



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Closed Session starting at 6:00 p.m.

Open Meeting starting at 7:00 p.m.

Monday, March 11, 2019

Posted by 5:30 p.m., March 8, 2019

1. Call to Order
2. Closed Session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss personnel.
3. Pledge of Allegiance
4. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
 - d. Request from Prairie Chicken Festival for the use and closure of City properties and streets for their festival to be held on July 12 & 13, 2019.
5. Presentation of Bills and Claims
6. Citizen Participation
7. Business:
 - a. **Consideration of a Resolution** to adopt an internal control policy for the City of Kewanee
 - b. **Discussion** regarding the Health Insurance Fund
 - c. **Discussion** regarding a potential Dog Park
 - d. **Discussion** regarding ProChamps
 - e. **Update** on Solid Waste Disposal
 - f. **Update** on Viaduct
8. Council Communications:
9. Announcements:
10. Adjournment



MEMORANDUM

Date: March 8, 2019
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Monday, March 11, 2019**

CLOSED SESSION AT 6:00 P.M.
REGULAR MEETING AT 7:00 P.M.

1. **Big River Agreement**— Big River's check arrived and was deposited into the economic development fund.
2. **Transfer Station Repairs**— The Transfer Station walkway will be replaced on March 18th. The current walkway has been a hazard and provides a threat of injury during inclement weather. The work can be completed without the closure of the facility.
3. **East Street**— bids for the East Street improvements came in significantly below the engineer's estimates. So much so, in fact, that the state may not award the work out of fear that something was missed in the bid process. We'll keep you apprised as more information becomes available.
4. **Community Development**— Keith Edwards and Rodney Kendall have provided additional notices related to the property at 829 Florence and are working on a fast track demo at 810 May Street. They've set up an informal meeting for next Wednesday to gauge interest from independent contractors that may be interested in mowing nuisance properties on a contractual basis.
5. **Sound the Alarm**— The event is scheduled for May 4th. If you would like to volunteer to assist, please contact Chief Shook. Also, don't forget to encourage people to change the batteries in their alarms this weekend when they are setting their clocks forward.
6. **Health Insurance Committee**— The Health Insurance Committee will be meeting on March 19th, where Sara Dickinson, who recently presented to you, will lead a discussion about potential programs or opportunities that can be impactful in our efforts to improve the health of our employees while lowering the cost of medical care for the City. Wellness clinics, the use of the hospital's walk-in clinic in lieu of visiting the emergency room, preventative medicine, and virtual office visits are but a few topics we expect to be covered during the meeting. We will provide you with information regarding the progress of the committee meetings as the move forward.
7. **City-wide cleanup**— Plans continue for the next event, which will be held on May 18th, with a fallback date on June 1st if the event is postponed due to inclement weather. We

need more volunteers to help at the events, and we could use better participation from the members of the community that the event could benefit the most. Please help spread the word.

8. **Hazmat Drill**— there is a large-scale hands-on Hazmat drill scheduled for the last weekend in April and we anticipate that several of our hazmat technicians will participate in the event.
9. **Economic Development**— There are several prospective businesses that appear to have a good shot at being located in Kewanee by the end of the year. I'm also working with the Quad Cities area Chamber of Commerce on a regional effort to market local Opportunity Zones. The County is taking another swing at hiring an Economic Developer, this time using an approach more geared towards reaching individuals with a background in the field. Progress continues at the future NAPA, we continue to draw interest from businesses for the use of the Façade Grant program, and we've heard nothing negative with regard to either of the proposed solar projects that are planned for the area.
10. **Joint ED Meeting**— We had our joint economic development meeting with the Chamber of Commerce and KEDC. Everyone appears to be on the same page regarding what is in play and what the potential projects are.
11. **Comprehensive Plan Update**— As you may know, the last update to the City's Comprehensive Plan was completed in 2000. Without a doubt, we're due for an update. I've asked Bi-State to provide us with information regarding their availability, potential timing, and anticipated costs for guiding such a process. Their staff is expected to get in touch with me next Tuesday to begin the dialogue on such a process.

COUNCIL MEETING 19-04 FEBRUARY 25, 2019

The City Council met in Council Chambers at 7:00 PM with the Mayor calling the meeting to order and the following answering to roll call:

Steve Faber	Council Member
Chris Colomer	Council Member
Michael Yaklich	Council Member
Andrew Koehler	Council Member
Steve Looney	Mayor

News media present was as follows:

Mike Helenthal	Star Courier
Shawn Kernan	WKEI

The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the February 11, 2019 Council Meeting, payroll for the pay period ending February 16 2019 in the amount of \$196,168.80, reports from Finance and Administrative Services and Ambulance Billing. The consent agenda items were approved on a motion made by Council Member Faber and seconded by Council Member Colomer. Roll call showed 5 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$461,009.65 were approved on a motion made by Council Member Colomer and seconded by Council Member Faber. Council Member Yaklich noted that the garbage trucks had been purchased. Roll call showed 5 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney then asked if anyone wished to speak regarding a non-agenda item. Brian Rowlinson retired pilot and safety matter expert noted the current condition of the East Street Viaduct and requested that it be addressed. There being no other requests Mayor Looney moved back to new business.

NEW BUSINESS

The Zoning Board of Appeals minutes from its meeting held on Wednesday, February 20, 2019

were accepted on a motion made by Council Member Colomer and seconded by Council Member Faber. Council Member Colomer requested that Council Members receive reminders for these meetings, as well. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3954 granting a variance to Lisa Rashid at 214 Regina Court was approved on a motion made by Council Member Faber and seconded by Council Member Koehler. Council Members Faber and Koehler noted that they saw no problems with the variance. Council Member Yaklich received confirmation that there were no easements that would be affected by the variance. Roll call showed 5 ayes, no nays. The motion passed.

A brief discussion regarding the Health Insurance Fund was held. Sara Dickinson of Cottingham & Butler introduced herself and gave a brief background of her company to the Council. Council Member Yaklich expressed his reluctance to change from the conservative safety net. Ms. Dickinson noted that the most recent year was a bad year for the City's health insurance, however those tend to take place every 7 – 10 years. She recommended the resurgence of the Health Care Committee to work toward initiatives to lower costs in the future. The Council concurred with her suggestion for the committee and stated the desire to continue to follow the current ordinance until further review had been conducted and presented to the Council for consideration.

Resolution #5141 adopting an Internal Controls policy for the City of Kewanee was tabled on a motion made by Council Member Faber and seconded by Council Member Yaklich. Roll call showed 5 ayes, no nays. The motion passed.

Resolution #5145 appointing James Dison to the Police Pension Board was approved on a motion made by Council Member Faber and seconded by Council Member Koehler. Roll call showed 5 ayes, no nays. The motion passed.

Ordinance #3955 removing the parking restrictions in the 200block of South Franklin Street was approved on a motion made by Council Member Yaklich and seconded by Council Member Colomer. The discussion included the use of the alley by the land owners to the North. Staff would send a letter to the owners regarding the hours of operation of the Food Pantry and the ability to park on both sides of the street. Roll call showed 5 ayes, no nays. The motion passed.

OTHER BUSINESS

Council Member Colomer commended Etta LaFlora and Anita Blanks for their great work on the Black History Extravaganza.

Council Member Koehler noted Marshall Jones, Henry County Board President, did a great job as the emcee of the Black History Extravaganza.

Council Member Yaklich reported that there is a lot to do in Kewanee, noting a recent band & chorale program held at Kewanee High School. He noted that the Minimum Fund Balance Ordinance requires a report of investment transactions to be submitted monthly to the City Manager and the City Council, he requested that information be reviewed. He also noted the snow fence around the old Lappins grocery store. Community Development Director Edwards reported that the school district would be purchasing the lot for parking use. The contractor will

remove the debris and fill the hole temporarily by the end of the week.

Council Member Yaklich also passed on a complaint from a resident regarding the snow plow left piles to close to Lyle School. Operations Manager Johnson reported that the snow piles are a result of the efforts of the snow plows and sidewalk clearing, as well as the large amounts of snow received this year.

Council Member Faber thanked the Kewanee Fire Department for their assistance. He also urged residents to exercise their right to vote on Tuesday.

Mayor Looney wished all of the mayoral candidates good luck.

ANNOUNCEMENTS

City Clerk Edwards announced that daylight savings time would begin on Sunday, March 10. Residents were reminded to move their clocks ahead and change their batteries in their smoke and CO detectors.

There being no further business, Council Member Colomer moved to adjourn the meeting and Council Member Faber seconded the motion. Roll call showed 5 ayes, no nays. The meeting adjourned at 7:55 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED

Community Development EOM Violation Listing

From Date: 02/01/2019

02/01/2019

To Date: 02/28/2019

02/28/2019

File#	Owner Name	Street#	Pre-Direction	Street Name	Street Type	Phone#	Open Date	Violation Short Description	Violation Comments	How Received
19-000056	KEWANEE MHP LLC,	801		Cole			02/04/2019	Littering	Bed furniture in yard.	Staff Initiated
19-000057	DAVIS, EBONIE	411		4			02/04/2019	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) truck.	Staff Initiated
19-000058	PARKS, VERNON R, JR & GLYNIS I	610		5			02/04/2019	Littering	Trash and litter in yard	Staff Initiated
19-000059	LEE, TANA J	132	S	Grace			02/05/2019	Location of Parking Areas - For one and two family dwelling	Motorcycles parked on city sidewalks. Driveway or in garage.	Staff Initiated
19-000060	ALLENSWORTH, DAVID W & SHIRLEY L	517	E	1			02/05/2019	Littering	Furniture. At curb..	Staff Initiated
19-000061	TOUTANT, ERNEST SR	408		Green			02/07/2019	Storage and parking of vehicles and other personal property	Trailer parked in front yard.	Staff Initiated
19-000061	TOUTANT, ERNEST SR	408		Green			02/07/2019	Littering	Stove by. Garage.	Staff Initiated
19-000062	BYSTRY, ELIZABETH	107		Goodrich			02/07/2019	Littering	Trash and litter in yard	Staff Initiated
19-000063	MORAN, CAROLINA	610		Elliott			02/07/2019	Littering	Washer and dryer On porch.	Staff Initiated
19-000064	RUMBOLD, TYLER J	333		WILLARD			02/08/2019	Littering	Sofa outside of indoor type. And trash on porch.	Staff Initiated
19-000065	GARMS, JACKIE M	337		WHITNEY	AVE		02/08/2019	Littering	Junk and trash around home. Must be cleaned up. And in road.	Staff Initiated

[illegible]

19-000077	VANAUTREVE, JOHN	634		Manchester			02/19/2019	Littering	Junk by garage	Staff Initiated
19-000078	BRETADO, MIGUEL A	624		Manchester			02/19/2019	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated
19-000079	BRIGGS, JEFFREY S & DOLORES S	608		Manchester			02/19/2019	Littering	trash and trash bags at front door needs general clean up	Staff Initiated
19-000082	RYAN, CAROL S	231		Walnut			02/20/2019	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s)	Staff Initiated
19-000084	CALHOUN, WILLIAM EUGENE	1206	W	3			02/21/2019	Littering	Tree branch pile. Must be cleaned up. Not from this address.	Phone
19-000085	MEEKER, KENNETH L JR & AUTUMN	626	W	4			02/22/2019	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated
19-000086	TYUS, JULIUS III & HELEN	416		Dwight			02/22/2019	Littering	Washer and dryer in Yard.	Staff Initiated
19-000087	CROWE, CHESTER L	711		Dewey			02/22/2019	Littering	Junk and trash on front porch.	Staff Initiated
19-000088	CORRAL, JOSA P	324	W	Oak			02/22/2019	Littering	Trash and junk in the front of home.	Staff Initiated
19-000090	MEDLEY, RICHARD E	100		Goodrich			02/25/2019	Littering	Furniture. At curb.. Of in door type.	Staff Initiated
19-000091	DAVIS, THOMAS E & MARJORIE S	802		Rose			02/25/2019	Location of Parking Areas - For one and two family dwelling	Parking in yard. Must remove.	Phone
19-000092	GIRKIN, MANDY	801	NORTH	CHESTNUT			02/25/2019	Littering	Trash and litter. On porch must be cleaned up.	Staff Initiated
19-000093	GARIBAY, DIANA	616	E	2			02/25/2019	Littering	Junk and trash on front porch. Must be cleaned up.	Staff Initiated
19-000094	SKOVRONSKI, GARY L	921	N	Grace			02/26/2019	Storage and parking of vehicles and other	Unlicensed/inoperable vehicle(s)	Staff Initiated

								personal property		
19-000094	SKOVRONSKI, GARY L	921	N	Grace			02/26/2019	Unsafe, Unsightly Structures	Tarps used as garages. Garage roof bad. Metal shed needs repair.	Staff Initiated
19-000094	SKOVRONSKI, GARY L	921	N	Grace			02/26/2019	Littering	Junk around home.front and back. General lawn clean up. Must de done	Staff Initiated
19-000096	ISAACS, MISTY S	800	N	Walnut			02/26/2019	Littering	Trash and litter in yard must clean up.	Staff Initiated
19-000097	ROADHOUSE PROPERTIES LLC,	801	N	East			02/26/2019	Unsafe, Unsightly Structures	Roof falling in.	Staff Initiated
19-000098	NIMRICK, JULIE A & BILLY L	526	NORTH	EAST			02/28/2019	Littering	Trash and junk in back yard must be cleaned up.	Staff Initiated
19-000099	KEWANEE MHP LLC,	801		Cole			02/28/2019	Littering	Trash at door.	Staff Initiated
19-000100	KEWANEE MHP LLC,	801		Cole			02/28/2019	Littering	Junk around home.front and back. General lawn clean up. And porch.	Staff Initiated



BOCK INC.
MONTHLY REPORT FOR
FEBRUARY, 2019

SUBMITTED BY: Stan Bockemuhl

IEPA SUMMARY

No communications with the IEPA for the month of February.

MAINTENANCE SUMMARY

BOCK INC. generated 33 preventive work orders for the month. All 33 work orders were completed. In addition to the preventive work orders, there was 2 corrective maintenance work orders performed.

SAFETY SUMMARY

Because safety is an important part of our daily practice, we have been without a loss time injury at the plant for 49 months.

OPERATIONS SUMMARY

Flow for the month averaged 6.889 MGD with the rainfall totaling 3.22 inches.

Total KWH used for the month was 182,400.

We experienced 1 value of the outfall 001 Effluent that was outside the permit limit for chloride pounds loading.

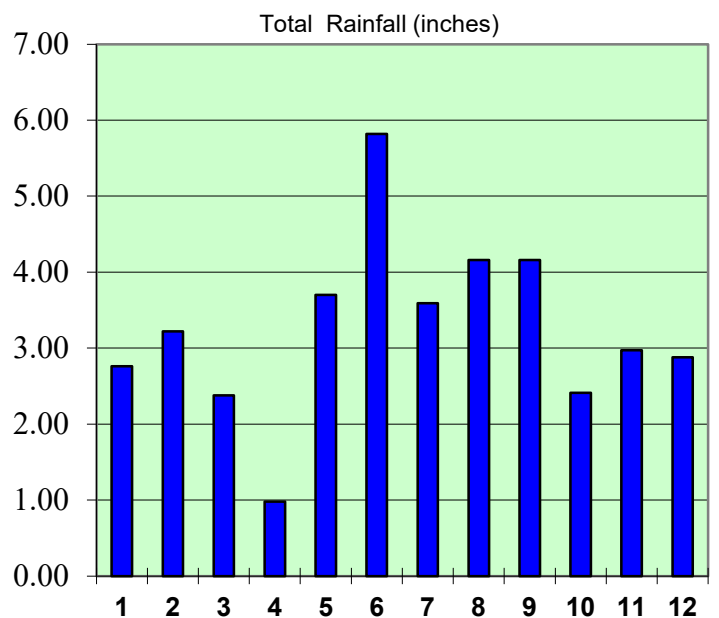
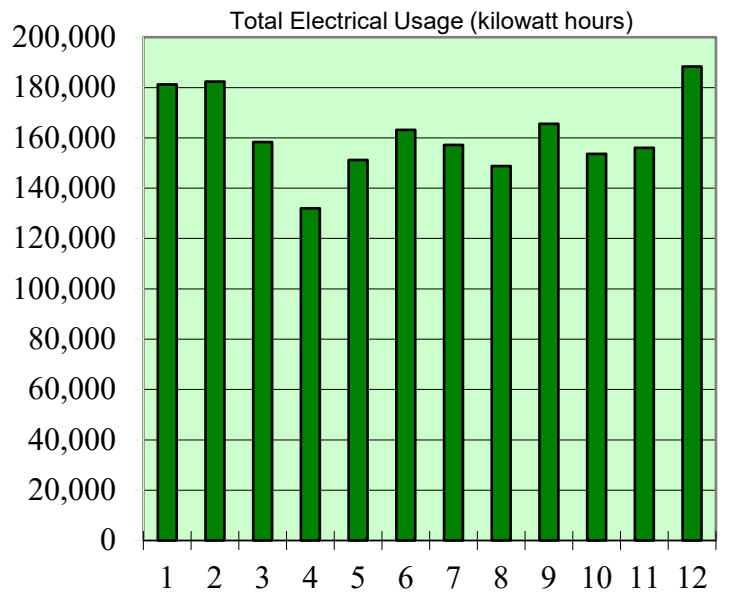
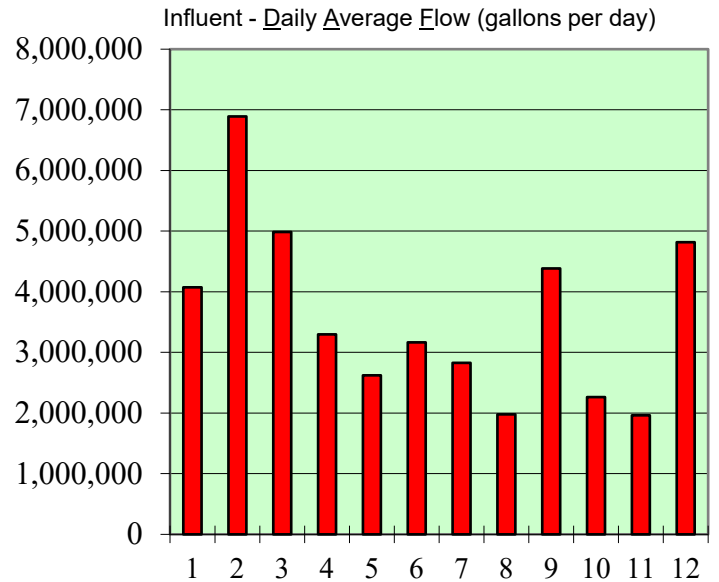
Sludge applied to the field totaled 0 gallons for the month.

Kewanee, Illinois
Wastewater Treatment Plant
Twelve Month Moving Average Report
Submitted by
Bock Inc.

Date		Influent - <u>D</u> aily <u>A</u> verage <u>F</u> low (gallons per day)	Total Electrical Usage (kilowatt hours)	Total Rainfall (inches)
1	January 2019	4,072,878	181,200	2.76
2	February 2019	6,889,579	182,400	3.22
3	March 2018	4,984,868	158,400	2.38
4	April 2018	3,297,617	132,000	0.98
5	May 2018	2,621,941	151,200	3.70
6	June 2018	3,167,547	163,200	5.82
7	July 2018	2,829,240	157,200	3.59
8	August 2018	1,980,407	148,800	4.16
9	September 2018	4,381,977	165,600	4.16
10	October 2018	2,265,252	153,600	2.41
11	November 2018	1,962,339	156,000	2.97
12	December 2018	4,815,822	188,400	2.88
Total		43,269,467	1,938,000	39.03
Average		3,605,789	161,500	3.25

The Plant Design Average Flow is
2,000,000 Gallons per Day.

The Plant Design Maximum Flow is
5,000,000 Gallons per Day.



DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

001
External Outfall

Discharge:

001-0
STP OUTFALL

Report Dates & Status

Monitoring Period:

From 02/01/19 to 02/28/19

DMR Due Date:

03/25/19

Status:

NetDMR Validated

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	9.36	=	9.36	=	8.49	19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	5.5 MO AV MN	>=	4 MN WK AV	>=	3.5 DAILY MN	19 - mg/L		01/07 - Weekly	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.42			=	7.66	12 - SU	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU		01/07 - Weekly	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	410	=	756	26 - lb/d			=	7.1	=	11.5	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	500 MO AVG	<=	1001 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample										=	6	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	3	--	Sample	=	7.9	=	22.8	26 - lb/d			=	0.134	=	0.371	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	121 MO AVG	<=	196 DAILY MX	26 - lb/d			<=	2.9 MO AVG	<=	4.7 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	0.6	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
X00940	Chloride [as Cl]	1 - Effluent Gross	0	--	Sample			=	25202	26 - lb/d					=	410	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.			<=	20850 DAILY MX	26 - lb/d					<=	500 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	6.282922	=	11.019302	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										<=	.05 DAILY MX	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.											9 - Conditional Monitoring - Not Required This Period				
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	75.4	=	99.6	26 - lb/d			=	1.37	=	1.63	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	417 MO AVG	<=	834 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
00940	Chloride [as Cl]	1 - Effluent Gross	Quantity or Loading Sample Value 2	Soft	The provided sample value is outside the permit limit. (Error Code: 1)	Yes

Comments

Chlorination did not occur this monitoring period.

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2019-03-08 14:48 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2019-03-08 14:58 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

INF
Internal Outfall

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 02/01/19 to 02/28/19

DMR Due Date:

03/25/19

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2019-03-08 14:56 (Time Zone: -06:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2019-03-08 14:57 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

003
External Outfall

Discharge:

003-0
EMERGENCY HIGH LEVEL OVERFLOW

Report Dates & Status

Monitoring Period:

From 02/01/19 to 02/28/19

DMR Due Date:

03/25/19

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type		
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB	
					Permit Req.												Req Mon DAILY MX				19 - mg/L
					Value NODI												C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB	
					Permit Req.												Req Mon DAILY MX				19 - mg/L
					Value NODI												C - No Discharge				
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB	
					Permit Req.												Req Mon DAILY MX				13 - #/100mL
					Value NODI												C - No Discharge				
74071	Flow	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging		
					Permit Req.												Req Mon MO TOTAL 4K - #/mo				
					Value NODI												C - No Discharge				

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2019-03-06 14:53 (Time Zone: -06:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2019-03-08 14:59 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:004
External Outfall

Discharge:004-0
EXCESS FLOW LAGOON OUTFALL- EAST LAGOON

Report Dates & Status

Monitoring Period:From 02/01/19 to 02/28/19

DMR Due Date:03/25/19

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units				
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample										Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										C - No Discharge		C - No Discharge				
					Value NODI																
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L				
					Value NODI										C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU				
					Value NODI								C - No Discharge			C - No Discharge					
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L				
					Value NODI										C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI										C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI										C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L				
					Value NODI										C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											<=	400 DAILY MX	13 - #/100mL			
					Value NODI												C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	03 - MGD											
					Value NODI				C - No Discharge												

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:bockinc1992

Name:Stanley Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2019-03-06 14:54 (Time Zone: -06:00)

Report Last Signed By

User:bockinc1992
Name:Stanley Bockewitz
E-Mail:stanb@bockinc.net
Date/Time:2019-03-08 15:00 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:005
External Outfall

Discharge:005-0
EXCESS FLOW LAGOON OUTFALL-WEST LAGOON

Report Dates & Status

Monitoring Period:From 02/01/19 to 02/28/19

DMR Due Date:03/25/19

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample										Req Mon MN WK AV	Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										C - No Discharge	C - No Discharge				
					Value NODI															
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI										C - No Discharge	C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU			
					Value NODI											C - No Discharge	C - No Discharge			
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI										C - No Discharge	C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										Req Mon MO AVG	Req Mon WKLY AVG	19 - mg/L			
					Value NODI										C - No Discharge	C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										Req Mon MO AVG	Req Mon WKLY AVG	19 - mg/L			
					Value NODI										C - No Discharge	C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI										C - No Discharge					
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											<=	400 DAILY MX	13 - #/100mL		
					Value NODI												C - No Discharge			
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.					Req Mon MO TOTAL 03 - MGD										
					Value NODI					C - No Discharge										

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:bockinc1992

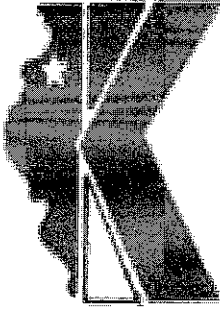
Name:Stanley Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2019-03-06 14:55 (Time Zone: -06:00)

Report Last Signed By

User:bockinc1992
Name:Stanley Bockewitz
E-Mail:stanb@bockinc.net
Date/Time:2019-03-08 15:01 (Time Zone: -06:00)



Kewanee PD

Monthly UCR Code Report January 2019

Printed: 04-Mar-2019 10:43

<u>Code</u>	<u>Description</u>	<u>Total</u>
		4230
0260	CRIMINAL SEXUAL ASSAULT:SEXUAL ASSAULT	2
0410	BATTERY:AGGRAVATED	2
0460	BATTERY:SIMPLE	7
0485	BATTERY:AGGRAVATED BATTERY OF A CHILD	1
0486	BATTERY:DOMESTIC BATTERY	8
0488	BATTERY:AGGRAVATED DOMESTIC BATTERY	1
0510	ASSAULT:AGGRAVATED	2
0625	BURGLARY:RESIDENTIAL (FORCIBLE ENTRY)	6
0630	BURGLARY:ATTEMPTS-FORCIBLE ENTRY	3
0710	THEFT FROM MOTOR VEHICLE	1
0760	BURGLARY:FROM MOTOR VEHICLE	1
0810	THEFT:OVER \$300	2
0815	THEFT UNDER \$500	3
0820	THEFT:UNDER \$300	4
0850	THEFT:ATTEMPTS	1
0860	THEFT:RETAIL THEFT	7
0910	MOTOR VEHICLE THEFTS:AUTOS AND PARTS	1
0918	MOTOR VEHICLE THEFTS:OTHER VEHICLES	1
1120	DECEPTION:FORGERY	4
1130	DECEPTION:FRAUD	1
1137	DECEPTION:IDENTITY THEFT	1
1190	DECEPTION:ATTEMPTS	1
1310	CRIMINAL DAMAGE TO PROPERTY	4
1320	CRIMINAL DAMAGE TO VEHICLE	3
1330	CRIMINAL TRESPASS TO LAND	1
1350	CRIMINAL TRESPASS TO STATE SUPPORTED LAND	2
1360	CRIMINAL TRESPASS TO VEHICLE	1
1365	CRIMINAL TRESPASS TO RESIDENCE	2
1430	UNLAWFUL POSSESSION OF A WEAPON	1

<u>Code</u>	<u>Description</u>	<u>Total</u>
1563	SEX OFFENSES:CRIMINAL SEXUAL ABUSE	2
1740	RUN-AWAYS (JUVENILES)	4
1750	CHILD ABUSE	2
1770	TRUANCY	1
1780	NEGLECT OF CHILD	1
1811	CANNABIS CONTROL ACT:POSS 30 GRAMS OR LESS	1
1910	CONTROLLED SUB ACT:POSS OF METHAMPHETAMINE	1
2020	CONTROLLED SUB.ACT:POSSESSION OF CONTROLLED SUB.	2
2230	LIQUOR CONTROL ACT VIOL:ILLEGAL CONSUMP. BY MINOR	2
2410	DRIVING UNDER INFLUENCE OF ALCOHOL	1
2430	TRANS. OF ALCOHOLIC LIQUOR	1
2440	RECKLESS DRIVING	1
2445	ACCIDENT - HIT AND RUN	3
2455	NO REGISTRATION	2
2461	OPERATE UNINSURED MOTOR VEHICLE	10
2470	NO DRIVERS LICENSE	2
2480	SUSPEND/REVOKED DRIVERS LICENSE	11
2485	DRIVER AND PASSENGER SAFETY BELTS	2
2820	DISORDERLY CONDUCT:TELEPHONE THREAT	3
2825	DISORDERLY CONDUCT:HARASSMENT BY TELEPHONE	14
2890	DISORDERLY CONDUCT:OTHER(NOT DRUNKENNESS)	6
3710	INTERFER W/PUB.OFFIC:RESIST/OBSTRUCT/DISARM OFFICR	1
4387	VIOLATION OF ORDER OF PROTECTION	1
4515	SEX OFFENDER - FAIL TO REG NEW ADDR/EMPL/SCHO	1
4570	VIOL CHILD MURDER AND VIOLENT YOUTH OFF REG ACT	1
4870	DOMESTIC VIOLENCE	1
5081	IN-STATE WARRANT	24
6000	ABANDONED VEHICLE	24
6010	ABANDONED VEHICLE TOWED	2
6019	ACCIDENT - TICKET ISSUED	8
6020	ACCIDENT - TRAFFIC - DAMAGE ONLY	28
6021	ACCIDENT - HIT AND RUN - DAMAGE	7
6039	ACCIDENT - TRAFFIC - PD ONLY	1
6040	ACCIDENT - TRAFFIC - INJURY	1
6041	ACCIDENT - TRAFFIC - INJ UNK	2
6045	ACCIDENT - ANIMAL - DEER	1
6050	ADMINISTRATIVE DUTIES - OTHER	2
6060	ALARM - BUSINESS	22
6065	ALARM - RESIDENCE	2
6066	ALARM - AUDIBLE - RESIDENCE	1
6070	ALARM - HOLDUP OR PANIC	1

<u>Code</u>	<u>Description</u>	<u>Total</u>
6100	AMBULANCE - EMERGENCY	14
6120	ANIMAL - BARKING DOG	4
6130	ANIMAL - CITATION	1
6150	ANIMAL - DOG AT LARGE	38
6151	ANIMAL - OTHER AT LARGE	5
6160	ANIMAL - DOG BITE	2
6170	ANIMAL - TAKEN TO IMPOUND	4
6171	ANIMAL - RELEASE/REDEMPTION RECEIPT	1
6180	ANIMAL - LOST/FOUND	19
6190	ANIMAL - NEGLECT/ABUSE	15
6200	ANIMAL - OTHER ANIMAL BITE	1
6210	ANIMAL - OTHER COMPLAINT	4
6220	ANIMAL - SICK/INJURED	5
6270	ASSIST - BACKUP OTHER UNIT	1
6280	ASSIST - BUSINESS	7
6290	ASSIST - CITIZEN	12
6300	ASSIST - COURT SECURITY	6
6310	ASSIST - GENESEO PD	1
6320	ASSIST - HCSO	6
6340	ASSIST - OTHER AGENCIES	7
6350	ASSIST - OTHER PUBLIC WORKS DEPT	1
6360	ASSIST - OTHER LAW ENFORCEMENT AGENCIES	1
6370	ASSIST - SCHOOLS	2
6380	ASSIST - STATE POLICE	3
6410	ATV/MINI BIKE COMPLAINT	3
6490	CHECK BUSINESS	97
6500	CHECK OPEN DOOR	5
6510	CHECK RESIDENCE	4
6520	CHECK WELFARE	31
6530	CHILDREN PLAYING IN STREET	1
6550	CIVIL DISTURBANCE	1
6555	CIVIL STAND BY	21
6560	CIVIL COMPLAINT - OTHER	17
6561	CIVIL COMPLAINT - CUSTODY VIOLATIONS	10
6565	COMMUNITY CONTACTS	2
6571	DAMAGE TO PROPERTY - NON CRIMINAL	1
6580	COURT / ON DUTY	2
6600	CUSTODY DISPUTE	1
6680	DISTURBANCE - CIVIL	1
6690	DISTURBANCE - DOMESTIC	44

<u>Code</u>	<u>Description</u>	<u>Total</u>
6700	DISTURBANCE - FIGHTS-RIOTS-BRAWLS	4
6705	DISTURBANCE - NEIGHBORHOOD TROUBLE	1
6710	DISTURBANCE - JUVENILE	1
6715	DISTURBANCE - OTHER	13
6720	ESCORT BANK	26
6730	ESCORT OTHER	4
6750	EVIDENCE TECH	4
6761	EXPLOSIVE DEVICE - INVESTIGATION	1
6770	EXTRA PATROL	5
6790	FINGERPRINTING	16
6800	FIRE CALLS - OTHER	4
6804	FIRE CALLS - ASSIST FD	1
6810	FOLLOW - UP	46
6821	HARASSMENT	18
6865	HOUSING AUTHORITY GUEST PASS	5
6880	ILLEGAL BURNING	2
6910	INTOXICATED PERSON	1
6940	JUVENILES - OTHER PROBLEMS	8
7000	LOST/FOUND ARTICLES	1
7010	LOUD NOISE	13
7030	MEETING	1
7040	MENTAL PATIENT	15
7050	MENTAL PATIENT - ATTEMPTED SUICIDE /THREAT	3
7090	MISSING PERSON - ADULT	1
7100	MISSING PERSON - JUVENILE OTHER	1
7105	MOTORIST ASSIST - VEH OFF THE ROAD	11
7110	MOTORIST ASSIST - OTHER	43
7120	OBSTRUCTION OF PUBLIC RIGHT OF WAY	5
7140	OFFICIAL NOTICES - VEHICLES	3
7175	OTHER PUBLIC COMPLAINTS	20
7190	PAPER SERVICE - ATTEMPT	3
7220	PAPER SERVICE - ORDER OF PROTECTION	2
7230	PAPER SERVICE - OTHER	5
7250	PARKING COMPLAINT	28
7260	PARKING TICKET	1
7290	PICKUP - DELIVERY	3
7310	PRISONER TRANSPORT	6
7337	RAILROAD - CROSSING PROBLEMS	2
7350	REMOVE UNWANTED SUBJECT	13
7360	REPOSSESSION	5
7375	SCAMS - ACTUAL	4

<u>Code</u>	<u>Description</u>	<u>Total</u>
7376	SCAMS - ATTEMPTED	10
7383	SCHOOL - WALK THROUGH	5
7385	SCHOOL - INFORMATION	3
7400	SEX OFFENDER - REGISTRATION	13
7402	SEX OFFENDER - ADDRESS VERIFICATION	85
7420	SMOKE REPORT - GAS SMELL	2
7421	SMOKE REPORT - OTHER	1
7430	SNOWMOBILE COMPLAINT	9
7450	SPECIAL ASSIGNMENT	2
7470	SUSPICIOUS ACTIVITY	12
7480	SUSPICIOUS AUTO	13
7490	SUSPICIOUS NOISE	4
7500	SUSPICIOUS PERSON	6
7560	TRAFFIC COMPLAINT	26
7590	TRAFFIC STOP	146
7600	TRAFFIC STOP - CITATION	23
7610	TRAFFIC STOP - WRITTEN WARNING	95
7611	TRAFFIC STOP - VERBAL WARNING	2
7630	TRAINING	1
7645	TREE DOWN	1
7650	UTILITIES COMPLAINT	6
7666	WARRANT - ATTEMPT	2
7680	WIRE DOWN	1
7690	911 -HANG UP	56
7700	911-MISDIAL	13
7710	911-ADMIN LINE	1
7720	911-VOIP CALL	1
7730	911- WIRELESS CALL	24
7740	911- TEST CALL	2
7760	911 - OPEN LINE	23
7780	911 - UNLAWFUL USE OF 9-1-1	10
7800	DELIVER MESSAGE	4
7810	PROBATION - HOME VISIT	2
8000	STATION INFO - INFO NOT LISTED ELSEWHERE	60
9108	SNOW ROUTE - VEHICLE REMOVAL	3



Kewanee PD

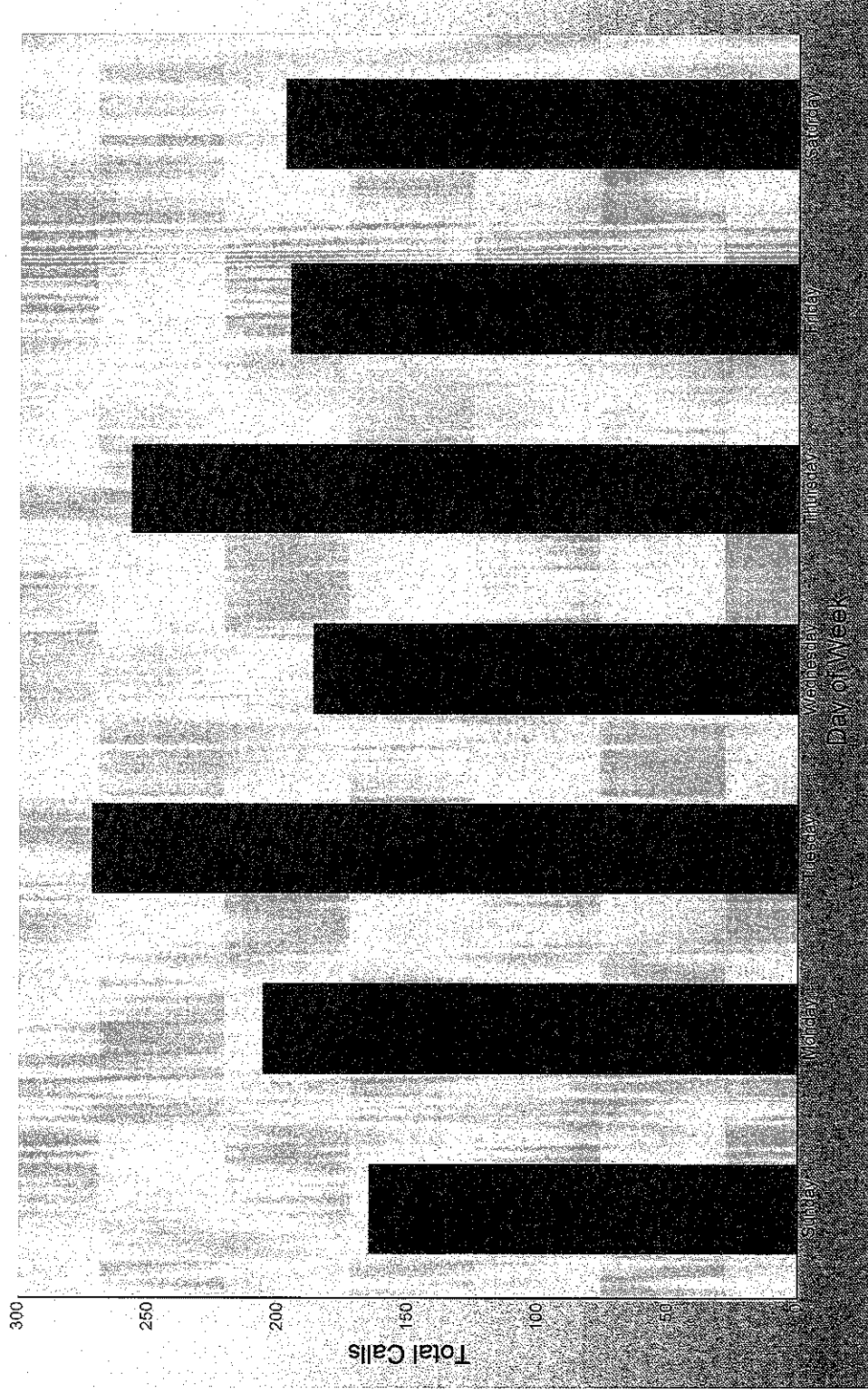
Calls For Service by Time and Day

January 2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	11	8	4	4	8	5	5	45
0100 - 0159 Hrs	7	9	8	10	12	10	8	64
0200 - 0259 Hrs	4	4	12	3	6	6	7	42
0300 - 0359 Hrs	3	4	4	7	8	3	5	34
0400 - 0459 Hrs	12	3	2	1	3	2	3	26
0500 - 0559 Hrs	7	2	3	4	7	3	7	33
0600 - 0659 Hrs	3	7	5	8	4	5	6	38
0700 - 0759 Hrs	5	10	6	4	6	8	4	43
0800 - 0859 Hrs	4	7	6	4	15	6	4	46
0900 - 0959 Hrs	6	16	11	6	15	12	13	79
1000 - 1059 Hrs	5	17	15	12	14	11	6	80
1100 - 1159 Hrs	6	7	10	11	6	11	13	64
1200 - 1259 Hrs	8	10	9	4	13	7	8	59
1300 - 1359 Hrs	8	14	11	7	11	9	9	69
1400 - 1459 Hrs	10	17	13	10	16	19	9	94
1500 - 1559 Hrs	4	7	14	10	6	14	10	65
1600 - 1659 Hrs	9	13	11	7	12	7	6	65
1700 - 1759 Hrs	12	7	14	10	18	11	11	83
1800 - 1859 Hrs	9	7	21	14	14	6	11	82
1900 - 1959 Hrs	8	6	10	7	4	5	10	50
2000 - 2059 Hrs	9	6	30	11	10	8	9	83
2100 - 2159 Hrs	5	16	27	16	27	10	12	113
2200 - 2259 Hrs	8	7	16	14	17	10	14	86
2300 - 2359 Hrs	2	2	10	3	5	8	8	38
Total	165	206	272	187	257	196	198	1,481

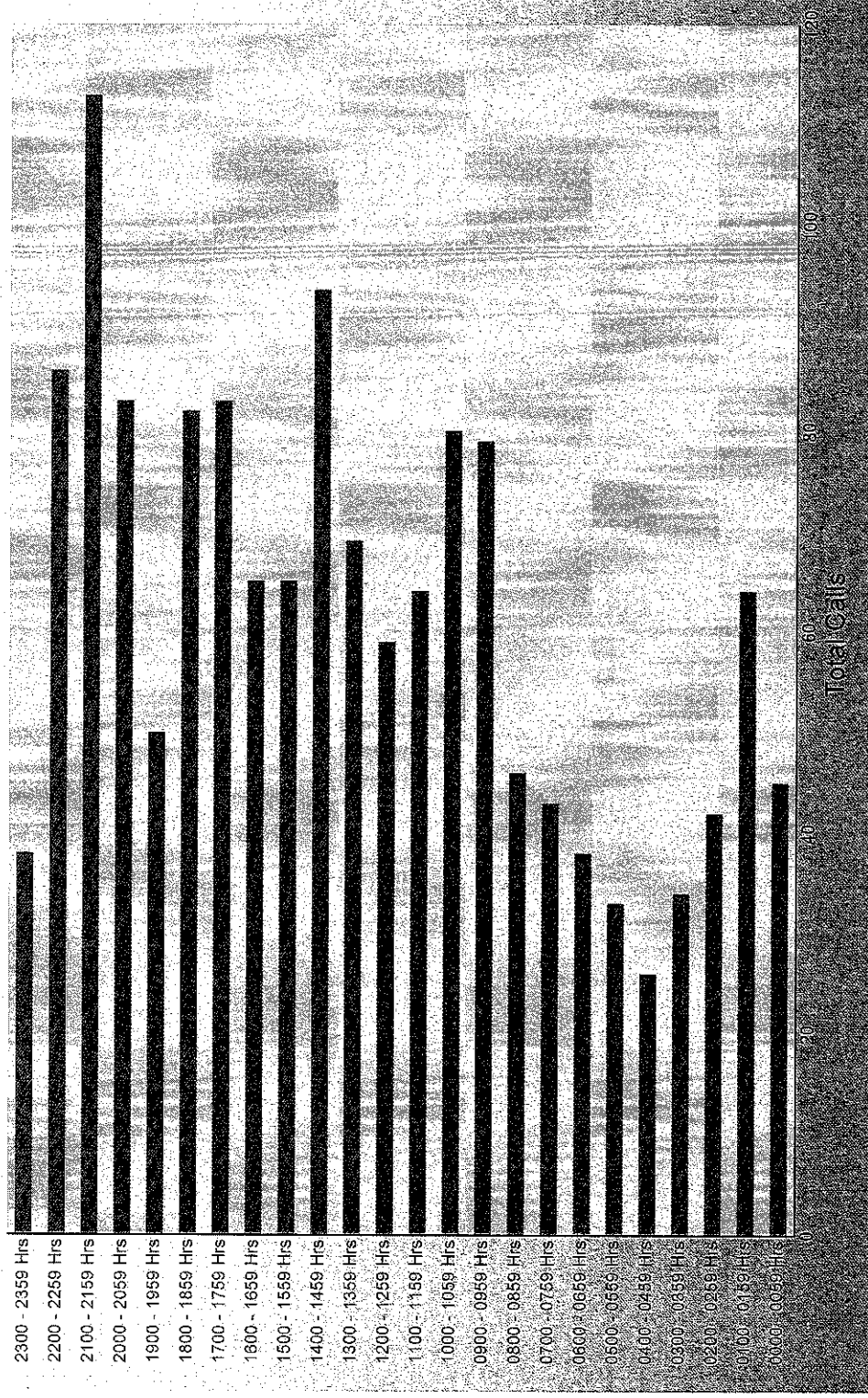
January 2019

Total Calls by Day

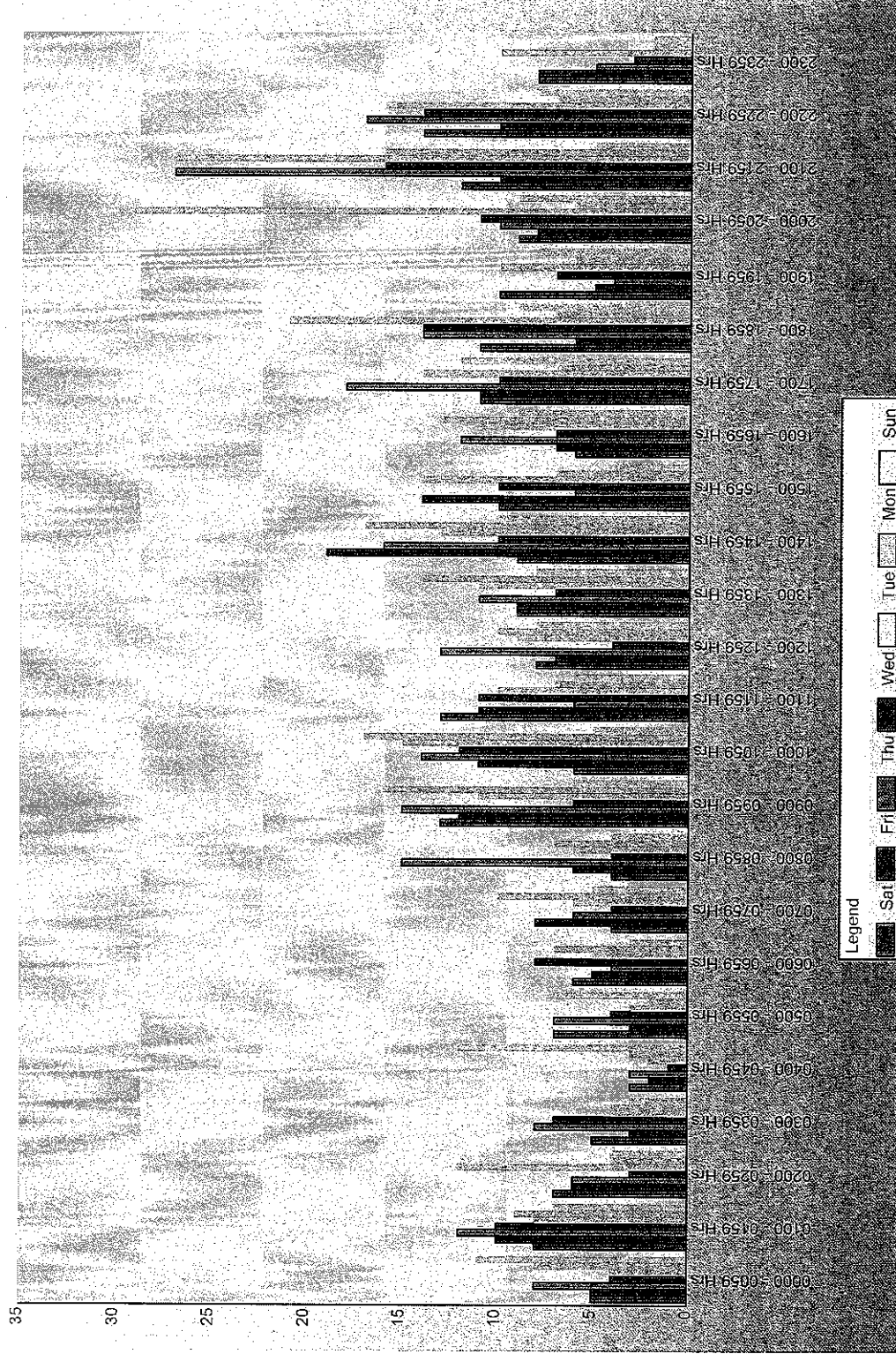


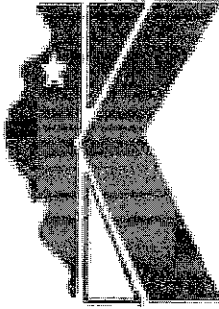
January 2019

Total Calls by Hour



January 2019
Total Calls by Hour and Day





Kewanee PD

Monthly UCR Code Report February 2019

Printed: 04-Mar-2019 10:40

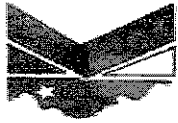
<u>Code</u>	<u>Description</u>	<u>Total</u>
		3624
0460	BATTERY:SIMPLE	4
0485	BATTERY:AGGRAVATED BATTERY OF A CHILD	1
0486	BATTERY:DOMESTIC BATTERY	4
0495	BATTERY:AGGRAVATED BATTERY OF A SENIOR CITIZEN	1
0630	BURGLARY:ATTEMPTS-FORCIBLE ENTRY	1
0760	BURGLARY:FROM MOTOR VEHICLE	1
0810	THEFT:OVER \$300	1
0815	THEFT UNDER \$500	4
0820	THEFT:UNDER \$300	5
0825	THEFT OVER \$500	2
0860	THEFT:RETAIL THEFT	9
1120	DECEPTION:FORGERY	4
1130	DECEPTION:FRAUD	4
1137	DECEPTION:IDENTITY THEFT	2
1150	DECEPTION:CREDIT CARDS	2
1190	DECEPTION:ATTEMPTS	1
1310	CRIMINAL DAMAGE TO PROPERTY	8
1320	CRIMINAL DAMAGE TO VEHICLE	1
1330	CRIMINAL TRESPASS TO LAND	3
1350	CRIMINAL TRESPASS TO STATE SUPPORTED LAND	1
1365	CRIMINAL TRESPASS TO RESIDENCE	3
141A	UUW - HANDGUN	1
1500	SEX OFFENSES:	1
1563	SEX OFFENSES:CRIMINAL SEXUAL ABUSE	3
1730	CURFEW VIOLATION	1
1740	RUN-AWAYS (JUVENILES)	2
1750	CHILD ABUSE	2
1811	CANNABIS CONTROL ACT:POSS 30 GRAMS OR LESS	1
1910	CONTROLLED SUB ACT:POSS OF METHAMPHETAMINE	3

<u>Code</u>	<u>Description</u>	<u>Total</u>
2020	CONTROLLED SUB.ACT:POSSESSION OF CONTROLLED SUB.	3
2110	HYPODERMIC SYR/NEEDLES ACT:POSSESSION OR SALE	1
2159	DRUG PARAPHERNALIA ACT:	1
2170	DRUG PARAPHERNALIA ACT:POSSESS DRUG EQUIPMENT	4
2230	LIQUOR CONTROL ACT VIOL:ILLEGAL CONSUMP. BY MINOR	2
2410	DRIVING UNDER INFLUENCE OF ALCOHOL	2
2430	TRANS. OF ALCOHOLIC LIQUOR	2
2440	RECKLESS DRIVING	3
2445	ACCIDENT - HIT AND RUN	2
2455	NO REGISTRATION	6
2461	OPERATE UNINSURED MOTOR VEHICLE	9
2462	OPERATE W/SUSPENDED REG-NO INSURANCE	1
2470	NO DRIVERS LICENSE	5
2480	SUSPEND/REVOKED DRIVERS LICENSE	4
2825	DISORDERLY CONDUCT:HARASSMENT BY TELEPHONE	8
2890	DISORDERLY CONDUCT:OTHER(NOT DRUNKENNESS)	1
3710	INTERFER W/PUB.OFFIC:RESIST/OBSTRUCT/DISARM OFFICR	4
3730	INTERFER W/PUB.OFFIC:OBSTRUCTING JUSTICE	2
4387	VIOLATION OF ORDER OF PROTECTION	2
4570	VIOL CHILD MURDER AND VIOLENT YOUTH OFF REG ACT	1
5081	IN-STATE WARRANT	27
5083	RECOVERED PROPERTY ONLY	1
6000	ABANDONED VEHICLE	2
6010	ABANDONED VEHICLE TOWED	1
6019	ACCIDENT - TICKET ISSUED	3
6020	ACCIDENT - TRAFFIC - DAMAGE ONLY	22
6021	ACCIDENT - HIT AND RUN - DAMAGE	4
6039	ACCIDENT - TRAFFIC - PD ONLY	1
6041	ACCIDENT - TRAFFIC - INJ UNK	1
6046	ACCIDENT - ANIMAL - OTHER	1
6050	ADMINISTRATIVE DUTIES - OTHER	1
6060	ALARM - BUSINESS	17
6061	ALARM - AUDIBLE - BUSINESS	1
6065	ALARM - RESIDENCE	2
6070	ALARM - HOLDUP OR PANIC	2
6100	AMBULANCE - EMERGENCY	22
6120	ANIMAL - BARKING DOG	1
6150	ANIMAL - DOG AT LARGE	30
6160	ANIMAL - DOG BITE	4
6170	ANIMAL - TAKEN TO IMPOUND	4
6171	ANIMAL - RELEASE/REDEMPTION RECEIPT	4

<u>Code</u>	<u>Description</u>	<u>Total</u>
6180	ANIMAL - LOST/FOUND	13
6190	ANIMAL - NEGLECT/ABUSE	3
6200	ANIMAL - OTHER ANIMAL BITE	1
6210	ANIMAL - OTHER COMPLAINT	2
6280	ASSIST - BUSINESS	3
6290	ASSIST - CITIZEN	23
6300	ASSIST - COURT SECURITY	4
6320	ASSIST - HCSO	5
6340	ASSIST - OTHER AGENCIES	9
6360	ASSIST - OTHER LAW ENFORCEMENT AGENCIES	3
6370	ASSIST - SCHOOLS	2
6380	ASSIST - STATE POLICE	1
6390	ASSIST - TRANSIENT	1
6490	CHECK BUSINESS	67
6500	CHECK OPEN DOOR	4
6510	CHECK RESIDENCE	3
6520	CHECK WELFARE	30
6555	CIVIL STAND BY	11
6560	CIVIL COMPLAINT - OTHER	28
6561	CIVIL COMPLAINT - CUSTODY VIOLATIONS	6
6571	DAMAGE TO PROPERTY - NON CRIMINAL	1
6580	COURT / ON DUTY	2
6640	DEATH INVESTIGATION - APPARENT NATURAL CAUSES	1
6680	DISTURBANCE - CIVIL	2
6690	DISTURBANCE - DOMESTIC	44
6700	DISTURBANCE - FIGHTS-RIOTS-BRAWLS	5
6715	DISTURBANCE - OTHER	7
6720	ESCORT BANK	18
6730	ESCORT OTHER	3
6740	ESDA	1
6750	EVIDENCE TECH	2
6770	EXTRA PATROL	3
6790	FINGERPRINTING	14
6800	FIRE CALLS - OTHER	2
6803	FIRE CALLS - STRUCTURE	2
6810	FOLLOW - UP	60
6821	HARASSMENT	15
6865	HOUSING AUTHORITY GUEST PASS	14
6880	ILLEGAL BURNING	3
6890	ILLEGAL DUMPING	1

<u>Code</u>	<u>Description</u>	<u>Total</u>
6910	INTOXICATED PERSON	4
6940	JUVENILES - OTHER PROBLEMS	7
6980	LITTERING	1
7000	LOST/FOUND ARTICLES	9
7010	LOUD NOISE	6
7040	MENTAL PATIENT	17
7050	MENTAL PATIENT - ATTEMPTED SUICIDE /THREAT	2
7080	MISCHIEVOUS CONDUCT	2
7090	MISSING PERSON - ADULT	1
7100	MISSING PERSON - JUVENILE OTHER	1
7105	MOTORIST ASSIST - VEH OFF THE ROAD	3
7110	MOTORIST ASSIST - OTHER	23
7120	OBSTRUCTION OF PUBLIC RIGHT OF WAY	3
7125	OFFICER SAFETY INFO	2
7140	OFFICIAL NOTICES - VEHICLES	1
7175	OTHER PUBLIC COMPLAINTS	29
7190	PAPER SERVICE - ATTEMPT	2
7230	PAPER SERVICE - OTHER	1
7250	PARKING COMPLAINT	21
7290	PICKUP - DELIVERY	2
7310	PRISONER TRANSPORT	2
7337	RAILROAD - CROSSING PROBLEMS	1
7350	REMOVE UNWANTED SUBJECT	13
7360	REPOSSESSION	7
7375	SCAMS - ACTUAL	1
7376	SCAMS - ATTEMPTED	7
7384	SCHOOL - AREA CHECK	2
7385	SCHOOL - INFORMATION	1
7400	SEX OFFENDER - REGISTRATION	16
7402	SEX OFFENDER - ADDRESS VERIFICATION	2
7430	SNOWMOBILE COMPLAINT	2
7440	SOLICITATION COMPLAINT	1
7450	SPECIAL ASSIGNMENT	1
7470	SUSPICIOUS ACTIVITY	11
7480	SUSPICIOUS AUTO	10
7490	SUSPICIOUS NOISE	1
7500	SUSPICIOUS PERSON	5
7560	TRAFFIC COMPLAINT	15
7590	TRAFFIC STOP	184
7600	TRAFFIC STOP - CITATION	24
7610	TRAFFIC STOP - WRITTEN WARNING	102

<u>Code</u>	<u>Description</u>	<u>Total</u>
7611	TRAFFIC STOP - VERBAL WARNING	2
7630	TRAINING	1
7640	TRASH	3
7645	TREE DOWN	4
7650	UTILITIES COMPLAINT	9
7666	WARRANT - ATTEMPT	3
7680	WIRE DOWN	15
7690	911 -HANG UP	43
7700	911-MISDIAL	17
7710	911-ADMIN LINE	1
7730	911- WIRELESS CALL	18
7740	911- TEST CALL	17
7760	911 - OPEN LINE	24
7770	911 - OUTAGE	1
7780	911 - UNLAWFUL USE OF 9-1-1	6
7800	DELIVER MESSAGE	1
7810	PROBATION - HOME VISIT	4
8000	STATION INFO - INFO NOT LISTED ELSEWHERE	68
9126	SEVERE WEATHER - FLOOD	1



Kewanee PD

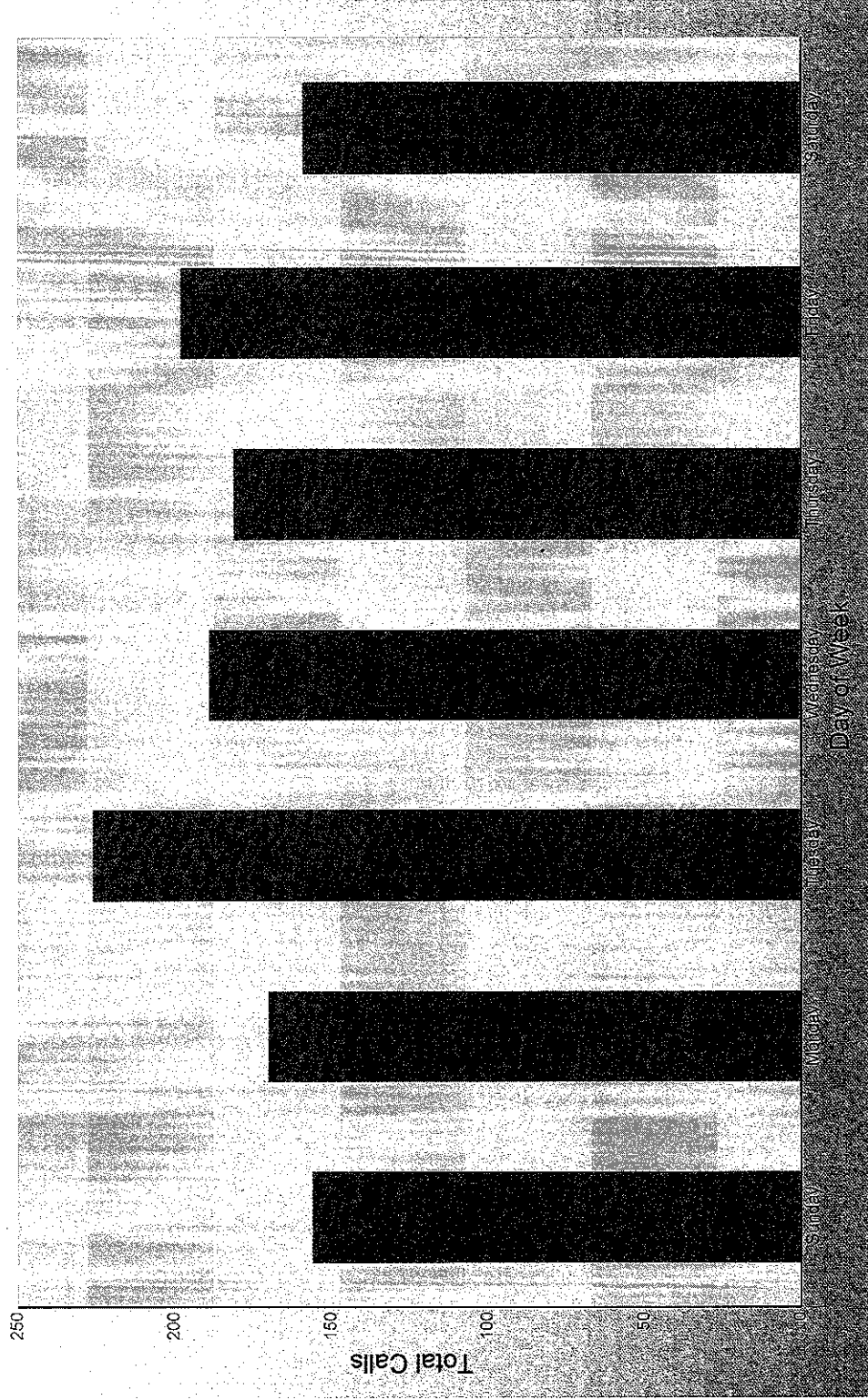
Calls For Service by Time and Day

February 2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	3	6	4	7	3	4	7	34
0100 - 0159 Hrs	7	1	4	5	6	7	5	35
0200 - 0259 Hrs	8	3	5	5	8	3	4	36
0300 - 0359 Hrs	2	0	4	2	3	2	2	15
0400 - 0459 Hrs	6	1	2	1	2	2	4	18
0500 - 0559 Hrs	5	7	2	6	6	7	3	36
0600 - 0659 Hrs	3	2	6	2	5	3	7	28
0700 - 0759 Hrs	2	3	6	5	6	2	3	27
0800 - 0859 Hrs	2	13	7	8	11	8	5	54
0900 - 0959 Hrs	4	10	9	14	10	10	7	64
1000 - 1059 Hrs	12	7	12	10	8	6	10	65
1100 - 1159 Hrs	9	8	12	12	10	5	7	63
1200 - 1259 Hrs	6	6	13	8	5	10	3	51
1300 - 1359 Hrs	10	7	23	10	12	6	7	75
1400 - 1459 Hrs	3	11	9	13	7	14	7	64
1500 - 1559 Hrs	5	10	17	8	6	14	10	70
1600 - 1659 Hrs	5	13	12	12	11	9	6	68
1700 - 1759 Hrs	13	13	11	13	16	18	14	98
1800 - 1859 Hrs	16	12	12	11	16	11	4	82
1900 - 1959 Hrs	8	12	14	8	7	14	10	73
2000 - 2059 Hrs	7	8	9	13	5	8	10	60
2100 - 2159 Hrs	7	8	10	6	8	9	6	54
2200 - 2259 Hrs	7	4	11	4	7	12	13	58
2300 - 2359 Hrs	6	5	12	6	3	14	5	51
Total	156	170	226	189	181	198	159	1,279

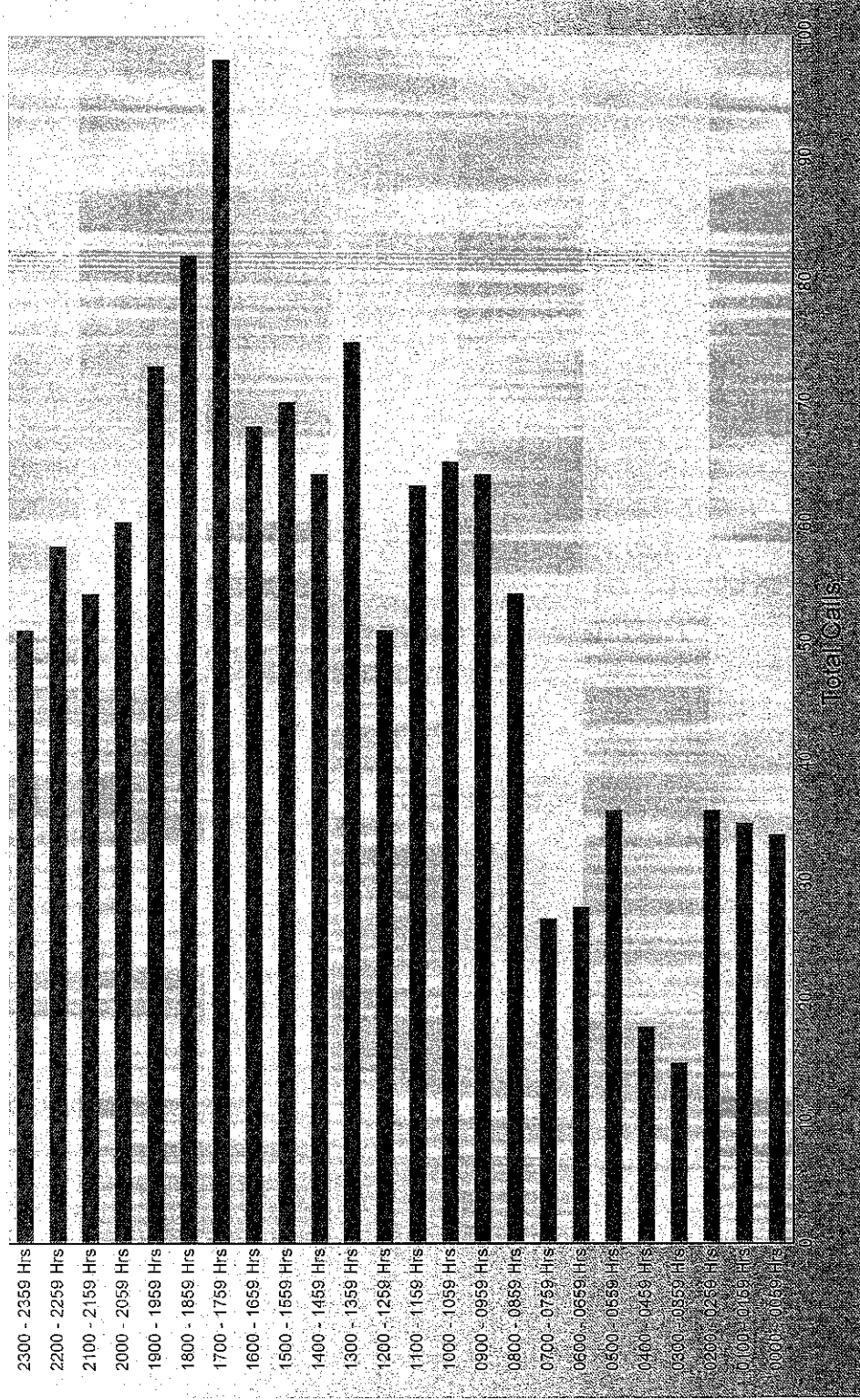
February 2019

Total Calls by Day

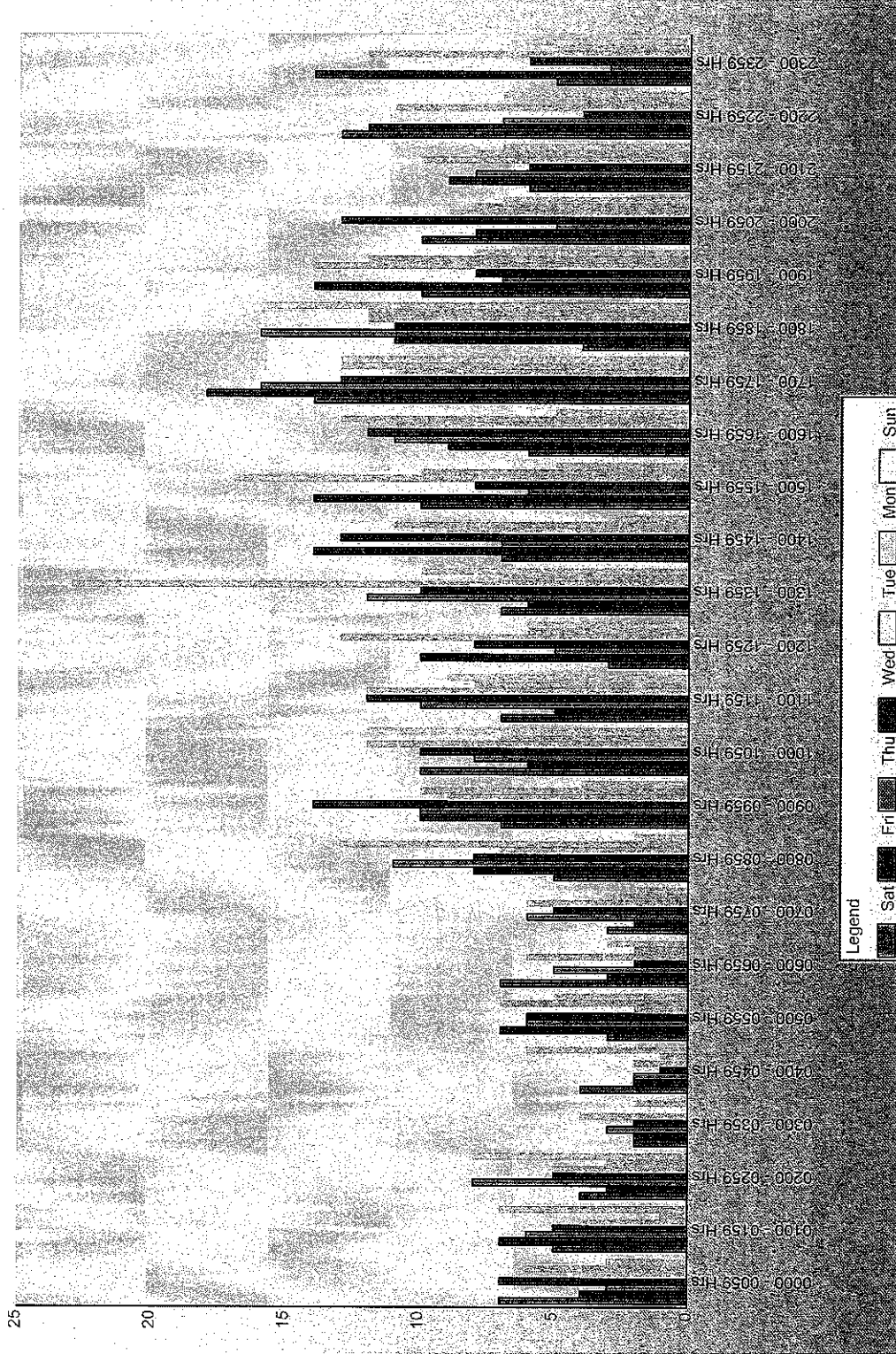


February 2019

Total Calls by Hour



February 2019 Total Calls by Hour and Day





401 E. Third St.
Kewanee, IL 61443
Phone: 309-852-2611
Fax: 309-856-6001

February 2019 Public Works Department Report

The Sanitation Division picked up 574,820 lbs of curbside garbage, 71,020 lbs of curbside recycling in the month of February 2019.

The Water Division replaced 4 curbstops and repaired 9 leaking water service lines. The Water Division repaired 2 water main breaks. They delivered 72 red tag notices that resulted in 24 water services being shut-off at the curbside. Of those delinquent accounts 18 have been paid and service re-instated. Water staff terminated 2 water services that made the list of properties that are up for demolition. The water staff repaired 1 fire hydrant and replaced 1 fire hydrant. The water staff replaced 67 mxu/meters and had 85 customer water service or account transfers. The water crew performed 13 leak checks for water account customers and replaced 17 frozen and broken water meters. The water division had 4 after hour's customer assist service calls.

The Street/Sewer handled 5 after hour's customer assist service calls. Both the Street and Sanitation Divisions have been re-establishing the right of ways and replacing sidewalks after sewer repairs and tree removals. The Street Division has been replacing damaged signs as needed. The street and sanitation staff have been trimming low hanging limbs that are within the right of way and collected 42 cubic yards of ROW tree debris from the ice storms. The Public Works crews had 8 winter storm events in the month of February and applied 348 tons (696,000 lbs) of traction enhancing material on the roadways. The Public Works has been patching potholes city wide as staffing levels and weather permits.

Public works located 96 utility Julie locates for the Julie 1 call system.

Rod Johnson
Public Works Operation Manager

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07,2019

SYS TIME:14:13

[NW1]

DATE: 03/07/19

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 A CHILD IS MISSING 2019	01-21-552	ALERT PROGRAM RENEWAL	200.00	200.00
01 AEP ENERGY			20254.26	
D030119	01-11-571	TRAFFIC SIGNALS & SIRENS		111.18
D030119	51-93-571	WATER PLANTS & WELLS		9653.39
D030119	52-93-571	WWTP & LIFT STATIONS		8954.60
D030119	58-36-571	CEMETERY ELECTRIC		60.82
D030119	62-45-571	MUN BLDGS ELECTRIC		1474.27
01 ALTORFER INC			304.42	
PC020556610	62-45-612	JETTER OIL FILTER		9.14
PC020557943	62-45-613	HOSE & COUPLER		295.28
01 AMEREN ILLINOIS			578.44	
D022719BP	01-52-571	BERRIEN PARK-ELECTRICITY		37.96
D022819P	01-21-539	POUND-ELECTRICITY		540.48
01 AUCA CHICAGO MC LOCKBOX			158.80	
1591727221	62-45-471	UNIFORM RENTAL		36.58
1591735811	62-45-471	UNIFORM RENTAL		40.74
1591743481	62-45-471	UNIFORM RENTAL		40.74
1591751547	62-45-471	UNIFORM RENTAL		40.74
01 AUTOMOTIVE ELECTRIC OF KEWANEE			325.00	
67792	62-45-613	STARTER		325.00
01 B & B PRINTING			49.46	
22614	51-42-551	HANDHELD SHIPPING CHGS		14.58
22614	51-42-651	HYDRANT BOOK COVERS		4.00
22614	52-93-652	WWTP SHIPPING CHGS		30.88
01 BARASH & EVERETT, LLC			6403.00	
D022819	21-11-533	FEBRUARY RETAINER		6250.00
D022819	21-11-533	REIMB EXPS & FEES		153.00
01 BEA OF ILLINOIS			2814.00	
2197861	51-93-512	TROUBLESHOOT TRANSDUCER		690.56
2197875	52-93-512	ADJUST LEVEL TRANSMITTER		395.48
2197876	51-93-512	TROUBLESHOOT N TRAIN		337.01
2197877	51-93-512	TROUBLESHOOT S TOWER		116.95
2197890	51-93-512	REPLACE WELL 5 HEATERS		1274.00
01 BREEDLOVE'S SPORTING GOODS			276.00	
36619	01-22-652	FIRE - NAME TAGS		70.00
36626	62-45-473	FLEET T-SHIRTS		206.00
01 RAYANNE M BUSBOOM			50.59	
D022719	51-42-929	REFUND OVERPAYMENT		50.59
01 CAMBRIDGE TELCOM SERVICES INC			760.00	
D030719	01-11-537	FIBER INTERNET-CITY HALL		485.00
D030719PD	01-21-552	FIBER INTERNET-POLICE		275.00
01 CITY OF KEWANEE - HEALTH CARE			265201.00	
HLTH-3/19	01-11-451	HEALTH INS-F&A		3349.00
HLTH-3/19	01-21-451	HEALTH INS-POLICE		97718.00
HLTH-3/19	01-22-451	HEALTH INS-FIRE		75996.00

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07,2019

SYS TIME:14:13
[NW1]

DATE: 03/07/19

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
HLTH-3/19	01-41-451	HEALTH INS-PW		13623.00
HLTH-3/19	01-52-451	HEALTH INS-PARKS		915.00
HLTH-3/19	01-65-451	HEALTH INS-COM DEV		2615.00
HLTH-3/19	51-42-451	HEALTH INS-WATER		36447.00
HLTH-3/19	52-43-451	HEALTH INS-SEWER		9866.00
HLTH-3/19	57-44-451	HEALTH INS-SANITATION		15772.00
HLTH-3/19	58-36-451	HEALTH INS-CEMETERY		4815.00
HLTH-3/19	62-45-451	HEALTH INS-FLEET		4085.00
01 CNA SURETY			30.00	
D030119EAK	01-11-549	RENEW NOTARY BOND-EAK		30.00
01 COLWELL, BRENT			150.00	
156197	01-65-549	ELECTRICAL INSPECTION		50.00
156198	01-65-549	ELECTRICAL INSPECTION		50.00
785201	01-65-549	ELECTRICAL INSPECTION		50.00
01 IDOIT - COMMUNICATIONS REVOLVI			316.70	
T1919477	01-21-552	LEADS LINE		316.70
01 COMCAST CABLE			111.85	
D021419D	38-71-549	INTERNET - DEPOT		111.85
01 COMCAST CABLE			106.85	
D021519NWP	51-93-552	INTERNET VPN - NWTP		106.85
01 COMCAST CABLE			86.90	
D021519SWP	51-93-552	INTERNET VPN - SWTP		86.90
01 COMCAST CABLE			86.90	
D022619PW	51-42-537	INTERNET - PW BLDG		43.45
D022619PW	62-45-537	INTERNET - PW BLDG		43.45
01 CULLIGAN OF KEWANEE			124.13	
D022419	52-93-652	WATER - WWTP LAB		124.13
01 DOOLEY BROS PLUMBING			2752.77	
122	01-41-511	INSTALL RPZ-PW BLDG		344.45
122	51-42-511	INSTALL RPZ-PW BLDG		344.44
122	52-43-511	INSTALL RPZ-PW BLDG		344.44
122	57-44-511	INSTALL RPZ-PW BLDG		344.44
73	38-71-549	RPZ TESTS		375.00
73	01-22-511	RPZ TESTS		125.00
73	52-93-511	RPZ TESTS		875.00
01 EAGLE ENTERPRISES RECYCLING IN			2419.50	
D022819	57-44-583	RECYCLING-FEB 2019		2419.50
01 EASTERN IOWA TIRE, INC			766.30	
100064928	62-45-613	POLICE CAR TIRES		240.90
100064929	62-45-613	TRUCK TIRES		223.95
100065141	62-45-513	RECONDITION WHEEL		32.50
100065476	62-45-613	TRUCK TIRES		268.95
01 ESO SOLUTIONS INC			7292.40	
INV00016231	01-22-537	SOFTWARE AGREEMENT		7292.40
01 FASTSERV DAVENPORT INC			394.72	
2604	01-22-512	ANNUAL COT MAINTENANCE		186.72
2605	01-22-512	ANNUAL COT MAINTENANCE		208.00

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07, 2019

SYS TIME:14:13
[NW1]

DATE: 03/07/19

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 FOSTER COACH SALES, INC			1129.62	
16202	62-45-613	RED LENSES		203.49
16203	62-45-613	RED LENSES		649.83
16287	62-45-613	AMBER LENS		123.30
16347	62-45-613	AMBER ENDCAP		153.00
01 FRIENDS OF THE ANIMALS			1333.33	
628668	01-21-539	SEMI-MONTHLY CONTRACT		1333.33
01 FRONTIER COMMUNICATIONS CORP			1523.90	
D021919	01-41-552	PW-LOCAL PHONE		222.05
D021919	54-54-552	FR PK-LOCAL PHONE		37.44
D021919	01-11-552	F&A-LOCAL PHONE		284.32
D021919	01-22-552	FIRE-LOCAL PHONE		189.78
D021919	52-93-552	WWTP-LOCAL PHONE		132.46
D021919	57-44-552	SANIT-LOCAL PHONE		44.01
D021919	51-93-552	WTP-LOCAL PHONE		51.23
D021919	01-21-552	POLICE-LOCAL PHONE		61.04
D021919	58-36-552	CEMETERY-LOCAL PHONE		84.21
D021919	62-45-552	FLEET-LOCAL PHONE		55.89
D021919PD	01-21-552	POLICE-LOCAL PHONE		361.47
01 GETZ FIRE EQUIPMENT CO			843.50	
I1-755123	52-43-511	ANNUAL SERVICE		247.82
I1-755123	01-41-511	ANNUAL SERVICE		247.83
I1-755124	57-44-511	ANNUAL SERVICE		50.00
I1-755125	52-93-512	ANNUAL SERVICE		77.50
I1-755128	38-71-549	ANNUAL SERVICE		84.15
I1-755382	51-42-511	ANNUAL SERVICE		136.20
01 GOLD STAR FS, INC			711.79	
B0013907815	54-54-571	FR PARK - LP GAS		352.80
B0013907983	54-54-571	FR PARK - LP GAS		358.99
01 GUSTAFSON FORD			1386.70	
162602	62-45-513	REPLACED SPARK PLUGS		345.11
6042	62-45-613	FILTERS		152.52
6062	62-45-613	BUSHING		3.08
6083	62-45-613	COVER		34.41
6094	62-45-613	NUTS & BOLTS		43.46
6106	62-45-613	SHAFT ASSY & HOUSING		339.77
6111	62-45-613	REAR PINION SEAL		19.90
6112	62-45-613	SPARK PLUGS		36.90
6122	62-45-613	BRACKET		13.76
6123	62-45-613	MANIFOLD & GASKETS		430.36
6154	62-45-613	OIL PLUG		5.83
D020119	62-45-613	FILTERS-PRICE ADJUSTMENT		38.40-
01 GUTSCHLAG, KENNY			589.60	
20181512-01	57-44-511	RUN POWER-OVERHEAD DOOR		589.60
01 THOMPSON TRUCK & TRAILER, INC			1020.40	
X103088686:01	62-45-613	BATTERIES		328.98

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07,2019

SYS TIME:14:13
[NW1]

DATE: 03/07/19

PAGE 4

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
X203025274:01	62-45-613	ABS MODULE		250.88
X203025274:02	62-45-613	STEERING DRAG LINK		114.61
X203025276:01	62-45-613	RETURNED FUEL SENDER		126.64-
X203025316:01	62-45-613	AIR BRAKE DRYER		110.00
X203025400:01	62-45-613	BRAKE SHOES & DRUMS		303.19
X203025400:02	62-45-613	THROTTLE FITTING		39.38
01 HEART TECHNOLOGIES INC 22839	38-71-549	KEY PAD ISSUES	47.50	47.50
01 HENRY CO CLERK/RECORDER D010219	01-65-549	MOWING LIENS FILED	2320.00	2204.00
D120318	51-42-553	RELEASE WATER LIEN		58.00
D120318	01-65-549	RELEASE MOWING LIEN		58.00
01 HENRY SCHEIN, INC 62306175	01-22-612	MEDICAL SUPPLIES	540.69	513.69
62661256	01-22-612	MEDICAL SUPPLIES		27.00
01 HODGE'S 66 INC 51606	62-45-513	DOT SAFETY TEST	50.44	25.22
51610	62-45-513	DOT SAFETY TEST		25.22
01 IL ASSOC OF CHIEFS OF POLICE 41077	01-21-561	MEMBERSHIP DUES-WR	190.00	190.00
01 ILLINOIS FIRE CHIEFS ASSOCIATI 19-3433	01-22-561	MEMBERSHIP DUES	325.00	325.00
01 IMPACT NETWORKING 1355008	01-11-551	FREIGHT CHGS-TONER	19.50	19.50
01 INTERSTATE BATTERY SYSTEMS OF 10126097	62-45-613	BATTERY	118.95	118.95
01 JOHNSON HEATING & A/C INC ST-175844	52-93-512	SERVICE CALL-HEATERS	90.00	90.00
01 JOHN DEERE FINANCIAL 941693	58-36-652	LUBRICANT	99.02	3.20
941696	01-52-612	RETURNED SPRING		15.79-
943241	01-52-612	BLADE EDGE & BOLTS		95.98
945239	58-36-652	LO-VIS OIL		15.63
01 KEWANEE ROTARY CLUB FOUNDATION D033119	01-11-562	ROTARY MEALS - GB	81.50	81.50
01 MARTIN EQUIPMENT OF ILLINOIS I 391733	62-45-612	LOADER PARTS	438.62	385.35
391735	62-45-612	HOSE & FITTINGS		53.27
01 MARTIN BROS COMPANIES INC 350	52-43-615	CA6 ROCK	2299.92	542.46
350	51-42-615	CA6 ROCK		542.46
350	01-41-582	HAUL COLD PATCH		340.00
350	01-41-616	HAUL SALT		875.00
01 MCKESSON MEDICAL SURGICAL 47739929	01-22-612	MEDICAL SUPPLIES	213.54	213.54
01 MOORE TIRES KEWANEE K17909	62-45-513	TIRE REPAIR	37.78	37.78

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07,2019

SYS TIME:14:13
[NW1]

DATE: 03/07/19

PAGE 5

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 NEWMAN TRAFFIC SIGNS INC TRFINV009357	01-21-539	CITY POUND SIGNS	89.60	89.60
01 WALLEN, PETE D022819	38-71-549	JANITORIAL SERVICES	1250.00	1250.00
01 OFFICE SPECIALISTS INC 1038703-0 1040385-1	38-71-611 01-65-652	TRASH CAN LINERS OFFICE SUPPLIES	91.39	56.82 34.57
01 OSF HEALTHCARE SAINT LUKE MEDI 1004 1004 1004 1004 1004 1004 3004	01-21-455 57-44-455 01-21-455 01-22-455 01-22-455 01-22-455 01-22-455	RANDOM DRUG TESTS PRE-EMPLOYMENT - TR PRE-EMPLOYMENT - DK PRE-EMPLOYMENT - MR PRE-EMPLOYMENT - BB PRE-EMPLOYMENT - JR FIRE-RANDOM DRUG TESTS	2257.08	67.00 410.77 410.77 84.00 410.77 410.77 463.00
01 PANTHER UNIFORMS INC 22016 22017 22030 22030	01-22-471 01-22-471 01-22-471 01-22-471	INITIAL UNIFORMS-BB BOETTCHER-UNIFORM ALLOWANCE INITIAL UNIFORMS-BB BOETTCHER-UNIFORM ALLOWANCE	548.42	279.20 134.99 71.24 62.99
01 PDC LABORATORIES INC I9354651 I9355838 I9356623 I9357171 I9357538	52-93-542 52-93-542 51-93-542 51-93-542 51-93-542	EFFLUENT TOXICITY TESTS CHLORIDE TESTING WATER TESTING FLUORIDE TESTING WATER TESTING	1402.70	900.00 142.70 54.00 36.00 270.00
01 PEST DOCTOR 27120 27121 27122	38-71-549 01-22-580 01-21-539	MUN BLDG PEST CONTROL FIRE ST 2 PEST CONTROL CITY POUND PEST CONTROL	115.00	60.00 20.00 35.00
01 PHYSIO-CONTROL CORPORATION 419018658	01-22-537	DATA PLAN SUBSCRIPTION	626.76	626.76
01 POLICE PETTY CASH D030619	01-21-562	TRAINING/MEAL EXPS	113.77	113.77
01 REVIZE LLC 7784	01-11-537	WEBSITE ANNUAL SUPPORT	2400.00	2400.00
01 S&S INDUSTRIAL SUPPLY 4834643 RI	62-45-652	FLEET SHOP SUPPLIES	139.74	139.74
01 SECRETARY OF STATE D030519	01-21-549	RENEW NOTARY-R. HILL	10.00	10.00
01 SNI SOLUTIONS 139166	01-41-616	GEO SALT	39747.50	39747.50
01 SULLIVAN DOOR COMPANY 64780 65337	57-44-511 01-22-511	INSTALL BELT REPLACED TORSION SPRING	907.88	100.00 807.88
01 SUPREME RADIO COMMUNICATIONS I			11.43	

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07,2019

SYS TIME:14:13
[NW1]

DATE: 03/07/19

PAGE 6

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
41843	62-45-613	RADIO CONNECTOR		11.43
01 TRIANGLE CONCRETE INC 9577	01-41-614	FLOWABLE FILL-N PARK ST	157.00	157.00
01 USA BLUEBOOK 813152	51-93-512	TUBE ASSEMBLY	137.51	137.51
01 U.S. CELLULAR 295491847	01-41-552	CELLULAR SERVICE-PW	411.58	157.02
295491847	01-11-552	CELLULAR SERVICE-CM		60.10
295491847	58-36-552	CELLULAR SERVICE-CEM		52.34
295491847	01-65-552	CELLULAR SERVICE-COM DEV		96.22
295491847	58-36-552	CEM-WIFI HOTSPOTS		22.95
295491847	54-54-552	FR PK-WIFI HOTSPOTS		22.95
01 U.S. POSTAL SERVICE D030519	51-42-551	PERMIT POSTAGE ACCT	1500.00	500.00
D030519	52-43-551	PERMIT POSTAGE ACCT		500.00
D030519	57-44-551	PERMIT POSTAGE ACCT		500.00
01 U.S POSTAL SERVICE (HASLER) D030519	01-11-551	POSTAGE METER REFILL	2250.00	500.00
D030519	01-21-551	POSTAGE METER REFILL		100.00
D030519	01-41-551	POSTAGE METER REFILL		100.00
D030519	51-42-551	POSTAGE METER REFILL		500.00
D030519	52-43-551	POSTAGE METER REFILL		500.00
D030519	57-44-551	POSTAGE METER REFILL		500.00
D030519	58-36-551	POSTAGE METER REFILL		50.00
01 VERIZON WIRELESS 9824153217	01-21-552	CELLULAR SERVICE-POLICE	824.69	824.69
01 WALMART COMMUNITY 3816	01-22-654	FIRE-JANITORIAL SUPS	315.37	28.59
3816	01-22-612	FIRE-MEDICAL SUPS		8.88
4942	38-71-611	CITY HALL SUPPLIES		15.36
4995	38-71-611	CITY HALL SUPPLIES		15.86
5376	01-22-652	FIRE-BATTERIES & SUPS		33.56
5376	01-22-651	FIRE-OFFICE SUPPLIES		9.84
5376	01-22-654	FIRE-JANITORIAL SUPS		11.92
5641	38-71-611	CITY HALL SUPPLIES		97.50
6922	01-22-473	FIRE-PERSONAL EQUIP		19.40
6922	01-22-652	FIRE-BATTERIES		23.56
7032	01-65-652	WEB CAMERA & CALCULATOR		34.41
7033	01-65-652	RULER		3.24
7556	38-71-611	CITY HALL SUPPLIES		13.25
01 ZIMMERMAN, CAROL D022719	01-22-159.7	ACLS CLASS - RURAL FIRE	420.00	40.00
D022719	01-22-563	ACLS CLASS - FIRE DEPT		380.00
** TOTAL CHECKS TO BE ISSUED			383152.71	

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 194
Thursday March 07,2019

SYS TIME:14:13
[NW1]

DATE: 03/07/19

PAGE 7

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			261084.37	
PUBLIC BENEFITS FUND			6403.00	
CAPITAL MAINTENANCE/MUN. BLDG.			2127.29	
WATER FUND			51455.12	
SEWER FUND			23723.47	
FRANCIS PARK			772.18	
SANITATION			20730.32	
CEMETERY FUND			5104.15	
CENTRAL MAINTENANCE			11752.81	
*** GRAND TOTAL ***			383152.71	
TOTAL FOR REGULAR CHECKS:			381,819.38	
TOTAL FOR DIRECT PAY VENDORS:			1,333.33	

SYS DATE:03/07/19

CITY OF KEWANEE
A / P W A R R A N T L I S T
Thursday March 07,2019

SYS TIME:14:13

[NW1]

DATE: 03/07/19

PAGE 8

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 SECRETARY OF STATE 377 D022719A	02/27/19 39-73-840	55597 TITLE TRANSFER & PLATES	105.00	105.00
01 SECRETARY OF STATE 377 D022719B	02/27/19 39-73-840	55598 TITLE TRANSFER & PLATES	105.00	105.00
15 GALESBURG BUILDERS SUPPLY 377 19828	02/27/19 15-41-514	1048 MFT-14.40 TON COLD MIX	2088.00	2088.00
15 GALESBURG BUILDERS SUPPLY 378 19924	03/07/19 15-41-514	1049 MFT-19.42 TON COLD MIX	2815.90	2815.90
31 UMB BANK, NA 378 633872	03/07/19 31-71-730	CC030719 2012 FISCAL AGENT FEES	265.00	265.00
74 HEALTH CARE SERVICE CORPORATION 378 SD 02/19 378 SD 02/19	03/05/19 74-14-451 74-14-452	1301A HEALTH INS CLAIMS STOP LOSS SPECIFIC	172635.03	177273.00 4637.97-
74 SISCO 377 D020819	02/27/19 74-14-451	1296A DENTAL/VISION CLAIMS	450.40	450.40
74 SISCO 377 D021519	02/27/19 74-14-451	1297A DENTAL/VISION CLAIMS	1283.58	1283.58
74 SISCO 377 D022219	02/27/19 74-14-451	1298A DENTAL/VISION CLAIMS	1340.97	1340.97
74 SISCO 378 195042	03/05/19 74-14-451	1299A DENTAL/VISION ADMIN FEES	375.25	375.25
74 SISCO 378 D030119	03/05/19 74-14-451	1300A DENTAL/VISION CLAIMS	1034.70	1034.70
** TOTAL MANUAL CHECKS REGISTERED			182498.83	

SYS DATE:03/07/19

CITY OF KEWANEE

SYS TIME:14:13

A / P W A R R A N T L I S T
Thursday March 07,2019

[NW1]

DATE: 03/07/19

PAGE 9

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
--------------------	--------	--------------------------	-------------------------	--------	-------

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	383152.71	210.00	383362.71
15	.00	4903.90	4903.90
31	.00	265.00	265.00
74	.00	177119.93	177119.93
TOTAL CASH	383152.71	182498.83	565651.54

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	261084.37	.00	261084.37
15	.00	4903.90	4903.90
21	6403.00	.00	6403.00
31	.00	265.00	265.00
38	2127.29	.00	2127.29
39	.00	210.00	210.00
51	51455.12	.00	51455.12
52	23723.47	.00	23723.47
54	772.18	.00	772.18
57	20730.32	.00	20730.32
58	5104.15	.00	5104.15
62	11752.81	.00	11752.81
74	.00	177119.93	177119.93
TOTAL DISTR	383152.71	182498.83	565651.54

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 11, 2019	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5141	
AGENDA TITLE	Consideration of a Resolution adopting an Internal Control Policy	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Adopts a series of internal controls to better govern the City's processes for ensuring accountability and the stewardship of public funds.	
BACKGROUND	For several years, the recommendation to adopt such a policy has been identified in the City's audit. Such a recommendation is not an indictment on the processes in place nor an indication of irregularities, but rather a means of ensuring that our processes are clearly defined and expectations are identified in a clear and transparent manner. The internal controls identified were a thorough and time-consuming process which incorporated the input of several staff members and the recommendations provided by the principal partner with the City's auditing firm.	
SPECIAL NOTES	N/A	

ANALYSIS	Council has reviewed and discussed the internal control policies at the last two Council Meetings. All communicated requests have been incorporated as necessary. The City Treasurer has reviewed the policy, as have the clerks in the office.
PUBLIC INFORMATION PROCESS	Open discussion at the last three Council Meetings.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Internal Control Manual

RESOLUTION # 5141

A RESOLUTION ADOPTING A POLICY MANUAL GOVERNING THE CITY'S USE OF INTERNAL CONTROLS TO BETTER PROVIDE FOR AND SAFEGUARD THE CITY'S FINANCIAL RESOURCES, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

Whereas, the City Council's adopted goals include "Develop and implement plans, policies, and programs to improve organizational structure, align staffing with community needs, and develop a culture that establishes customer service as the City's top priority, improves efficiency and effectiveness, and ensures the stewardship of public funds"; and

Whereas, the City's mission includes the providing for the stewardship of public funds; and

Whereas, the City's auditor identified the lack of written and formally adopted internal controls as a weakness within the city's financial operations; and

Whereas, the adoption of internal controls will help to safeguard the City's financial resources and enable the City to provide a higher level of service to our customers.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 That the following manual on Internal Controls is hereby established.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 11th day of March 2019.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Michael Yaklich				
Council Member Chris Colomer				
Council Member Andrew Koehler				
Council Member Steve Faber				



INTERNAL CONTROL MANUAL

Table of Contents

Introduction.....	3
Five Components of Internal Control.....	4
Control Environment.....	4
Organizational Chart.....	Error!
Bookmark not defined.	
Risk Assessment.....	7
Control Activities.....	8
Collections/ACHs	8
Disbursements/Drafts.....	10
Safeguarding of Assets.....	12
Compliance	13
Information and Communication.....	14
Monitoring.....	15
Summary.....	16

Internal Control Manual

Introduction

The City of Kewanee has the responsibility to its taxpayers, ratepayers, and customers in general to be good stewards of public funds and property. In our efforts to meet the City Council's adopted goal of developing and implementing plans, policies, and practices to ensure the stewardship of public funds, this Internal Control Manual is established using widely recognized best practices from the field of municipal finance.

The internal control system consists of three (3) objectives and five (5) main components.

THREE (3) OBJECTIVES OF INTERNAL CONTROLS:

1. Reporting – reliability
2. Operations – effective and efficient
3. Compliance – compliant with applicable laws, regulations, contracts and grant agreements

FIVE (5) MAIN COMPONENTS OF INTERNAL CONTROLS:

1. Control Environment
2. Risk Assessment
3. Control Activities
4. Information and Communication
5. Monitoring

The purpose of this manual is to ensure that the objectives of reporting and compliance are established. The policies to achieve the objectives are derived from various financial best practices and applicable laws and regulations and policies may be developed to suit specific needs of city functions and resources. Detailed procedures are then developed and documented as a means for the City of Kewanee to comply with its established policies.

Five Components of Internal Control

1. Control Environment

Overview

The control environment is the foundation for all other components of internal control, providing discipline and structure. Moreover, management establishes the tone at the top regarding the importance of internal control and expected standards of conduct, and reinforces expectations at various levels. Control environment factors include the integrity, ethical values, and competence of the city's personnel; the way management assigns authority and responsibility, and organizes and develops its personnel; and the attention and direction provided by the governing body.

Objectives

The governing body and management should:

1. Conduct business with integrity and ethical behavior.
2. Provide direction and oversight for city's internal control system.
3. Hire, retain, train, and develop qualified and competent management that accepts responsibility for developing and implementing assigned responsibilities under this and other applicable policies. .
4. Establish structure, authority and responsibility, and hold individuals accountable for internal control responsibilities.

Policies

1. The governing body through management has adopted a personnel manual/Admin Code that details policies, expectations, and other employment-related topics.
2. Each employee receives a copy of the city's personnel manual, and signs an acknowledgement of receipt.
3. Management has developed job descriptions for each position and reviews employee compliance on an annual basis through performance evaluations, (where applicable).
4. The governing body uses the budget process as a means of oversight to ensure alignment of resources with desired outcomes.
5. Organizational charts should be reviewed for needed changes in regards to authority and responsibility.

Procedures

- The Leadership Team consisting of all department heads will review the personnel manual/Admin Code annually to determine needed revisions to comply with federal and state laws, as well as practices of the city.
- The City Manager will review suggested revisions, if any, by the Leadership Team and presents the finalized manual to the City Council for their consideration.
- The city holds annual required training where human resource topics are covered. The City's Mission, values, and the personnel manual are always part of the training.
- Detailed job descriptions with minimum job requirements are maintained for each position within the city.
- Department heads review employee job descriptions as needed, not less than bi-annually to ensure compliance and document employee performance and conformity through an annual employee evaluation (where applicable).
- Prior to the development of the annual budget, the Finance Director obtains actuarial analysis of pension funds to determine future tax levies sufficient to ensure adequate funding.
- Prior to the development of the annual budget, the Finance Director will obtain Estimated Assessed Value Information from the County in order to determine appropriate levy amounts sufficient to support anticipated operating expenses.
- The Finance Director prepares the budget worksheets and revenue projections for the annual budget beginning in February. With input from the City Manager and department heads, using historical data from the previous years and *planned* improvements to levels of service, budget recommendations are prepared for City Council consideration. The Engineering Department leads the development of a five-year Capital Improvement Plan, which rolls into the capital improvements portion of the annual budget.
- The proposed budget is presented to the City Council during a series of budget workshops in March and April for their discussion, consideration, deliberation, and final determination. The City Manager, Finance Director, and all department heads are present to explain their budgets or justify requests for additional funding.
- The budget ordinance and appropriations ordinances are prepared for consideration in April. The required public notice is published in the local newspaper per applicable statutes.
- The City will seek labor agreements that are conducive to and in support of the City's Mission and Values.
- City organizational charts are developed based on the structure required to complete the City's mission.
- The charts are reviewed periodically as job descriptions and positions are added or changed to determine if the reporting structure, authority, and responsibility documented in the chart is still accurate.



2. Risk Assessment

Overview

City officials and management assess risk of operations on an ongoing basis. The city has chosen to transfer the most common types of risk through the purchase of the following types of insurance:

- Property and Casualty
- Liability
- Errors and Omissions
- Worker Compensation
- Surety Bonds

There are risks we cannot anticipate or know about, and as it relates to financial and compliance issues, we have assessed the following areas and identified certain risks that we feel need to be addressed by the development of internal control policies and procedures. Internal controls will not eliminate all risk but will help reduce risk to gain reasonable assurance that reporting and compliance objectives are being met.

Objectives

1. **Collections** are complete, timely, and accurate.
2. **Disbursements** are for a valid city purpose and properly recorded.
3. **Assets** are properly safeguarded.
4. City is in **compliance** with contractual, local, state, and federal laws and regulations.

Risks

1. Collections could be lost or misappropriated.
2. Collections could be recorded improperly.
3. Collections may not be deposited in the bank and recorded timely.
4. Disbursements could be unauthorized.
5. Disbursements could be for personal items.
6. Disbursements could be made for items never received.
7. Late fees could add unnecessary costs.
8. Bank balances may be inaccurate due to failure to reconcile bank accounts.
9. Capital assets or inventory items could be missing.
10. Inventory may not be available when needed.
11. Grant funds could be spent for unallowable items.
12. Grant rules may not be followed which could result in having to return federal funds.
13. Federal reporting requirements may not be met.

The significant areas of risk are identified above and policies and procedures will be documented in the next section to explain how the city plans to put internal controls in place to help reduce some of the risks associated with these areas of operations.

3. Control Activities

Overview

Detailed procedures will be documented in this section. The objectives, policies, and implemented procedures will be described for each of the significant areas identified in the Risk Assessment section.

Collections/ACHs/PSN/Direct Debit

Objectives

1. Collections are complete, timely and accurate.
2. Collections are safeguarded.
3. Collections should be recorded accurately and timely in the accounting system.

Policies

1. No Single individual will collect, record, and deposit receipts.
2. All collections will be receipted to the appropriate fund and revenue code and recorded in the general ledger daily.
3. A pre-numbered receipt will be issued for each collection made.
4. The cash drawer and payment drop box will be reconciled daily and the receipt log will be signed.
5. No checks will be cashed from the cash drawer.
6. All funds will be deposited within one (1) business day.
7. The cash drawer will be locked when unattended and placed in a designated area in the vault after hours.
8. At no time will cash be left out in the open unattended.
9. Collections and associated receipts will be immediately placed in the cash drawer until such time as they are reconciled and placed in a lockable bank bag or secured in the vault.
10. Employees are prohibited from comingling city assets with personal assets.
11. Deposits containing cash are delivered to the bank in locked bank bags.
12. Chart of accounts codes will be reviewed with the cashiers on a regular basis.
13. All daily collection reports are posted to the general ledger in the accounting system at the end of each business day by assigned staff as part of the daily closing process.
14. Reconciliations are performed monthly by the Finance Director or designee.
15. Access to areas in which collections are processed will be appropriately restricted.

Procedures

- The cashier will enter all collections immediately in the accounting system using the correct fund and revenue code.
- The cashier will immediately stamp all checks "for deposit only" in the appropriate account bearing the city's name.
- A pre-numbered receipt is issued for all collections by the accounting system. Receipt lists date, amount, payer, proper accounting code, cash or check and is initialed by the cashier. One copy is given to every customer and one copy is retained with the daily receipt log with proper backup documentation.
- A pre-numbered receipt is issued for all collections processed by cashiers into the accounting system. Deposit tickets are completed for payments received by the company contracted to provide the City's ambulance billing. Receipt lists date, amount, payer, proper accounting code, cash or check and is initialed by the cashier. One copy is given to every customer and one copy is retained with the daily receipt log with proper backup documentation.
- The cashier will reconcile his/her cash drawer daily. All collections will be put into the lockable bank bag.
- The prepared deposit will be given to the Finance Director or designee to review and verify.
- Assigned staff will deliver the deposit to the bank in a locked bank bag.
- The deposit receipt will be returned to the Finance Director for reconciliation with the receipt log and general ledger report.
- The Finance Director or designee will reconcile the bank statements on a monthly basis and the Treasurer will review reconciliations. Dates will be compared to deposit records for timeliness. Receipts will be reviewed for accurate amounts, coding, proper signature, and other required information.
- The cashier retains the key to the cash drawer. The drawer is to remain locked at all times when unattended.
- The cash drawer will be locked in a designated area in the vault after hours and on weekends.
- The cash drawer will be reconciled daily.
- The payment drop box will be processed daily (on work days only) by the Finance Director or designee. The drop box will remain locked at all times and the keys kept secure by assigned staff, with a spare key secured in the vault.
- The Finance Director or designee will place all deposits containing cash in a lockable bank bag for deposit, and the keys to said bag kept secure in the locked cabinet in the vault.
- The Finance Director or designee will reconcile the daily cash reports, deposit slips, and bank statements on a monthly basis.
- The Finance Director will periodically perform surprise cash counts to ensure there are no personal checks being held in the cash drawers and to ensure the drawers are in balance.
- All revenue codes used by the City are available to the cashiers to help ensure that revenues are properly coded at the time of collection. The Finance Director will notify the cashiers if an account code is changed or added.

- Assigned staff posts the daily transactions to the general ledger after reconciling each day.
- PSN Online payments are posted to the general ledger each workday by assigned staff.
- A payment report is printed and the file is downloaded after the accounts are reconciled and the amounts to update are verified.
- Payments are then posted to the general ledger and individual utility accounts.
- Direct Debit payments are updated to the general ledger once a month on the utility bill due date by assigned staff.
- The bank processes direct debit payments on the day before the utility bill due date.
- The Finance Director will review the transactions for accuracy and make any adjustments or changes to the general ledger with the approval of the Treasurer.
- The Finance Director or designee will post tax receipts, wire transfers, and other revenues directly deposited into bank accounts within five (5) business days of receipt of said revenue.
- Police Department Personnel collecting bond money will have two employees count each collection. A numbered receipt will be issued to the payee, and funds deposited in a locked box secured within the department. The Henry County Court Clerk collects the money from the lock box daily on days in which he/she works in Kewanee.
- Police Department Personnel collecting money associated with animal control activities issue a numbered receipt to the payee. The funds are placed in a lock box located within the department. One designated employee maintains a key to the box and submits the receipts and funds to the finance department for input into the accounting system on a weekly basis.
- The employee at Francis Park issues customers a numbered receipt for camping and places the funds in a lock box. A log is kept to record tours of the Woodland Palace (Adult tours \$5 Children's tours \$2) and the funds are placed separately in the same secured box. The employee and department head maintains the only key to the lock box, the contents of which are submitted with receipts no less than biweekly, based on activity/usage.
- The Employee collecting funds at the transfer station picks up a locked bank bag from the police department before the start of the workday that contains \$200. That employee has the key to the locked bag. All customers are issued an electronically generated receipt based on the weight of the load deposited at the transfer station and funds remitted are placed in the locked bank bag. At the close of the business day, the funds and receipts are submitted to the finance department for reconciliation and entered into the City's financial accounting system. The locked bank bag is carried across the lobby to the police department in preparation for the next day.

Disbursements/Drafts

Objectives

1. Disbursements are for a valid city purpose and necessary.

2. Disbursements are timely.
3. Disbursements are accurately coded and recorded in the accounting system.
4. Disbursements are legally appropriated.

Policies

1. The city has adopted purchasing policies that comply with state law.
2. Various levels of spending authority have been assigned and employees have been made aware of their levels of spending authority.
3. Purchase orders and invoices are matched and given to the Finance Director for payment in a timely manner.
4. Checks are written generally bi-weekly to ensure timely payment of invoices.
5. All checks require two signatures, with the Mayor, Treasurer, Finance Director, and City Clerk designated as signatories.
6. All checks have appropriate documentation attached at the time of signing to verify compliance with applicable policies, statutes, or requirements or reference such information for recurring contractual expenditures.

Procedures

- All purchases will be made in accordance with the City's purchasing policy.
- Employees will complete a purchase order when appropriate as identified in the City's purchasing policy. The employee's supervisor will review and authorize the purchase order.
- The Finance Director or designee will enter purchase orders into the accounting system to *encumber* the funds and ensure compliance with the budget.
- The Finance Director or designee will verify that invoices and purchase orders match before payment of invoices.
- The Finance Director or designee verifies all expenditure line-items for accuracy and availability of funds prior to processing check payments.
- The Finance Director or designee will prepare generally bi-weekly check batches using backup documentation and present the batches to the City Manager for review and approval of expenditures and that said expenditures are being made from proper budget line-items
- The Finance Director, City Manager, and check signatories review backup documentation before the checks are manually signed. The City Clerk or Finance Director may act as a second signer in the absence of either the Mayor or Treasurer.
- Payroll disbursements shall be made 26 times per year, with special payroll runs being as limited as possible (e.g. to provide back pay to a large group of individuals as a result of a new collective bargaining agreement, an error or omission in payroll that would create a significant hardship on an employee, etc.)
- Timesheets for payroll should be reviewed by supervisors in a timely manner to ensure the accuracy of hours submitted in various categories and classifications

without causing delay in the ability of assigned staff to input payroll into the accounting system.

- The Finance Director and City Clerk shall ensure that adequate funds are deposited in the appropriate operations account to ensure that payroll disbursements are covered.
- The City Clerk shall ensure that funds for applicable payroll taxes are transferred to the appropriate operations account and reported to the applicable collecting agency within five (5) business days of the disbursement of payroll.
- The City Clerk shall regularly access the City's health insurance portal to ensure that appropriate payments are made from the Health Insurance account for balances due for premiums and claims.

Safeguarding of Assets

Objectives

1. Ensure city assets are properly valued and protected.
2. Ensure cash and other asset accounts are reconciled.
3. Ensure investments are safe and in accordance with adopted investment policy.
4. Ensure city assets are protected against loss, misappropriation, or theft.
5. Ensure inventory items are available when needed for use.

Policies

1. All bank account statements (checking, savings, investments, etc.) are reconciled to the general ledger accounts within 30 days of the date of the statement.
2. All bank accounts are appropriately collateralized.
3. All bank accounts are held in financial institutions under the City's name and only authorized employees (two signatures required from among the Finance Director, City Clerk, Mayor, or Treasurer) are allowed to open new accounts with the approval of the City Manager or City Council, as applicable.
4. All withdrawals, checks, liquidations, etc., from any bank account require two signatures (from among the Finance Director, City Clerk, Mayor, or Treasurer).
5. All investments require two signatures (from among the Finance Director, City Clerk, Mayor, or Treasurer).
6. Inventory records contain enough information to readily identify corresponding capital assets. Capital assets are tagged or otherwise identified during a physical inventory that is performed no less than bi-annually.
7. Proper safeguards are in place to prevent theft or loss of assets.

Procedures

- The Finance Director reconciles the bank account statements to the general ledger on a monthly basis using an account analysis of each cash account.

- The City Clerk reconciles the bank account statements for the payroll account on a monthly basis.
- The Treasurer reviews and approves the reconciliations and any adjustments to the general ledger.
- Reconciling items will not be carried forward more than sixty (60) days.
- Any requests for new bank accounts are presented to the City Manager and Mayor for approval. If approved, appropriate staff will complete the necessary paperwork to open the new account in the City's name and ensure that the bank holds the funds in a "public" account.
- The Finance Director will annually review the accounts for accuracy of signers and proper collateralization.
- Assets valued in excess of \$5,000 will be appropriately marked or tagged.
- The Finance Director directs the performance of an inventory count conducted by each department on a no less than bi-annual basis. Disposal of inventory is done in a way that sensitive information cannot be retrieved.
- Insurance policies are reviewed and renewed annually for accuracy of covered assets.
- Surety bonds are renewed on an annual basis for all employees that handle cash.

Compliance (Debt, Contracts, and Grants)

Objectives

1. Ensure that state laws regarding the issuance of debt are followed.
2. Ensure that state and federal grant regulations are understood and followed.
3. Ensure that note disclosures in the financial statements contain all required elements.

Policies

1. The City will adopt and maintain a debt management policy in accordance with state requirements.
2. Per state statutes, all debt will be incurred only with the approval of a majority vote of the City Council.
3. The Finance Director consults with the City's financial advisor on all debt-related issues.
4. Every department must notify the Finance Director when an application for 100% grant funding is submitted and subsequently awarded.
5. All grants with matching requirements must be approved by the City Manager, and authorized by the City Council either through the budgeting process or prior to submission of application if not appropriated through the budget process.
6. Once awarded, the Finance Director is to be notified of the project budget and detailed expenditure requirements of the grantor agency.
7. The Finance Director must be provided with the grant contract information, grant or contract numbers, and whether the grant is state or federal funds.

8. The Finance Director will present budget amendments to the City Council as necessary to accommodate awarded grant revenues and expenditures.

Procedures

- The Mayor, City Manager, and Finance Director annually review the debt management policy with the City's financial advisor.
- Before the issuance of debt, the Finance Director will consult with the City's financial advisor to determine the impact or implications to the City's financial well-being.
- The Department Heads are responsible for working with the Finance Director and City Manager to ensure sufficient matching funds are available prior to submitting all grant applications which require a match.
- All grant applications for grants requiring matching funds will be presented to the City Council for authorization before submission to ensure that funding will be made available.
- The Finance Director will determine any needed budget amendments upon receiving notice of award for any grant funds. The budget amendments will be presented to the City Council for approval.
- Grant management responsibilities will be assigned to an appropriate employee for every grant. This will usually be the Department Head.
- The Finance Director will be notified when any reimbursements have been submitted so that the revenue can be allocated to the appropriate revenue code.
- A copy of every grant application and contract will be filed with the City Clerk for appropriate records retention in an area accessible to all staff responsible for grant administration and compliance.

4. Information and Communication

Overview

Management has the responsibility to adequately communicate and provide information to both internal and external parties. It is important that employees know the objectives, policies, and procedures management has established and what the expectations are for internal controls. External stakeholders (citizens, developers, creditors) also seek information regarding objectives and reliable financial information.

Objectives

1. Ensuring that quality information for achieving the City's objectives is available and used; internally communicated by management; and externally communicated by management.

Policies

1. Information will be communicated in the same format in which it is maintained.

2. Reliable and accurate information will be communicated to those who need it in a timely and useful format.
3. Information will be maintained in a way that allows management to remain confident that information released is accurate, and that the release of information is in compliance with policies and procedures.

Procedures

- The City maintains financial data in a computerized accounting system. Requests for financial information should be provided through a computer-generated report to maintain the integrity of the data.
- Any requests for data maintained in the City's computerized system will be provided through a computer-generated report from that system to maintain the integrity of the data.
- The City complies with the Freedom of Information Act, the Illinois Open Meetings Act, and observes the guidelines provided by the Public Access Council and the Attorney General's Office.
- All requests for information or records will be forwarded to the City Clerk to ensure compliance with state law.
- The City will redact all personally identifiable, confidential, or protected information in accordance with state law.
- Management clearly defines the lines of communication through policy manuals and organizational charts.

5. Monitoring

Overview

The internal control system changes as technology, staff, objectives, and policies change. Management is charged with continually monitoring the internal control system to determine if it is operating as it was designed to do and to ensure the controls are being followed.

Objectives

1. Practice activities to monitor the internal control system and evaluate results.
2. Address deficiencies noted in the internal control system in a timely manner.

Policies

1. An annual risk assessment will be conducted to ensure that internal controls continue to work as designed over time.
2. The city will establish more efficient and effective operations over time.
3. Accurate and reliable information will be used in decision-making.

Procedures

- Management annually evaluates the state of the internal control system and determines any deviations from the designed criteria and the current condition of the system.
- Management makes a decision on whether to change the design of the internal control system or implement corrective actions to improve the effectiveness of the existing system.
- Members of management will periodically review the procedures outlined in this manual to ensure that policies are being implemented and objectives are being met.
- Financial reports will be generated monthly and reviewed by those in a position of authority over financial operations. Those in a position of authority include, but are not limited to, the Finance Director, Treasurer, City Manager, City Council, and Mayor.

Summary

The framework of this manual complies with the state requirements and was created using GFOA Best Practices as guidance. This manual will be reviewed annually and updated as needed. All employees of the City of Kewanee will be required to abide by the policies and procedures outlined in this manual, as well as any corresponding state laws or financial management policies adopted by the City of Kewanee. The manual will be made available electronically and in paper form.

The City of Kewanee will abide by the Internal Control Manual.

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 11, 2019	
RESOLUTION OR ORDINANCE NUMBER	N/A	
AGENDA TITLE	Discussion of Health Insurance Fund	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Provides for discussion of the fund balance of the City's Health Insurance Fund.	
BACKGROUND	The City's Finance Director raised to the Council that action would need to be taken with regard to the City's fund balance falling below the minimum fund balance as established by ordinance. As you may recall, the City's auditor has indicated that this is not the type of fund for which a traditional "minimum fund balance policy" would be applicable. That fact notwithstanding, it is appropriate to discuss what actions the City Council would like to take with regard to the fund or the City's insurance program that could help to reduce the City's costs for the provision of health insurance.	
SPECIAL NOTES		
ANALYSIS	N/A	

PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	N/A
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Slides to show suggested solution.

HEALTH INSURANCE FUND SUGGESTED SOLUTION

MARCH 11, 2019



CURRENT PRACTICE

CITY CLERK PREPARES “INVOICE” BASED ON CURRENT APPROVED PREMIUMS, FOR PAYMENT THROUGH THE ACCOUNTS PAYABLE PROCESS FOR THE FIRST OF THE MONTH.

DIRECTOR OF FINANCE USES THE ACCOUNTS PAYABLE PROCESS TO CREATE A CHECK

CHECK IS DEPOSITED INTO THE HEALTH INSURANCE ACCOUNT THE DAY AFTER THE FIRST MONTHLY MEETING .

VENDOR PAYMENTS

- **IN MOST CASES, BLUE CROSS BLUE SHIELD PAYMENT IS AVAILABLE FOR THE FIRST MEETING OF THE MONTH.**
- **SISCO IS INVOICED WEEKLY**
- **MUTUAL OF OMAHA IS ALWAYS AT THE END OF THE MONTH.**

CURRENT FUNDING DETERMINATION

- **CLAIMS WOULD BE REVIEWED.**
- **A CORRESPONDING PREMIUM WOULD BE DETERMINED AND SUGGESTED TO THE CITY COUNCIL FOR APPROVAL.**
- **RETIREES WOULD PAY 50% OF THE NEW RATE. THE CITY WOULD PAY THE REMAINDER.**
- **EMPLOYEES WOULD PAY PER THEIR COLLECTIVE BARGAINING AGREEMENTS, WITH THE CITY PAYING THE REMAINDER OF THE COSTS.**
- **APPROXIMATELY 80% OF THE CITY'S SHARE OF COSTS COME FROM THE GENERAL FUND.**

FUNDS SWEEP

THE CHART AT THE RIGHT SHOWS THE BREAKDOWN OF THE HEALTH INSURANCE PAYMENT INCLUDED IN THE BILLS FOR THIS MEETING. WE MOVED THE REMAINING BUDGETED AMOUNT IN EACH DEPARTMENT TO THE HEALTH INSURANCE FUND TODAY.

	Budget	Spent	Difference
F&A	20090	16741	3349
PD	467050	369332	97718
FD	355000	279004	75996
STREET	80491	66868	13623
PARKS	5490	4575	915
CD	15688	13073	2615
WATER	127465	91018	36447
SEWER	35736	25870	9866
SAN	84936	69164	15772
CEM	28887	24072	4815
FLEET	21080	16995	4085
	1241913	976712	265201

RECOMMENDED APPROACH

IN KEEPING WITH THE CITY'S MISSION, THE RECOMMENDATION OF THE AUDITOR, AND THE ADVICE PROVIDED BY THE GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) –

THE RECOMMENDED APPROACH PROVIDES FOR A PAY AS YOU GO SYSTEM THAT IS REPLENISHED ON A MONTH TO MONTH BASIS, GIVING COUNCIL CONTINUOUS FINANCIAL INFORMATION OF THE HEALTH OF THE CITY'S INSURANCE FUND.

PRACTICAL APPROACH TO BUDGETING

- **BUDGETING WILL BE BASED ON REALISTIC AVERAGE MONTHLY EXPENDITURES**
- **PREMIUMS WILL BE DETERMINED BASED ON THESE AVERAGE MONTHLY EXPENDITURES**
- **PREMIUMS WILL BE USED TO DETERMINE BUDGETED EXPENDITURES FOR EACH DEPARTMENT AND ESTABLISH PREMIUMS FOR RETIREES**
- **MINIMIZES IMPACT TO MUNICIPAL OPERATIONS INCLUDING POLICE, FIRE, AND PUBLIC WORKS**
- **FISCALLY RESPONSIBLE WITHOUT “PENALIZING” DEPARTMENTS FOR A BAD YEAR**

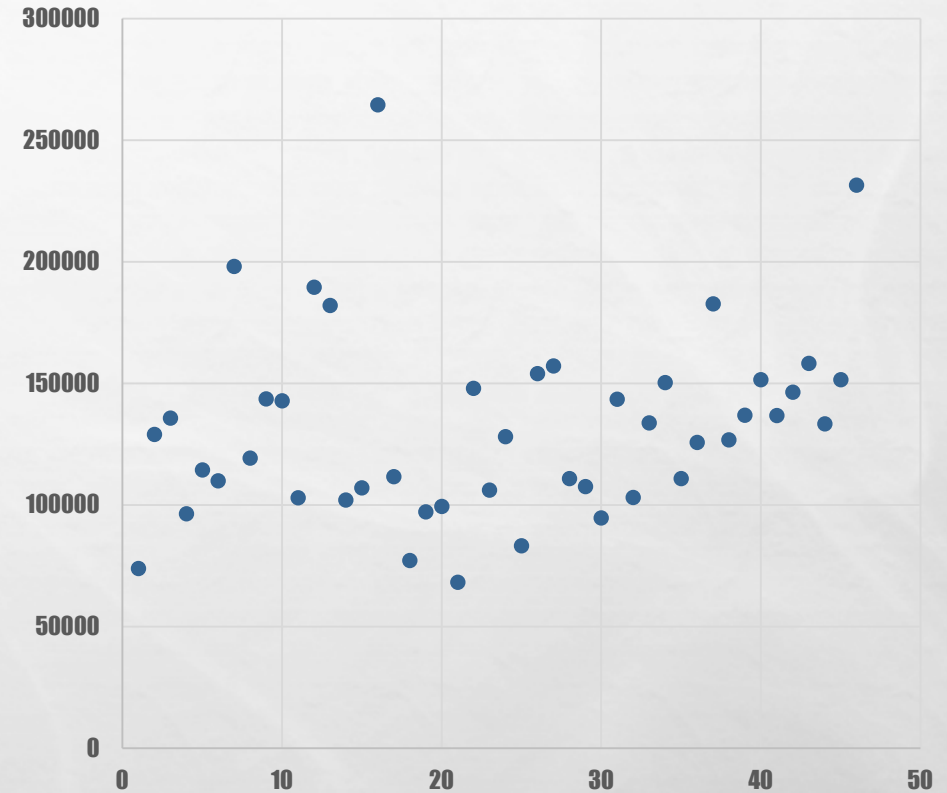
ACTUAL EXPENDITURES

AS THIS GRAPH SHOWS, OVER THE PAST 46 MONTHS, OUR TYPICAL MONTHLY EXPENDITURES HAVE COME IN AT OR BELOW \$150,000, WITH ONLY TWO MONTHS EXCEEDING \$200,000

STAFF HAS ANALYZED THE DATA OVER THE LAST 3 YEARS WITH THE WORST MONTH COMING IN AROUND \$265,000

THE FUND WOULD START WITH \$300,000, WITH ALL EXPENSES PUT BACK MONTHLY, WHICH PROVIDES AN ADEQUATE CUSHION - FUNDING HEALTH INSURANCE TO 113% OF OUR WORST MONTH

Monthly Expenses FY 16 - FY 19



PAY AS YOU GO SYSTEM

- **THIS MONTH'S EXPENSES = NEXT MONTH'S REVENUE**
- **ALLOWS THE FUND TO MAINTAIN A STATIC LEVEL OF FUNDS AVAILABLE TO PAY EACH MONTH'S CLAIMS**
- **ELIMINATES THE NEED TO REVIEW FOR COMPLIANCE TO A MINIMUM FUND BALANCE**
- **AS AN INTERNAL SERVICE FUND, IT IS GENERALLY INTENDED TO BREAK EVEN OVER TIME.**

PRACTICAL APPLICATION

- **EACH DEPARTMENT CURRENTLY PAYS THE CITY'S PORTION FOR THE FAMILY OR SINGLE COVERAGE OF ITS EMPLOYEES**
- **THE AMOUNT OF THIS PAYMENT FROM EACH DEPARTMENT WILL BE QUANTIFIED INTO A PERCENTAGE OF THE TOTAL PAYMENT, AS CALCULATED USING THE APPROVED PREMIUM**
- **EACH MONTH, WHEN PAYING THE PREVIOUS MONTH'S EXPENDITURES BACK TO THE FUND, EACH DEPARTMENT WILL PAY THE CORRESPONDING CALCULATED PERCENTAGE OF THE EXPENSES**

FY 2020 3-MONTH MODEL

BASED ON ACTUAL COSTS FROM DECEMBER 2018, JANUARY 2019, AND FEBRUARY 2019

DECEMBER

BEGINNING BALANCE: \$300,000
BCBS: \$128,851
SISCO: \$ 4,890
MUTUAL OF OMAHA: \$ 337
TOTAL EXPENSES: \$134,078
ENDING BALANCE : \$165,922

JANUARY

BEGINNING BALANCE: \$165,922
TRANSFER IN: \$134,078
NEW BALANCE: \$300,000
BCBS: \$145,989
SISCO: \$ 5,021
MUTUAL OF OMAHA: \$ 337
TOTAL EXPENSES: \$151,347
ENDING BALANCE: \$148,653

FEBRUARY

BEGINNING BALANCE: \$148,653
TRANSFER IN: \$151,347
NEW BALANCE: \$300,000
BCBS: \$221,260
SISCO: \$ 13,345
MUTUAL OF OMAHA: \$ 337
TOTAL EXPENSES: \$234,942
ENDING BALANCE: \$ 65,058

APPLYING THE PERCENTAGES MODEL

**PROVIDES REAL TIME DATA THAT DRIVES REAL
TIME ACTION, ALLOWING FOR ADJUSTMENS,
IN A MORE TIMELY MANNER OR ON AN
ONGOING BASIS, IF NEEDED.**

	December	January	February	
	134,078	151,347	234,942	
01-11-451	\$2,467.04	\$2,784.78	\$4,322.93	1.84%
01-21-451	\$49,917.24	\$56,346.49	\$87,468.91	37.23%
01-22-451	\$36,750.78	\$41,484.21	\$64,397.60	27.41%
01-41-451	\$9,734.06	\$10,987.79	\$17,056.79	7.26%
01-52-451	\$670.39	\$756.74	\$1,174.71	0.50%
01-65-451	\$1,930.72	\$2,179.40	\$3,383.16	1.44%
51-42-451	\$12,067.02	\$13,621.23	\$21,144.78	9.00%
52-43-451	\$3,700.55	\$4,177.18	\$6,484.40	2.76%
57-44-451	\$10,779.87	\$12,168.30	\$18,889.34	8.04%
58-36-451	\$3,553.07	\$4,010.70	\$6,225.96	2.65%
62-45-451	\$2,507.26	\$2,830.19	\$4,393.42	1.87%
	\$134,078.00	\$151,347.00	\$234,942.00	100.00%

HEALTH INSURANCE COMMITTEE

- **COTTINGHAM & BUTLER WILL MEET WITH THE HEALTH INSURANCE COMMITTEE ON MARCH 19 TO BEGIN DISCUSSIONS TO IDENTIFY OPTIONS TO IMPROVE SERVICE WHILE LOWERING COSTS**
- **ADDITIONAL MEASURES WILL INCLUDE:**
 - **ENHANCED MARKETING OF THE OSF WALK-IN CLINIC IN LIEU OF THE EMERGENCY ROOM**
 - **ENHANCED MARKETING OF MD-LIVE (TELEMED) AVAILABLE 24 HOURS A DAY 7 DAYS A WEEK THROUGH BLUE CROSS BLUE SHIELD**
 - **HEALTH FAIRS**
 - **PREVENTATIVE CARE**

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

This Agreement is made as of this ____ day of _____, 2018 (“Effective Date”) by and between Property Registration Champions, LLC, DBA PROCHAMPS, a Florida Limited Liability Company, with offices at 2725 Center Place, Melbourne, FL 32940 (“PRC”), and the City of Kewanee, an Illinois municipal corporation, with an address at _____ (“COMMUNITY”).

WITNESSETH:

WHEREAS, because of an overwhelming number of mortgage foreclosures on residential and commercial properties that are in violation of Property Registration Ordinance _____, (the “Ordinance”) the care of neglected lawns and exterior maintenance of structures is becoming a health and welfare issue in the COMMUNITY; and

WHEREAS, in order to promptly and efficiently address the issues related to the maintenance of foreclosed residential and commercial properties; the COMMUNITY adopted the Ordinance; and

WHEREAS, pursuant to the Ordinance the COMMUNITY desires to enter into this Agreement with PRC in order to provide services authorized pursuant to the Ordinance, to register vacant, abandoned, and foreclosed properties (the “Properties”), so that the COMMUNITY can properly address violations of the COMMUNITY’s property maintenance codes; and

WHEREAS, PRC will also provide an electronic registration process that is cost-free and revenue neutral for the COMMUNITY; and

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for other valuable consideration received, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. PRC RESPONSIBILITIES.

- a. PRC will cite the COMMUNITY’s Ordinance to mortgagees and proactively contact those who file a public notice of default, lis pendens, or any foreclosure action, or take title to real property via foreclosure or other legal means. PRC will electronically provide for registration of Properties in violation of Ordinance.
- b. PRC will pay for all expenses, administrative costs and fees related to registration of Properties, except as provided in 1(c). PRC will monitor publicly recorded foreclosure filings for properties located within the jurisdictional area of the COMMUNITY. PRC will review and confirm the obligation to register properties pursuant to the Ordinance. PRC will monitor any changes to the obligation to register.

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

- c. PRC will charge a fee ("Fee") as directed by the COMMUNITY to each registering party ("Registrant") to register all mortgagees who comply with the Ordinance. PRC shall retain one hundred dollars (\$100) of each collected Fee and remit the balance to the COMMUNITY. PRC shall forward payment of the COMMUNITY's portion of the Fee to the COMMUNITY's finance department no later than the fifteenth (15th) day of the following month. Should there be a fee required for public/official record data acquisition integral to the performance of the scope of work required under the terms and provisions of this contract, those charges shall be deducted from the remittance for the actual costs of said charges or subscriptions.
- d. In the event the COMMUNITY's Ordinance requires payment of late fees as part of the registration requirements PRC shall collect all applicable late fees, retaining twenty percent (20%) of the fee, and remit the balance to the COMMUNITY pursuant to the monthly remittance schedule. All fees related shall be taken out of the COMMUNITY's remittance provided in 1(c).
- e. PRC agrees to provide a website for the registration of the Properties in order to enable compliance with the COMMUNITY's ordinances. The website will direct Registrants to a hyperlink, www.PROCHAMPS.com. The website found at www.PROCHAMPS.com will automatically allow lenders and/or responsible parties to comply with the COMMUNITY's property registration codes.
- f. PRC responsibilities will commence on the Effective Date of this agreement.

2. INDEMNIFICATION.

- a. **INDEMNIFICATION BY PRC.** PRC shall defend, indemnify, and hold harmless the COMMUNITY and its officers, employees, and agents, from and against all losses, expenses (including attorneys' fees), damages, and liabilities of any kind resulting from or arising out of a breach of this Agreement by PRC and/or PRC's performance hereunder.
- b. **INDEMNIFICATION BY COMMUNITY.** COMMUNITY shall defend, indemnify, and hold harmless PRC and its officers, employees, and agents, from and against all losses, expenses (including attorneys' fees), damages, and liabilities of any kind resulting from or arising out of a failure by COMMUNITY to timely respond to a public records request. Should COMMUNITY select 10(a)(ii), COMMUNITY further defends, indemnifies and holds harmless PRC and officers, employees, and agents, from and against all losses, expenses (including attorneys' fees), damages, and liabilities of any kind resulting from or arising out of a challenge to this provision.

- 3. **TERM and TERMINATION.** This Agreement shall terminate two (2) years from the Effective Date. This Agreement will automatically renew at the end of each term for a

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

further term of one (1) year unless either party gives the other written notice of termination at least thirty (30) days prior to the end of the relevant term.

- a. **TERMINATION FOR DEFAULT.** In the event that either party (the “Defaulting Party”) shall breach or fail to comply with any provision of this Agreement and such breach or failure shall continue for a period of thirty (30) days after the giving of written notice to the Defaulting Party, such other party may terminate this Agreement immediately providing written notice of such termination to the Defaulting Party.
 - b. **TERMINATION FOR INSOLVENCY.** This Agreement may be terminated by the COMMUNITY in the event of the insolvency of PRC or the commencement by or against the PRC of any case or proceeding under any bankruptcy, reorganization, insolvency or moratorium law or any other law or laws for the relief of debtors or the appointment of any receiver, trustee or assignee to take possession of the properties of the PRC, unless such petition or appointment is set aside or withdrawn or ceases to be in effect within thirty (30) days from the date of said commencement or appointment or the liquidation or dissolution of the PRC.
4. **CONTRACT DOCUMENTS.** The following list of documents which are attached hereto as exhibits to this Agreement shall be incorporated into this Agreement, as if fully set forth herein by reference:
 - a. COMMUNITY Ordinance No. _____,
entitled “ _____ ”,
dated: _____.
5. **INSURANCE.** PRC shall maintain Errors and Omissions Insurance limits of liability provided by such policy shall be no less than one million dollars (\$1,000,000.00) to ensure COMMUNITY the indemnification specified herein.
6. **OWNERSHIP AND USE OF DOCUMENTS.** All information collected by PRC from registering parties in connection with the registration of a property pursuant to this Agreement shall be the property of the COMMUNITY, and shall be provided to COMMUNITY upon request. PRC shall be permitted to retain copies, including reproducible copies, of drawings and specifications for information, reference and use in connection with PRC’s endeavors.
7. **AUDIT, INSPECTION RIGHTS, AND RETENTION OF RECORDS.** PRC shall maintain records pertaining to this agreement for a period of three years (3) from final payment. Such records shall be subject to audit by the COMMUNITY on reasonable advanced, written notice. The audit shall be conducted at the premises of the COMMUNITY on business days only and during normal working hours. PRC shall comply with the Illinois Freedom of Information Act as well as all other applicable Municipal laws;

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

Open Meetings Act; or any other Illinois Statutes Rules and Regulations commonly referred to as the "Sunshine" laws.

8. **INDEPENDENT CONTRACTOR.** This Agreement creates no relationship of joint venture, partnership, limited partnership, agency, or employer-employee between the parties, and the parties acknowledge that no other facts or relations exist that would create any such relationship between them. Neither party has any right or authority to assume or create any obligation or responsibility on behalf of the other party except as provided by written instrument signed by both parties.
9. **NOTICES.** Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by registered United States mail, with return receipt requested, hand delivery or facsimile transmission with receipt of delivery, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. Notice shall be deemed to have been given upon receipt. For the present, PRC and the COMMUNITY designate the following as the respective places for giving of notice:

COMMUNITY: _____

Attention: _____

PRC: David Mulberry, President/CEO
2725 Center Place
Melbourne, FL 32940
Telephone No. (321) 421-6639
Facsimile No. (321) 396-7776

10. **AMENDMENTS.** It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.
- a. In the event there are amendments to the Fees please indicate the manner by which you would like the fees to be applied:
- i. Apply the fee that was in place for the registration period in question: _____

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

- ii. Apply the present fee to all registrations regardless of the registration period
(Includes additional indemnity from the COMMUNITY): _____

11. **COMMUNITY DATA.** COMMUNITY acknowledges prior to this Agreement registering Properties governed by the original ordinance. On a date, agreed upon by PRC, prior to the Effective Date of this Agreement, the COMMUNITY will provide PRC a digital file, in format agreeable to PRC, containing all of the information of all Properties registered by the COMMUNITY. All registrations and fees received by the COMMUNITY during the period from the data delivery date to the Effective Date will be submitted to PRC and considered registrations by PRC under the terms of this Agreement. If the COMMUNITY is unable to provide the agreed upon digital file then the COMMUNITY will provide PRC all property registration information, including but not limited to registration forms, to PRC for manual entry into the PRC database.

12. **ORDINANCE VIOLATION DATA.** COMMUNITY shall provide PRC with all Ordinance violation data.

13. **COMMUNITY LOGO.** COMMUNITY shall provide the COMMUNITY's logo to PRC for the purposes as set forth in 1(a).

14. **FORCE MAJEURE.** Neither party to this Agreement shall be responsible for any delays or failure to perform any provision of this Agreement (other than payment obligations) due to acts of God, strikes or other disturbances, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, or other causes beyond the control of such party.

15. **LIMITATION OF LIABILITY.** NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES, OR ANY LOSS OF PROFITS, REVENUE, DATA, OR DATA USE.

16. **BINDING AUTHORITY.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

17. **LAWS AND ORDINANCES.** PRC shall observe all laws and ordinances of the COMMUNITY, county, state, federal or other public agencies directly relating to the operations being conducted pursuant to this Agreement.

18. **EQUAL EMPLOYMENT OPPORTUNITY.** In the performance of this Agreement, PRC shall not discriminate against any firm, employee or applicant for employment or any other firm or individual in providing services because of sex, age, race, color, religion, ancestry or national origin.

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

19. **WAIVER.** Any failure by COMMUNITY to require strict compliance with any provision of this Agreement shall not be construed as a waiver of such provision, and COMMUNITY may subsequently require strict compliance at any time, notwithstanding any prior failure to do so.
20. **SEVERABILITY.** If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.
21. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of Illinois and any dispute which hereafter may arise, should court action be necessary the parties agree that Henry County Illinois is the proper venue in which to bring said action.
22. **ATTORNEY'S FEES AND COSTS.** In the event of a dispute arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees, paralegal expenses, and costs, including fees and costs incurred at all pretrial, trial and appellate levels.
23. **CONTINGENCY.** This Agreement is contingent upon the Ordinance being passed by the COMMUNITY within forty-five (45) days of the Agreement date. If the Ordinance is not passed by that date or PRC does not consent to the Ordinance provisions then PRC can declare this Agreement null and void without any further demands by the COMMUNITY.
24. **ENTIRE AGREEMENT.** This Agreement represents the entire and integrated agreement between the COMMUNITY and the PRC and supersedes all prior negotiations, representations or agreements, either written or oral.

[Remainder of this page intentionally left blank.]

**AGREEMENT BETWEEN
THE VILLAGE OF KEWANEE
AND
PROPERTY REGISTRATION CHAMPIONS, LLC**

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above written.

[COMMUNITY]

_____ Date: _____

Name, Title

PROPERTY REGISTRATION CHAMPIONS, LLC

_____ Date: _____
David Mulberry, President/CEO

Property Registration Champions, LLC
2725 Center Place
Melbourne, FL 32940

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

Kewanee

January 2019

3/7/2019

12:06 pm

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share
Kewanee	A Segura LLC	160701785	4	\$76,994.05	\$72,047.11	\$4,946.94	\$27,436.00	\$22,489.06	\$4,946.94	\$1,484.13	\$1,236.78	\$247.35
Kewanee	Big River Entertainment, Inc.	150703752	5	\$219,472.68	\$198,249.43	\$21,223.25	\$67,409.00	\$46,185.73	\$21,223.27	\$6,367.00	\$5,305.84	\$1,061.16
Kewanee	Dura Bowl I, Co.	150703111	3	\$55,734.52	\$52,780.57	\$2,953.95	\$14,524.00	\$11,570.09	\$2,953.91	\$886.17	\$738.48	\$147.69
Kewanee	Fernando's Place LLC	180701572	3	\$15,447.06	\$13,822.00	\$1,625.06	\$5,220.00	\$3,594.94	\$1,625.06	\$487.54	\$406.28	\$81.26
Kewanee	Flemish American Club	140703709	3	\$48,699.62	\$45,975.36	\$2,724.26	\$12,721.00	\$9,996.98	\$2,724.02	\$817.20	\$681.00	\$136.20
Kewanee	Fork Restaurant Group Kewanee, LLC	170701820	5	\$449,449.72	\$416,131.03	\$33,318.69	\$136,671.00	\$103,270.12	\$33,400.88	\$10,020.39	\$8,350.32	\$1,670.07
Kewanee	Glenna J. Scott	150702368	5	\$419,957.53	\$392,333.65	\$27,623.88	\$135,733.00	\$108,109.05	\$27,623.95	\$8,287.19	\$6,905.99	\$1,381.20
Kewanee	HYPE, Inc.	130700894	5	\$133,835.09	\$121,110.04	\$12,725.05	\$44,723.00	\$31,998.86	\$12,724.14	\$3,817.32	\$3,181.10	\$636.22
Kewanee	JKL Enterprise, Inc.	130703304	3	\$51,026.34	\$52,306.93	(\$1,280.59)	\$12,242.00	\$13,522.59	(\$1,280.59)	(\$384.17)	(\$320.14)	(\$64.03)
Kewanee	Kewanee American Legion Post #31	120907264	5	\$194,094.91	\$182,212.65	\$11,882.26	\$72,672.00	\$60,789.74	\$11,882.26	\$3,564.76	\$2,970.63	\$594.13
Kewanee	Levidion, Inc.	140703679	5	\$248,601.49	\$229,445.43	\$19,156.06	\$78,378.00	\$59,221.94	\$19,156.06	\$5,746.91	\$4,789.10	\$957.81
Kewanee	Paul E. Van De Velde	120704343	5	\$149,744.00	\$135,909.41	\$13,834.59	\$47,436.00	\$33,601.35	\$13,834.65	\$4,150.46	\$3,458.72	\$691.74
Kewanee	Raskustro LLC	130702528	5	\$33,010.99	\$29,525.68	\$3,485.31	\$11,968.00	\$8,482.84	\$3,485.16	\$1,045.59	\$871.32	\$174.27
Kewanee	Scan Enterprises LLC	120708726	3	\$89,157.38	\$85,295.20	\$3,862.18	\$18,226.00	\$14,364.04	\$3,861.96	\$1,158.60	\$965.50	\$193.10
Kewanee	SUZIS V, LLC	140700290	5	\$133,268.31	\$117,945.69	\$15,322.62	\$42,384.00	\$27,061.38	\$15,322.62	\$4,596.83	\$3,830.70	\$766.13
Kewanee	Tavern on Beach LLC	160701700	3	\$106,850.57	\$102,176.48	\$4,674.09	\$37,382.00	\$32,707.91	\$4,674.09	\$1,402.21	\$1,168.51	\$233.70
Kewanee	Tracy J. Glasgo	120710160	5	\$304,570.47	\$279,433.70	\$25,136.77	\$105,457.00	\$80,320.23	\$25,136.77	\$7,541.01	\$6,284.18	\$1,256.83
Kewanee	Tracy J. Glasgo	170702689	5	\$204,008.98	\$187,757.67	\$16,251.31	\$57,804.00	\$41,552.80	\$16,251.20	\$4,875.41	\$4,062.84	\$812.57
Kewanee	Veterans of Foreign Wars Post 8078	120908731	4	\$33,400.68	\$30,819.22	\$2,581.46	\$12,216.00	\$9,634.54	\$2,581.46	\$774.43	\$645.36	\$129.07
Kewanee	Woodz's G & Z Inc.	120706982	5	\$273,332.42	\$255,708.87	\$17,623.55	\$88,024.00	\$70,400.52	\$17,623.48	\$5,287.09	\$4,405.91	\$881.18
REPORT TOTAL:		20 Establishments	86	\$3,240,656.81	\$3,000,986.12	\$239,670.69	\$1,028,626.00	\$788,874.71	\$239,751.29	\$71,926.07	\$59,938.42	\$11,987.65

HB1568/ SB1108 Amends the Illinois Pension Code. Moves the investment power for eligible downstate police and downstate firefighter pension funds that have net assets in trust that exceed an amount equal to 3 months of current liabilities to the Board of Trustees of the Illinois Municipal Retirement Fund (IMRF). Provides that within 24 months after the effective date of the amendatory Act, the Department of Insurance shall audit the investment assets of each eligible pension fund to determine a certified investment asset list. Provides that upon receipt of the certified investment asset list, the Board of IMRF shall initiate the transfer of assets from the board of trustees of the eligible pension fund to the Board of IMRF. Makes conforming changes. Amends the State Mandates Act to require implementation without reimbursement.

HB1571/ SB1111 Amends the Illinois Pension Code. Provides that beginning January 1, 2020, the governing body of a municipality with a downstate police pension fund or downstate firefighter pension fund may require the pension fund to transfer its investment authority and assets to the Illinois Municipal Retirement Fund (IMRF) if its net assets have surpassed a certain threshold. Provides that upon completion of the transfer, the investment authority of the board of trustees of the downstate police pension fund or downstate firefighter pension fund shall terminate. Contains other provisions concerning transfers to IMRF, rulemaking, transfer of investment authority, investments, and auditing. Requires the Commission on Government Forecasting and Accountability to conduct an analysis of the merits and feasibility of transitioning the investment authority of all boards of trustees of downstate police pension funds and downstate firefighter pension funds to IMRF. Makes changes to provisions concerning trustee training. Amends the Property Tax Extension Limitation Law of the Property Tax Code. Beginning January 1, 2021, removes a provision that excludes special purpose extensions made for contributions to a downstate firefighter pension fund from the definition of "aggregate extension". Excludes from the definition of "aggregate extension" special purpose extensions made for contributions to a downstate police or downstate firefighter pension fund that transfers its investment authority to IMRF. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

HB1572/SB1112 Amends the Illinois Pension Code. In the Downstate Police and Downstate Firefighter Articles, provides that the annual employer contribution shall include an amount sufficient to bring the total assets of the pension fund up to 80% (instead of 90%) of the total actuarial liabilities of the pension fund by the end of municipal fiscal year 2050 (instead of 2040). Makes a conforming change. In the General Provisions Article, requires the Commission on Government Forecasting and Accountability to conduct a study on the costs and benefits of consolidating all downstate police and downstate firefighter pension funds into a single pension fund and to submit its report on its findings to the General Assembly on or before December 1, 2020. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

HB3634/SB2234 Amends the General Provisions and Downstate Police Articles of the Illinois Pension Code. Removes provisions specifying, based on the net assets of the downstate police pension fund, types of investments that a downstate police pension fund may make. Removes certain limitations on the percentage of a downstate police pension fund's net assets that may be invested in certain types of investments. Provides that the board of a downstate police pension fund shall invest funds with the care, skill, prudence, and diligence that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character with like aims. Makes conforming changes. Effective immediately

HB1569/SB1109 Amends the Illinois Pension Code. Merges all Article 3 police pension funds into a single Downstate Police Pension Fund on January 1, 2021. Creates a Transition Board, which is responsible for planning, overseeing, and administering the consolidation. Authorizes the Transition Board to undertake numerous activities necessary for the consolidation, including making arrangements for staff, investments, transfer of assets and liabilities, acquisition of property, establishment of municipality accounts, and adopting rules and procedures. Authorizes the Transition Board to enter into contracts and to obligate and expend the assets of the Fund. Creates a new Board of Trustees for the Fund, and provides for administration of the Fund by the Transition Board until the new Board assumes its duties on January 1, 2022. Provides for investment of the Fund's assets by a custodian chosen by the Board of Trustees. Makes conforming and other changes. Amends the Property Tax Extension Limitation Law (PTELL) of the Property Tax Code to exclude from the definition of "aggregate extension" special purpose extensions made for contributions to the Downstate Police Pension Fund. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately, except that certain changes to the Illinois Pension Code and the Property Tax Code take effect January 1, 2021.

HB1567/SB1107 Amends the Illinois Pension Code. Merges all Article 3 police officers' pension funds and Article 4 firefighters' pension funds into the Illinois Municipal Retirement Fund (IMRF) on January 1, 2021. Creates a Transition Board, which is responsible for planning, overseeing, and administering the consolidation. Authorizes the Transition Board to undertake numerous activities necessary for the consolidation, including making arrangements for the transfer of assets and liabilities and for making recommendations to IMRF for an appropriate system of determining, administering, receiving, and enforcing the required municipal contributions to the Fund. Makes conforming and other changes. Amends the Property Tax Extension Limitation Law (PTELL) of the Property Tax Code to exclude from the definition of "aggregate extension" special purpose extensions made for contributions to IMRF for benefits under the Downstate Police and Downstate Firefighter Articles. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately, except that certain changes to the Illinois Pension Code and the Property Tax Code take effect January 1, 2021.

HB1570/SB1110 Amends the Illinois Pension Code. Merges all Article 4 firefighters' pension funds into a single Downstate Firefighters Pension Fund on January 1, 2021. Creates a Transition Board, which is responsible for planning, overseeing, and administering the consolidation. Authorizes the Transition Board to undertake numerous activities necessary for the consolidation, including making arrangements for staff, investments, transfer of assets and liabilities, acquisition of property, establishment of municipality accounts, and adopting rules and procedures. Authorizes the Transition Board to enter into contracts and to obligate and expend the assets of the Fund. Creates a new Board of Trustees for the Fund, and provides for administration of the Fund by the Transition Board until the new Board assumes its duties on January 1, 2022. Provides for investment of the Fund's assets by a custodian chosen by the Board of Trustees. Makes conforming and other changes. Amends the Property Tax Extension Limitation Law (PTELL) of the Property Tax Code to exclude from the definition of "aggregate extension" special purpose extensions made for contributions to the Downstate Firefighters Pension Fund. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately, except that certain changes to the Illinois Pension Code and PTELL of the Property Tax Code take effect January 1, 2021.

SB1668/HB3321 Amends the Downstate Police and Downstate Firefighter Articles of the Illinois Pension Code. Beginning municipal fiscal year 2021, provides that the annual levy and contribution to the fund are equal to (1) the normal cost of the pension fund for the year involved, plus (2) an amount sufficient to bring the total assets of the pension fund up to 100% of the total actuarial liabilities of the pension fund over a 30-year rolling amortization period. Provides that each municipal fiscal year through 2031, the rolling amortization period shall be reduced by one year for each municipal fiscal year after 2021. Provides a 20-year rolling amortization period for municipal fiscal year 2031 and each year thereafter. Provides that in making these determinations, the required minimum employer contribution shall be calculated each year as a level dollar amount over the amortization period and shall be determined under the entry age normal actuarial cost method. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

HB1566/SB1106 Amends the Illinois Pension Code. Merges all Article 3 police officers' pension funds and Article 4 firefighters' pension funds into the Illinois Municipal Retirement Fund (IMRF) on January 1, 2021. Creates a Transition Board, which is responsible for planning, overseeing, and administering the consolidation. Authorizes the Transition Board to undertake numerous activities necessary for the consolidation, including making arrangements for the transfer of assets and liabilities and for making recommendations to IMRF for an appropriate system of determining, administering, receiving, and enforcing the required municipal contributions to the Fund. Makes conforming and other changes. Provides that a person first employed as a firefighter or police officer on or after January 1, 2021 shall participate and earn benefits in IMRF as an employee under the IMRF Article (rather than participating and earning benefits under the Downstate Police or Downstate Firefighter Articles). Amends the Property Tax Extension Limitation Law (PTELL) of the Property Tax Code to exclude from the definition of "aggregate extension" special purpose extensions made for contributions to IMRF for benefits under the downstate police and downstate firefighter Articles. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately, except that certain changes to the Illinois Pension Code and the Property Tax Extension Limitation Law of the Property Tax Code take effect January 1, 2021.

SB1389 Amends the General Provisions Article of the Illinois Pension Code. Removes provisions specifying, based on the net assets of the pension fund, types of investments that a downstate police or downstate firefighter pension fund may make. Removes provisions requiring an investment adviser for investments in certain common and preferred stocks. Removes certain limitations on the percentage of a pension fund's net assets that may be invested in certain types of investments. Makes conforming changes. Effective immediately.

HB3522/SB2110 Amends the Downstate Firefighter Article of the Illinois Pension Code. Requires each municipality to establish a defined contribution plan that aggregates firefighter and employer contributions in individual accounts used for retirement. Provides that if a firefighter who has more than 10 years of creditable service in a fund enters active service with a different municipality, he or she may elect to participate in the defined contribution plan in lieu of the defined benefit plan. Provides that if a fire chief to whom a specified provision of the Illinois Municipal Code applies (i) first becomes a member on or after January 1, 2020, (ii) is receiving pension payments, and (iii) reenters active service with any municipality that has established a pension fund under the Article, that fire chief may continue to receive pension payments while he or she is in active service, but shall only participate in a defined contribution plan and may not establish creditable service in the pension fund established by that municipality or have his or her pension recomputed. Makes other changes. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

HB1576 Amends the Illinois Pension Code. Creates the Downstate Police Pension Investment Board and the Downstate Firefighter Pension Investment Board. Moves the investment authority of downstate police and firefighter pension funds to those Investment Boards. Includes provisions relating to the transfer and investment of the affected assets, auditing and reporting requirements, and the operation and administration of the Investment Boards. Reduces the amount of training required for trustees of those pension funds. Changes all downstate police and firefighter pension funds to a fiscal year beginning May 1. Doubles the annual compliance fee paid by the funds to the Department of Insurance. Requires the Department of Insurance to impose penalties of up to \$2,000 per day for noncompliance with certain provisions relating to the transfer of investment assets. Makes conforming and other changes. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

HB3013 Amends the Illinois Pension Code. Creates the Downstate Firefighters Pension Investment Fund as a special district to exercise the authority to manage, invest, and reinvest the reserves, funds, assets, securities, and moneys of certain downstate firefighter pension funds that elect to transfer their investment authority and assets to the Investment Fund. Includes provisions relating to the transfer and investment of assets, auditing and reporting requirements, and the operation and administration of the Investment Fund. Reduces the amount of training required for trustees of downstate police and downstate firefighter pension funds. In the Downstate Firefighter Article, makes changes to Tier 2 survivors benefits, the calculation of final average salary for Tier 2 firefighters, the annual salary limitation for pension purposes applicable to Tier 2 firefighters, and the automatic annual increase to a Tier 2 firefighter's monthly pension. Makes changes to the formula for determining the required municipal contribution. Makes other changes. Amends the Property Tax Extension Limitation Law (PTELL) of the Property Tax Code to exclude from the definition of "aggregate extension" special purpose extensions made for contributions to a downstate firefighter pension fund that has elected to transfer its investment authority to the Investment Fund. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

HB3354 Amends the Downstate Firefighter Article of the Illinois Pension Code. Provides that if a person who first becomes a firefighter under the Article on or after January 1, 2011 and who is not receiving a disability pension under specified provisions dies for specified reasons, then a pension shall be paid to his or her survivors in the amount equal to the greater of (i) 54% of the firefighter's monthly salary at the date of death or (ii) 66 2/3% of the firefighter's earned pension at the date of death (rather than the amount of 66 2/3% of the firefighter's earned pension at the date of death). Provides that the changes apply without regard to whether the deceased firefighter was in service on or after the effective date of the amendatory Act. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.