



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Open Meeting starting at 7:00 p.m.

Monday, April 22, 2019

Posted by 9:30 p.m., April 18, 2019

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
4. Presentation of Bills and Claims
5. **Oath of Office**
 - a) Mayor Gary Moore
 - b) Councilman Chris Colomer
 - c) Councilman Mike Kornick
6. Citizen Participation
7. Business:
 - a) **Consideration of a Resolution** declaring as excess the name plaques of former Mayor Steve Looney and former Councilman Andy Koehler and thanking them for their years of service in elected office for the City of Kewanee.
 - b) **Consideration of a Resolution** authorizing the City Manager, or his designee, to execute an agreement with Neponset Fire Protection District for the provision of ambulance service.
 - c) **Consideration of a Resolution** appropriating matching funds for the FAU East Street Project.
 - d) **Consideration of a Resolution** appointing a City Attorney.
 - e) **Consideration of a Resolution** appointing a City Treasurer.
 - f) **Consideration of a Resolution** appointing a City Clerk.
 - g) **Consideration of an Ordinance to amend Sections** 50.04-(A-M) Residential Refuse and Garbage Pickup and 50.07-(D-E) Residential Bulk Brush Pickup and 50.09-(D) Rates and Rules For Solid Waste Pickup Of Chapter 50 Solid Waste Management, of Title V Public Works of the Kewanee City Code
 - h) **Consideration of a Resolution** awarding the mowing of nuisance properties for FY 20.
 - i) **Consideration of a Resolution** re-appointing Matthew Douglas to the Airport Authority Board.
8. Council Communications:
9. Announcements:
10. Adjournment



MEMORANDUM

Date: April 18, 2019
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Monday, April 22, 2019**

REGULAR MEETING AT 7:00 P.M.

1. **Police Footage**— We expect the State's Attorney's office to release video footage of a suspect drawing a firearm on one of our officers this past weekend, Nobody was injured in the incident and no shots were fired.
2. **Surge Tank Repairs**— The North Water Treatment Plant surge tank was leaking and icing over the parking lot. Staff had the tank inspected which found a crack at the base of the standpipe. To avoid removing the plant from service, the engineering department solicited bids from four vendors to sandblast, repair, and repaint the surge tank. Two bids were received. The project was awarded to the lowest bidder, Putnam County Painting, in late March. The work was completed last week.
3. **Pedestrian Safety at Central School**— As noted in the memo for the April 8th meeting, staff met with representatives of the school district to review the video of the incident and worked with the district to identify a multifaceted approach, the implementation of which will help to improve pedestrian safety and ease traffic concerns around the facility during periods of high traffic volumes.
4. **East Street**— The project is still awaiting approval of the bids by IDOT/FHWA. The process is longer than that of the GM program that we go through annually for the use of MFT funds. We are using the time available between now and notice to proceed to ensure that we have fixed or replaced any underground infrastructure that would reasonably be expected to fail within the next 7 years.
5. **2019 GM Program**— This year's street program was approved on April 3rd by IDOT, with a bid letting scheduled for April 22nd. We expect to have the award ready for council consideration at the May 13th meeting.
6. **Edgewood Drainage**— Staff investigated stormwater improvements that are needed in the Edgewood subdivision and is putting together a simple plan that should alleviate the concerns of affected property, with all work taking place within existing easements or City-owned property, using only a minimal amount of resources. The need for such work was created by the installation of a City sewer main more than thirty years ago. We expect this work to be completed after we are finished with our improvements that are required ahead of the East Street Project.

7. **City-wide cleanup**— Plans continue for the next event, which will be held on May 18th, with a fallback date on June 1st if the event is postponed due to inclement weather. We need more volunteers to help at the events, and we could use better participation from the members of the community that the event could benefit the most. Please continue to help spread the word.
8. **Kiwanis Presentation** — Fire Department personnel gave a presentation regarding a piece of equipment that aids in lifting patients who have fallen in confined areas. They received donations from the Kewanee Women's Club for the purchase of one unit. They are seeking additional support from the community for another unit.
9. **Community Videos** — I am working today and tomorrow with a videographer from CGI for the community videos planned for last year that were pushed back to this year because of scheduling conflicts on the company's side. .
10. **HCEDP**—I've been named the group's new Chair. We are in the process of narrowing down the latest batch of candidate's for the County Economic Development position.

COUNCIL MEETING 19-07 APRIL 8, 2019

The City Council met in Council Chambers at 7:00 PM with the Mayor calling the meeting to order and the following answering to roll call:

Steve Faber
Chris Colomer
Michael Yaklich
Andrew Koehler
Steve Looney

Council Member
Council Member
Council Member
Council Member
Mayor

News media present was as follows:

Mike Helenthal
Sean Kernan

Star Courier
WKEI

The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the March 25, 2019 Council Meeting, payroll for the pay period ending March 30, 2019 in the amount of \$190,655.93, reports from Community Development and the Police Department. The consent agenda items were approved on a motion made by Council Member Yaklich and seconded by Council Member Faber. Roll call showed 5 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$252,640.12 were approved on a motion made by Council Member Faber and seconded by Council Member Colomer. Council Member Faber asked about the crane rental from Ratliff. Public Works Operations Manager Johnson noted that the tree was a pretty big tree at Oak. Council Member Yaklich asked about the Alldata. Grounds Maintenance Manager reported that it was for all of the domestic repairs diagnostics. Council Member Yaklich also asked about the repairs on the transfer station. Grounds Maintenance Manager Newton noted that all of the planned repairs for this fiscal year were complete. However, there were some additional repairs planned in the following fiscal year budget. Roll call showed 5 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney then asked if anyone wished to speak regarding a non-agenda item. There being no such requests Mayor Looney moved on to new business.

NEW BUSINESS

The minutes of the Plan Commission were accepted on a motion made by Council Member Colomer and seconded by Council Member Faber. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3956 to grant a special use permit to sell alcohol by the individual serving in the proposed gaming parlor to James Reed III, owner of and doing business as LeMirage, to be located at 544 Tenney Street was approved on a motion made by Council Member Koehler and seconded by Council Member Colomer. Council Members noted that the Plan Commission members voted 3 – 2. However, all of the members voted unanimously for the stipulations. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3957 to grant a special use permit to sell alcohol by the individual serving in the proposed gaming parlor to Luis Anaya, owner of and doing business as Slotsland, LLC, to be located at 113 West Third Street was approved on a motion made by Council Member Faber and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5147 authorizing the City Manager, or his designee, to execute an amendment to the existing Intergovernmental Agreement with Henry County Housing Authority for policing services was approved on a motion made by Council Member Colomer and seconded by Council Member Faber. The agreement was amended to no longer provide a full time officer and detail the scheduling of part time officers to the Housing Authority. The Housing Authority would be invoiced monthly to reimburse the City's expenses. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5148 authorizing the City Manager to execute a side letter of agreement with IAFF 513 to the collective bargaining agreement was approved on a motion made by Council Member Yaklich and seconded by Council Member Faber. City Manager Bradley explained that the agreement was clarification with the one change of allowing the funds to be paid directly to the retiree rather than the PEHP account if the retiree chooses not continue on the City's health insurance. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5149 authorizing the City Manager, or his designee, to execute a Mutual Aid agreement with Stark County Ambulance Service was approved on a motion made by Council Member Faber and seconded by Council Member Colomer. Fire Chief Shook noted that the original Mutual Aid agreement was with the volunteer department. The new agreement would be with the for profit department. Roll call showed 5 ayes, no nays. The motion passed.

A discussion regarding the provision of Ambulance service to Neponset was held. Fire Chief Shook explained that the City has been asked by Neponset to be the primary provider for ambulance service. The City had been providing the service at no fee to Neponset for 70% of the calls. After Buda signed an agreement with Stark County Ambulance, the City began providing 100% of the service to Neponset. Council Members wanted further information regarding the costs to the city prior to making any decisions. The Mayor of Neponset explained the need for the service from Kewanee. Mayor Looney requested that the item be brought back to the Council at the next meeting.

Resolution #5150 authorizing the purchase of 95-gallon trash containers for use with the automated trash collection vehicles was approved on a motion made by Council Member Colomer and seconded by Council Member Yaklich. Mayor Looney noted that the purchase follows the purchasing policy. Residents would be notified about the delivery of the cans and beginning of the program via the newsletter, the media, the city website and Facebook. Roll call showed 5 ayes, no nays. The motion passed.

A discussion regarding an ordinance to amend sections 50.04-(A-M) Residential Refuse and Garbage Pickup and 50.07-(D-E) Residential Bulk Brush Pickup and Christmas Trees and 50.09-(D) Rates and Rules for Solid Waste Pickup of Chapter 50 Solid Waste Management of Title V Public Works of the Kewanee City Code. Mayor Looney stated that he thought a second container charge at twice the rate was expensive. He also noted that the City had never charged for the collection of Christmas trees and does not feel we should start charging for them now. Public Works Operations Manager Johnson explained, at the request of Council Member Yaklich, that the City now pays to dispose of the Christmas trees and the landscape waste sticker would help defray that cost. Johnson also stated that two times the cost was the current practice. Council Member Yaklich requested additional information about the suggested change to the bulk brush collection. Operations Manager Johnson stated that the change was an update of the code to follow the practice that was in place for the past couple of years. Council Member Faber questioned the use of a chipper for disposal of the Christmas trees and brush. Johnson reported that the chipper had not been used in years due to injuries sustained by staff when using the chipper. Mayor Looney stated that the sticker purchase would be an inconvenience for the residents at Christmas time. Mayor Looney also requested that City Attorney Raver review the ordinance, specifically letter G regarding vandalism or theft of the container.

City Clerk Edwards also read a proclamation declaring April 17 as a day celebrating 100 years of healthcare provided to the community of Kewanee.

OTHER BUSINESS

Council Member Faber urged motorists to watch for motorcyclists and bicyclists, as well as emergency vehicles.

Council Member Colomer echoed Council Member Faber's sentiments to use caution, adding to watch for people walking and their animals.

Council Member Koehler thanked Community Development Director Edwards for his professionalism and assistance with working to fix the roof on his building. He stated it had been a privilege to work with staff and to see their growth. He welcomed and congratulated Mike Komnick to the Council.

Council Member Yaklich noted the upcoming budget meeting on Monday, April 15 and an ordinance that requires a balanced budget. He also noted a codicil that the City Manager has a duty to present a balanced budget to the Council, which he had not yet seen. Mayor Looney stated that we are close but we will get there.

Mayor Looney asked City Manager Bradley to give an update on the viaduct. City Manager Bradley reported that he had received an email from the person responsible for permitting requesting the recommendations of the engineer so that the permit process could begin.

ANNOUNCEMENTS

City Clerk Edwards announced that City offices would be closed on Friday, April 19 in observance of Good Friday. There were no planned changes to the trash collection schedule. The transfer station would be open the 2nd and 4th Saturdays of each month beginning April 13 and continuing through September 28. The automated trash collection was scheduled to begin May 14th. There would be no changes to landscape waste or recycling collection.

There being no further business, Council Member Faber moved to adjourn the meeting and Council Member Yaklich seconded the motion. Roll call showed 5 ayes, no nays. The meeting adjourned at 7:48 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED



FINANCE & ADMINISTRATIVE SERVICES

MARCH 2019

Water Bill Payments Processed

At counter	1000
By mail	282
By dropbox	625
At bank	<u>70</u>
Total Water Bill Payments	1977

Other Payments	223
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Total Payments Processed	2200
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Customer Contacts (non-payment)

By phone	1333
At counter	495
Work orders written	<u>294</u>
Total Customer Contacts	2122

Misc Requests/Employee Contacts

By phone or in-person	731
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PSN Payments	539
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Kewanee - Azavar Government Solutions Quarterly Client Update

April 2019

Client Name	Note Type	Details
Kewanee	A. Gas Revenue (Taxes and Fees) Audit	Azavar has corrected 2 addresses , that will return an estimated \$61.80 per annum to the City. Azavar is working towards a settlement with the Provider or back taxes owed.
Kewanee	B. Electric Revenue (Taxes and Fees) Audit	Azavar has corrected 2 addresses , that will return an estimated \$61.80 per annum to the City. Azavar is working towards a settlement with the Provider or back taxes owed.
Kewanee	C. Cable Revenue (Taxes and Fees) Audit	Azavar has conducted an onsite visit to the Provider and has 18 address errors . Azavar is awaiting franchise fee data from the Provider for correction date and amount of revenue to be returned.
Kewanee	D. Telecommunications Revenue (Taxes and Fees) Audit	<p>Due to recent changes in the state statute, telecom audits now require address lists be sent to them rather than them sending their lists to Azavar. Because of this, Azavar must insure that the addresses that get submitted match the data in the Provider's database <u>perfectly</u> so as to prevent accidental removal of addresses that should be coded to the municipality.</p> <p>Azavar is working on a solution so as to insure that there is no accidental loss of revenues in the audit process.</p>
Kewanee	E. Hotel/Motel Revenue (Taxes and Fees) Audit	Azavar is in the process of reviewing the client data.
Kewanee	F. Sales Tax Revenue (Taxes and Fees) Audit	Review complete--no findings.
Kewanee	G. Food and Beverage Revenue (Taxes and Fees) Audit	Not applicable.
Kewanee	H. Gas Payable Audit	Audit complete--no findings.
Kewanee	I. Electric Payable Audit	Azavar is working to gather current information to perform this audit.
Kewanee	J. Telecommunications Payable Audit	Audit complete--no findings.

SYS DATE:04/18/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 200
Thursday April 18,2019

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[NW1]

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 1-800-RADIATOR & A/C			436.82	
22186594	62-45-613	LABOR CLAIM CREDIT		70.00-
53242367	62-45-613	WARRANTY CREDIT		62.18-
53246365	62-45-613	AMBULANCE RADIATOR		569.00
01 ADVANCED BUSINESS SYSTEMS INC			186.62	
INV129829	01-11-512	COPIER MAINT CONTRACT		186.62
01 AEP ENERGY			25533.66	
D040119	01-11-571	TRAFFIC SIGNALS & SIRENS		334.78
D040119	51-93-571	WATER PLANTS & WELLS		15704.89
D040119	52-93-571	WWTP & LIFT STATIONS		7854.65
D040119	58-36-571	CEMETERY ELECTRIC		37.62
D040119	62-45-571	MUN BLDGS ELECTRIC		1601.72
01 AIRGAS MID AMERICA			431.69	
9087053639	62-45-652	FLEET-WELDING SUPPLIES		150.93
9087053640	01-22-612	OXYGEN USP MEDICAL		85.30
9087382869	01-22-612	OXYGEN USP MEDICAL		98.30
9960873097	01-22-612	OXYGEN CYLINDER RENT		97.16
01 ALEXIS FIRE EQUIP CO			4320.00	
0064553-IN	01-22-830	TURNOUT GEAR		4320.00
01 AMEREN ILLINOIS			21440.99	
D041019	01-11-571	ST LIGHTS & SIGNALS		7219.10
D041019	01-52-571	PARKS - ELECTRIC		32.42
D041019	51-93-571	WTP & WELLS -ELECTRIC		7843.20
D041019	52-93-571	WWTP & LIFT STS - ELECTRIC		5064.85
D041019	54-54-571	FR PARK - ELECTRIC		73.57
D041019	58-36-571	CEMETERY - ELECTRIC		153.28
D041019	62-45-571	MUN BLDGS - ELECTRIC		1054.57
01 ANCEL, GLINK, DIAMOND, BUSH,			107.50	
69551	21-11-533	LEGAL SERVICES-GRIEVANCE		107.50
01 AUCA CHICAGO MC LOCKBOX			42.74	
1591783921	62-45-471	UNIFORM RENTAL		42.74
01 ARTHUR J GALLAGHER			1100.00	
2949966	01-11-549	PUBLIC OFFICIALS BOND		1100.00
01 AUTOMOTIVE ELECTRIC OF KEWANEE			401.75	
67900	62-45-513	REPAIR AMBULANCE		401.75
01 AUTO ZONE			190.97	
2644322870	62-45-613	SERPENTINE BELT		32.99
2644325409	62-45-613	HUB ASSY & BRACKET		157.98
01 B & B PRINTING			91.79	
22845	52-93-652	WWTP-SHIPPING CHGS		47.11
22852	01-22-512	SCBA TEST SHIPPING		15.87
22862	01-22-652	FIRE-SHIPPING CHGS		28.81
01 B & B LAWN EQUIPMENT & CYCLERY			78.00	
216772	58-36-612	BLADE SET & HYDRO OIL		78.00
01 BARASH & EVERETT, LLC			6593.70	
D032919	21-11-533	MARCH RETAINER		6250.00

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D032919	21-11-533	REIMB EXPS & FEES		343.70
01 BELSON OUTDOORS LLC 246928	36-72-890	DOWNTOWN PLANTERS	15058.00	15058.00
01 KERRY D ANDERSON 14873	01-00-159.5	REPAIR PD 2015 TAURUS	11339.19	11339.19
01 BLAIR, KYLE 19-09E	01-22-562	MILEAGE/MEALS REIMB	267.07	267.07
01 BOCK INC 61A	51-93-515	WTP CONTRACT PAYMENT	55999.18	14971.79
61A	52-93-515	WWTP CONTRACT PAYMENT		41027.39
01 BREEDLOVE'S SPORTING GOODS 12396	01-22-471	CLARK-UNIFORM ALLOWANCE	111.80	111.80
01 COLWELL, BRENT 785218	01-65-549	ELECTRICAL INSPECTION	200.00	50.00
785219	01-65-549	ELECTRICAL INSPECTION		50.00
785220	01-65-549	ELECTRICAL INSPECTION		50.00
785221	01-65-549	ELECTRICAL INSPECTION		50.00
01 CORE & MAIN LP K343261	51-42-537	SENSUS AMI ANNUAL FEE	6000.00	3000.00
K343261	52-43-537	SENSUS AMI ANNUAL FEE		3000.00
01 CROWE AUTO GROUP LLC 300757	62-45-613	SOLENOID & DETECTOR	95.76	95.76
01 DANA, KIRK D032719	01-65-595	DEMO-724 MADISON AVE	15700.00	4600.00
D032719	01-65-617	SIDEWALK-724 MADISON		2700.00
D032719	01-65-595	DEMO-829/830 FLORENCE		8400.00
01 DEWOLFE, BETTY L D040819	51-42-929	REFUND OVERPAYMENT	62.50	62.50
01 DOOLEY BROS PLUMBING 223	52-43-515	SEWER MACHINE-DIVISION	245.00	245.00
01 EASTERN IOWA TIRE, INC 100066626	62-45-613	POLICE TIRES	240.90	240.90
01 ED'S HEATING, A/C, PLBG & ELEC 17016	32-42-850	GOOD'S RELOCATE WATER	2522.16	2522.16
01 EJ EQUIPMENT INC 17884.02	52-43-513	CABLE ASSEMBLY	523.05	365.04
17913.01	52-43-513	CABLE ASSEMBLY		158.01
01 GUARDIAN SAFETY & SUPPLY, LLC 5861640	52-43-830	2-WAY RADIO HEADSET	1378.94	1378.94
01 FARM KING OF KEWANEE 793693	52-93-654	WWTP-JANITORIAL SUPS	132.43	53.94
793758	51-93-619	LP TANK REFILL		19.99
793810	58-36-652	LP TANK, RAKE & FLAGS		43.97
793847	62-45-652	CUT OFF WHEELS		12.54
794366	01-22-562	CLEAR HOSE		1.99
01 FINN, ANTHONY D041019	01-22-471	UNIFORM ALLOW REIMB	110.38	110.38

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01 FRIENDS OF THE ANIMALS 628672	01-21-539	SEMI-MO CONTRACT PYMNT	1333.33	1333.33
01 GETZ FIRE EQUIPMENT CO 11-757759	58-36-511	ANNUAL SERVICE-EXTS	142.00	142.00
01 GOLD STAR FS, INC 1512688	54-54-571	FRANCIS PARK-LP GAS	457.92	457.92
01 GUSTAFSON FORD 163150	62-45-513	REPLACE CONTROL ARMS	804.05	804.05
01 HAYES, RAY JR 3124	52-43-515	PUSH SPOILS-SEWER JOBS	1120.00	560.00
3124	51-42-515	PUSH SPOILS-WATER JOBS		560.00
01 HODGE'S 66 INC 51957	62-45-613	DOT SAFETY TEST	45.90	45.90
01 HORN, ROB 19-10E	01-22-562	REIMBURSE MEAL EXPS	69.79	69.79
01 IMPACT NETWORKING 1400206	01-11-551	FREIGHT CHGS-TONER	562.58	19.50
1403927	01-11-512	COPIER MAINT CONTRACT		543.08
01 INTERSTATE BATTERY SYSTEMS OF 10126577	62-45-613	BATTERY-CAMERA TRUCK	99.95	99.95
01 INTERNATIONAL INSTITUTE OF 19-20CC	01-11-561	ANNUAL MEMBERSHIP FEE	185.00	185.00
01 J AND L SEPTIC SERVICE INC 2019-01	51-42-511	INSTALL BOLLARDS/CONCRETE	2960.00	1480.00
2019-01	52-43-511	INSTALL BOLLARDS/CONCRETE		1480.00
01 THE JAGER AGENCY 439281	01-11-549	POSITION BOND RENEWAL	100.00	100.00
01 JOHN DEERE FINANCIAL 956725	01-52-612	SNOWBLOWER CABLE	27.49	27.49
01 JOJO'S CONVENIENT STORE INC D040819	57-44-652	BAGS OF ICE 5/18-10/18	187.33	187.33
01 KEWANEE VETERINARY CLINIC 334416	01-21-539	KITTENS-MEDICATION	32.30	32.30
01 KEWANEE ROTARY CLUB FOUNDATION D043019	01-11-562	ROTARY MEALS - GB	135.00	50.00
D043019	01-11-561	ROTARY DUES - GB		85.00
01 KNOX COUNTY LANDFILL D033119	57-44-573	SOLID WASTE DISPOSAL	38407.74	38407.74
01 LEMAN PRECAST 49305	01-41-614	BOX INLET-MCCLURE ST	389.00	389.00
01 MARTIN BROS COMPANIES INC 368	52-43-615	B-ROCK SEWER REPAIRS	4257.96	3549.76
368	01-41-582	HAUL COLD PATCH		170.00
368	52-93-619	WWTP CA6 ROCK		538.20
01 MCI MEGA PREFERRED D040119	01-21-552	LONG DISTANCE/POLICE	114.20	57.03

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D040119	01-11-552	LONG DISTANCE/F&A		23.30
D040119	01-41-552	LONG DISTANCE/PW		21.42
D040119	01-22-552	LONG DISTANCE/FIRE		7.25
D040119	58-36-552	LONG DISTANCE/CEM		2.06
D040119	62-45-552	LONG DISTANCE/FLEET		3.14
01 MCKESSON MEDICAL			505.73	
51550347	01-22-612	MEDICAL SUPPLIES		505.73
01 MED-TECH RESOURCE LLC			538.38	
101869	01-22-612	EZ-IO NEEDLES		538.38
01 MENARD'S			804.00	
18994	51-42-652	WATER - OPER SUPS		44.86
19083A	51-93-512	WTP-WATER LINE SUPS		161.18
19191	51-93-512	WTP-WATER LINE SUPS		75.50
19320	51-93-654	WTP - TRASH BAGS		6.76
19500	62-45-652	FLEET - OPER SUPS		6.99
19563	62-45-612	PRESSURE WASHER PARTS		2.57
19744	57-44-652	SANIT - OPER SUPS		14.68
19874	52-93-512	SUMP PUMP & MISC		137.67
19894	38-71-611	CITY HALL-PAINT SUPS		52.99
19895	57-44-820	TRANSFER ST - LUMBER		146.96
19905	57-44-820	LUMBER RETURNED		137.97-
20162	52-93-619	WWTP - MAINT SUPS		101.21
20214	58-36-652	CEMETERY-TOOLS & SUPS		77.16
20264	57-44-820	TRANSFER ST - LUMBER		55.67
20317	52-43-652	SEWER - OPER SUPS		12.93
20323	38-71-611	ENGINEERING-STEP STOOL		16.88
20323	57-44-820	TRANSFER ST - LUMBER		27.96
01 MICHLIG ENERGY LTD			6969.95	
3/19-DS	01-41-655	DIESEL - PW		701.14
3/19-DS	51-42-655	DIESEL - WATER		100.28
3/19-DS	57-44-655	DIESEL - SANITATION		1525.18
3/19-DS	01-22-655	DIESEL - FIRE		233.72
3/19-GS	01-41-655	GASOLINE - PW		583.69
3/19-GS	51-42-655	GASOLINE - WATER		868.16
3/19-GS	52-43-655	GASOLINE - SEWER		212.53
3/19-GS	01-22-655	GASOLINE - FIRE		41.38
3/19-GS	01-21-655	GASOLINE - POLICE		2507.82
3/19-GS	01-65-655	GASOLINE - COM DEV		145.58
3/19-GS	52-93-655	GASOLINE - WWTP		50.47
01 MOORE TIRES KEWANEE			95.92	
K19061	62-45-513	TRUCK TIRE REPAIR		24.31
K19268	62-45-513	BALANCE TIRE		25.50
K19750	62-45-513	TIRE REPAIR		25.08
K19759	62-45-513	TIRE REPAIR		21.03
01 MOTOROLA - STARCOM21 NETWORK			432.00	
35691422018	01-21-556	ANNUAL STARCOM RADIO		432.00
01 MUNICIPAL FLEET MANAGERS ASSOC			30.00	

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CITY OF KEWANEE
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
19-048	62-45-561	2019 ANNUAL DUES		30.00
01 MUTUAL WHEEL CO INC 443271	62-45-613	FENDERS	311.25	311.25
01 NORTHERN SAFETY CO INC 903395338	58-36-652	SAFETY GLASSES & CLEANER	108.32	108.32
01 O'REILLY AUTOMOTIVE STORES, IN 1143-323913	62-45-613	FUSE	392.78	7.98
1143-324592	62-45-613	HEADLIGHT		19.60
1143-325370	62-45-613	WATER PUMP		72.57
1143-325851	62-45-830	CONDUIT TOOL		5.73
1143-325894	62-45-652	FLEET - SHOP SUPPLIES		10.99
1143-326446	62-45-613	HYDRAULIC HOSE		77.90
1143-326672	52-93-512	WWTP - AIR FILTERS		112.80
1143-326704	62-45-830	AXLE SOCKET		19.99
1143-326841	62-45-612	HYDRAULIC HOSE		65.22
01 OC RUGGED LAPTOPS Q5428	51-42-830	2 TOUGHBOOK LAPTOPS	3798.00	799.00
Q5428	52-43-830	2 TOUGHBOOK LAPTOPS		799.00
Q5428	01-41-830	2 TOUGHBOOK LAPTOPS		2200.00
01 OFFICE SPECIALISTS INC 1043903-0	01-11-537	LABOR-CITY HALL SERVER	184.96	115.60
1044998-0	01-11-537	LABOR-CITY HALL SERVER		69.36
01 OFFICE MACHINE CONSULTANTS INC IN169391	01-22-537	COPIER MAINT CONTRACT	13.45	13.45
01 OSF HEALTHCARE SAINT LUKE MEDI 1005	01-41-455	POST-ACCIDENT SCREEN-GK	113.00	78.00
3005	01-22-455	RANDOM DRUG SCREEN-SW		35.00
01 PANTHER UNIFORMS INC 22188	01-22-471	MOON-UNIFORM ALLOWANCE	1268.88	125.90
22190	01-22-471	POWELL-UNIFORM ALLOWANCE		217.09
22193	01-22-471	FORNEY-UNIFORM ALLOWANCE		115.99
22230	01-22-471	WALL-UNIFORM ALLOWANCE		355.70
22232	01-22-471	STOUT-UNIFORM ALLOWANCE		401.70
22238	01-22-471	LANE-UNIFORM ALLOWANCE		52.50
01 PDC LABORATORIES INC I9362129	51-93-542	WATER TESTING	144.00	72.00
I9362250	51-93-542	FLUORIDE TESTING		36.00
I9362504	51-93-542	WATER TESTING		36.00
01 PERFORMANCE PIPELINING, INC 1912.1	52-43-515	CLEAN & INSPECT SEWER	4150.00	4150.00
01 PETTY CASH FUND D041619	01-11-929	CASH DRAWER SHORTAGES	43.00	3.00
D041619	01-22-651	FIRE - KEYS MADE		4.32
D041619	01-11-551	POSTAGE		1.63
D041619	01-11-562	REIMB MILEAGE-COURT		18.56
D041619	52-43-562	TRAVEL-MEAL EXPS		15.49
01 POLICE PETTY CASH			116.52	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
D041219	01-21-562	TRAINING-MEAL EXPS		102.91
D041219	01-21-651	OFFICE SUPPLIES		13.61
01 RATLIFF BROS & CO			10726.25	
15292	52-43-515	SEWER REPAIR-FLORENCE		3000.00
15294	52-43-515	SEWER REPAIR-ELLIOTT		7726.25
01 REDIGER, MICHAEL J			91.93	
D040419	01-22-471	UNIFORM ALLOW REIMB		91.93
01 ROGERS, DENNIS			450.00	
D041519	01-41-617	SIDEWALK REPLACEMENT		450.00
01 S&S INDUSTRIAL SUPPLY			131.52	
4852360 RI	52-43-652	HAND CLEANER		95.76
4862070 RI	62-45-652	FLEET-SHOP SUPPLIES		35.76
01 SNAP-ON TOOLS			77.25	
4081941486	51-42-653	DEEP IMPACT SOCKET		77.25
01 SNS TREE SERVICE INC			2975.00	
630040	01-41-581	TREE REMOVAL/STUMPS		2975.00
01 STAR-COURIER			231.40	
40240	01-65-929	LAWN MAINT BIDS		81.50
40280	01-11-541	PLAN COMMISSION NOTICE		149.90
01 STOUT, JEREMY M			139.07	
19-11E	01-22-562	MEAL REIMBURSEMENT		139.07
01 SUPREME RADIO COMMUNICATIONS I			187.80	
170677	01-21-556	INSTALL BATTERY/ANTENNA		65.92
42039	62-45-613	ANTENNA & CABLE KITS		104.19
42069	62-45-613	CABLE		17.69
01 THE SAFETY SPECIALISTS			130.00	
49921	01-41-455	POST-ACCIDENT SCREEN-GK		130.00
01 TRIANGLE CONCRETE INC			940.00	
9596	52-43-515	FLOWABLE FILL-TREMONT		576.00
9597	01-41-617	CONCRETE-S TREMONT		140.00
9598	51-42-511	CONCRETE-PW BUILDING		112.00
9598	52-43-511	CONCRETE-PW BUILDING		112.00
01 TRUCK COUNTRY OF IOWA			171.49	
D022819	62-45-613	CREDIT ON ACCOUNT		57.82-
X106358628:01	62-45-613	SPEED SENSOR & PLUG		120.71
X106359864:01	62-45-613	SENSOR		108.60
01 TYUS, JULIUS			40.00	
D040819	51-42-929	REFUND RECON FEE		40.00
01 UNIFORM DEN INC			101.37	
99771	01-22-471	RIBER-UNIFORM ALLOWANCE		101.37
01 VERIZON WIRELESS			7.50	
9827424827	01-22-552	FIRE-CELLULAR SERVICE		7.50
01 STATE BANK OF TOULON - VISA			6787.36	
D040119CITY	52-43-562	NASTT SEWER TRAINING		921.29
D040119CITY	01-41-562.4	NASTT SEWER TRAINING		131.27
D040119DJ	01-11-830	BATTERY BACKUP		159.99
D040119DJ	01-11-651	CHARGER/POWER SUPPLY		49.99

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
D040119DJ	01-41-562	TRAVEL-LODGING EXPS	237.90	
D040119GB	01-11-537	2 ADOBE SUBSCRIPTIONS	112.60	
D040119GB	01-22-471	RIBER-UNIFORM ALLOWANCE	174.95	
D040119KN	58-36-830	IMPACT WRENCH KIT	349.00	
D040119KN	01-52-830	CIRCULAR SAW & BLADES	252.85	
D040119KS	01-22-471	SHOOK-UNIFORM ALLOW	175.93	
D040119KS	01-22-561	ONLINE TESTING FEES	41.00	
D040119KS	01-22-652	GASOLINE-SMALL ENGINES	14.86	
D040119KS	01-22-471	UNIFORM ALLOWANCES	132.80	
D040119ME	01-22-537	FIRE-LAPTOP CHARGERS	91.96	
D040119ME	01-22-471	VARIOUS-UNIFORM ALLOWANCES	355.25	
D040119ME	01-22-471	INITIAL UNIFORM ALLOW-JR	125.00	
D040119RJ	57-44-563	TRAINING & MEAL EXPS	73.96	
D040119RJ	52-43-473	JOHNSON-BOOT ALLOWANCE	318.74	
D040119RJ	01-41-563	MAPSI CONF REG FEE	695.00	
D040119RJ	52-43-563	SEWER CCTV TRAINING	31.83	
D040119RJ	01-41-473	JOHNSON-CLOTHING ALLOW	114.60	
D040119RJ	01-41-562	TRAVEL-LODGING EXPS	114.45	
D040119RJ	51-42-473	WATER-TRENCH BOOTS (4)	231.10	
D040119RJ	01-41-561	MEMBERSHIP FEES	12.99	
D040119RJ	51-42-563	JULIE TRAINING CLASS	75.00	
D040119RJ	52-43-563	JULIE TRAINING CLASS	25.00	
D040119RJ	51-42-612	ADAPTER KITS & BATTERIES	363.29	
D040119RJ	52-43-562	TRAVEL EXPS - MEALS	16.13	
D040119RJ	51-42-830	WATER-TABLET & CASE	122.93	
D040119RJ	52-43-652	JANITORIAL SUPPLIES	228.30	
D040119RJ	51-42-830	2 COMPUTER MONITORS	239.98	
D040119TA	01-21-652	POLICE - OPER SUPS	65.36	
D040119TA	01-21-563	POLICE - TRAINING	75.00	
D040119TA	01-21-562	TRAVEL-LODGING EXPS	112.00	
D040119WR	01-21-655	POLICE-AUTOMOTIVE FUEL	35.30	
D040119WR	01-21-562	TRAVEL-MEAL EXPS	40.81	
D040119WR	01-21-562	TRAVEL-LODGING EXPS	468.95	
01 WALMART COMMUNITY			251.39	
397	01-65-652	OFFICE SUPPLIES	54.94	
4195	01-41-473	JOHNSON-CLOTHING ALLOW	22.92	
600	01-41-473	JOHNSON-CLOTHING ALLOW	45.84	
6033	01-22-654	FIRE-JANITORIAL SUPS	44.00	
6071	38-71-611	CITY HALL SUPPLIES	17.28	
6511	38-71-611	CITY HALL SUPPLIES	11.92	
9031	01-22-652	MOUSE & TAPE	19.65	
9288	51-42-652	CABLES & SD CARD	34.84	
01 WALZ LABEL & MAILING SYSTEMS			180.00	
1704 A	01-11-512	POSTAGE MACHINE LEASE	180.00	
** TOTAL CHECKS TO BE ISSUED			266013.60	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			62466.39	
PUBLIC BENEFITS FUND			6701.20	
WATER IMPROVEMENT			2522.16	
PUBLIC PROPERTIES FUND			15058.00	
CAPITAL MAINTENANCE/MUN. BLDG.			99.07	
WATER FUND			47138.50	
SEWER FUND			83966.29	
FRANCIS PARK			531.49	
SANITATION			40301.51	
CEMETERY FUND			991.41	
CENTRAL MAINTENANCE			6237.58	
*** GRAND TOTAL ***			266013.60	
TOTAL FOR REGULAR CHECKS:			264,680.27	
TOTAL FOR DIRECT PAY VENDORS:			1,333.33	

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 BLUE CROSS BLUE SHIELD OF ILLI 385 D032519	04/12/19 01-22-929	139 REFUND INS PAYMENT	88.79	88.79
01 ILLINICARE HEALTH PLAN 385 D031419	04/09/19 01-22-929	138 REFUND INSURANCE PAYMENT	105.51	105.51
01 PROFESSIONAL BILLING SERVICES 385 MARCH 2019	04/18/19 01-22-579	140A MAR 19 BILLING SERV	1140.00	1140.00
15 GALESBURG BUILDERS SUPPLY 385 20447	04/15/19 15-41-514	1051 MFT-20.82 TON COLD MIX	3227.10	3227.10
44 THE ECONOMIC DEVELOPMENT GROUP 385 D040819D	04/18/19 44-84E-549	CCD41819 1ST QTR-DOWNTOWN	1872.80	1872.80
44 THE ECONOMIC DEVELOPMENT GROUP 385 D040819K	04/18/19 44-84-549	CCK41819 1ST QTR-KENTVILLE	416.20	416.20
44 THE ECONOMIC DEVELOPMENT GROUP 385 D040819L	04/18/19 44-84A-549	CCL41819 1ST QTR-LININGER	416.20	416.20
44 THE ECONOMIC DEVELOPMENT GROUP 385 D040819M	04/18/19 44-84C-549	CCM41819 1ST QTR-MILL CREEK	416.20	416.20
44 THE ECONOMIC DEVELOPMENT GROUP 385 D040819T	04/18/19 44-84D-549	CCT41819 1ST QTR-TOC TIF	416.20	416.20
44 THE ECONOMIC DEVELOPMENT GROUP 385 D040819W	04/18/19 44-84B-549	CCW41819 1ST QTR-WALWORTH	416.20	416.20
44 JACOB & KLEIN LTD 385 D040819D	04/18/19 44-84E-549	CC41819D 1ST QTR-DOWNTOWN	468.20	468.20
44 JACOB & KLEIN LTD 385 D040819K	04/18/19 44-84-549	CC41819K 1ST QTR-KENTVILLE	104.05	104.05
44 JACOB & KLEIN LTD 385 D040819L	04/18/19 44-84A-549	CC41819L 1ST QTR-LININGER	104.05	104.05
44 JACOB & KLEIN LTD 385 D040819M	04/18/19 44-84C-549	CC41819M 1ST QTR-MILL CREEK	104.05	104.05
44 JACOB & KLEIN LTD	04/18/19	CC41819T	104.05	

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
385 D040819T	44-84D-549	1ST QTR-TOC TIF		104.05
44 JACOB & KLEIN LTD	04/18/19	CC41819W	104.05	
385 D040819W	44-84B-549	1ST QTR-WALWORTH		104.05
74 SISCO	04/09/19	1312A	3008.60	
385 D040519	74-14-451	DENTAL/VISION CLAIMS		3008.60
** TOTAL MANUAL CHECKS REGISTERED			12512.25	

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	266013.60	1334.30	267347.90
15	.00	3227.10	3227.10
44	.00	4942.25	4942.25
74	.00	3008.60	3008.60
TOTAL CASH	266013.60	12512.25	278525.85

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	62466.39	1334.30	63800.69
15	.00	3227.10	3227.10
21	6701.20	.00	6701.20
32	2522.16	.00	2522.16
36	15058.00	.00	15058.00
38	99.07	.00	99.07
44	.00	4942.25	4942.25
51	47138.50	.00	47138.50
52	83966.29	.00	83966.29
54	531.49	.00	531.49
57	40301.51	.00	40301.51
58	991.41	.00	991.41
62	6237.58	.00	6237.58
74	.00	3008.60	3008.60
TOTAL DISTR	266013.60	12512.25	278525.85

HENRY
(COUNTY)

(For Primary Only)

ABSTRACT OF VOTES

FOR CANDIDATES ONLY

I/We, the undersigned members of the canvassing board of City of Kewanee do hereby certify
(Governmental Unit)

that on April 17, 2019 I/we canvassed the returns of an election held on April 2, 2019,
(month/day/year) (month/day/year)

and do proclaim that a total of 2,194 voters requested and received ballots and I/we do further certify that

the following list of candidates each received the number of votes recorded for him or her for the office listed below.

USE ONLY ONE SHEET PER OFFICE

Canvassing Board:

Please list the number of votes for each candidate and include all persons receiving write-in votes. In addition, please denote the candidate(s) that have been elected to office. The canvass, must reflect the votes by precinct or ward and the total number of votes received by each candidate.

OFFICE TITLE	PARTY	CANDIDATE NAME-ADDRESS (place an "*" next to the name(s) of candidate(s) elected)	PRECINCT OR WARD	VOTES RECEIVED
Mayor		Gary Moore*		1,524
Mayor		Mike Yaklich		647

I/We further certify that the above is a true and complete Abstract of Votes and was prepared in my/our presence on

April 17, 2019
(insert month, day, year)

(Member of Canvassing Board)


(Member of Canvassing Board)

(Member of Canvassing Board)

"Each election authority shall immediately transmit a signed copy or original duplicate of its complete Abstract of Votes to each election authority having jurisdiction over any of the territory of the respective political subdivision, and to the State Board of Elections..." 10 ILCS 5/22-18.

HENRY
(COUNTY)

(For Primary Only)

ABSTRACT OF VOTES

FOR CANDIDATES ONLY

I/We, the undersigned members of the canvassing board of City of Kewanee do hereby certify
(Governmental Unit)

that on April 17, 2019 I/we canvassed the returns of an election held on April 2, 2019,
(month/day/year) (month/day/year)

and do proclaim that a total of 2,194 voters requested and received ballots and I/we do further certify that

the following list of candidates each received the number of votes recorded for him or her for the office listed below.

USE ONLY ONE SHEET PER OFFICE

Canvassing Board:

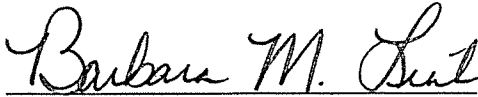
Please list the number of votes for each candidate and include all persons receiving write-in votes. In addition, please denote the candidate(s) that have been elected to office. The canvass, must reflect the votes by precinct or ward and the total number of votes received by each candidate.

OFFICE TITLE	PARTY	CANDIDATE NAME-ADDRESS (place an "*" next to the name(s) of candidate(s) elected)	PRECINCT OR WARD	VOTES RECEIVED
Councilmember		Mike Komnick*		1,081
Councilmember		Tim "Hammy" Hamilton		789
Councilmember		Chris Colomer*		1,093
Councilmember		Andy Koehler		860
Councilmember		Chris Wheaton		134

I/We further certify that the above is a true and complete Abstract of Votes and was prepared in my/our presence on

April 17, 2019.
(insert month, day, year)

(Member of Canvassing Board)


(Member of Canvassing Board)

(Member of Canvassing Board)

"Each election authority shall immediately transmit a signed copy or original duplicate of its complete Abstract of Votes to each election authority having jurisdiction over any of the territory of the respective political subdivision, and to the State Board of Elections..." 10 ILCS 5/22-18.

DATE:04/16/19 03:44 PM

APRIL 2, 2019
HENRY COUNTY, ILLINOIS
WITH 15 OF 15 PRECINCTS REPORTING

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	VOTES	PERCENT		VOTES	PERCENT
01 = BALLOTS CAST	2,194		COUNCILMEMBER CITY OF KEWANEE		
02 = GARY MOORE			(VOTE FOR NOT MORE THAN) 2		
03 = MIKE YAKLICH	1,524	70.20	06 = MIKE KOMNICK	1,081	27.32
04 = OVER VOTES	647	29.80	07 = TIM "HAMMY" HAMILTON	789	19.94
05 = UNDER VOTES	0		08 = CHRIS COLOMER	1,093	27.62
	23		09 = ANDY KOEHLER	860	21.73
			10 = CHRIS WHEATON	134	3.39
			11 = OVER VOTES	2	
			12 = UNDER VOTES	427	

	01	02	03	04	05	06	07	08	09	10	11	12
2 KEWANEE 1	93	60	29	0	4	39	40	32	45	6	1	22
3 KEWANEE 2	81	52	29	0	0	35	31	21	48	7	0	20
4 KEWANEE 3	122	81	41	0	0	66	46	65	48	4	0	15
5 KEWANEE 4	84	66	17	0	1	36	31	43	36	3	0	19
6 KEWANEE 5	66	52	12	0	2	33	22	27	27	7	0	16
7 KEWANEE 6	92	64	26	0	2	31	37	41	41	7	0	27
8 KEWANEE 7	131	94	36	0	1	59	62	45	53	8	0	35
9 KEWANEE 8	156	110	45	0	1	76	53	96	56	7	0	24
0 KEWANEE 9	132	72	59	0	1	73	30	83	44	11	0	23
1 KEWANEE 10	142	93	48	0	1	76	52	72	49	13	0	22
2 KEWANEE 11	192	114	75	0	3	121	50	105	53	10	0	45
9 WETHERSFIELD 1	190	141	49	0	0	92	69	107	80	14	0	18
0 WETHERSFIELD 2	227	161	64	0	2	98	89	115	86	15	0	51
1 WETHERSFIELD 3	207	148	58	0	1	99	89	102	75	8	0	41
2 WETHERSFIELD 4	279	216	59	0	4	147	88	139	119	14	1	49

RESOLUTION NO. 5151

A RESOLUTION TO HONOR THE SERVICE OF FORMER MAYOR STEVE LOONEY AND FORMER COUNCILMAN ANDY KOEHLER, AND DECLARING THEIR NAME PLAQUES EXCESS PROPERTY AND ESTABLISHING THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT UPON ADOPTION.

WHEREAS, The City of Kewanee would like to honor the contribution of former Mayor Steve Looney and former Councilman Andy Koehler; and

WHEREAS, the name plaques of Mayor Steve Looney and former Councilman Andy Koehler are no longer required by the City of Kewanee.

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The City of Kewanee joins the entire community in saluting former Mayor Steve Looney on his time of dedicated service to the City of Kewanee as a Mayor; and do hereby extend thanks and gratitude to him for his consistent watch as an elected steward for the City of Kewanee.

Section 2 The City of Kewanee joins the entire community in saluting former Councilman Andy Koehler on his time of dedicated service to the City of Kewanee as a City Council Member; and do hereby extend thanks and gratitude to him for his consistent watch as an elected steward for the City of Kewanee.

Section 2 The name plaques of Steve Looney and Andy Koehler are hereby declared excess property and no longer needed in City operations.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April, 2019.

ATTEST:

Gary Moore, Mayor

Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Kornick				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Mike Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	April 22, 2019	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5152	
AGENDA TITLE	Consideration of a Resolution authorizing the City Manager, or his designee, to enter into an agreement with Neponset Fire District for the provision of ambulance service.	
REQUESTING DEPARTMENT	Fire Department	
PRESENTER	Kevin Shook, Chief	
FISCAL INFORMATION	Cost as recommended:	N/A,
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To provide Ambulance coverage for compensation for Neponset Fire Protection District (\$20,000-\$25,000)	
BACKGROUND	Buda Ambulance has signed a contract for service with a private ambulance company. They will no longer service Neponset. Neponset currently has no official coverage for EMS and has contacted the City to inquire if we would be willing to become their primary provider for Emergency Medical Services.	
SPECIAL NOTES	Proposed Contract will be provided prior to Monday's meeting.	

ANALYSIS	We are already covering the calls to the area. With this agreement we would ensure better compensation for those EMS calls and allow call in of additional staff to have coverage for Kewanee, as well.
PUBLIC INFORMATION PROCESS	Discussion at the last Council Meeting
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Neponset Ambulance Discussion

RESOLUTION NO. 5152

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE AN AGREEMENT WITH NEPONSET FIRE PROTECTION DISTRICT FOR THE PROVISION OF AMBULANCE SERVICE, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee Fire Department maintains an ambulance service for residents, businesses and visitors within their district and the surrounding district; and,

WHEREAS, the Buda Ambulance Service recently entered into an agreement with Stark County Ambulance Service; and

WHEREAS, the Buda Ambulance Service will no longer service the Neponset Fire Protection District ambulance calls; and,

WHEREAS, the Neponset Fire Protection District has requested the City of Kewanee to provide ambulance service to the residents, businesses, and visitors of the Neponset Fire Protection District, as Kewanee is the nearest emergency facility to the district; and,

WHEREAS, this City recognizes the need for expediency in an emergency situation; and,

WHEREAS, Attachment A to this agreement is the proposed Agreement to provide ambulance service to be executed by both entities.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 This Resolution shall be known as, and may hereinafter be referred to as, the Resolution Authorizing the Execution of an Agreement with Neponset Fire Protection District for the provision of ambulance service.

Section 2 The City Manager, or his designee, is hereby authorized to sign, execute and deliver the agreement to provide Neponset Fire Protection District with ambulance service.

Section 3 If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the provisions of this Resolution.

Section 4 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April, 2019.

ATTEST:

Melinda Edwards, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Steve Faber				
Council Member Mike Komnick				
Council Member Chris Colomer				
Council Member Mike Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	April 22, 2019	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5153	
AGENDA TITLE	Consideration of a Resolution appropriating matching funds for the FAU East Street Project	
REQUESTING DEPARTMENT	Engineering	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	\$194,000
	Budget Line Item:	31-71-813
	Balance Available	194,000
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Appropriates the matching funds required to allow the State of Illinois to award the East Street FAU Project	
BACKGROUND	The East Street FAU Project requires the City to pay 20% of the project. The City must appropriate the funds so the State has documentation of our agreement to participate.	
SPECIAL NOTES	N/A	
ANALYSIS	The 20% amount is based on the Engineer's estimate. The bids came in under the engineer's estimate so the City's share will be lower than the amount requested. However, the State requires this amount appropriated. This is the last thing the State needs to award the project.	
PUBLIC INFORMATION PROCESS	N/A	

BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval
PROCUREMENT POLICY VERIFICATION	Bid process
REFERENCE DOCUMENTS ATTACHED	BLR Forms required by the State.

RESOLUTION NO. 5153

A RESOLUTION TO APPROPRIATE KEWANEE NON-HOME RULE SALES TAX MATCHING FUNDS FOR AN ILLINOIS DEPARTMENT OF TRANSPORTATION, FEDERAL AID PROJECT, SECTION 17-00108-00-RS, COMMONLY KNOWN AS THE 2019 EAST STREET LAPP PROJECT, AND AUTHORIZING AN AGREEMENT WITH ILLINOIS DEPARTMENT OF TRANSPORTATION FOR SAID PROJECT, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee has received funding for street resurfacing improvements from the Illinois Department of Transportation, (IDOT), totaling approximately \$776,000 in STU funds; and

WHEREAS, The City Engineer has recommended the STU funds be used on FAU Route 5733A, East Street, from US 34 to East South Street for a resurfacing project to be known as the 2019 East Street LAPP Project, Project No. CKXA(940), Job No. C-92-046-17; and,

WHEREAS, The City Council deems it to be in the best interest of the City of Kewanee to enter into an agreement with IDOT for said project, and to appropriate \$194,000 of Non-Home Rule Sales Tax funds to complete this project.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

- Section 1** The City Council hereby appropriates Non-Home Rule Sales Tax funds in the amount of \$194,000 to be considered local match to the STU funds provided by IDOT for the 2019 East Street LAPP Project, Section 17-00108-00-RS.
- Section 2** The Mayor and City staff are hereby authorized to execute all the documents necessary to enter into the agreement with IDOT for the 2019 East Street LAPP Project, Section 17-00108-00-RS.
- Section 3** The City Clerk shall immediately transmit two certified copies of this resolution, along with 5 original copies of the agreement, to the district office of the Department of Transportation at Dixon, Illinois.
- Section 4** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April 2019.

ATTEST:

Melinda Edwards, City Clerk

Gary Moore, Mayor


RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Mike Yaklich				
Council Member Steve Faber				
Council Member Chris Colomer				

APPROVED

Date

Department of Transportation

District Engineer

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency	State Contract	Day Labor	Local Contract	RR Force Account
	City of Kewanee	X			
	Section	Fund Type	ITEP, SRTS, or HSIP Number(s)		
	17-00108-00-RS	STU			

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-92-046-17	CKXA(940)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name East Street Route FAU 5733A Length 1.60 mi
Termini From US 34 to E South Street

Current Jurisdiction City of Kewanee TIP Number Existing Structure No

Project Description

3P Resurfacing

Division of Cost

Type of Work	STU	%	%	LPA	%	Total
Participating Construction	776,000	(80)	()	194,000	(20)	970,000
Non-Participating Construction		()	()		()	
Preliminary Engineering		()	()		()	
Construction Engineering		()	()		()	
Right of Way		()	()		()	
Railroads		()	()		()	
Utilities		()	()		()	
Materials						
TOTAL	\$ 776,000			\$ 194,000		\$ 970,000

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (**required for State-let contracts only**)

Method of Financing (State Contract Work Only)

METHOD A—Lump Sum (80% of LPA Obligation)
METHOD B— Monthly Payments of due by the of each successive month.
METHOD C—LPA's Share 194,000 divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA/railroad** agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LPA's** certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The **LPA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, whichever ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
 - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the **STATE's** USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map. Number 2 – LPA Appropriation Resolution

(Insert Addendum numbers and titles as applicable)

The **LPA** further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Steve Looney

Name of Official (Print or Type Name)

Mayor

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

The above signature certifies the agency's TIN number is
36-6005945 conducting business as a Governmental
Entity.

DUNS Number 174798082

APPROVED

State of Illinois
Department of Transportation

Randall S. Blankenhorn, Secretary of Transportation

Date

By:

Erin Aleman, Director of Planning & Programming

Date

Erin Aleman, Director of Planning & Programming

Date

Philip C. Kaufmann, Chief Counsel

Date

Jeff Heck, Chief Fiscal Officer (CFO)

Date

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

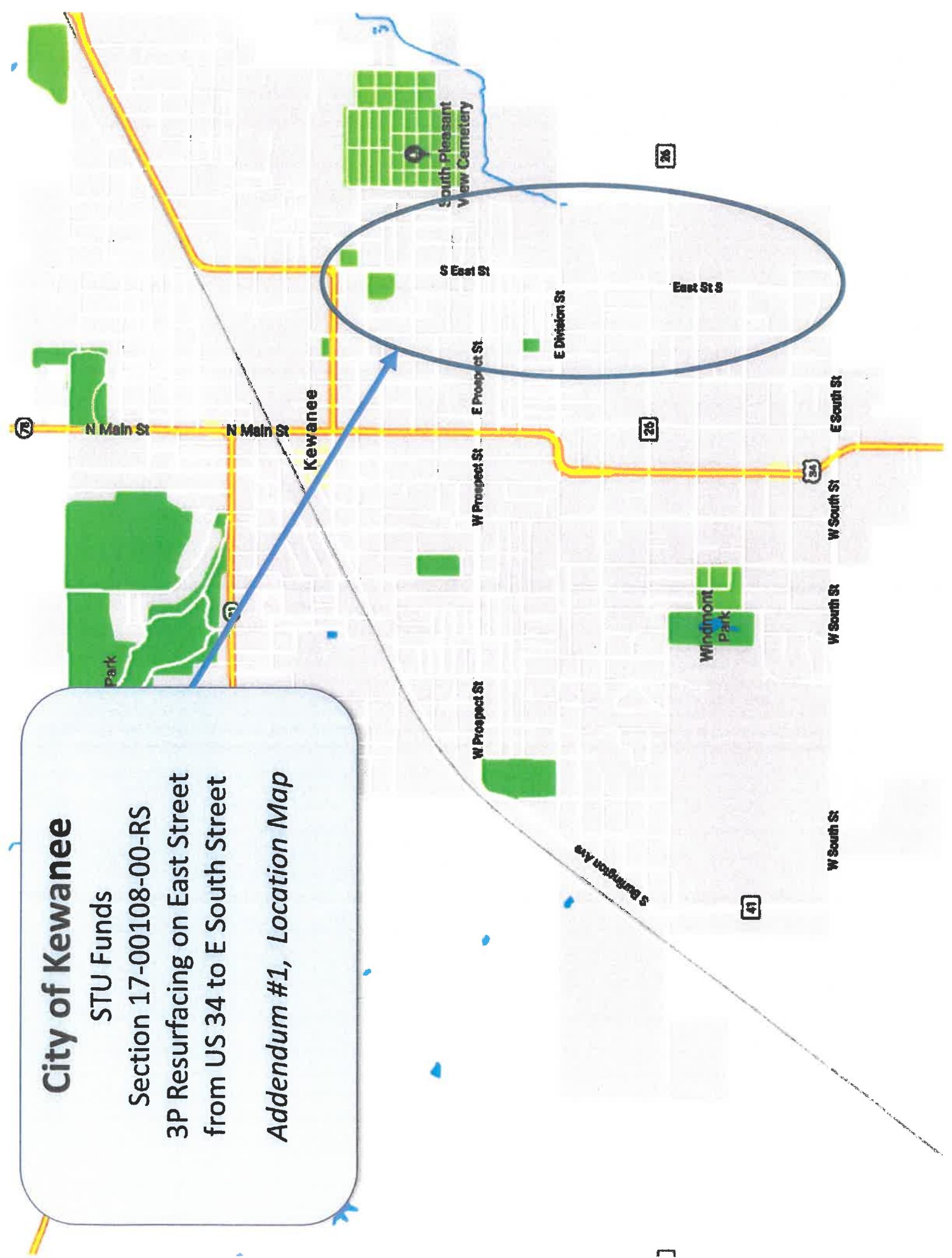
City of Kewanee

STU Funds

Section 17-00108-00-RS

3P Resurfacing on East Street
from US 34 to E South Street

Addendum #1, Location Map



RESOLUTION NO. 5154

**A RESOLUTION TO RE-APPOINT A CITY ATTORNEY AND DECLARING
THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT UPON
ADOPTION**

WHEREAS, The Mayor desires to re-appoint the law firm of Barash & Everett, LLC as City Attorney for the City of Kewanee.

**THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
KEWANEE THAT:**

- Section 1** The Mayor, with the approval of the City Council, re-appoints Barash & Everett, LLC as City Attorney for the City of Kewanee, Illinois for a term of four years.
- Section 2** Barash & Everett, LLC shall enter into this office and assume the duties thereof immediately and shall have all of the authority and duties prescribed to the City Attorney by the ordinances of the City of Kewanee and the statutes of the State of Illinois.
- Section 3** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April 2019.

ATTEST:

Gary Moore, Mayor

Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Mike Yaklich				
Council Member Steve Faber				
Council Member Chris Colomer				

RESOLUTION NO. 5155

A RESOLUTION TO RE-APPOINT A CITY TREASURER AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT UPON ADOPTION

WHEREAS, The Mayor desires to re-appoint the City Treasurer for the City of Kewanee,

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

- Section 1** The Mayor with the approval of the City Council re-appoints Ray Jacobs as City Treasurer for the City of Kewanee, Illinois for a term of four years.
- Section 2** The appointee shall enter into his office and assume the duties thereof immediately and shall have all of the authority and duties prescribed to the City Treasurer by the ordinances of the City of Kewanee and the statutes of the State of Illinois.
- Section 3** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April 2019.

ATTEST:

Gary Moore, Mayor

Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Mike Komnick				
Council Member Mike Yaklich				

RESOLUTION NO. 5156

A RESOLUTION TO RE-APPOINT A CITY CLERK AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT UPON ADOPTION

WHEREAS, The Mayor desires to re-appoint the current City Clerk for the City of Kewanee.

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

- Section 1** The Mayor with the approval of the City Council re-appoints Melinda Edwards as City Clerk for the City of Kewanee, Illinois for a term of four years.
- Section 2** The appointee shall enter into her office and assume the duties thereof immediately and shall have all of the authority and duties prescribed to the City Clerk by the ordinances of the City of Kewanee and the statutes of the State of Illinois.
- Section 3** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April 2019.

ATTEST:

Gary Moore, Mayor

Melinda Edwards, City Clerk

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Mike Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	April 22, 2019	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3958	
AGENDA TITLE	Consideration of an Ordinance amending Sections 50.04 Residential Refuse and Garbage Pickup and 50.07 Residential Bulk Brush Pickup and Christmas Trees and 50.09 Rates and Rules for Solid Waste Pickup of Chapter 50 Solid Waste Management, of Title V Public Works of the Kewanee City Code.	
REQUESTING DEPARTMENT	Public Works	
PRESENTER	Rod Johnson Public Works Operations Manager	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To change the Solid Waste Ordinance to reflect the change to automated trash collection and to update the measurements used and requirements for bulk brush pickup and Christmas tree pickup.	
BACKGROUND	Several years ago the City began looking into the possibility of switching to automated trash collection. Automated trash trucks have been purchased and the refuse carts are to be delivered later this month. The targeted start date for automated trash collection is May 13, 2019. The changes to the Solid Waste Ordinance reflect the switch from bags or cans to refuse carts and the related specifics.	

SPECIAL NOTES	Staff made changes as suggested at the April 8 Council Meeting. There may be some additional changes that will be presented to you prior to the meeting on Monday.
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval
REFERENCE DOCUMENTS ATTACHED	N/A

ORDINANCE NO. 3958

AN ORDINANCE TO AMEND SECTIONS 50.04-(A-M) RESIDENTIAL REFUSE AND GARBAGE PICKUP AND 50.07-(D-E) RESIDENTIAL BULK BRUSH PICKUP AND CHRISTMAS TREES AND 50.09-(D) RATES AND RULES FOR SOLID WASTE PICKUP OF CHAPTER 50 SOLID WASTE MANAGEMENT, OF TITLE V PUBLIC WORKS OF THE KEWANEE CITY CODE, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee's transition to automated trash collection in May 2019 necessitates amending applicable portions of the City Code to accommodate updated practices, procedures, and equipment ; and,

WHEREAS, The City has conducted research to identify the common practice of other municipalities that operate similar automated systems; and,

WHEREAS, It is necessary and proper for the City to amend certain practices and prices in order for the Sanitation Division to operate efficiently as an enterprise.

NOW THEREFORE BE IT ORDAINED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 Section §50.04-(A-M) of the Kewanee City Code is hereby amended by striking the words shown as stricken through (~~sample~~) and inserting the words shown as underlined (sample) at their respective locations.

§ 50.04 RESIDENTIAL REFUSE AND GARBAGE PICKUP.

- A. Collection of refuse and garbage shall be performed once each week at each residential dwelling unit in the city that is being provided water service from the city, and outside the city limits as deemed by staff to be a reasonable extension of existing collection routes. This collection shall not start before 6:00 a.m. Weeks containing holidays and unforeseen emergencies may require alteration of the schedule. Collection shall be on the same day of the week for each established collection district, except for emergencies and holidays. The city shall give notice to the public of any changes to the pickup schedule. Carts and recycling items shall be placed out for collection no sooner than noon of the day prior to scheduled collection. All such items placed out for collection prior to this time shall be considered littering and subject to penalty for same.
- B. . Provision and Use of Standardized Containers.
 - (1)
The City will provide, free of charge, one standardized 95-gallon refuse cart for use by residential customers. Carts will be embossed with a unique serial number and RFID tag which will be recorded in a City database. Every residential customer receiving refuse service from the City shall be required to use the City provided carts. The cart must not exceed 150 pounds.
 - (2)
- C. Out of Cart Set outs:
 - (1) Residents are required to place all household refuse in the provided cart except as follows: Residents will be allowed to set out two (2) additional 32-gallon bags, free of charge, on their first scheduled collection day after Christmas.
- D. Second Cart for Single Family Residential Customers.
Large households may require an additional cart. Additional carts will be distributed and collection charged at a discounted rate of \$2.50 off the base rate.

No more than one request per year for an additional cart.

E. Second Cart Return Policy:

Residents who have two carts may opt to switch back to one cart at any time, thereby returning their monthly rate to the original one-cart rate. Residents must notify the City Utility Billing Clerk of their desire to return their second cart at least 7 days in advance. The City will schedule to pick up the cart and confirm the cart is in good working condition. The customer will be charged a cart return fee of \$15.00 plus any cost of repairing the cart if damaged, not to exceed the replacement cost of the cart.

F. Theft/Vandalism of Carts.

Carts that are stolen or vandalized will be replaced or repaired free of charge by the City. Households that report more than two thefts or vandalized carts over a one-year period may be required to pay for the cost of repair, not to exceed replacement cost prior to receiving a replacement cart.

G. Cart Care and Use.

All refuse shall be placed in bags prior to deposit in the carts. Lids on carts should be kept closed at all times to prevent windblown litter, access to animals, and pooling of rainwater inside the cart. Carts shall not be filled in excess of 150 pounds. Dirt, rocks, and concrete shall not be placed in the carts. Hot coals/embers and household hazardous waste (chemicals, motor oil, paint, etc.) should not be placed in the carts. Dimensional lumber and large household items shall not be physically forced into the cart, but first must be dismantled or cut down to a size and shape that fits easily in the cart with the lid closed. Residents who place these materials in carts in such a manner that damage is caused to the cart or to the collection vehicle, or otherwise use the carts for other purposes that result in damage to the cart, shall be liable for the replacement cost of the cart and/or repairs to the collection vehicle, as well as a \$15.00 new cart delivery fee.

H. Cart Storage.

Carts may be stored in the garage, carport, shed, or under cover of the household.

Carts may also be stored outdoors to the side or rear of the household, but may not be stored in the front yard unless they are not visible from the street.

I. Cart Set-out Placement.

Carts shall always be set at the curb with the lids closed and with no material on top of the lids. Carts shall be placed within 3 feet of the curb. The most common placement is at the end of the driveway near the street. Carts shall not be placed within 4 feet of trees, mailboxes, vehicles, power poles, or other curbside impediments to either side of the cart (including another cart). Carts shall not be blocked by parked cars, as the automated collection vehicle needs room to maneuver the automated arm to collect the cart without risk to personal property. Carts that are placed too close to cars or impediments may result in the trash not being collected. Carts should be placed with the lid opening facing the street (i.e., the handle should face away from the street).

J. Tampering with Carts

Carts are the sole property of the City of Kewanee. It shall be unlawful for any person to deface a City-provided cart in any way, to cause damage to a cart by either intent or negligence, or to remove a cart, with the intent of theft, from the residence or residential customer to which it was provided by the City. No unauthorized person shall open, pilfer, disturb or remove a cart that has been set out for collection or

otherwise scatter or disperse the contents of same. No person shall remove or leave open the cart lid except for the purpose of depositing refuse therein or for the cleaning thereof.

K. Large item collection.

Residential refuse customers may purchase a tag from the City Clerk's office and schedule an appointment for collection on a Monday, excluding observed Holidays, for the removal of large items or white goods (e.g., kitchen appliances, washers, dryers). Large items may only consist of materials that may be accepted at the transfer station (e.g., chairs, couches, and televisions). The following conditions must be adhered to:

- (1) A tag must first be purchased from the City Clerk for \$10, and the collection must be scheduled the week prior to Monday upon which collection is desired;
- (2) All items must be placed near the curb or street surface, but not in a manner to interfere with moving traffic or to create a visibility hazard;
- (3) Each item to be collected must have an appropriate tag and can weigh no more than 500 pounds;
- (4) White goods (e.g. refrigerators, freezers, dehumidifiers) may not contain any Freon or other regulated gases when placed for collection;
- (5) Any large item that has a door must be modified so the door may not shut and become latched by either removing or securing shut before placement at curb;
- (6) Carpet will also be collected as long as it is cut into lengths no greater than 5 ft., rolled and secured (tied).

L. No scavenging of refuse. It shall be unlawful for any person or persons to scavenge or in any way disturb, rummage through, overturn, or scatter refuse, garbage, solid waste, or recyclable waste material that has been placed by users for collection by the city. Violations of this section are subject to penalty as provided in § 10.99 of this code.

M. Free dump coupon.

- (1) On an annual basis, the city shall issue to all water accounts one free dump coupon, to be used exclusively at the city's solid waste transfer station to deposit a volume of rubbish equal to one pickup truck-sized load, with a maximum of 1,500 pounds net weight.
 - (a) The free dump coupon shall be presented to the transfer station operator and surrendered at the time of use.
 - (b) The weigh ticket resulting from use of the free dump coupon shall be signed by, along with the printed name of, the person depositing the rubbish.
 - (c) The signature shall be accompanied by a statement from the person depositing the rubbish that the rubbish was generated at the address printed on the free dump coupon.
- (2) The free dump coupon must be used within 12 months of the date it is issued.
 - (a) Upon expiration of the 12-month period from the date of issuance, the free dump coupon shall be null and void.
 - (b) Free dump coupon use shall be limited to one per water account annually.
- (3) Falsification, copying, reproduction or tampering with a free dump coupon with the intent to submit such falsified, copied, reproduced or tampered item for service is unlawful.
- (4) Anyone, whether user of the coupon, recipient of the coupon, or both, found to be using the coupon in a manner inconsistent with the provisions contained herein, shall forfeit all future rights to receive and/or use the coupon, and shall further lose all rights to deposit rubbish at the solid waste transfer station.
- (5) All rights to deposit rubbish at the solid waste transfer station are subject to administrative review and possible relief by the City Manager, or his or her designee.
- (6) In addition to loss of rights and privileges regarding the use of the free dump coupon and

the solid waste transfer station, violations of this section are subject to penalty as provided in § 10.99 of this code.

(Ord. 2852, passed 10-4-93; Am. Ord. 3117, passed 8-11-97; Am. Ord. 3262, passed 7-10-00; Am. Ord. 3338, passed 3-11-02; Am. Ord. 3347, passed 6-24-02; Am. Ord. 3509, passed 5-8-06; Am. Ord. 3518, passed 10-10-06; Am. Ord. 3600, passed 3-23-09)

Section 2 Section §50.07-(D-E) of the Kewanee City Code is hereby amended by striking the words shown as stricken through (~~sample~~) and inserting the words shown as underlined (sample) at their respective locations.

§ 50.07 RESIDENTIAL BULK BRUSH PICKUP AND CHRISTMAS TREES.

- (A) This is an optional service provided to city residents by the city.
- (B) Collection shall be performed once each week in which there is not a city holiday, shall not start before 6:00 a.m., and will be collected on the same day throughout the city. Unforeseen emergencies may require alteration of the schedule.
- (C) Bulk brush collection will be available from March 15 through November 15.
- (D) Operation of the optional bulk brush program.
 - (1) Residents wanting bulk brush picked up must first obtain a bulk brush sticker from the city office at a charge of \$10 each for volumes of two cubic yards, or a small bulk brush sticker at a charge of \$5 for volumes of less than two cubic yards. This sticker shall be attached to the bundle of bulk brush in a conspicuous location for easy identification by city crews. Residents desiring such service must contact the Public Works offices by no later than the week prior to the desired collection, and they will then be placed on the first available collection schedule of either the Tuesday or Thursday of the ensuing weeks. There will be no refunds for bulk brush tags.
 - (2) No bulk brush shall be collected by city crews unless an appropriate bulk brush sticker has been purchased and properly affixed to the brush pile. The maximum volume of bulk brush per large (\$10) bulk brush sticker is two cubic yards (about a pickup truck load). All volumes smaller than two cubic yards will require a small bulk brush sticker (\$5).
 - (3) Bulk brush will be placed at the curb side and must display a bulk brush sticker. Bulk brush will not be picked up if it does not have a proper sticker. Bulk brush will not be picked up if the bundle contains any material other than bulk brush. No collection shall be made from alleys.
 - (4) Residents should call the Public Works Department, Street Division at 852-2583 to notify the city that they require a bulk brush pick up. The city will schedule the bulk brush pick up on the next available and scheduled bulk brush collection day.
- (E) Christmas trees will be picked up at no charge. Christmas trees will be picked up beginning on the first refuse collection day of each year.

(Ord. 2852, passed 10-4-93; Am. Ord. 3167, passed 7-13-98; Am. Ord. 3636, passed 5-24-10)

Section 3 Section §50.09-(D) of the Kewanee City Code is hereby amended by striking the words shown as stricken through (~~sample~~) and inserting the words shown as underlined (sample) at their respective locations.

§ 50.09 RATES AND RULES FOR SOLID WASTE PICKUP.

- (A) As specified in this chapter for the management of residential solid waste, to include refuse, curbside recycling, yard waste, and bulk brush, there is established a service charge of \$13.50 per month. This rate shall commence and be effective for utility bills due on, or about, September 20, 2017, and remain in effect thereafter.,

- (B) All users of residential dwelling unit water service within the city shall be required to pay the service charge whether or not they use this solid waste pick up service.
 - (C) The above service charge for apartment complexes of two to four units, duplexes, triplexes, and quadplexes shall be assessed for each unit of the complex. Boarding houses shall be assessed three times the above service charge.
 - (D) Excess tags. Tags sold to authorize the collection of landscape waste will be \$1.00 per excess tag when sold to individual users. To encourage retail vendors to also sell such tags, thereby increasing ease of use of the program, the cost to retail vendors re-selling the tags to users is \$0.95 per excess tag, sold only in lots with a minimum of 250 tags per lot.
 - (E) It shall be unlawful for any person who is not receiving solid waste pick up service to place any solid waste with the solid waste of a resident who is receiving such service.
 - (F) The City Clerk will render solid waste pick up bills for service and for all rates and charges in connection with this chapter and to collect all money due per this chapter.
 - (G) The City Manager shall have the authority to designate additional collection agents which shall be financial institutions located within the city for the purpose of collecting any rates and charges for the services provided by this chapter. Unless specified otherwise in this chapter, no sum shall be paid to any such collection agent designated by the City Manager for the services rendered in collecting the rates and charges of this chapter.
- (Ord. 2852, passed 10-4-93; Am. Ord. 2971, passed 5-8-95; Am. Ord. 3051, passed 4-22-96; Am. Ord. 3409, passed 7-28-03; Am. Ord. 3505, passed 4-24-06; Am. Ord. 3599, passed 2-9-09; Am. Ord. 3702, passed 5-14-12) Penalty, see § 50.99

Section 4 This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April, 2019.

ATTEST:

Melinda Edwards, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Chris Colomer				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Mike Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	April 22, 2019	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5157	
AGENDA TITLE	Consideration of a resolution awarding the contract for lawn maintenance of nuisance properties to All Season's Lawn Care of Atkinson IL.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	
	Budget Line Item:	01-65-549
	Balance Available	
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To award the contract for maintenance of tall grass violations to All Season's Lawn Care of Atkinson IL.	
BACKGROUND	Per the past discussions with the City Council and results from the sample bids received, Council requested that staff moves forward with the proposed program.	
SPECIAL NOTES	<p>This bidder has the lowest bid across all categories of the bid request and has adequate inventory of machinery to do the job according to Property Maintenance Manager Kevin Newton.</p> <p>Edwards called the references on the bidder's reference sheet and all three gave very strong reviews on the level of service received from All Season's Lawn Care.</p>	

ANALYSIS	All Season's Lawn Care had the lowest bid across the spectrum of categories listed on the request for proposal.
PUBLIC INFORMATION PROCESS	Request for proposal was published in the Star Courier and posted on social media.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	
REFERENCE DOCUMENTS ATTACHED	Copies of bids, contract packet.

RESOLUTION NO. 5157

A RESOLUTION TO AWARD THE CONTRACT FOR THE MOWING OF NUISANCE PROPERTIES FOR FISCAL YEAR 2019 – 2020 TO ALL SEASON’S LAWN CARE, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee, has researched alternate methods for the mowing of nuisance properties; and,

WHEREAS, The Kewanee City Council finds it in the best interest of the City to find alternate methods for the mowing of nuisance properties to offer a higher level of service to its residents; and,

WHEREAS, City of Kewanee staff advertised for, and solicited, bids for the mowing of nuisance properties in Kewanee; and,

WHEREAS, Three firms submitted bids, and they were opened by the City Clerk at 10:00 a.m., on April 11, 2019; and,

WHEREAS, The bids received were:

Company Name	Owner	Grass Height 8 - 12"				Grass Height 12" +			
		3000 Sq Ft	6000 Sq Ft	7200 Sq Ft	9000 Sq Ft	3000 Sq Ft	6000 Sq Ft	7200 Sq Ft	9000 Sq Ft
All Seasons Lawn Care	Brian Ball	\$35.00	\$45.00	\$55.00	\$65.00	\$40.00	\$50.00	\$60.00	\$70.00
Witte's Lawn Service	Adam Witte	\$40.00	\$50.00	\$65.00	\$80.00	\$50.00	\$65.00	\$80.00	\$95.00
Cone' Improvements	Phil Cone'	\$45.00	\$70.00	\$95.00	\$120.00	\$90.00	\$140.00	\$190.00	\$240.00

WHEREAS, City staff has recommended that the contract for the mowing of nuisance properties for fiscal year 2019 – 2020 be awarded to All Season Lawn Care.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The bid of All Seasons Lawn Care of Atkinson, IL as shown above, is hereby accepted, and the City Manager, or designee, is authorized to sign the necessary documents in order to have All Seasons Lawn Care complete all designated mowing of nuisance properties throughout the City for fiscal year 2019 - 2020, in full compliance with the request for proposal documents prepared by City of Kewanee staff, and all applicable rules and regulations.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April 2019.

ATTEST:

Melinda Edwards, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need!

Phone 309-852-2611
Fax 309-856-6001

SPECIFICATIONS AND CONTRACT DOCUMENTS
FY 2019 – 2020 LAWN MAINTENANCE

- Notice of Bid
- Request for Proposal for Lawn Maintenance
- Bid Specifications and contract for Lawn Maintenance
- Bid Acceptance sheet
- Copy of Lawn Maintenance Contract
- Contract Bond Form
- Bid Submittal Form & Equipment Inventory
- Hold Harmless Agreement
- Bidder's Reference List

CONTRACT PERIOD:

May 1, 2019 to April 30, 2020

BID OPENING – DATE/TIME/LOCATION

April 11, 2019 at 10:00 a.m.
City of Kewanee
City Clerk's Office
401 E. 3rd St.
Kewanee, IL. 61443

NOTICE OF BID

LAWN MAINTENANCE PROGRAM - City of Kewanee 2019-2020

Notice is hereby given that the City of Kewanee is seeking bids for Lawn Maintenance of properties found to be in violation of city ordinance. The Scope of Services to be performed under the Contract Documents in general consists of mowing and other general lawn maintenance of various locations throughout the City of Kewanee. Locations will be identified by the Director of Community Development or his designee in accordance with specifications included in the bid packet. Bid packets may be attained online through a link on the City's website at www.cityofkewanee.com.

Completed bids are due in the office of the City of Kewanee City Clerk no later than 10:00 a.m. on April 11, 2019, where said bids will be opened and publicly recorded. The City of Kewanee reserves the right to reject any or all bids or to accept any bid which, in its judgment, will be in the best interest of the public. No bid shall be withdrawn after opening of bids without the consent of the City, for a period of sixty (60) days. Only bids responsive to the provisions of the specifications will be considered.

Please direct any questions regarding this program to Keith Edwards, Director of Community Development at (309)852-2611 ext 267.

CITY OF KEWANEE

REQUEST FOR PROPOSAL FOR LAWN MAINTENANCE OF NUISANCE PROPERTIES

Preparation and Submission of Bids

The City of Kewanee (the "City") will accept proposals until April 11, 2019 at 10:00 a.m. at which time and place all bids received will be opened and read aloud. All bid packages shall be submitted on forms provided by the City and shall include all costs according to the contract form. Sealed bids (which will include the entire bid package) shall be endorsed with the name and address of the bidder and clearly marked, "Proposal for 2019 Lawn Maintenance". All bids shall be submitted in a sealed envelope, mailed or delivered to:

City of Kewanee
Lawn Maintenance Bid
401 E. 3rd St.
Kewanee, IL. 61443

All blank spaces for bid prices, unit costs and alternatives must be completed and signed in ink. Unsigned bid packages will be rejected. In case of a corporation, the title of the officer signing shall be stated. In case of a partnership, the signature of at least one of the partners shall follow the Company name, using the term 'Partner'. In case of an individual, use the term 'doing business as _____' or "sole owner".

Bid packages which are incomplete, conditional or obscure, by reason of additions not called for, erasures, alterations or irregularities of any kind, may be rejected by the City as being informal bids.

By submitting a bid, the contractor understands and agrees that, if his bid is accepted, and he fails to enter into a contract forthwith, he shall be liable to the City of any damages that the City may thereby suffer.

Bidders may attach separate sheets to the Proposal Form for the purpose of explanation. Exceptions or alternate proposals may be accepted.

Purpose

The City of Kewanee is soliciting bids from interested and qualified contractors with the capability of providing lawn mowing and other lawn maintenance services for private locations throughout the City. It is the intent of the City to review the qualifications of interested firms and to negotiate with the best qualified contractor to provide lawn mowing of property in accordance with the specifications stated herein.

Contract Period

The contract period will be May 1, 2019 to April 30, 2020. The Director of Community Development or his designated representative shall declare the end of the lawn maintenance season.

Billing

The City will be billed monthly. Invoices for services rendered shall itemize the work, location and date completed. The City of Kewanee, an Illinois municipality, is exempt from all city, state, and federal sales and excise taxes,

Bidder's Contact Information

Bidders will provide contact information on provided sheets including name of main contact, email if available, mailing address, and phone number. The City will use this information for all contact with bidder, including answers of questions and notification of award.

Amendments to Specifications

During the bidding period, the City reserves the right to notify the prospective bidders of any changes that may be made covering the bid documents.

Required References and Experience

Bidder must complete and submit the attached reference form which includes the name, address and telephone number of a minimum of three (3) professional references including municipal references (if available) for similar type of proposed maintenance performed within the past two (2) years.

Competency of Bidder

No bid shall be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the City upon any debt or contract, or that is in default, as surety or otherwise, upon any obligation to the City or has failed to perform faithfully any previous contract with the City.

Basis of Award

The City reserves the right to reject any and all bids, to waive all technicalities or to accept the bid or any part thereof which is determined to be in the best interest of the City.

Insurance

The successful bidder agrees, to provide proof of, and to maintain the following insurance coverage in the minimum amounts indicated for the entire duration of the contract. If the insurance found not to be in force, the City of Kewanee, at its option, may terminate and cancel the contract.

1. Commercial General Liability insurance; on an "Occurrence Basis" with limits of liability not less than \$1,000,000 each occurrence, \$1,000,000 aggregate, combined single limit, Personal Injury, Bodily injury and Property Damage.

2. Workers Compensation Including Employer's liability Coverage; of \$500,000 Bodily Injury by Accident, \$500,000 bodily injury by disease policy limit, and \$500,000 Bodily injury by disease each employee, in accordance with all Illinois Law.
3. Motor vehicle Insurance and Liability; If Contractor, or its employees will use motor vehicles under this contract, the Contractor must have a minimum of \$1,000,000 per occurrence combined single limit including coverage for hired or leased vehicles, and owned and non-owned vehicles with No-Fault coverage as required by law.
4. The City of Kewanee shall be named an additional insured, including all elected and appointed officials and employees.

INDEMNITY/HOLD HARMLESS

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the City of Kewanee, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may in any way accrue against the City of Kewanee, its officials, agents and employees, arising from the negligence or willful conduct in the performance of this work by the Contractor or its employees.

The Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of Kewanee, its officials, agents and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

The Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City of Kewanee, its officials, agents and employees as herein provided.

Contract Bond

The successful bidder awarded a contract shall furnish the City of Kewanee a performance and payment bond with good and sufficient sureties in the amount of the \$10,000 as the penal sum. (See the Public Construction Bond Act {30 ILCS 550}.) The surety shall be acceptable to the City of Kewanee, shall waive notice of any changes and extensions of time, and shall submit its bond on the form furnished by the City of Kewanee.

Default of Contractor

Time is of the essence in this Contract. Any failure on the part of the Contractor to comply with the conditions and specifications hereof, or to fail to complete this Contract in the time specified in the Contract, shall be reason for cancellation or termination of this Contract. The City may, upon ten (10) days written notice to the Contractor of its default hereunder, proceed to cancel the Contract, re-bid it or let it to any reasonable alternate contractor. If the City cancels the Contract, re-bids the Contract or lets the Contract to a reasonable alternate contractor, the Contractor shall be reimbursed for all work performed prior to date of termination, less any additional costs incurred by the City to have the services performed which were to have been performed by the Contractor.

Use of City's Name

The Contractor is specifically denied the right of using in any form or medium the name of the City for public advertising unless express permission is granted by the City.

Assignment

The successful Contractor shall NOT assign, subcontract, transfer, convey, sublet or otherwise dispose of said contract, or his right, title or interest in or to same, or any part thereof, without previous consent in writing from the City.

**CITY OF KEWANEE
BID SPECIFICATIONS AND CONTRACT FOR LAWN
MAINTENANCE**

The undersigned ("Contractor") agrees to provide to the City of Kewanee, an Illinois municipal corporation, hereinafter referred to as the "City," Lawn Maintenance conforming to the following detailed specifications with such exceptions or modifications, as are herewith set forth, in accordance with the terms and conditions set forth herein and in the "Request for Proposal".

The proposal must be based on the lot sizes identified on the Bid sheet.

Scope of Work

Contractor shall finish scope of work within seven days of notification from Director of Community Development. If any delay that could result in the work not being completed within the five days, written or verbal notification must be given listing reason(s) for the delay example; weather, equipment malfunction, etc. and be subject to approval by the Director of Community Development.

If upon arrival at any property on the order list, the contractor notes the grass height to be less than eight inches (mowed prior to contractor arrival) contractor must contact the Director of Community Development in writing (email) that the grass has been mowed prior to contractor arrival.

The Contractor shall furnish all labor, tools, materials, equipment, and supervision necessary for the performance of all operations incidental to the initial cleanup and mowing, mowing and trimming to keep the designated improved areas and roadsides of the City of Kewanee in a neat and orderly appearance. The frequency and performance of the work will be in accordance with the detailed specifications as set forth in this contract.

Scope of work

Contractor shall acquire work orders from the Community Development Department every Monday at 8:00 a.m. and shall return the previous weeks work orders completed accompanied by before and after photos.

Before and after photos shall be taken from the same perspectives one of which showing the grass height with a measuring tape or other such device.

Mow grass (mulch clippings) Pick up any paper or debris Sweep and clean all sidewalks of mowing debris.

Remove any excess clumps of grass and or clippings.

Around all trees, poles, benches or any areas that grow excessive grass that cannot be cut with a mower, the area will need to be line trimmed or grasses removed around these obstacles. No chemical can be used around live materials or planted items such as trees, shrubs, flowers, etc. Photograph (before and after) front grass elevation of the property at ground level showing the measurement markings clearly in the photo.

Complete property work order provided by the building department.

General Instructions

All debris which will interfere with cutting operations (such as wire, bottles, rock, tin cans, sticks, paper and litter) shall be cleared from the area prior to beginning operations for the initial mow and all subsequent mowing's. Accumulated trash and debris will be removed, hauled away from the property, and properly disposed of in a licensed landfill.

The cutting edges of all mowing equipment used in performance of work shall be kept in sharp condition. Bruising or rough cutting of grass will not be accepted.

Mowers shall be of a type which causes clippings to be mulched and distributed evenly over the cut area. Any accumulation of grass clippings and other cut vegetation shall be hauled off the property.

After trimming and mowing, grass clippings and other litter or debris shall be swept off sidewalks and other paved areas.

Care must be taken when mowing and trimming around trees so the bark is not damaged.

Grass Cutting and Trimming

Performance: Grassed areas shall be mowed to a height of not less than two inches above the surface of the soil and not more than three inches above the soils surface. Grass adjacent to buildings, utilities, trees or fences, uncut by larger mowers, shall be cut by smaller mowers. This does not constitute trimming.

Trimming: Each time the grass of an area is mowed; all grass shall be trimmed even with the edges of all curbs, sidewalks and driveways. Grass, brush, weeds and other vegetation growing beside walls, guy wires, poles, shrubs, trees, foundations, garbage can pads, fire hydrants or any object within the designated areas shall be cut at a height consistent with the adjoining turf areas.

Time of Completion

All mowing operations within the city shall be performed only between the hours of 7:00AM and sundown. The Contractor shall commence work not earlier than May 1, 2019 nor later than April 30, 2020. Specific starting dates will be determined by the Director of Community Development dependent upon weather and growing conditions. The Contract shall remain in force until April 30, 2020 at which point it will be final. The Contractor shall provide (including the rental of) all equipment as needed to complete all work orders and to cover any equipment breakdowns.

Safety

The Contractor shall be responsible for maintaining traffic control as needed. Public safety is of prime importance. Guards shall be in use and present on all mowing equipment to prevent debris from being projected from blades. Mowing equipment shall never be left unattended. The City reserves the right, at its discretion, to stop work or disallow payment for any work performed where the proper safety precautions were not being observed. The Contractor shall comply with all OSHA requirements. The Contractor shall keep a daily record with respect to all injuries or incidents of damage occurring in, or near to the site of the work or as a result of the Contractor's activities. Such information shall be supplied to the City within twenty-four (24) hours after the day of occurrence. The Contractor shall provide on the premises articles.

Removal of Debris

All debris generated by mowing or grounds maintenance operations shall be removed from the site within two hours after debris has been collected, unless authorized by the Director of Community Development or his representative. No debris is to remain in the street or on the sidewalk overnight. Payment for removal and disposal of debris is to be included in the unit price. Under no circumstances will debris be left on the parkway over the weekend (Saturday and/ or Sunday) or a holiday.

Damage of Property

Any damage to City or private property as a result of the Contractor's operation shall be reported immediately to the City. The City inspect the reported damage before and after the contractor completes repairs. Should the repair not be instituted soon enough, or satisfactorily

in the opinion of the City, the City reserves the right to make the necessary repairs and deduct these costs from any monies due the Contractor.

Equipment

Under no circumstances shall any motorized vehicles, not directly mowing the lawn, be permitted to be driven on the parkways, driveways, or public walks while performing work under the provisions of this Contract.

Payment

The City will make monthly payments on this project. The successful bidder shall invoice the City monthly for any completed work, listing locations and days. The successful bidder shall include the completed work order which shall be accompanied by before and after photos (photo's may be sent via email) for each work order. Payment will be for full weeks only. Payment will be made within thirty (30) days from the date of invoice approval.

Location of Work

Lawn Maintenance Contract for the location of the areas where the work is to be performed shall be within the city limits of Kewanee. Please see Exhibit A for an example of the work to be performed.

Traffic Control

The Contractor is responsible to provide at all times, adequate traffic/ pedestrian control per the Manual for Uniform Traffic Control Devices requirements. The Contractor shall arrange to keep sidewalks open for traffic when possible. Signs or cones must be properly used if closing sidewalks.

Notification

The Contractor will also provide notification to the City of Kewanee of any accidents, injuries, or complaints by the general public to allow the department to follow-up on these matters.

The successful bidder will be notified of such by the Community Development Department, at which time a Contract will need to be executed. **It is the bidder's responsibility to become familiar with the City's contract.**

CITY OF KEWANEE LAWN MAINTENANCE

This bid, when accepted and signed by an authorized signatory of the City of Kewanee shall become a contract binding upon both the person, partnership, or corporation, to supply or perform as specified and upon the City to accept the product or service upon its satisfaction of the Seller's compliance with the specifications herein.

CONTRACTOR:

CITY OF KEWANEE

(Company Name)

(Mayor)

(Street)

(Date)

(City, State, Zip)

(Email)

(Phone Number)

Attest:

Attest:

(City Clerk)

(Signature)

(Date)

(Title)

Lawn Maintenance Contract

This Contract made this ____ day of _____, 2019 between the City of Kewanee, hereinafter referred to as the City, and _____ hereinafter referred to as the Contractor, for the City of Kewanee Lawn Maintenance Contract.

The Contractor hereby agrees as hereinafter set forth:

TO PROVIDE services as herein specified and if not able to specifically comply, have included proposed alternatives as attachments hereto.

1. The Work. For and in consideration of the payments to be made by the City to the Contractor, and according to the terms of the Contract Bond, the City and the Contractor agree that the Contractor at its own proper cost and expense shall perform the following Work:

Mow grass (mulch clippings); Pick up any paper or debris; Sweep and clean all sidewalks of mowing debris; Remove any excess clumps of grass and or clippings; remove leaves; Line trim around obstacles; and other maintenance required to fulfill the contract in accordance with the price per location included in the Contractor's Proposal and this Contract;

and to furnish all materials, tools, equipment, and labor necessary to complete the Work and in full compliance with all of the terms and the requirements of this agreement in strict compliance with the Specifications and Contract Documents and Contract Bond which are essential documents of and made a part of this Contract.

Scope of work shall be completed within five days of notification from Community Development department. Adverse weather will be taken into consideration from the Director of Community Development.

2. Contract Time. The contract period is from May 1, 2019 to April 30, 2020.

3. Payments. On or before the first day of each month, the Contractor shall submit to the City a written Application for Payment showing the value of Work completed. The City shall approve payment of and pay to the Contractor any and all fees, charges and amounts due to the Contractor for services performed prior to the termination consistent with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4 et seq.). The Contractor shall comply with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/ 4, et seq.).

4. Assignment of Contract. The Contract shall be deemed to be exclusive between City and Contractor. This Contract shall not be assigned by the Contractor without first obtaining permission in writing from the City. The City may refuse to accept any substitute Contractor for any reason.

5. Contract Sum. The City shall pay the Contractor for the performance of the work, at the unit prices established on the Bid sheet

6. Progress Payments. On or before the first day of each month, the Contractor shall submit to the City a written Application for Payment showing the value of Work completed. The City shall approve payment of and pay to the Contractor any and all fees, charges and amounts due to Contractor for services performed prior to the termination consistent with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/ 4 et seq.) The Contractor shall comply with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4 et seq.).

7. Final Payment. Final payment, constituting the entire unpaid balance of the contract sum, shall be paid by the City to the Contractor as follows:

As soon as the work under this contract is completed and accepted by the City, the City will within thirty (30) days submit to the City Council a final estimate of payment. Within thirty (30) days after approval by the corporate authorities of the City of the final estimate of payment, payment will be issued to the Contractor.

8. Assignment of Contract. The Contract shall be deemed to be exclusive between City and Contractor. This Contract shall not be assigned by the Contractor without first obtaining permission in writing from the City. The City may refuse to accept any substitute Contractor for any reason.

9. Notices. Written notices between City and Contractor shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the above parties as follows:

a. If to City:

City of Kewanee
401 E. 3rd St.
Kewanee, IL. 61443
Attn: Director of Community Development

b. If to Contractor:

Attn: _____

- c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this contract requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

10. Entire Contract. This Contract (including the contract documents) represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral.

Terms contained herein and those contained in the Specifications and Contract Documents, the terms herein shall control. This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the City and Contractor.

This Contract is executed that day and year first written above.

11. Contract Avoidance / Termination. The City reserves the right to terminate this agreement upon 14 days written notice for any reason, including for the purpose of example, issues of public funds conservation or performance issues with contractor. Should this termination clause be implemented, the City shall pay all sums owed for work performed and not yet paid up until the date of termination of the agreement except for funds owed for work performed that is not up to the standards of quality as contemplated by the work scope and the agreements between the parties.

12. Contractor Investigation. The Contractor represents that it has, before executing this Contract, carefully examined the provisions of this Contract, inspected in detail the site of the proposed work, investigated and become familiar with all the local conditions affecting the contract and is fully acquainted with the detailed requirements of the work. By executing this Contract the Contractor conclusively assures and warrants to the City that it has made these examinations and that it understands all requirements for the performance of the work. The Contractor shall be responsible for all errors resulting from its failure or neglect to comply with the provisions of the Contract and agrees that the City will, in no case, be responsible for any costs, expenses, losses, or change in anticipated profits resulting from a failure or neglect of the Contractor to make these examinations.

CITY OF KEWANEE
401 E. 3rd St.
Kewanee, IL. 61443

ATTEST:

By: _____
Melinda Edwards, City Clerk

By: _____
Steve Looney, Mayor

ATTEST:

(Contractor Name and Address)

By: _____

By: _____

CONTRACT BOND

_____ as Principal, and
(Name of Contractor)

_____ as Surety are

held and firmly bound unto the City of Kewanee in the penal sum of _____, (\$ _____), lawful money of the United States, well and truly to be paid unto the City of Kewanee, for the payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly to pay to the City of Kewanee this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the City of Kewanee for the performance of work on the contract for which this bond is given and which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damage to any person, firm, company, or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall insure to the benefit of any persons, firm company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the City of Kewanee and its City Council harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said contract, then this obligation to be void, otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said Principal and the said Surety have caused this instrument to be signed by their respective officers and their corporate seals to be hereunto affixed this _____ day of _____, 2019 A.D.

PRINCIPAL

(Name of Contractor)

By: _____
(Name of Owner or Office, (Title or Office)

SURETY

(Printed Name of Surety)

STATE OF ILLINOIS)
) ss.
COUNTY OF Henry)

Signed and attested before me on _____ (date)

By _____ (name/s of person/s).

(Signature of Notary Public)

(Seal)



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

BID SUBMITTAL FORM
(FRONT AND BACK)
City of Kewanee
Lawn Maintenance Fiscal Year 2019-2020

Bid Pricing:

Lot Size:	Grass Height 8-12"	Grass Height 12" +
60' x 50' or less 3000 sq ft	\$_____	\$_____
Up to 60' x 100' or less 6000 sq ft	\$_____	\$_____
Up to 60' x 120' or less 7200 sq ft	\$_____	\$_____
Up to 60' x 150' or less 9000 sq ft	\$_____	\$_____

Parcels in excess of 9000 sq ft will be calculated at the 60' x 150' rate.

Owner: _____

Business Address: _____

Phone: _____

Email: _____

Owner Signature:

Date:



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

Equipment Inventory

City of Kewanee

Lawn Maintenance Fiscal Year 2019-2020

Please list the current inventory of equipment, including age and/or hours of use, to be utilized to fulfill the duties of this request for proposal.

Equipment type:

Age / Hours of use

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please use this space to include any other information you would like the City to consider when evaluating the submitted bids.

"HOLD HARMLESS AGREEMENT"

_____ agrees to defend, indemnify and hold harmless,
the City of Kewanee, of and from any and all claims or judgments and all and any loss, cost,
damage or expense, including attorney's fees, arising out of any of the activities of

(Company Name)

In a contract for:

Lawn Maintenance 2018-2019

(Company Name)

By: _____
(President)

Attest: _____
(Secretary)

Seal of Corporation

Bidder's Reference List:

Name of Municipality or Company

Contact Person

Phone Number or Email

Type of work performed

Name of Municipality or Company

Contact Person

Phone Number or Email

Type of work performed

Name of Municipality or Company

Contact Person

Phone Number or Email

Type of work performed

Bidders may make copies of this form and provide as many references as they wish.

Exhibit A
Examples

City of Kewanee

FY 2018 Weed Violation Property Analysis

#	Address			Active Water	Occupied 1=Yes 0=No	Existing Structures 1=Yes 0=No	Notice Date	Date Out	Date Mowed	Times Mowed
1	842	Birch	Pl	N	0	0	6/5/2018	6/12/2018	6/18/2018	2
2	709	Cambridge	Rd	N	0	1	5/17/2018	6/5/2018	6/12/2018	1
3	234 W	Church	St	N	0	1	5/17/2018	6/5/2018	6/28/2018	1
4	905 W	Church	St	N	0	1	6/15/2018	6/22/2018	7/17/2018	1
5	106 E	Division	St	N	0	1	4/30/2018	5/7/2018	5/17/2018	1
6	137 W	Division	St	N when mowed, Y now (new owner 8/6/18)	0	1	5/1/2018	5/8/2018	5/15/2018	1
7	124	Dwight	St	N	0	1	6/22/2018	6/29/2018	7/19/2018	1
8	402 N	East	St	N	0	1	4/30/2018	5/7/2018	5/14/2018	2
9	920 N	East	St	N	0	0	6/20/2018	6/29/2018	7/18/2018	1
10	924 N	East	St	N	0	0	6/20/2018	6/29/2018	7/18/2018	1
11	1022 N	East	St	N	0	1	5/3/2018	5/11/2018	5/18/2018	3
12	606 E	Eleventh	St	N	0	0	5/22/2018	6/5/2018	6/26/2018	1
13	620 E	Eleventh	St	N	0	1	5/1/2018	5/8/2018	5/18/2018	2
14	227	Elliott	St	N	0	1	6/12/2018	6/21/2018	7/2/2018	1
15	207 N	Elm	St	N	0	0	5/15/2018	5/29/2018	6/5/2018	1
16	905	Elmwood	Ave	N	0	1	5/18/2018	6/5/2018	6/25/2018	3
17	908	Elmwood	Ave	N	0	1	5/18/2018	6/5/2018	6/25/2018	1
18	617 E	Fifth	St	N when mowed, Y now (new owner 9/12/18)	0	1	7/16/2018	8/2/2018	9/18/2018	1
19	702	Florence	St	N	0	1	6/4/2018	7/3/2018	7/27/2018	1
20	709	Florence	St	N	0	1	5/18/2018	5/30/2018	6/4/2018	1
21	829	Florence	St	Y when mowed, N now (off since 12/6/18)	0	1	6/20/2018	6/29/2018	7/13/2018	1
22	830	Florence	St	N	1	1	6/21/2018	6/29/2018	7/13/2018	1
23	807 W	Fourth	St	N	0	0	5/8/2018	5/18/2018	6/4/2018	3
24	808 E	Fourth	St	N	0	0	6/13/2018	6/19/2018	6/29/2018	1
25	813 W	Fourth	St	N	0	0	6/26/2018	7/3/2018	7/12/2018	1
26	816	Franklin	St	N	0	1	5/7/2018	5/14/2018	5/15/2018	1
27	121 S	Grace	Ave	N	0	1	5/14/2018	5/22/2018	6/1/2018	1
28	212 N	Grove	St	N	0	1	5/21/2018	6/5/2018	6/7/2018	2
29	305 N	Grove	St	N	0	0	5/23/2018	5/30/2018	5/31/2018	2
30	121 S	Jackson	St	N	0	1	5/17/2018	6/5/2018	6/27/2018	1
31	1209	June	St	N	0	1	6/20/2018	6/29/2018	7/23/2018	1
32	125	Lyle	St	N	0	1	5/16/2018	5/29/2018	6/7/2018	2
33	733	Madison	Ave	N	0	1	6/8/2018	7/31/2018	9/10/2018	1
34	1106	Madison	Ave	N	0	1	5/4/2018	5/11/2018	5/17/2018	3
35	810	May	St	N	0	1	5/1/2018	7/3/2018	7/6/2018	1
36	722	Monroe	St	N	0	1	6/20/2018	6/26/2018	7/11/2018	1
37	740	Morton	Ave	N	0	1	5/8/2018	5/18/2018	6/11/2018	1
38	506	O'Dea	St	N	0	1	6/8/2018	6/15/2018	6/20/2018	1
39	317 N	Park	St	N	0	1	5/22/2018	6/5/2018	6/22/2018	2
40	219	Payson	St	N	0	0	7/5/2018	7/13/2018	7/27/2018	1
41	519	Pine	St	N	0	1	5/19/2018	6/5/2018	6/5/2018	1
42	547	Pine	St	N	0	1	6/29/2018	7/9/2018	7/24/2018	1
43	808	Prairie	Ave	N when mowed, Y now (new owner 1/8/19)	0	1	7/9/2018	7/13/2018	8/8/2018	1
44	1334 W	Prospect	St	N	0	1	10/1/2018	10/10/2018	10/16/2018	1
45	302	Rice	St	N	0	0	5/29/2018	6/21/2018	7/2/2018	1
46	319	Ridyard	Ave	N	0	1	5/29/2018	6/8/2018	6/28/2018	1
47	707	Rose	St	N	0	1	7/12/2018	7/19/2018	8/10/2018	1
48	1119	Rose	St	N	0	0	City Property	9/26/2018		1
49	1205	Roseview	Ave	N	0	1	7/12/2018	7/19/2018	8/10/2018	1
50	105 W	Second	St	Y	1	1	8/13/2018	8/23/2018	8/29/2018	1
51	531 W	Sixth	St	N when mowed, Y now (new owner 11/9/18)	0	1	6/25/2018	7/2/2018	7/3/2018	1
52	144	Tenney	St	N	0	1	4/30/2018	5/7/2018	5/14/2018	1
53	1033	Terry	Ave	N	0	1	5/1/2018	5/8/2018	5/18/2018	2
54	1035	Terry	Ave	N	0	1	5/1/2018	5/8/2018	5/18/2018	1
55	607 N	Tremont	St	N	0	0	City Property	5/18/2018	5/31/2018	3
56	812 N	Tremont	St	N	0	1	5/22/2018	6/5/2018	6/18/2018	2
57	721 N	Vine	St	N	0	0	7/17/2018	7/24/2018	8/2/2018	1
58	805 N	Vine	St	N	0	1	5/18/2018	6/5/2018	6/19/2018	2
59	916 N	Vine	St	N	0	1	6/5/2018	6/12/2018	6/18/2018	1
60	633 N	Walnut	St	N	0	0	6/19/2018	6/26/2018	7/6/2018	1
61	638 N	Walnut	St	N	0	0	6/19/2018	6/26/2018	7/6/2018	1
62	811 N	Walnut	St	N	0	0	6/8/2018	6/15/2018	6/20/2018	2
63	614 S	West	St	N	0	0	6/25/2018	7/2/2018	7/6/2018	1
64	1005	Wilbur	St	N	0	1	5/3/2018	5/11/2018	6/4/2018	2
65	604	Willow	St	N	0	1	5/11/2018	5/18/2018	6/5/2018	2
66	715	Willow	St	N	0	0	5/29/2018	6/15/2018	6/20/2018	2
Totals					2	47				90



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222

Fax 309-856-6001

LAWN CARE WORK ORDER

Address:	
Date:	
Deadline Date To Abate:	
Deadline Abatement Extension Approval:	

Grass Height:

Lot Size:

8 – 12"		60'x50' >3000sf		60'x120' >7200sf
12" +		60'x100' >6000sf		60'x150' >9000sf
Garbage Removal		Tree Trimming Above Public ROW		
Brush Removal				

Work Order Comments: _____

Date Completed by Contractor: _____

Contractor Comments: _____

GIS Location

Property Front View

(Photo)

(Photo)

EMAIL sent to contractor DATE: _____

City Authorization



Community Development Department
401 E Third St
Kewanee, IL 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

BID SUBMITTAL FORM
(FRONT AND BACK)
City of Kewanee
Lawn Maintenance Fiscal Year 2019-2020

Bid Pricing:

Lot Size:	Grass Height 8-12"	Grass Height 12" +
60' x 50' or less 3000 sq ft	\$ <u>35</u>	\$ <u>40</u>
Up to 60' x 100' or less 6000 sq ft	\$ <u>45</u>	\$ <u>50</u>
Up to 60' x 120' or less 7200 sq ft	\$ <u>55</u>	\$ <u>60</u>
Up to 60' x 150' or less 9000 sq ft	\$ <u>65</u>	\$ <u>70</u>

Parcels in excess of 9000 sq ft will be calculated at the 60' x 150' rate.

Owner: All Season's Lawn Care

Business Address: 604 N Church St
Attention FR 61235

Phone: 309 714 3511

Email: AllSeasonsLawnandSnowRemoval@gmail.com

JSBQ partner 4/2/19

Owner Signature:

Date:



Community Development Department
401 E Third St
Kewanee, IL 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

Equipment Inventory

City of Kewanee

Lawn Maintenance Fiscal Year 2019-2020

Please list the current inventory of equipment, including age and/or hours of use, to be utilized to fulfill the duties of this request for proposal.

Equipment type:	Age / Hours of use
1) Kubota Z724 54in Zero turn	New
1) Kubota WG66-21 commercial Mower	New
1) Kubota Z728 50in Zero turn	5 yrs
2) Echo SRM 2225 Trimmers	New
1) Echo PB 280 Handheld Blower	4 months old
1) Echo PB 8010 Backpack Blower	4 months old
1) Echo SRM 2620 Power Brush	New
1) Echo CS 590 Chainsaw	6 months old
1) Echo HC 152 Hedge Trimmer	2 months old
1) Troy Built Edge	New

Please use this space to include any other information you would like the City to consider when evaluating the submitted bids.

Bidder's Reference List:

Neels Rental Properties

Name of Municipality or Company

Joan Neels

Contact Person

309 737 3234

Phone Number or Email

Lawn Care

Type of work performed

Dad Time

Name of Municipality or Company

Boyd Kneis

Contact Person

302 314 0457

Phone Number or Email

Lawn Care

Type of work performed

Heritage Square Community Center

Name of Municipality or Company

Carol Jiles

Contact Person

509 314 0323

Phone Number or Email

Snow Removal / Lawn Care

Type of work performed

Bidders may make copies of this form and provide as many references as they wish.



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

BID SUBMITTAL FORM
(FRONT AND BACK)
City of Kewanee
Lawn Maintenance Fiscal Year 2019-2020

Bid Pricing:

Lot Size:	Grass Height 8-12"	Grass Height 12" +
60' x 50' or less 3000 sq ft	\$ <u>40</u>	\$ <u>50</u>
Up to 60' x 100' or less 6000 sq ft	\$ <u>50</u>	\$ <u>65</u>
Up to 60' x 120' or less 7200 sq ft	\$ <u>65</u>	\$ <u>80</u>
Up to 60' x 150' or less 9000 sq ft	\$ <u>80</u>	\$ <u>95</u>

Parcels in excess of 9000 sq ft will be calculated at the 60' x 150' rate.

Owner: Adam Witte

Business Address: 832 Florence Street

Phone: (309) 525-2027

Email: adamwitte6@gmail.com

Adam Witte 4/9/19

Owner Signature:

Date:



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

Equipment Inventory

City of Kewanee

Lawn Maintenance Fiscal Year 2019-2020

Please list the current inventory of equipment, including age and/or hours of use, to be utilized to fulfill the duties of this request for proposal.

Equipment type:

Age / Hours of use

Z925A John Deere

2012/900

Echo Weedeater

2017/50

Echo Weedeater

2019/0

Echo Leaf Blower

2017/10

Stihl Leaf Blower

2018/3

Stihl Power Broom

2019/1

Please use this space to include any other information you would like the City to consider when evaluating the submitted bids.

I take a lot of pride in my work, making sure the job is done correctly.



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

BID SUBMITTAL FORM
(FRONT AND BACK)
City of Kewanee
Lawn Maintenance Fiscal Year 2019-2020

Bid Pricing:

Lot Size:	Grass Height 8-12"	Grass Height 12" +
60' x 50' or less 3000 sq ft	\$ <u>45</u>	\$ <u>90</u>
Up to 60' x 100' or less 6000 sq ft	\$ <u>70</u>	\$ <u>140</u>
Up to 60' x 120' or less 7200 sq ft	\$ <u>95</u>	\$ <u>190</u>
Up to 60' x 150' or less 9000 sq ft	\$ <u>120</u>	\$ <u>240</u>

Parcels in excess of 9000 sq ft will be calculated at the 60' x 150' rate.

Owner: Phil Coose

Business Address: 13703 IL Highway 81
Cambridge IL 61238

Phone: (309) 318-1127

Email: phc10312@gmail.com


Owner Signature:

4/10/19
Date:



Community Development Department
401 E Third St
Kewanee, IL. 61443

Everything You Need

Phone 309-852-2611, Ext. 222
Fax 309-856-6001

Equipment Inventory

City of Kewanee

Lawn Maintenance Fiscal Year 2019-2020

Please list the current inventory of equipment, including age and/or hours of use, to be utilized to fulfill the duties of this request for proposal.

Equipment type:

Age / Hours of use

60" Zero turn Toro Rider	2010 / 2190
48" John Deere Rider	2008 / NA
42" Cub Cadet Rider	2010 / NA
1- Leaf Blower	
2 Stihl Commercial weed eaters	2015 / NA
4 push mowers 20" cut	NA / NA
16' trailer utility	

Please use this space to include any other information you would like the City to consider when evaluating the submitted bids.


Any thing that the city may need Additional to
this Bid I phil Long will Buy to Help my workers
Complete the Job Satisfactory.

Mowing Contractor

Bids April 11, 2019

Company Name	Grass Height 8 - 12"				Grass Height 12" +			
	3000 Sq Ft	6000 Sq Ft	7200 Sq Ft	9000 Sq Ft	3000 Sq Ft	6000 Sq Ft	7200 Sq Ft	9000 Sq Ft
All Seasons Lawn & Snow Removal	\$35.00	\$45.00	\$55.00	\$65.00	\$40.00	\$50.00	\$60.00	\$70.00
Witte's Lawn Service	\$40.00	\$50.00	\$65.00	\$80.00	\$50.00	\$65.00	\$80.00	\$95.00
Cone' Improvements	\$45.00	\$70.00	\$95.00	\$120.00	\$90.00	\$140.00	\$190.00	\$240.00
Average	\$40.00	\$55.00	\$71.67	\$88.33	\$60.00	\$85.00	\$110.00	\$135.00

 = Low Bid

 = High Bid

RESOLUTION NO. 5158

A RESOLUTION TO AFFIRM THE MAYOR'S RECOMMENDATION FOR APPOINTMENT TO THE AIRPORT AUTHORITY BOARD, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The Mayor is responsible for the appointment of individuals to serve on various boards and commissions that serve the Council, and the community; and

WHEREAS, The Mayor hereby recommends the following individual for appointment to serve on the airport authority board as delineated, and for a term as indicated.

BE IT RESOLVED, BY THE CITY COUNCIL OF KEWANEE:

Section 1 The following citizen of the City of Kewanee are appointed to the following board or commission, and for the term, indicated:

Board	Expires	City Code Sec.	Name	Address
Airport Authority Board	April 30, 2024	State Statute	Matthew Douglas	618 Midland Drive

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 22nd day of April 2019.

ATTEST:

Melinda Edwards, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Mike Yaklich				