spear (see attached documents) which confirms that 500 E Division St was then a Bookkeeping office which would be allowed to exist in a B1 District.</p> <p>A water account for "The Book Station & More" was active from September 19, 2002 through October 11, 2011. There is a current account for John L Johnson of Lakeland, Florida from October 11, 2011 to the present. This is not evidence that a lawful, nonconforming use is present.</p>
SPECIAL NOTES	<p>I called the Henry County Assessments Office to inquire when the property was constructed. The only data they had was 1919.</p> <p>Erin's Realtor has been advised any plumbing work would need to be performed by an Illinois licensed plumber and that a backflow preventer will need to be installed.</p> <p>The salon will be a one person operation according to the Request for Continuance. With this in mind, traffic and parking should not be an issue.</p>

ANALYSIS	The application to continue the nonconforming use was sent to Erin Clementz involved in the real estate transaction. She is requesting the continuation of the nonconforming use as a B-1 business to operate a hair and nail salon from this location. The application reflects that there are not any substantial changes to the building planned. By granting this continuance of nonconforming use to the Erin Clementz the City will be welcoming another new small business into a building that has been underutilized since October 2011. The continuance of nonconforming use would then be allowed to continue until such time as the building was vacant for a period of 12 months.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval to grant continuance as a B1 zoned district and the uses allowed as the same with the stipulation that the living quarters shall be removed.
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Request for Continuance of Nonconforming Use, letter dated June 18, 2002 from the street file, MLS data sheet for 500 E Division St. Photos of the property are available for council review.

RESOLUTION NO. 5109

A RESOLUTION AUTHORIZING THE CONTINUATION OF THE NONCONFORMING USE OF 500 E DIVISION STREET AS A B-1 BUSINESS DISTRICT, LIMITED RETAIL ZONING DISTRICT AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City Council believes that it is important to remain business friendly and be able to consider the possibility of allowing a nonconforming use to continue if the nonconforming use is not detrimental to the surrounding properties and zoning district in which the nonconforming use is located; and,

WHEREAS, the City Council passed Ordinance #3849 establishing an exception allowing the City Council to grant the re-establishment of a nonconforming use that may be considered discontinued or abandoned; and

WHEREAS, the property at 500 East Division Street has been a nonconforming use business, which is currently considered discontinued or abandoned; and

WHEREAS, the property owner and prospective buyer have requested a continuance of the nonconforming use to operate a hair and nail salon from this location; and

WHEREAS, the building on the property appears to be purpose built or modified for commercial use; and

WHEREAS, the City Council finds it in the best interest of the community to re-establish the nonconforming use of the property at 500 East Division Street.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The City Council grants the request for re-establishment of the nonconforming B-1 zoning for the property at 500 East Division Street.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 29th day of May, 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Steve Faber				
Council Member Andrew Koehler				
Council Member Chris Colomer				
Council Member Michael Yaklich				



Community Development Department
401 E Third St
Kewanee IL 61443

I l l i n o i s

PHONE 309-852-2611, Ext. 222
FAX 309-856-6001

REQUEST FOR CONTINUANCE OF NONCONFORMING USE

REQUIREMENTS

- 1) Applicant must provide proof of ownership of the building OR an affidavit from the owner allowing the applicant to request the continuance of nonconforming use.
- 2) The building must have evidence on record at City Hall providing proof of the lawful nonconforming use.
- 3) If there is no evidence of the nonconforming use on file at City Hall, the applicant may still be allowed to apply for the continuance of the nonconforming use. The applicant must provide proof of the nonconforming use to the satisfaction of the City. This proof may be in the form of dated photographs or other documentation that clearly shows the use as well as dates that can help to determine the nonconforming use.
- 4) Photographs of the building exterior, interior and surrounding neighborhood.
- 5) The applicant must provide what the applicant's intentions are with the building. (Products or services sold, plans to improve the property, parking solutions, proposed signage and/or any other information that may help the City make its decision.)
- 6) The City may request additional information, from the applicant, not listed on this form in order to make a decision that is in the best interest of the City and its residents.

APPLICANT / OWNER INFORMATION

Address of property being considered for the nonconforming use: 500 E Division

Is the applicant the owner of the property (Y/N) N

Applicant Name: Erin Clementz
Street Address of Applicant: 419 N EAST ST
City: Mineola State: IL Zip: 61344
Phone Number: 309-221-3526 Alt Phone Number: _____
Email Address: chark02@hotmail.com
Signature: Erin K Clementz Date: 5-15-18

Owner (If not the same as applicant): JOHN L. JOHNSON JR
Street Address of Owner: 4958 FOXWOOD LAKE DR
City: LAKE LAND State: FL Zip: 33810
Phone Number: 863-327-9806 Alt Phone Number: _____
Email Address: JJOHNSONJR@AOL.NET.COM
Signature: [Signature] Date: MAY 14, 2018

Type of building (Commercial/Purpose built or modified for nonresidential use OR Residential/house, etc): _____

What are the intentions for the property if the continuance for the nonconforming use is granted: hair and nail salon

Are there plans to improve the property (Roofing, paint, siding, windows, etc....), if so please provide any planned improvements: no

What are the proposed hours of operation:

Tuesday - Friday 10am - 8pm
Saturday 9am - 2pm

Number of employees: 1

Any additional information that may help the City Council in making its decision: _____

REQUIRED INFORMATION CHECKLIST

____ Completed Application.

____ Affidavit from property owner if applicable.

____ Copy of property deed.

____ Photographs as described above.

OFFICIAL USE (DO NOT WRITE BELOW THIS LINE)

Filed with Director of Community Development on: 5/16/18

Signature of Director of Community Development: [Signature]

Filed with City Clerk on: 5/16/18

Signature of City Clerk: Melinda K Edwards

City Council Action on: _____

The vote was ____ Ayes ____ Nays thus this was GRANTED / DENIED by the City Council.

Ordinance # _____, Passed _____.



HEALTH-BUILDING-ZONING

401 E. THIRD STREET
KEWANEE, IL 61443-2365
VOICE 309-852-2371 FAX 309-856-6001

I l l i n o i s

June 18, 2002

Mrs. Marie Peyer
P.O. Box 14
Kewanee, IL 61443

RE: Land use information for former bookkeeping office at 500 E. Division St.

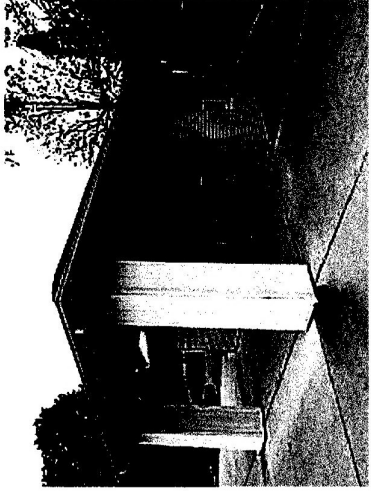
Dear Mrs. Peyer,

The land at 500 E. Division Street, legally described as Lot 14 of Block 10 of McKinley Place Addition, is located in an R-2 One-Family Dwelling Zoning District. The building on the site contained a lawful, nonconforming use as a bookkeeping office. The bookkeeping office is classified as a B-1 type of use. Any new owner of the site can lawfully continue to use the existing building for a bookkeeping office, or any other B-1 type of use. A list of B-1 uses from Kewanee's Zoning Regulations is attached for your information.

Given that the former use was nonconforming, the use and building are subject to the restrictions placed on nonconforming uses and buildings. A copy of the complete section of nonconforming regulations is attached for your information. A short summary of what those regulations mean to the land owner is that the building can not be enlarged. If the building were ever to be used as a residence, then the nonconforming use ceases, and from that point forward, the building could only be used as a residence. This is a very short summary, so I urge you to review the nonconforming regulations to get a better idea of what the limitations are on nonconforming uses and buildings.

I trust this has provided the required information. Please contact me if you have any questions.


Kip Spear
HBZ Officer



4-27-18

*** MLS PROPERTY SUMMARY ***

MLS# 20179065 500 E. Division Kewanee \$49,900
LD: 4/26/2017 PIN: 2033484013 LO: Arrow Real Estate OP: 309-852-4030
OCC: 4 OW: Johnson LA: Mike Jones AP: 309-525-0606
BBC: 3.5 TERMS: Cash or Finance POSS: Immediate
TYPE: Commercial BEDROOMS: 1 YEAR BUILT: 1919
CONS: Brick/Vnl BATHS: 1 Full 1 Part. FOUN: Slab
STYL: 1 Story GARAGE: 1.0 TAXS: 1147 / 2015
BASE: Slab ROOF: Asphalt Shingle LOTS: 50x101
SCHL: Kewanee HEAT: Hot Water Boiler DEDT:

Room	Approximate Size	Floors	Story	SqFt
Bedroom	10x10	Carpeting	1st	Fin 1st Floor SqFt: 0
Bathroom	5x11	Carpeting	1st	Fin 2nd Floor SqFt: 0
Bathroom	5.8x4.10	Carpeting	1st	Fin 3rd Floor SqFt: 0
LR/Kitchen	12x20	Carpeting	1st	Fin Lower Level SqFt: 0
Office	9.7x14.5	Carpeting	1st	Fin Basement SqFt: 0
Hallway	3x10.5	Carpeting	1st	Approx Fin SqFt: 750
Storage Closet	100 sq. ft.	Carpeting	1st	

Additional Insulation, Microwave, Refrigerator, Multiple Smoke Alarms, Ceiling Fan, Multiple Window ACs, City Electric, City Gas, City Water, City Sewer, Paved Streets, Curb & Gutters, Sidewalks, Storage Shed, TV Antenna,

This property is currently rental income property and is listed with AirBNB and generating income on a regular basis. This building consists of a 1 bedroom apartment and is separated from the office and storage area. There is also a 1 car attached garage and a metal storage shed next to the building. New concrete in the parking area and new sidewalks. The location is good and would be great for Snowbirds who need a place to stay when in Kewanee.

*** FACTS HEREIN ARE NOT GUARANTEED ***
INFORMATION MAY BE SUBJECT TO ERRORS AND SHOULD BE VERIFIED BY USER

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Resolution # 5110	
AGENDA TITLE	Consideration of a resolution authorizing the City Manager to execute a three-year agreement with Friends of the Animals for the operations of the animal control facility.	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	variable
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Authorizes the City Manager to execute an agreement with Friend of the Animals for the maintenance and operations of the animal control facility.	
BACKGROUND	The City has a temporary agreement with Friends of the Animals for the interim animal control facility. For the new facility a request for proposal was issued. The City received one response from the Friends of the Animals. The submitted bid amount was \$40,000. The expense for FY 2018 for all animal control was \$26,000, including rent and power. Staff met with a representative with Friends of the Animals to discuss the proposal.	
SPECIAL NOTES	N/A	

ANALYSIS	Friends of the Animals are proposing to provide a higher level of service to the City and our customers. They will staff the facility Monday through Friday from 8 am to 4 pm and Saturday 8 am to noon. The Friends group has found that there are several phone calls and veterinary appointments during the daytime hours. The proposal amount included amounts for salaries for members of Friends of the Animals, as well as payment of all veterinary bills, insurance and supplies for running the facility including food. After review of their reasoning and comparison to the previous year's expenses, a negotiated amount of \$32,000 was agreed on as a recommendation to the Council.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	RFP issued
REFERENCE DOCUMENTS ATTACHED	N/A

RESOLUTION NO. 5110

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR AGREEMENT WITH FRIENDS OF THE ANIMALS FOR THE MAINTENANCE AND OPERATION OF THE ANIMAL CONTROL FACILITY, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City had a temporary agreement with Friends of the Animals for the care of animals held in the city pound; and,

WHEREAS, a new animal control facility has been authorized and will require maintenance and care of the animals; and,

WHEREAS, Sealed bids were solicited via direct mailing to interested parties and public notice in the Kewanee Star Courier newspaper and on the City website; and

WHEREAS, One bid was received and found to be a proper bid as shown in the table below; and

Firm	Annual Cost	Insurance Certificate
Friends of the Animals	\$32,000	Yes

WHEREAS, The City Manager and staff has recommended that the City enter into an agreement with Friends of the Animals of Kewanee, Illinois, as an independent contractor to perform the needed maintenance of the animal control facility and care of the animals held within the facility.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The City Manager is authorized to execute the necessary documents to execute a three-year agreement with Friends of the Animals for the operation of the animal control facility.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 29th day of March 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Chris Colomer				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Ordinance # 3929	
AGENDA TITLE	Consideration of an Ordinance amending the fee schedule for electrical permits in section 150.016 of the City Code.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To correct the reference to a section in the Electrical Regulations.	
BACKGROUND	Ordinance 3918 was passed on February 12, 2018. The Ordinance corrected references to BOCA and updated our electrical permit fees to cover our costs to pay the electrical inspector. The reference for additional fees for additional inspections to section 151.170 was part of a proposed new electrical regulations ordinance that did not get passed at that time. Section 151.170 contained the fee for additional inspections of \$25 per residential inspection and \$50 for commercial.	
SPECIAL NOTES	N/A	

ANALYSIS	In hindsight this rate schedule for additional inspections should have been placed in 150.016 in the first place rather than referencing it to another section in the code book.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	N/A

ORDINANCE #3929

AN ORDINANCE AMENDING SECTION 150.016 PERMITS AND PERMIT FEES ESTABLISHED OF THE CITY OF KEWANEE CODE OF ORDINANCES, AND DECLARING THAT THIS IS ORDINANCE IS IN FULL FORCE AS PROVIDED BY LAW.

§ 150.016 PERMITS AND PERMIT FEES ESTABLISHED.

There are hereby established the following permits and fees for the issuance of permits:

Any work, requiring a permit, being performed without an approved permit shall be assessed a fee of double that of the normal permit fee calculation for said work pursuant to this code. In cases where the work being performed exists within an enterprise zone, the waiver of the permit fee shall be forfeited and the permit fee shall be double that of the normal permit fee calculation for said work pursuant to this code.

If the Building Official determines that construction plans must be sent to a licensed design or engineering professional or any other appropriate firm or organization for a technical review prior to plan approval the actual cost of said technical review shall be paid by the permittee.

If the Building Official determines at any time during the construction process that an inspection must be performed by licensed design or engineering professional or any other appropriate firm or organization for construction, electrical, plumbing, mechanical or any other technical fields, the actual cost of said inspection(s) shall be paid by the permittee in addition to any other fees prescribed in this chapter.

- (A) Filing fees. The filing fee for one application shall be \$10, which is in addition to all other fees charged.
- (B) New construction.
 - (1) Buildings:
 - (a) For the first 200 square feet: Filing fee for permit only.
 - (b) For 201 to 2,000 square feet: \$40 plus \$6.50 per 100 square feet or any fractional part thereof.
 - (c) For more than 2,000 square feet: \$350 plus \$2.20 per 100 square feet or any fractional part thereof.
 - (2) All other new construction:
 - (a) Electrical.
 - (1) Residential: \$50.00. This fee shall include two inspections (rough-in & final). For additional inspections required because of incomplete, faulty or defective work, or for any other reason, the permit holder shall pay an additional fee ~~as prescribed in §151.17~~ of \$25.00 per inspection.
 - (2) Commercial: \$100.00. This fee shall include two inspections (rough-in & final). For additional inspections required because of incomplete, faulty or defective work, or for any other reason, the permit holder shall pay an additional fee ~~as prescribed in §151.17~~ of \$50.00 per inspection.
 - (b) Mechanical (heating and air conditioning): \$3.20 per 100 square feet or any fractional thereof.
 - (c) Plumbing: \$6.30 per fixture.
- (C) Permit fees for alterations, additions, changes, modifications and repairs performed on existing buildings.
 - (1) Building, electrical, mechanical, or plumbing: Same as division (B)(1) and (B)(2) of this section.
 - (2) Siding. For the installation of metal siding only: \$40.00.
 - (3) Wrecking buildings: As specified in § 150.075.
 - (4) Moving buildings:
 - (a) Accessory buildings (garages, sheds, and the like): \$20.00.
 - (b) Houses or commercial buildings: \$170.00.
 - (c) Obtaining a moving permit does not relieve the applicant from the duty to obtain a building permit to allow the erecting of the moved building on land in the city limits of Kewanee.
 - (5) Sign permit fees.

Nonilluminated signs. All nonilluminated wall, pole-mounted, marquee, projecting, billboard, ground, legal nonconforming, swinging freestanding and rooftop signs, but specifically excluding public interest signs. The square footage for double faced signs shall be calculated using only the larger of the sign faces. Each sign on a structure shall be calculated separately.

50 square feet of area or less	\$25
51 to 100 square feet of area	\$50
101 to 200 square feet of area	\$100
201 or more square feet of area	\$200

Illuminated signs. All illuminated wall, pole-mounted, marquee, projecting, billboard, ground, legal nonconforming, swinging freestanding and rooftop signs, but specifically excluding public interest signs, shall be as follows. The square footage for double faced signs shall be calculated using only the larger of the sign faces. Each sign on a structure shall be calculated separately.

25 square feet of area or less	\$50
26 to 50 square feet of area	\$75
51 to 150 square feet of area	\$150
151 to 300 square feet of area	\$200
The permit fee to alter a sign	\$50
The annual permit fee for a portable sign	\$25

(D) Improvements not otherwise covered.

(1) Permit fees for all improvements to buildings or structures not otherwise covered under the above fee schedule shall pay a fee based on the estimated cost value of construction:

Cost of Construction	Permit Fee
Up to \$100	\$ 10.00
\$101 to \$1,000	25.00
\$1,001 to \$25,000	\$20 plus \$6 per 1,000 or fractional part thereof
Over \$25,000	\$240 plus \$2 per 1,000 or fractional part thereof

(2) The term ESTIMATED COST as used herein means the reasonable value of all services, labor, materials, cost of excavation or grading, and the use of scaffolding and other appliances or devices entering into and necessary to the prosecution and completion of the work.

(Ord. 3001, passed 9-25-95; Am. Ord. 3637, passed 5-24-10; Am. Ord. 3822, passed 1-11-16; Am. Ord. 3852, passed 10-24-16)

Adopted by the Council of the City of Kewanee, Illinois this 29nd day of May, 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5111	
AGENDA TITLE	Resolution authorizing an agreement to provide janitorial services for Kewanee City Hall and the AMTRAK Depot	
REQUESTING DEPARTMENT	Grounds Maintenance	
PRESENTER	Kevin Newton	
FISCAL INFORMATION	Cost as recommended:	\$15,000
	Budget Line Item:	38-71-549
	Balance Available	\$15,000
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Provides for janitorial services for City Hall and the depot	
BACKGROUND	O&W Cleaning Specialist has been the City of Kewanee's janitorial cleaning service for the past 9 years.	
SPECIAL NOTES	N/A	
ANALYSIS	<p>O&W was the only bid received.</p> <p>O&W has janitorial contracts with 12 other local businesses and 50 plus years of cleaning service experience.</p> <p>O&W Cleaning Specialist would provide and has provided acceptable janitorial service. Their work history with the City of Kewanee and with their resources already in place, would cause no regression in janitorial services.</p>	

PUBLIC INFORMATION PROCESS	Published in the Star Courier and on the City website on May 2, 2018.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	Bid documents received

RESOLUTION NO. 5111

A RESOLUTION AUTHORIZING AN AGREEMENT TO PROVIDE JANITORIAL SERVICES FOR KEWANEE CITY HALL AND AMTRAK DEPOT, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT UPON ADOPTION.

WHEREAS, The City finds itself in need of janitorial services at City Hall and the AMTRAK Depot for the period from June 1, 2018 to May 31, 2019; and

WHEREAS, Sealed bids were solicited via direct mailing to interested parties and public notice in the Kewanee Star Courier newspaper and on the City website; and

WHEREAS, One bid was received and found to be a proper bid as shown in the table below; and

Firm	Annual Cost	Insurance Certificate
O. & W. Cleaning Specialists	\$15,000	Yes

WHEREAS, The City Manager and staff has recommended that the City enter into an agreement with O. & W. Cleaning Specialists of Kewanee, Illinois, as an independent contractor to perform the needed janitorial services at City Hall and the AMTRAK Depot.

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The City Council hereby authorizes the City Manager to execute an agreement with O. & W. Cleaning Specialists, of Kewanee, Illinois in the amount of \$15,000, to provide janitorial services to City Hall and the AMTRAK Depot; said agreement to be in substantially the same form as contained in the solicitation for sealed bids.

Section 2 This resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 29nd day of May, 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklich				

**REQUEST FOR BIDS
KEWANEE CITY HALL & AMTRAK DEPOT
JANITORIAL SERVICES CONTRACT**

The City of Kewanee is seeking an independent contractor to contract with for provision of janitorial services at Kewanee City Hall and the Kewanee Amtrak Depot for a one year period starting June 1, 2018. All bids to be considered shall be sealed and shall be submitted to the Kewanee City Clerk prior to 10:00 a.m., May 16, 2018, at which time all bids received shall be opened and read aloud. Special attention is called to the requirement for submission of proof of liability insurance or insurability with the sealed bid and the requirement that the person(s) proposed to perform the work successfully pass a criminal background check. Interested parties may obtain bid specifications from the City Clerk at Kewanee City Hall, 401 E. Third Street, Kewanee, IL 61443-2365.

The work consists of providing complete janitorial services as specified herein at Kewanee City Hall and the Kewanee Amtrak Depot. The intent is to have the contractor provide complete janitorial service resulting in a neat, clean, attractive installation. Special attention is called to the fact that the specifications are a guide only. If extra effort is required in any area at any time, it is expected without argument or extra charge. The contractor will furnish all labor and transportation needed for said janitorial services. The City shall provide cleaning equipment and supplies for the contractor's use in carrying out the janitorial services. Inspection of the premises can be done by making an appointment with the Grounds Maintenance Manager at (309) 852-2611 extension 228. The City of Kewanee reserves the right to accept or reject any and/or all bids, to waive irregularities, or to enter into negotiations with one or more of the bidders to secure the services desired.

INSTRUCTIONS TO BIDDERS

These instructions shall govern bids requested for the Kewanee City Hall Janitorial Services Contract. The sample agreement included as a part of these instructions and specifications contains the various specific requirements for cleaning service to be provided and other details of the relationship between the City and the firm providing janitorial services. The selected Bidder will have to execute this agreement prior to commencing provision of services. Special attention should be given to item #8 of the Instructions To Bidders, as it contains requirements for liability insurance and lack of criminal history.

1. *PREPARATION OF BID.*

- A. The bid shall be submitted in single copy. Forms furnished, or copies thereof, shall be used. Special care should be exercised in the preparation of bids. All designations and prices shall be fully and clearly set forth. The proper blank spaces in the bid form shall be suitably filled in.
- B. Bidders shall inform themselves of the conditions under which the work is to be performed, concerning the site of the work, the obstacles which may be encountered, the time periods required for the work, and all other relevant matters concerning the work to be performed. And, if awarded the contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have fully informed himself.
- C. All items shown in the bid form, must be bid upon and all the amounts must be written in the spaces provided.
- D. Erasures or other changes in the bid must be explained or noted over the signatures of the Bidder.
- E. Bidders must furnish to the City, at the indicated location on the Bid Form, a list of other locations, firms or persons for which they have previously, or concurrently, provided janitorial services.

2. *DOCUMENT LOCATION*

The Bid Form and specifications may be examined and obtained at the office of the City Clerk, City Hall, 401 E. Third Street, Kewanee, Illinois, 61443-2365.

3. *INTERPRETATION OF PROPOSED CONTRACT DOCUMENT*

If any person contemplating submitting a bid for this project is in doubt as to the true meaning of any part of the plans, specifications, or other proposed contract documents, he may submit to the City (Grounds Maintenance Manager) a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by

addendum duly issued or delivered to each person receiving a set of such documents. The City will not be responsible for any other explanations or interpretations of the proposed documents.

4. SEALED BIDS

Bids must be securely sealed in suitable envelopes, marked on the outside as, "Kewanee City Hall Janitorial Services Bid."

5. TIME FOR RECEIVING BIDS

Bids received prior to the time of opening will be securely kept, unopened. The official whose duty it is to open them will decide when the specified time has arrived, and no bid received thereafter will be considered. No responsibility will attach to the City for the premature opening of a bid not properly addressed and identified. Telegraphic or electronic bids will not be considered.

6. WITHDRAWAL OF BIDS

Bids may be withdrawn on written or faxed request received from Bidders prior to the time fixed for opening. Negligence on the part of the Bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

7. BIDDERS PRESENT

At the time fixed for the opening of bids, their contents will be made public for the information of Bidders and others properly interested, who may be present either in person or by representative.

8. DISQUALIFICATION OF BIDDERS

Any one or more of the following causes may be considered as sufficient for the disqualification of Bidder and the rejection of his proposal or proposals:

- A. More than one bid for the same work from an individual, corporation, or partnership under the same or different names.
- B. Evidence of collusion among Bidders; participants in such collusion may receive no recognition as Bidders for any future work.
- C. Lack of responsibility as shown by past work judged from the standpoint of workmanship, effectiveness and efficiency.
- D. For being in arrears on existing contracts, in litigation with the City, or having defaulted on a previous contract.
- E. Inadequate insurance coverage. Adequate insurance coverage is defined as a minimum of \$1,000,000 general liability coverage for the contractor and employee(s) to be maintained throughout period of service to the City. Failure to submit with the bid proof of insurance or a letter of insurability from an Illinois-licensed insurance company on insurance company letterhead, will result in disqualification of any Bid. Failure to maintain said insurance will result in termination of any contract.
- F. Criminal history. All employees proposed to be used in provision of services under the agreement shall be capable of successfully passing a criminal

background check, at the contractor's expense, having no felony convictions or any conviction for a criminal or civil offense that indicates a lack of business integrity or business honesty. This includes (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense to be so serious and compelling as to affect responsibility as a City contractor. Failure to disclose an offense may result in disqualification of the bid or termination of the contract.

9. AWARD OR REJECTION OF BIDS

- A. Until the award of the contract, the City reserves the right to reject any or all bids, to waive technicalities and to advertise for new bids, or proceed to do the work otherwise when the best interests of the City will be promoted thereby.
- B. The contract will be awarded to the lowest responsive, responsible Bidder complying with the specifications, provided his bid is reasonable and it is to the interest of the City to accept it. The Bidder to whom the award is made will be notified at the earliest possible date. The contract will be awarded by resolution of the City Council.
- C. No contract is binding upon the City until the signed contract and insurance documents have been filed with the City, and the contract executed by both parties thereto.

10. ERRORS IN BIDS

Proposers, or their authorized agents, are expected to examine the contract documents pertaining to the work. These documents will be open for their inspection. Failure to do so will be at the Bidder's own risk and he cannot secure relief on the plea of error in the proposal. All figures shall be in ink or typed. If there is a discrepancy between the written unit price, the unit price in figures, or the total amount of the proposal, the written unit prices shall govern.

11. EXECUTION OF CONTRACT

- A. The Bidder to whom award is made must, when required, enter into a written contract on the approved contract form within five (5) days after the prescribed forms are presented to him for signature unless a longer period of time is permitted by the City.
- B. Failure to comply with any of the requirements of these specifications, to execute contract within five (5) days after tender of the forms as specified shall, at the option of the City, be just cause for the annulment of the award.
- C. Each contract must be executed in at least two original counterparts. The cost of executing the contract and insurance are to be paid by the Contractor to whom the contract is awarded.

BID FORM

To the City Clerk, City of Kewanee, Illinois:

The undersigned, having become familiar with the local conditions affecting the cost of the work and with the contract documents including the advertisement for the Bids, specifications on file in the office of the City Clerk of the City of Kewanee, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, and all transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Kewanee City Hall Janitorial Services Contract, all per the contract documents as hereinbefore described, and as prepared by the City including Addenda Nos. _____, _____ and _____ issued thereto, for the sums set forth in the following bidding schedules.

Item	Description	Unit	Qty.
1	Perform janitorial services as provided for in the Bid documents at Kewanee City Hall and Amtrak Depot from June 1, 2018 through May 30, 2019, inclusive.	Lump Sum	1
	Total Price in Numerals:		
	Total Price in Writing:		

It is understood and agreed that the award will be made to the lowest responsible Bidder who submits the Bid that provides the City, in its opinion, the best value for the lump sum cost proposed.

In submitting this proposal, it is understood that the right is reserved by the City to reject any and all Bids. It is agreed that this Bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

Firm Name

Signature

Title

Mailing Address

City

State

Zip

Phone Number

Fax Number

PREVIOUS JANITORIAL SERVICE EXPERIENCE	
1.	
2.	
3.	

PLEASE ATTACH LIABILITY INSURANCE DOCUMENT (Instructions #8-E)

Kewanee Janitorial Services
AGREEMENT BETWEEN
CITY OF KEWANEE
AND
(NAME OF CONTRACTOR)

This Agreement is made this _____ day of _____, 2018, by and between the City of Kewanee, hereinafter referred to as the "City", and (name of contractor), _____ hereinafter referred to as "Contractor".

WITNESSETH:

In consideration of the mutual promises herein contained, the parties have agreed and do hereby enter into this agreement according to the provisions set out herein:

- A. The Contractor agrees to perform all janitorial services listed herein. It is further specified that the purpose of this agreement is complete janitorial service resulting in a neat, clean, attractive installation. Special attention is called to the fact that the specifications are a guide only. If extra effort is required in any area at any time, it is expected without argument or extra charge. Work shall be performed at the following two locations:

Kewanee City Hall:

Janitorial services shall be provided to the Administrative offices, hallways, break room, rest rooms and meeting rooms; Council Chambers, rotunda and public restrooms; Police offices, hallways, rest rooms, communications room, holding cells and sallyport; basement storage rooms, stairways, hallways, locker rooms and fitness room. Additionally, the exterior of the building in the vicinity of the north and south public entrance, the Police southwest entrance and the east Administrative employee entrance. Providing janitorial services to the Fire Department offices, quarters, and apparatus bay are not included in this agreement.

AMTRAK Depot:

Janitorial services shall be provided to the vestibule, waiting area, restrooms, and office located at 224 W. Third Street.

- B. The City agrees to compensate the Contractor as follows:

\$ _____ annually, paid in 12 equal installments on the Tuesday after a City Council meeting. Payments to the Contractor shall be made according to the schedule set out above, but only after receipt of invoices for services performed.

- C. The parties further agree that the following shall be essential terms and conditions of this agreement.

1. **LABOR:** The contractor shall furnish all labor, unless otherwise specified herein, necessary to perform the required janitorial services.
2. **SUPPLIES & EQUIPMENT:** All janitorial chemicals, materials, equipment and supplies will be provided by the City. The contractor shall be responsible for informing the City of Kewanee Grounds Maintenance Manager of any chemicals, materials, equipment or supplies needed.
3. **TRANSPORTATION:** Contractor shall provide their own transportation to come and go from either of the two job sites covered by this agreement.
4. **TASKS & SCHEDULE:** All work shall be done per Appendix A.

Kewanee Janitorial Services

5. **TERM:** The term of this contract shall be from June 1, 2018 through May 30, 2019.
6. **INDEPENDENT CONTRACTOR:** The Contractor, being an independent contractor and not an employee of the City, agrees to carry a minimum coverage of \$1,000,000 general liability insurance, to pay all taxes incident hereunto, pay all costs related to criminal background checks of employees, and otherwise protect and hold the City harmless from any and all liability not specifically provided for in this agreement.
7. **TERMINATION:** Either party may terminate performance of work under this contract by providing written notice to the other party at least thirty (30) days prior to the termination date.
8. **CONFIDENTIALITY:** The Contractor may have access to private or confidential data maintained by City to the extent necessary to carry out its responsibilities under this contract. Contractor shall accept full responsibility for maintaining confidentiality. No private or confidential data collected, maintained or used in the course of performance of this contract shall be disseminated by either party, either during the period of the contract or thereafter.
9. **INDEMNIFICATION:** The Contractor shall indemnify the City against any and all claims for injury to or death of any persons; for loss or damage to any property; and for infringement of any copyright or patent occurring in connection with or in any way incidental to or arising out of the occupancy, use, service, operations or performance of work under this contract. The Contractor shall be responsible for the proper care and custody of any City-owned personal tangible property and real property furnished for Contractor's use in connection with the performance of this contract, and Contractor will reimburse the City for such property's loss or damage caused by Contractor, normal wear and tear excepted.

In witness whereof, the parties have by their duly authorized representatives set their signature.

ATTEST:

Contractor

By: _____

By: _____

Title: _____

Title: _____

ATTEST:

City of Kewanee, Illinois

By: _____

By: _____

Title: _____

Title: _____

APPENDIX A

CLEANING SCHEDULE

In order to minimize disruption to regular activities at City Hall, janitorial services must be provided in time periods as follows:

Area	Time
Police & related areas	6:00 a.m. to 7:30 a.m. weekdays, 6:00 am to 10:00 p.m. Sat., Sun., holiday
Administration & Rotunda, Basement & related areas	5:00 p.m. to 10:00 p.m. week days, 6:00 am to 10:00 p.m. Sat., Sun., holiday, when not in use
Exterior entry areas	When needed
AMTRAK Depot	After 8:00 p.m. or before 7:00 a.m. daily

GENERAL CONDITIONS

- a. The City realizes there will be times when conditions are such that not all of the cleaning tasks would have to be completed on any given day. Unless specifically noted in the cleaning schedule, if existing conditions are such that, using the highest standards of maintaining a neat, clean and attractive facility, no appreciable improvement in neatness, cleanliness or attractiveness would be obtained by performing the specified cleaning task, then said task is not required to be done.
- b. From time to time special events take place in Council Chambers, the rotunda, the basement, and other spaces in City Hall. Upon completion of the special event, the Contractor shall return the space to the standard configuration.
- c. The contractor must perform the duties specified under this contract as needed six days per week in the Police areas and as needed in the other areas and daily at the AMTRAK Depot.
- d. The contractor shall be responsible for all outside doors being locked while performing work and that all doors are locked upon leaving, that all lights (except designated night lights) shall be turned off upon leaving.
- e. The contractor shall notify Grounds Maintenance Manager of any irregularities noticed while performing services, such as alarm messages on any equipment control panels, burned-out light bulbs and lamps, defective plumbing, electrical switches or receptacles which are defective, leaks in the roof associated with rains, and deficient supplies such as paper towels, trash can liners, and cleaning materials.
- f. The Contractor shall make NO duplicate keys unless written approval is provided by City. City Hall building keys are to be left on site in the Police 911 Room at the end of each cleaning session. A key to the AMTRAK Depot will be provided to be retained in Contractor's possession during the term of the contract.

Kewanee Janitorial Services

- g. The Police areas need daily cleaning, six days per week. The other first floor areas need to be inspected each week day and appropriate cleaning, vacuuming, trash emptying, restocking of supplies, etc. carried out, with a general cleaning including dusting performed once a week. The following task schedules are meant to provide guidance on frequency of cleaning.
- h. The AMTRAK Depot will need cleaning seven days a week. This will include vacuuming the floors, sweeping the floors, mopping the floors as needed but at least weekly, trash emptying, restocking of supplies, and cleaning the restrooms. Door glass, mirrors, and interior glass surfaces should be cleaned as needed but at least weekly. Office desks or file cabinets will not be included in the cleaning.

TASK SCHEDULES

ADMIN. WORK AREAS & OFFICES	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum Carpets		X					
Spot Clean Carpets		X					
Empty Wastebaskets & Replace Liners		X					
Empty Recycling Wastebaskets		X					
Dust windowsills, blinds, exposed shelving, cleared desktops & other furniture			X				
Clean Desks & Tabletops, if cleared			X				
Empty Recycling Can, Trash Can, Paper shredder		X					
Clean Venetian & Mini-blinds					X		
Clean Windows Inside & Outside						X	
Dust light fixtures and HVAC grilles					X		

ADMIN. BREAK ROOM	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum/sweep vinyl floor & Runners		X					
Empty		X					

Kewanee Janitorial Services

Wastebaskets & Replace Liners							
Empty Recycling Barrel			X				
Dust windowsills, blinds, exposed shelving, cleared desktops & other furniture			X				
Clean Counter and Table	X						
Clean Sink	X						
Clean Venetian & Mini-blinds					X		
Clean Windows Inside & Outside						X	
Clean Interior & Exterior of Microwaves		X					
Dispose of daily newspapers	X						
Mop vinyl floor			X				

ADMIN. REST ROOMS	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum/sweep floor		X					
Mop floor		X	X				
Empty Wastebaskets & Replace Liners		X					
Damp clean lavatory, grab bars, mirror shelf, paper towel dispenser, door handles	X						
Clean toilet inside and out, including seat	X						
Clean mirrors		X					
Dust light fixture			X				
Re-stock soap, toilet paper and hand towels		X					

COUNCIL CHAMBERS & VESTIBULE	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum Carpets			X				
Spot Clean Carpets			X				

Kewanee Janitorial Services

Empty Wastebaskets & Replace Liners			X				
Dust windowsills, pictures, blinds, exposed shelving, cleared desktops & other furniture			X				
Clean Desks & Tabletops, if cleared			X				
Sweep/vacuum seating			X				
Clean Venetian & Mini-blinds					X		
Dust light fixtures						X	
Clean Windows Inside & Outside						X	

ROTUNDA	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum Carpets		X					
Vacuum Mats		X					
Spot Clean Carpets		X					
Dust windowsills, blinds, exposed shelving, cleared desktops & other furniture			X				
Vacuum & Wash Mats					X		
Clean Upper level Windows Inside & Outside							X
Clean, De-scale & Polish Drinking Fountains		X					
Clean entrance glass panes and glass doors, Court Clerk glass, 911 room glass		X					
Vacuum floor		X					
Mop terrazzo floor		X	X				

PUBLIC	DAILY, NO	DAILY,	WEEKLY	MONTHLY	QUARTERLY	SEMI-	BY
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Kewanee Janitorial Services

RESTROOMS	EXCEPTIONS	AS NEEDED				ANNUAL	REQUEST
Empty Wastebaskets & Replace Liners		X					
Damp clean stall doors and partitions, light switches, vents, etc.		X					
Metal polishing/cleaning metal surfaces			X				
Vacuum/sweep floor		X					
Mop floor		X	X				
Damp clean lavatory, grab bars, counter, paper towel dispenser, door handles	X						
Clean toilet inside and out, including seat top & bottom	X						
Clean urinals	X						
Clean mirrors		X					
Dust light fixtures			X				
Re-stock soap, toilet paper and hand towels		X					

911 ROOM	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI- ANNUAL	BY REQUEST
Vacuum Carpets		X					
Spot Clean Carpets		X					
Empty Wastebaskets & Replace Liners		X					
Empty Recycling Wastebaskets		X					
Dust windowsills, blinds, exposed shelving, cleared desktops & other furniture			X				
Clean Desks & Tabletops, if cleared			X				
Empty Recycling			X				

Kewanee Janitorial Services

Bins							
Clean Venetian & Mini-blinds					X		
Clean Windows Inside & Outside						X	
Clean glass overlooking rotunda and vestibule		X					
Restroom — provide same service as Admin. Restrooms	X						

POLICE OFFICES, HALWAYS AND WAITING AREA	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum Carpets		X					
Spot Clean Carpets		X					
Empty Wastebaskets & Replace Liners		X					
Empty Recycling Wastebaskets		X					
Police Restroom — Provide same service as Admin. Restroom		X					
Police drinking fountain		X					
Dust windowsills, blinds, exposed shelving, cleared desktops & other furniture			X				
Clean Desks & Tabletops, if cleared			X				
Empty Recycling Bins			X				
Dust Windowsills, Blinds, TV monitors, VCRs, overhead projector & cart			X				
Clean Venetian & Mini-blinds					X		
Vacuum & Wash Mats					X		

Kewanee Janitorial Services

Clean Windows Inside & Outside						X	
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POLICE SALLYPORT & BOOKING & HOLDING CELLS	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI- ANNUAL	BY REQUEST
Vacuum/sweep floors & mats		X					
Empty Wastebaskets & Replace Liners		X					
Holding Cell Restrooms toilets, lavatories, walls, floors, cots		X					
Empty Recycling Wastebaskets		X					
Dust windowsills, blinds, exposed shelving, cleared desktops & other furniture			X				
Clean Desks & Tabletops, if cleared			X				
Damp clean walls, doors, partitions, light switches, vents, etc.			X				
Metal polishing/ cleaning metal surfaces			X				
Clean Venetian & Mini-blinds					X		
Vacuum & Wash Mats					X		

POLICE BASEMENT & LOCKER ROOMS	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI- ANNUAL	BY REQUEST
Empty Wastebaskets & Replace Liners		X					
Empty Recycling Wastebaskets		X					
Sweep & spot clean walking surfaces		X					
Wet Mop locker room floors			X				

Kewanee Janitorial Services

Wet Mop hall walking surfaces			X				
Dust windowsills, lockers & other furniture			X				
Clean shower stall			X				
Clean Restroom — Provide same care as Admin. Restrooms		X					

BASEMENT WEIGHT ROOM, MECH. ROOMS, STORAGE ROOMS, AND HALLWAYS	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Sweep floors				X			
Empty Wastebaskets & Replace Liners			X				
Dust (except weight equipment)				X			
Mech. Rooms — Check alarm messages & mechanical equipment	X						

ELEVATOR	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Vacuum Carpet				X			
Spot Clean Carpets				X			
Dust				X			
Metal polishing/cleaning metal surfaces and doors				X			

STAIRWAYS	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	BY REQUEST
Sweep & spot clean walking surfaces		X					
Wet Mop walking surfaces				X			

Kewanee Janitorial Services

West Police Stairs — Wet Mop walking surfaces			X				
Dust railing and other surfaces			X				

EXTERIOR ENTRANCES, NORTH, SOUTH, POLICE AND ADMIN.	DAILY, NO EXCEPTIONS	DAILY, AS NEEDED	WEEKLY	MONTHLY	QUARTERLY	SEMI- ANNUAL	BY REQUEST
Sweeping Concrete		X					
Removal of mud/dirt etc. from concrete		X					
Empty Outside Trash/Cigarette Receptacles		X	X				

RESOLUTION NO. 5112

A RESOLUTION TO AFFIRM THE MAYOR'S RECOMMENDATION FOR APPOINTMENTS TO VARIOUS COMMISSIONS AND BOARDS, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The Mayor is responsible for the appointment of individuals to serve on various boards and commissions that serve the Council, and the community; and

WHEREAS, The Mayor hereby recommends the following individuals for appointment to serve on a board or commission as delineated, and for a term as indicated.

BE IT RESOLVED, BY THE CITY COUNCIL OF KEWANEE:

Section 1 The following citizens of the City of Kewanee are appointed to the following board or commission, and for the term, indicated:

Board	Expires	City Code Sec.	Name	Address
Plan Commission	April 30, 2021	Sec. 33.091	Catherine Hughes	820 Dewey Ave
Plan Commission	April 30, 2021	Sec. 33.091	Matt Costenson	32 Edgewood Drive

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 29th day of May 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Andrew Koehler				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3930	
AGENDA TITLE	Consideration of an Ordinance establishing building and zoning regulations regarding the installation of solar panels	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To establish regulations for the installation of photovoltaic systems (solar panels)	
BACKGROUND	The draft of Chapter 160 is based off information found in the ordinances from Effingham IL and Ames IA. Other information used was found on the Illinois Commerce Commission website, among other sources.	

SPECIAL NOTES	<p>The DG Certification process is <i>required</i> for contractors that install photovoltaic systems in the state of Illinois. It also allows the to install the needed wiring up to the meter base. Any wiring needed after the meter (the house side of the meter) must be performed by a licensed electrician OR the homeowner.</p> <p>There may be a local contractor that attends the meeting to explain reasons against the fencing requirement. Another contractor suggested that requiring a fence for safety was good in order to protect from anyone trying to climb on them, possibly falling and getting injured, and to keep others away from potential exposed and energized wires.</p>
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	Discussion at the May 14 City Council meeting
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	N/A
REFERENCE DOCUMENTS ATTACHED	CH 160 Solar Regulations DRAFT

ORDINANCE #3930

AN ORDINANCE AMENDING CHAPTER 160 SOLAR SYSTEM REGULATIONS OF THE CITY OF KEWANEE CODE OF ORDINANCES, AND DECLARING THAT THIS IS ORDINANCE IS IN FULL FORCE AS PROVIDED BY LAW.

CHAPTER 160: SOLAR SYSTEM REGULATIONS

Section

General Provisions

- 160.000 Purpose and Intent
- 160.010 Definitions
- 160.015 Individuals Installing Solar Systems Require Certification

Permits; Fees; Standards

- 160.100 Small Solar Systems/Roof/Building Mounted, Permits Required
- 160.150 Small Solar Systems/Ground Mounted, Permits Required
- 160.250 Large Solar Systems, Permits Required

Penalty

- 160.990 Penalty

GENERAL PROVISIONS

§160.000 PURPOSE AND INTENT

The purpose of this chapter is to establish reasonable and uniform regulations for the location, installation, operation and maintenance of Solar Systems. Solar Systems include photovoltaic, thermal collector or any other solar powered system to be installed on property within the limits of the City of Kewanee.

§160.010 DEFINITIONS

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

GLARE. The effect produced by light with an intensity sufficient to cause annoyance, discomfort, or loss in visual performance and visibility.

PHOTOVOLTAIC CELL. A semiconductor device that converts solar energy directly into electricity.

SOLAR COLLECTOR. A professionally manufactured device, structure or part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, or electrical energy.

SOLAR COLLECTOR SURFACE. Any part of a solar collector that absorbs solar energy for use in the collector's energy transformation process. Collector surface does not include frames, supports and mounting hardware.

SOLAR ENERGY SYSTEM, BUILDING MOUNTED. A solar energy system, in which all parts, are professionally mounted on the roof of a principal building or accessory structure. A Building Mounted Solar Energy System includes Building Integrated Solar Energy Systems, Flush Mounted Solar Energy Systems and Non-Flush Mounted Solar Energy Systems.

SOLAR ENERGY SYSTEM, BUILDING INTEGRATED. A Building Mounted Solar Energy System that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural part of the building. Building Integrated Solar Energy Systems include, but are not limited to, Photovoltaic Cell or hot water systems that are contained within roofing materials, skylights, shading devices and similar architectural components.

SOLAR ENERGY SYSTEM, FLUSH MOUNTED. A Building Mounted Solar Energy System that is mounted to a finished roof surface where the solar collector, once installed, projects no further than six (6) inches in height beyond the roof surface.

SOLAR ENERGY SYSTEM, NON-FLUSH MOUNTED. A Building Mounted Solar Energy System that is mounted to a finished roof surface where the solar collector, once installed, projects more than six (6) inches in height beyond the roof surface.

SOLAR ENERGY SYSTEM, GROUND MOUNTED. A free-standing solar energy system that is placed, affixed, or mounted to the ground.

SOLAR ENERGY SYSTEM, LARGE. A solar energy system that contains multiple Solar Collectors and is primarily used to produce energy to be sold commercially.

SOLAR ENERGY SYSTEM, SELF CONTAINED. A professionally manufactured device that utilizes Solar Collector(s) to produce small amounts of power that are generated exclusively for the device. A Self-Contained Solar Energy System is typically located in areas that are not in close proximity to a utility power source. Examples of these types of Self-Contained Solar Energy Systems include, but are not limited to: light poles in parks for security or safety reasons, pedestrian street crossing signs that alert oncoming traffic of the crossing, natural

resource observation systems (such as tracking flood level depths), pumps that aerate an isolated pond, and attic fans mounted on a roof that are used for ventilation purposes.

SOLAR ENERGY SYSTEM, SMALL. A professionally manufactured system accessory to the principal use that utilizes Solar Collectors to convert solar energy from the sun into thermal, mechanical or electrical energy for storage and use and is intended to primarily reduce on-site consumption of utility power. Energy produced in excess of on-site consumption may be sold back to the electric utility service provider that serves the proposed site for use with the existing energy grid.

§160.015 INDIVIDUALS INSTALLING SOLAR SYSTEMS REQUIRE CERTIFICATION

Individuals engaged in the business of installing Solar Energy Systems shall show proof of valid Distributed Generation Installer Certification as required by the Illinois Commerce Commission. Individuals having acquired a Distributed Generation Installer Certification may perform work required to install said Solar Energy Systems after receiving and paying for an approved permit to install.

PERMITS; FEES; STANDARDS

§160.100 SMALL SOLAR SYSTEMS/ROOF/BUILDING MOUNTED, PERMITS REQUIRED

- A. Except as authorized by the City Council for public utility and/or public infrastructure purposes, Solar Systems shall only be permitted if accessory to a principal building and/or principal use.
- B. Roof and Building mounted Solar Systems shall have the mounting method documented on the provided plans. Said plans shall be signed and stamped by a licensed design professional.
- C. Any person seeking to erect, construct, install, or maintain a Small Solar Energy System on property located within the city limits of the City of Kewanee, shall obtain an Electrical and Building Permit prior to the installation of any Solar Energy System. The fees for said permits shall be calculated per section §150.016 of the City of Kewanee Code of Ordinances. As part of the application for the required Permits, a person seeking to erect, construct, install, or maintain a Small Solar Energy System shall also submit a written narrative and graphic form, which includes all of the items listed below:
 - 1. Name, address, and telephone number of property owner;
 - 2. Name, address, and telephone number of the installer of the Small Solar Energy System;

3. Description of the proposed Small Solar Energy System indicating the following:
 - A. Plan showing the proposed location of the Small Solar Energy System;
 - B. System dimensions and specifications;
 - C. Evidence showing compliance with all applicable setback requirements;
 - D. Evidence showing compliance with applicable setback and/or height regulations;
 - E. Distance to any roads or overhead utility lines; and,
 - F. Compliance with each regulation contained herein.
4. A licensed design professional, shall stamp all plans and specifications for the proposed Small Solar Energy System. These plans shall include certification, signed and stamped from said professional, that the structure on which the solar system is being installed will support the proposed solar system.
5. Utility Notification: No grid-intertie Photovoltaic Cell system shall be installed until evidence has been given to the City of Kewanee Electrical Inspector that the person seeking to erect or install said Small Solar Energy System has submitted notification to the utility company of their intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.
- D. The City of Kewanee Fire Department shall review said application for an Electrical Permit to verify that adequate roof access will be allowed for emergency personnel in the case of an emergency.
- E. Small Solar Energy Systems shall be installed according to manufacturer specifications and in accordance with all applicable City of Kewanee, building codes, electrical codes, fire codes, and other ordinances, codes, rules, and regulations pertaining to Small Solar Energy Systems.
- F. Electric solar energy system components must have a UL listing.
- G. All Small Solar Energy Systems shall have a lockable, utility accessible, load breaking, manual disconnect switch, which can be utilized to connect and/or disconnect all electric solar energy system components. The manual disconnect switch shall be located not more than four (4) feet from the building's Electric Service Meter. The manual disconnect switch shall not be obstructed from access in any manner, including, but not limited to, landscaping, shrubs, trees, terraces, fencing, etc.
- H. All Small Solar Energy Systems shall have caution labels installed and/or placed on said Small Solar Energy System as required by the National Electric Code.
- I. Type Permitted and Maximum Roof Area
 1. For properties zoned Residential:

- a. Building Integrated Solar Energy Systems and/or Flush Mounted Solar Energy Systems are permitted to be installed on any roof area;
 - b. The Solar Collector Surface area shall not cover more than 60% of any roof area upon which the Solar Collectors are mounted, and shall be set back on the roof edges and ridge as required by the City of Kewanee adopted Fire Code and Electrical Code.
 - c. Requests for Solar Collector Surface area greater than 60% of any roof area, but which does not depart from the setback requirements, may be allowed following the applicant securing a variance from the Zoning Board of Appeals; and,
 - d. Glare from Solar Collector surfaces shall be oriented away from neighboring windows.
 - 2. For properties zoned Business District or Manufacturing:
 - a. Building Integrated Solar Energy Systems and/or Flush Mounted Solar Energy Systems are permitted to be installed on any roof area;
 - b. The Solar Collector Surface area shall not cover more than 60% of any roof area upon which the Solar Collectors are mounted, and shall be set back on the roof edges and ridge as required by the City of Kewanee adopted Fire Code and Electrical Code.
 - c. Requests for Solar Collector Surface area greater than 60% of any roof area, but which does not depart from the setback requirements, may be allowed following the applicant securing a variance from the Zoning Board of Appeals; and,
 - d. Glare from Solar Collector surfaces shall be oriented away from neighboring windows.
- J. Maximum Permitted Height & Building Projection/Extension:
- 1. For properties zoned Residential:
 - a. The Small Solar Energy System shall conform to the height regulations of the zoning district in which the property where the Small Solar Energy System is to be installed, mounted, built is located;
 - b. Non-Flush Mounted Solar Energy Systems shall not extend above the highest point on the roof line; and,
 - c. Small Solar Energy Systems shall not project/extend beyond the exterior wall of any building on which said Small Solar Energy System has been installed, mounted, or built.
 - 2. For properties zoned Business or Manufacturing:
 - a. The Small Solar Energy System shall conform to the height regulations of the zoning district in which the property where the Small Solar Energy System is to be installed, mounted, built is located;
 - b. Non-Flush Mounted Solar Energy Systems shall not extend above the highest point on the roof line or a parapet wall; and,

- c. Small Solar Energy Systems shall not project/extend beyond the exterior wall of any building on which said Small Solar Energy System has been installed, mounted, or built.
- K. Self-Contained Solar Energy Systems: The provisions of this ordinance shall not apply to a Self-Contained Solar Energy System, provided, however, that a Self-Contained Solar Energy System(s) shall be limited to an aggregate Solar Collector Surface area of less than or equal to 6 square feet.

§160.150 SMALL SOLAR SYSTEMS/GROUND MOUNTED, PERMITS REQUIRED

- A. Except as authorized by the City Council for public utility and/or public infrastructure purposes, Solar Systems shall only be permitted if accessory to a principal building and/or principal use.
- B. Any person seeking to erect, construct, install, or maintain a Ground Mounted Small Solar Energy System on property located within the city limits of the City of Kewanee, shall obtain an Electrical and Building Permit prior to the installation of any Solar Energy System. As part of the application for a the required Permits, a person seeking to erect, construct, install, or maintain a Small Solar Energy System shall also submit a written narrative and graphic form, which includes all of the items listed below:
 - 1. Name, address, and telephone number of property owner;
 - 2. Name, address, and telephone number of the installer of the Small Solar Energy System;
 - 3. Description of the proposed Small Solar Energy System indicating the following:
 - A. Plan showing the proposed location of the Small Solar Energy System;
 - B. System dimensions and specifications;
 - C. Evidence showing compliance with all applicable setback requirements;
 - D. Evidence showing compliance with applicable setback and/or height regulations;
 - E. Distance to any roads or overhead utility lines; and,
 - F. Compliance with each regulation contained herein.
 - 4. A professional engineer, licensed in the State of Illinois, shall stamp all plans and specifications for the proposed Small Solar Energy System.
 - 5. Utility Notification: No grid-intertie Photovoltaic Cell system shall be installed until evidence has been given to the City of Kewanee Electrical Inspector that the person seeking to erect or install said Small Solar Energy System has submitted notification to

the utility company of their intent to install an interconnected customer-owned generator. Off-grid systems are exempt from this requirement.

- C. Small Solar Energy Systems shall be installed according to manufacturer specifications and in accordance with all applicable City of Kewanee, building codes, electrical codes, fire codes, and other ordinances, codes, rules, and regulations pertaining to Small Solar Energy Systems.
- D. Electric solar energy system components must have a UL listing.
- E. All Small Solar Energy Systems shall have a lockable, utility accessible, load breaking, manual disconnect switch, which can be utilized to connect and/or disconnect all electric solar energy system components. The manual disconnect switch shall be located not more than four (4) feet from the building's Electric Service Meter. The manual disconnect switch shall not be obstructed from access in any manner, including, but not limited to, landscaping, shrubs, trees, terraces, fencing, etc.
- F. All Small Solar Energy Systems shall have caution labels installed and/or placed on said Small Solar Energy System as required by the adopted Electrical Cod of the City of Kewanee and as required by the power utility.
- G. Setbacks; Height Requirements.
 - 1. Setbacks; Residential:
 - a. Front Yard. Solar Energy Systems shall not be located within any required front yard setback.
 - b. Side Yard. Solar Energy Systems shall be located no closer than 6 feet to the side lot lines when located within the side yard along the side of the principal building or in the front yard with the required variance;
 - c. Rear Yard. Solar Energy Systems may be located no closer than 3 feet from the side lot line and 5 feet from the rear lot line when the Solar System is located in its entirety in the back yard behind the principal building;
 - d. Proximity to other structures. Solar Systems shall not be closer than 6 feet to other structures whether on the same parcel or an adjacent parcel;
 - e. Corner Lot. On corner lots there shall be maintained a side yard of not less than 15 feet on the side adjacent to the street which intersects the street upon which the principal building maintains frontage, and in the case of a reversed corner lot, no Solar Systems on said reversed corner lot shall project beyond the front yard required on the adjacent lot to the rear;
 - f. Easements, Utilities, Rights of Way. No portion of any Solar System shall extend into any easement, right of way or public way, regardless of above stated exceptions and regulations for setback and yard requirements.

2. Setbacks; Business and Manufacturing:

Setbacks for Solar Systems located in Business or Manufacturing Zoning Districts shall comply with all setbacks set forth in the City of Kewanee Zoning Regulations with exception to a Business or Manufacturing zoned lot that is adjacent to a residential zoned lot. In that case, the Solar System installed on a Business or Manufacturing zoned lot must comply with the setbacks defined above for residential property.

3. Lot coverage; Maximum size:

- A. The footprint of a Ground Mounted Solar System will be taken into account with all other structures when calculating lot coverage as defined in the City of Kewanee Zoning Regulations.
- B. The Maximum size, without a variance, of a ground mounted system shall be 10kw.

H. Maximum Permitted Height.

- 1. Residential. Ground Mounted Solar Systems shall extend no taller than Twelve (12) feet from grade when located in a side or rear yard.

I. Fences Required. A fence with a minimum height of 48 inches and a lockable gate shall be required around all ground mounted Solar Systems. The fence material must be in compliance with the Fence Regulations of the City of Kewanee.

J. Self-Contained Solar Energy Systems: The provisions of this ordinance shall not apply to a Self-Contained Solar Energy System, provided, however, that a Self-Contained Solar Energy System(s) shall be limited to an aggregate Solar Collector Surface area of less than or equal to 6 square feet.

§160.250 LARGE SOLAR SYSTEMS, PERMITS REQUIRED

Large solar systems shall only be permitted in Manufacturing Districts and shall require a Special Use Permit recommended by the Plan Commission and approved by the City Council. The application for the Special Use Permit shall include plans stamped by an Illinois Licensed Engineer and include all details for placement, height and setbacks. The Plan Commission and City Council may place stipulations on the Special Use Permit for screening or other stipulations depending upon adjacent properties and zoning.

§160.250 PENALTY

The provisions of §10.99 shall apply to this chapter.

Adopted by the Council of the City of Kewanee, Illinois this 29nd day of May, 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	May 29, 2018	
RESOLUTION OR ORDINANCE NUMBER	Resolution # 5113	
AGENDA TITLE	Consideration of a resolution ratifying and approving an agreement with Ruyle Mechanical Services, Inc of Peoria IL for the wastewater treatment plant blower building switchgear replacement	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	\$26,070.00
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Ratifies and approves the award of the work to replace the switchgear at the WWTP to Ruyle Mechanical Services Inc.	
BACKGROUND	The switchgear at the WWTP blower building needed replaced. Bock, Inc. solicited quotes for the removal of the existing switchgear and replacement of the same. After review of the bids, Bock, Inc. requested that Ruyle Mechanical Services, as the low bidder, complete the work. The purchasing policy requires Council approval for any purchases over \$25,000.	
SPECIAL NOTES	N/A	
ANALYSIS	N/A	
PUBLIC INFORMATION PROCESS	N/A	

BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	N/A

RESOLUTION NO. 5113

A RESOLUTION RATIFYING AND APPROVING AN AGREEMENT WITH RUYLE MECHANICAL SERVICES, INC. OF PEORIA, ILLINOIS FOR THE KEWANEE WASTEWATER TREATMENT PLANT BLOWER BUILDING SWITCHGEAR REPLACEMENT AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee has a duty to provide services to protect the health and welfare of the community including a wastewater treatment plant that is in working order; and,

WHEREAS, The switchgear equipment in the wastewater treatment plant blower building needed replaced; and,

WHEREAS, Bock, Inc. solicited quotes for the removal of the existing switchgear and replacement of same; and,

WHEREAS, Four quotes were received in March, 2018, which are summarized in the table shown below:

FIRM	QUOTE
Ruyle Mechanical Services, Inc.	\$26,070.00
Art-O-Lite Electric Company	\$28,428.00
Mississippi Valley Pump, Inc.	\$28,800.00
Oberlander Electric	\$29,500.00

WHEREAS, Bock, Inc. has reviewed the quotes and awarded the project to Ruyle Mechanical Services, Inc. of Peoria, Illinois; and,

WHEREAS, our purchasing policy requires Council approval of expenditures over \$25,000.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The City Council hereby ratifies and approves of the award of the project to Ruyle Mechanical Services, Inc. of Peoria, Illinois who performed the work needed for the switchgear replacement in compliance with the specifications and proposal for said work.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 29th day of May, 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Michael Yaklich				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Chris Colomer				



Phone: 309.674.6644 | Fax: 309.674.9060
1325 N.E. Bond Street | Peoria, IL | 61603
www.ruylecorp.com

HVAC Refrigeration Sheet Metal Building Automation Energy Services
Instrumentation Controls Electrical A.S.M.E. Welding

ELECTRICAL PROPOSAL

DATE: 3-1-2018

QUOTE NO.: 18-211

PREPARED FOR: Kewanee WWTP

ATTN: Bill Haupt

JOB: Waste Water Plant- Blower Building

LOCATION: Kewanee, Illinois

SCOPE: Electrical- Attached

TOTAL PRICE: \$26,070.00

Items quoted are price-protected for 30 days.

PREPARED BY:


Gary Clark, General Manager, Electrical Division

EXT. NO.: 217

EMAIL: gclark@ruylecorp.com

Thank You!

We appreciate the opportunity to serve your needs.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions within this quote are satisfactory and are hereby accepted. Ruyle is authorized to do the work as specified. Payment will be made as outlined.

Date of Acceptance: _____

Signature: _____

Print Name: _____





HVAC Refrigeration Sheet Metal Building Automation
Energy Services Controls Electrical A.S.M.E. Welding

SCOPE OF WORK-ELECTRICAL

Kewanee Wastewater Treatment Plant- Blower Building Switchgear Replacement

~~3-15-2016~~

3-1-18

INCLUDED:

- Demo of existing switchgear
- Furnish and install new 400amp Panel and breakers -240 volt 3 phase
- Furnish and install new 100amp panel and breakers-240 volt single phase
- Furnish and install new 7.5 kva transformer
- Furnish and install 4- combination size 3 starters with start/stop and hour meters
- Reconnect existing equipment currently in use
- Assistance with rotational testing and functionality
- Labor figured at Joliet scale

NOT INCLUDED:

- Taxes
- Removal off site of old switch gear equipment

Art-O-Lite Electric Company

Electrical Contractors for Business & Industry

230 52nd Street Moline, IL 61265
(309)797-2548 swilliams@artolite.com fax (309)797-7975

Thursday, March 08, 2018

*Bill Haupt
City of Kewanee WWTP*

Project: *Kewanee Waste Water MCC Replacement*

Scope of electrical work;

- 1) Supply new 120/208 volt 3 phase electrical panel and four combination starters to replace a 600 amp three phase MCC.*
- 2) The new panel will be feed from the existing feed, it will replace the MCC, it will replace the existing 100 amp panel, it will feed the new non-fusible combination starters for the four 25 horsepower pumps, and it will feed the building to the north.*
- 3) The panel will have a 600amp main breaker, four 150 amp breakers for the pumps, and the 120/208 volt feeds from the existing panel and MCC.*
- 4) The old gear would be removed and one motor able to be operable on a temporary feed if needed.*
- 5) The new gear will be mounted on unistrut and the strut will also double as a railing to guard the area down the steps.*
- 6) Normal business hours/straight time has been quoted.*
- 7) Hours are based off of prevailing wages.*
- 8) The above work will be completed within a three day window.*
- 9) Fees for taxes and permits have not been included.*

Price for the bid is time and material not to exceed \$28,428.00

Thank you for the opportunity to quote this work, with any questions or clarifications please contact me.

Scott Williams/Estimator



Phone: 563-359-3223
Fax: 563-447-1968
Toll Free: 877-711-7587

QUOTATION

TO: City of Kewanee, IL.

DATE: 3/26/18

ATTN: Bill

RE: Blower Building

MVP is pleased to offer the following quotation labor and material to remove and reinstall electrical equipment to consist of the following:

Four (4) Blower Cabinets
One (1) 600 Amp Breaker
One (1) Transformer
One (1) 100 Amp 220V/120V Breaker Panel
One (1) Stand for Equipment
One (1) Portable Panel during construction
Labor and travel to remove existing and install new
Freight

TOTAL PRICE \$28,800.00

Delivery time – 4 to 6 weeks

If you have any further questions regarding this quotation please contact me at the above listed number.

Respectfully Submitted:

Chuck Askren

Chuck Askren

PROPOSAL

2101 N. Main Street East Peoria, IL 61611

Electrical Contractors

Phone: 309.694.1468

Fax: 309.699.9108

Proposal Submitted To: Kewanee WWT
ATTN: Bob Haupt

Phone: _____ Date: 3/36/2018
Fax: _____

Email: _____

Job Name: Kewanee WWT MCC
Job Location: Kewanee, IL

Architect: N/A Date of Plans: N/A

OBERLANDER ELECTRIC proposes to furnish and install all labor, tools, materials and equipment necessary to complete the following electrical work per our interpretation of generally accepted standard industry practices. Price is firm.

Included:

- 1) All labor to demo existing MCC to be disposed of by others.
- 2) All labor and material to install new equipment.
- 3) All labor and material to install new raceways, wiring, junction boxes, and splices as needed.
- 4) Taxes

Excluded:

- 1) Temporary facility rental and service fees
- 2) Dumpster rental and service fees
- 3) Clean-up of other than electrical
- 4) Premium or Overtime Pay
- 5) Any temporary generator or connections

MCC Option = \$47,480.00 (4 week lead time)

Panelboard and Starter Option = \$29,500.00 (15 working day lead time)

Proposal to furnish material and labor in accordance with the above specifications for the sum of:
Forty-Seven Thousand Four Hundred and Eighty Dollars (\$47,480.00)

Payment to be made as follows: Net - 30 days

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will only be completed after a written change order(s) has been signed, and will be an extra charge over and above the estimate. All agreements are contingent on strikes, accidents or delays beyond our control. At all times, owner shall have current fire, tornado and other usual and customary insurance coverage.

OBERLANDER ELECTRIC CO.

By: _____
RYAN MATTES


Our employees are fully covered by Workers' Compensation insurance.

Note: This Proposal may be withdrawn if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. Also, the Terms and Conditions contained in this Proposal or attached to this Proposal are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payments will be made as outlined above.

Date of Acceptance: _____

By: _____
Its: _____

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	May 29, 2018
RESOLUTION OR ORDINANCE NUMBER	Resolution #5114
AGENDA TITLE	Consideration of a Resolution setting a municipal budget for Fiscal Year 2018-2019
REQUESTING DEPARTMENT	Administration
PRESENTER	Deborah Johnson, Director of Finance
FISCAL INFORMATION	Cost as recommended: N/A
	Budget Line Item: N/A
	Balance Available N/A
	New Appropriation Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PURPOSE	Sets the Fiscal Year 2018-2019 municipal budget
BACKGROUND	The budget resolution and draft before you are essentially the same as the budget drafts presented during the March & April workshops. Staff followed the direction provided during the workshops regarding any suggested changes.
SPECIAL NOTES	N/A
ANALYSIS	The budget meets obligations for minimum fund balance requirements, policies regarding the use of nonrecurring revenues, supports the mission of the City and aligns resources with the priorities identified by customers in the residential survey.
PUBLIC INFORMATION PROCESS	Workshops held on March 22 nd , April 3 rd , April 16 th , and April 30 th were open to the public.

Item L

BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval of the resolution
REFERENCE DOCUMENTS ATTACHED	Resolution #5114

RESOLUTION NO. 5114

A RESOLUTION FIXING A BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2018, AND ENDING APRIL 30, 2019 AND DECLARING THAT THIS RESOLUTION SHALL BE IN FORCE IMMEDIATELY.

WHEREAS, it is necessary for the proper management of the City of Kewanee to establish a budget to include amounts of funds and categories of receipts and expenditures.

THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 From the sum appropriated for corporate purposes by the City of Kewanee, Henry County, Illinois for the fiscal year beginning May 1, 2018 and terminating April 30, 2019 there be allocated to the payment of the operating and other expenses of the general government, the sums set out in the following budget of itemized costs and operating expenses.

Section 2 No labor be employed, or purchase made, or contracts entered into, or commitments for equipment made, unless sufficient funds have been budgeted by the Council and are available for the payment of such labor, supplies, equipment, or contracts.

Section 3 The Director of Finance, with the approval of the City Manager, may transfer funds from the contingent funds and funds in which there may be surplus, to other funds as needed, provided the total costs and expenditures of any fund shall not exceed the total amount allocated to that fund for the fiscal year.

Section 4 The budget, revenues and expenses reads as follows:

REVENUE			EXPENSES		
Act#	Description	Amount	Act#	Description	Amount
GENERAL FUND: Accounts & Finance 01-11-					
311	Property Tax	91,000	411	Salaries - Boards & Comm.	800
313	Utility Tax	431,785	421	Salaries - Regular	130,285
	Total Taxes	522,785	422	Salaries - Temporary	0
			423	Salaries - Overtime	1,500
321	Liquor Licenses	58,500	429	Retirement - payout	0
323	Business Licenses	3,540	430	Salaries - Elected	13,000
325	SMTT (Phone Tax)	203,423	451	Health Insurance	20,090
326	Franc Licenses (Cable)	85,000	455	Pre-employment/testing	500
329	Other Licenses	700	462	Retirement Contribution	0
	Total Licenses	351,163	471	Uniform Allowance	950
			472	Auto Allowance	4,500
				Total Personnel	171,625
341	State Income Tax (LGDF)	1,275,000	511	Maint. Service-Bldg. Lease	0
342	Replace. Tax/Pers Prop (CPPRT)	285,000	512	Maint. Service-Equipment	4,550
344	Grant Funds	0	531	Accounting Services	0
345	Sales Tax	1,949,300	533	Legal Services	0
345.1	Local Use: State Tax	335,816	537	Computer Services	20,100
	Total Intergov. Income	3,845,116	541	Services to Bds & Comm.	6,000
			549	Other Professional Serv.	4,900
381	Interest Income	80,000	551	Postage	2,650
382	Rental Income (Tower)	870	552	Telephone	5,000
384	Refunds	0	553	Publishing	4,100
388	Land Sale	100			

389	Misc Income	1,000
398	Interfund Loan Payback	0
399	Interfund transfer	0
	Total Other Income	81,970
	Total Acts & Finance	4,801,034

555	Microfilming	0
561	Dues/Publications/Membership	3,175
562	Travel Expenses	7,500
563	Training	3,750
571	Utilities	105,000
592	General Insurance	0
	Total Contractual/Services/Dev.	166,725

651	Office Supplies	3,000
655	Automotive Fuel/Oil	0
	Total Commodities	3,000

810	Land	0
820	Building	0
830	Equipment	500
870	Furniture	500
	Total Capital Outlays	1,000

929	Miscellaneous Expenses	12,550
988	Interfund Loan	0
999	Interfund Transfer	265,595
	Total Other	278,145

Total A&F **620,494**

GENERAL FUND: Police 01-21-

311	Property Tax	27,000
311.1	Property Tax - ESDA	0
344	Grants	1,500
348	Gaming	140,000
351	Court Fines	55,000
352	Parking Fines	200
354	Animal Fees & Fines	6,000
355	Court Supervision Fees	1,350
356	Drug Fund Income	22,500
357	DUI Enforcement Income	5,000
374	Copies of Documents	1,000
384	Refunds	3,000
385	Law Enforcement (BATF)	59,466
385.1	Law Enforcement (HAHC)	40,000
385.2	Law Enforcement (KH)	1,200
389	Miscellaneous Income	5,000
389.1	Auxiliary Police Income	2,000
	Total Police	370,216

421	Salaries - Regular	1,579,600
422	Salaries - Temporary	0
423	Salaries - Overtime	134,896
427	Salaries - Housing Authority	74,414
428	Salaries - Security	1,750
429	Retirement Payout	0
451	Health Insurance	467,050
455	Pre-Employment/Testing	1,500
462	Retirement Contribution	0
471	Uniforms	19,500
473	Personal Equipment	2,500
	Total Personnel	2,281,210

511	Maint. Service-Building	250
512	Maint. Service-Equipment	8,652
513	Maint. Service-Vehicle	1,350
537	Computer Services	5,771
538	Storage & Towing of Cars	600
539	Animal Control	26,000
549	Other Professional Serv.	1,650
551	Postage	1,200
552	Telephone	25,720
553	Publishing	2,500
556	Radio	21,802
561	Dues	1,125
562	Travel Expenses	4,750
563	Training	20,425
	Total Contractual/Services/Dev.	121,795

611	Maint. Supplies-Building	0
651	Office Supplies	2,500
652	Operating Supplies	6,000
655	Automotive Fuel/Oil	38,000
657	K9 Supplies/Food	450
Total Commodities		46,950

820	Building	0
830	Equipment	5,600
840	Vehicles	0
870	Furniture	0
890	Other Improvements	0
Total Capital Outlays		5,600

914	Special Investigations	0
916	Auxiliary Police Exp.	3,500
917	Drug Fund Exp.	30,000
918	DUI Enforcement Exp.	1,500
929	Miscellaneous Expenses	400
999	Interfund Transfer	64,277
Total Other		99,677

Total Police 2,555,232

GENERAL FUND: Fire 01-22-

311	Property Tax	35,000
312	Foreign Fire Ins. Tax	13,000
344	Grants	0
349	Community Fire	9,500
372	EMS Fees: City	3,000
372.1	EMS Fees: Co. Health	550,000
374	Copies of Documents	120
384	Refunds	2,000
389	Miscellaneous Income	2,000
399	Interfund Transfer	0
Total Fire		614,620

421	Salaries - Regular	1,182,572
422	Salaries - Temporary	0
423	Salaries - Overtime	65,000
429	Retirement Payout	108,350
451	Health Insurance	355,000
455	PreEmployment Testing	2,674
462	Retirement Contribution-PEH	53,333
471	Uniforms	12,400
473	Personal Equipment	300
Total Personnel		1,779,629

511	Maint. Service-Bldg	6,450
512	Maint. Service-Equipment	7,165
513	Maint. Service-Vehicle	6,000
537	Computer Services	10,335
551	Postage	500
552	Telephone	2,000
553	Publishing	250
556	Radio	2,000
561	Dues & Publications	1,372
562	Travel Expenses	16,000
563	Training	13,045
564	Tuition Reimbursement	350
579	Billing Charges	22,000
580	Pest Control	240
581	Tree Removal	0
Total Contractual/Services/Dev.		87,707

611	Maint Supply-Bldg	250
-----	-------------------	-----

612	Maint Supply-Equip EMS	25,000
651	Office Supplies	500
652	Operating Supplies	900
654	Janitorial Supplies	1,100
655	Automotive Fuel/Oil	10,000
658	Prevention Education & PR	1,500
Total Commodities		39,250

820	Building	0
830	Equipment	13,705
840	Vehicle	35,000
870	Furniture	0
Total Capital Outlays		48,705

915	Foreign Fire Ins Tax	12,000
929	Misc Exp & Refunds	1,500
999	Interfund Transfer	43,754
Total Other		57,254

Total Fire 2,012,545

GENERAL FUND: Public Works 01-41-

311	Property Tax	40,000
327	Electrical Licenses	0
328	Roofing Licenses	0
331	Building Permits	0
332	Electrical Permits	0
333	Plumbing Permits	0
335	Sewer	0
339	Other Permits	0
342	Township Road Tax	71,000
375	Bulk Brush Stickers	4,500
384	Refunds	0
386	Misc. Street Revenue	51,900
387	Sale of Items	1,250
389	Miscellaneous Income	1,500
Total Public Works		170,150

412	Salary of Inspectors	0
421	Salaries - Regular	313,778
422	Salaries - Temporary	0
422.4	Salaries - Temporary	0
423	Salaries - Overtime	17,500
429	Retirement Payout	0
451	Health Insurance	80,491
455	PreEmployment/Testing	500
462	Retirement Contribution	0
473	Personal Equipment	2,000
Total Personnel		414,269

511	Maint. Service-Bldg.	500
512	Maint. Service-Equip	1,000
513	Maint. Service-Vehicle	1,000
532	Engineering Services	0
537	Computer Services	2,000
537.4	Computer Services-Eng.	1,000
549	Other Professional Service	0
551	Postage	500
552	Telephone	5,000
553	Publishing	0
556	Radio/Dispatching	600
561	Dues & Publications	500
561	Dues & Publications	0
561	Dues & Publications	200
562	Travel Expenses	2,000
562	Travel Expenses	300
563	Training	3,000
563	Training	500
572	Street Lighting	4,000
580	Pest Control	5,000
581	Tree Removal	100
582	Hauling Expenses	25,000

593	Rentals	1,000
595	Demolition of Structures	750
595.2	Demolition of Structures	0
Total Contractual/Services/Dev.		53,950

612	Maint. Supplies-Equip.	2,000
614	Maint. Supplies-Street	20,000
616	Maint. Supplies Snow Rem	90,000
617	Sidewalk & Curb Maintenan	22,000
651	Office Supplies	850
651.2	Office Supplies	0
651.4	Office Supplies	500
652	Operating Supplies	1,000
652.4	Operating Supplies	0
653	Small Tools	1,000
653.4	Small Tools	500
655	Automotive Fuel/Oil	23,000
Total Commodities		160,850

820	Building	0
830	Equipment	5,000
830.2	Equipment	0
830.4	Equipment	0
840	Vehicle	0
870	Furniture	0
870.2	Furniture	0
870.4	Furniture	0
890	Other Improvements	0
Total Capital Outlays		5,000

929	Miscellaneous Expenses	300
999	Interfund Transfer	46,735
Total Other		47,035
Total Public Works		681,104

GENERAL FUND: Parks 01-52-

389.	Miscellaneous Income	3,500
TOTAL PARKS REVENUE		3,500

421	Salaries - Regular	24,022
422	Salaries - Temporary	18,500
451	Health Insurance	5,490
455	PreEmployment/Testing	0
462	Retirement Contribution	0
473	Personal Equipment	350
Total Personnel		48,362

512	Maint. Service-Equipment	1,000
571	Utilities	500
581	Tree Removal	1,000
Total Contractual/Services/Dev.		2,500

612	Maint. Supplies-Equipment	3,750
618	Maint. Supplies-Grounds	2,500
652	Operating Supplies	2,000
655	Automotive Fuel/Oil	600
Total Commodities		8,850

830	Equipment	2,000
840	Vehicles	0
890	Other Improvements	500
Total Capital Outlays		2,500

929	Miscellaneous Expenses	0
999	Interfund Xfr	1,364
Total Other		1,364

Total Parks 63,576

GENERAL FUND: Community Development 01-65

311	ESDA Property Tax	3,241
327	Electrical Licenses	700
328	Roofing Licenses	200
331	Building Permits	4,000
332	Electrical Permits	1,300
335	Sewer	0
339	Other Permits	900
344	Grants	0
384	Refunds	0
387	Sale of Items	0
389	Miscellaneous Income	0
Total Community Development		10,341

412	Salary of Inspectors	0
421	Salaries - Regular	77,000
422	Salaries - Temporary	0
423	Salaries - Overtime	0
429	Retirement Payout	0
451	Health Insurance	15,688
455	PreEmployment/Testing	0
462	Retirement Contribution	0
473	Personal Equipment	200
Total Personnel		92,888

518	Downtown Enhancements	5,440
519	Fireworks Display	3,000
532	Engineering Services	0
537	Computer Services	4,800
549	Other Professional Service	8,000
552	Telephone	1,250
553	Publishing	600
556	Radio/Dispatching	0
561	Dues & Publications	600
562	Travel Expenses	500
563	Training	2,000
580	Pest Control	0
581	Tree Removal	0
582	Hauling Expenses	0
593	Rentals	0
595	Demolition of Structures	40,000
Total Contractual/Services/Dev.		66,190

612	Maint. Supplies-Equip.	0
617	Sidewalk & Curb Maintenance	10,000
651	Office Supplies	0
652	Operating Supplies	1,500
653	Small Tools	0
655	Automotive Fuel/Oil	2,200
Total Commodities		13,700

830	Equipment	0
840	Vehicle	0
870	Furniture	0
890	Other Improvements	0
Total Capital Outlays		0

929	Miscellaneous Expenses	\$ 100.00
999	Interfund Transfer	\$ 4,205.00
Total Other		4,305
Total Code Enforcement		177,083

TOTAL GENERAL FUND 5,969,861

TOTAL GENERAL FUND 6,110,033

ECONOMIC DEVELOPMENT 02-61

314	Hotel/Motel Tax	30,000
389	Ethanol Income	320,000
399	Interfund Transfer	0
Total Economic Development		350,000

421	Salaries - Regular	36,157
549	Other Professional Services	7,500
551	Postage	750
553	Publishing & Printing	3,900
561	Dues & Publications	9,395
562	Travel Expenses	3,500
563	Training	1,500
564	Meetings & Conferences	3,500
651	Office Supplies	100
658	Marketing Materials	1,350
820	Building	0
913	Other Contractual Services	42,000
929	Miscellaneous	90,000
930	Façade Improvement	50,000
930	Small Bus. Int. Pymnt	40,000
930	Demolition Grant	20,000
930	Distressed Property	15,000
931	Infill Development	20,000
931	Minor Home Repair	75,000
999	Interfund Transfer	3,100
Total Economic Development		422,752

AUDIT FUND 11-13-

311.	Property Tax	35,000
381.	Interest Income	10
384.	Refunds	0
Total Audit Fund		35,010

531.	Accounting Services	27,000
Total Audit Fund		27,000

LIABILITY INSURANCE FUND 14-11-

311.	Property Tax	340,000
381.	Interest	100
384.	Refund	4,000
399.	Interfund Transfer	0
Total Insurance Fund		344,100

549.	Other Professional Ser.	0
591.	Liability Insurance	420,000
929.	Miscellaneous Expenses	0
Total Insurance Fund		420,000

MOTOR FUEL TAX FUND 15-41-

343.	Motor Fuel Tax	330,004
381.	Interest Income	1,000
384.	Refunds	0
Total Motor Fuel Tax Fund		331,004

514.	Maint. Service-Street	415,000
532.	Engineering Services	0
810.	Land: ROW Purchase	0
929.	Misc - Relocation Expense	0
Total Motor Fuel Tax Fund		415,000

IMRF FUND 16-14-

311.	Property Tax	250,000
381.	Interest Income	50
389.	Misc. Income	0
399.	Interfund Transfer	0

462.	Retirement Contribution	255,000
Total IMRF Fund		255,000

Total IMRF Fund 250,050

SOCIAL SECURITY FUND 19-14-

311.	Property Tax	200,000
381.	Interest Income	50
384.	Refunds	0
Total Social Security Fund		200,050

461.	Social Security Contrib.	215,000
Total Social Security Fund		215,000

CHLORINATION OF SEWAGE FUND 20-43-

311.	Property Tax	0
381.	Interest Income	0
Total Chlor Sewage Fund		0

929	Miscellaneous Expenses	0
999	Interfund Transfer	0
Total Chlor of Sew. Fund		0

PUBLIC BENEFIT FUND 21-11-

311.	Property Tax	20,000
381.	Interest Income	0
384.	Refunds	0
399.	Interfund Transfer	80,000
Total Public Benefit Fund		100,000

533.	Legal Services	90,000
549.	Other Professional Service	0
553.	Publishing	0
562.	Travel Expenses	0
Total Public Benefits Fund		90,000

UNEMPLOYMENT INS FUND 22-14-

311.	Property Tax	33,000
381.	Interest Income	0
384.	Refunds	0
399.	Interfund Transfer	12,950
Total Unemploy Ins Fund		45,950

453.	Unemployment Insurance	35,000
Tot Unemployment Ins. Fund		35,000

CDAP HOUSING (OOR) 34-62-

344.	Grants	0
381.	Interest Income	0
384.	Refunds	0
Total CDAP Housing		0

540.	Grant Administration	0
913.	Community Relations	2,985
Tot CDAP Rent Housing		2,985

FRANCIS PARK FUND 54-54-

344.	Grants	0
370.	Park & Recreation Fees	10,500
381.	Interest Income	0
389.	Misc (Donations)	0
399.	Interfund Transfer	0
Total Francis Park Fund		10,500

422	Salaries-Temporary	12,000
Total Personnel		12,000

511	Maint. Service-Building	300
512	Maint. Service-Equipment	0
549	Other Professional Services	500
552	Telephone	500
553	Publishing	0
571	Utilities	4,500
580	Pest Control	500
581	Tree Removal	1,000
Total Contractual/Service/Dev.		7,300

611	Maint. Supplies-Bldg	500
618	Maint. Supplies-Grounds	1,000
651	Office Supplies	300
652	Operating Supplies	1,500
Total Commodities		3,300

820	Building	0
830	Equipment	1,000

890	Other Improvements	11,000
	Total Capital Outlays	12,000

989	Interfund Loan Payback	0
999	Interfund Transfer	0
	Total Other	0

Total Francis Park Fund 34,600

REVOLVING LOAN FUND 78-61-

381	Interest Income	9,500
383	Loan Payment	41,727
389	Misc (late fees)	0
399	Interfund Transfer	0
	Total Revolving Loan Fund	51,227

900.	Other Uses	300,000
913.	Community Relations	0
929.	Misc. Expense	0
	Tot Revolving Loan Fund	300,000

Total Special Revenues 1,717,891

2,217,337

DEBT SERVICE FUNDS

2003 IEPA WATER LOAN FUND 37-42-

311	Property Tax	0
344	Grants	0
381	Interest Income	0
389	Misc. Income	0
391	Proceeds-Bond Sale	0
399	Interfund Transfer	57,200
	Total IEPA Water Loan Fund	57,200

710.	Principal Payment	43,225
720.	Interest Expense	13,975
730.	Fiscal Agent Fee	0
929.	Misc. Expenses	0
999.	Interfund Transfer	0
	Tot IEPA Water Fund	57,200

TIF DEVELOPMENT FUND, KENTVILLE 44-84-

311.	Property Tax	0
381.	Interest Income	0
389.	Misc. Income	0
391.	Proceeds-Bond Sales	0
399.	Interfund Transfer	3,100
	Tot Kent. TIF Fund	3,100

549.	Other Professional Services	3,100
710.	Principal Payment	0
720.	Interest Expense	0
730.	Fiscal Agent Fees	0
890.	Other Improvements	0
929.	Misc. Expense	0
999.	Interfund Ops Transfer	0
	Tot Kent. TIF Fund	3,100

TIF DEVELOPMENT FUND, LININGER, 44-84A-

311.	Property Tax	13,400
381.	Interest Income	300
391.	Proceeds-Bond Sales	0
389.	Misc. Income	0
399.	Interfund Transfer	0
	Tot Lininger TIF Fund	13,700

549.	Other Professional Services	3,000
710.	Principal Payment	0
720.	Interest Expense	0
730.	Fiscal Agent Fees	0
890.	Other Improvements	0
929.	Misc. Expense	0
999.	Interfund Ops Transfer	0
	Tot Lininger TIF Fund	3,000

TIF DEVELOPMENT FUND, WALWORTH, 44-84B-

311.	Property Tax	3,200
381.	Interest Income	0
389.	Misc. Income	0
391.	Proceeds-Bond Sales	0

549.	Other Professional Services	3,000
710.	Principal Payment	0
720.	Interest Expense	0
730.	Fiscal Agent Fees	0

399.	Interfund Transfer	0
Tot Walworth TIF Fund		3,200

890.	Other Improvements	0
929.	Misc. Expense	0
999.	Interfund Ops Transfer	0
Tot Walworth TIF Fund		3,000

TIF DEVELOPMENT FUND, MILL CREEK, 44-84C-

311.	Property Tax	84,000
381.	Interest Income	200
384.	Refunds	0
389.	Misc. Income	1,500
391.	Proceeds-Bond Sales	0
399.	Interfund Transfer	0
Tot Mill Creek TIF Fund		85,700

549.	Other Professional Services	6,700
710.	Principal Payment	51,500
720.	Interest Expense	8,654
730.	Fiscal Agent Fees	0
890.	Other Improvements	0
929.	Misc. Expense	13,250
999.	Interfund Ops Transfer	0
Tot Mill Creek TIF Fund		80,104

TIF DEVELOPMENT FUND, EAST & 11TH 2004, 44-84D-

311.	Property Tax	76,000
381.	Interest Income	800
389.	Misc. Income	1,500
391.	Proceeds-Bond Sales	0
399.	Interfund Transfer	0
Tot East & 11th 2004 TIF Fund		78,300

549.	Other Professional Services	5,000
710.	Principal Payment	18,679
720.	Interest Expense	3,821
730.	Fiscal Agent Fees	0
890.	Other Improvements	0
929.	Misc. Expense	12,000
999.	Interfund Ops Transfer	0
Tot East & 11th 2004 TIF Fund		39,501

TIF DEVELOPMENT FUND, DOWNTOWN, 44-84E-

311.	Property Tax	100,000
381.	Interest Income	500
389.	Misc. Income	0
391.	Proceeds-Bond Sales	0
399.	Interfund Transfer	0
Tot Downtown TIF Fund		100,500

549.	Other Professional Services	10,000
710.	Principal Payment	0
720.	Interest Expense	0
730.	Fiscal Agent Fees	0
890.	Other Improvements	0
919.	Redevelopment Projects	30,000
929.	Misc. Expense	0
Tot Downtown TIF Fund		40,000

2013 SERIES BOND FUND 46-84-

311.	Property Tax	0
381.	Interest Income	0
391.	Proceeds-Bond Sales	0
399.	Interfund Transfer	546,000
Tot 2013 Series Bond Fund		546,000

553.	Publishing & Printing	0
710.	Principal Payment	470,000
720.	Interest Expense	78,385
730.	Fiscal Agent Fees	400
999.	Interfund Ops Transfer	0
Tot 2013 Series Bond Fund		548,785

2015 SERIES BOND FUND 47-84-

311.	Property Tax	288,542
381.	Interest Income	2,000
391.	Proceeds-Bond Sales	295,000
399.	Interfund Transfer	0
Tot 2013 Series Bond Fund		585,542

710.	Principal Payment	460,000
720.	Interest Expense	119,568
730.	Fiscal Agent Fees	6,100
999.	Interfund Transfer	0
Tot 2013 Series Bond Fund		585,668

2011 B SERIES BOND FUND 48-71-

311.	Property Tax	0
381.	Interest Income	0

710.	Principal Payment	0
720.	Interest Expense	0

391.	Proceeds-Bond Sales	0
399.	Interfund Transfer	0
Total 2011B Bond Fund		0

730.	Fiscal Agent Fees	0
Tot 2011B Bond Fund		0

Total Debt Service Funds 1,473,242

1,360,357

CAPITAL IMPROVEMENT FUNDS

NHR SALES TAX INFRASTRUCTURE IMPROVEMENT FUND 31-71-

311.	Property Tax	0
344.	Grants	0
345.1	Sales Tax (Local Use)	600,000
381.	Interest Income	2,000
384.	Refunds	0
389.	Misc. Income	0
391.	Proceeds-Bonds	0
399.	Interfund Xfr.	0
Total Infra. Improv. Rev		602,000

515	Maint. Service-Utility System	0
532	Engineering Services	60,000
533	Legal Services	0
549	Other Prof. Services	0
Subtotal Contractual		60,000

615	Maint. Supplies-Utility System	0
652	Operating Supplies	0
Subtotal Commodities		0

710.	Principal Payment	250,000
720.	Interest Payment	96,400
730.	Fiscal Agent Fees	265
Subtotal Debt Service		346,665

811	Water Improvements	0
812	Sanitary Sewer Improvement	0
813	Road/Sidewalk Improvement	155,000
814	Storm Sewer/Drainage Impr	65,000
890	Other Improvements	0
Subtotal Capital		220,000

929	Miscellaneous	0
999	Interfund Xfr.	57,200
Subtotal Other		57,200

Total Infrastructure Improv. 683,865

PUBLIC PROPERTY FUND 36-72-

311	Property Tax	0
344	Grants	0
381	Interest Income	0
389	Misc. Income	0
391	Proceeds-Bonds	0
399	Interfund Xfr.	0
Total Public Property Rev		0

532	Engineering	0
549	Other Prof. Services	0
Subtotal Contractual		0
652	Operating Supplies	0
Subtotal Commodities		0

810	Land	0
850	Utility System	0
890	Other Improvements	115,000
Subtotal Capital		115,000

929	Miscellaneous	0
999	Interfund Xfr.	0
Subtotal Other		0

Total Public Prop. 115,000

MUNICIPAL BLDG. FUND 38-71-

311	Property Tax	0
344	Grants	0
381	Interest Income	0
389	Misc. Income	500
391	Proceeds-Bonds	0
399	Interfund Xfr.	64,774
Total Muni. Bldg. Rev		65,274

511	Maint. Building	13,000
549	Other Prof. Services	30,000
Subtotal Contractual		43,000

611	Maint. Supplies Bldg.	3,500
Subtotal Commodities		3,500

820	Building	3,500
830	Equipment	5,000
870	Furniture	0
890	Other Improvements	6,900
Subtotal Capital		15,400

929	Miscellaneous	0
999	Interfund Xfr.	0
Subtotal Other		0

Total Muni. Bldg. 61,900

ACQUISITION FUND 39-73-

389	Misc. Income	0
397	Interfund Loan	0
399	Interfund transfer	305,000
Tot Acquisition Fund		305,000

830	Equipment	0
840	Vehicle	600,910
890	Other Improvements	268,125
999	Interfund Operating Transfer	0
Total Acquisition Fund		869,035

Total Capital Project Funds 972,274

1,729,800

ENTERPRISE FUNDS

WATER IMPROVEMENT FUND 32-42-

344	Grants	0
381	Interest	12,000
384	Refunds	0
391	Bond Proceeds	0
399	Interfund Transfer	0
Total Water Improv Fund		12,000

421	Salaries-Regular	0
451	Health Insurance	0
532	Engineering Services	25,000
540	Grant Administration	0
549	Other Professional Serv.	10,000
850	Utility System	365,000
Tot Water Improve Fund		400,000

SEWER IMPROVEMENT FUND 33-43-

344	Grants	0
381	Interest Income	0
384	Refunds	0
399	Interfund Transfer	0
Total Sewer Improv Fund		0

421	Salaries-Regular	0
451	Health Insurance	0
532	Engineering Services	0
850	Utility System	0
Tot Sewer Improve		0

SEWER 2001 BOND PROJECT 33-49-

344	Grants	0
381	Interest Income	1,200
391	Proceeds - IEPA Loan	0
391	Bond Proceeds	0
397	Interfund Loan Received	0

532	Engineering Services	0
850	Sewer Improvement	267,508
989	Interfund loan payback	0
Total Sewer 2001 Bond Project		267,508

Total Sewer 2001 Bond Project 1,200

Total Sewer Fund 33 1,200

267,508

WATER FUND: DISTRIBUTION 51-42-

333	Plumbing Permits	1,400
361	Water Sales	2,300,000
366	Connection Fee	500
376	Penalty & Delinquent	63,000
381	Interest Income	300
384	Refunds	0
389	Miscellaneous Income	15,000
399	Interfund Transfer	0
Total Water Fund		2,380,200

412	Salaries - Inspectors	500
421	Salaries - Regular	530,655
422	Salaries - Temporary	0
423	Salaries - Overtime	15,000
429	Salaries - Retire Cash in	12,000
451	Health Insurance	127,465
455	PreEmployment Testing	300
462	Retirement Contribution	0
473	Personal Equipment	2,400
Total Personnel		688,320

511	Maint. Service-Bldg	3,000
512	Maint. Service Equipment	1,000
513	Maint. Service-Vehicle	0
515	Maint Service-Utility System	15,000
532	Engineering Services	1,100
533	Legal Services	2,400
537	Computer Services	14,000
537.4	Computer Services	0
542	Laboratory Services	0
551	Postage	5,500
552	Telephone	0
553	Publishing & Printing	1,600
556	Radio Service	800
561	Dues & Publications	500
562	Travel Expenses	1,000
563	Training	3,000
571	Utilities	0
581	Tree Removal	0
582	Hauling Charges	0
593	Rentals	500
Total Contractual		49,400

611	Maint. Supplies-Building	0
612	Maint. Supplies-Equipment	2,000
615	Maint. Supplies-Utility	275,000
651	Office Supplies	1,700
652	Operating Supplies	2,500
653	Small tools	1,800
655	Automobile Fuel/Oil	13,555
656	Chemicals	0
Total Commodities		296,555

820	Building	2,000
830	Equipment	3,250
840	Vehicle	0
850	Utility System	4,000
870	Furniture	150
Total Capital Outlays		9,400

929	Miscellaneous Expenses	3,500
952	Transfer to Bond Fund	0
999	Interfund Transfer	98,312
Total Other		101,812

Total Water Distribution 1,145,487

WATER FUND: Water Production 51-93-

389	Miscellaneous Income	0
397	Interfund Loan	0
399	Interfund Transfer	0
Total Water Production		0

512	Maint. Service Equip.	60,000
515	Maint Service-Utility System	176,117
542	Laboratory Services	9,000
551	Postage	0
552	Telephone	4,000
571	Utilities	200,000
580	Pest Control	1,500
Total Contractual		450,617

619	Maint. Supplies Water Plant	1,800
652	Operating Supplies Water Pl	2,000
653	Small Tools Water Plant	0
654	Janitorial Supplies	500
655	Automotive Fuel/Oil	0
656	Chemicals	50,000
Total Commodities		54,300

810	Land	0
830	Equipment	0
850	Utility System	0
870	Other Improvements	10,000
Total Capital Outlays		10,000

929	Miscellaneous Expenses	0
999	Interfund Operating Transfer	608,500
Total Other		608,500

Total Water Production 0 1,123,417

Total Water Fund 51 2,380,200 2,268,904

SEWER FUND: Sewer System 52-43-

362	Sewer Charges	1,700,000
366	Connection Fee	500
376	Penalty & Delinquent	30,000
381	Interest Income	0
384	Refunds	0
387	Sale of Material	0
389	Miscellaneous Income	3,000
399	Interfund Transfer	0
Total Sewer System		1,733,500

421	Salaries - Regular	154,802
422	Salaries - Temporary	0
423	Salaries - Overtime	5,000
429	Salaries - Retire Cash in	0
451	Health Insurance	35,736
455	Pre-employment testing	0
462	Retirement Contribution	0
473	Personal Equipment	1,200
Total Pesonnel		196,738

511	Maint. Service-Bldg	3,000
512	Maint. Service-Equip	4,250
512.6	Maint. Service-Equip	15,000
513	Maint. Service-Vehicle	1,700

515	Maint Service-Utility System	175,000
515.4	Maint Service-Utility System	0
517	Maint Service-Storm Water	35,000
517.4	Maint Service-Storm Water	20,000
532.4	Engineering Services	1,100
533	Legal Services	0
537	Computer Services	12,000
537.4	Computer Services	0
549.4	Other Professional Serv.	0
551	Postage	5,000
553	Publishing & Printing	1,200
556	Radio Service	850
562	Travel Expenses	1,000
563	Training	2,000
Contractual/Services/Develop.		277,100

611	Maint. Supplies-Building	0
615	Maint. Supplies-Utility	160,000
615.4	Maint Supplies-Storm Water	0
619	Maint. Supplies - Sewer	0
651	Office Supplies	900
652	Operating Supplies	4,000
655	Automobile Fuel/Oil	4,500
656	Chemicals	1,800
Commodities		171,200

820	Building	0
830	Equipment	8,650
830.6	Equipment - Lift Stations	10,000
840	Vehicle	0
850	Utility System	0
850.4	Utility System	0
Capital Outlays		18,650

929	Miscellaneous Expenses	3,000
952	XFR to Bond & Loan Funds	0
999	Interfund Transfer	79,445
Other		82,445
Total Sewer		746,133

SEWER FUND: WWTP 52-93-

389.	Miscellaneous Income	23,800
Total WWTP		23,800

511	Maint. Service-Bldg	1,000
512	Maint. Service-Equip	60,000
515	Maint Service-Utility System	482,616
542	Laboratory Services	25,000
552	Telephone	1,500
571	Utilities	140,000
580	Pest Control	1,000
586	Hauling Charges	40,000
Contractual/Services/Develop.		751,116

619	Maint. Supplies-WWTP	6,000
652	Operating Supplies	10,000
653	Small Tools	500
654	Janitorial Supplies	375

655	Automobile Fuel/Oil	7,500
656	Chemicals	4,000
	Commodities	28,375

810	Land	0
850	Utility System	65,000
870	Other Improvements	30,000
	Capital Outlays	95,000

929	Miscellaneous Expenses	0
999	Interfund Transfer	64,502
	Other	64,502
	WWTP TOTAL	938,993

Total Sewer Fund 52 1,757,300

1,685,126

SANITATION FUND 57-44-

311	Property Tax	0
363	Tipping Fees	450,000
368	Pickup Charges	785,000
375	Bag & Excess Stickers	35,000
376	Penalty & Delinquent	17,000
381	Interest Income	0
389	Miscellaneous	0
399	Interfund Transfer	0
	Total Sanitation Fund	1,287,000

421	Salaries-Regular	353,541
422	Salaries-Temporary	0
423	Salaries-Overtime	5,800
429	Retirement Cash-in	0
451	Health Insurance	84,936
455	PreEmployment Testing	1,500
462	Retirement Contribution	0
473	Personal Equipment	2,400
	Total Personnel	448,177

511	Maint. Service-Building	12,000
513	Maint. Service-Vehicle	0
537	Computer Services	1,500
542	Lab Fees	0
551	Postage	5,100
552	Telephone	525
553	Publishing & Printing	1,000
556	Radio Service	500
563	Training	200
573	Garbage Disposal	595,000
574	Landscape Waste Disposal	2,500
580	Pest Control	250
583	Recycling Charges	29,500
	Total Contractual/Service/Dev.	648,075

651	Office Supplies	1,000
652	Operating Supplies	5,000
653	Small Tools	500
655	Automobile Fuel/Oil	16,500
	Total Commodities	23,000

820	Building	35,000
830	Equipment	750
840	Vehicles	0
870	Other Improvements	0
	Total Capital Outlays	35,750

929	Miscellaneous Expense	200
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999	Interfund Transfer	172,564
	Total Other	172,764
	Total Sanitation Fund	1,327,765

CEMETERY FUND 58-36-

377	Cemetery Services	45,000
381	Interest Income	0
384	Refunds	0
388	Land Sale	10,000
389	Miscellaneous	19,531
399	Interfund Transfer	211,251
	Total Cemetery Fund	285,782

421	Salaries-Regular	140,526
422	Salaries-Temporary	68,000
423	Salaries-Overtime	4,500
429	Salaries-Retirement Cashin	0
451	Health Insurance	28,887
455	PreEmployment Testing	0
462	Retirement Contribution	0
	Total Personnel	241,913

511	Maint. Service-Building	500
512	Maint. Service-Equipment	1,500
537	Computer Services	1,000
551	Postage	200
552	Telephone	1,200
571	Utilities	125
580	Pest Control	2,000
581	Tree Removal	2,000
	Total Contractual/Service/Dev.	8,525

614	Maint. Supplies-Street	0
651	Office Supplies	300
652	Operating Supplies	3,500
655	Automobile Fuel/Oil	17,200
	Total Commodities	21,000

810	Land	0
820	Building	0
830	Equipment	8,700
840	Vehicle	0
890	Other Capital Exp.	0
	Total Capital Outlays	8,700

929	Miscellaneous Expense	1,000
999	Interfund Transfer	5,455
	Total Other	6,455
	Total Cemetery Fund	286,593

AMBULANCE FUND 59-24-

372	Ambulance Fees City	0
372.1	Ambulance Fees Co. Health	0
381	Interest Income	0
384	Refunds	0
389	Miscellaneous Income	0
	Total Ambulance Fund	0

421	Salaries-Regular	0
422	Salaries-Temporary	0
451	Health Insurance	0
471	Uniform Allowance	0
499	Meal Expense	0
	Total Personnel	0

512	Maint. Service-Equip	0
513	Maint. Service-Vehicle	0
533	Legal	0
537	Computer Service	0
551	Postage	0

552	Telephone	0
553	Publishing	0
556	Radio	0
561	Dues & Publications	0
562	Travel Expenses	0
563	Training	0
564	Tuition Reimbursement	0
579	Billing Charges	0
Total Contractual/Service/Dev.		0

612	Maint. Supplies-Equip.	0
651	Office Supplies	0
652	Operating Supplies	0
653	Small Tools	0
654	Janitorial Supplies	0
655	Automotive Fuel/Oil	0
Total Commodities		0

820	Building	0
830	Equipment	0
840	Vehicle	0
Total Capital Outlays		0

929	Misc Expense & Refunds	0
999	Interfund Transfer	0
Total Other		0
Total Ambulance		0

Total Enterprise Funds 5,723,482

6,235,896

INTERNAL SERVICE FUNDS

FLEET MAINTENANCE FUND 62-45-

384.	Refunds	0
399.	Interfund Transfer	227,310
Total Fleet Maint Fund		227,310

421	Salaries-Regular	77,088
422	Salaries-Temporary	13,000
423	Salaries-Overtime	1,500
451	Health Insurance	21,080
462	Retirement Contribution	0
471	Uniform Allowance	2,500
473	Personal Equipment	200
Total Personnel		115,368

511	Maint. Service-Building	500
512	Maint. Service-Equipment	10,000
513	Maint. Service-Vehicle	15,000
536	Janitorial Service	0
537	Computer Service	2,000
552	Telephone	700
561	Dues & Publications	500
562	Travel Expenses	200
563	Training	3,500
571	Utilities	35,000
580	Pest Control	0
Total Contractual/Service/Dev.		67,400

611	Maint. Supplies-Building	500
612	Maint. Supplies-Equip.	15,000
613	Maint. Supplies-Vehicle	50,000
651	Office Supplies	200
652	Operating Supplies	1,500
Total Commodities		67,200

820	Building	500
830	Equipment	2,000
890	Other Improvements	0
Total Capital Outlays		2,500

929	Miscellaneous Expense	100
Total Other		100
Total Fleet Maint. Fund		252,568

HEALTH INSURANCE FUND 74-14-

381	Interest Income	2,500	451	Health Insurance	1,400,000
384	Refunds	0	452	Life Insurance/Reinsurance/f	105,000
389	Misc Income/Ret&Employee Contri	200,500	549	Other Fees	25,200
399	Interfund Transfer	1,240,000	Tot Health-Insurance Res.		1,530,200
Total Health-Ins. Reserve		1,443,000			

Total Internal Service Funds	1,670,310	1,782,768
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Trust & Agency Funds

FIRE PENSION FUND 71-14-

311	Property Tax	502,701	462.	Retirement Contribution	502,821
381	Interest Income	120	549.	Other Professional Serv	1,550
389	Miscellaneous Income	0	Total Fire Pension Fund		504,371
399	Interfund Transfer	6,020			
Total Fire Pension Fund		508,841			

POLICE PENSION FUND 72-14-

311	Property Tax	490,576	462.	Retirement Contribution	490,706
381	Interest Income	130	549.	Other Professional Serv	1,550
389	Miscellaneous Income	0	Total Police Pension Fund		492,256
399	Interfund Transfer	6,201			
Total Police Pension Fund		496,907			

CEMETERY BOARD OF MNGR FUND 77-36-

381	Interest Income	4,816	929.	Miscellaneous Expense	16
399	Interfund Transfer	18,000	999.	Inter fund Transfer	4,800
Tot Cemetery Bd of Mngr Fund		22,816	Tot Cem Bd of Mngrs Fund		4,816

PERPETUAL CARE XFR FUND 79-36-

378	Perpetual Care Income (new sales)	15,000	999.	Interfund Transfer	15,000
381	Interest Income	10	Total Perpetual Care Xfr		15,000
Total Perpetual Care Xfr		15,010			

Total Trust & Agency Funds	1,043,574	1,016,443
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Section 5. This Resolution shall be in full force and effect immediately upon its passage and approval

as provided by law.

Kewanee, Illinois this 29th day of May, 2018.

Steve Looney, Mayor

ATTEST:

Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andy Koehler				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklilch				