



**AGENDA FOR  
CITY COUNCIL MEETING**

*Council Chambers*

401 E Third Street

Kewanee, Illinois 61443

**Open Meeting** starting at 7:00 p.m.

**Monday, April 9, 2018**

Posted by 7:00 p.m., April 6, 2018

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
  - a. Approval of Minutes
  - b. Payroll
  - c. Staff Reports
  - d. Request from the Prairie Chicken Festival committee for the use of city streets and green spaces.
4. Presentation of Bills and Claims
5. Citizen Participation
6. Business:
  - a. **Consideration of a Resolution** authorizing the City Manager to enter into an agreement with Ratliff Bros for sewer repairs on Maple Avenue and the alley on East Second Street.
  - b. **Consideration of a request** to purchase a brush mower for use in abating nuisance weed violations.
  - c. **Update** on the City-wide cleanup.
  - d. **Discussion of the findings** of the 2018 IEPA inspection.
  - e. **Consideration of an Ordinance** amending Chapter 151 Electrical Regulations.
  - f. **Consideration of an Ordinance** amending Chapter 122 to include Contractor Registrations.
7. Council Communications:
8. Announcements:
9. Adjournment



## MEMORANDUM

**Date:** April 6, 2018  
**From:** Gary Bradley, City Manager  
**To:** Mayor & Council  
**RE:** Council Meeting of **Monday, April 9, 2018**

### REGULAR MEETING AT 7:00 P.M.

1. **Animal Control Building**—The floor has been poured and weather permitting we expect the building to be erected early next week. That's what we expected two weeks ago, but the weather hasn't cooperated. After the building is put up, spray foam insulation will then be applied, courtesy of Community State Bank, then we will move on to the installation of the interior steel thanks to some help with equipment from Sullivan Doors.
2. **Budget Workshop**— There will be a budget Workshop at 6 p.m. on Monday, April 13th, to review the Enterprise funds. As discussed at the last Workshop, those materials will be made available to you on Monday the 9th.
3. **Citywide Cleanup**— As previously noted, the citywide cleanup is scheduled for May 12th with a rainout date of May 19th. An update about the event is on the agenda to ensure that guests in the audience, those watching at home, and the media are aware of some new developments with the event.
4. **Warning Sirens**— Included in the packet for your review are diagrams which depict both our current coverage for warning sirens and a proposed coverage map based on the installation of new sirens. As you can see from the map, even with six sirens there are areas of the city which may be unserved by the sirens in their current configuration. However, it may be possible to move two of the existing sirens to ensure coverage of the entire community with minimal expense. That said, due to the age of the existing sirens, strong consideration needs to be given to the acquisition of new sirens at some point in the not-too-distant future.
5. **Civil Service Commission**— The commission met last week and provided electronic tests to 18 individuals who had applied for the position of truck driver/laborer. The results of the test will be used by the Commission to narrow down the field at their meeting on April 10<sup>th</sup>. Those advancing to the next step in the hiring process will be asked to complete a physical fitness test on April 25<sup>th</sup> that is correlated to the job for which they have made application. The physical fitness test is being developed by a firm retained for that purpose.

6. **Fire and Police Commission**— Applicants who have advanced in the application process for the position of firefighter will be testing tomorrow and Sunday on the physical fitness portion of their selection process. This test has been rescheduled from a few weeks ago due to the inclement weather that occurred on the initially scheduled testing date.
7. **Police Department Training**— Lt. Rivord is enrolled in the Illinois Active Threat Master Instructor certification program. The program is a 4 week program that concludes on June 29<sup>th</sup>. Lt Rivord will receive training in high risk patrol tactics, active threat/rapid deployment, solo officer response, rescue task force, and urban tactics. Once completed Lt. Rivord will be able to train the officers of the police department in the latest active shooter tactics. Detective Bryner will be attending the National Children's Alliance training conference in Washington D.C. June 10-13. The training, lodging, flights and some meals are provided for through a grant receive by Braveheart Children's Advocacy Center. The training will consist of victim advocacy, forensic interviewing, child victims of pornography, statement recantation, and testifying as an expert witness. The police department continues to send officers to additional training when it is available. The Kewanee Police Department strives to be the best trained and most current department possible.
8. **Community Development Training**— The Director will be attending ILLOWA & QCBR (Quad City Builders & Remodelers Association) Training on April 11<sup>th</sup> regarding proper truss installation and truss bracing, along with the monthly ILLOWA meeting on April 26<sup>th</sup> to learn about Safety Glass. Next month's session will be about the use of fire resistant materials for multifamily and commercial construction.
9. **Community Development Update**—The City has three fast-track demolitions in progress that should be completed by mid-April (813 W 4th, 721 N Vine, and 128 E 6<sup>th</sup>), as well as two properties that are making use of the demolition grant program (814 E 2nd & 518 W Mill). Over 100 new nuisance cases were opened last month along more than 270 Nuisance re-inspections.
10. **Sound the Alarm**— The City is working with the American Red Cross to provide smoke alarms for residential units. The event will be held April 28th. We're still trying to get the word out to homeowners who are in need of smoke alarms and also to volunteers who may be interested in helping to install the smoke alarms.
11. **IEPA Inspection**— Included in the packet for your review is a copy of the most recent IEPA inspection of the city's water system. It is being placed on the agenda as a discussion item in the event that you have questions or concerns regarding the recommendations of IEPA.
12. **Contractor Registration**— First, I apologize for all of the tension this issue has created. Clearly, there has been some poor communication regarding the purpose and intent behind the proposed contractor licensing. Hopefully, this clarification will facilitate a respectful and open dialogue regarding this topic ending with a public vote so that this issue can be put behind us one way or the other. The contractor registration is meant to ensure that

contractors performing work are made aware of our requirements under multiple building codes and have a certain amount of public liability and property damage insurance to protect both the City and our customers. It does not prohibit anyone from working on their own property and does not prohibit a “handyman” from working on small projects or items that do not require permitting. The cost is not onerous, but if \$25 for renewal or \$50 for initial registration is seen as impediment to new businesses, the fee portion of the ordinance could be removed. The code also provides for the revocation of registration as a means of aiding in the enforcement of our codes but also provides for due process for the reinstatement of the registration. Hopefully the registration of contractors gives the city more confidence that the repair/construction jobs will meet the standards adopted by City Code and work toward improving our housing stock, which is an item in our adopted goals.

## **COUNCIL MEETING 18-06 MARCH 26, 2018**

The City Council met in Council Chambers at 6:45 PM with the Mayor calling the meeting to order and the following answering to roll call:

Andy Koehler	Council Member
Steve Faber	Council Member
Michael Yaklich	Council Member
Steve Looney	Mayor

Council Member Colomer was absent with regrets.

Council Member Faber made a motion to adjourn to executive session pursuant to Section 2 (c) (2) of the Open Meetings Act to discuss collective bargaining. Council Member Yaklich seconded the motion. Roll call showed 4 ayes, no nays. The motion passed.

The executive session was adjourned at 6:54 PM on a motion made by Council Member Faber and seconded by Council Member Yaklich. Roll call showed 4 ayes, no nays. The motion passed.

Mayor Looney called the regular Council Meeting to order at 7 PM, stating that the Council was reconvening following a closed session pursuant to Section 2(c)(2) of the Open Meetings Act to discuss collective bargaining.

News media present was as follows:

The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the March 12, 2018 Council Meeting and payroll for the pay period ending March 17, 2018 in the amount of \$191,126.88. The consent agenda was approved on a motion made by Council Member Faber and seconded by Council Member Koehler. Roll call showed 4 ayes, no nays. The motion passed.

Bills submitted for approval totaling \$348,172.32 were approved on a motion made by Council Member Yaklich and seconded by Council Member Faber. Council Member Yaklich questioned the jetter situation, as he had seen several payments to Frank Holton recently. Operations Manager

Johnson noted that Mr. Holton preformed mostly vactor work for the City. Roll call showed 4 ayes, no nays. The motion passed.

## **CITIZEN PARTICIPATION**

Mayor Looney then asked if anyone wished to speak regarding a non-agenda item. There being no such requests Mayor Looney moved on to new business.

## **NEW BUSINESS**

Ordinance #3923 amending Section 92.06 Rates and Charges of Chapter 92 Cemeteries was approved on a motion made by Council Member Faber and seconded by Council Member Yaklich. City Manager Bradley explained that the ordinance was lowering the price of the plots in one block to encourage the purchase of the remaining spaces. Roll call showed 4 ayes, no nays. The motion passed.

Resolution #5104 authorizing the City Manager, or his designee, to enter into an agreement with ESO Software for fire and EMS reporting was approved on a motion made by Council Member Faber and seconded by Council Member Koehler. Council Member Yaklich asked about the additional costs. Fire Chief Shook reported that there were current costs for other software that would be eliminated, so the net annual increase would be \$4,004. Mayor Looney noted that the new billing service used the same software. Roll call showed 4 ayes, no nays. The motion passed.

City Clerk Edwards read proclamations declaring April 2-8, 2018 as National Public Health Week and April 5, 2018 as JA Day.

## **OTHER BUSINESS**

Council Member Faber congratulated Jerry Salisbury for the distinction of Citizen of the Year.

Council Member Koehler complimented the Public Works Department for getting the Belle Alexander water line replacement project done while school was not in session.

Mayor Looney thanked the city crews for their work during the recent snow storm and the fire department for their work on the recent fire. He also asked City Manager Bradley about the hanging baskets.

## **ANNOUNCEMENTS**

City Clerk Edwards announced that City Hall offices would be closed on Friday, March 30 in observance of Good Friday. There were no planned changes to the garbage collection schedule. In conjunction with the American Red Cross Sound the Alarm program, we would be installing free smoke alarms by appointment in the Kewanee area on Saturday, April 28, 2018. To make

an appointment, residents were encouraged to visit [getasmokealarm.org](http://getasmokealarm.org) or call (844) 319-6560 and press 9. Everyone was also invited to the National Day of Service event, Mayor Looney would be recognizing local volunteers, at 5 pm April 3, 2018 at the Black Hawk Community Education Center.

There being no further business, Council Member Faber moved to adjourn the meeting and Council Member Koehler seconded the motion. Roll call showed 4 ayes, no nays. The meeting adjourned at 7:15 PM.

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MELINDA EDWARDS, CITY CLERK

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DATE APPROVED

## Community Development EOM Violation Listing

From Date: 03/01/2018

To Date: 03/31/2018

File#	Owner Name	Street#	Pre-Direction	Street Name	Street Type	Phone#	Open Date	Violation Short Description	Violation Comments	How Received
18-000108	KEWANEE II MHP LLC,	829	WEST	6TH	ST		03/01/2018	Littering	Trash and junk in trailer lot.	Phone
18-000109	MARTINEZ, ANTONIO & BANDERAS, AGUSTINA	322	EAST	PROSPECT			03/01/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) parked in front yard. Park in drive way.	Staff Initiated
18-000110	SUNQUIST, DAVID L & MARCIA	414	EAST	OAK			03/01/2018	Littering	Junk around home. front and back. General lawn clean up.	Staff Initiated
18-000111	CANTWELL, JANIE	830		FRANKLIN	ST		03/01/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) park in yard.	Staff Initiated
18-000112	GARRETT, ROBERTA	620	SOUTH	GROVE	ST		03/01/2018	Littering	trash and trash bags at front door needs general clean up junk by garage.	Staff Initiated
18-000113	POLOWY, BERNIE T & LYNN A	218	EAST	3RD	ST		03/02/2018	Littering	Trash and litter in yard . and a chair	



18-000115	HALL, MICHAEL S	230		BLISH	AVE		03/05/2018	Littering	Trash and litter in yard	Phone
18-000116	ELMORE, KATHLEEN T	847	WEST	PROSPECT			03/05/2018	Littering	Trash and junk around home and front porch.	Staff Initiated
18-000117	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/05/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) trailer	Staff Initiated
18-000117	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/05/2018	Littering	Tree limbs pile in front of garage door.	Staff Initiated
18-000118	DURKIN, PATRICK D & TINA M	1020	NORTH	EAST	ST		03/05/2018	Unsafe, Unsightly Structures	Open garage with junk.	Staff Initiated
18-000118	DURKIN, PATRICK D & TINA M	1020	NORTH	EAST	ST		03/05/2018	Littering	Trash and litter in yard old snow fence in yard.	Staff Initiated
18-000119	SANCHEZ, MARIA ISABEL	224	NORTH	BOSS			03/05/2018	Littering	trash and trash bags at front door needs general clean up	Staff Initiated
18-000120	GILLESPIE, CATHERINE L & KIDA, DORIS L	219	NORTH	BOSS			03/05/2018	Littering	General yard clean up.	Staff Initiated
18-000121	AINLEY, JERRY D & MURPHY, AMANDA J	215	NORTH	BOSS			03/05/2018	Littering	General yard clean up.	Staff Initiated
18-000122	RIGGS, TIMOTHY C & SALZMAN, EARNEST L LTR	621		FLORENCE			03/05/2018	Storage and parking of vehicles and other personal property	Parking in front yard .	Staff Initiated

18-000123	WOLF, ERIC & ELIZABETH	304		ROOSEVELT			03/06/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) by garage	
18-000124	LITTLE, JENNIFER S	311		MCKINLEY	AVE		03/06/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s)	
18-000125	GERLEMAN, BRANDON C	435	WEST	MILL	ST		03/06/2018	Storage and parking of vehicles and other personal property	Parking in front yard .	Staff Initiated
18-000126	FEENEY, SANDRA M	911	SOUTH	WEST	ST		03/06/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) truck.	Staff Initiated
18-000127	BAXTER, MARILYNN R	424		WILLARD	ST		03/06/2018	Littering	Trash and litter in yard. Front and back.	Staff Initiated
18-000128	KULL, PHILIP & REBECCA	700		MORTON	AVE		03/06/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s)	Staff Initiated
18-000128	KULL, PHILIP & REBECCA	700		MORTON	AVE		03/06/2018	Littering	Junk by garage	Staff Initiated

18-000129	HOLDGRAFER, ANTHONY J	703	SOUTH	WASHINGTON	ST		03/06/2018	Littering	Junk on side of home and general yard clean up.	
18-000130	PALMER, TROY P & JENNIFER L	409		MCKINLEY	AVE		03/06/2018	Littering	General yard clean up..back yard.	Staff Initiated
18-000131	REED, JAMES L JR	1111		PINE	ST		03/06/2018	Littering	Junk around home.front and back. General lawn clean up. Concrete piles not covered up.	
18-000132	CASTANEDA, MOISES	415	EAST	OAK			03/06/2018	Littering	Trash and litter in yard. In truck. Trash bags by home.	Staff Initiated
18-000133	NGUYEN, ANTHONY P	229		TENNEY			03/08/2018	Littering	trash and trash bags at front door needs general clean up	Staff Initiated
18-000134	MATTHEWS, DALE	618	SOUTH	TENNEY			03/08/2018	Storage and parking of vehicles and other personal property	Numerous unlicensed and/or inoperable vehicles. Property not zoned for this use.	In Person
18-000134	MATTHEWS, DALE	618	SOUTH	TENNEY			03/08/2018	Littering	misc parts and debris.	In Person
18-000135	GRABBE, DONALD W	1100	WEST	DIVISION	ST		03/08/2018	Littering	Indoor furniture outside On porch.	Staff Initiated
18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure Property Areas, Sanitation	Misc litter, landscape waste and debris.	Staff Initiated

18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure, General	Exterior structure in state of disrepair. Open areas in the building envelope, missing protective treatment on roof and walls.	Staff Initiated
18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure, Unsafe Conditions	Open/missing areas in foundation, walls and roof. Back porch is falling down. Open framing components.	Staff Initiated
18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure, Protective Treatment	Missing siding and roofing material. Open areas in soffits.	Staff Initiated
18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure, Foundation Walls	Open/missing areas in foundation.	Staff Initiated
18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure, Roofs and drainage	Roof open and in disrepair.	Staff Initiated
18-000136	STONER, N RUTH	724		MADISON	AVE		03/08/2018	Exterior Structure, Overhang extensions	Missing / open areas in overhangs.	Staff Initiated
18-000137	POST, NEAL E	608	EAST	DIVISION			03/08/2018	Littering	Indoor furniture outside On porch.	Staff Initiated
18-000138	STONER, MARK D	728		MADISON	AVE		03/08/2018	Exterior Structure Property Areas, Sanitation	Misc litter, landscape waste and debris.	Staff Initiated

18-000138	STONER, MARK D	728		MADISON	AVE		03/08/2018	Exterior Structure, General	Exterior structure in state of disrepair. Open areas in the building envelope, missing protective treatment on roof and walls.	Staff Initiated
18-000138	STONER, MARK D	728		MADISON	AVE		03/08/2018	Exterior Structure, Unsafe Conditions	Open/missing areas in walls and roof. Open framing components	Staff Initiated
18-000138	STONER, MARK D	728		MADISON	AVE		03/08/2018	Exterior Structure, Protective Treatment	Missing siding and roofing material. Open areas in soffits.	Staff Initiated
18-000138	STONER, MARK D	728		MADISON	AVE		03/08/2018	Exterior Structure, Roofs and drainage	Roof open and in disrepair.	Staff Initiated
18-000138	STONER, MARK D	728		MADISON	AVE		03/08/2018	Exterior Structure, Overhang extensions	Missing / open areas in overhangs.	Staff Initiated
18-000139	ROSAS, GABRIEL & HILDA Y	445	EAST	DIVISION	ST		03/08/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) parked in front yard. Truck and trailer.	Staff Initiated
18-000140	ARNOLD, CRAIG	600	NORTH	LEXINGTON	AVE		03/08/2018	Storage and parking of vehicles and other personal property	Unlicense and/or inoperable wrecked vehicle.	Staff Initiated

18-000140	ARNOLD, CRAIG	600	NORTH	LEXINGTON	AVE		03/08/2018	Littering	Dead trees, brush/branches, landscape waste.	Staff Initiated
18-000141	HENDON, DONALD	504		ROOSEVELT			03/08/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) parked in front of garage. Car.	Staff Initiated
18-000141	HENDON, DONALD	504		ROOSEVELT			03/08/2018	Littering	Junk by garage	Staff Initiated
18-000142	KUYKENDALL, WALTER	811		BEACH	ST		03/08/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) with flat tires. Trucks	In Person
18-000143	DEREU, DORIS	743		ROCKWELL			03/08/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) in back yard.	Staff Initiated
18-000144	BEHNKE, BRETT & ROBIN	815		ROCKWELL	ST		03/08/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) back yard. Park in drive not in yard	Staff Initiated
18-000144	BEHNKE, BRETT & ROBIN	815		ROCKWELL	ST		03/08/2018	Littering	Junk on porch	Staff Initiated
18-000145	HENDERSON, SHAWN	837		ROCKWELL			03/08/2018	Littering	Front porch has junk on it. Needs a clean up.	Staff Initiated

18-000147	BEGYN, DARLENE	224	EAST	GARFIELD			03/09/2018	Littering	Trash and litter in yard. Tree limbs by garage door.	Staff Initiated
18-000148	STERLING, TOBY	147		WILLARD			03/09/2018	Storage and parking of vehicles and other personal property	Trailer parked in yard.	Staff Initiated
18-000148	STERLING, TOBY	147		WILLARD			03/09/2018	Unsafe, Unsightly Structures	Dog kennel in front yard.	Staff Initiated
18-000149	KOLLER, BARBARA J TR	561		MIDLAND	DR		03/12/2018	Littering	Junk by garage	
18-000149	KOLLER, BARBARA J TR	561		MIDLAND	DR		03/12/2018	Littering	Junk in back yard.	
18-000150	PETTY, CHAD M & FRANCES A	1105		ROSEVIEW			03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	
18-000151	JACKSON-CLAYES, BARBARA A	102	SOUTH	HIGH	ST		03/12/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s)	Online
18-000151	JACKSON-CLAYES, BARBARA A	102	SOUTH	HIGH	ST		03/12/2018	Livestock and Domestic Fowl Prohibited	Chickens	Online
18-000151	JACKSON-CLAYES, BARBARA A	102	SOUTH	HIGH	ST		03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Online

18-000152	WICKHAM, ROBERT & MARY L	922		MADISON			03/12/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s)	Staff Initiated
18-000152	WICKHAM, ROBERT & MARY L	922		MADISON			03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated
18-000153	BISHOP, JUDY L	1105		MADISON	AVE		03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Phone
18-000154	SPENCER, KIMBERLI	1109		MADISON	AVE		03/12/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) parked in front yard.	Phone
18-000154	SPENCER, KIMBERLI	1109		MADISON	AVE		03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Phone
18-000155	CARRERA, JAVIER & ANGULO, MARIA	1132		MADISON			03/12/2018	Storage and parking of vehicles and other personal property	Parking in front yard .	Staff Initiated
18-000156	PEREDA, JOSE & MARIA	812	NORTH	WALNUT			03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated
18-000158	ESTES, TIMOTHY J & SWANSON, SANDRA K & ESTES, RONALD L	322	WEST	5TH	ST		03/12/2018	Littering	Chair at street	Staff Initiated



18-000159	HYPE RENTALS INC,	210	WEST	5TH	ST		03/12/2018	Littering	Chair at curb	Staff Initiated
18-000160	HANSEN, ALICE	605		WILLOW	ST		03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Phone
18-000161	UNCLE WALTERS MGMT CORP,	215	WEST	8TH			03/12/2018	Littering	Junk by garage	Staff Initiated
18-000162	OBRIEN, MARK & CAROL	912		ZANG			03/12/2018	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated
18-000163	SUNQUIST, DAVID L & MARCIA L	1029		ROSEVIEW	AVE		03/12/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s)	Staff Initiated
18-000163	SUNQUIST, DAVID L & MARCIA L	1029		ROSEVIEW	AVE		03/12/2018	Littering	Junk by trailer home. With tall weeds.	Staff Initiated
18-000164	SUNQUIST, DAVID L & MARCIA L	1031		ROSEVIEW	AVE		03/12/2018	Littering	Junk by all trailers and weeds plus bug problems.	Staff Initiated
18-000165	MORGAN, DANIEL J	920	NORTH	ELM			03/13/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) back yard truck. Trailer full of junk.	Staff Initiated
18-000165	MORGAN, DANIEL J	920	NORTH	ELM			03/13/2018	Littering	Trash and litter in.back yard.	Staff Initiated
18-000166	HAYES, RAY E JR & PENNY M	924	NORTH	CHESTNUT			03/13/2018	Littering	Chair at street	Staff Initiated

18-000167	GILLESPIE, VIVIAN	722	NORTH	LEXINGTON	AVE		03/13/2018	Littering	Junk around home.front and back. General lawn clean up. And front porch.	Staff Initiated
18-000168	CLARK, GLORIA J	708	NORTH	LEXINGTON	AVE		03/13/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) truck.	Staff Initiated
18-000169	FRANCISCOVICH, MARK & TERESA	1001		CAMBRIDGE	RD		03/13/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) in yard	Staff Initiated
18-000170	TUTHILL, VERNON	604	EAST	PROSPECT			03/13/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) van	Staff Initiated
18-000171	BUSWELL, MEGAN	330		MCKINLEY			03/13/2018	Littering	Junk around home.front and back. General lawn clean up. And front porch.	Staff Initiated
18-000172	MANNON, TIMOTHY M	815		ELMWOOD	AVE		03/13/2018	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated

18-000173	PAEZ, JULIAN SANCHEZ	109	NORTH	MAPLE	AVE		03/13/2018	Storage and parking of vehicles and other personal property	Parking in front yard . and not in drive.	Staff Initiated
18-000174	DZIENGEL, LOLA L EST	1709		LAKE	ST		03/13/2018	Unsafe, Unsightly Structures	Garage falling down.	Staff Initiated
18-000175	NANNINGA, CHRISTY	1320		JUNE	ST		03/13/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) parked in front yard.	
18-000175	NANNINGA, CHRISTY	1320		JUNE	ST		03/13/2018	Unsafe, Unsightly Structures	Dog kennel and fence close to road.	
18-000175	NANNINGA, CHRISTY	1320		JUNE	ST		03/13/2018	Littering	Junk around home.front and back. General lawn clean up.	
18-000176	NEIRYNCK, MATTHEW	730		GILBERT			03/15/2018	Littering	Building material. In yard needs to be cleaned up.	
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Unsafe, Unsightly Structures		Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Littering		Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure Property Areas, Sanitation	Landscape waste and misc debris.	Staff Initiated

18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure Property Areas, Accessory structures	Detached garage, missing siding, open framing, rain gutters falling off.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, General	Areas of missing water resistant treatment, roof in poor condition, basement entryway unsafe and not secure.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Unsafe Conditions	Roofing material in poor condition,	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Window, skylight and door frames	Broken windows East side of house.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Basement Hatchways	Outside basement entryway is not secure and weather tight.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Protective Treatment	Areas of exposed framing in soffit and fascia on house and garage South wall.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Foundation Walls	Open area in foundation of house at the Southeast corner.	Staff Initiated

18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Roofs and drainage	Roofing material in poor condition, loose or missing shingles, hole in roof at Northwest corner and in soffit of dormer on Sout side.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Exterior Structure, Overhang extensions	Exposed framing components in soffits.	Staff Initiated
18-000177	HUGGINS, JUDY E	1022	NORTH	EAST	ST		03/15/2018	Rubbish and Garbage, Accumulation of rubbish or garbage	Landscape waste and all other misc litter or debris throughout the property.	Staff Initiated
18-000178	WEIR, TAMARA	116		MCKINLEY			03/15/2018	Littering	Junk by garage put in garage.	Staff Initiated
18-000179	HOLMES, JOHN E	802		PLEASANT			03/15/2018	Storage and parking of vehicles and other personal property	Parking in front yard .	Staff Initiated
18-000180	UNCLE WALTERS MGMT CORP,	215	WEST	8TH			03/15/2018	Unsafe, Unsightly Structures	Garage roof falling in.	
18-000181	KEEL, MELISSA A	115	NORTH	LAKEVIEW	AVE		03/16/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) behind garage.	Staff Initiated

18-000182	PINNICK, JUSTIN R	725	SOUTH	CHESTNUT			03/16/2018	Littering	Junk around home.front and back. General lawn clean up. Indoor furniture in yard.	
18-000183	MOORE, JASON M & TABATHA L	205	EAST	CHURCH	ST		03/19/2018	Littering	Tv at curb,	Staff Initiated
18-000184	DIXON, ROBERT EST	224		WILLARD	ST		03/19/2018	Littering	Furniture. At curb..	Staff Initiated
18-000185	SANCHEZ, JOSE G	601		WILLOW			03/20/2018	Littering	Trash bags on deck.	Phone
18-000186	LANE, NICHOLAS A	828		BEACH	ST		03/20/2018	Littering	Junk by garage and front porch is full.	Phone
18-000188	CALIBUR HOLDINGS LLC,	224	WEST	2ND	ST		03/20/2018	Unsafe, Unsightly Structures	Steel wall falling apart in high winds.	Phone
18-000189	BOSWELL, BENNIE J & JANICE E	1303	WEST	PROSPECT			03/22/2018	Storage and parking of vehicles and other personal property	Parking in front yard .truck.	Staff Initiated
18-000190	WILEY, LESLEY R	717		FLORENCE	ST		03/22/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) with flat tires.	Staff Initiated
18-000191	GOFORTH, CARLA S	1128		JUNE			03/22/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) with flat tires.	Staff Initiated

18-000192	THORP, STANLEY E & TRACEY E	1009		LAKE	ST		03/22/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) in yard and not in drive.	Staff Initiated
18-000193	HENDRICKS, PAMELA S	1025		LAKE			03/22/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) with flat tires. Green car.	Staff Initiated
18-000193	HENDRICKS, PAMELA S	1025		LAKE			03/22/2018	Littering	General yard clean up.pallets and other items.	Staff Initiated
18-000194	NGUYEN, ANTHONY P	318	EAST	10TH			03/23/2018	Unsafe, Unsightly Structures	Dead tree in front yard must be removed. Danger to homes and power lines.	Phone
18-000195	SIX, R EDWARD & LINDA K	101	NORTH	BURR	BLVD		03/23/2018	Animal waste on private property	Animal waste in lot next door. Dog lives at 110 burr.	Phone
18-000196	WHITCHER, EVERETT D RLTR	414		GREEN	ST		03/23/2018	Littering	General yard clean up. Tree limbs and home debris in yard.	Staff Initiated
18-000197	WEJEMARK, KARYN M	238		EDWARDS			03/23/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) with flat tires. 2	Staff Initiated

18-000198	HULL, KEVIN L & DAWN M	1606	WEST	1ST	ST		03/23/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) red truck.	Staff Initiated
18-000198	HULL, KEVIN L & DAWN M	1606	WEST	1ST	ST		03/23/2018	Littering	Junk around home.front and back. General lawn clean up.	Staff Initiated
18-000199	COLE, STEVEN M & MERCHIAL Y	451	EAST	DIVISION			03/23/2018	Storage and parking of vehicles and other personal property	Parking in yard. Not in drive.	Staff Initiated
18-000200	BRYNER, BRAD L & DAWN M	325	NORTH	PARK	ST		03/26/2018	Littering	Trash at curb	Phone
18-000201	WITTMAYER, CHRISTOPHER M	225	NORTH	BOSS			03/26/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) and parts.	Phone
18-000201	WITTMAYER, CHRISTOPHER M	225	NORTH	BOSS			03/26/2018	Animal waste on private property	Animal waste in back yard.	Phone
18-000202	FAIRBROTHER, THOMAS III & DONNA M	915	NORTH	WALNUT			03/27/2018	Littering	Furniture on front porch of indoor type.	Staff Initiated
18-000203	DOBBELS, WILLIAM C & PATRICK M	910		MAY	ST		03/27/2018	Unsafe, Unsightly Structures	Garage With tree branches in it.	Staff Initiated



18-000204	HOLTSCHULT, ROBERT W	1300		LAKE	ST		03/27/2018	Littering	Junk by garage	Staff Initiated
18-000205	VLAHOVICH, RICHARD G JR & CONNIE S	1308	EAST	7TH	ST		03/27/2018	Littering	Junk around home.front and back. General lawn clean up. And front porch.	Staff Initiated
18-000206	MITCHELL, EDWARD R & BONNIE L	204		DWIGHT	ST		03/27/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) parked in front yard.	Staff Initiated
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Odors	Offensive odor coming from inside the house.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Exterior Structure Property Areas, Sanitation	Landscape waste and misc debris.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Exterior Structure Property Areas, Rodent harborage	Numerous rats seen on the property.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Exterior Structure Property Areas, Accessory structures	Hole in North side of garage roof.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Exterior Structure, Doors	Rear door is not secure and not weather tight.	

18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Exterior Structure, Building security	Rear door is not secure and not weather tight.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Exterior Structure, Windows	Broken windows.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Interior Structure, Interior surfaces	Loose plaster, chipping paint, trash, animal feces.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Interior Structure, Stairs and walking surfaces	Broken basement stairs.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Rubbish and Garbage, Accumulation of rubbish or garbage	Garbage and debris all over inside of both house and garage.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Pest Elimination, Infestation	Numerous rats seen inside the house during inspection.	
18-000207	RVFM 11 SERIES LLC,	140		DWIGHT	ST		03/27/2018	Pest Elimination, Owner		
18-000208	ALARCON, MARCO A M & MORALES, KATIE CHASE BARK	1119	WEST	MILL	ST		03/29/2018	Littering	Junk around home.front and back. General lawn clean up of all trash.	Staff Initiated
18-000209	CALHOUN, JACK A & CHRISTINA L	331		WHITNEY	AVE		03/29/2018	Littering	Junk on side of home and front of home.	Staff Initiated

18-000209	CALHOUN, JACK A & CHRISTINA L	331		WHITNEY	AVE		03/29/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) back yard. Truck in yard.	Staff Initiated
18-000210	HOFFMAN, STEVEN L & TOREY L & TROWBRIDGE, JACKIE L	319		WHITNEY	AVE		03/29/2018	Storage and parking of vehicles and other personal property	Unlicensed/inoperable vehicle(s) back yard.	Staff Initiated
18-000210	HOFFMAN, STEVEN L & TOREY L & TROWBRIDGE, JACKIE L	319		WHITNEY	AVE		03/29/2018	Littering	General yard clean up. Of back yard.	Staff Initiated
18-000211	GARMS, JACKIE M	337		WHITNEY	AVE		03/29/2018	Littering	Junk on side of home and front of home.	Staff Initiated
18-000212	BLANK, DEAN	119	EAST	7TH	ST		03/29/2018	Storage and parking of vehicles and other personal property	Unlicensed and/or inoperable vehicle by West side of house.	
18-000212	BLANK, DEAN	119	EAST	7TH	ST		03/29/2018	Littering	Misc items and debris around garage.	
18-000212	BLANK, DEAN	119	EAST	7TH	ST		03/29/2018	Exterior Structure, General	Dilapidated garage. Contact Keith Edwards at city hall to discuss programs the city may have to assist with this structure.	

18-000212	BLANK, DEAN	119	EAST	7TH	ST		03/29/2018	Exterior Structure, Protective Treatment	House in need of paint. Contact Keith Edwards at city hall to learn about potential assistance from the city's targeted minor home repair program.	
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## Health - Building - Zoning

### Building Permits February 2018

Date	Bldg. Permit#	Permit Issued To	Job Address		
Job Descrip				Est Cost	Permit Fee
2/7/2018	B-18-006	Jay Pettit/Hazelwood Homes	625 Hepner		
Construction of new single family dwelling, including basement and attached 3 car garage.				\$249,000.00	\$449.00
2/15/2018	B-18-007	Codie Ryder	1222 Pine		
Construction of deck attached to house, 14' x 14' (196 sq ft total).				\$1,000.00	\$10.00
2/26/2018	B-18-008	Terry Sopiars	917 N Tremont		
Tear off and replace existing porch, 8' x 20' (160 sq ft total).				\$6,000.00	(\$10.00)

*Value of improvements in Enterprise Zone* **\$6,000.00**

*Value of improvements outside the Enterprise Zone* **\$250,000.00**

*Total Value of Improvements* **\$256,000.00**

*Total Value of Permit Fees waived for Enterprise Zone* **(\$10.00)**

*Total Value of other Permit Fees* **\$459.00**

Prepared by: Elizabeth A. Kelsey



## Health - Building - Zoning

### Electrical Permits February 2018

Date	Elec Permit#	Permit Issued To	Job Address		
Job Descrip			Est Cost	Permit Fee	
2/2/2018	E-18-008	Gutschlag Electric	421 S Vine		
Install 4 two gang duplex receptacle basement GFCI, 1 single GFCI receptacle, 1 outside light			\$1,000.00	\$25.00	
2/6/2018	E-18-009	Dennis Duytschaver	513 Elliott		
Remodel apartment, install new recetacles, switches and light fixtures.			\$2,000.00	\$32.00	
2/7/2018	E-18-010	Jay Pettit/Hazelwood Homes	625 Hepner		
Construction of new single family dwelling, including basement and attached 3 car garage.			\$9,600.00	\$144.00	
<i>Value of improvements in Enterprise Zone</i>			<b>\$0.00</b>		
<i>Value of improvements outside the Enterprise Zone</i>			<b>\$12,600.00</b>		
<i>Total Value of Improvements</i>			<b>\$12,600.00</b>		
<i>Total Value of Permit Fees waived for Enterprise Zone</i>			<b>\$0.00</b>		
<i>Total Value of other Permit Fees</i>			<b>\$201.00</b>		

Prepared by: Elizabeth A. Kelley



## Health - Building - Zoning

### Plumbing Permits February 2018

Date	Plumb Permit	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
2/5/2018	P-18-005	Ed's Htg, AC, Plmbg & Elec., Inc.	540 Pine	Install one new A.O. Smith 40 gallon natural gas water heater.	\$912.93	\$16.30
2/15/2018	P-18-006	Ed's Htg, AC, Plmbg & Elec., Inc.	303 S Vine	Install one new A.O. Smith 40 gallon natural gas water heater.	\$888.60	\$16.30
2/20/2018	P-18-007	Ed's Htg, AC, Plmbg & Elec., Inc.	329 Emmons	Install one new A.O. Smith 40 gallon natural gas water heater.	\$839.01	\$16.30
2/21/2018	P-18-008	Midwest Automatic Fire Sprinkler Co	319 N Main	Install an antifreeze system for second floor fire sprinkler.	\$18,590.00	(\$138.00)

Date	Plumb Permit	Permit Issued To	Job Address
Job Descrip	Est Cost	Permit Fee	

<i>Value of improvements in Enterprise Zone</i>	<b>\$18,590.00</b>
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<i>Value of improvements outside the Enterprise Zone</i>	<b>\$2,640.54</b>
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<i>Total Value of Improvements</i>	<b>\$21,230.54</b>
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	<b>(\$138.00)</b>
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<i>Total Value of other Permit Fees</i>	<b>\$48.90</b>
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**Prepared by:** Elizabeth A. Kelley





## Health - Building - Zoning

### Miscellaneous Permits February 2018

Date	Misc Permit#	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
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<i>Value of improvements in Enterprise Zone</i>	<b>\$0.00</b>
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<i>Value of improvements outside the Enterprise Zone</i>	<b>\$0.00</b>
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<i>Total Value of Improvements</i>	<b>\$0.00</b>
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	<b>\$0.00</b>
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<i>Total Value of other Permit Fees</i>	<b>\$0.00</b>
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**Prepared by:** Elizabeth A. Kelley



## Health - Building - Zoning

### Building Permits March 2018

Date	Bldg. Permit#	Permit Issued To	Job Address		
Job Descrip				Est Cost	Permit Fee
3/8/2018	B-18-009	Todd Smith	1615 Burlington		
Add mini storage units to existing property, addition to existing 40' x 70' shop.				\$80,000.00	(\$430.40)
3/9/2018	B-18-010	City of Kewanee	196 Fisher		
Construction of new City Pound building. (Permit fees waived for City owned project).				\$75,000.00	(\$134.50)
3/12/2018	B-18-011	Terry Sopiars	1311 W 6th		
Construction of new 12' x 12' deck w/ pergola, treated 6' x 6' posts, framed w/ treated 2' x 8' 1				\$2,000.00	\$10.00
3/15/2018	B-18-012	Jeff Daniel	419 N Grove		
Moving a 16' x 24' (384 sq ft total) garage one block from 813 W 4th to 419 N Grove.				\$100.00	\$30.00
3/15/2018	B-18-013	Carmelo Duarte	902 Lake		
Building pole barn 24' x 30' x 10" w/ one service door 36" x 80" and garage door 8' x 6'.				\$5,000.00	(\$102.00)
3/16/2018	B-18-014	Lois Gibson	518 W Mill		
Placement of 12' x 40' (480 sq ft total) light steel construction garage. Placed on concrete slab				\$4,024.00	\$82.50
3/16/2018	B-18-015	Jon DeBord	110 E 10th		
Gutting existing church building for total remodel for new physical therapy rehab center. Det				\$148,000.00	(\$536.00)
3/27/2018	B-18-016	Rose Taylor	427 E 8th		
Install 6' x 8' wooden fence around front (N side), E side, and partial S side of properties at 42				\$2,000.00	(\$20.00)
3/28/2018	B-18-017	Vicki Leader	608 E Division		
Construction of storage shed 10' x 16' (160 sq ft total) behind N side of house.				\$2,000.00	\$10.00

Date	Bldg. Permit#	Permit Issued To	Job Address
Job Descrip	Est Cost	Permit Fee	

<i>Value of improvements in Enterprise Zone</i>	<b>\$310,000.00</b>
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<i>Value of improvements outside the Enterprise Zone</i>	<b>\$8,124.00</b>
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<i>Total Value of Improvements</i>	<b>\$318,124.00</b>
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	<b>(\$1,222.90)</b>
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<i>Total Value of other Permit Fees</i>	<b>\$132.50</b>
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Prepared by: Elizabeth A. Kelley



## Health - Building - Zoning

### Electrical Permits March 2018

Date	Elec Permit#	Permit Issued To	Job Address	Job Descrip	Est Cost	Permit Fee
3/15/2018	E-18-011	Dennis Duytschaver	311 Rice	Install new 200 amp service to new pole barn.	\$1,600.00	(\$10.00)
3/20/2018	E-18-012	Wright Electric	1925 Burlington	Install new 400 amp 11 overhead service, 200 amp sub panel in office.	\$53,000.00	(\$346.00)
3/20/2018	E-18-013	Illinois Valley Electric Inc	300 West St S	Kitchen remodel, upgrade to 30 space panel to meter, leaving existing outside service.	\$2,000.00	\$42.00
3/23/2018	E-18-014	James Yarger	205 E 9th	Install meter socket and weatherhead, 200 amp.	\$400.00	\$10.00
3/27/2018	E-18-015	Motley's Electric	119 S Grove	Electrical for new elevator (building permit issued 8/23/17).	\$10,000.00	\$80.00

*Value of improvements in Enterprise Zone* **\$54,600.00**

*Value of improvements outside the Enterprise Zone* **\$12,400.00**

*Total Value of Improvements* **\$67,000.00**

*Total Value of Permit Fees waived for Enterprise Zone* **(\$356.00)**

*Total Value of other Permit Fees* **\$132.00**

**Prepared by:** Elizabeth A. Kelly



## Health - Building - Zoning

### Plumbing Permits March 2018

Date	Plumb Permit	Permit Issued To	Job Address	Est Cost	Permit Fee
Job Descrip					
3/2/2018 P-18-009	Ed's Htg, AC, Plmbg & Elec., Inc.	132 Smith			
Install one new A.O. Smith 40 gallon natural gas water heater.			\$950.30	\$16.30	
3/5/2018 P-18-010	Ed's Htg, AC, Plmbg & Elec., Inc.	525 Rockwell			
Install one new A.O. Smith 40 gallon natural gas water heater.			\$901.06	\$16.30	
3/6/2018 P-18-011	Dooley Bros. Plmbg & Htg	625 Hepner			
Installation of new plumbing and mechanical work for new home construction.			\$15,000.00	\$110.80	
3/8/2018 P-18-012	Ed's Htg, AC, Plmbg & Elec., Inc.	113 W 6th			
Install one new A.O. Smith 40 gallon electric water heater.			\$599.00	(\$16.30)	
3/9/2018 P-18-013	City of Kewanee	196 Fisher			
Construction of new City Pound building. (Permit fees waived for City owned project).			\$10,000.00	(\$50.40)	
3/13/2018 P-18-014	Ed's Htg, AC, Plmbg & Elec., Inc.	702 Roosevelt			
Install one new A.O. Smith 40 gallon natural gas water heater.			\$978.70	\$16.30	
3/21/2018 P-18-015	Ed's Htg, AC, Plmbg & Elec., Inc.	222 S Walnut			
Install one new A.O. Smith 40 gallon natural gas water heater.			\$915.95	\$16.30	

Date      Plumb Permit      Permit Issued To

Job Address

Job Descrip

Est Cost      Permit Fee

3/29/2018	P-18-016	Ed's Htg, AC, Plmbg & Elec., Inc.	620 E Church		
Install one new A.O. Smith 40 gallon natural gas tall water heater.			\$914.23	\$16.30	

*Value of improvements in Enterprise Zone* **\$10,599.00**

*Value of improvements outside the Enterprise Zone* **\$19,660.24**

*Total Value of Improvements* **\$30,259.24**

*Total Value of Permit Fees waived for Enterprise Zone* **(\$66.70)**

*Total Value of other Permit Fees* **\$192.30**

**Prepared by:** Elizabeth A. Kelley



## Health - Building - Zoning

### Miscellaneous Permits March 2018

Date	Misc Permit#	Permit Issued To	Job Address		
Job Descrip			Est Cost	Permit Fee	
3/6/2018	M-18-003	Dooley Bros. Plmbg & Htg	625 Hepner		
Installation of new plumbing and mechanical work for new home construction.			\$10,000.00	\$144.00	
3/13/2018	M-18-004	City of Kewanee	813 W 4th		
Demolition of house and garage. (Permit fees waived for City demolition)			\$7,750.00	(\$100.00)	
3/16/2018	M-18-005	City of Kewanee	721 N Vine		
Demolition of house (City demolition).			\$6,050.00	(\$75.00)	
3/22/2018	M-18-006	George & Lois Gibson	518 W Mill		
Demolition of house and garage.			\$4,000.00	\$75.00	
3/27/2018	M-18-007	City of Kewanee	128 E 6th		
Demolition of house (City demolition).			\$4,820.00	(\$75.00)	
3/28/2018	M-18-008	James Aldrich	814 E 2nd		
Demolition of house/structural basement (fees waived by City for Demolition Grant approval).			\$4,000.00	(\$75.00)	
3/29/2018	M-18-009	Yolanda Zuno	123 S Jackson		
Demolition of house.			\$2,500.00	\$75.00	

Date	Misc Permit#	Permit Issued To	Job Address
Job Descrip			Est Cost    Permit Fee

<i>Value of improvements in Enterprise Zone</i>	<b>\$22,620.00</b>
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<i>Value of improvements outside the Enterprise Zone</i>	<b>\$16,500.00</b>
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<i>Total Value of Improvements</i>	<b>\$39,120.00</b>
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<i>Total Value of Permit Fees waived for Enterprise Zone</i>	<b>(\$325.00)</b>
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<i>Total Value of other Permit Fees</i>	<b>\$294.00</b>
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**Prepared by:** Elizabeth A. Kelley





*FINANCE & ADMINISTRATIVE SERVICES*

**FEBRUARY 2018**

Water Bill Payments Processed

At counter	1025
By mail	478
By dropbox	664
At bank	<u>82</u>
Total Water Bill Payments	<b>2249</b>

Other Payments	141
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Total Payments Processed	<b>2390</b>
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Customer Contacts (non-payment)

By phone	1116
At counter	442
Work orders written	<u>199</u>
Total Customer Contacts	<b>1757</b>

Misc Requests/Employee Contacts

By phone or in-person	<b>656</b>
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PSN Payments	<b>293</b>
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Community Development Department  
401 E Third St  
Kewanee, IL. 61443

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*Everything You Need!*

Phone 309-852-2611, Ext. 222  
Fax 309-856-6001

March 31, 2018

To: Gary Bradley, City Manager  
From: Keith Edwards, Director of Community Development  
Subject: March ESDA Report

March 6: Siren Tests. All tested OK.

March 7: Contractor Meeting. Topic – Catastrophic Weather Event, What Happens Next.

March 28: Appeared on WKEI. Talked about storm safety & spotter training.

March 28: Meeting with Supreme Radio to discuss our current sirens and information about costs for new sirens and locations.

*April 17, 2017*

*Mayor Steve Looney and City Council Members  
City of Kewanee  
401 E. Third St.  
Kewanee, IL 61443*

*RE: street closure request for Prairie Chicken Festival 2017*

*The Prairie Chicken Festival was originally established in 2014 after the Walldogs Meet of 2013. After two consecutive years of murals, a group of volunteer citizens came together to continue the festival as it highlights our artistic and cultural diversity while promoting a family, friendly summer activity.*

*The calendar of events for this year's Prairie Chicken Festival includes the Kewanee Car Show, YMCA Color Run, Chalk Art Competition, Art & Craft Vendors, an Amateur Art Show to be held at the Elk's Club, a caricature artist, Walldog Mural Tours, and a multitude of family activities.*

*We are writing to you today to request that on the dates of Friday, July 14<sup>th</sup> and Saturday, July 15<sup>th</sup>, 2017, the following streets be closed for special events:*

*Prairie Chicken Chalk Art Festival*

- 1) W. Third St. from the intersection of W. Second & Third Streets to Chestnut St.*
- 2) Tremont St. from W. Third St. to the entrance of the parking lot of the Kewanee Amtrak Station*

*Kewanee Car Show*

- 1) Tremont St. from First St. to Third St. including the intersection of Tremont and Second Streets.*
- 2) Second St. from the intersection of Second & Third Streets to Main St. including the intersection of Tremont & Second Streets, however, excluding the intersection of Tremont & Second Streets – Tremont St. will remain open where it crosses Second St.. Access to the parking lots for PNB, Keister's and Union Federal will also remain open due to a portion of the street being designated for that purpose. All three of these businesses close at noon on Saturday.*

*These streets have been utilized in previous years in conjunction with the Kewanee Car Show and Walldogs Meet and we are requesting that they be closed again for this years' event in order to facilitate the car show, the art festival, vendors, and the various children's activities that we have planned for this year's festival.*

*Thank you for considering this request.*

*Sincerely,*

*Dianne Packee, 309-312-0168 and Deirdre Scott, 309-525-1271*

81 Sixth Street

Fifth Street

SALUTE TO KEWANEE MILITARY

78

ROGER REIMAN

WELCOME TO KEWANEE  
FRED FRANCIS  
WOODLAND PLACE

AGRICULTURE

Third Street

PRAIRIE CHICKEN BEER  
COLE BROTHERS  
AIR SHOW

KEWANEE LANDMARKS

KEWANEE FIRE  
1942

SANDY'S

DREAMLAND THEATRE

Main Street

34

\$

WINDMONT PARK

KEWANEE  
AUTHORS

First Street

78

34

CORNHUSKERS HERITAGE

ON THE SILVER SCREEN

Elmer

Railroad Tracks

Public Parking

WALDOG MURAL

Retail

Office/Business

Dining

ATM

OTHER MURALS

created by Kewanee artists

S.S. KEWANEE

SYS DATE:04/06/18

CITY OF KEWANEE  
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 A CHILD IS MISSING D032718	01-21-552	MISSING ALERT PROGRAM	200.00	200.00
01 ADAMAX TACTICAL ACADEMY D030818	01-21-563	SRT TRAINING	300.00	300.00
01 ADVANCED BUSINESS SYSTEMS INC INV90462	01-11-551	FREIGHT FOR TONER	12.26	12.26
01 AEP ENERGY D040218	01-11-571	TRAFFIC SIGNALS & SIRENS	21125.57	129.89
D040218	01-21-539	ANIMAL POUND ELECTRIC		25.75
D040218	51-93-571	WATER PLANTS & WELLS		12419.74
D040218	52-93-571	WWTP & LIFT STATIONS		6687.78
D040218	54-54-571	FRANCIS PARK ELECTRIC		16.83
D040218	58-36-571	CEMETERY ELECTRIC		34.91
D040218	62-45-571	MUN BLDGS ELECTRIC		1810.67
01 AIRGAS MID AMERICA 9073962581	01-22-612	OXYGEN USP MEDICAL	106.36	53.18
9074063487	01-22-612	OXYGEN USP MEDICAL		53.18
01 AUCA CHICAGO MC LOCKBOX 1591338179	62-45-471	UNIFORM RENTAL	77.16	38.58
1591346823	62-45-471	UNIFORM RENTAL		38.58
01 ARROW INTERNATIONAL INC 95588549	01-22-612	EZ-IO NEEDLES	560.15	560.15
01 ATCO INTERNATIONAL I0504814	52-43-656	SANITARY DEGREASER	1100.00	1100.00
01 BARASH & EVERETT, LLC D032818	21-11-533	MARCH RETAINER	6594.00	6250.00
D032818	21-11-533	REIMB EXPS & FEES		344.00
01 BI-STATE REGIONAL COMM D040118	02-61-561	QUARTERLY MEMBERSHIP	1511.75	1511.75
01 BONNELL INDUSTRIES INC 123491	01-41-830	HOT BOX INSERT	16360.00	16360.00
01 BREEDLOVE'S SPORTING GOODS 10969	01-22-471	STOUT-UNIFORM ALLOWANCE	202.95	119.95
33333	01-22-471	WELGAT-CLOTHING ALLOWANCE		71.00
33385	01-22-651	ENGRAVED PLATES		12.00
01 CAMBRIDGE TELCOM SERVICES INC D040618	01-11-537	CITY HALL-FIBER INTERNET	760.00	485.00
D040618PD	01-21-552	POLICE-FIBER INTERNET		275.00
01 CITY OF KEWANEE - HEALTH CARE HLTH-4/18	01-11-451	HEALTH INS/F&A	101285.28	1674.12
HLTH-4/18	01-21-451	HEALTH INS/POLICE		38476.36
HLTH-4/18	01-22-451	HEALTH INS/FIRE		29057.81
HLTH-4/18	01-41-451	HEALTH INS/PW		6707.55
HLTH-4/18	01-52-451	HEALTH INS/PARKS		457.54
HLTH-4/18	01-65-451	HEALTH INS/COM DEV		1307.27
HLTH-4/18	51-42-451	HEALTH INS/WATER		10096.44

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HLTH-4/18	52-43-451	HEALTH INS/SEWER		2583.84
HLTH-4/18	57-44-451	HEALTH INS/SANIT		6817.69
HLTH-4/18	58-36-451	HEALTH INS/CEM		2407.21
HLTH-4/18	62-45-451	HEALTH INS/FLEET		1699.45
01 COLWELL, BRENT 517916	01-65-549	ELECTRICAL INSPECTION	50.00	50.00
01 COMCAST CABLE D031518SWP	51-93-552	INTERNET VPN-SWTP	189.80	94.90
D032618PW	51-42-537	INTERNET-PW BLDG		47.45
D032618PW	62-45-537	INTERNET-PW BLDG		47.45
01 CORE & MAIN LP I527996	52-43-615	METERS & RADIOS	18128.19	3105.00
I527996	51-42-615	METERS & RADIOS		3105.00
I527996	51-42-615	HYDRANT & WATER PARTS		11918.19
01 CRAWFORD, MURPHY & TILLY 117452	02-61-929	PROF SVS-ELEC DESIGN	560.00	560.00
01 CULLIGAN OF KEWANEE D032518	52-93-652	WWTP-LAB WATER	72.13	72.13
01 D&D OF KEWANEE INC 113997	62-45-613	MOLDED SEAT FOAM PAD	144.21	170.00
14829	62-45-613	CREDIT ON ACCT		25.79-
01 DOUBEK, TIMOTHY D040418	01-22-471	REIMB UNIFORM ALLOWANCE	23.27	23.27
01 EAGLE ENTERPRISES D040218	RECYCLING IN 57-44-583	RECYCLING-MAR 2018	2419.50	2419.50
01 EASTERN ILLINOIS UNIVERSITY 2018-2019	01-11-561	IMTA MBRSHIP DUES	80.00	80.00
01 EDWARDS, MELINDA 18-06E	01-11-562	MILEAGE-MICA MEETING	166.23	166.23
01 ESO SOLUTIONS INC INV00006186	01-22-563	EHR TRAINING/TRAVEL	10570.00	3490.00
INV00006189	01-22-537	SOFTWARE & INTERFACES		7080.00
01 FRIENDS OF THE ANIMALS MARCH 2018	01-21-539	MARCH POUND CARE	552.00	552.00
01 FRONTIER COMMUNICATIONS CORPOR D031918	01-41-552	PW-LOCAL PHONE	1439.73	222.25
D031918	54-54-552	PARKS-LOCAL PHONE		35.45
D031918	01-11-552	F&A-LOCAL PHONE		340.18
D031918	01-22-552	FIRE-LOCAL PHONE		171.78
D031918	52-93-552	WWTP-LOCAL PHONE		116.02
D031918	57-44-552	SANIT-LOCAL PHONE		41.20
D031918	51-93-552	WTP-LOCAL PHONE		47.68
D031918	01-21-552	POLICE-LOCAL PHONE		60.33
D031918	58-36-552	CEMET-LOCAL PHONE		57.25
D031918PD	01-21-552	POLICE-LOCAL PHONE		347.59
01 GENESIS OCCUPATIONAL HEALTH 270125	01-41-455	DRUG SCREEN BI-ANNUAL FEE	100.00	100.00

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01 GETZ FIRE EQUIPMENT CO 11-736760	58-36-652	ANNUAL EXT SERVICE	50.00	50.00
01 GOLD STAR FS, INC 13075	54-54-571	FR PARK - LP GAS	449.96	449.96
01 GRABBE CONCRETE SERVICES D032918	01-21-539	CONCRETE SLAB-CITY POUND	16950.00	16950.00
01 GRIFFITH, JAMES D040318	02-61-930.3	DEMO GRANT-GARAGE E PROSPECT ST	600.00	600.00
01 GUSTAFSON FORD 5136	62-45-613	COMPRESSOR & SEAL	270.51	270.51
01 GUTSCHLAG, KENNY 20180303-01	01-41-572	TRAFFIC LIGHT REPAIRS	2383.50	2383.50
01 HENRY SCHEIN, INC 51786624	01-22-612	SODIUM CHLORIDE FLUSH	72.00	72.00
01 HILLSIDE FLORIST 012835	01-21-929	PLANT-ROSEBECKE	63.49	63.49
01 HODGE'S 66 INC 48379	62-45-513	DOT SAFETY TEST	25.92	25.92
01 IMEG CORPORATION 18000781.00-2	31-71-532	EAST ST FAU/ENGINEERING	15535.00	15535.00
01 J AND L SEPTIC SERVICE INC 2018-01	52-43-517	REPLACE 2 INLETS-TENNEY ST	19686.00	19686.00
01 JOHNSON, RODNEY D D032518	52-43-473	REIMB CLOTHING ALLOWANCE	118.98	118.98
01 KEWANEE VETERINARY CLINIC 325414	01-21-539	CITY POUND FEES	141.00	141.00
01 LAVERDIERE CONSTRUCTION INC A10086	52-43-515	SEWER & LATERAL REPAIRS	62965.00	62965.00
01 LOCIS 39638	51-42-537	VFLEX PROGRAMMING	150.00	75.00
39638	52-43-537	VFLEX PROGRAMMING		75.00
01 MARTIN BROS COMPANIES INC 5885	01-41-582	HAULING COLD PATCH	17377.53	170.00
5885	52-43-615	CA-6 ROCK		3838.05
5886	52-43-615	B-ROCK EAST ST SEWER		13369.48
01 MENARD'S 1133	52-93-512	1/3 HP SUMP PUMP	1209.30	89.99
1233	52-93-512	PVC TRIM & PAINT		33.50
226	57-44-929	GARBAGE CAN - REBATE		.31
358	51-93-654	WTP-TRASH BAGS		3.99
377	51-42-653	SHOP VAC & SHEARS		165.78
390	38-71-611	CITY POUND SUPPLIES		76.06
422	52-93-619	SCOOP SHOVEL		19.98
467	52-93-654	WWTP - MOP HEAD		3.99
49	38-71-830	HEAVY DUTY EXT CORD		79.97
563	51-93-619	SHEARS, CLAMP & TINNER		23.39

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571	58-36-652	GRINDING DISCS		15.88
806	52-93-512	SUMP PUMPS		428.99
846	58-36-652	KNOT WIRE WHEELS		84.82
870	57-44-652	GARBAGE CAN		23.99
99854	51-93-619	WTP-SILICONE & CAULK		39.12
99884	01-41-512	AAA BATTERIES		6.00
99900	62-45-830	SMALL TOOLS		19.85
99900	62-45-612	ALUM FLAT & ANGLE		25.33
99900	62-45-652	WASHERS, BOLTS & NUTS		25.88
99919	51-42-612	OUTLET & ZIP TIES		42.48
01 MIROCHA'S AUTO SERVICE INC 15279	62-45-513	CHARGE AC SYSTEM	113.96	113.96
01 MUTUAL WHEEL CO INC 0362015	62-45-613	TURN SIGNAL	89.80	89.80
01 WALLEN, PETE D033118	38-71-549	JANITORIAL SERVICES	1250.00	1250.00
01 O'REILLY AUTOMOTIVE STORES, IN 1143-256701	62-45-613	LIGHT SOCKET	230.02	12.99
1143-256701	62-45-830	MAGNIFYING GLASS		5.99
1143-257702	62-45-830	TEST LEADS		11.99
1143-258921	62-45-613	OIL & FILTER CRANE TRK		28.75
1143-259829	62-45-613	LT SOCKET & CAPSULE		54.86
1143-260003	62-45-830	IMPACT DRIVER		11.99
1143-260004	52-93-619	WWTP-MAINT SUPS		58.83
1143-260258	62-45-613	IGNITION SWITCH		23.52
1143-263149	01-22-652	HEADLIGHT		21.10
01 OFFICE SPECIALISTS INC 1003803-1	01-65-652	ORANGE PAPER	286.58	19.99
1005335-0	52-93-652	WWTP-OFFICE SUPS		205.19
1006835-0	52-93-652	WWTP-OFFICE SUPPLIES		109.90
C1005335-0	52-93-652	CREDIT-CASE OF PAPER		48.50-
01 PANTHER UNIFORMS INC 20534	01-22-471	WALL-UNIFORM ALLOWANCE	232.00	122.00
20537	01-22-471	GILLESPIE-UNIFORM ALLOWANCE		110.00
01 PDC LABORATORIES INC 892325	51-93-542	WATER TESTING	588.52	440.75
892326	52-93-542	CHLORIDE TESTING		147.77
01 POLICE PETTY CASH D032818	01-21-562	TRAVEL-MEAL EXPENSES	62.28	45.28
D032818	01-21-657	K9 SUPPLIES		17.00
01 PUBLIC SAFETY CENTER INC 5791111	01-22-612	SODIUM CHLORIDE	338.39	88.94
5791255	01-22-612	EPINEPHRINE		249.45
01 RATLIFF BROS & CO 14810	52-43-515	6TH ST SEWER REPAIR	2887.00	2887.00
01 SNI SOLUTIONS 138487	01-41-616	GEO SALT	14432.50	14432.50



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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 SNS TREE SERVICE INC 805650	01-41-581	5 TREE/STUMP REMOVALS	3600.00	3600.00
01 SULLIVAN DOOR COMPANY 60750	57-44-511	XFER ST DOOR OPENER	1440.00	1440.00
01 SUPREME RADIO COMMUNICATIONS I 40250	01-41-556	2 MOTOROLA RADIOS	6350.02	556.38
40250	51-42-556	2 MOTOROLA RADIOS		556.39
8018	01-21-556	QUARTERLY RADIO MAINT		5237.25
01 TOWNSEGE PROPERTIES LLC MARCH 18	01-21-539	MARCH 18 POUND RENT	500.00	500.00
01 TRUCK COUNTRY OF IOWA X106327719:01	62-45-613	BRAKE SLACK ADJUSTER	105.64	105.64
01 U.S. CELLULAR 240288505	01-41-552	PW-CELLULAR SERVICE	358.52	153.58
240288505	01-11-552	CM-CELLULAR SERVICE		58.28
240288505	58-36-552	CEM-CELLULAR SERVICE		51.20
240288505	01-65-552	CD-CELLULAR SERVICE		95.46
01 VERIZON WIRELESS 9804182920	58-36-552	CEMETERY-INTERNET	38.01	38.01
01 WALMART COMMUNITY 2283	38-71-511	KEYS - POUND	362.34	5.34
2774	01-41-612	BATTERIES		5.67
3297	01-22-654	JANITORIAL SUPS		44.13
3685	38-71-611	CALCULATORS & PENS		24.35
4064	01-22-652	BATTERIES		23.56
5838	01-41-652	JANITORIAL SUPS		30.00
912	01-41-612	BATTERIES		18.91
9302	38-71-611	JANITORIAL SUPS		102.62
972	62-45-612	SWEEPER CAMERA SUPS		107.76
01 WALZ LABEL & MAILING SYSTEMS 2893 A	01-11-512	POSTAGE MACHINE LEASE	180.00	180.00
01 WELGAT, STEPHEN E 18-05E	01-22-562	REIMB MILEAGE & MEALS	273.96	273.96
** TOTAL CHECKS TO BE ISSUED			356458.27	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			154691.07	
ECONOMIC DEVELOPMENT			2671.75	
PUBLIC BENEFITS FUND			6594.00	
NHR SALES TAX INFRASTRUCTURE IMP			15535.00	
CAPITAL MAINTENANCE/MUN. BLDG.			1538.34	
WATER FUND			39076.30	
SEWER FUND			117653.92	
FRANCIS PARK			502.24	
SANITATION			10742.69	
CEMETERY FUND			2739.28	
CENTRAL MAINTENANCE			4713.68	
*** GRAND TOTAL ***			356458.27	
TOTAL FOR REGULAR CHECKS:			356,458.27	

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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
74 MUTUAL OF OMAHA 315 717499459	03/28/18 74-14-452	1214A LIFE/AD&D INS-04/18	331.80	331.80
74 SISCO 315 D032318	03/23/18 74-14-451	1213A DENTAL/VISION CLAIMS	2788.49	2788.49
74 SISCO 315 D033018	03/30/18 74-14-451	1215A DENTAL/VISION CLAIMS	2822.80	2822.80
74 SISCO 316 189806 316 189806	04/02/18 74-14-451 74-14-549	1216A DENTAL/VISION ADMIN FEES BROKER FEES	6771.92	471.92 6300.00

\*\* TOTAL MANUAL CHECKS REGISTERED 12715.01

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REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	356458.27	.00	356458.27
74	.00	12715.01	12715.01
TOTAL CASH	356458.27	12715.01	369173.28

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	154691.07	.00	154691.07
02	2671.75	.00	2671.75
21	6594.00	.00	6594.00
31	15535.00	.00	15535.00
38	1538.34	.00	1538.34
51	39076.30	.00	39076.30
52	117653.92	.00	117653.92
54	502.24	.00	502.24
57	10742.69	.00	10742.69
58	2739.28	.00	2739.28
62	4713.68	.00	4713.68

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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO	CHECK DATE	CHECK NO	AMOUNT	
REG# INV NO	G/L NUMBER	DESCRIPTION		DISTR

=====

DISTR	CHECKS TO	REGISTERED	
FUND	BE ISSUED	MANUAL	TOTAL
74	.00	12715.01	12715.01
	-----	-----	-----
TOTAL DISTR	356458.27	12715.01	369173.28

=====

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
<b>MEETING DATE</b>	April 9, 2018	
<b>RESOLUTION OR ORDINANCE NUMBER</b>	Resolution #5105	
<b>AGENDA TITLE</b>	Resolution to award project to Ratliff Brothers for the emergency sewer repairs on Maple Ave and the East Second Street alley	
<b>REQUESTING DEPARTMENT</b>	Public Works Department	
<b>PRESENTER</b>	Rod Johnson, Public Works Operations Manager	
<b>FISCAL INFORMATION</b>	Cost as recommended:	\$46,350.00
	Budget Line Item:	52-43-515
	Balance Available	-\$78,929.30
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	To award the project for the emergency sewer repairs in the alley off East Second Street and the Maple Ave sewer lateral repairs.	
<b>BACKGROUND</b>	Currently the sewer is collapsed in the East Second Street alley and several sewer laterals are separated from the main on Maple Ave. Emergency repairs are needed immediately as sinkholes have developed. The depth of the sewer requires equipment that the City does not have.	
<b>SPECIAL NOTES</b>	N/A	
<b>ANALYSIS</b>	Ratliff Brothers provided the lowest quote for the needed repairs. While the line item is currently over budget due to unexpected repairs, the fund balance in the sewer fund is not in any danger of falling below the minimum fund balance with this expense, as it is currently at 173% of the required balance.	

<b>PUBLIC INFORMATION PROCESS</b>	Three vendors were contacted directly and submitted quotes in writing for the emergency repairs.
<b>BOARD OR COMMISSION RECOMMENDATION</b>	N/A
<b>STAFF RECOMMENDATION</b>	Staff recommends approval.
<b>PROCUREMENT POLICY VERIFICATION</b>	Emergency Repair – 3 vendors were contacted and asked to submit quotes.
<b>REFERENCE DOCUMENTS ATTACHED</b>	Bid Tabulation.

## RESOLUTION NO. 5105

A RESOLUTION AUTHORIZING AN AGREEMENT WITH RATLIFF BROTHERS OF KEWANEE, ILLINOIS FOR THE EAST SECOND STREET ALLEY AND MAPLE AVE EMERGENCY SEWER REPAIRS AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

**WHEREAS,** The City of Kewanee has a duty to provide services to protect the health and welfare of the community including sanitary sewer that is in working order; and,

**WHEREAS,** There are several sanitary sewer laterals separating from the main line on Maple Avenue, as well as, a sanitary sewer collapse in an alley on Second Street; and,

**WHEREAS,** The Public Works Operations Manager prepared specifications and solicited quotes for the emergency repairs on Maple Ave and the East Second Street alley; and,

**WHEREAS,** Three quotes were received on April 6, 2018, which are summarized in the table shown below and itemized on the attached bid tabulation:

FIRM	QUOTE
Ratliff Brothers	\$46,350.00
Walker Excavating	\$101,123.58
Laverdiere Construction	\$47,070.00

**WHEREAS,** City staff has reviewed the quotes and recommended that the project be awarded to Ratliff Brothers of Kewanee, Illinois.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

**Section 1** The City Manager, or designee, is hereby authorized to enter into an agreement with Ratliff Brothers of Kewanee, Illinois to perform the work needed for the emergency sewer repairs for Maple Ave and the East Second Street alley in compliance with the specifications and proposal to perform said work.

**Section 2** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 9th day of April, 2018.

ATTEST:

\_\_\_\_\_  
Melinda Edwards, City Clerk

\_\_\_\_\_  
Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Michael Yaklich				
Council Member Andrew Koehler				
Council Member Steve Faber				
Council Member Chris Colomer				





April 4, 2018

The City of Kewanee will be accepting bids to replace sewer laterals at the following addresses. The following laterals are connected to a 12" CIPP lined sewer main located on Maple Ave. and have 6" laterals that need to be replaced. Bury depth is 10' at the South end and 12' at the North end. Each repair should include tapping saddle, riser and up to 4' of 6" pipe on each lateral, hauling back filling with B-rock topped with 4" of compacted CA6 white rock and capped with 8" of IDOT spec. concrete. Bids are due by 10:00am on Friday, April 6, 2018.

**MAPLE STREET**

312 S. Maple Ave  
220 S. Maple Ave  
211 S. Maple Ave  
212 S. Maple Ave  
208 S. Maple Ave  
913 Elmwood Ave

Total for Maple Street repairs \$ 88,391.64

Additional lateral unit price per linear foot after 4' includes all surface restoration \$ 427.00

**Alley on E. Second St. between 111 and 113 E. 2<sup>nd</sup> Street**

The following sewer main is located in the alley that runs South of E. Second Street in the 100 block of East Second Street. The sewer main is a 10" clay pipe. (approx. bury depth of 11')

The spot repair will include replacing up to 8' of the mainline and both 111 and 113 E. 2<sup>nd</sup> St laterals, 2 tees and 4' of 6" pipe on each lateral, hauling back filling with B-rock topped with 4" of compacted CA6 white rock and capped with 8" of IDOT spec. concrete.

Second Street Alley \$ 14,731.94

Additional lateral unit price per linear foot after 4' includes all surface restoration \$ 427.00

Combined package Maple and Second Street \$ 103,123.58

Your Start Date: June 1, 2018

Your Projected Completion Date: July 15, 2018

BID AUTHORIZATION SIGNATURE:

City of Kewanee  
Public Works Operations Manager  
Phone: 309.852.2611 Ext: 229  
Cell: 309.883.9429  
Email: [rjohnson@cityofkewanee.net](mailto:rjohnson@cityofkewanee.net)



April 4, 2018

The City of Kewanee will be accepting bids to replace sewer laterals at the following addresses. The following laterals are connected to a 12" CIPP lined sewer main located on Maple Ave. and have 6" laterals that need to be replaced. Bury depth is 10' at the South end and 12' at the North end. Each repair should include tapping saddle, riser and up to 4' of 6" pipe on each lateral, hauling back filling with B-rock topped with 4" of compacted CA6 white rock and capped with 8" of IDOT spec. concrete. Bids are due by 10:00 am on Friday, April 6, 2018.

**MAPLE STREET**

312 S. Maple Ave  
220 S. Maple Ave  
211 S. Maple Ave  
212 S. Maple Ave  
208 S. Maple Ave  
913 Elmwood Ave

*-7,000 if City supplies trucking 5 work day 2 trucks  
\$46,350  
Per Terry & Cant*

Total for Maple Street repairs \$ 41,950.00

Additional lateral unit price per linear foot after 4' includes all surface restoration \$ 65.00

**Alley on E. Second St. between 111 and 113 E. 2<sup>nd</sup> Street**

The following sewer main is located in the alley that runs South of E. Second Street in the 100 block of East Second Street. The sewer main is a 10" clay pipe. (approx. bury depth of 11')

The spot repair will include replacing up to 8' of the mainline and both 111 and 113 E. 2<sup>nd</sup> St laterals, 2 tees and 4' of 6" pipe on each lateral, hauling back filling with B-rock topped with 4" of compacted CA6 white rock and capped with 8" of IDOT spec. concrete.

Second Street Alley \$ 11,500.00

Additional lateral unit price per linear foot after 4' includes all surface restoration \$ 50.00

Combined package Maple and Second Streets \$ 53,350.00

Your Start Date: 4-12-18

Your Projected Completion Date: 4-20-18

BID AUTHORIZATION SIGNATURE: *[Signature]*

City of Kewanee  
Public Works Operations Manager  
Phone: 309.852.2611 Ext: 229  
Cell: 309.883.9429  
Email: [rjohnson@cityofkewanee.net](mailto:rjohnson@cityofkewanee.net)

*Ratke Bros. Frontier*



April 4, 2018

The City of Kewanee will be accepting bids to replace sewer laterals at the following addresses. The following laterals are connected to a 12" CIPP lined sewer main located on Maple Ave. and have 6" laterals that need to be replaced. Bury depth is 10' at the South end and 12' at the North end. Each repair should include tapping saddle, riser and up to 4' of 6" pipe on each lateral, hauling back filling with B-rock topped with 4" of compacted CA6 white rock and capped with 8" of IDOT spec. concrete. Bids are due by 10:00 am on Friday, April 6, 2018.

**MAPLE STREET**

312 S. Maple Ave  
220 S. Maple Ave  
211 S. Maple Ave  
212 S. Maple Ave  
208 S. Maple Ave  
913 Elmwood Ave

Total for Maple Street repairs \$ 38,920.<sup>00</sup>

Additional lateral unit price per linear foot after 4' includes all surface restoration \$ 190.<sup>00</sup>

**Alley on E. Second St. between 111 and 113 E. 2<sup>nd</sup> Street**

The following sewer main is located in the alley that runs South of E. Second Street in the 100 block of East Second Street. The sewer main is a 10" clay pipe. (approx. bury depth of 11')

The spot repair will include replacing up to 8' of the mainline and both 111 and 113 E. 2<sup>nd</sup> St laterals, 2 tees and 4' of 6" pipe on each lateral, hauling back filling with B-rock topped with 4" of compacted CA6 white rock and capped with 8" of IDOT spec. concrete.

Second Street Alley \$ 15,950.<sup>00</sup>

Additional lateral unit price per linear foot after 4' includes all surface restoration \$ 190.<sup>00</sup>

Combined package Maple and Second Streets \$ 54,870.<sup>00</sup>

Your Start Date: Soon as I get Approval + 48hrs O:q # in For Julie.

Your Projected Completion Date: 7-8 Days

BID AUTHORIZATION SIGNATURE: Jon Lundgren

City of Kewanee  
Public Works Operations Manager  
Phone: 309.852.2611 Ext: 229  
Cell: 309.883.9429  
Email: [rjohnson@cityofkewanee.net](mailto:rjohnson@cityofkewanee.net)

per Jon deduct 7,800  
city truck  
47,070

# Maple Ave Sewer Proposal Tally Sheet

---

Vendor	Spot repair includes 4' horizontal	add lateral unit
Walker Excavating	\$88,391.64	\$427 per linear foot
Laverdiere Construction	\$38,920.00	\$190 per linear foot
Ratliff Bros	\$41,950.00	\$65 per linear foot

## Second Street Alley

Walker Excavating	\$14,731.94	\$427.00 per linear foot
Laverdiere Construction	\$15,950.00	\$190.00 per linear foot
Ratliff Bros.	\$11,500.00	\$50.00 per linear foot

## COMBINED PACKAGE BUNDLED

## Deduct city trucking

Walker Excavating	\$101,123.58	NA
Laverdiere Construction	\$54,870.00	<del>\$7,800</del> = \$47,070.00
Ratliff Bros.	\$53,350.00	<del>\$7,000</del> = \$46,350.00



Date: February 9<sup>th</sup>, 2018  
To: City Manager Gary Bradley  
RE: Purchase of a Brush Mower  
From: Grounds Maintenance Manager Kevin Newton

With fiscal year 2018 closing soon, Department Heads start to review their budgets. Part of reviewing your budget is evaluating your expenditures and how they relate to goals you had set. We also use the evaluation in creating new goals and what expenditures will help achieve them in the next fiscal year. Part of my responsibilities as Grounds Maintenance Manager is mowing unmaintained properties throughout the City. Currently we use an expensive "rider" style of mower to maintain these properties. While subjective, I feel the finished appearance of these properties after mowing is fair at best. I have also found the wear on the equipment is accelerated due to the harsh conditions of the properties. We also fit this mower with a cab and snow blade in the winter months. My concern is this mower is not truly designed to mow these types of unmaintained properties and in effect will need to be replaced earlier than necessary. One of my goals for this upcoming year is to leave these properties in a cleaner, better-maintained appearance as a customer service to surrounding neighbors. To achieve this I believe a "walk behind brush mower" which is designed to mow the condition these properties are in, leaves a better finished appearance, is easier to operate in the conditions and is financially more sensible as they cost a forth of a larger "rider" style of mower. Originally, I was going to budget this expenditure for fiscal year 2019 but have the opportunity to purchase this fiscal year using account 01-65-840, which has a balance of \$2393.87. While this account is associated with the Department of Community Development, justification to use these funds is that department is responsible for issuing mowing notices. I respectfully request to use these funds for the purchase of a "walk behind brush mower" this fiscal year, in turn eliminating the need to budget this expenditure next fiscal year.

Thank you

Kevin Newton



## ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-3397  
BRUCE RAUNER, GOVERNOR                      ALEC MESSINA, DIRECTOR

KEWANEE - Henry County  
Facility Number: 0730650

March 27, 2018

Gary Bradley  
City Manager  
City of Kewanee  
401 E Third Street  
Kewanee, IL 61443-2365

Dear Mayor Looney:

An engineering evaluation of the Kewanee community water supply has been completed. A field inspection was performed on March 15, 2018, by Joy Bliton of this office. Gary Bradley, City Manager, Rod Johnson, Public Works Operation Manager, Todd Davis, Certified Operator, Ryan Bockewitz, Bock Incorporated, Certified Operator; Stan Bockewitz, Bock Incorporated, and Chris Cruze, Operator in Training, were present.

The Environmental Protection Agency periodically conducts these evaluations to determine if your community water supply meets the requirements of the Illinois Pollution Control Board's public water supply rules, regulations, and related standards. Deficiencies were observed and are outlined in Attachment A.

This evaluation letter should be discussed at the next city council meeting. A written reply listing a specific date to correct the deficiencies is required within 45 days. Your response should also include any corrections to the enclosed "Public Water Supply Data Sheet". Also, please review attachments B. Attachment B presents reminders and recommended improvements.

The City's response and questions regarding your water system should be directed to Joy Bliton, Illinois EPA-PWS, 4302 North Main St., Rockford, IL 61103

4302 N. Main St., Rockford, IL 61103 (815) 987-7760  
9511 Harrison St., Des Plaines, IL 60016 (847) 294-4000  
595 S. State, Elgin, IL 60123 (847) 608-3131  
2125 S. First St., Champaign, IL 61820 (217) 278-5800

2009 Mall St., Collinsville, IL 62234 (618) 346-5120  
412 SW Washington St., Suite D, Peoria, IL 61602 (309) 671-3022  
2309 W. Main St., Suite 116, Marion, IL 62959 (618) 993-7200  
100 W. Randolph, Suite 10-300, Chicago, IL 60601

KEWANEE - Henry County  
March 27, 2018  
Page 2

This letter is a Noncompliance Advisory and is not a Violation Notice as specified in Section 31(a)(1) of the Act. If you do not adequately respond to the Noncompliance Advisory within 45 days, the Illinois EPA may issue a formal violation notice according to Section 31(a)(1) of the Act.

We appreciate the cooperation and courtesy extended to us during this survey. If you have questions regarding the evaluation do not hesitate to advise this office located at 4302 North Main Street, Rockford, Illinois, phone 815/987-7760.

Sincerely,

ENVIRONMENTAL PROTECTION AGENCY



Segundo Nallatan, P.E.  
Rockford Regional Manager  
Illinois Environmental Protection Agency  
Division of Public Water Supplies  
847-608-3138  
FAX: 847-608-3139  
E-Mail: [Segundo.nallatan@illinois.gov](mailto:Segundo.nallatan@illinois.gov)

SN/JB

cc: City Clerk

Gary Bradley, City Manager  
Rod Johnson, Operation Manager  
Ryan Bockowitz, Certified Operator  
Stan Bockowitz, Bock Inc.  
Todd Davis, Distribution Operator

## **ATTACHMENT A**

KEWANEE - Henry County

Inspection Date: March 15, 2018

### **SUMMARY OF DEFICIENCIES**

The current evaluation of your community water supply indicates that the following conditions appear to violate Title IV of the Illinois Environmental Protection Act 415 ILCS 5/1-57.17 (2018) (The Act), 35 Illinois Administrative Code (35 IAC), the Recommended Standards for Water Works (2012) (Standards) and related standards.

### **MANAGERIAL CAPACITY**

#### **Properly Certified Operator**

1. All portions of a community water supply system shall be under the direct supervision of a properly certified community water supply operator. A Class A facility must employ and be supervised by a Class A certified operator. Ryan Bockowitz, who has been named the certified operator for the Kewanee treatment plant has a Class B license. Kewanee must contract with a Class A operator to oversee their facility. (The Act, Section 18; 35 IAC Section 681.215; and 415 ILCS 45/1)

#### **Permits**

2. An operating permit has not been obtained for each construction project listed on the enclosed Public Water Supply data sheet. Specifically, Permit 2017-1141: Well #4 Modifications, does not have an operating permit. Contact the Permit Section at phone number 217-782-1724 to obtain the operating permit applications. An operating permit is required for all projects which require a construction permit and must be obtained from the Agency's Permit Section before any water works project is placed in service. (The Act, Sections 15 and 18; and 35 IAC Part 602 and 652.201)

#### **NORP**

3. The Agency does not have an updated "Notification of Ownership or Responsible Personnel" form on file. Complete the form given to you during the evaluation. Submit the form to the Illinois Environmental Protection Agency, Division of Public Water Supplies, 1021 North Grand Avenue East, P.O. Box 19276, Springfield, Illinois 62794-9276. (The Act, Section 18; and 35 IAC 603.105)



**ATTACHMENT A, PAGE 2**

KEWANEE - Henry County

Inspection Date: March 15, 2018

**EMERGENCY MANAGEMENT PLAN**

4. The City of Kewanee does not have a written Emergency Management Plan that includes the following items:
  - a. Identification of potential natural and human-caused risks to the water system;
  - b. Identification of personnel responsible for response actions, notification procedures and public/press relations;
  - c. Measures for averting or avoiding emergencies and the means for implementing the emergency response plan. An emergency management plan must be prepared and kept up-to-date.

A copy of the emergency management plan must be available for Agency review. The Illinois Rural Water Association, phone number 800-762-5011, may be contacted for additional assistance to develop an emergency plan. (The Act, Sections 18 and 19; and 35 IAC 601.101)

## **ATTACHMENT B**

KEWANEE - Henry County

Inspection Date: March 15, 2018

### **RECOMMENDED IMPROVEMENTS**

#### **TECHNICAL CAPACITY**

The following recommendations are made to enhance the technical capacity of the system.

#### **DISTRIBUTION**

1. Numerous dead-ended water mains and inoperable valves and hydrants remain in the distribution system. The City is encouraged to continue replacing older failing/undersized water mains, loop the dead end mains, and continue with the existing valve and hydrant replacement program.
2. The distribution system is flushed as necessary to maintain adequate chlorine residual levels. Annual unidirectional flushing and valve operation by water distribution staff are suggested. Informational manuals and videos on unidirectional flushing operations are available from the American Water Works Association.

#### **STORAGE**

3. The elevated storage tanks at the Tremont and Weathersfield Plants (North and South) should be placed on a frequent inspection schedule to insure proper maintenance conditions are met. Adequate inspection and maintenance can result in improved water quality and reduced long term capital costs.

## **ATTACHMENT B, PAGE 2**

KEWANEE - Henry County

Inspection Date: March 15, 2018

### **STANDBY POWER**

4. The City does not have a standby power generator to operate either treatment plant or wells if an extended area wide power outage should occur. The reverse osmosis membranes are at risk if they cannot be operated at least every 48 hours, or are not pickled within 48 hours of inactivity. A portable generator sized to operate one well, one RO bank, chemical treatment system and high service pumps is recommended. Minimally your emergency plan should have locations of adequately sized rental generators available. Transfer switches should be installed at each treatment plant to readily connect portable generator sets, if their use is ever required.

### **FINANCIAL AND MANAGERIAL CAPACITY**

The following recommendations are made to enhance the financial and managerial capacity of the system.

### **UNACCOUNTED WATER**

5. Unaccounted for water is estimated at 37% based on water pumped and water sold. Taking into account the water loss in the plant and for water usage not being tracked in the city, unaccounted water is at about 29%, as calculated by Rod Johnson. Unaccounted water should be less than 15% of the water pumped to the distribution system. If unaccounted water exceeds 15%, it is recommended that a thorough check be made for distribution system leaks. Also, since unaccounted water is excessive, it is expected that the replacement or calibration of consumer water meters and the master meters would enhance the accountability of the water and the financial condition of the water system. A leak detection survey using modern leak detection instruments should be conducted to identify leaks in water mains, valves fittings and hydrants so they may be repaired. Kewanee can potentially reduce operating and chemical costs to treat water and to increase revenue if water loss is brought to an acceptable level.

**ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
DIVISION OF PUBLIC WATER SUPPLIES  
PUBLIC WATER SUPPLY DATA SHEET**

County & Supply Henry County - KEWANEE 0730650  
 Date Inspected: March 15, 2018 Plant Phone 309/856-6001 (FAX)  
 Operator: Ryan Bockewitz \*B\* CORC treatment only Phone 309-854-2926(C)  
R2bock@yahoo.com  
 Todd Davis-COIRC/Dist 309/852/0202 work; 309-852-2611 x222 City Hall; 309/852-3037  
 Frank Paxton, Water Leadman, 309/852-0202 work; 309/852-2611 ext 222 City Hall  
 Other Officials (Title) Mayor Steve Looney Phone 309/852-2611 ext. 234 work  
 309/852-5044 Home  
 Dale Noble(City Engr); Gary Bradley (City Mgr) Phone 309/852-2611 e232(GB)  
 309/852-2611 (DN) gbradley@cityofkewanee.net 309/883-1520 (GB cell)

Rod Johnson, Public Works Oper Mgr, 309/852-2611 e229; 309/883-9429-RJcell  
 Stan and Ryan Bockewitz (Bock Inc, Box 743 Kewanee) Phone: 309-854-3033(SB)  
stanb@bockinc.net (Stan), r2bock@yahoo.com (Ryan) Phone: 309-854-2926(Ryan)  
 Emergency Address Police Department Phone: 309/853-1911  
 Send Mail To Mayor and Council, City Hall, 401 E.3rd St, Kewanee, IL 61443  
 Interviewed Gary Bradley, Rod Johnson, Todd Davis, Stan Bockewitz, and  
Ryan Bockewitz, Chris Cruze (Operator in Training)

**Description of Supply:**

**North Plant TP01 - Tremont St:**

Wells 1 and 3 discharge to the Tremont St RO treatment plant following a preflush operation to reduce solids, antiscalant added, cartridge prefiltered, repumped to increase pressure to flow through one or two 30 membrane RO banks, aerated into blend line (~8%raw blend), chlorinated, fluoridated, caustic soda added, discharged into a 500,000 gallon clear well, then repumped to distribution and elevated storage.

**South Plant TP03 - Weathersfield:**

Wells 4 and 5 discharge to the Garfield St RO treatment plant following a preflush operation to reduce solids, antiscalant added, cartridge prefiltered, repumped to increase pressure to flow through one or two 30 membrane RO banks, aerated into blend line (~8%raw blend), chlorinated, fluoridated, caustic soda added, discharged into two 175,000gallon clear wells, then repumped to distribution and elevated storage.

TP02 abandoned in 2003. Well 2 abandoned and sealed in 2011.

Water Plant Address: 400 N. Tremont St.

Class \*A\* Facility Reclassified to Class \*A\* due to 2016 rule change

No. Of Services: Direct 5200 - 100 % Metered

ADEQUACY OF SUPPLY: 2017 pumping data  
 Production Capacity is 346 % of the average daily pumpage.  
 Annual Pumpage 379,600,000 gals Production Capacity 3.6 MGD\*  
 Av.Daily Pumpage 1,040,000 Max.Day Pumpage 1.5 MG\*\*  
 Est. Population 13,000 Av.Daily per Capita Consumption 80 Gal  
 Time Required to Produce Av Daily Consumption 6.9 Hrs  
 Time Required to Produce Max Av Daily Consumption 10 Hrs  
 Large Consumers 66,400 ft<sup>3</sup>/mo-Oakwood Health Care; 22,000 ft<sup>3</sup>/mo -Hypac  
 Storage Capacity Elev. Storage - 1MG; Ground Storage - 0.85MG  
 Emergency Water & Power Sources: Electricity available from three separate power grids. No standby power.

\* Max capacity with two RO plants rated at 1.8 MGD each.

\*\* Estimate

## **WELLS**

On April 6, 2006, Bureau of Land reported an underground storage tank site approximately 150 feet north of Well #1. However, the IEPA reviewed documents from the property owner and sent a letter in March 2008 indicating that remediation has been completed. VOC sampling is required every 3 years rather than every 6 years due to the the underground storage tank.

### **North Plant**

Well #1 (ID#31796), rated at 740 gpm is located near the TP01, Tremont RO Plant. Well #3 (ID#31798), 740 gpm, discharges through a transmission main leading from former TP02 to the Tremont St. RO plant. Well #3 can independently run a RO bank, just not at design capacity. A booster pump in series with the Well #3 discharge allows for the supply of one RO treatment bank independently from Well #1. Well #1 can independently supply one RO bank.

Well #1 is located within a general City yard area. Kewanee received a violation VN W-2015-00012 for storing deicing agent in excess of 50k pounds within the 200 ft. setback zone of Well #1. The salt pile has been moved to Commercial Avenue now.

Well #2 has been abandoned and sealed in 2011. The well had not been utilized due to high solids content that fouled the RO treatment process.

### **South Plant**

Well #4 (ID#31799), rated at 740 gpm at TP03 (new pump in 2017), discharges to the Weathersfield South RO Plant. Well #5 (ID#01495), rated at 800 gpm at TP03, also discharges to the Weathersfield South RO Plant. A VFD has been installed on Well #5 to allow operators to adjust the discharge flow rate to the match the RO treatment process.

### **South Plant (continued)**

Well pumps for #1, #3, and #4 were resized for the RO treatment plants. Raw water is initially pumped to waste until the Silt Density Index for each well is below the RO manufacturers specified level. VFDs have been installed at all pump locations.

The raw water flush waste tanks and/or sewer collection mains were previously undersized for the volume of water required to flush the wells. The receiving basins overflowed if a single well was flushed for extended period of time, or if multiple wells are flushed together. This issue was addressed under Violation Notice 2006-00080. The problem has been corrected via operational changes, reducing the volume of generated flushed waters. This has been accomplished by changing the pre-filters from 5 to 1 microns, reducing the time (and volume) necessary to flush the wells.

Kewanee established a 1000 ft. maximum set back zone for Wells #1, #3, and #4 on June 12, 1996, and for Well #5 in 2005.

#### **TREATMENT**

Primary treatment is Reverse Osmosis for radium removal, aeration, disinfection, pH controlled, and fluoridation. Two identical treatment trains exist at each treatment plant. The RO units also reduce TDS and chlorides to significantly improve the aesthetic quality and palatability of the water.

Wells #1 and #3 at TP01, North Plant, are flushed to waste to obtain a silt density index of 3 or less, antiscalant added, pre-filtered through cartridge filters, re-pumped through one or two Harn reverse osmosis arrays (15-10-5) depending on demand, aerated, disinfected, fluoridated, caustic soda added to increase pH and to obtain a positive Langlier index; then discharged to storage and re-pumped to distribution and elevated storage. Approximately 90 gpm of raw water is blended with RO product water at the north plant. Well #3 discharges to a transmission main from old TP02, to the TP01 North Tremont Street RO Plant.

Wells #4 and #5 at TP03, South Plant, are flushed to waste to obtain a silt density index of 3 or less, antiscalant added, pre-filtered through cartridge filters, re-pumped through one or two Harn reverse osmosis arrays (15-10-5) depending on demand, aerated, disinfected, fluoridated, caustic soda added to increase pH and to obtain a positive Langlier index; then discharged to storage and re-pumped to distribution and elevated storage. Approximately 90 gpm of raw water is blended with RO product at the south plant.

The pre-filter flush tanks no longer overflow during the well startup process. This problem was corrected under Violation Notice (VN) W-2006-00080, with the original Compliance Commitment Agreement requiring the installation of a pre-filter flushing basin. The basin construction plan was permitted, but abandoned. The final resolution was accomplished via operational changes at the plant, with a switch from 5-micron pre-filter media to 1 micron. The changes effectively reduced the volume of flushing water volume. The VN was closed per Agency letter dated September 4, 2009.

TP02 has been abandoned.

Standby power to operate either water plant in the event of an area wide power failure is not available.

#### **STORAGE/MAINTAIN WATER PRESSURE**

##### **Tremont Street Pump Station**

Wellsite #1 at TP01 has two high service pumps rated up to 670 gpm to push water through the pre-filters and RO filters. Two 800 gpm pumps take suction from the existing 500,000 gallon blended water ground tank and discharge to distribution. The pumps are equipped with variable frequency drive controls. The HSPs ramp up to speed and ramp down to shut off.

##### **Weathersfield Pump Station**

Wellsite #4 at TP03 has two high service pumps rated at 670 gpm to push water through the pre-filters and RO filters. Two 800 gpm pumps take suction from two 175,000 gallon blended water ground tanks and discharge to distribution. The pumps are equipped with variable frequency drive controls. The HSPs ramp up to speed and ramp down to shut off.

Two 500,000 gallon elevated tanks are present, one located at each treatment plant. The elevated tanks were inspected in 2015. An inspection schedule is recommended to insure proper maintenance conditions are met. Water tanks are being filled up to approximately 95% of the tower. Pressure reducing valves were installed.

### **DISTRIBUTION**

The City has implemented a systemic flushing program, required under a Compliance Commitment Agreement (CCA) dated November 6, 2007, in response to Violation Notice W-2007-00299. The distribution system is flushed 8-9 months a year on the dead end lines and spot flushed as necessary. The firemen and summer personnel flush the system annually. The City was cautioned that failure to properly flush must not result in TTHM MCL violations (as previously occurred). Annual unidirectional flushing and valve operations by water distribution staff has been suggested.

Sixty to seventy dead end water mains are present in the distribution system. According to the operator, Todd Davis, all dead ends have flushing hydrants. Minimum chlorine residual is now maintained via increased flushing and chlorine addition. The City is encouraged to continue replacing older cast iron water mains and loop the dead end mains. Todd Davis states that 80% of the existing water mains are cast iron, and the rest is made up of transite (~15%), PVC and PE material (~5%).

The City does not have a formal valve and hydrant replacement program, however, they work toward replacing valves and hydrants as needed. Valve replacement can help reduce the area of a boil order when necessary, and assure adequate flow through a water main.

The distribution crew maintains a map indicating locations of operable valves and hydrants. Approximately 60% of hydrants and valves are inoperable or are in poor condition and need replacement. The City is encouraged to continue replacing fire hydrants and valves.

Water use is approximately 80 gallons per day per person. An active meter replacement program is in place. The operator stated that they replace approximately 48 every month. Leak surveys are performed as needed, with the last one being completed in January 2018. Leaks found through the survey are scheduled for repair throughout the year. Replacement of remaining meters should increase water accountability and billing.

### **CROSS-CONNECTION CONTROL**

Kewanee has a cross-connection control program. Cross-connection records are maintained at city hall. Kewanee has contracted Aqua Flow to perform the cross-connection survey.



## **MONITORING**

**Operating Reports:** Operating reports for the treatment plants are submitted monthly, as required. Finished chlorine records, treatment plant chemical usage, and daily pumpage amounts are reported. Distribution chlorine results are being submitted.

**Bacteriological:** Monitoring for MCL violations have not occurred. Four (4) raw, two (2) finished, and fifteen (15) representative distribution samples are required each sampling period (monthly).

The sample site plan was reviewed and accurately reflects sampling points in the systems. Their Triggered Source Water Monitoring (TSWM) Special Exception Permit (SEP) that they received on 12/31/2014, was revoked on April 19, 2017, due to Well 3 Total Coliform Detections.

**D/DBP:** TTHM and HAA5 samples collected on 7-14-17, reported TTHM concentrations of 6.21 ug/l, and 6.0 ug/l and HAA5 concentrations of no detection. Source water chlorine residuals for TP01 and TP03 were 1.4 mg/l free and 1.6 mg/l total, and 1.1 mg/l free and 1.2 mg/l total, respectively. Distribution system residuals have improved since operation of the RO plants began due to lower chlorine demand. A residual chlorine in the distribution was tested at 349 Tenney (Beck's Oil and Gas Station) and resulted in a free chlorine of 0.9 mg/l.

Violation Notice W-2007-00299 was issued for exceeding the TTHM MCL. Compliance Commitment Agreement (CCA,) dated November 6, 2007, required the City to implement a systemic flushing program.

**Nitrate/Nitrite:** Nitrate/nitrite samples collected from TP01 and TP03 on 7-7-15, were below the MCL.

**IOC:** IOC samples collected from TP01 and TP03 on 4-16-15, found concentrations within the MCL and/or AL.

**Fluoride:** Monthly fluoride samples are required from each plant. The monthly fluoride samples results have been primarily reported near the 7.0 mg/l range.

**VOC:** VOC sampling is required every 3 years for TP01 and every 6 years at TP03. VOC samples collected from TP01 on 11-29-17, and from TP03 on 3-6-14, indicated no detections.

**SOC:** SOC sampling is required every 9 years. SOC samples collected from TP01 on January 20, 2011, indicated no detections. SOC samples collected from TP03 on January 20, 2011, indicated no detections.

**Radiological:** The radiological samples collected on July 12, 2012, at TP01 indicated a combined radium content 1.04 pCi/l and a gross alpha content of 0.27 pCi/l. The radiological samples collected on 7-6-15, at TP03 indicated a combined radium content 1.29 pCi/l and a gross alpha content of 3.64 pCi/l.

**Pb/Cu:** Kewanee is on maintenance monitoring for lead and copper. Samples collected during 2015 did not exceed the lead or copper action level.

**Vulnerability Waiver:** The Agency has issued a Vulnerability Waiver from SOC, VOC, and cyanide monitoring for TP03 and for SOC and cyanide monitoring for TP01 until December 31, 2019.

#### **WATER SYSTEM MANAGEMENT/OWNERSHIP/STAFFING**

The "Notification of Ownership or Responsible Personnel" form is current. Mr. Steve Looney is the Mayor and Mr. Gary Bradley is the City Manager.

Mr. Ryan Bockewitz, Class \*B\*, is the CORC for the treatment plant, however, the plant has been reclassified to a Class A plant. Therefore, **Kewanee needs to contract with a Class A operator to oversee the plant.** Mr. Todd Davis and Mr. Francis Paxton are the CORC for the distribution system. **A new NORP form needs to be filled out and sent to the Agency.** Don McCauley stopped being the certified operator for the plant once Ryan Bockowitz received his Class B license. Now that the plant is a Class A facility, Kewanee needs to put a Class A certified operator in place for the plant.

#### **Capacity Development**

The Capacity Development Demonstration Pre-screening Survey was completed and returned during the evaluation.

#### **Emergency Plan/Vulnerability Assessment**

**Kewanee does not have an Emergency Management Plan that addresses the needs of the water supply nor list the personnel responsible for response actions.**

Kewanee - Henry County  
Facility #: 0730650  
Insp. Date: March 15, 2018

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**PERMITS**

Construction Permit activity for this period is as follows:

1. 2018-00719: Terry Avenue Water Main Improvements, 9<sup>th</sup> St.-11<sup>th</sup> St.- Not completed. Will be cancelling due to no grant money.
2. 2017-1198: Red Adams Rd; Rose St-South 1200' Water Main Improvements-Operating permit received.
3. **2017-1141: Well #4 Modifications-. Operating permit NOT received.**
4. 2017-0759: Golden Avenue; Cambridge Rd. to 800' West Water Main Improvements-Operating permit received.
5. 2017-0515: 141 Acorn St.-Peterson Health Care Memory Care-Operating permit received.
6. 2017-0172 13<sup>th</sup> St. to Main St. 600' West Water Main Improvements-Operating permit received.
7. 2016-0255 pH Control Conversion to Caustic Soda: -Operating permit received.
8. 2016-0091 Raw Water Main Improvements-Cancelled
9. 2015-1267: North and South Water Treatment Plants PRV Improvements-Operating permit received.

Supply: KEWANEE - Henry County  
 Facility #: 0730650  
 Inspection Date: March 15, 2018

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## WELL DATA

Well#	Capacity	TP#	Well ID#	GUI-SEP	Minimum Setback(ft)	Well Status	Backup	Vuln Waiver
#1	740gpm	01	31796	Yes	200	Active	No	Yes
#3	740gpm	01	31798	Yes	200	Active	No	Yes
#4	740gpm	03	31799	Yes	200	Active	No	Yes
#5	800gpm	03	01495	No	200	Active	No	Yes

## HIGH SERVICE PUMP DATA

PUMP #	CAPACITY	TP #	PUMP #	CAPACITY	TP #
#1	800 gpm	01	#4	800 gpm	03
#2	800 gpm	01	#5	800 gpm	03

## PLANT CAPACITIES

Total Well Capacity	4.3 MGD	Elevated Storage	1 MG
Total Storage Capacity	1.85 MG	Ground Storage	0.5 MG
RO Capacity	3.6 MGD	Ground Storage	0.175 MG
High Service Capacity	4.6 MGD	Ground Storage	0.175 MG

Files: Acceptable

## CHANGES & IMPROVEMENTS SINCE THE LAST INSPECTION (2015)

1. Well #1 and Well #4 rehabilitation.
2. Installed pressure reducing valves at each treatment plant that allows the elevated storage tanks to be at full capacity.
3. Installed smart meters at each PRV location giving flow data at 1-hour intervals.
4. Reduced unaccounted water loss from a high of near 60% in March 2015 down to 27% (Kewanee data) in Dec 2017.
5. Upgraded Sensus water metering system to AMI system.

## Deficiencies noted in last evaluation (2015)

1. Routine tests for residual chlorine of samples in the distribution system are not being performed. - CORRECTED.
2. A cross-connection control survey is required to be performed every two years. - Not CORRECTED.
3. A copy of the Contractual Agreement between your certified operator and your water system must be submitted to the Agency for review and approval. -CORRECTED, but will need to send a new one in due to needing to contract with a Class A operator.

Supply: KEWANEE - Henry County  
Facility #: 0730650  
Inspection Date: March 15, 2018

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Recommendations noted in last evaluation (2015)

1. To further minimize the risk to the community's groundwater supply, the Agency recommends that the community establish a maximum setback zone for Well #5.-CORRECTED
2. Numerous dead-ended water mains and inoperable valves and hydrants remain in the distribution system. The City is encouraged to continue replacing older failing and undersized water mains, loop the dead ends and continue with the existing valve and hydrant replacement program. - ON-GOING
3. Annual unidirectional flushing and valve operations by water distribution staff are suggested, particularly with the significant change in water quality from the new reverse osmosis filter plants. - NOT CORRECTED
4. The elevated storage tanks at the Tremont and Weathersfield Plants (North and South) should be placed on a frequent inspection schedule to insure proper maintenance conditions are met.-NOT CORRECTED
5. The City does not have any standby power generator to operate the treatment plants if an extended area wide power outage should occur. It is suggested that a portable generator sized to operate one well and one RO bank and chemical treatment system be obtained and exercised regularly. Minimally your emergency plan should have locations of adequately sized rental generators available, and transfer switches should be installed at each treatment plant to readily connect portable generator sets in the event their use is ever required. - NOT CORRECTED
6. If unaccounted water exceeds 15%, it is recommended that a thorough check be made for distribution system leaks.-NOT CORRECTED

Unresolved wellhead protection violation noted in last evaluation(2015)

1. Road salt/ash is stored within the 200 foot minimum setback zone of Well #1.-CORRECTED

## TECHNICAL CAPACITY

TECHNICAL CAPACITY ASSESSMENT	YES	NO	Does not apply
Record your systems total annual pumpage for 2017: <u>379,600,000</u> Gallons			
Record your systems peak day water production in 2017: <u>1.5 mld</u> Gallons (Est.)			
Amount of water billed or sold to customers <u>238,710,000</u> Gallons			
Number of service connections and population served: _____ services / <u>13,000</u> residents			
Is standby/emergency power equipment exercised? <u>NONE</u>			
Check frequency equipment exercised ( <u>  </u> weekly ) ( <u>  </u> monthly ) ( <u>  </u> quarterly ) ( <u>  </u> annual ) ( <u>  </u> other )			
Are water mains routinely flushed and maintained? Flushing frequency: <u>Annual</u> <u>  </u> spring/ fall <u>  </u> as needed	X		
Are the locations of all valves in the distribution system precisely known?	X		
Are all valves periodically exercised and maintained? List exercising frequency _____	X		

## MANAGERIAL CAPACITY

MANAGERIAL CAPACITY ASSESSMENT	YES	NO	N/A
Is a written emergency response plan in place and up to date?			
Do you maintain copies of all water sample results, operating reports and inspection reports?	X		
Does the utility perform inspections of work performed on the system by outside contractors? <u>Engineering</u>	X		
Do you have a cross connection control program? Record date of last survey: <u>Start 3/1/18</u>			
Where are cross connection control survey results and record kept? <u>Agua Backflow</u>			

## FINANCIAL CAPACITY

FINANCIAL CAPACITY ASSESSMENT	YES	NO	N/A
Does your water system generate sufficient revenue to meet estimated expenses during the current and forecasted budget years?	✓		
Are adequate reserve funds in place to provide for emergency repairs?	✓		
Can your organization cover the costs of an emergency or failure of its most vulnerable system component? (source / storage tank / treatment etc?)	✓		
Are water rates sufficient? What is the rate? <u>See 52.20 Code Book</u>			
Public Water Supply Name <u>Kewanee</u> ID: <u>0730650</u>			
Date: <u>3/16/18</u> Prepared by: <u>R. Johnson</u> with information from engineering			

52.20  
Code Book

7/26/2016

500 33.12  
- 45 540 per 100 cu  
5000 cu 4.26 ft cu

Duke,  
Can you get the above  
needed information



CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
<b>MEETING DATE</b>	April 9, 2017	
<b>RESOLUTION OR ORDINANCE NUMBER</b>	Ordinance #3924	
<b>AGENDA TITLE</b>	Consideration of an Ordinance amending Chapter 151 Electrical Regulations	
<b>REQUESTING DEPARTMENT</b>	Community Development	
<b>PRESENTER</b>	Keith Edwards, Director of Community Development	
<b>FISCAL INFORMATION</b>	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	To safeguard the life, health, property, and public welfare of the residents of our City.	
<b>BACKGROUND</b>	The current Chapter 151 Electrical Regulations has not been updated since the late 60s and mid 70s for the most part. The current regulation speaks of an electrical commission which has not been in place since prior to my employment with the City of Kewanee (2001) and it's my understanding that it was not in place for several years prior to 2001.	
<b>SPECIAL NOTES</b>	N/A	



<b>ANALYSIS</b>	<p>As you may recall, in October 2015 the City Council established and adopted goals for the City of Kewanee. The first goal listed is to develop and implement plans, policies, and programs to... develop a culture that establishes customer service as the City's top priority, improves efficiency and effectiveness, and ensure the stewardship of public funds. The second goal was to develop and implement... Community Development plans, policies, and programs to strengthen the local economic climate, diversify the tax base, and enhance the viability and sustainability of the community's residential neighborhoods and commercial areas.</p> <p>Our Code of Ordinances is full of out dated material that needs amended to reflect current practices and best practices within the field. By updating these ordinances as proposed, we begin to offer a higher level of service to our residents, businesses, and visitors.</p> <p>Overall, the proposed changes are:</p> <ul style="list-style-type: none"><li>• Method of verifying proof of testing vs establishing an electrical commission, which has been out of service since at least 1997, and having to create a testing procedure, which would require additional costs and require more time by staff.</li><li>• Less restrictive on who can perform work at a residence by adding the ability for an immediate family member to perform work.</li><li>• Adds the ability for a property owner to acquire their own proof of testing to legally perform electrical work on their own properties.</li><li>• Verification of financial responsibility, which is common in many municipalities and should help with improving our ISO rating all of which is beneficial to our residents.</li></ul>
<b>PUBLIC INFORMATION PROCESS</b>	Prior discussion.
<b>STAFF RECOMMENDATION</b>	Staff recommends approval

ORDINANCE #3924

AN ORDINANCE AMENDING CHAPTER 151 ELECTRICAL REGULATIONS OF THE CITY OF KEWANEE CODE OF ORDINANCES, AND DECLARING THAT THIS IS ORDINANCE IS IN FULL FORCE AS PROVIDED BY LAW.

CHAPTER 151: ELECTRICAL REGULATIONS

Section

General Provisions

151.010 Definitions

151.020 Adoption of electrical code by reference

Permits; Fees; Amendments; Standards

151.150 Wiring only by registered electrical contractors

151.160 Application for permit

151.170 Fees

151.180 Emergency wiring

151.190 Temporary wiring

151.200 Amendments; Modifications; Standards and Specifications

Electrical Contractors

151.350 Application for registration

151.360 ~~Examination of applicant~~ Qualifications and review of application for Electrical Contractor

151.370 Certificate of Registration

151.380 Revocation of Certificate of Registration

Administrative Hearing

151.400 Administrative hearing composition

151.450 Administrative hearing

~~Administration and Enforcement~~

~~151.50 Electrical Commission created; duties~~

Electrical Inspector

151.510 Requisites of Electrical Inspector; Authority

151.520 Electrical Inspector established

151.530 Permits and inspections

151.540 Certificate of inspection

151.550 Prima Facie Installation

151.570 Records to be kept

151.580 Written reports

~~151.590 Inspection of public buildings~~

151.600 Notice of defective conditions

151.610 Liability

151.620 Appeals

Penalty

151.990 Penalty

## GENERAL PROVISIONS

### §151.010 DEFINITIONS

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

APPRENTICE ELECTRICIAN. Apprentice electrician means a person who works for and under the supervision of a journeyman electrician in order to learn the trade of an electrician. Nothing contained within this chapter shall prohibit any individual from being employed as an apprentice by a licensed electrical contractor, or from engaging in electrical work under the employ of an electrical contractor, provided that such apprentice shall at all times be under the direct supervision and control of the licensed electrical contractor, and provided that the licensed electrical contractor shall be fully and completely responsible for all work or activities of that person in the performance of electrical work.

ELECTRICAL CONTRACTOR. Electrical contractor means any person undertaking the execution of electrical work or engaged in the business of installing or altering by contract electrical equipment for utilization of electricity, supplied for light, heat and power, not including radio apparatus or equipment for wireless reception of sounds and signals, and not including apparatus, conductors and other equipment installed for or by public utilities, including common carriers, which are under the jurisdiction of the state commerce commission, for use in their operations as public utilities, but the term does not include employees employed by such contractor to do or supervise such work, nor does it include homeowners who do their own work on their dwelling which such person resides in and owns, but not elsewhere; provided, however, that such homeowner shall in all other respects comply with and be subject to all other provisions of this article and the National Electrical Code. The term also does not include plant electricians.

ELECTRICAL EQUIPMENT. Materials, fittings, devices, appliances, fixtures, apparatus and the like used as a part of, or in connection with, an electrical installation. Such items shall be installed in accordance with the rules and regulations prescribed in the National Electric Code and in accordance with city ordinances. The term ELECTRICAL EQUIPMENT as used herein shall not include conductors, equipment and apparatus installed for or by public utilities, including

~~common carriers, which are under the jurisdiction of the Illinois Commerce Commission, nor shall it include equipment and apparatus installed for the city.~~

~~('71 Code, § 5-2-1) (Ord. 1531, passed 1-22-68)~~

ELECTRICAL EQUIPMENT. Electrical equipment means conductors and equipment installed for the utilization of electricity supplied for light, heat or power, but does not include radio apparatus or equipment for wireless reception of sounds and signals, and does not include apparatus, conductors and other equipment installed for or by public utilities, including common carriers, which are under the jurisdiction of the state commerce commission, for use in their operation as public utilities.

JOURNEYMAN ELECTRICIAN. Journeyman electrician means any person skilled in the installation of electrical wiring and equipment for the production, modification, regulation, control, distribution, utilization or safeguarding of electrical energy for mechanical, chemical, heating, lighting or similar purposes, and who is engaged in this work as his principal occupation, and who works for and under the direction of an electrical contractor.

PLANT ELECTRICIAN. Plant electrician means any electrician regularly employed by a person and whose electrical work for such employer is limited exclusively to the plant or shop of his employer.

#### §151.020 ADOPTION OF ELECTRICAL CODE BY REFERENCE

~~—— (A) —— There is hereby adopted by the City Council for purpose of prescribing regulations governing conditions hazardous to life, property and otherwise, that certain code known as the National Electrical Code, 1968 Edition of NFPA No. 70 — 1968 USAS C1-1968 and all later supplements and revisions that will be issued from year to year to update this code appearing in pamphlet form, and on file with the City Clerk in his office.~~

~~(Ord. 1695, passed 9-13-71)~~

~~—— (B) —— Whenever the word MUNICIPALITY is used in the code hereby adopted, it shall be held to mean the City of Kewanee.~~

~~(Ord. 1531, passed 1-22-68)~~

~~('71 Code, § 5-2-28)~~

There is hereby adopted by the City Council for purpose of prescribing regulations governing conditions hazardous to life, property and otherwise, that certain code known as the National Electrical Code, current edition of NFPA No. 70 and shall be on file in the office of the City Clerk; and each and all of the regulations, provisions, penalties, conditions and terms of said Electrical Code, are hereby

referred to, adopted and made a part hereof as if fully set out in the City Code, with the additions, insertions, deletions and changes, if any, prescribed in § 151.200.

#### PERMITS; FEES; AMENDMENTS; STANDARDS

##### ~~§ 151.15 WIRING ONLY BY REGISTERED ELECTRICAL CONTRACTORS.~~

~~—— Only persons, firms or corporations registered in accordance with the provisions of §§ 151.35 through 151.38 shall be allowed to install electrical wiring or equipment or to make alterations or additions to present electrical installations or equipment; provided however, that nothing herein contained shall prohibit the issuance of a permit to a residential property owner making any installation or alteration in his own residence.~~

~~(‘71 Code, § 5-2-18) (Ord. 1531, passed 1-22-68) Penalty, see § 10.99~~

##### §151.150 WIRING ONLY BY REGISTERED ELECTRICAL CONTRACTORS

No wiring, apparatus or fixtures for the use of electricity shall be installed, altered or changed in any building or structure without a permit for that purpose having first been obtained from the building official. No such permit shall be issued to any person except a registered electrical contractor in accordance with the provision of §151.350 through §151.370, with the following exceptions:

- (A) A plant electrician need not obtain a permit, except for new construction work.
- (B) The building official may issue to an individual a limited homeowner’s permit authorizing the individual to install, alter or change electrical equipment in or about a dwelling which such person resides in and owns upon satisfactory showing that such person has the knowledge and experience necessary to do such work in compliance with the provisions of this article. Work done under such permit shall be done by the person individually or by a member of his immediate family only.
- (C) No permit shall be required for the usual operations of a public utility company.
- (D) No permit shall be issued to the owner of commercial or residential property, with exception to said owner’s dwelling which they reside in and own, classified wholly or in part as being in International Code Council’s International Building Code Use Group, as adopted in §150.160, A, B, E, F, H, I, M, R OR S for said owner to install their own electrical wiring, apparatus or fixtures for the use of electricity or to install, alter or change existing electrical wiring, apparatus or fixtures; with exception to nothing shall restrict said owner of aforementioned commercial or residential property from performing said described electrical work when said owner can meet the qualifications required for and register as an electrical contractor as set forth by this chapter.

#### §151.160 APPLICATION FOR PERMIT

Prior to the beginning of installation, application must be made to the ~~Building Department~~ Community Development Department for a permit. Such permit must be obtained by a person, firm or corporation registered as an electrical contractor, or by the residential property owner. The ~~Building Department~~ Community Development Department shall require drawings and specifications of the proposed installation if, in its opinion, the installation is of sufficient magnitude to necessitate the same. A permit shall not be necessary for the performance of minor repair work required for the proper maintenance of all existing equipment.

After the permit has been issued by the Community Development Department, no change or modification of the plans or specifications shall be made unless such change is first submitted to and approved by the Community Development Department.

#### §151.170 FEES

The fees for permits shall be paid to the city, in accordance with rules and regulations prescribed ~~from time to time by the Electrical Commission and adopted by a resolution of the City Council~~ as set forth in section §150.016. The fees associated with the permit shall include two (2) inspections as set forth in §151.530. Additional fees shall be charged and paid to the City prior to each additional inspection required because of faulty or defective work as follows:

- (A) Residential. For additional inspections required because of faulty or defective work, the permit holder shall pay a fee of \$25.00 per additional required inspection.
- (B) Commercial. For additional inspections required because of faulty or defective work, the permit holder shall pay a fee of \$50.00 per additional required inspection.

#### §151.180 EMERGENCY WIRING

In an emergency, when the situation demands immediate action and the obtaining of a permit prior to installing or altering any electrical componets or equipment is impossible, then and in that event one may start such installation or repair work without first obtaining such permit; provided, however, that application shall be made for, and permit obtained as soon as possible thereafter.

#### §151.190 TEMPORARY WIRING

Any applicant applying for a permit for installation of temporary wiring shall specify the time such wiring is to remain in service and such permit shall become null and void at the expiration of such time. At the time of expiration of such permit, the ~~Building Department~~ Community Development

Department may notify the electrical utility company furnishing current for such wiring that service shall be discontinued.

§151.200      AMENDMENTS; MODIFICATIONS; STANDARDS AND SPECIFICATIONS

Whenever the word MUNICIPALITY is used in the code hereby adopted, it shall be held to mean the City of Kewanee.

- (A) When a temporary service is required in a new building before the plumbing and heating systems are completed, complete service entrance equipment and meter installation shall be installed in accordance with the rules and regulations of the electrical utility company supplying power. All permanent services shall be installed in accordance with the rules and regulations of the electrical utility company supplying power.
- (B) Any building which can be classified wholly or in part as being in International Code Council's International Building Code Use Group A, B, E, F, H, I, M, R-1, R-2, or S must have all wiring contained in a complete conduit system. This conduit system is to provide the same, or higher, level of protection from penetration, as that of BX type armored cable. This provision applies to all new construction and to any additions, renovations, extensions, or alterations to existing building or structures. Exceptions to this rule may be made by the Electrical Inspector where the installation of conduit is impossible or impracticable, and the National Electrical Code shall prevail in the resolution of any dispute in regard to the interpretation of this section.
- (C) Grounding. Metallic siding on all structures is to be electrically continuous and is to be grounded to the neutral bar in the electric distribution panel with a minimum No. 8 aluminum wire, or other method approved by the Electrical Inspector. When a distribution panel is not present, sufficient ground rods are to be driven to establish a resistance to ground of not less than 25 Ohms.
- (D) Use of aluminum wiring.
  - (1) The use of aluminum wiring AWG 8, 10 and 12 for any branch circuit is prohibited.
  - (2) The use of aluminum service wire from the weatherhead on in shall be prohibited in all single-family and multiple-family dwellings.
  - (3) The installation of aluminum wiring or copper-clad aluminum wiring in all commercial and industrial uses shall be permitted, provided approved crimp fittings and no wire smaller than number four AWG is utilized.
- (E) Wire size and use.
  - (1) The use of number 14 AWG wire is limited to switched lighting circuits only. It shall not be used for circuits serving a socket or other receptacle.

- (2) No wire small than number 12 AWG shall be used for any convenience outlet in any building.
- (F) Service entrance and equipment minimum capacity. Any existing electrical service with a capacity of less than 100 amperes which becomes de-energized for any reason, shall not be re-energized until said service has been upgraded to a minimum of 100 amperes. Said 100 ampere minimum capacity service shall have its conductors installed continuously in conduit from the weatherhead to the meter base and to the new service panel box. The ground field and related conductors and equipment must also be upgraded to current NEC and local utility company standards before such disconnected service will be approved for re-energizing by the Electrical Inspector.
- (G) Disconnecting means.
- (1) Where the current of a single circuit or group of circuits is separately metered, each meter base shall include an approved main disconnect accessible from the ground level on an exterior wall.  
Exception: Commercial service installation that exceed a rating of 200 amps.
- (2) In multiple-occupancy buildings, each occupant shall have access to their distribution panel.
- (H) A concrete encased electrode shall be required to be installed in the footings of all commercial and industrial buildings.
- (I) Amendment to Section 250-52(a) (1) NEC, NFPA70. Metal underground water pipe. Metal underground water pipes of the municipal water system shall not be used as the primary or supplemental grounding means for the electrical service, nor shall the building interior metal water supply lines be used as a grounding means.
- (J) Grounded (Neutral) Conductor: The grounded conductor of all residential services shall be of equal size to the ungrounded conductors.
- (K) Connection of wires to switches and receptacles. All branch circuit wires to electrical switches and receptacles shall be securely fastened or connected to the switches or receptacles by binding screws or stud and nut. Push-type connections shall not be used on switches or duplex outlets.

## ELECTRICAL CONTRACTORS

### ~~§ 151.35 APPLICATION FOR REGISTRATION.~~

~~Any person, firm or corporation desiring to engage in the business of electrical contractor, shall apply for registration to the Electrical Inspector and pay the fee of \$25 for Class I, general; \$15 for Class II, Residential; or \$10 for Class III, Own Products.~~

~~('71 Code, § 5-2-14) (Ord. 1531, passed 1-22-68)~~

### §151.350 REGISTRATION OF CONTRACTORS AND JOURNEYMEN

Required. No person, firm or corporation shall be an electrical contractor or journeyman electrician or engage in business as either, or work as either, without first having obtained a certificate of registration from the city as required by this chapter. Any person, firm or corporation desiring to



engage in the business of electrical contractor, shall apply for registration to the Community Development Department and pay the fee as set forth in this chapter to the City Clerk.

§151.360      EXAMINATION OF APPLICANT QUALIFICATIONS AND REVIEW OF APPLICATION FOR ELECTRICAL CONTRACTOR

~~The Building Department shall at once file said application with the Electrical Commission and said Electrical Commission shall at once proceed to examine such applicant. Said Electrical Commission shall notify said applicant of the time and place of said examination and shall examine said applicant as to his or its qualifications and competency to engage in the business of electrical contractor. The examination shall be practical in character and sufficiently strict to test the practical and theoretical qualifications of such applicant. If such examination be satisfactory and the applicant be otherwise approved as to character and integrity, such facts shall be endorsed upon the application and the same returned to the Building Department.~~

~~('71 Code, § 5-2-15) (Ord. 1531, passed 1-22-68)~~

All applications for a certificate of registration shall be reviewed by the Community Development Department. No certificate of registration shall be issued until the Community Development Department verifies the following qualifications.

- (A) Proof of testing. The applicant shall have obtained a satisfactory passing score upon a test administered to electrical registration applicants in any city in the state, provided that the test taken by the applicant was based upon the latest issue of the National Electrical Code in force at the time of the test. Proof of testing shall be submitted with the application for registration. or;  
Proof of license from any city in the state where the applicant obtained a satisfactory passing score upon a test administered to electrical registration applicants in any city in the state, provided that the test taken by the applicant was based upon the latest issue of the National Electrical Code in force at the time of the test. Proof of license shall be submitted with the application for registration.  
The Building Official or Electrical Inspector for the City shall contact the municipality that administered said testing or license for all applicants for Electrical Contractor to verify the validity and content of the testing material and license. The Building Official may require, based on these findings, that the applicant re-test at a different municipality.  
In any case where the applicant for electrical contractor registration is unable to produce proof of testing and/or proof of license from another city in the state, the Building Official may call upon the municipality that administered the alleged testing or issued the license to verify the applicant's qualifications and eligibility for electrical contractor registration.
- (B) Application; application fee and insurance.
- (1) Application for registration as an electrical contractor shall be made to the Community Development Department and shall state the name and address of the applicant. Said application shall be signed by the applicant and shall state that by signing said application that such person will perform all electrical work in full and complete compliance with this chapter and all codes adopted by the City, and if any work done by

such person shall not be in full and complete compliance with the ordinances of the city that such person will, upon notice from the electrical inspector or the Building Official, complete such work in accordance with the ordinances of the City. Such application shall also be accompanied by a certificate from an insurance company authorized to do business in the state, certifying that such applicant has in full force a public liability and property damage insurance policy with limits of not less than \$300,000.00 public liability; and \$50,000.00 property damage. Such certificates shall be maintained in current status at all times, and if the certificate of insurance should lapse the applicant shall receive no more permits for electrical work until such certificate is restored in full force.

- (2) Initial registration applications shall be accompanied by an application fee of \$50.00. Such application shall be valid so long as the applicant is registered, provided his certificates of insurance are kept on file with the city clerk. Subsequent applications shall be accompanied by a fee of \$25.00 due annually pursuant to §151.370. Certificates of registration may be revoked for cause upon the recommendation of the Community Development Department pursuant to §151.380 - §151.450.

#### §151.370 CERTIFICATE OF REGISTRATION

Upon receipt of the endorsement from the Electrical Commission and the an application for electrical contractor registration, verification of qualifications and the presentation of proof of financial responsibility in the form of a certificate of liability insurance as required in section §151.360, the Building Community Development Department shall register the applicant as an electrical contractor, and shall issue to such applicant a certificate of registration authorizing such applicant to engage in such business for a period from the date of issuance of such certificate of registration to and including December 31 of the year in which such certificate is issued. Such certificate of registration shall be renewable from year to year without examination proof of eligibility upon application for such renewal being filed with the Building Department on or before December 1 of the year for which such certificate has been issued. For registrations that have expired for a period of six months or longer, the Community Development Department may require the applicant to re-establish proof of eligibility for registration as set forth in this chapter. Such certificate shall not be transferable, and shall cover only such work as may be permitted as registration classification. The ~~Building Department~~ Community Development shall keep a suitable record of such registration.

~~(‘71 Code, § 5-2-16) (Ord. 1531, passed 1-22-68) Penalty, see § 10.99~~

#### §151.380 REVOCATION OF CERTIFICATE OF REGISTRATION.

~~Such certificate may be revoked at any time by a two-thirds vote of the Electrical Commission, with at least four members voting, an administrative hearing, if the holder thereof violates any ordinance of the city relating to the installation of electrical wiring, material or equipment, or is responsible for any electrical installation which is a hazard to life or property. Such revocation shall extend for a period not to exceed 30 days, and thereafter the same may be set aside and the certificate of registration may be reinstated upon application made for that purpose to said Electrical Commission and after satisfying any requirements resulting from the administrative hearing.~~

§151.400 ADMINISTRATIVE HEARING COMPOSITION.

The administrative hearing shall be scheduled and conducted by a hearing officer whose authority and limitations are as follows:

- (A) Authority of the hearing officer. The hearing officer shall have all of the authorities granted to her/him under common law relative to the conduct of an administrative hearing, including the authority to:
  - (1) Preside over City hearings involving Electrical Contractor Registrations;
  - (2) Administer oaths;
  - (3) Hear testimony and accept evidence that is relevant to the case;
  - (4) Issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the parties or their representatives;
  - (5) Rule upon objections in the admissibility of evidence;
  - (6) Preserve and authenticate the record of the hearing and all exhibits in evidence introduced at the hearing; and
  - (7) Issue a determination based on the evidence presented at the hearing, the determination of which shall be in writing and shall include a written finding of fact, decision and order.
- (B) Hearing officer. The Mayor, with the advice and consent of the City Council, is hereby authorized to appoint a person to hold the position of hearing officer for each hearing on Electrical Contractor Registrations that shall come before the City. In making said selection, the following information should be considered, at a minimum:
  - (1) The individual's ability to comply with the job description as set forth herein; and
  - (2) The individual must be an attorney licensed to practice law in the State of Illinois and have knowledge of and experience in employment and labor law, general civil procedure, the rules of evidence, and administrative practice.

§151.450 ADMINISTRATIVE HEARING.

The system of administrative hearings for the determination of revocation of the Certificate of Registration of an Electrical Contractor shall be initiated by the Building Official after a thorough investigation of a complaint received by a resident or the Electrical Inspector. The Electrical Inspector shall provide the Building Official with a written report outlining the complaint and section of the Electrical Code that the Electrical Contractor has allegedly violated. An administrative hearing shall be held to adjudicate and determine whether the Electrical Contractor's certificate of registration should or should not be revoked; and, what testing, if any, shall be required prior to the Electrical Contractor's registration being reinstated upon application made for that purpose to the Building Official.

- (A) Record. The City shall ensure that all hearings are attended by a certified court reporter and a transcript of all proceedings shall be made by said certified court reporter and a copy be provided to the Electrical Contractor within twenty-eight (28) days of the date of the administrative hearing.
- (B) Procedures. The City and the Electrical Contractor shall be entitled to representation by counsel at said administrative hearing and present witnesses, testimony and documents, may cross-examine opposing witnesses, and may request the issuance of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents.
- (C) Evidence. The Illinois Rules of Evidence shall apply to the extent practicable unless, by such application, the Hearing Officer determines that application of the rule would be an injustice or preclude the introduction of evidence of the type commonly relied upon by a reasonably prudent person in the conduct of her or his affairs. Such determination shall be in the sole discretion of the Hearing Officer. The Hearing Officer must state on the record her or his reason for that determination.
- (D) Final Determination. A written determination by the Hearing Officer of whether the Certificate of Registration of the Electrical Contractor shall be revoked or not; and, what testing, if any, shall be required prior to the Electrical Contractor's registration being reinstated upon application made for that purpose, shall constitute a final administrative determination for the purpose of judicial review under the common law writ of certiorari.
- (E) Burden of Proof. At any administrative hearing, the City shall have the obligation and burden of proof to establish that the Certificate of Registration of the Electrical Contractor should be revoked. The standard of proof in all hearing conducted under this Ordinance shall be by the preponderance of the evidence.
- (F) Administrative Records. All records pertaining to the administrative process shall be held in a separate file under the Electrical Contractor's name with the City.

## ADMINISTRATION AND ENFORCEMENT

### § 151.50 ELECTRICAL COMMISSION CREATED; DUTIES.

~~———— (A) ——— There is hereby established an Electrical Commission which shall consist of members as follows: Each municipality which establishes an Electrical Inspection Department shall also establish an Electrical Commission consisting of six members as follows: The Electrical Inspector of the Municipality shall be a member and ex officio Chairperson of the Commission; of the other five members, one shall be a registered professional engineer, one an electrical contractor, one a journeyman electrician, Chief of the Fire Department and one a representative of an electrical utility company. If there is no person residing in the city who is qualified under any one of these descriptions, the Mayor, of the city, with consent of the City Council, may appoint another qualified person to fill that position. All members of the Electrical Commission shall be appointed by the Mayor with the consent of the City Council. The Fire Chief, the Electrical Inspector, the representative of the utility company and the registered professional engineer shall remain on this Commission permanently. The two remaining persons shall be appointed initially, one for one year and one for two years. The succeeding appointment of these two positions shall be for two-year periods. They shall hold their offices until their successors are qualified and~~

~~appointed. The Electrical Inspector shall serve on such Commission without additional compensation therefor, and the other members shall serve without compensation.~~

~~('71 Code, § 5-2-2) (Ord. 1531, passed 8-11-75)~~

~~———— (B) ——— The Electrical Commission shall, from time to time, recommend safe and practical standards and specifications for installation, alteration and use of electrical equipment designed to meet the necessities and conditions that prevail in the city, shall recommend reasonable rules and regulations governing the issuance of permits by the Electrical Inspection Department and shall recommend reasonable fees to be paid for the inspection by such Inspection Department of all electrical equipment installed or altered within this city; provided, that such standards and specifications, such rules and regulations, and such fees shall not become effective until adopted by ordinance by the City Council. All such fees shall be paid into the Treasury of the city. The standards, specifications, rules and regulations hereinafter provided by this chapter shall govern until further recommendations in respect thereto shall have been made by said Commission and adopted by ordinance.~~

~~('71 Code, § 5-2-3) (Ord. 1887, passed 8-11-75)~~

## ELECTRICAL INSPECTOR

### § 151.510 REQUISITES OF ELECTRICAL INSPECTOR; AUTHORITY.

(A) No person shall be appointed to the office of Electrical Inspector who is not reasonably well skilled in the various departments of electricity, and who is not thoroughly informed in the rules and regulations of the National Electrical Code. The Electrical Inspector shall not engage in, nor be financially interested in, directly or indirectly, any phase of electrical contracting or electrical material supplying in the city. He may make such rules and regulations as he deems necessary to carry out his duties.

(B) The Electrical Inspector or his representative shall have the right during reasonable hours to enter any building in the discharge of his official duties, or for the purpose of making any inspection or test of the electrical installation contained therein, and shall have the authority to cause the turning off of all electrical power when wiring is defective, and to cut or disconnect in cases of emergency, any wire where such electrical power is dangerous to life or property or may interfere with the work of the Fire Department. The Electrical Inspector shall report to the Building Official all willful violations of the National Electrical Code and all other applicable local electrical ordinances.

### § 151.520 ELECTRICAL INSPECTOR ESTABLISHED.

There is hereby established an Electrical Inspector for the regulation of the installation, alteration and use of all electrical equipment as herein provided. The Electrical Inspector and other employees so appointed shall be charged with the duty of enforcing the rules and regulations relating to the installation, alteration and use of electrical equipment, as hereinafter provided for, and shall function under the immediate supervision and control of the ~~Health, Building and Zoning Officer~~ Building Official.

### § 151.530 PERMITS AND INSPECTIONS.

The adoption of this chapter or any subsequent ordinance relating to such standards and specifications, rules and regulations, and fees, the provisions hereof or thereof shall at once become operative and thereafter no electrical equipment shall be installed or altered except upon a permit first issued by the Electrical Inspector (except as hereinafter provided). The ~~Electrical Inspector~~ Community Development Department shall issue permits for the installation and alteration of electrical equipment in all cases where application shall have been made in accordance with the provisions of this chapter or any amendments thereto. The Electrical Inspector shall inspect all such electrical equipment installed or altered in this city, and shall require that it conform to the standards and specifications applicable thereto, except that where an industrial or manufacturing concern regularly maintains an electrical department for the construction and maintenance of electrical facilities within their properties, and where the work of such electrical department is under the supervision of qualified personnel, the Electrical Inspector shall have no jurisdiction.

§ 151.540 CERTIFICATE OF INSPECTION.

Upon the completion of the installation or alteration of electrical equipment in any building, except industrial manufacturing concerns, it shall be the duty of the person, firm or corporation installing or altering the same to notify the Electrical Inspector, who shall inspect or cause the work to be inspected within a reasonable time after such notice is given; and if such electrical equipment is found to be fully in compliance with this chapter and does not constitute a hazard to life and property, he shall issue to such person, firm or corporation for delivery to the owner a certificate of inspection authorizing connection to the electrical service and the turning on of the electric power. All wiring which is concealed in partitions, floors, ceilings, slabs or underground, shall be subject to inspection at such time as work is roughed in, and any person, firm or corporation installing such wires shall notify the Electrical Inspector, giving him a reasonable time in which to make the required inspection before such wires are concealed, except as provided in § 151.530.

§ 151.550 PRIMA FACIE INSTALLATION.

No certificate of inspection shall be issued unless the electrical equipment is in strict conformity with the provisions of the ordinances of this city and the state. However, compliance with the regulations as laid down from time to time in the National Electrical Code, unless in conflict with such ordinances or statutes, shall be prima facie evidence of proper installation or alteration.

§ 151.560 SUBSEQUENT INSPECTIONS.

The provisions for inspection or work authorized by the permits issued in accordance herewith shall not be construed as prohibiting the inspection of any electrical equipment now or hereafter installed whenever the Electrical Inspector shall determine that the public safety requires it. ~~No inspection fee shall be charged for such extra or additional inspection, but in case it becomes necessary to replace such electrical equipment on account of defects disclosed by such inspection, a permit therefor shall be obtained in accordance with the provisions of this chapter.~~

§ 151.570 RECORDS TO BE KEPT.

The ~~Electrical Inspector~~ Community Development Department shall keep complete records of all permits issued and inspections made and other official work performed under the provisions of this chapter.

§ 151.580 WRITTEN REPORTS.

It shall be the duty of the ~~Electrical Inspector~~ Community Development Department to make a monthly written report to the City Manager, which report shall include the number of permits issued, number of inspections, and the amount of fees collected for such permits.

~~§ 151.59 INSPECTION OF PUBLIC BUILDINGS.~~

~~It shall be the duty of the Electrical Inspector and the Chief of the Fire Department to make an annual inspection of all buildings owned or used by the city. A record of all defective wiring or defective electrical apparatus found during such inspection shall be made by the Electrical Inspector and reported in his annual report to the City Manager.~~

~~('71 Code, § 5-2-13) (Ord. 1531, passed 1-22-68)~~

§ 151.600 NOTICE OF DEFECTIVE CONDITIONS.

Where any wiring or electrical devices or materials are found to be in a dangerous or unsafe condition, ~~the Health, Building and Zoning Officer~~ Building Official, the Electrical Inspector or Fire Chief shall at once notify in writing the person, firm or corporation owning, using or operating the same, specifying wherein the same is dangerous or unsafe and such person, firm or corporation shall, within the time specified in said notice, make such repairs or changes as may be necessary to place such wiring, devices and materials in a safe condition.

§ 151.610 LIABILITY.

This chapter shall not be construed to relieve from, or lessen, the responsibility or liability of any party owning, operating or controlling any electric wiring, electrical devices or electric material, for damages to person or property caused by any defect therein, nor shall the city or the Electrical Inspector be held as assuming any such liability by reason of the inspection authorized herein.

§ 151.620 APPEALS.

When the Electrical Inspector, ~~Health, Building and Zoning Officer~~ Building Official or Fire Chief condemns all, or any part of any electrical installation, the owner or his agent may, within five days after receiving written notice of such condemnation and the reasons therefor, petition the City Manager for a review of such findings by filing a petition with the City Manager. Upon receipt of the petition, the City Manager shall at once proceed to determine whether said installation complies with the ordinances of the city with respect thereto, and shall make a decision in accordance with his or her findings. The owner, occupant and all persons interested shall have opportunity to appear before the City Manager in support of, or in opposition to the petition, and to submit evidence.

§ 151.990 PENALTY.

The provisions of § 10.99 shall apply to this chapter.

Adopted by the Council of the City of Kewanee, Illinois this 9<sup>th</sup> day of April 2018.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklich				



CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
<b>MEETING DATE</b>	April 9, 2018	
<b>RESOLUTION OR ORDINANCE NUMBER</b>	Ordinance #3925	
<b>AGENDA TITLE</b>	Consideration of an Ordinance amending Chapter 122 Regulation of Contractors	
<b>REQUESTING DEPARTMENT</b>	Community Development	
<b>PRESENTER</b>	Keith Edwards, Director of Community Development	
<b>FISCAL INFORMATION</b>	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PURPOSE</b>	Establishing contractor registrations to safeguard the life, health, property, and public welfare of the residents of our City.	
<b>BACKGROUND</b>	The current Chapter 122 Regulation Of Contractors only speaks to the registration of Roofing Contractors. I have been increasingly asked for a list of registered contractors from customers wanting to have repairs made to their dwellings and buildings. As I researched other cities, I found this to be a more common practice than not.	
<b>SPECIAL NOTES</b>		

<b>ANALYSIS</b>	<p>The proposed change requires registration of all types of contractors, not just roofing and electrical as currently listed in our city code; it also requires each applicant to supply the City with proof of insurance. It will not limit our residents to using a specific list of contractors. The new registration of contractors will only apply to work that requires a building permit. Any contractor that requires a building permit would need to register with the city for a nominal fee and provide proof of insurance. In exchange for the registration fee, their name would be included on the list of all registered contractors, which would be available to customers upon their request. As always, we would not make recommendations of one contractor over another.</p> <p>The benefit to our residents and businesses is that they can be confident in hiring a registered contractor because they have provided proof of insurance to the City. It can eliminate things like predatory companies coming into our community after a hail storm and taking advantage of our residents and has the additional benefit of improving our ISO score, which provides points for contractor registration.</p>
<b>PUBLIC INFORMATION PROCESS</b>	Prior discussion.
<b>STAFF RECOMMENDATION</b>	Staff recommends approval.
<b>REFERENCE DOCUMENTS ATTACHED</b>	

ORDINANCE #3925

AN ORDINANCE AMENDING CHAPTER 122 REGULATION OF CONTRACTORS OF THE CITY OF KEWANEE CODE OF ORDINANCES, AND DECLARING THAT THIS IS ORDINANCE IS IN FULL FORCE AS PROVIDED BY LAW.

CHAPTER 122: REGULATION OF CONTRACTORS

Section

General Provisions

<u>122.000</u>	<u>Definitions</u>
<u>122.050</u>	<u>Required registration of contractors</u>
<u>122.060</u>	<u>Required registration for City Incentive Programs</u>
<u>122.070</u>	<u>Exception to registration</u>
<u>122.100</u>	<u>Roofing Contractors</u>
<u>122.210</u>	<u>Certificate of Registration</u>
<u>122.220</u>	<u>Revocation of Certificate of Registration</u>

Administrative Hearing

<u>122.240</u>	<u>Administrative hearing composition</u>
<u>122.245</u>	<u>Administrative hearing</u>

Inspections

<u>122.500</u>	<u>Permits and inspections</u>
<u>122.540</u>	<u>Certificate of inspection</u>
<u>122.550</u>	<u>Prima Facie Installation</u>
<u>122.560</u>	<u>Subsequent inspections</u>
<u>122.570</u>	<u>Records to be kept</u>
<u>122.580</u>	<u>Written reports</u>
<u>122.600</u>	<u>Notice of defective conditions</u>
<u>122.610</u>	<u>Liability</u>
<u>122.620</u>	<u>Appeals</u>

Penalty

<u>122.990</u>	<u>Penalty</u>
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§122.000        DEFINITIONS.

CONTRACTOR. Contractor means any person engaged in business as a contractor, or working as a contractor in various trades. Contractor's work may include work performed by a Handyman but may also include work requiring a permit as required by the codes adopted by the City.

HANDYMAN. Handyman means any person undertaking in work not requiring a permit as set forth in the codes or adopted codes of the City. Such work may include but not limited to minor jobs such as installing trim, power washing and staining a deck, trash hauling, painting, minor dry rot repairs, furniture and cabinet assembly, fence repair, door replacement, minor window repair or minor siding repair or replacement and remodeling work that does not require plumbing, electrical, building, or other permits as required by the codes adopted by the City.

ROOFING CONTRACTOR. Roofing Contractor means any person engaged in the business of roofing which includes the stripping of roofing material, application of various types of roofing material and any other activities included with the trade of roofing.

§122.050        REQUIRED REGISTRATION OF CONTRACTORS.

Required. No person shall be a contractor, or engage in business as a contractor, or work as a contractor, without first having obtained a certificate of registration from the city as required by this chapter except for that of Electrical Contractor which shall follow the guidelines set forth in Chapter 151. Contractor shall include but not limited to: General, Concrete/Masonry, Plumbing, Roofing, Pools, Siding/Windows, Gutters, Demolition, Signs, or Mechanical. Any person engaged in the business of home repair and remodeling shall be considered a General Contractor and shall comply with the provisions set forth in the chapter.

All applications for a certificate of registration shall be reviewed by the Community Development Department. No certificate of registration shall be issued until the Community Development Department verifies the following qualifications.

- (A) Proof of License and/or registration. In any case where the Contractor's trade is governed at any level higher than that of the City and/or as required by law, the Contractor shall provide proof of licensing and/or registration as required and issued by the governing body for said trade.
- (B) Application for registration as a Contractor shall be made to the Community Development Department stating the name and address of the applicant. Said application shall be signed by the applicant and shall state that by signing said application that such person will perform all work in full and complete compliance with this chapter and all codes adopted by the City, and if any work done by such person shall not be in full and complete compliance

with the ordinances of the city that such person will, upon notice from the Building Official or any Inspector performing inspections for the city as provided by the City Code of Ordinances, complete such work in accordance with the ordinances of the City. Such application shall also be accompanied by a certificate of an insurance company authorized to do business in the state, certifying that such applicant has in full force a public liability and property damage insurance policy with limits of not less than \$300,000.00 public liability; and \$50,000.00 property damage. Such certificates shall be maintained in current status at all times, and if the certificate of insurance should lapse the applicant shall receive no more permits for electrical work until such certificate is restored in full force.

- (C) Initial registration applications shall be accompanied by an application fee of \$50.00. Such application fee shall be valid so long as the applicant is registered, provided his valid certificates of insurance are kept on file with the city clerk. Subsequent applications for annual renewal shall be accompanied by a fee of \$25.00. Certificates of registration may be revoked for cause upon the recommendation of the Building Department pursuant to §122.220 - §122.450.

#### **§122.060 REQUIRED REGISTRATION FOR CITY INCENTIVE PROGRAMS**

Any person performing work involving a City Incentive Program of any sort shall register as a Contractor pursuant to this chapter, except that residential property owners performing their own work on their own residence need not register as a Contractor.

#### **§122.070 EXCEPTION TO REGISTRATION**

Those engaged in business and meeting the definition of a Handyman shall not be required to register as a contractor; however, in a case where the Building Official has gathered enough information supporting that such person is performing work that would qualify the same as a Contractor, whether by the type of work being performed, the value of the work being performed in excess of \$15,000.00, or the size or scope of work being performed, the Building Official shall notify such person in writing that they must register as a Contractor and comply with the requirements for the same. Such notice shall include all details, reasoning or evidence to support the Building Official's findings.

When any person engaged in business as a Handyman receives notice from the Building Official stating they must register as a Contractor, they may, within five days after receiving such written notice and the reasons therefor, petition the City Manager for a review of such findings by filing a petition with the City Manager. Upon receipt of the petition, the City Manager shall at once proceed to determine whether said work being performed qualifies them as a Handyman or as a Contractor, and shall make a decision in accordance with his or her findings. The person receiving such notice shall have opportunity to appear before the City Manager and to submit evidence.

#### **§122.100 ROOFING CONTRACTORS**

- (A) The Illinois Roofing Industry Licensing Act (ILCS Ch. 225, Act 335) is adopted by reference.

- (B) Permit. The City Clerk shall issue a permit to any person acting as a roofing contractor within the City of Kewanee. The form of the permit shall be determined by the City Manager and at a minimum shall contain the roofing contractor's name, address, telephone number, State of Illinois Certified roofing license number, the date of issue, and the fee paid.
- (C) Qualification. Per ILCS Ch. 225, Act 335, § 11(7) the only qualification that is required by the City Clerk prior to issuing a permit is the exhibition of current evidence of a State of Illinois roofing license.
- (D) Permit fee. To conform with the State of Illinois licensing fee, the City of Kewanee permit fee will be due biennially. If an applicant for an initial permit applies for the permit during the second half of the biennial period, the applicant shall only be required to pay one-half of the amount for the biennial permit fee. The biennial permit fee is \$30, which is due on the last day of every odd numbered year during the month of July, but no later than July 30. Permits renewed after the due date shall be assessed a 10% late fee.
- (E) Like the state statute, nothing in this chapter shall be construed to require a person who performs roofing or waterproofing work to their own property, or for no consideration, to obtain a permit as a roofing contractor. This applies to city employees who are conducting roofing work as city employees on city property.
- (F) Penalty. Any person, or firm, who performs any roofing work contrary to the provisions of this section; or any person or firm, who performs any roofing work without first obtaining a license from the State of Illinois as specified in ILCS Ch. 225, Act 335; or any person or firm who performs any roofing work without having first obtained a City of Kewanee Roofing Contractor Permit, shall be deemed to be in violation of the provisions of this section. Violations of this section are punishable under § 10.99 of this code.

(Ord. 3012, passed 11-3-95; Am. Ord. 3146, passed 3-23-98; Am. Ord. 3219, passed 7-12-99)

#### §122.210 CERTIFICATE OF REGISTRATION

Upon receipt of an application for contractor registration, verification of qualifications and the presentation of proof of financial responsibility as required in section §122.050, the Community Development Department shall register the applicant as a contractor and shall issue to such applicant a certificate of registration authorizing such applicant to engage in such business for a period from the date of issuance of such certificate of registration to and including December 31 of the year in which such certificate is issued. Such certificate of registration shall be renewable from year to year without proof of eligibility unless said proof is required by law. For registrations that have expired for a period of six months or longer, the Community Development Department may require the applicant to re-establish proof of eligibility for registration as set forth in this chapter. Such certificate shall not be transferable. The Community Development Department shall keep a suitable record of such registration.

#### §122.220 REVOCATION OF CERTIFICATE OF REGISTRATION.

Such certificate may be revoked at any time by an administrative hearing, if the holder thereof violates any ordinance of the city relating to services provided, material or equipment, or is responsible for any services provided or installation of any materials which is a hazard to life or property. Such revocation shall extend for a period not to exceed 30 days, and thereafter the same may be set aside and the certificate of registration may be reinstated upon application made for that purpose and after satisfying any requirements resulting from the administrative hearing.

§122.240 ADMINISTRATIVE HEARING COMPOSITION.

The administrative hearing shall be scheduled and conducted by a hearing officer whose authority and limitations are as follows:

- (A) Authority of the hearing officer. The hearing officer shall have all of the authorities granted to her/him under common law relative to the conduct of an administrative hearing, including the authority to:
  - (1) Preside over City hearings involving Contractor Registrations;
  - (2) Administer oaths;
  - (3) Hear testimony and accept evidence that is relevant to the case;
  - (4) Issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the parties or their representatives;
  - (5) Rule upon objections in the admissibility of evidence;
  - (6) Preserve and authenticate the record of the hearing and all exhibits in evidence introduced at the hearing; and
  - (7) Issue a determination based on the evidence presented at the hearing, the determination of which shall be in writing and shall include a written finding of fact, decision and order.
- (B) Hearing officer. The Mayor, with the advice and consent of the City Council, is hereby authorized to appoint a person to hold the position of hearing officer for each hearing on Contractor Registrations that shall come before the City. In making said selection, the following information should be considered, at a minimum:
  - (1) The individual's ability to comply with the job description as set forth herein; and
  - (2) The individual must be an attorney licensed to practice law in the State of Illinois and have knowledge of and experience in employment and labor law, general civil procedure, the rules of evidence, and administrative practice.

§122.245 ADMINISTRATIVE HEARING.

The system of administrative hearings for the determination of revocation of the Certificate of Registration of a Contractor shall be initiated by the Building Official after a thorough investigation of a complaint received from a resident or the Inspector for the City. The Inspector shall provide the Building Official with a written report outlining the complaint and section of the Code that the Contractor has allegedly violated. An administrative hearing shall be held to adjudicate and determine whether the Contractor's certificate of registration should or should not be revoked; and, what testing, if any, shall

be required prior to the Contractor's registration being reinstated upon application made for that purpose to the Building Official.

- (A) Record. The City shall ensure that all hearings are attended by a certified court report and a transcript of all proceedings shall be made by said certified court report and a copy be provided to the Contractor within twenty-eight (28) days of the date of the administrative hearing.
- (B) Procedures. The City and the Contractor shall be entitled to representation by counsel at said administrative hearing and present witnesses, testimony and documents, may cross-examine opposing witnesses, and may request the issuance of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents.
- (C) Evidence. The Illinois Rules of Evidence shall apply to the extent practicable unless, by such application, the Hearing Officer determines that application of the rule would be an injustice or preclude the introduction of evidence of the type commonly relied upon by a reasonably prudent person in the conduct of her or his affairs. Such determination shall be in the sole discretion of the Hearing Officer. The Hearing Officer must state on the record her or his reason for that determination.
- (D) Final Determination. A written determination by the Hearing Officer of whether the Certificate of Registration of the Contractor shall be revoked or not; and, what testing, if any, shall be required prior to the Contractor's registration being reinstated upon application made for that purpose, shall constitute a final administrative determination for the purpose of judicial review under the common law writ of certiorari.
- (E) Burden of Proof. At any administrative hearing, the City shall have the obligation and burden of proof to establish that the Certificate of Registration of the Contractor should be revoked. The standard of proof in all hearing conducted under this Ordinance shall be by the preponderance of the evidence.
- (F) Administrative Records. All records pertaining to the administrative process shall be held in a separate file under the Contractor's name with the City.

#### § 122.500 PERMITS AND INSPECTIONS.

The adoption of this chapter or any subsequent ordinance relating to such standards and specifications, rules and regulations, and fees, the provisions hereof or thereof shall at once become operative and thereafter no equipment or materials shall be installed or altered except upon a permit first issued by the Community Development Department. The Community Development Department shall issue permits for all cases where application shall have been made in accordance with the provisions of this chapter or any amendments thereto. The appropriate inspector shall inspect all such work and installations or alterations in this city, and shall require that it conform to the standards and specifications applicable thereto.



§ 122.540 CERTIFICATE OF INSPECTION.

Upon the completion of the work, installation or alteration of equipment and/or materials in any building, except industrial manufacturing concerns, it shall be the duty of the person, firm or corporation installing or altering the same to notify the Community Development Department, who shall schedule with the appropriate inspector or cause the work to be inspected within a reasonable time after such notice is given; and if such work, installation or alteration of equipment and/or materials is found to be fully in compliance with this chapter and does not constitute a hazard to life and property, he shall issue to such person, firm or corporation for delivery to the owner a certificate of inspection.

§ 122.550 PRIMA FACIE INSTALLATION.

No certificate of inspection shall be issued unless the work, installation or alteration of equipment is in strict conformity with the provisions of the ordinances of this city and the state. However, compliance with the regulations as laid down from time to time in the State Plumbing Code or other codes adopted by the City, unless in conflict with such ordinances or statutes, shall be prima facie evidence of proper installation or alteration.

§ 122.560 SUBSEQUENT INSPECTIONS.

The provisions for inspection or work authorized by the permits issued in accordance herewith shall not be construed as prohibiting the inspection of any work, installation or alteration of equipment now or hereafter installed whenever the Inspector shall determine that the public safety requires it.

§ 122.570 RECORDS TO BE KEPT.

The Community Development Department shall keep complete records of all permits issued and inspections made and other official work performed under the provisions of this chapter.

§ 122.580 WRITTEN REPORTS.

It shall be the duty of the Community Development Department to make a monthly written report to the City Manager, which report shall include the number of permits issued, number of inspections, and the amount of fees collected for such permits.

§ 122.600 NOTICE OF DEFECTIVE CONDITIONS.

Where any work, installation or alteration of equipment or materials are found to be in a dangerous or unsafe condition, the Building Official, required Inspector or Fire Chief shall at once notify in writing the person, firm or corporation owning, using or operating the same, specifying wherein the same is dangerous or unsafe and such person, firm or corporation shall, within the time specified in said notice, make such repairs or changes as may be necessary to place such work, installation or alteration of equipment, devices and materials in a safe condition.

§ 122.610 LIABILITY.

This chapter shall not be construed to relieve from, or lessen, the responsibility or liability of any party owning, operating or controlling any electric wiring, electrical devices, electric material, plumbing apparatus, HVAC apparatus, structures or any other work inspected by the City for damages to person

or property caused by any defect therein, nor shall the city or any of its Inspectors be held as assuming any such liability by reason of the inspection authorized herein.

§ 122.620 APPEALS.

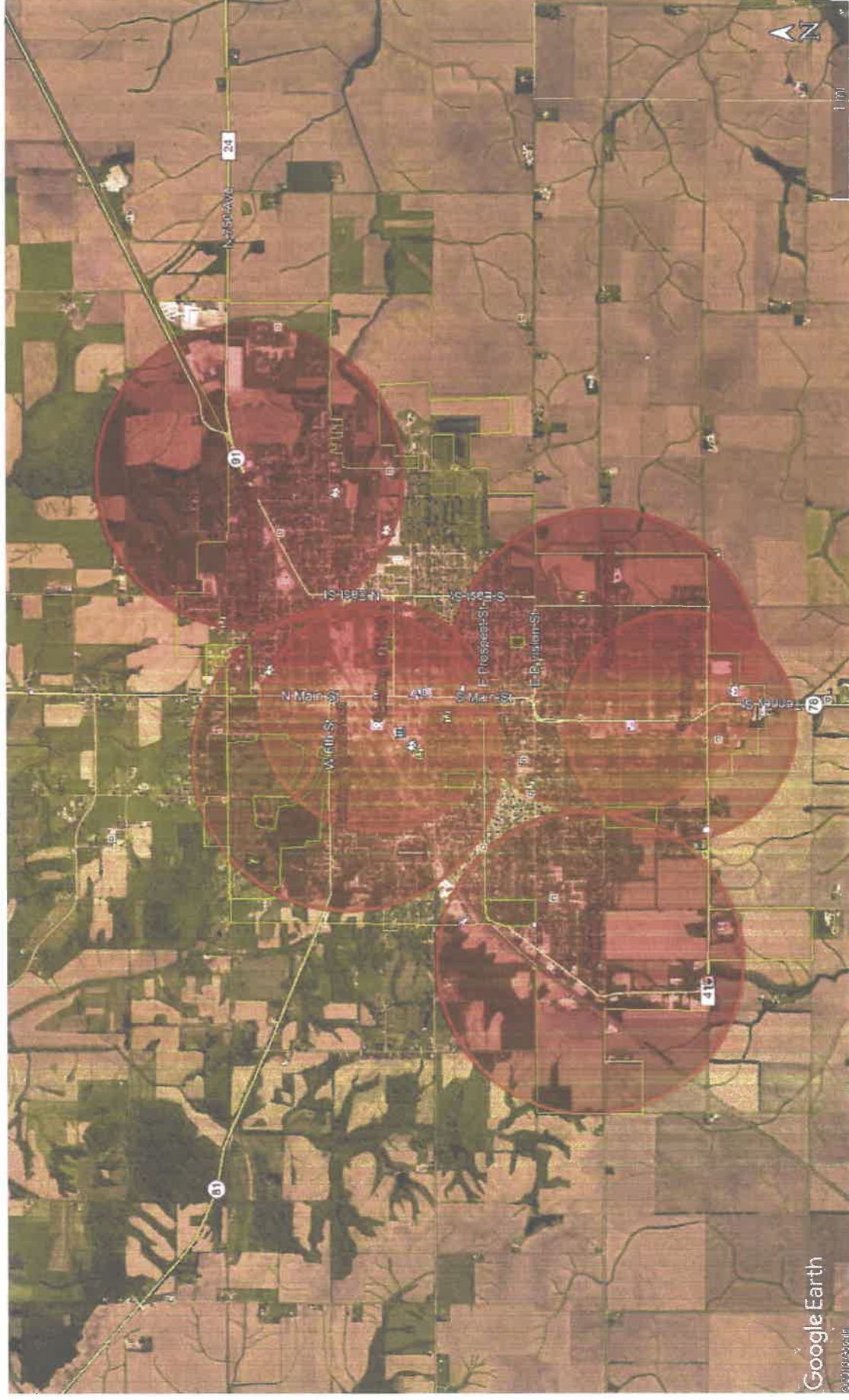
When any Inspector for the City, Building Official or Fire Chief condemns all, or any part of any work performed for which a permit has been issued, the owner or his agent may, within five days after receiving written notice of such condemnation and the reasons therefor, petition the City Manager for a review of such findings by filing a petition with the City Manager. Upon receipt of the petition, the City Manager shall at once proceed to determine whether said installation complies with the ordinances of the city with respect thereto, and shall make a decision in accordance with his or her findings. The owner, occupant and all persons interested shall have opportunity to appear before the City Manager in support of, or in opposition to the petition, and to submit evidence.

§ 122.990 PENALTY.

The provisions of § 10.99 shall apply to this chapter.

# Sentry Siren Coverage Study for Kewanee, IL

## Estimated Coverage From Existing Sirens



- Siren coverages are approximate and assume perfect conditions.
- Actual coverages may vary based on local terrain, conditions, foliage, structures and other unknown conditions.
- Sentry Siren makes no guarantee that coverage shown will mimic actual, real-world, coverage.
- Areas within the sound circle not shaded in color represent topographical features that could affect sound travel.
- Coverage area is based on computer generated data and FEMA Guidelines covering atmospheric attenuation.
- Data subject to license and use / reproduction is restricted.

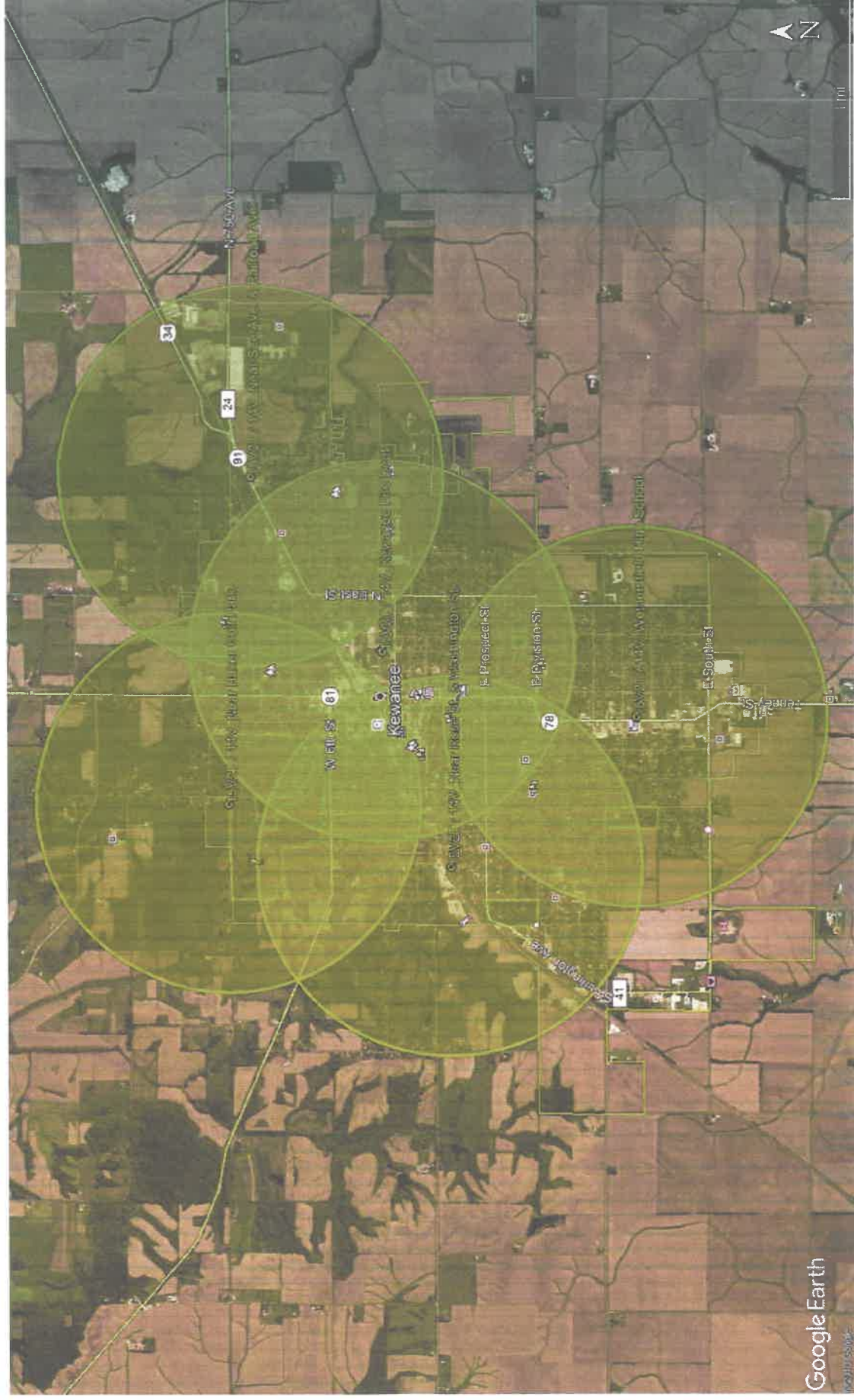


719-275-8691  
[www.SentrySiren.com](http://www.SentrySiren.com)



# Sentry Siren Coverage Study for Kewanee, IL

## Estimated Coverage From New Sirens



- Siren coverages are approximate and assume perfect conditions.
- Actual coverages may vary based on local terrain, conditions, foliage, structures and other unknown conditions.
- Sentry Siren makes no guarantee that coverage shown will mimic actual, real-world, coverage.
- Areas within the sound circle not shaded in color represent topographical features that could affect sound travel.
- Coverage area is based on computer generated data and FEMA Guidelines covering atmospheric attenuation.
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