



**AGENDA FOR
CITY COUNCIL MEETING**

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Budget Session starting at 5:30 p.m.

Open Meeting starting at 7:00 p.m.

Monday, March 27, 2017

Posted by 1:00 p.m., March 24, 2017

1. Call to Order
2. Budget Session beginning at 5:30 pm.
3. Pledge of Allegiance
4. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
 - d. Request from Sunshine Community Center to conduct tag days on April 14 and 15, 2017 from 10 am to 2 pm.
5. Presentation of Bills and Claims
6. Citizen Participation
7. Business:
 - a. Acceptance of Zoning Board of Appeals minutes from its meeting on March 15, 2017.
 - b. **Consideration of an Ordinance** granting a request for variance to Patricia Baysingar and Harvey Baysingar at 816 Florence Street.
 - c. **Acceptance of Plan Commission minutes from its meeting on March 23, 2017.**
 - d. **Consideration of an Ordinance** granting a Special Use Permit to Keith Rentschler and Fork Restaurant Group Kewanee LLC d/b/a Ruby's X111 for the sale of alcoholic liquor by the serving.
 - e. **Consideration of an Ordinance** granting a Special Use Permit to Lalit Patel and Krishna Kanaiya d/b/a Kewanee Liquor and Tobacco for the packaged sale of alcoholic liquor.
 - f. **Consideration of a Resolution** awarding demolition of 212 West McClure to Kirk Dana Construction.
 - g. **Consideration of an Ordinance** establishing Chapter 158 Fencing Regulations.
 - h. **Consideration of a Resolution** amending the Economic and Community Development Incentives with additional program guidelines.
 - i. **Consideration of a Resolution** establishing a Vehicle and Equipment Replacement Program for the City of Kewanee.
 - j. **Proclamation** declaring April 3-9 as Public Health Week in Kewanee.
 - k. **Proclamation** declaring April 4 as Mayor's Day of Recognition
 - l. **Proclamation** declaring April 6 as Junior Achievement Day.
8. Council Communications:
9. Announcements:
10. Adjournment



MEMORANDUM

Date: March 23, 2017
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Monday, March 27, 2017**

BUDGET WORKSHOP AT 5:30 P.M. REGULAR MEETING AT 7:00 P.M.

1. **Murphy's** – I found a list of all municipally owned transfer stations in the state and have contacted all of them. Based on the information gathered from those conversations, Justin and I will draft an ordinance to amend our approach and establish some recommendations for resolving the concerns with Murphy's.
2. **Chlorides** – Drawdown tests were completed, but showed some migration of chlorides up through the layers of porous rock. There will be some additional testing closer to the surface. We should know the results before Monday.
3. **BR&E** – The program launched March 14th and was well attended. There was good discussion at the breakfast, with good ideas generated, and some of the BR&E interviews have begun as a follow-up. We're working on the invitations for the second breakfast meeting.
4. **BR&E 2** – I've had 3 refresher training webinars on the Synchronist Software and will be working with the Chamber and KEDC to ensure that they are comfortable with the software and conduct business visits, as well.
5. **CliftonLarsonAllen (our auditors)** – Debbie, Melinda and I attended training provided by our auditors on Friday, March 17th. Some of it was informative, other parts were auditors reading slides created from audit bulletins. Sessions on fraud prevention and long range financial planning were particularly useful for me.
6. **AFSCME Negotiations** – Negotiations began on March 20th, and additional sessions are planned for April 3rd and 10th. There is nothing substantial to report at this time.
7. **Rhino** – I attended a meeting with Jim Martin of Rhino Tool that included Senator Weaver, Kathy Albert (KEDC), Lori Merrill (HCRLF), Adam Endress (MTM), and Councilmember Schweitzer. The meeting and tour went well, and provided an opportunity to listen to Mr. Martin and identify his concerns. Senator Weaver also provided some insight as to the happenings in Springfield. The overall tone of the meeting was optimistic.

8. **KCUD 229**– I had a lunch meeting with the Superintendent to identify ways the two entities can partner to improve the community. Dr. Sullens provided some background information on some challenges facing the community.
9. **Progress** – Mike Berry wrote his piece on Economic Development for the annual “Progress edition.” A copy of the article is included for your review.
10. **Walldogs Sign** – You may recall there are Walldogs community signs that the City had erected, but one remained in storage awaiting approval for placement. The Health Department approved the placement of a sign on their property. Staff will work with the contractor and have the sign placed at the site in the near future.
11. **AG Day** – I had Wade Werkheiser, the City’s tenant on our farm ground, as my guest at the joint Kiwanis/Rotary Agricultural Appreciation Day meeting. Mr. Werkheiser was selected last year to farm the City’s property in undeveloped TIF areas and ground purchased for the application of sludge from the sewer treatment plant.
12. **Ameren** – The Mayor and I met with representatives of Ameren to discuss future plans for improvements in the lighting/electrical service in and around Berrien Park. Ameren will not be providing unmetered power in the future and is requiring that electrical panels and meters be installed to serve Hog Days, the Chamber’s Barbeque Contest, Prairie Chicken Festival, Farmer’s Market, the Christmas Tree, etc. This was a follow-up to our meeting in the fall, and it’s coming closer to implementation. It ties in with the City’s planned improvements to the area, including lighting the mural in the park, and the project was included in the CIP adopted last year. They have spoken with the Hog Days committee about the changes and indicated that there may be grant funding through Ameren to defray a portion of the costs. The Hog Days Committee will be meeting again on April 11th, and the Mayor and/or I will attend that meeting to gain their thoughts on the topic and input as to the best place for the future location of the electrical infrastructure. Ameren has an engineer who will assist us in developing specifications for the panel based on the electrical load, if we end up installing the infrastructure (there was some discussion that the Hog Days Committee could install it, then dedicate it to the City). I’ll keep you posted when new information becomes available.

Giving the community a boost

City programs help business, residential development

By **MIKE BERRY**
Of The Star Courier

KEWANEE—Three local entities — the city government, the Kewanee Economic Development Corp. and the Kewanee Chamber of Commerce — work to promote and grow the city's economy.

In recent years, the city government has made a major expansion of its economic-development efforts.

At the end of 2015, the City Council commissioned a survey asking Kewanee residents how they feel about city services and where the city's leaders should focus their efforts. One of the major needs cited was economic development.

That's not surprising. Many Kewanecans can remember when companies like Walworth, Kewanee Boiler, Kewanee Manufacturing and Kewanee Machinery and Conveyor employed thousands of people. All of those companies ceased operations here years ago.

While the likelihood of a large "metal-bending" factory being started up in Kewanee seems remote, there are things the city can do to promote economic activity, encourage job creation and generally boost the city's economic health.

Some of these things have been around for years — for example, a low-interest revolving loan program that businesses can use if they agree to create or maintain jobs.

Another asset in economic development that has existed for a number of years is the enterprise zone, which offers tax advantages for commercial and private development. The city's enterprise zone expires this year, and the city has partnered with a number of Henry County communities on an application for a new, countywide enterprise zone. (Kewanee's is the only enterprise zone in the county.)

City Manager Gary Bradley said the communities involved probably won't find out of their application is approved until this summer.

Kewanee also has several Tax Increment Financing, or TIF districts. Businesses within these districts can apply for funding which will come from increased property taxes generated by development. The money can be used for building, remodeling or expanding a business within a TIF.

Kewanee in recent years created a new downtown TIF. Added to existing TIFs, the downtown TIF means that virtually every piece of commercial property in the city is now in a TIF.

Bradley said the downtown TIF has already been used to provide funds to five businesses, and added that the city "would willingly accept more."

Receiving downtown TIF funds so far have been Cerno's, for expansion of their restaurant and meeting-room facility; Save A Lot, to help pay for development of its new store on South Main Street; International Harvester Mississippi Valley Credit Union, which built a new facility on Tenney Street; Wanee Theater,

which upgraded its theater; and owners of the Carrington Building on West Second Street downtown, which is getting a new front.

Going off the results of the 2015 survey, the City Council is considering two other economic development programs, both aimed at upgrading local neighborhoods.

The first is a program to encourage building new homes on vacant lots. As originally drawn up, the program would provide up to \$2,500 to a property owner who agreed to build on a vacant lot. However, the City Council decided that wasn't enough of an incentive, and suggested it be raised to \$10,000.

Also on the table is a program that would offer up to \$7,500 to local homeowners who meet federal low-income guidelines to make repairs to their homes.

Other redevelopment programs already available through the city government are:

■ A brownfield assessment program, which is aimed at properties "of which the expansion, redevelopment or reuse may be complicated by contamination or perceived contamination of the property," according to the guidelines for the program.

Grant funds from the Illinois Environmental Protection Agency are available for assessment of a property's contamination from past uses. More information is available from city engineer Dale Nobel or community development director Keith Edwards.

■ A facade improvement program has the purpose of helping downtown business owners pay for improvements to storefronts. "Such aesthetic improvements are designed to promote, stimulate and develop the general and economic welfare of the historic heart of the community and serve as a catalyst for other enhancements to the area," according to the program guidelines.

Eligible for the program are awnings, canopies and shutters; exterior lighting; painting and specialty painting; restoration of original architectural features; tuckpointing; windows; and doorways and entrances.

The program will reimburse for 50 percent of eligible costs, up to \$10,000.

Bradley said the facade program has been used for one downtown project so far.

■ A small business interest payment program is designed to stimulate economic growth and create jobs that will improve the living conditions of Kewanee residents.

"The program provides financial assistance to eligible businesses and development projects while mitigating the amount of risk taken on by the city," according to the program guidelines.

Businesses receiving funds through the program must obtain conventional financing and "create or retain a sufficient number of jobs to merit public investment," the guidelines say.

This financing is available to all eligible businesses in the city, and to corporations looking to relocate to Kewanee.

If the borrower meets employment benchmarks agreed upon with the city, the city will reimburse them for the interest on



Mike Berry

Money from Kewanee's Downtown TIF District is helping pay for putting a new front on the Carrington Building at 118 W. Second St. in downtown Kewanee. In approving the application for \$10,000 in TIF funds, the City Council noted the importance of preserving historic buildings in the downtown.

their loan.

■ A demolition grant program will pay 50 percent, up to \$4,000, of the cost of demolishing vacant, dilapidated or unsafe buildings.

"The program will improve the overall appearance of the community, restore neighborhood pride, better the quality of life for residents and create a sense of public equity by encouraging reinvestment in distressed areas which will help to stabilize and improve our declining tax base," the program guidelines say.

The city has also paid the full cost of demolishing a number of houses and business buildings in this fiscal year, thanks to a substantial increase in the city budget for demolition expenses.

■ A sidewalk reimbursement program has been in place for

years. It pays property owners either \$1.50 per square foot for residential grade or \$2.50 per square foot for commercial grade sidewalks.

■ The distressed property reinvestment program provides loan guarantees for "sweat equity" or small-contractor projects, and is designed to encourage reinvestment in and preservation of target neighborhoods and the existing housing stock.

Created last year, this program limits loan guarantees to \$40,000. Where does the money for all of these programs come from?

The city has an economic development fund, where it deposits payments made for extending its enterprise to cover the Bishop Hill wind farm and ethanol plants in Galva and Annawan.

To learn more...

For more information on any of the incentive programs the city of Kewanee offers to businesses and homeowners, you can contact any of the people below:

City of Kewanee: Gary Bradley, City Manager
401 E. Third St., Kewanee, IL 61443 309-853-4200 Fax: 309-856-6001
gbradley@CityofKewanee.com www.CityofKewanee.com

Kewanee Economic Development Corp.: Kathy Albert, Executive Director, 404 E. Third St., Kewanee, IL 61443 309-853-500 Fax: 309-853-1417 kalbert@kedcorp.org www.kedcorp.org

Kewanee Chamber of Commerce, Mark Milkenas, Executive Director, 113 E. Second St., Kewanee, IL 61443 309-852-2175
chamber@Kewanee.com www.Kewanee-il.com

Breedlove's Shoes & Boots
118 N. Tremont • Kewanee, IL • 852-2434

10% Off Everyday On Regular Price Shoes
15% Off Everyday Work Safety Boots
Sale ends April 15th



COUNCIL MEETING 17-05 MARCH 13, 2017

The City Council met in Council Chambers at 6:30 PM with the Mayor calling the meeting to order and the following answering to roll call:

Andy Koehler	Council Member
Deann Schweitzer	Council Member
Kellie Wallace-McKenna	Council Member
Steve Looney	Mayor

Council Member Yaklich was absent with regrets.

Council Member Koehler moved to adjourn to executive session at 6:31 PM pursuant to Section 2 (C) (1) of the Open Meetings Act for the purpose of discussing personnel and Section 2(c)(2) to discuss collective bargaining. Council Member Schweitzer seconded the motion. Roll call showed 4 ayes, no nays. The motion passed.

The executive session was adjourned at 6:54 PM on a motion made by Council Member Schweitzer and seconded by Council Member Koehler. Roll call showed 4 ayes, no nays. The motion passed.

Council Meeting #17-05 reconvened at 7:00 PM with Mayor Looney stating the Council is reconvening following an executive session discussion concerning personnel and collective bargaining.

News media present were as follows:

Mike Berry	Star Courier
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The Pledge of Allegiance was said.

Mayor Looney asked for a moment of silence for our troops still fighting overseas.

Mayor Looney explained that the next items were placed on the consent agenda and were considered to be routine in nature to be passed as a whole with one vote of the Council. Mayor Looney requested that any member of the Council or the audience wishing to have an item removed from the consent agenda for individual consideration to make the request and the item would be removed and considered following the approval of the remaining consent items. The consent agenda included minutes from the February 27, 2017 Council Meeting, payroll for the pay period ending March 4, 2017 in the amount of \$198,979.27 and staff reports from Building & Zoning, Code Enforcement, and ESDA. The consent agenda items were approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Koehler. Roll call showed 4 ayes, no nays. The motion passed.

Mayor Looney reminded the audience to come up to the front to answer or pose any questions, so that viewers at home could hear the entire business taking place.

Bills submitted for approval totaling \$427,793.01 were approved on a motion made by Council Member Koehler questioned the new pole in the downtown area. City Manager Bradley advised that it was the pole authorized by the agreement with Mobilitie, LLC. Roll showed 5 ayes, no nays. The motion passed.

CITIZEN PARTICIPATION

Mayor Looney asked if anyone wished to speak. There being no such requests Mayor Looney moved on to new business.

NEW BUSINESS

A Request from the Kewanee Chamber of Commerce for use of City streets for the Hog Capital BBQ event scheduled for June 16 & 17, 2017 was approved on a motion made by Council Member Schweitzer and seconded by Council Member Wallace-McKenna. Council Members were pleased that the event needed additional space from the previous year, and happy to have the event in the downtown area. Roll call showed 4 ayes, no nays. The motion passed.

Resolution #5040 authorizing the City Manager to execute a Memorandum of Understanding with Local IAFF 513 was approved on a motion made by Council Member Wallace-McKenna and seconded by Council Member Schweitzer. City Manager Bradley briefly explained that the agreement would restore the staffing level at the fire department before this fiscal year in exchange for changes to the implementation of the Fair Labor Standards Act. Council Member Koehler commented that it would be a flexible situation going forward. Mayor Looney noted that the memorandum addressed some concerns and helped with staff going through paramedic training. Roll call showed 4 ayes, no nays. The motion passed.

OTHER BUSINESS

Council Member Schweitzer congratulated Jim Thurman on his selection to be a Cubs ring bearer. She also congratulated Marshall Jones on being selected as Person of the Year. She thanked ESDA Director Edwards for his communication regarding the sounding of the sirens the previous week. She also reported that she assisted with disaster cleanup assistance in Naplate, IL.

Council Member Koehler echoed Council Member Schweitzer's comments. He thanked ESDA Director Edwards, asking how many volunteer spotters were available to the City. ESDA Director Edwards reported that there were currently 12 trained spotters in Kewanee. He also noted that the spotters do not go out after dark, as it is difficult to see and dangerous for the spotters. He explained that the dispatchers had also been watching the weather situation and had actually made the call to sound the sirens. ESDA Director Edwards also noted an upcoming training seminar designed specifically for first responders.

Mayor Looney also congratulated Jim Thurman and Marshall Jones. He also thanked ESDA Director Edwards for his communication on social media regarding the sounding of the sirens.

ANNOUNCEMENTS

City Clerk Edwards announced that cemetery cleanup by Cemetery staff would begin on March 20th and end by March 31st. Residents were reminded to remove any decorations they wished to keep prior to March 20th, and requested to not place any new decorations out until the cleanup was complete. The cleanup would apply to Pleasantview, South Pleasantview, Mount Olivet, St. Mary's, Kewanee, Russian, and Wethersfield Cemeteries.

There being no further business, Council Member Koehler moved to adjourn the meeting and Council Member Schweitzer seconded the motion. Roll call showed 4 ayes, no nays. The meeting adjourned at 7:16 PM.

MELINDA EDWARDS, CITY CLERK

DATE APPROVED



Kewanee PD

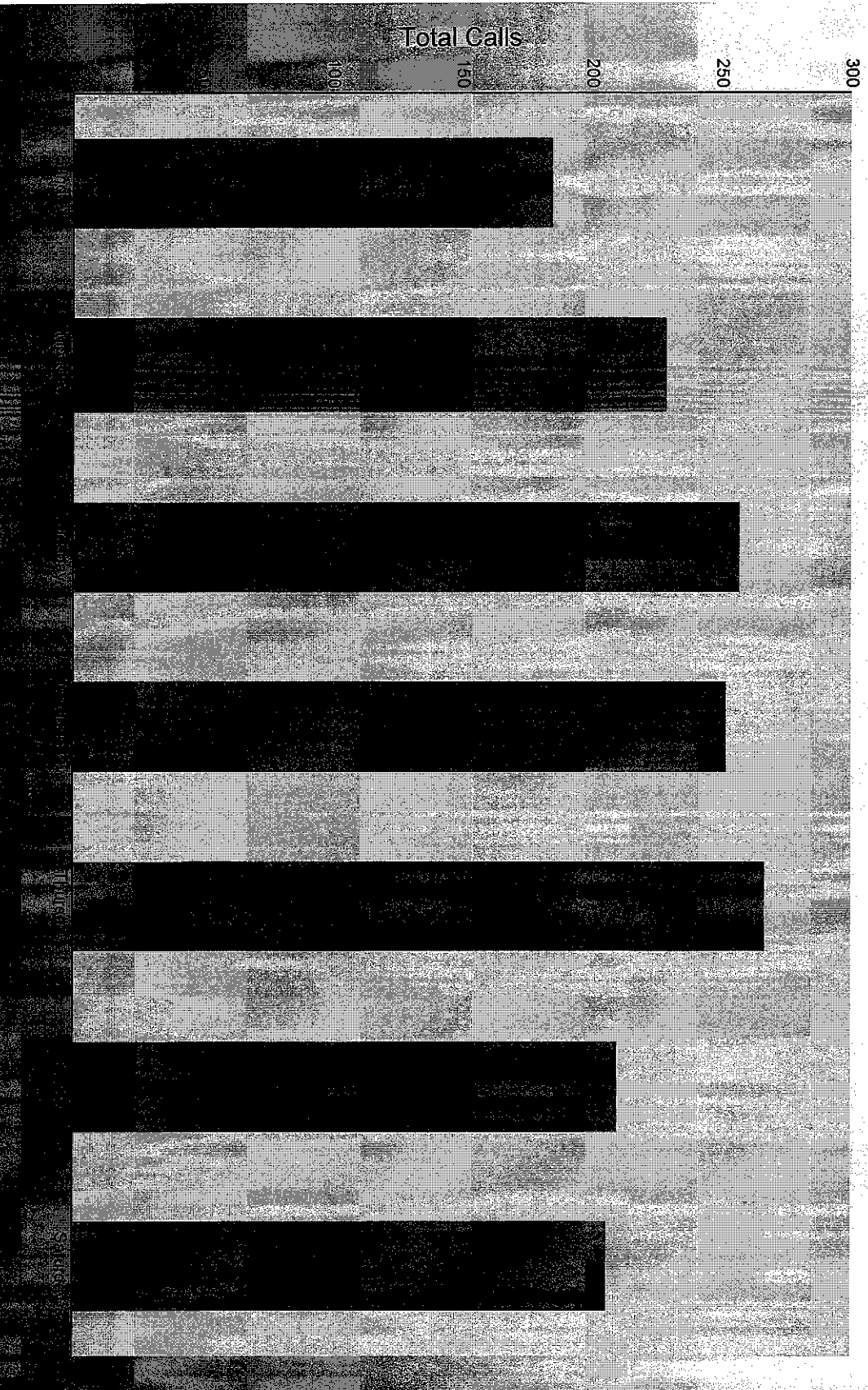
Calls For Service by Time and Day

February 2017

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	4	5	5	5	5	4	11	39
0100 - 0159 Hrs	9	5	4	6	6	3	13	46
0200 - 0259 Hrs	10	4	3	3	11	9	5	45
0300 - 0359 Hrs	3	3	7	5	4	4	4	30
0400 - 0459 Hrs	4	3	4	5	5	2	5	28
0500 - 0559 Hrs	5	7	3	1	7	6	3	32
0600 - 0659 Hrs	1	7	3	7	0	5	4	27
0700 - 0759 Hrs	8	9	1	8	6	5	6	43
0800 - 0859 Hrs	4	12	13	20	10	11	8	78
0900 - 0959 Hrs	10	15	9	11	8	9	15	77
1000 - 1059 Hrs	10	12	20	14	14	8	8	86
1100 - 1159 Hrs	6	10	14	16	24	10	12	92
1200 - 1259 Hrs	7	8	17	10	10	12	8	72
1300 - 1359 Hrs	12	6	13	10	16	7	9	73
1400 - 1459 Hrs	9	10	18	11	13	8	9	78
1500 - 1559 Hrs	8	11	9	10	12	12	13	75
1600 - 1659 Hrs	12	14	14	11	20	13	13	97
1700 - 1759 Hrs	11	18	27	11	20	21	7	115
1800 - 1859 Hrs	9	8	15	12	7	16	6	73
1900 - 1959 Hrs	8	8	21	18	8	13	6	82
2000 - 2059 Hrs	12	16	14	15	16	11	10	94
2100 - 2159 Hrs	9	23	11	28	23	13	8	115
2200 - 2259 Hrs	9	9	7	11	14	5	17	72
2300 - 2359 Hrs	5	6	5	4	8	3	6	37
Total	185	229	257	252	267	210	206	1,606

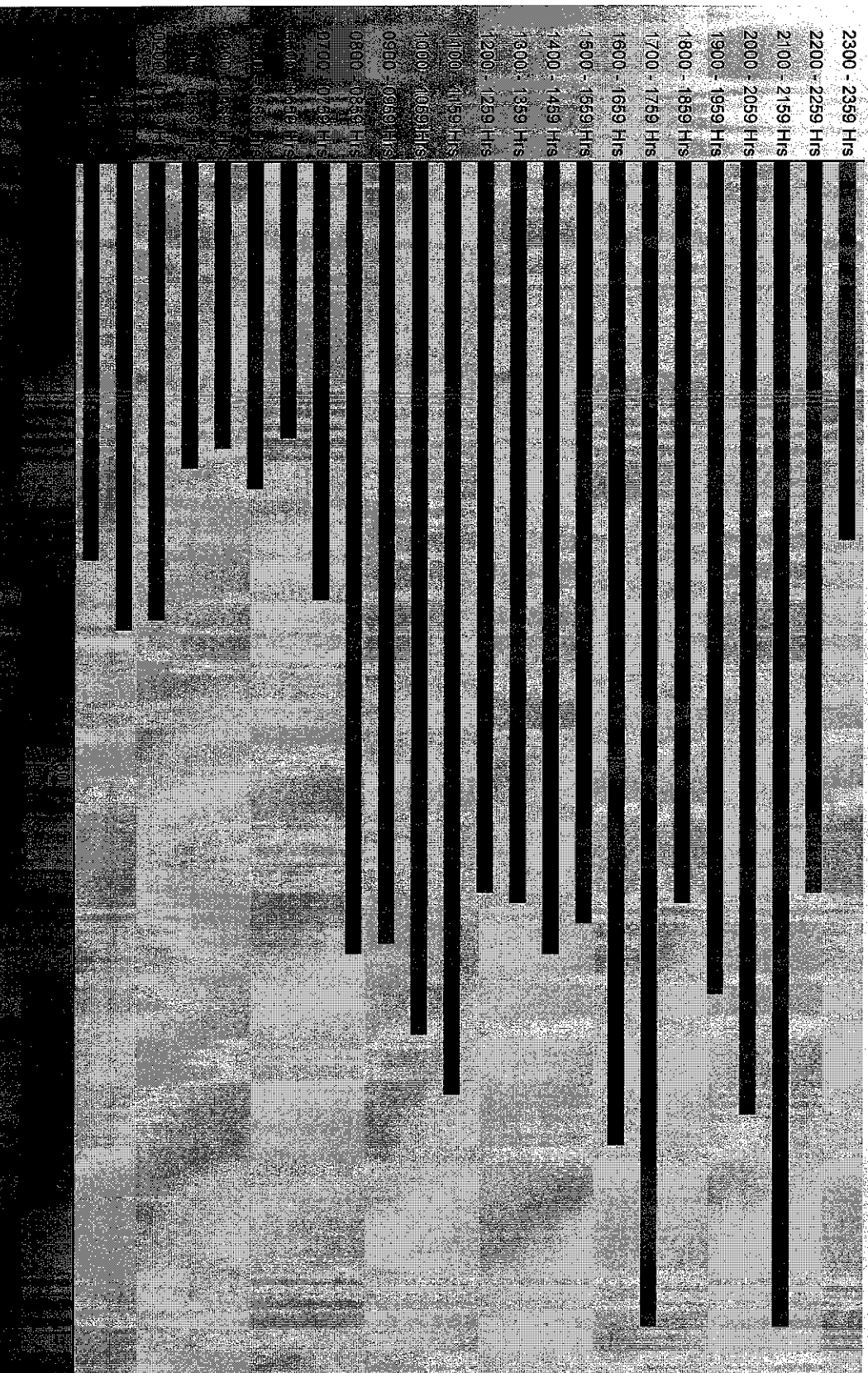
February 2017

Total Calls by Day

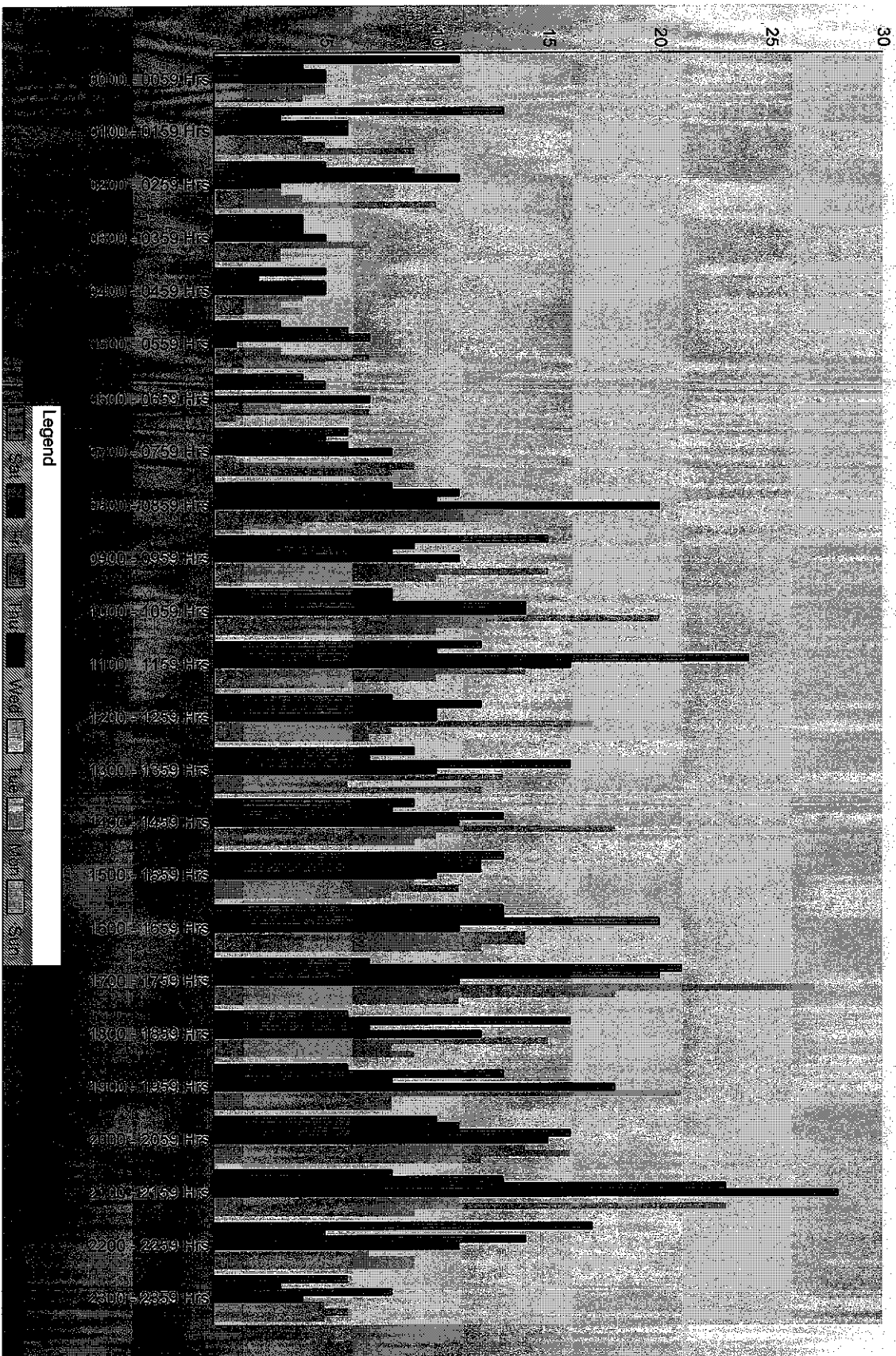


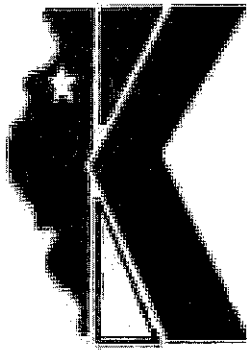
February 2017

Total Calls by Hour



February 2017 Total Calls by Hour and Day





Kewanee PD

Monthly UCR Code Report February 2017

Printed: 08-Mar-2017 09:31

<u>Code</u>	<u>Description</u>	<u>Total</u>
0110	HOMICIDE:MURDER-FIRST DEGREE	2
0410	BATTERY:AGGRAVATED	1
0460	BATTERY:SIMPLE	4
0486	BATTERY:DOMESTIC BATTERY	4
0510	ASSAULT:AGGRAVATED	1
0625	BURGLARY:RESIDENTIAL (FORCIBLE ENTRY)	2
0626	BURGLARY:RESIDENTIAL (UNLAWFUL ENTRY - NO FORCE)	1
0710	THEFT FROM MOTOR VEHICLE	2
0815	THEFT UNDER \$500	7
0820	THEFT:UNDER \$300	4
0825	THEFT OVER \$500	1
0841	THEFT:FINANCIAL IDENTITY-UNDER \$300	1
0860	THEFT:RETAIL THEFT	8
1120	DECEPTION:FORGERY	1
1130	DECEPTION:FRAUD	1
1137	DECEPTION:IDENTITY THEFT	1
1190	DECEPTION:ATTEMPTS	1
1310	CRIMINAL DAMAGE TO PROPERTY	8
1320	CRIMINAL DAMAGE TO VEHICLE	1
1330	CRIMINAL TRESPASS TO LAND	3
1350	CRIMINAL TRESPASS TO STATE SUPPORTED LAND	14
1360	CRIMINAL TRESPASS TO VEHICLE	1
1365	CRIMINAL TRESPASS TO RESIDENCE	3
1563	SEX OFFENSES:CRIMINAL SEXUAL ABUSE	2
1584	SEX OFFENSES:STATUTORY RAPE	1
1740	RUN-AWAYS (JUVENILES)	1
1780	NEGLECT OF CHILD	1
1811	CANNABIS CONTROL ACT:POSS 30 GRAMS OR LESS	2
1910	CONTROLLED SUB ACT:POSS OF METHAMPHETAMINE	2
1935	CONTROLLED SUB.ACT:DELIV OR POSS W/INT DELIV METH	4

<u>Code</u>	<u>Description</u>	<u>Total</u>
2020	CONTROLLED SUB.ACT:POSSESSION OF CONTROLLED SUB.	2
2040	CONTROLLED SUB.ACT:DELIV. OR POSS.W/INTENT TO DEL	1
2050	CONTROLLED SUB.ACT:CRIMINAL DRUG CONSPIRACY	1
2170	DRUG PARAPHERNALIA ACT:POSSESS DRUG EQUIPMENT	2
2230	LIQUOR CONTROL ACT VIOL:ILLEGAL CONSUMP. BY MINOR	2
2410	DRIVING UNDER INFLUENCE OF ALCOHOL	2
2445	ACCIDENT - HIT AND RUN	6
2455	NO REGISTRATION	1
2461	OPERATE UNINSURED MOTOR VEHICLE	7
2462	OPERATE W/SUSPENDED REG-NO INSURANCE	1
2480	SUSPEND/REVOKED DRIVERS LICENSE	6
2485	DRIVER AND PASSENGER SAFETY BELTS	1
2825	DISORDERLY CONDUCT:HARASSMENT BY TELEPHONE	7
2860	DISORDERLY CONDUCT:FALSE POLICE REPORT	1
2890	DISORDERLY CONDUCT:OTHER(NOT DRUNKENNESS)	2
3710	INTERFER W/PUB.OFFIC:RESIST/OBSTRUCT/DISARM OFFICR	1
3730	INTERFER W/PUB.OFFIC:OBSTRUCTING JUSTICE	1
4387	VIOLATION OF ORDER OF PROTECTION	6
4530	SEX OFFENDER - OTHER VIOLATION	1
4570	VIOL CHILD MURDER AND VIOLENT YOUTH OFF REG ACT	2
5081	IN-STATE WARRANT	19
5082	OUT-OF-STATE WARRANT	1
5083	RECOVERED PROPERTY ONLY	1
6000	ABANDONED VEHICLE	8
6019	ACCIDENT - TICKET ISSUED	3
6020	ACCIDENT - TRAFFIC - DAMAGE ONLY	15
6021	ACCIDENT - HIT AND RUN - DAMAGE	4
6041	ACCIDENT - TRAFFIC - INJ UNK	1
6060	ALARM - BUSINESS	18
6065	ALARM - RESIDENCE	3
6075	ALARM - VEHICLE - AUDIBLE	1
6100	AMBULANCE - EMERGENCY	132
6110	AMBULANCE - NON-EMERGENCY	1
6120	ANIMAL - BARKING DOG	8
6130	ANIMAL - CITATION	4
6140	ANIMAL - DEAD	3
6150	ANIMAL - DOG AT LARGE	43
6151	ANIMAL - OTHER AT LARGE	2
6160	ANIMAL - DOG BITE	4
6170	ANIMAL - TAKEN TO IMPOUND	11
6171	ANIMAL - RELEASE/REDEMPTION RECEIPT	5

<u>Code</u>	<u>Description</u>	<u>Total</u>
6180	ANIMAL - LOST/FOUND	15
6190	ANIMAL - NEGLECT/ABUSE	4
6210	ANIMAL - OTHER COMPLAINT	6
6220	ANIMAL - SICK/INJURED	3
6250	ANIMAL - EUTHANIZE	1
6280	ASSIST - BUSINESS	7
6290	ASSIST - CITIZEN	24
6300	ASSIST - COURT SECURITY	2
6320	ASSIST - HCSO	7
6340	ASSIST - OTHER AGENCIES	6
6360	ASSIST - OTHER LAW ENFORCEMENT AGENCIES	7
6370	ASSIST - SCHOOLS	3
6380	ASSIST - STATE POLICE	1
6430	BICYCLE - REGISTRATION	1
6431	BICYCLE - FOUND BICYCLE	3
6490	CHECK BUSINESS	75
6500	CHECK OPEN DOOR	2
6510	CHECK RESIDENCE	6
6515	CHECK CITY PARK	7
6520	CHECK WELFARE	24
6530	CHILDREN PLAYING IN STREET	2
6540	CITY ORDINANCE VIOLATION - OTHER	2
6555	CIVIL STAND BY	14
6560	CIVIL COMPLAINT - OTHER	21
6561	CIVIL COMPLAINT - CUSTODY VIOLATIONS	8
6571	DAMAGE TO PROPERTY - NON CRIMINAL	5
6580	COURT / ON DUTY	3
6600	CUSTODY DISPUTE	1
6640	DEATH INVESTIGATION - APPARENT NATURAL CAUSES	1
6690	DISTURBANCE - DOMESTIC	40
6700	DISTURBANCE - FIGHTS-RIOTS-BRAWLS	13
6705	DISTURBANCE - NEIGHBORHOOD TROUBLE	2
6710	DISTURBANCE - JUVENILE	1
6715	DISTURBANCE - OTHER	6
6720	ESCORT BANK	25
6730	ESCORT OTHER	5
6750	EVIDENCE TECH	5
6770	EXTRA PATROL	6
6790	FINGERPRINTING	12
6800	FIRE CALLS - OTHER	3

Code	Description	Total
6801	FIRE CALLS - CONTROLLED BURN	1
6802	FIRE CALLS - GRASS OR BRUSH	3
6803	FIRE CALLS - STRUCTURE	6
6805	FIRE CALLS - MABAS	1
6806	FIRE CALLS - CARBON MONOXIDE	3
6810	FOLLOW - UP	147
6821	HARASSMENT	29
6865	HOUSING AUTHORITY GUEST PASS	26
6880	ILLEGAL BURNING	17
6910	INTOXICATED PERSON	1
6940	JUVENILES - OTHER PROBLEMS	12
6968	TOBACCO COMPLIANCE CHECK	1
7000	LOST/FOUND ARTICLES	16
7010	LOUD NOISE	9
7011	LOUD/WILD PARTIES	1
7030	MEETING	4
7040	MENTAL PATIENT	10
7050	MENTAL CASE - ATTEMPTED SUICIDE / THREAT	1
7080	MISCHIEVOUS CONDUCT	2
7090	MISSING PERSON - ADULT	2
7105	MOTORIST ASSIST - VEH OFF THE ROAD	1
7110	MOTORIST ASSIST - OTHER	8
7120	OBSTRUCTION OF PUBLIC RIGHT OF WAY	5
7125	OFFICER SAFETY INFO	1
7130	OFFICIAL NOTICES - OTHER	4
7140	OFFICIAL NOTICES - VEHICLES	8
7150	OFFICIAL NOTICES - TRASH	21
7175	OTHER PUBLIC COMPLAINTS	11
7190	PAPER SERVICE - ATTEMPT	2
7230	PAPER SERVICE - OTHER	4
7250	PARKING COMPLAINT	14
7260	PARKING TICKET	4
7290	PICKUP - DELIVERY	1
7310	PRISONER TRANSPORT	8
7350	REMOVE UNWANTED SUBJECT	8
7360	REPOSSESSION	5
7375	SCAMS - ACTUAL	2
7376	SCAMS - ATTEMPTED	12
7384	SCHOOL - AREA CHECK	3
7385	SCHOOL - INFORMATION	1
7400	SEX OFFENDER - REGISTRATION	20

Code	Description	Total
7401	SEX OFFENDER - FAILURE TO REGISTER	1
7402	SEX OFFENDER - ADDRESS VERIFICATION	79
7420	SMOKE REPORT - GAS SMELL	3
7421	SMOKE REPORT - OTHER	1
7440	SOLICITATION COMPLAINT	4
7450	SPECIAL ASSIGNMENT	8
7470	SUSPICIOUS ACTIVITY - OTHER	13
7480	SUSPICIOUS AUTO	16
7490	SUSPICIOUS NOISE	1
7500	SUSPICIOUS PERSON	11
7550	TAVERN - WALK THRU / ID CHECK	3
7560	TRAFFIC COMPLAINT	24
7570	TRAFFIC CONTROL	1
7590	TRAFFIC STOP	94
7600	TRAFFIC STOP - CITATION	13
7610	TRAFFIC STOP - WRITTEN WARNING	56
7640	TRASH	7
7645	TREE DOWN	1
7650	UTILITIES COMPLAINT	10
7665	WARRANT - ARREST	2
7666	WARRANT - ATTEMPT	6
7680	WIRE DOWN	2
7690	911 - HANG UP	42
7700	911 - MISDIAL	5
7710	911 - ADMIN LINE	1
7730	911 - WIRELESS CALL	6
7760	911 - OPEN LINE	13
7780	911 - UNLAWFUL USE OF 911	5
7800	DELIVER MESSAGE	3
7810	PROBATION - HOME VISIT	25
8000	STATION INFO - INFO NOT LISTED ELSEWHERE	77
8010	SEARCH WARRANT	1
9040	TRANSPORTATION - CITIZEN	2
9124	SEVERE WEATHER - SPOTTERS	1
9300	SUICIDE	1
9308	SUICIDAL SUBJECT	4
9344	DECEASED	1



FINANCE & ADMINISTRATIVE SERVICES

FEBRUARY 2017

Water Bill Payments Processed

At counter	1027
By mail	488
By dropbox	696
At bank	<u>210</u>
Total Water Bill Payments	2421

Other Payments 178

Total Payments Processed **2599**

Customer Contacts (non-payment)

By phone	1032
At counter	425
Work orders written	<u>247</u>
Total Customer Contacts	1704

Misc Requests/Employee Contacts

By phone or in-person **553**

City of Kewanee Health Care
Revenue and Expense History

2017	Providers	Rx	Life	Stop Loss	SL Aggregate	Admin Fees	Broker Fees	Wellness	Total Exps	Revenues	Gain/Loss
Jan-17	\$50,733.42	\$14,525.00	\$327.60	-\$8,327.90	\$0.00	\$7,195.80	\$6,300.00	\$60.79	\$70,814.71	\$116,795.69	\$45,980.98
Feb-17	\$85,705.60	\$12,329.65	\$327.60	\$20,716.72	\$17,427.00	\$8,949.09	\$0.00	\$60.79	\$145,516.45	\$116,192.69	-\$29,323.76
Mar-17											
Apr-17											
May-17											
June-17											
July-17											
Aug-17											
Sept-17											
Oct-17											
Nov-17											
Dec-17											
Total:	\$136,439.02	\$26,854.65	\$655.20	\$12,388.82	\$17,427.00	\$16,144.89	\$6,300.00	\$121.58	\$216,331.16	\$232,988.38	\$16,657.22
Average:											
Jan - Dec	\$68,219.51	\$13,427.33	\$327.60	\$6,194.41	\$8,713.50	\$8,072.45	\$3,150.00	\$60.79	\$108,165.58	\$116,494.19	\$8,328.61

**CITY OF KEWANEE
PAID CLAIMS ANALYSIS**

Paid Date Range:

2/1/17 - 2/28/17

DENTAL

Active	\$5,535.39
Retired	<u>\$1,208.19</u>
	\$6,743.58

VISION

Active	\$191.00
Retired	<u>\$191.00</u>
	\$191.00

MEDICAL

Hospital/Facility

Active	\$44,992.25
Retired	<u>\$14,144.48</u>
	\$59,136.73

Doctor

Active	\$17,141.08
Retired	<u>\$2,493.21</u>
	\$19,634.29

DRUG

Active	\$11,368.50
Retired	\$2,101.15
RX Credit	<u>(\$1,140.00)</u>
	\$12,329.65

TOTAL CLAIMS

\$98,035.25

ADMIN FEES \$8,949.09

STOP LOSS FEES \$38,143.72

BROKER FEES

WELLNESS PROGRAM \$60.79

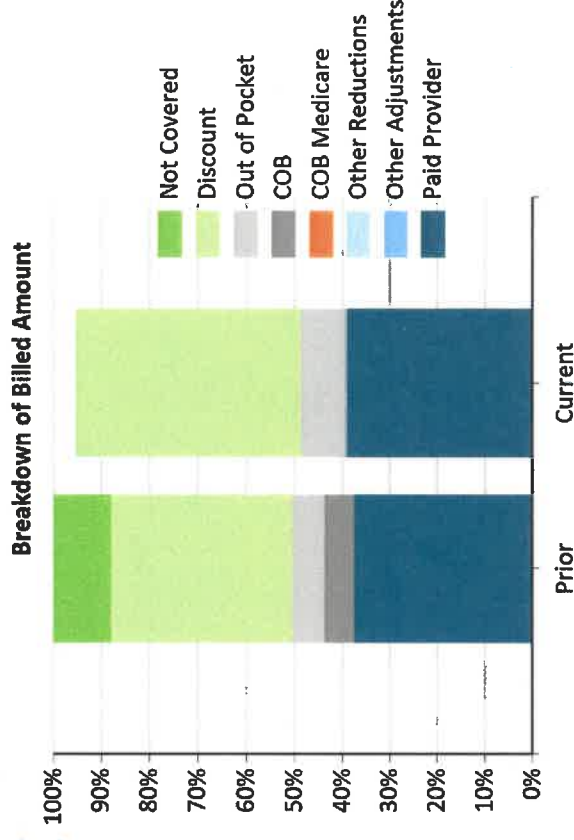
LIFE INSURANCE \$327.60

TOTAL EXPENSES

\$145,516.45

Report Description: Provides a breakdown of the medical order of reduction from billed to paid for the current month, prior period, and a percent change. This report may highlight key measures and their potential impact on paid expenses.

Paid Month	Medical Order of Reduction			
	Feb 2017	Jan 2016 - Feb 2016	Jan 2017 - Feb 2017	% Change
Billed	\$110,539	\$416,406	\$316,396	-24.0%
Not Covered	(\$22,898)	\$50,380	(\$16,179)	-132.1%
Covered	\$133,437	\$366,027	\$332,575	-9.1%
Discount	\$59,281	\$156,244	\$163,374	4.6%
Allowed	\$74,155	\$209,783	\$169,201	-19.3%
Out of Pocket	\$16,871	\$27,909	\$32,072	14.9%
COB	\$513	\$26,106	\$638	-97.6%
COB Medicare	\$0	\$0	\$0	0.0%
Other Reductions	\$51	\$0	\$999	0.0%
Other Adjustments	\$0	\$0	\$0	0.0%
Paid - Provider	\$56,721	\$155,768	\$135,492	-13.0%
Other Payments	\$60	\$78	\$60	-22.8%
Medical Paid	\$56,781	\$155,846	\$135,552	-13.0%



Paid Month	Group Liability Breakdown				Fees and Credits Breakdown			
	Feb 2017	Jan 2016 - Feb 2016	Jan 2017 - Feb 2017	% Change	Feb 2017	Jan 2016 - Feb 2016	Jan 2017 - Feb 2017	% Change
Medical Paid	\$56,781	\$155,846	\$135,552	-13.0%	\$631	\$1,963	\$2,730	39.0%
Pharmacy Paid	\$15,203	\$18,062	\$28,673	58.8%	\$6,310	\$12,812	\$12,620	-1.5%
Capitation Paid	\$0	\$0	\$0	0.0%	\$2	\$253	(\$340)	-234.2%
Total Paid Claims	\$71,984	\$173,908	\$164,225	-5.6%	(\$1,140)	(\$1,669)	(\$2,280)	-36.6%
Recoveries	\$0	\$0	\$0	0.0%	\$0	\$15,401	\$17,427	13.2%
Total Paid Claims + Recoveries	\$71,984	\$173,908	\$164,225	-5.6%	\$21,106	\$33,505	\$42,212	26.0%
Fees & Credits	\$26,953	\$62,265	\$72,454	16.4%	\$0	\$0	\$0	0.0%
Group Liability	\$98,937	\$236,173	\$236,679	0.2%	\$26,910	\$62,265	\$72,369	16.2%

Other reductions includes penalties, workers compensation savings, and subrogation savings.
Other payments includes Blue Card access fees and surcharges. Also displayed are other adjustments.

SELF INSURED SERVICES COMPANY
CLAIMS ANALYSIS REPORT

03/01/17
LXRTCLAN

Group - 1825
Coverage - DIV
RLOB - ALL

CITY OF KENANEE

- DIVISION SUMMARY -

Check dates 02/01/2017 - 02/28/2017

Claim Category	Charges	Ineligible	PPD Discount	Deductible Amounts	Coinsurance Out of Pocket	COB Savings	Cost Share OOP	COB Cost Share OOP	Total Paid	Claim Count	Lines
0001 DEN	2,296.00	24.84	0.00	100.00	41.60	0.00	0.00	0.00	2,129.56	15	37
0002 DEN	1,923.00	78.39	0.00	50.00	696.42	0.00	0.00	0.00	1,098.19	3	5
- GROUP TOTAL -	4,219.00	103.23	0.00	150.00	738.02	0.00	0.00	0.00	3,227.75	18	42

Group - 1825
Division - ALL
Coverage - ALL
RLOB - ALL

CITY OF KEWANEE
- ALL DIVISIONS -
- GROUP SUMMARY -

Check dates 02/01/2017 - 02/28/2017

Claim Category	Charges	Ineligible	PPO Discount	Deductible Amounts	Coinsurance Out of Pocket	COP Savings	Cost Share OOP	COON Cost Share COP	Total Paid	Claim Count	Lines
DEN DENTAL	4,219.00	103.23	0.00	150.00	738.02	0.00	0.00	0.00	3,227.75	18	42
- GROUP TOTAL -	4,219.00	103.23	0.00	150.00	738.02	0.00	0.00	0.00	3,227.75	18	42

Dependent Breakdown

PARTICIPANT	3,310.00	103.23	0.00	100.00	721.62	0.00	0.00	0.00	2,385.15	11	27
SPOUSE	428.00	0.00	0.00	50.00	16.40	0.00	0.00	0.00	361.60	3	6
DEPENDENT	481.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	481.00	4	9
- GROUP TOTAL -	4,219.00	103.23	0.00	150.00	738.02	0.00	0.00	0.00	3,227.75	18	42

BOCK INC.
MONTHLY REPORT FOR
FEBRUARY, 2017

SUBMITTED BY: _____

IEPA SUMMARY

No communications with the IEPA for the month of February.

MAINTENANCE SUMMARY

BOCK INC. generated 33 preventive work orders for the month. All 33 work orders were completed. In addition to the preventive work orders, there was 3 corrective maintenance work orders performed.

SAFETY SUMMARY

Because safety is an important part of our daily practice, we have been without a loss time injury at the plant for 25 months.

OPERATIONS SUMMARY

Flow for the month averaged 2.093 MGD with the rainfall totaling 1.44 inches.

Total KWH used for the month was 130,800.

All permit limits on the effluent were meet for the month. Sludge applied to the field totaled 0 gallons for the month.

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

001
External Outfall

Discharge:

001-0
STP OUTFALL

Report Dates & Status

Monitoring Period:

From 02/01/17 to 02/28/17

DMR Due Date:

03/25/17

Status:

NetDMR Validated

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	8.93	=	8.93	=	8.43	19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	5.5 MO AV MN	>=	4 MN WK AV	>=	3.5 DAILY MN	19 - mg/L		01/07 - Weekly	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.57			=	7.72	12 - SU	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU		01/07 - Weekly	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	18.8	=	30.7	26 - lb/d			=	0.9	=	1.3	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	500 MO AVG	<=	1001 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample										=	7.7	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	3	--	Sample	=	0.3	=	0.5	26 - lb/d			=	0.018	=	0.019	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	121 MO AVG	<=	196 DAILY MX	26 - lb/d			<=	2.9 MO AVG	<=	4.7 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	2	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00940	Chloride [as Cl]	1 - Effluent Gross	0	--	Sample										=	560	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	2.18876	=	3.375634	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample															
					Permit Req.										<=	.05 DAILY MX	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI											9 - Conditional Monitoring - Not Required This Period				
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	20.8	=	30.3	26 - lb/d			=	1.07	=	1.28	19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Permit Req.	<=	417 MO AVG	<=	834 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Chlorination did not occur this monitoring period.

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

stanb@bockinc.net

Name:

Stan Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2017-03-07 08:03 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

003
External Outfall

Discharge:

003-0
EMERGENCY HIGH LEVEL OVERFLOW

Report Dates & Status

Monitoring Period:

From 02/01/17 to 02/28/17

DMR Due Date:

03/25/17

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type		
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3				Units	
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample																
					Permit Req.																
					Value NODI																
					Sample																
					Permit Req.																
					Value NODI																
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample																
					Permit Req.																
					Value NODI																
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample																
					Permit Req.																
					Value NODI																
74071	Flow	1 - Effluent Gross	0	--	Sample																
					Permit Req.																
					Value NODI																

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

stanb@bockinc.net

Date/Time:

2017-03-07 08:06 (Time Zone: -06:00)

Name:

Stan Bockewitz

E-Mail:

stanb@bockinc.net

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:004
External Outfall

Discharge:**004-0**
EXCESS FLOW LAGOON OUTFALL- EAST LAGOON

Report Dates & Status

Monitoring Period:From 02/01/17 to 02/28/17

DMR Due Date:03/25/17

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.					>=	6 MINIMUM				<=	9 MAXIMUM	12 - SU			
					Value NODI						C - No Discharge					C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL 03 - MGD											
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:stanb@bockinc.net

Name:Stan Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2017-03-07 08:10 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:005
External Outfall

Discharge:**005-0**
EXCESS FLOW LAGOON OUTFALL-WEST LAGOON

Report Dates & Status

Monitoring Period:From 02/01/17 to 02/28/17

DMR Due Date:03/25/17

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Operator-in-Charge

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.					>=	6 MINIMUM				<=	9 MAXIMUM	12 - SU			
					Value NODI						C - No Discharge					C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30 MO AVG	<=	45 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.									Req Mon MO AVG		Req Mon WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL 03 - MGD											
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:stanb@bockinc.net

Name:Stan Bockewitz

E-Mail:stanb@bockinc.net

Date/Time:2017-03-07 08:08 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:
Major:

IL0029343
Yes

Permittee:
Permittee Address:

KEWANEE, CITY OF
401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:
Facility Location:

KEWANEE STP
194 FISHER AVENUE
KEWANEE, IL 61443

Permitted Feature:

INF
Internal Outfall

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 02/01/17 to 02/28/17

DMR Due Date:

03/25/17

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:
Last Name:

Stanley
Bockewitz

Title:

Operator-in-Charge

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Parameter	Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample							=		37.8			19 - mg/L		01/07 - Weekly	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample							=		217			19 - mg/L		01/07 - Weekly	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	01/07 - Weekly	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	2.09334	=	3.217593	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

stanb@bockinc.net

Date/Time:

2017-03-07 08:05 (Time Zone: -06:00)

Name:

Stan Bockewitz

E-Mail:

stanb@bockinc.net

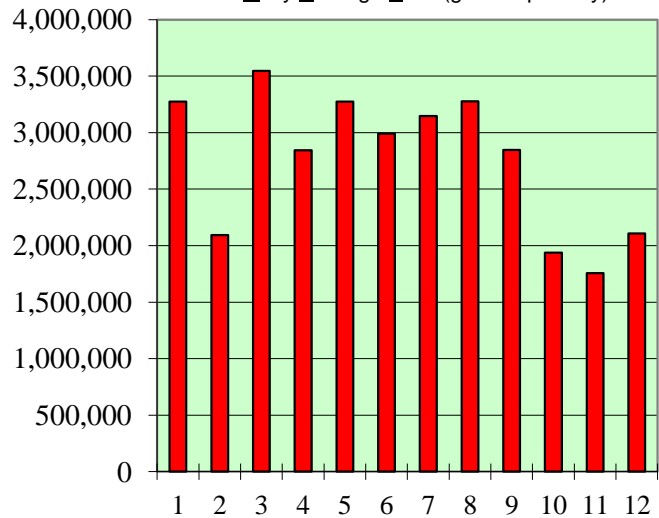
Kewanee, Illinois
Wastewater Treatment Plant
Twelve Month Moving Average Report
Submitted by
Bock Inc.

	Date	Influent - Daily Average Flow (gallons per day)	Total Electrical Usage (kilowatt hours)	Total Rainfall (inches)
1	January 2017	3,273,372	147,600	2.21
2	February 2017	2,093,340	130,800	1.44
3	March 2016	3,546,714	135,600	3.46
4	April 2016	2,843,939	135,600	2.35
5	May 2016	3,274,294	146,400	3.66
6	June 2016	2,991,209	154,800	6.15
7	July 2016	3,147,261	148,800	5.59
8	August 2016	3,277,934	150,000	7.06
9	September 2016	2,847,171	136,800	1.51
10	October 2016	1,936,286	136,800	2.53
11	November 2016	1,757,069	132,000	1.82
12	December 2016	2,106,381	141,600	1.21
	Total	33,094,970	1,696,800	38.99
	Average	2,757,914	141,400	3.25

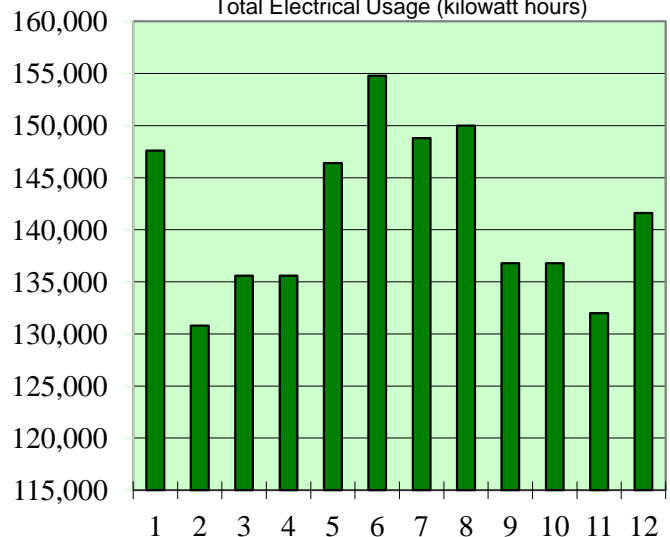
The Plant Design Average Flow is
2,000,000 Gallons per Day.

The Plant Design Maximum Flow is
5,000,000 Gallons per Day.

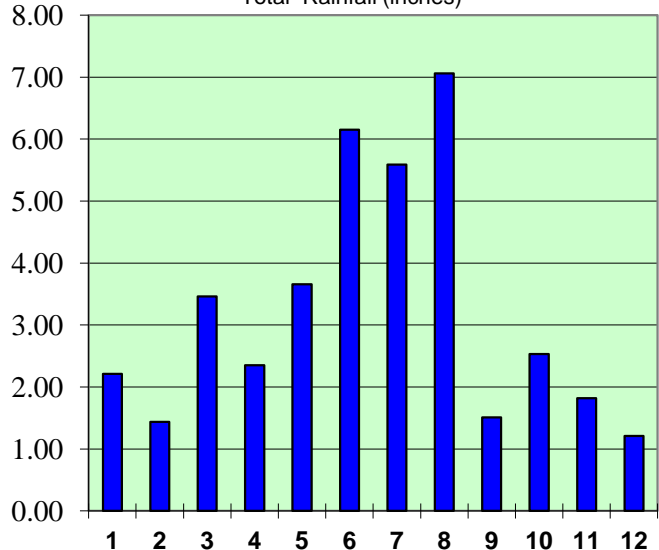
Influent - Daily Average Flow (gallons per day)



Total Electrical Usage (kilowatt hours)



Total Rainfall (inches)





City Engineer
401 E Third St
Kewanee IL 61443
309-852-2611, Ext. 231
(Fax) 309-856-6001

I l l i n o i s

WELL #4 REHABILITATION STATUS REPORT MARCH 22, 2017

By: Dale R. Nobel, P.E.

Work began on February 21, 2017 and continues to date. The old well pump was removed the first week. Depth specific chloride testing took place the following week. Results of the chloride testing are listed below. The well hole was sealed with bentonite at depth 1913' and a test pump installed on March 10, 2017. On Thursday, March 16th, the test pump was started and ran for a continuous 20 hours. The flow testing indicates a well capacity of 16 GPM/FT (40' drawdown @ 640 GPM) with a discharge chloride concentration of 500 ppm. The historic well capacity has been nearly 100 GPM/FT with a chloride concentration of 680 – 700 ppm. We suspect higher chloride water is migrating along the outside of the well hole and entering just above the seal and below our last test depth of 1885'. Tomorrow the pump crew will return and we will raise the test pump 200' to clear the water surface and then place additional rock and bentonite to bring the seal up to depth 1887'. We hope this will reduce our discharge chloride concentration while maintaining a viable well capacity. We hope to have the latest test results and proposed course of action with the new pumping scenario by Monday night's Council meeting.

Depth specific Chloride concentration results:

(Pictorial Well Log included at end of report)

1007' – 220 ppm; Note: Well is cased to depth 1000'

1050' - 200 ppm

1090' - 200 ppm

1120' - 210 ppm

1160' - 200 ppm

1204' - 230 ppm; Note: Well is cased from 1225' to 1565'

1575' - 240 ppm

1616' - 240 ppm

1685' - 250 ppm

1779' - 250 ppm

1884' - 250 ppm

2010' - 780 ppm; Beginning of Cambrian Formation and higher chlorides

Well hole bridged at 2030'

2000' – 2500' in Well #1 tested at 1500 ppm Chlorides

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Tuesday - February 21, 2017



The Peerless Pump crew arrived on Tuesday morning 2/21/17, set the cable rig up and started removing the old pump.

The motor was disconnected and removed followed by the removal of the discharge head and first section of column pipe. This pump is a line shaft turbine pump with an oil tube and line shaft located inside the column pipe to the pump located about 520' below the surface.



The static water level is at 400' which places the pump 120' below the water surface. The drawdown has historically been only about 8' which gives us pump submergence of over 100'

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION



Shown here is the discharge head with the tail piece. This head is the original placed in service in 1965 when the well was constructed. It will not be used again.



This is what the inside of the discharge head looks like. It is encrusted with rust and slag. The integrity cannot be verified and must be replaced.

Thursday - February 23, 2017



The 8" column pipe was found to be very corroded with rust, especially that pipe located below the water level. It cannot be reused and was scrapped.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION



Many of the coupling threads were rusted and leaking. This is why the discharge flow had dropped from 830 GPM to 600 GPM.

Friday - February 24, 2017



The pump, an 8 stage Simmons was removed, loaded on a truck along with the discharge head and taken back to the Peerless shop for inspection and possible refurbishing for reuse.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION



This pump was installed new in February of 2012 and should still be in fairly good shape. Depending upon what the Chloride testing and well capacity reduction flow testing results are, this pump may only need to have a 9th stage added, refurbished and placed back in service.

Monday - February 27, 2017



The crew returned on Monday, 2/27/17 with a load of used 1" to 1 ½" pipe to be used in the depth specific water sample collection for Chlorides.



This is the specialty submersible pump the City purchased in January of 2015 and used for the same type of depth specific chloride testing in Well #1. It is a very high head (500' +) and low flow (5 gpm) pump capable of handling case pressures of 1000 PSI. It also has a 460 volt three phase motor that allows for a smaller and more economical wire size.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Thursday - March 2, 2017



The sampling pump was lowered into the well hole and stopped at various depths for water sample collection. At each stop a hose was connected to pump water to the outside.



We were able to tell just how deep we were by the footage markings located on the power cable.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION



The sampling flow was allowed to run for a calculated period of time to make sure the water from the previous set was purged from the pipe and the water sample collected was water from a specific depth in the well. This took up to 25 minutes or more as we reached the 2000' depth.

Friday - March 3, 2017



Following the completion of the sampling a well inspection via video camera was completed. This allowed us to inspect the well casing and porosity of the open well hole to determine where we would place a bentonite plug to seal off the lower level chlorides. This is a real “balancing act”. We want to seal off the lower section of the well where the high chloride concentrations exist, yet we cannot reduce the well capacity to

a point where we cannot supply the flow needed to operate one of our treatment trains.



WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Tuesday - March 7, 2017



Dry, granular bentonite was placed in the well following the placement of several feet of open graded river rock resulting in a plug seal at about depth 1930'. Bentonite is a clayey type of soil which will expand and seal off water, commonly used to seal off basement foundations and other structures such as leaking earth dams. This material was selected since it can be removed by bailing with the cable rig if required.



The river rock was placed using a concrete mixer which contained only the river rock and water. This was placed up to a depth of about 1925'. A five foot section of granular Bentonite was then placed on top of the rock with another 10' or so of rock placed on top of the bentonite.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Wednesday - March 8, 2017



After a check of the depth of the seal placed the previous day along with another review of the well hole video, it was decided to place additional rock and bentonite in the well to raise the seal to elevation 1913'. Shown here is what the pelletized bentonite used for the second sealing operation looked like in the dry stage and then what it looked like a few hours later after being placed in water.



The dry bentonite absorbs water and forms a consistent compound similar in texture to that of toothpaste sealing off water flow.



If need be, the bentonite can be removed by bailing, once again opening up the hole and bringing back the well's capacity.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Thursday - March 9, 2017



A camera was once again employed to verify the location of the seal, found to be at 1913'. This seals off the high chloride water we found at depth 2010' yet leaves open the high porosity section between 1913' and our next test depth at 1884' where our chlorides level was much lower at 250ppm.



The installation of a temporary submersible test pump began on 3/9/17. A submersible type of pump does not contain a line shaft nor oil tubing and can be installed rather quickly using 20' lengths of pipe. This is all equipment owned by Peerless and used for test pumping only.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Friday - March 10, 2017



The final section of the test pump column piping was placed on 3/10/17 ready to be wired and plumbed up for flow testing.



A discharge head is not needed for test pumping. A flange fitting is all that is needed for plumbing to the outside. An airline is installed as the column pipe is lowered so a drawdown can be determined by air pressure.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

Thursday - March 16, 2017



Test pump piping included flanged fittings with an air release and throttling valve. Water was then piped with flexible hose through a meter and discharged into a storm drain inlet.



The flow meter was read as the throttling valve was slowly opened to full flow. The test indicated a flow of 640 GPM with a drawdown of 40'. This was allowed to run overnight for a total run of 20 hours and remained steady throughout. This results in a specific capacity of 16 GPM/FT of drawdown which is a large drop from the original capacity of nearly 100 GPM/FT but is still very good and about twice what we have at Well #1.

The chloride concentration stabilized at about 500 ppm which is a drop from the historic 660 – 700 ppm. Because this chloride concentration increased slowly over time we suspect the higher chloride water is migrating upward along the outside of the well hole and entering through the large porosity voids located immediately above the bentonite seal. The plan is now to raise the depth of the seal to about 1887' to stop this migration of chlorides while not reducing the well's capacity beyond what is tolerable. We need to be able to produce a minimum of 800 GPM with a maximum drawdown of 100'. We hope we can do this with a discharge chloride concentration of 350 ppm or less.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION



The well has been sitting idle for almost two months. The initial flow from the test pumping discharge was very dirty and sediment filled as can be seen at the left. This water quickly cleaned up over time.



15 minutes after start up.



About thirty minutes after start up the water was flowing quite clear and remained this way throughout the test pumping.

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

PICTORIAL WELL LOG



Depth – 1007'
(Casing from 0' to 1005')

Period – ORDOVICIAN
Formation – GALENA-PLATTVILLE
DOLOMITES

Chlorides @ 220 ppm
TDS @ 796 ppm



Depth – 1050'
Period – ORDOVICIAN
Formation – GALENA-PLATTVILLE
DOLOMITES

Chlorides @ 200 ppm
TDS @ 785 ppm

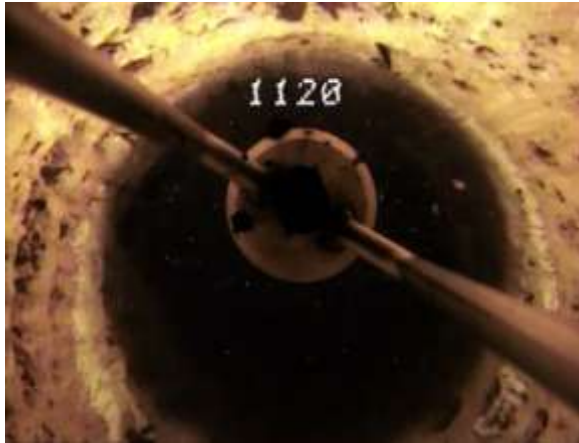


Depth – 1090'
Period – ORDOVICIAN
Formation – GALENA-PLATTVILLE
DOLOMITES

Chlorides @ 200 ppm
TDS @ 793 ppm

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

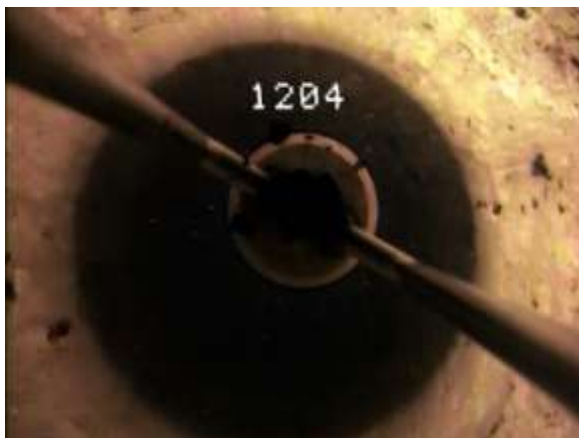
PICTORIAL WELL LOG



Depth – 1120'
Period – ORDOVICIAN
Formation – GALENA-PLATTVILLE
DOLOMITES
Chlorides @ 210 ppm
TDS @ 794 ppm



Depth – 1160'
Period – ORDOVICIAN
Formation – GALENA-PLATTVILLE
DOLOMITES
Chlorides @ 200 ppm
TDS @ 809 ppm

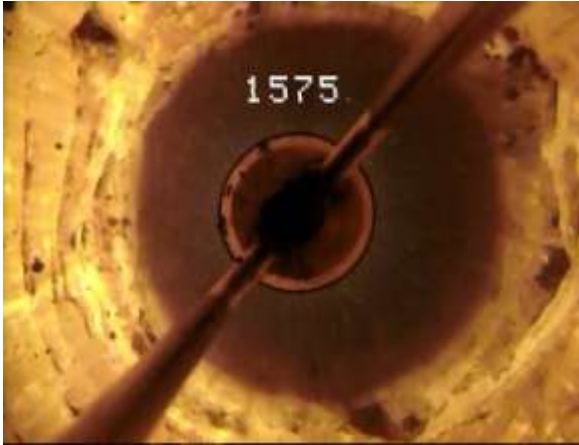


Depth – 1204'
Period – ORDOVICIAN
Formation – GALENA-PLATTVILLE
DOLOMITES
Chlorides @ 230 ppm
TDS @ 827 ppm

Casing from 1225' – 1565'

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

PICTORIAL WELL LOG



Depth – 1575'
Period – ORDOVICIAN
Formation – GLENWOOD/ST.PETER
SANDSTONES
Chlorides @ 240 ppm
TDS @ 880 ppm



Depth – 1616'
Period – ORDOVICIAN
Formation – GLENWOOD/ST.PETER
SANDSTONES
Chlorides @ 240 ppm
TDS @ 882 ppm



Depth – 1685'
Period – ORDOVICIAN
Formation – GLENWOOD/ST.PETER
SANDSTONES
Chlorides @ 250 ppm
TDS @ 889 ppm

WELL #4 REHABILITATION / MODIFICATION FOR CHLORIDE REDUCTION

PICTORIAL WELL LOG

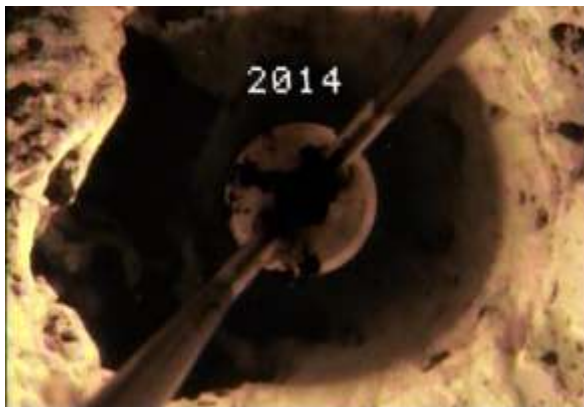


Depth – 1779'
Period – ORDOVICIAN
Formation – ONEOTTA
SANDSTONE/DOLOMITES
Chlorides @ 250 ppm
TDS @ 883 ppm



Depth – 1884'
Period – ORDOVICIAN
Formation – ONEOTTA
SANDSTONE/DOLOMITES
Chlorides @ 250 ppm
TDS @ 863 ppm

Note: CAMBRIAN PERIOD BEGINS @ 1900' +/-



Depth – 2014' (Well hole bridged @ 2030')
Period – **CAMBRIAN**
Formation – ONEOTTA
SANDSTONE/DOLOMITES
Chlorides @ 780 ppm
TDS @ 863 ppm

Note: Chlorides @ 1500 ppm in Well #1 from 2000' – 2500';

SYS DATE:03/23/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 93

SYS TIME:10:45

[NW1]

DATE: 03/23/17

Thursday March 23,2017

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ADVANCED BUSINESS SYSTEMS INC INV50625	01-11-512	MAINT CONTRACT	80.80	80.80
01 AIRGAS MID AMERICA 9061049175	52-93-512	GRINDING DISCS	147.74	25.75
9943012031	01-22-612	OXYGEN TANK RENTAL		93.52
9943198965	51-93-512	POPANE TANK RENTAL		28.47
01 ALEXIS FIRE EQUIP CO 0058538-IN	01-22-513	ANNL PUMP CERTIFICATION	6198.19	2226.85
0058539-IN	01-22-513	ANNL PUMP CERTIFICATION		1805.27
0058555-IN	01-22-513	ANNL PUMP CERTIFICATION		2166.07
01 ALTORFER INC PC020467167	62-45-612	BACKHOE PARTS	386.23	386.23
01 AMEREN ILLINOIS D031317	01-11-571	ST LIGHTS & SIGNALS	21996.60	9168.17
D031317	01-52-571	PARKS POWER		43.02
D031317	51-93-571	WTPS POWER		7200.51
D031317	52-93-571	WWTP POWER		4022.51
D031317	54-54-571	FR PK POWER		89.21
D031317	58-36-571	CEM POWER		174.50
D031317	62-45-571	MUN BLDGS POWER		1246.76
D031317	01-21-539	POUND POWER		51.92
01 AUCA CHICAGO MC LOCKBOX 1590829140	62-45-471	UNIFORM RENTAL	133.40	33.35
1590837865	62-45-471	UNIFORM RENTAL		33.35
1590846425	62-45-471	UNIFORM RENTAL		33.35
1590857906	62-45-471	UNIFORM RENTAL		33.35
01 ARTHUR J GALLAGHER 2079915	01-11-549	PUBLIC OFFICALS BONDS	1100.00	1100.00
01 B & B PRINTING 19859	01-65-652	ELECTRICAL INSPECTN STICKERS	89.76	80.46
19870	02-61-651	PAPER BRE INVITES		9.30
01 BREEDLOVE'S SPORTING GOODS 10074	01-22-471	UNIFORM ALLOW/MOON	288.95	126.95
30113	01-52-652	GRNDS MAINT TSHIRTS		162.00
01 COLWELL, BRENT 546629	01-65-549	ELECTRICAL INSPECTION	275.00	50.00
546630	01-65-549	ELECTRICAL INSPECTION		50.00
546631	01-65-549	ELECTRICAL INSPECTION		50.00
546632	01-65-549	ELECTRICAL INSPECTION		25.00
546633	01-65-549	ELECTRICAL INSPECTION		50.00
546634	01-65-549	ELECTRICAL INSPECTION		50.00
01 IL DEPT OF CENTRAL MANAGEMENT T1728362	01-21-552	LEADS LINE	490.40	490.40
01 COMCAST CABLE D031417	38-71-549	INTERNET/DEPOT	109.85	109.85
01 COOK, PAMELA			30.00	

SYS DATE:03/23/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 93

SYS TIME:10:45
[NW1]

DATE: 03/23/17

Thursday March 23,2017

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
D030617	54-54-929	REFUND SHELTER RENTAL		30.00
01 DARSIDAN, RAYMOND JR D032317	01-22-563	8 HRS PARAMEDIC TRAINING	144.00	144.00
01 DAVENPORT ELECTRIC CONTRACT CO 34759	01-41-572	REPR COVER/STOPLIGHT	293.75	293.75
01 EASTERN IOWA TIRE, INC 100025708	62-45-613	RECON WHEEL	31.50	31.50
01 ED'S HEATING, A/C, PLBG & ELEC 11518 11593	01-41-511 01-41-511	REPR URINAL IGNITOR/PW BUILDING	263.18	112.85 150.33
01 EDWARDS, MELINDA 17-08E	01-11-562	CLA SEMINAR MILEAGE/PARKING	107.60	107.60
01 GETZ FIRE EQUIPMENT CO I1-718333	58-36-512	ANNUAL SERVICE	111.00	111.00
01 HAYES, RAY JR 5389	52-43-512	PUSH SPOIL PILES	675.00	675.00
01 HILL, TERRI L 17-07E	01-41-562	TRAVEL/CIPP TRAINING	155.70	155.70
01 HODGE'S PHILLIPS 66 INC 44638	62-45-513	SAFETY TEST	23.35	23.35
01 HOLM, CHARLES B D031417	01-22-455	FD/PREEMPLOY SCREENS	450.00	450.00
01 HYDRAULIC & INDUSTRIAL PRODUCT 11181	52-93-512	HYD FITTINGS/HOSE ASSY	96.93	96.93
01 IMPACT NETWORKING 795165	01-11-512	MAINTENANCE CONTRACT	100.63	100.63
01 J AND L SEPTIC SERVICE INC D031317 d031317	38-71-511 57-44-820	CLEAN OUT OIL SEPERATOR HOLDING TANK/XFER ST	3975.00	400.00 3575.00
01 KEISTER'S INC 8027667	62-45-513	MOUNT/DISMOUNT TIRE	13.50	13.50
01 KEWANEE CHAMBER OF COMMERCE 4023	01-65-518	DOWNTOWN CLEANUP	80.00	80.00
01 KEWANEE ROTARY CLUB FOUNDATION D033117	01-11-562	MEALS & ASSESSMENTS	38.00	38.00
01 MAILFINANCE INC H6431452	01-11-512	MAIL SYSTEM QTRLY	275.37	275.37
01 MCI MEGA PREFERRED D030117 D030117 D030117 D030117 D030117	01-21-552 01-11-552 01-41-552 01-22-552 58-36-552	LONG DISTANCE/PD LONG DISTANCE/F&A LONG DISTANCE/PW LONG DISTANCE/FD LONG DISTANCE/CEM	173.03	65.90 43.55 59.38 1.69 2.51
01 MICA 1880933050379	14-11-591	DEDUCTIBLE	828.07	828.07
01 MICHLIG ENERGY LTD 02/17-DS	01-41-655	DIESEL STREET	9095.47	1301.14

DATE: 03/23/17

Thursday March 23,2017

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
02/17-DS	51-42-655	DIESEL/WATER		96.69
02/17-DS	57-44-655	DIESEL/SAN		1372.29
02/17-DS	01-22-655	DIESEL/FD		1091.81
02/17-GS	01-41-655	GASOLINE/STREET		487.73
02/17-GS	51-42-655	GASOLINE/WATER		933.33
02/17-GS	52-43-655	GASOLINE/SEWER		243.73
02/17-GS	52-93-655	GASOLINE/WWTP		107.50
02/17-GS	01-22-655	GASOLINE/FD		57.17
02/17-GS	01-21-655	GASOLINE/PD		2779.48
02/17-GS	52-43-655	GASOLINE/ENG		43.77
94757	58-36-655	CEM/GASOLINE		580.83
01 MUNICIPAL ELECTRONICS INC 64393	01-21-512	RADAR CERTIFICATES	280.00	280.00
01 OFFICE SPECIALISTS INC 969304-0	01-11-541	DIVIDERS	527.94	6.36
969671-0	01-11-651	COPY PAPER/TONER		297.43
969671-0	62-45-651	BANKER BOXES		37.08
969671-0	01-41-651.4	INK CARTRIDGES		88.63
969671-0	51-42-651	INK CARTRIDGES		98.44
01 OFFICE MACHINE CONSULTANTS INC IN110033	01-22-651	MAINT CONTRACT	107.72	10.02
IN110034	01-22-651	MAINT CONTRACT		10.91
IN110380	01-21-512	MAINT CONTRACT		44.75
IN110381	01-21-512	MAINT CONTRACT		42.04
01 ART PEARSON AUTO SERVICE INC 50292	01-21-538	TOW VEHICLE	125.00	125.00
01 POLICE PETTY CASH D032117	01-21-562	TRAINING MEALS	198.22	161.22
D032117	01-21-914	INVESTIGATION/PARKING		37.00
01 SNI SOLUTIONS 136986	01-41-616	ROAD SALT	8625.00	8625.00
01 SOUTHPARK PSYCHOLOGY 170479	01-22-455	PREEMPLOY SCREEN	1050.00	350.00
170481	01-22-455	PREEMPLOY SCREEN		350.00
170499	01-22-455	PREEMPLOY SCREEN		350.00
01 SPETS BROTHERS INC 65334	38-71-511	MAKE KEYS	2.78	2.78
01 SPRINGER, RICHARD D032317	01-22-563	4 HRS PARAMEDIC TRAINING	72.00	72.00
01 SULLIVAN DOOR COMPANY 55870	01-41-511	LONG RANGE TRANSMITTER	679.50	679.50
01 TERMINAL SUPPLY INC 94436-00	62-45-612	SHOP SUPPLIES	74.56	74.56
01 VALLEY ENVIRONMENTAL SERVICES 337529	62-45-652	USED OIL DISPOSAL	27.00	27.00
01 VERIZON WIRELESS 9781420096	01-22-552	CELLULAR SVC/FD	707.96	11.71

SYS DATE:03/23/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 93
Thursday March 23,2017SYS TIME:10:45
[NW1]

DATE: 03/23/17

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
9782070605	01-21-552	CELLULAR SVC/PD		696.25
01 WALMART COMMUNITY			652.57	
3558	01-22-652	CALCULATOR/MAGNETS		136.32
29	01-21-652	LATCH TOTES		27.88
4972	01-22-652	GATORADE		39.58
6150	38-71-611	JANITOR SUPPLIES		68.41
8075	01-21-652	COFFEE SUPPLIES/DVDS		62.42
81656	01-22-612	GLUCOSE STRIPS		51.90
8261	01-21-651	MICRO SD CARDS/USB DRIVES		78.55
8399	01-21-651	USB DRIVES/CDS		59.36
8936	01-22-652	BATTERIES		77.82
9497	01-22-612	MEDICAL SUPPLIES		38.36
9497	01-22-652	BATTERIES		11.97
01 WC MEDIA			450.00	
38883G13	02-61-913	BILLBOARD RENTAL		450.00
01 XEROX BUSINESS SERVICES LLC			795.00	
1359091	01-22-537	FIREHOUSE SOFTWARE SUPPORT		795.00
** TOTAL CHECKS TO BE ISSUED			62633.25	

SYS DATE:03/23/17

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 93

SYS TIME:10:45
[NW1]

DATE: 03/23/17

Thursday March 23,2017

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			39283.49	
ECONOMIC DEVELOPMENT			459.30	
INSURANCE FUND			828.07	
CAPITAL MAINTENANCE/MUN. BLDG.			581.04	
WATER FUND			8357.44	
SEWER FUND			5215.19	
FRANCIS PARK			119.21	
SANITATION			4947.29	
CEMETERY FUND			868.84	
CENTRAL MAINTENANCE			1973.38	
*** GRAND TOTAL ***			62633.25	
TOTAL FOR REGULAR CHECKS:			62,633.25	

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 HENRY COUNTY HEALTH DEPT 251 KH0217	03/22/17 01-22-579	1248 HCHD BILLING CHGS	1640.44	1640.44
74 SISCO 251 D031717	03/22/17 74-14-451	1111 DENTAL/VISION CLAIMS	1973.00	1973.00
74 YMCA 251 D032017	03/22/17 74-14-451	1110 FITNESS/MBRSHIP %	60.79	60.79
** TOTAL MANUAL CHECKS REGISTERED			3674.23	

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	62633.25	1640.44	64273.69
74	.00	2033.79	2033.79
TOTAL CASH	62633.25	3674.23	66307.48

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	39283.49	1640.44	40923.93
02	459.30	.00	459.30
14	828.07	.00	828.07
38	581.04	.00	581.04
51	8357.44	.00	8357.44
52	5215.19	.00	5215.19
54	119.21	.00	119.21
57	4947.29	.00	4947.29
58	868.84	.00	868.84
62	1973.38	.00	1973.38
74	.00	2033.79	2033.79
TOTAL DISTR	62633.25	3674.23	66307.48

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March 16, 2017

Honorable Mayor and City Council
Kewanee City Hall
401 E. Third Street
Kewanee, Illinois 61443-2365

RE: Report from Zoning Board of Appeals for March 15, 2017 Meeting.

The Zoning Board of Appeals convened at 7:00 p.m. on March 15, 2017 Kewanee City Hall, Council Chambers. ZBA members Peart, Brackett and Clark were absent. For business there was one variance petition application upon which to conduct a public hearing.

Case Number 1:

816 Florence Street, front yard setback for addition for a handicap accessible shower and bathroom.

Baysingar applied for a building permit to remove the front porch of the house and construct an addition in place of the porch. The addition would extend the full width of the house and come out an additional 4 feet further than that of the existing porch.

The Subject Property:

Address: 816 Florence St.

Legal Description: W1/2 of S1/2 Lot 3 and W1/2 of N1/2 Lot 2 Blk 5 McMullens Add, City of Kewanee {EZ}.

Location: Mid-way between Railroad Ave. and June St on the East side of Florence St.

Zoning: R2 Single-Family Dwelling District.

Dimensions: 124.46 North to South by 160 feet East to West, 19,913.6 Sq Ft area.

Existing Buildings or Uses: One family dwelling with detached garage.

Existing Land Use Map: Low Density Residential.

Proposed Land Use Map: Commercial.

The Surrounding Area:

Zoning District(s): Surrounding land is zoned R2 Single-Family Dwelling District to the North, East, South and West. There is a parcel to the Northwest that is Zoned B2 Business District General Retail which fronts Railroad Ave.

Uses of Land:

The surrounding land contains single family dwellings with exception to the Northwest which contains Baysingar's antique store which fronts Railroad Ave.

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Variance Requested:

A variance of 26 feet (87%), to the West front yard setback for the proposed addition to allow a 4 foot setback versus the 30 feet setback required by §155.061-(E)-(1), building setback in the Front Yard, required in an R-2 One Family Dwelling District of the City Code.

Background Information:

Patricia Baysingar contacted me and applied for a Building Permit to remove the existing front porch that extends 8 feet out from the front of the house into the front yard area and is 15 feet wide centered across the front of the house. After removal of the front porch, Baysingar wishes to construct an addition that would extend the full 30 feet width of the house and would extend 12 feet from the front of the house into the front yard area. This would be 4 feet further into the front yard area 5 feet including the overhang.

Baysingar has stated that the current floor plan of the existing house is causing hardship for her and her husband Harvey due to Harvey being handicapped. The addition would allow the Baysingars to make changes to the current floor plan which includes moving their bedroom and constructing a new bathroom which would include a handicap accessible shower. The new addition would also allow for a new entry door at the North side of the addition. This entry door would face to the North towards the driveway giving easier access and a ramp for handicap entry to the house.

The closest neighbor to the North is approximately 85 feet away to the lot line and 100 feet to the house and is separated by a row of landscaping. The closest neighbor to the South is approximately 10 feet to the lot line and 35 feet to the house.

According to the Henry County Assessor's Office the existing house was built in 1907. This makes the current house and 9 feet front yard lawful nonconforming to current zoning codes. It appears that all of the houses in the immediate area are also nonconforming to varying amounts to the front yard setback.

With consideration to the surrounding neighborhood characteristics and after speaking with the City Manager about this petition, the City can see no adverse effect on anyone if the variance is granted and has no issues with the request.

The Public Hearing:

At 7:00 p.m. on March 15, 2017, the hearing on the variance request at 816 Florence St. was held. **Patricia Baysingar** of 816 Florence St., Kewanee, Illinois, was present to represent the petition for the variance request.

- Patricia stated that her husband is 80 years old and she is 70 years old and they both live at 816 Florence St.
- Patricia's husband has become handicapped and their current bathroom is too small which makes it very difficult for him to get in and out of the bathtub.

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- If the variance is granted they plan to make over the existing floor plan of the first floor which will include an enlarged bathroom with a tub/shower that will allow Patricia's husband to walk into it rather than having to step over the side of the existing bathtub.
- They also will move their bedroom and add an entrance on the North side of their house with a ramp that will be easier to access from the driveway than the current ramp at the back (East) side of the house.
- Board member Thompson asked if there was any other way she could make the changes that wouldn't require the variance. Patricia stated that there wasn't another solution that would work without major work and expense.
- Director of Community Development stated that he met with Patricia a couple of different times to discuss her options. Edwards felt that Patricia had put quite a bit of thought into how they could change the current floor plan of the house to make it something they could live with.

No others were present to speak in support of the variance petition.

No others were present to speak in opposition to the variance petition.

Recommendation:

After discussing the facts and testimony presented, the Zoning Board of Appeals recommends, based on the authority of §33.062 of the City Code, by a vote of four in favor of the application, none opposed to the application, three absent, that the City Council grant the variance petition as filed.

Specifically, the Zoning Board of Appeals recommends the City Council grant the following variance to Harvey and Patricia Baysingar for their property at 816 Florence St, as to the required West front yard setback to allow the proposed addition to the existing house:

Variance Requested:

A variance of 26 feet (87%), to the West front yard setback for the proposed addition to allow a 4 foot setback versus the 30 feet setback required by §155.061-(E)-(1), building setback in the Front Yard, required in an R-2 One Family Dwelling District of the City Code.

There being no further business, the meeting adjourned at 7:12 p.m.

Respectfully yours,



Martin Medley, Chairman

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 27, 2017	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3877	
AGENDA TITLE	Ordinance granting a request for variance to Patricia Baysingar and Harvey Baysingar, 816 Florence Street, Kewanee, Illinois.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Granting a variance of 26 feet, to the West front yard setback for a proposed addition to allow a 4 foot setback versus the 30 feet setback required by §155.061-(E)-(1)m building setback in the front yard, required in an R-2 One Family Dwelling District of the City Code.	

BACKGROUND	<p>Patricia Baysingar applied for a Building Permit to remove the existing front porch that extends 8 feet out from the front of the house into the front yard area and is 15 feet wide centered across the front of the house. After removal of the front porch, Baysingar wishes to construct an addition that would extend the full 30 feet width of the house and would extend 12 feet from the front of the house into the front yard area. This would be 4 feet further into the front yard area, 5 feet including the overhang.</p> <p>Baysingar has stated that the current floor plan of the existing house is causing hardship for her and her husband Harvey due to Harvey being handicapped. The addition would allow the Baysingars to make changes to the current floor plan, which includes moving their bedroom and constructing a new bathroom, which would include a handicap accessible shower. The new addition would also allow for a new entry door at the North side of the addition. This entry door would face to the North towards the driveway giving easier access and a ramp for handicap entry to the house.</p>
SPECIAL NOTES	<p>The closest neighbor to the North is approximately 85 feet away to the lot line and 100 feet to the house and is separated by a row of landscaping. The closest neighbor to the South is approximately 10 feet to the lot line and 35 feet to the house.</p> <p>According to the Henry County Assessor's Office the existing house was built in 1907. This makes the current house and 9 feet front yard lawful nonconforming to current zoning codes. It appears that all of the houses in the immediate area are also nonconforming to varying amounts to the front yard setback.</p>
ANALYSIS	<p>With consideration to the surrounding neighborhood characteristics and after speaking with the City Manager about this petition, the City can see no adverse effect on anyone if the variance is granted and has no issues with the request.</p>
PUBLIC INFORMATION PROCESS	<p>Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet of 816 Florence St.</p>

BOARD OR COMMISSION RECOMMENDATION	After discussing the facts and testimony presented, the Zoning Board of Appeals recommends, based on the authority of §33.062 of the City Code, by a vote of four in favor of the application, none opposed to the application, three absent, that the City Council grant the variance petition as filed.
STAFF RECOMMENDATION	Staff recommends approval.
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE NO. 3877

ORDINANCE GRANTING A REQUEST FOR VARIANCE TO PATRICIA BAYSINGAR AND HARVEY BAYSINGAR, 816 FLORENCE STREET, KEWANEE, ILLINOIS. BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS, IN COUNCIL ASSEMBLED, AS FOLLOWS.

SECTION ONE: The City Council finds that a petition has heretofore been filed by Patricia and Harvey Baysingar directed to the Zoning Board of Appeals and City Council requesting that a variance be granted as to the west front yard setback for the proposed addition to allow a 4 foot setback versus the 30 feet setback required by §155.061-(E)-(1), building setback in the Front Yard, required in an R-2 One Family Dwelling District of the City Code for the following described property:

W1/2 of S1/2 Lot 3 and W1/2 of N1/2 Lot 2 Blk 5 McMullens Add, City of Kewanee {EZ}.

SECTION TWO: The Zoning Board of Appeals conducted a hearing upon said Petition on Wednesday, March 15, 2017, in Council Chambers at 401 E. Third Street, pursuant to notice published in the Kewanee Star Courier, at which time and place the Zoning Board of Appeals heard statements of the Petitioners. There were no Objectors.

SECTION THREE: The Zoning Board of Appeals has recommended to the Council, by a vote of four in favor, none opposed, three absent, that a variance as to the west front yard setback for the proposed addition to allow a 4 foot setback versus the 30 feet setback required by §155.061-(E)-(1), building setback in the Front Yard, required in an R-2 One Family Dwelling District of the City Code be granted.

SECTION FOUR: The recommendations of the Zoning Board of Appeals regarding the variance is accepted and hereby approved.

SECTION FIVE: The following variance shall be, and hereby is granted:
A variance of 26 feet (87%), to the west front yard setback for the proposed addition to allow a 4 foot setback versus the 30 feet setback required by §155.061-(E)-(1), building setback in the Front Yard, required in an R-2 One Family Dwelling District of the City Code.

SECTION SIX: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 27th day of March, 2017.
ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Councilman Andrew Koehler				
Councilwoman Deann Schweitzer				
Councilwoman Kellie Wallace-McKenna				
Councilman Michael Yaklich				

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March 24, 2017

Honorable Mayor and City Council
Kewanee City Hall
401 E. Third Street
Kewanee, Illinois 61443-2365

RE: Report from Plan Commission for March 23, 2017 Meeting.

The Plan Commission convened at 7:00 p.m. on March 23, 2017 Kewanee City Hall, Council Chambers. Commission members Minella, Mirocha, Reynolds and Hughes were absent; however, Hughes was present for Case Number 2. For business there were two Special Use Permit applications upon which to conduct a public hearing.

Case Number 1:

150 E. South St., Suite J. which is located in the 100 block of East South Street on the North side of the street. Suite J is the furthest most Suite in the existing strip mall. Special Use Permit Petition to serve alcohol by the drink in the proposed cafe.

Keith Rentschler is petitioning for a Special Use Permit to serve alcohol by the drink in a proposed new business (Ruby's) at this location.

Address (es): 150 E South St.

Legal Description: Lot 158, Ex N 145 of E150 Original town of Wethersfield, Now City of Kewanee, Henry County, Illinois.

Location: On the North side of the 100 block of E South St. Suite J located in the East most portion of the strip mall.

Dimensions: 330 feet West to East along the South, 184.04 South to North along the East, 150 feet East to West along the North East, 145 feet South to North, 180 East to West along the North West, 292.22 North to South along the West..

Area: 83862.3 Sq Ft. (1.93 Acres)

Existing buildings or uses: Main building consisting of 9 mercantile suites.

Current Zoning District: M-1 Manufacturing District - Limited.

Existing Zoning: B-2 Business District General Retail & B-3 Business and Wholesale District to the West, M-1 Manufacturing District Limited to the Northwest, B-3 Business and Wholesale District to the North, R-1 One-Family Dwelling District to the Northeast.

Existing Land Use: Commercial.

Proposed Land Use Map: Commercial.

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Background Information:

The proposed location is currently vacant and was previously The Game Stop video game retail store. There is a liquor license for package sale of alcohol at another suite in this same strip mall (Kewanee Liquor and Tobacco).

Keith Rentschler, Fork Restaurant Group DBA Ruby's, has supplied a thorough summary and business plan. According to this plan, included with this packet, Ruby's appears to be a self-serve coffee cafe that will offer a variety of coffee and food items as well as beer and wine. Ruby's will also have gaming terminals for adults.

I don't see any items of concern with this Special Use Permit request. At the end of this section are the three criteria that have to be satisfied prior to recommending a Special Use Permit granted. Directly below is a set of typical stipulations that might be placed on a Special Use Permit to sell alcohol by the serving.

1. The Special Use Permit is granted to Keith Rentschler, owner, Fork Restaurant Group Inc, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.
2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.
3. The sale of alcoholic beverages shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

Special Use Permit Criteria (155.157 C)

- (1) That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience, and will contribute to the general welfare of the neighborhood or community;
- (2) That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity, and
- (3) That the proposed use will comply with the regulations and conditions specified in this chapter for such use, and with the stipulations and conditions made a part of the authorization granted by the Council.

The Public Hearing:

At 7:00 p.m. on March 23, 2017, the hearing on the proposed Special use Permit to serve alcohol by the drink in a proposed new business (Ruby's) at 150 E. South St., Suite J. was held.

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Majorie Carvalho, who is part of the management team for Ruby's, was present to represent the petition.

- Carvalho described Ruby's as a "Gambling Café" that offers a variety of food, beer and wine while having some video game terminals as an entertainment option.
- She said that they offer a classy and comfortable location for people to come out and enjoy the gaming.
- Ruby's has a three drink maximum because they don't want Ruby's to be a "bar".
- Ruby's also offers a coffee bar with a variety of coffee available.
- Ruby's currently has about a dozen locations in Decatur, Champaign Urbana, and the Metro East down by St. Louis.

No others were present to speak in support of the petition.

There was no one present to speak in opposition of the petition.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of five in favor of the application, none opposed to the application, four absent, that the application to grant a Special Use Permit to serve alcohol by the drink be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing the serving of alcohol by the drink at 150 E. South St. Suite J. be granted to Keith Rentschler and Ruby's.

Additionally, the Plan Commission recommends by a vote of five in favor, none opposed, four absent that the following seven stipulations be placed on the Special Use Permit.

1. The Special Use Permit is granted to Keith Rentschler, owner, Fork Restaurant Group Inc, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.
2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.
3. The sale of alcoholic beverages shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit, which would include one additional bathroom.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

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Case Number 2:

150 E. South St., Suite D. which is located in the 100 block of East South Street on the North side of the street. Suite D is Centrally located in the existing strip mall. Special Use Permit Petition for retail sale of package liquor.

Lalit Patel is petitioning for a Special Use Permit to sell packaged liquor at the existing Kewanee Liquor & Tobacco at this location.

Address (es): 150 E South St.

Legal Description: Lot 158, Ex N 145 of E150 Original town of Wethersfield, Now City of Kewanee, Henry County, Illinois.

Location: On the North side of the 100 block of E South St. Suite J located in the East most portion of the strip mall.

Dimensions: 330 feet West to East along the South, 184.04 South to North along the East, 150 feet East to West along the North East, 145 feet South to North, 180 East to West along the North West, 292.22 North to South along the West..

Area: 83862.3 Sq Ft. (1.93 Acres)

Existing buildings or uses: Main building consisting of 9 mercantile suites.

Current Zoning District: M-1 Manufacturing District - Limited.

Existing Zoning: B-2 Business District General Retail & B-3 Business and Wholesale District to the West, M-1 Manufacturing District Limited to the Northwest, B-3 Business and Wholesale District to the North, R-1 One-Family Dwelling District to the Northeast.

Existing Land Use: Commercial.

Proposed Land Use Map: Commercial.

Background Information:

The proposed location is currently in operation as Kewanee Liquor & Tobacco.

Lalit Patel and his brother/business partner Ajay Patel, of Krishna Kanaiya Inc., have taken steps to purchase the existing Kewanee Liquor & Tobacco.

Patel, has supplied a copy of the Proposal for Lease and will not be making any changes to the existing floor plan.

I don't see any items of concern with this Special Use Permit request. At the end of this section are the three criteria that have to be satisfied prior to recommending a Special Use Permit granted. Directly below is a set of typical stipulations that might be placed on a Special Use Permit to sell alcohol by the serving.

1. The Special Use Permit is granted to Lalit Patel only and is not transferable to any future owners or operators of a liquor store on the site.

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2. The sale of packaged alcohol shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
3. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
4. Only package sale of liquor, for consumption off-premises, shall be permitted.
5. All activities associated with this Special Use Permit to sell packaged alcoholic liquor shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
6. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

Special Use Permit Criteria (155.157 C)

- (1) That the proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience, and will contribute to the general welfare of the neighborhood or community;
- (2) That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity, and
- (3) That the proposed use will comply with the regulations and conditions specified in this chapter for such use, and with the stipulations and conditions made a part of the authorization granted by the Council.

The Public Hearing:

At 7:11 p.m. on March 23, 2017, the hearing on the proposed Special use Permit to sell package liquor in the existing business (Kewanee Liquor & Tobacco) at 150 E. South St., Suite D. was held. Lalit Patel and his Brother & business partner Ajay Patel of Krishna Kanaiya Inc. were both present to support the petition.

- Lalit stated that it will be the same location, name and business currently in operation as Kewanee Liquor & Tobacco just different owners.
- No changes are planned for the floor plan.
- Lalit stated that they already own and operate Jay's Liquor on N East St. in Kewanee.

No others were present to speak in support of the petition.

There was no one present to speak in opposition of the petition.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of six in favor of the application, none opposed to the application, three absent, that the application to grant a Special Use Permit to sell packaged liquor be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing the

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sale of packaged liquor at 150 E. South St. Suite D. be granted to Lalit and Kewanee Liquor & Tobacco.

Additionally, the Plan Commission recommends by a vote of six in favor, none opposed, three absent that the following six stipulations be placed on the Special Use Permit.


1. The Special Use Permit is granted to Lalit Patel only and is not transferable to any future owners or operators of a liquor store on the site.
2. The sale of packaged alcohol shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
3. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
4. Only package sale of liquor, for consumption off-premises, shall be permitted.
5. All activities associated with this Special Use Permit to sell packaged alcoholic liquor shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
6. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

There being no further business, the meeting adjourned at 7:19 p.m.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Steve Morrison by [illegible signature]", written over a horizontal line.

Steve Morrison, Chairman

		CITY OF KEWANEE CITY COUNCIL AGENDA ITEM	
MEETING DATE	March 27, 2017		
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3878		
AGENDA TITLE	Consideration of an ordinance to grant a Special Use Permit to Keith Rentschler Fork Restaurant Group LLC to sell alcohol by the individual serving in the proposed café.		
REQUESTING DEPARTMENT	Community Development		
PRESENTER	Keith Edwards, Director of Community Development		
FISCAL INFORMATION	Cost as recommended:	N/A	
	Budget Line Item:	N/A	
	Balance Available	N/A	
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
PURPOSE	To grant a Special Use Permit to Keith Rentschler to allow sale of alcohol by the drink at the proposed new business at 150 E South St Suite J - Ruby's.		
BACKGROUND	Keith Rentschler has petitioned the Plan Commission for a Special Use Permit to serve alcohol by the drink at the proposed café. Rentschler plans to open a self-serve coffee café called Ruby's at the location noted above. Ruby's will serve coffee, wine, beer and food items and will have 5 video gaming terminals for adults.		
SPECIAL NOTES	N/A		

ANALYSIS

The proposed location is currently vacant and was previously The Game Stop video game retail store. There is a liquor license for package sale of alcohol at another suite in this same strip mall (Kewanee Liquor and Tobacco).

Keith Rentschler, Fork Restaurant Group DBA Ruby's, has supplied a thorough summary and business plan. According to this plan, included with this packet, Ruby's appears to be a self-serve coffee café that will offer a variety of coffee and food items as well as beer and wine. Ruby's will also have gaming terminals for adults.

I don't see any items of concern with this Special Use Permit request. At the end of this section are the three criteria that have to be satisfied prior to recommending a Special Use Permit granted. Directly below is a set of typical stipulations that might be placed on a Special Use Permit to sell alcohol by the serving.

Special Use Criteria

1. The Special Use Permit is granted to Keith Rentschler, owner, Fork Restaurant Group Inc, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.
2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.
3. The sale of alcoholic beverages shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit, which would include one additional bathroom.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

PUBLIC INFORMATION PROCESS	Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet of 150 E South St.
BOARD OR COMMISSION RECOMMENDATION	After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of five in favor of the application, none opposed to the application, four absent, that the application to grant a Special Use Permit to serve alcohol by the drink be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing the serving of alcohol by the drink at 150 E. South St. Suite J. be granted to Keith Rentschler and Ruby's.
STAFF RECOMMENDATION	Staff recommends passing the ordinance
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE NO. 3878

ORDINANCE GRANTING A SPECIAL USE PERMIT TO KEITH RENTSCHLER, FORK RESTAURANT GROUP LLC, D/B/A RUBY'S OF KEWANEE, ILLINOIS, FOR PROPERTY LOCATED AT 150 E. SOUTH STREET SUITE J IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that an application has heretofore been filed by Keith Rentschler, Fork Restaurant Group LLC and Ruby's of Kewanee, Illinois with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow sale and serving of alcoholic liquor by the individual serving for the proposed café be granted, on the following described real estate, to-wit:

Lot 158, Ex N 145 of E150 Original Town Of Wethersfield, now City of Kewanee, Henry County, Illinois.

Commonly known as 150 E South Street.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Thursday, March 23, 2017, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioner.

SECTION THREE: The Plan Commission has recommended by a vote of five in favor, none opposed, and four absent, that a Special Use Permit to allow sale and serving of alcoholic liquor by the individual serving for the proposed café be granted to Keith Rentschler, Fork Restaurant Group LLC d/b/a Ruby's at 150 E South Street.

SECTION FOUR: The recommendation of the Plan Commission shall be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to Keith Rentschler, Fork Restaurant Group LLC d/b/a Ruby's to allow sale and serving of alcoholic liquor by the individual serving for the proposed café on the premises described in Section One hereof, in conformance with the stipulations enumerated in Section Six hereof.

SECTION SIX: The following Seven (7) stipulations and restrictions are hereby placed upon the proposed use on the premises described in Section One hereof:

1. The Special Use Permit is granted to Keith Rentschler, owner, Fork Restaurant Group LLC, only, and is not transferable to any successor property owners and/or operators of a restaurant, bistro or bar serving alcohol on the site.
2. Said Special Use Permit shall not become effective until such time as a liquor license is lawfully obtained from the City of Kewanee and the State of Illinois.

3. The sale of alcoholic beverages shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
4. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
5. No package sale of liquor or carryout sale of liquor is allowed.
6. All activities associated with this Special Use Permit to sell alcoholic liquor by the individual serving in the restaurant shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
7. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.


Passed by the City Council of the City of Kewanee, Illinois, this 27th day of March, 2017.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 27, 2017	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3879	
AGENDA TITLE	Consideration of an ordinance to grant a Special Use Permit to sell packaged liquor to Lalit Patel and Krishna Kanaiya Inc. d/b/a Kewanee Liquor & Tobacco	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To grant a Special Use Permit to Lalit Patel to be able to obtain a liquor license at the existing Kewanee Liquor & Tobacco at 150 E South St Suite D.	
BACKGROUND	Lalit Patel and his brother/business partner Ajay Patel have taken steps to purchase the existing Kewanee Liquor & Tobacco at the location noted above. Patel has petitioned the Plan Commission for a Special Use Permit to sell packaged liquor.	
SPECIAL NOTES	N/A	

ANALYSIS	<p>The proposed location is currently in operation as Kewanee Liquor & Tobacco.</p> <p>Patel, has supplied a copy of the Proposal for Lease and will not be making any changes to the existing floor plan.</p> <p>I don't see any items of concern with this Special Use Permit request. Directly below is a set of typical stipulations that might be placed on a Special Use Permit to sale packaged liquor.</p> <ol style="list-style-type: none"> 1. The Special Use Permit is granted to Lalit Patel only and is not transferable to any future owners or operators of a liquor store on the site. 2. The sale of packaged alcohol shall be permitted only during the hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee. 3. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit. 4. Only package sale of liquor, for consumption off-premises, shall be permitted. 5. All activities associated with this Special Use Permit to sell packaged alcoholic liquor shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois. 6. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.
PUBLIC INFORMATION PROCESS	<p>Legal notice was published in the Star Courier, Post cards were mailed to all persons owning land within 300 feet of 150 E South St.</p>

BOARD OR COMMISSION RECOMMENDATION	After discussing the facts and testimony presented, the Plan Commission recommends, by a vote of six in favor of the application, none opposed to the application, three absent, that the application to grant a Special Use Permit to sell packaged liquor be approved by the City Council. Specifically, the Plan Commission recommends that a Special Use Permit allowing the sale of packaged liquor at 150 E. South St. Suite D. be granted to Lalit and Kewanee Liquor & Tobacco.
STAFF RECOMMENDATION	Staff recommends passing the ordinance
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE NO. 3879

ORDINANCE GRANTING A SPECIAL USE PERMIT TO LALIT PATEL, KRISHNA KANAIYA INC. D/B/A KEWANEE LIQUOR & TOBACCO OF KEWANEE, ILLINOIS, FOR PROPERTY LOCATED AT 150 E. SOUTH STREET SUITE D IN THE CITY OF KEWANEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS IN COUNCIL ASSEMBLED, AS FOLLOWS:

SECTION ONE: The City Council finds that an application has heretofore been filed by Lalit Patel, Krishna Kanaiya Inc and Kewanee Liquor & Tobacco of Kewanee, Illinois with the City Clerk, directed to the Plan Commission and the City Council requesting that a Special Use Permit to allow sale of packaged liquor at the existing Kewanee Liquor & Tobacco, on the following described real estate, to-wit:

Lot 158, Ex N 145 of E150 Original Town Of Wethersfield, now City of Kewanee, Henry County, Illinois.
Commonly known as 150 E South Street.

SECTION TWO: The Plan Commission conducted a hearing upon said Petition on Thursday, March 23, 2017, pursuant to notice published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of the Petitioner.

SECTION THREE: The Plan Commission has recommended by a vote of six in favor, none opposed, and three absent, that a Special Use Permit to allow sale of packaged liquor at the existing Kewanee Liquor & Tobacco be granted to Lalit Patel, Krishna Kanaiya Inc, d/b/a Kewanee Liquor & Tobacco at 150 E South Street.

SECTION FOUR: The recommendation of the Plan Commission shall be, and the same is, hereby accepted and approved.

SECTION FIVE: A Special Use Permit shall be and hereby is granted to Lalit Patel, Krishna Kanaiya Inc, d/b/a Kewanee Liquor & Tobacco to allow sale of packaged liquor at the existing Kewanee Liquor & Tobacco on the premises described in Section One hereof, in conformance with the stipulations enumerated in Section Six hereof.

SECTION SIX: The following Six (6) stipulations and restrictions are hereby placed upon the proposed use on the premises described in Section One hereof:

1. The Special Use Permit is granted to Lalit Patel only and is not transferable to any future owners or operators of a liquor store on the site.

2. The sale of packaged alcohol shall be permitted only during hours as allowed by the license classification issued by the liquor commissioner as permitted by Section §111.18 of the City Code of the City of Kewanee.
3. The configuration and uses of various parts of the building shall remain in substantial compliance with the floor plan submitted along with the petition for the special use permit.
4. Only package sale of liquor, for consumption off-premises, shall be permitted.
5. All activities associated with this Special Use Permit to sell packaged alcoholic liquor shall be conducted in full compliance with the Kewanee City Code and the laws and regulations of the State of Illinois.
6. Any violations of the terms and conditions of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.

SECTION SEVEN: This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the City Council of the City of Kewanee, Illinois, this 27th day of March, 2017.

ATTEST:

Melinda K. Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

 CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 27, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5041	
AGENDA TITLE	Awarding demolition contract for the demolition of the buildings located at 212 W McClure St.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	\$5,800.00
	Budget Line Item:	01-65-595
	Balance Available	\$10,613.00
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To award a contract to Kirk Dana of Dana Construction to demolish all buildings on the lot located at 212 W McClure St.	
BACKGROUND	Inspections of the property and buildings located at 212 W McClure St provided enough evidence to issue a Dangerous Building Notice in December of 2016. As result of the Dangerous Building Notice, Director of Community Development received an Order from the Court for demolition of all buildings located at 212 W McClure St. A Request For Proposal was drafted and published with a bid due date of March 15, 2017.	

SPECIAL NOTES	<p>Prior to issuing the Dangerous Building Notice on December 13, 2016, the City paid Chamlin & Associates to perform an inspection. James Clinard, a structural engineer with Chamlin & Associates, performed the requested inspection. Clinard's report stated that in his opinion the house at 212 W McClure St is unsafe and too dangerous for human occupation.</p> <p>Director of Community Development worked with Alternatives For The Older Adult and the Housing Authority in attempt to help the Phelps find housing. All help that was offered was turned down. The Phelps have found housing on their own in Galva, and have been removing their belongings from the house. The Phelps have been advised that demolition could begin as soon as March 28, 2017.</p>
ANALYSIS	Seven bids were received and opened by the City Clerk on March 15, 2017.
PUBLIC INFORMATION PROCESS	<p>All legal processes required to obtain the demolition order were followed.</p> <p>Notice for the Request For Proposal was published in the Star Courier.</p>
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
REFERENCE DOCUMENTS ATTACHED	Scope of Work for 212 W McClure St, Copies of the submitted bids.

RESOLUTION NO. 5041

A RESOLUTION TO AWARD DEMOLITION WORK AT 212 W. MCCLURE ST. TO KIRK DANA CONSTRUCTION, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

- WHEREAS, The City of Kewanee, in Case No. 17-MR-15K in the 14th Judicial Circuit in Henry County, obtained a court order to demolish the buildings located at 212 W. McClure St.; and,
- WHEREAS, The Kewanee City Council finds it in the best interest of the City to remove the dilapidated building located on the land at 212 W. McClure St.; and,
- WHEREAS, City of Kewanee staff advertised for, and solicited, sealed lump sum bids for demolition of the building, and related work at 212 W. McClure St. in Kewanee; and,
- WHEREAS, Seven firms submitted a bid, and they were opened by the City Clerk at 10:00 a.m., on March 15, 2017; and,
- WHEREAS, The bids received were:

212 W. McClure St	
Firm	Bid
Kirk Dana Construction	\$5800.00
Ratliff Bros & Co Inc	\$8350.00
Novaks's Custom Resources Inc	\$8900.00
Hayes Excavating	\$9000.00
Martin Bros Co Ic	\$9200.00
V O Excavating	\$10750.00
Robert White Construction	\$25000.00

WHEREAS, City staff has recommended that the demolition work at 212 W. McClure St. be awarded to Kirk Dana Construction.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The bid of Kirk Dana Construction of Kewanee as shown above, is hereby accepted, and the City Manager is authorized to sign the necessary documents in order to have Kirk Dana Construction complete the demolition and related work at 212 W. McClure St., in full compliance with the project documents prepared by City of Kewanee staff, and all applicable rules and regulations.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 27th day of March 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 27, 2017	
RESOLUTION OR ORDINANCE NUMBER	Ordinance #3875	
AGENDA TITLE	Consideration of an Ordinance amending the City Code by creating Section 158 Fencing Regulations.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To give more clear guidelines for the installation of fences.	
BACKGROUND	With regard to fences there has not been a permit process in place. This has enabled fences to be constructed with no inspections and in some cases results in complaints. If a fence was installed and is later found to be in violation, requiring the owner to remove/relocate the fence to correct the violation results in an expense to the owner than can be avoided if a permit process is in place.	
SPECIAL NOTES	Section 158.004 has been added to include wording for nonconforming fences.	
ANALYSIS	Research of Ordinances in our comparison cities as well as the 2012 International Residential Code (IRC).	

PUBLIC INFORMATION PROCESS	Discussion at the February 13 & 27 meeting.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption.
REFERENCE DOCUMENTS ATTACHED	

ORDINANCE #3875

AN ORDINANCE TO AMEND SECTION 150.16 PERMITS AND PERMIT FEES ESTABLISHED AND SECTION 155 ZONING AND CREATING SECTION 158 FENCE REGULATIONS OF TITLE V PUBLIC WORKS OF THE KEWANEE CITY CODE, AND DECLARING THAT THIS ORDINANCE SHALL BE IN FULL FORCE IMMEDIATELY.

§150.016 Permits and Permit Fees Established.

(C) Permit fees for alterations, additions, changes, modifications and repairs performed on existing buildings and property.

(6) Fences: \$20.00

§ 155.060 R-1 ONE-FAMILY DWELLING DISTRICT.

(E) Yard areas. No building shall be erected or enlarged unless the following yards are provided and maintained in connection with such building, structure, or enlargement:

(5) Yard areas. No building shall be erected or enlarged unless the following yards are provided and maintained in connection with such building, structure, or enlargement:

(f) Fences and walls. Fences and walls shall comply with the regulations set forth in Chapter 158. ~~Decorative concrete, concrete block, chain link, redwood, cedar, or other weather-resistant wood fences will be permitted in all residential areas under the following conditions:~~

- ~~1. Eight feet in height or under.~~
- ~~2. Side and rear yards only and front yards as hereinafter restricted. These provisions and the following restrictions on front yard fences shall apply to all residential districts including R 1, R 2, R 3, R 4 and R 5.~~
- ~~3. Front yard fences must be constructed of a material which will permit 70% visibility through said fences and such front yard fences shall not exceed four feet in height.~~
- ~~4. No sharp pointed pickets (either wood or metals) permitted.~~
- ~~5. No barbed wire fences permitted.~~
- ~~6. No chain link topped by barbed wire strands permitted.~~
- ~~7. All fences shall be kept in good repair and appearance maintained.~~

§ 155.066 B-1 BUSINESS DISTRICT, LIMITED RETAIL.

(D) Yard areas. No building shall be constructed or enlarged unless the following yards are provided and maintained in connection with such building:

(4) Privacy screening with uniform eight-foot height must be provided when business abuts a residential district and shall comply with the regulations set forth in Chapter 158.

- ~~(a) No sharp pointed pickets.~~
- ~~(b) No barbed wire fences.~~
- ~~(c) No chain link topped by barbed wire.~~
- ~~(d) All fences must be kept in good repair and appearance maintained.~~
- ~~(e) The portion of screening abutting a residential district and paralleling a means of egress to a public way on either side of the screening, as measured from the public right of way toward the interior of the abutting properties, for a distance of not less than 20 feet and not greater than 30 feet, shall comply with § 155.060(E)(5)(f)3. concerning height and visibility requirements. The remaining length of screening shall comply with this division (D).~~

~~(f) Privacy screening is defined as screening, fence, wall or similar structure that serves to lessen the noticeable effects of the activities on one side of the screen to an observer on the other side. No more than 10% visibility is permitted through said screening when the viewer's line of vision is perpendicular to the length of the screening.
(71 Code, § 11-11-4) (Ord. 1413, passed 9-13-60; Am. Ord. 2196, passed 6-8-81; Am. Ord. 2661, passed 2-80-88; Am. Ord. 2820, passed 3-8-93) Penalty, see § 155.999~~

§ 155.070 M-1 MANUFACTURING DISTRICT, LIMITED.

~~(F) Fences and walls. Fences and walls shall comply with the regulations set forth in Chapter 158.~~

§ 155.071 M-2 MANUFACTURING DISTRICT, GENERAL.

~~(F) Fences and walls. Fences and walls shall comply with the regulations set forth in Chapter 158.~~

CHAPTER 158: FENCE REGULATIONS

§ 158.001 TITLE.

This chapter shall be known, cited and referred to as the Fence Regulations of the City of Kewanee.

§ 158.002 PURPOSE AND INTENT.

The purpose of this section is to regulate the materials, location, height, and maintenance of fencing, walls and decorative posts in order to prevent the creation of nuisances and to promote the general welfare of the public.

§ 158.003 DEFINITIONS

Unless otherwise stated, the following terms shall, for the purpose of this chapter, have the meaning indicated in this chapter. Words used in the present tense include the future. Words used in the masculine gender include the feminine and neuter. The singular number includes the plural and the plural the singular. Where terms are not defined herein, they shall have their ordinary accepted meanings or such as the context shall imply.

Fence A barrier constructed of materials other than living shrubbery or solid masonry erected for the purpose of protection, confinement, enclosure, or privacy.

Privacy fence An opaque fence made of wood or masonry along alleys and common lot lines that serves to lessen the noticeable effects of the activities on one side of the fence to an observer on the other side. No more than 10% visibility is permitted through said fence when the viewer's line of vision is perpendicular to the length of the fence.

§ 158.004 NONCONFORMING FENCES.

Any Permanent Fence which meets the definitions herein of FENCE and PRIVACY FENCE which was installed prior to the adoption of this chapter which fails to meet any of the applicable requirements of this chapter, excluding requirements related to maintenance, safety, visibility and vision clearance may be considered a LEGAL NONCONFORMING FENCE and may be permitted to continue in such status until it is either abandoned or removed by its owner.

§ 158.040 PERMITS REQUIRED; COMPLIANCE WITH CODES.

- (A) No person shall install, or cause to be constructed, any fence or screening upon property within the city without first obtaining from the Building Official a permit in writing to do so. Where applicable, all work shall conform to the current adopted building code pursuant to Section §150.015 of this code.
- (B) In addition, any fence or screen, if deemed necessary by the Building Official or his designee, shall be painted, stained or treated with an appropriate material or substance with a weather resistant characteristic to cause the fence or screen to be compatible with structures in the surrounding neighborhood. All such work shall be completed within six months from the date of receiving a permit from the city.

§ 158.050 APPLICABILITY.

The requirements of this section apply to all fencing 30 inches or more in height, for all land uses and activities.

§ 158.060 CONSTRUCTION, APPEARANCE AND MAINTENANCE.

- (A) Appearance.
 - (1) Orientation. For all fences and screens constructed or installed after the passing of this chapter, the finished side of all fences shall face outward from the subject property. Visible supports and other structural components shall be placed and face inward toward the subject property, with exception to fences that are designed and constructed such that the fence panel components are attached to the side of a post perpendicular to the panel.
 - (2) Opacity. Any fence within a street yard, including along property lines that intersect a right-of-way shall have 70% visibility; however, fences abutting a railroad right-of-way may be solid.
- (B) Materials.
 - (1) Residential districts. Acceptable materials for constructing fencing, walls and decorative posts include wood (that is designed, milled and treated as such to be used for fencing purposes), stone, brick, wrought iron, vinyl and chain link. Any fence within a street yard, including along property lines that intersect a right-of-way, shall have 70% visibility. All fences must be kept in good repair and appearance maintained.
 - (2) Nonresidential districts. Acceptable materials for constructing fencing and decorative posts include wood (that is designed, milled and treated as such to be used for fencing purposes), stone, brick, wrought iron, vinyl, chain link and corrugated steel panels providing that the corrugated steel panels are treated with a rust preventative treatment that is weather resistant, is compliant with §158.040(B) herein and is approved by the Building Official. Barbed wire fencing is permitted only in Manufacturing districts and at heights greater than eight feet. The height of the barbed wire is not to exceed two feet above the top of the fence to which it is attached. All barbs and prongs shall be faced toward the ground. The installation of barbed wire fencing is prohibited along any property line abutting a residentially zoned property unless set back from the property line adjacent to the residential property by no less than 15 feet. Any fence within a street yard, including along property lines that intersect a right-of-way, shall have 70% visibility.

- (3) Nonresidential abutting residential. Privacy screening with uniform eight-foot height must be provided where business or manufacturing abuts a residential district.
 - a. No sharp pointed pickets.
 - b. No barbed wire fence except as permitted in (2) herein.
 - c. No chain link topped by barbed wire except as permitted in (2) herein.
 - d. All fences must be kept in good repair and appearance maintained.
 - e. The portion of screening abutting a residential district and paralleling a means of egress to a public way on either side of the screening, as measured from the public right-of-way toward the interior of the abutting properties, for a distance of not less than 20 feet and not greater than 30 feet, shall comply with all regulations for that of the adjacent residential district.
- (4) Temporary fencing following purposes may be allowed:
 - a. Use of rolled wood or plastic snow fencing for the purposes of limiting snow drifting between November 1 and April 1.
 - b. For the protection of excavation and construction sites and the protection of plants during grading construction. Fencing for excavation sites shall be a minimum of 48 inches in height.
 - c. For security fencing of permitted temporary use or temporary outdoor entertainment areas.
 - d. For the purpose of keeping wildlife out of personal gardens on residential property provided that said fencing surrounds live vegetation intended for consumption and said fencing is not a substitute for permanent fencing. Once the garden has died off and/or the garden is not being maintained, the fencing shall be removed.
- (5) Dangerous or hazardous fences. Fences constructed of any material deemed to be dangerous or hazardous to the public's welfare and safety by the building official, such as and including electrified, barbed wire and spike-topped fences shall be prohibited except as permitted in [subsection](2).
- (C) Visibility. Any fence located within a front or street yard, including along property lines that intersect a right-of-way, shall have 70% visibility.
- (D) Height.
 - (1) Maximum. The maximum height of any fence or decorative post shall be the following:
 - a. Four feet when located within a required front yard or street yard on any property.
 - b. Six feet when:
 - 1. Located on any residential property, but not within a required front yard or a required street yard, except as allowed along a railroad right-of-way in [subsection](2)(b)
 - 2. Located on any non-residential property abutting a residential property, but not within a required front yard or within the required front yard of an abutting residential property and set back less than 15 feet.
 - c. Eight feet when:
 - 1. Located on any nonresidential-zoned property, but not within a required front yard or a required street yard, or not within a required front yard or required street yard setback of an abutting residential property, or set back at least 15 feet.
 - 2. Located on any non-residential property abutting residential property and set back more than 15 feet.
 - 3. Located on any public, institutional, public utility, and recreational property.
 - (2) Exceptions.

- a. Non-residential uses. The maximum heights may be exceeded with the approval of a special use permit pursuant to sections §155.155 - §155.157. At a minimum, the following conditions shall be established for such requests:
 - 1. The increase in height shall in no way further obstruct vision for intersecting streets, driveways, sidewalks or other areas;
 - 2. The fencing material, any protective treatment and appearance must be compatible with structures and property in the surrounding neighborhood.
 - 3. The fencing must comply with all required setbacks herein.
- b. Along railroad. A fence which is constructed on that portion of property that abuts a railroad right-of-way may be permitted at a height of not more than eight feet and may be of a solid nature.
- c. Public recreation use areas. Public recreation use areas, courts, fields and diamonds may be enclosed along their boundaries with an open type fence to a height not to exceed eight feet.
- d. Swimming pools. Fencing for all swimming pools shall comply with the regulations outlined in Chapter §159 Swimming Pool Regulations. To be written and submitted at the same time as this Chapter.

(E) Maintenance. All fences, or decorative posts shall be maintained in a structurally sound and attractive manner.

§ 158.100 LOCATION.

(A) Yards. Fences or decorative posts may be located in any required yard.

(B) Setbacks.

(1) Right-of-way. No fence, wall, or decorative post shall be located in any right-of-way.

(2) Property line. Fences may be located on any property line abutting a side or rear yard.

a. It shall be the responsibility of the property owner constructing or installing any fence to determine the location of all property lines affected by the fence. It is recommended that property lines be located by way of a licensed land survey.

b. Any fence found to be installed past the boundaries of the property lines of the property owner constructing or installing a fence shall be removed immediately at such person's expense.

(C) Non-residential abutting residential. On all business or manufacturing properties adjacent to a residentially zoned property or property used for residential purposes as of the passing of this section, fences may be located on any property line abutting a rear or side yard, but shall be located no closer than the required front yard setback of the abutting residential property. Except that a fence in the required front yard setback shall be installed in compliance with §158.060 herein.

(D) Public utilities. Public utility uses such as transformer substations, or other hazardous uses, shall be fenced to a height of not less than six feet. When the lot line of such utility use coincides with a lot line in a residential district, the fencing installed shall provide adequate screening. The screening shall be a privacy fence or an open or semi-open fence with shrubbery, maintained to keep a clean and trimmed appearance, to a height of not less than six feet. When a public utility use fronts on a public street, similar fencing and landscaping shall be required.

(E) *Near structures on adjacent property.* No fence shall be located in such a manner that it prohibits the normal maintenance of structures located on adjacent property, and in no circumstances shall a fence be within eight feet of such structures.

- (F) Vision clearance on corner lots. In any required front, side, rear or transitional yard of a corner lot, no structure, planting or other obstruction to vision of drivers of motor vehicles, located within 20 feet of the intersecting right-of-way lines bordering such corner lot, shall exceed a height of three feet above the adjoining street grade and shall have a minimum 70% visibility. In any case where a motorist may have to have visibility through two sections of fence on the same property that are installed parallel to each other the combined visibility of the fence panels shall be a minimum of 50%.
- (G) Easements. Fences installed on public/utility easements shall be of a removable nature. Any fence of a permanent nature on an easement shall be removed at the owner's expense at the request of any public utility or the city.

§158.999 PENALTY.

- (A) The provisions of §10.99 shall apply to this chapter.
- (B) Any person violating the regulations set forth in this chapter shall be fined in a sum of not less than \$50 and not to exceed \$500 for any one offense. A separate offense shall be deemed committed for each and every day during which a violation continues or exists.

Passed by the Council of the City of Kewanee, Illinois this 27th day of March 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 27, 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5038	
AGENDA TITLE	A RESOLUTION AMENDING GUIDELINES FOR THE USE OF INCENTIVES FOR COMMUNITY AND ECONOMIC DEVELOPMENT.	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Gary Bradley, City Manager	
FISCAL INFORMATION	Cost as recommended:	TBD
	Budget Line Item:	Varied
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Establish Additional Incentive Policies and Guidelines	
BACKGROUND	<p>Both the Economic Development and Community Development Plans contain a recommendation to establish incentives for Economic and/or Community Development. The Incentive Guidelines were passed at the meeting held on September 12, 2016, with the idea being that they would be periodically amended to add new programs as they were developed. New programs were added on October 24, 2016. Four additional programs were presented in January 2017 for discussion, and at the City Council meeting of February 13th, the City Council asked staff to move forward with 2 new programs. Those programs were then tabled to the current meeting, with requests for additional amendments.</p> <p>Additionally, there is a change to the sidewalk program funding levels that has been included with this proposed amendment.</p>	

SPECIAL NOTES	<p>All requested changes from the February 13 & 27 meetings were included in these versions, as discussed below:</p> <p>Infill Development Program-</p> <p>The program is intended to provide owner occupied housing <u>on lots which have been previously developed</u>.</p> <p>Maximum grant award is \$2,500 <u>\$10,000</u> per newly constructed <u>unit-structure</u>.</p> <p>When available, the City will <u>may</u> augment such contributions with developable lots for infill development at no cost to the owner/builder.</p> <p>Both maps were changed to provide higher resolution versions that can be zoomed in on for greater detail.</p> <p>With regard to the sidewalk program, the only proposed change is in the reimbursement amounts. The amendment provides for \$2 per square foot for 4 inches thick and \$3 per square foot for 6 inch thick sections.</p>
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	The two new programs were discussed publicly at City Council meetings on January 23, February 13, and February 27, 2017, while the sidewalk program was discussed and adopted in 2016.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption.
REFERENCE DOCUMENTS ATTACHED	Incentive Documents

RESOLUTION NO. 5038

A RESOLUTION AMENDING GUIDELINES FOR THE USE OF INCENTIVES FOR COMMUNITY AND ECONOMIC DEVELOPMENT AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, “Develop and implement Economic Development and Community Development plans, policies, and programs to strengthen the local economic climate, diversify the tax base, and enhance the viability and sustainability of the community’s residential neighborhoods and commercial areas” was among the City Council’s goals adopted on October 26, 2015; and

WHEREAS, a portion of the City’s mission is to provide professional municipal management in the areas of community and economic development as well as the stewardship of public funds; and

WHEREAS, both community and economic development were identified as priorities by respondents to the City’s residential survey in 2016; and

WHEREAS, both the community and economic development plans contain recommendations to establish incentive programs that work to meet the goals identified therein; and

WHEREAS, having clearly defined guidelines for the use of incentives helps to provide potential beneficiaries with an understanding of what incentives might be available early in the development or redevelopment process, thereby helping to stimulate both activities; and

WHEREAS, having clearly defined guidelines helps to remove confusion regarding eligibility, authorization, sources of funding, application and approval processes, reporting requirements, and other information about incentive programs; and

WHEREAS, the City Council has previously adopted Incentive Guidelines at its meeting on September 12, 2016 and amended at its meeting on October 24, 2016; and

WHEREAS, the City Council has determined that the previously adopted Incentive Guidelines should be amended to include the attached incentive guidelines.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The Economic and Community Development Incentive Guidelines are hereby amended to include the attached Incentive Guidelines.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 27th day of March, 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Deann Schweitzer				
Council Member Andrew Koehler				
Council Member Kellie Wallace-McKenna				
Council Member Michael Yaklich				

Housing Programs

INFILL DEVELOPMENT PROGRAM

PURPOSE

The Infill Development Program helps to promote the revitalization of Kewanee's older neighborhoods, stabilizes property tax rates, promotes the efficient use of existing infrastructure, encourages private investment in targeted neighborhoods, and provides for affordable housing options within the community.

AUTHORIZATION

The City of Kewanee is the administrator of this program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

The program is targeted for neighborhoods identified in the Community Development/ Neighborhood Revitalization Plan as Primary, Secondary, Gateway, or Historic Homes areas. Properties outside of the districts that meet applicant eligibility requirements may be considered on a case by case basis as funding allows.

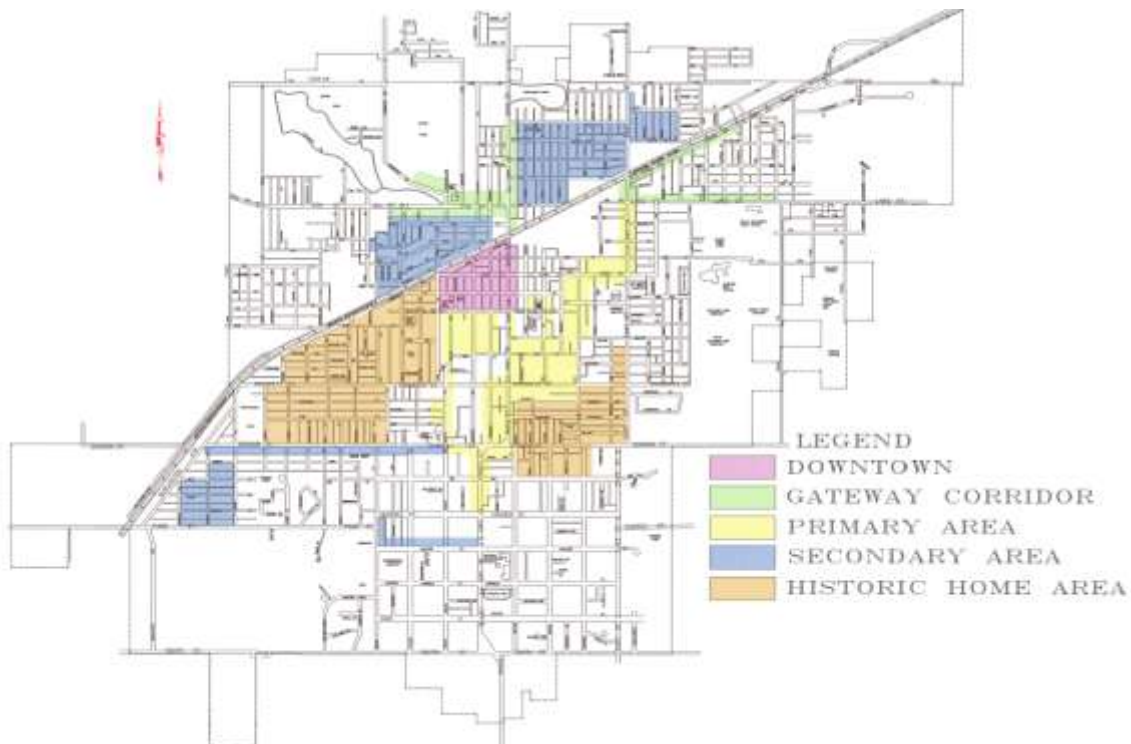
ELIGIBLE APPLICANTS

Applicants who own or have under contract and are able to develop property or properties within the targeted areas. The program is intended to provide owner occupied housing on lots which have been previously developed.

PROGRAM BENEFITS/ELIGIBLE USES

The program is established to help homeowners who desire a custom built house as well as builders seeking to build homes with the intent to sell them.

- Homes must be new construction
- Must be built in compliance with existing codes
- Should be in keeping with adjacent structures in terms of size, mass, materials, and appearance
- Properties remain eligible for use of other financing mechanism's including Tax Increment Financing and Enterprise Zone benefits, as applicable
- Increased flexibility regarding property setbacks, parking, and other elements consistent with traditional neighborhood design.



FUNDING INFORMATION

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. Maximum grant award is \$10,000 per newly constructed structure. When available, the City may augment such contributions with developable lots for infill development at no cost to the owner/builder.

APPLICATION/APPROVAL PROCEDURE

Developers/builders may contact the City Manager to discuss potential development plans and inquire as to the availability of vacant lots. Interested buyers must contact the builder/developer or realtor representing the builder directly.

CONTACT

City of Kewanee

Gary Bradley, City Manager

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Website: www.Cityofkewanee.com

Housing Programs

TARGETED MINOR HOME REPAIR PROGRAM

PURPOSE

The Targeted Minor Home Repair Program assists homeowners who live in targeted areas of Kewanee identified in the Community Development/Neighborhood Revitalization Plan. Under the program, homeowners may receive assistance for work such as painting, fixing gutters, plumbing, roofing, electrical, windows, or assistance with other minor home repairs.

AUTHORIZATION

The City of Kewanee is the administrator of this program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

The program is targeted for neighborhoods identified in the Community Development/Neighborhood Revitalization Plan as Primary, Secondary, Gateway Corridors, or Historic Homes areas. Homes outside of the districts that meet applicant eligibility requirements may be considered on a case by case basis as funding allows.

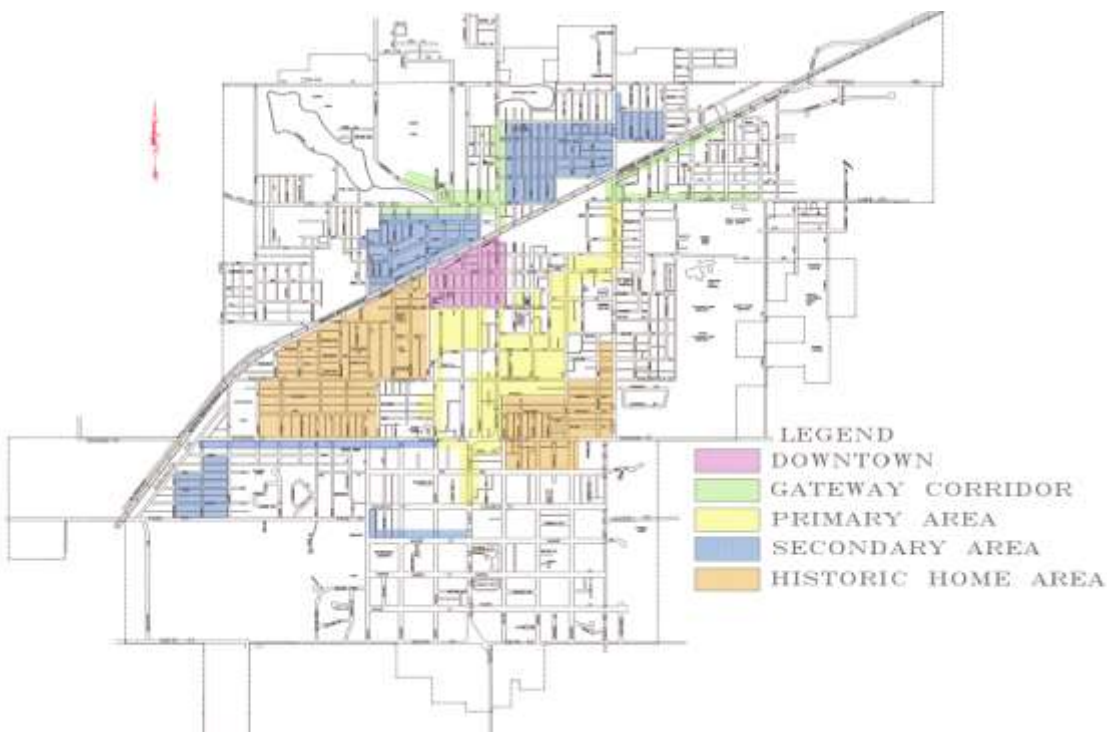
ELIGIBLE APPLICANTS

Applicants own and reside in the property to be repaired, cannot own more than one residential property, and cannot have received home repair assistance from the city in the past five years. Eligible Applicants may become ineligible if conditions of the home are determined to be beyond the scope of the program guidelines. Applicants must meet the Low Income Guidelines established by HUD to be eligible for the program.

PROGRAM BENEFITS/ELIGIBLE USES

Examples of work done as part of this program include the following:

- Exterior painting
- Re-hanging guttering
- Plumbing-replace broken service line
- Plumbing-replace collapsed sewer lateral
- Electrical System-replace main electrical panel
- Replacement of broken windows
- Roof repairs.



Qualified Applicants may serve as their own contractor/labor force, but in such cases program funds will only be used for the costs of materials.

FUNDING INFORMATION

The program operates year round, with applications accepted on a continual basis and funded on a first come, first served basis until budgeted resources are exhausted. The maximum grant available under this program is \$7,500 per residential unit.

APPLICATION/APPROVAL PROCEDURE

City Staff will contact potential applicants based on staff evaluation of properties or in partnership with third party organizations. Applications will be made available to eligible applicants after submission of preliminary documents (pre-application eligibility checks). The City will evaluate applications based on the information submitted and the project's conformance with adopted goals and desired outcomes of the City's Community and Economic Development Plans.

A completed application form and required submittals shall be submitted to the City, including a detailed description of the work to be completed, project estimates, proposed project schedule, and proof of ownership.

The Property Owner shall agree and consent to the City recording a lien on the property in the amount of the grant. Said lien will remain on the property until the end of the third year following the payment of the grant when it will then be released by the City. If the property is sold prior to the end of the third year, the lien shall be repaid to the City on a prorated annual basis. (i.e. if the property is sold during the first year following a grant award, 100% of the grant must be repaid. If it is sold during the third year following a grant award, 33% of the grant shall be repaid).

Applicants shall apply for and receive a building permit prior to undertaking any work requiring a permit under the Building Code. Construction shall proceed according to the approved plans and subject to periodic inspections. Construction must be completed within 180 days of execution of award, unless a written extension is granted by the City.

Approval of applications, though dependent upon available funding as budgeted by the City Council, is conducted at the staff level based on project eligibility and applicability, and requires no action from the governing body.

CONTACT

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Community Development Incentives

SIDEWALK REIMBURSEMENT PROGRAM

PURPOSE

The purpose of this program is to assist property owners with the costs of rebuilding existing Public Sidewalks that abut their property within the City limits of Kewanee. The City will reimburse the property owner the sum of either \$2.00 per square foot for all sidewalk constructed at residential standards (min. of 4 inch thickness concrete) or \$3.00 per square foot for all sidewalk constructed at commercial standards (min. of 6 inch thickness concrete). The program will improve the overall appearance of the community, enhance the flow of pedestrian traffic, restore neighborhood pride, better the quality of life for residents and create a sense of public equity by encouraging reinvestment in distressed areas which will help to stabilize and improve our declining tax base.

AUTHORIZATION

The City of Kewanee is the administrator of this program and where applicable will facilitate implementation of the program through identification of properties with Public sidewalks eligible for the program. Budgetary approval for the program rests with the authority of the City Council, while authorization for program implementation is the responsibility of the City Manager and assigned staff.

ELIGIBLE AREAS

The program is city-wide and can be utilized on residential or commercial properties having an existing Public Sidewalk already in place that is determined to be in need of replacement by City Staff.

ELIGIBLE APPLICANTS

Applicants who own real property on which a Public Sidewalk abuts, which is deemed by the City to be deteriorated, damaged or in some other way in need of replacement.

ELIGIBILITY CRITERIA

All Public Sidewalks being applied for under this program must be in a state of disrepair, create a safety hazard, or have a blighting influence on neighboring properties of the City. The City may approve or deny an application based on available budget, total cost of the sidewalk and location. All sidewalks must be inspected and determined to be in a state of disrepair by the City Engineering Department or the Community Development Department prior to application for the program.

ELIGIBLE SIDEWALKS

Only those Public sidewalks that are wholly upon the City Right Of Way. Private sidewalks are not eligible. Sidewalks upon the City Right Of Way that abut a private driveway but not including the entrance of the driveway between the roadway and the sidewalk.

PROGRAM BENEFITS/ELIGIBLE USES

By participating in this program residents will be able to replace a blighted Public Sidewalk with a brand new sidewalk that will enhance the curb appeal of their property which may improve their property value.

FUNDING LIMITS

Program funding will be available to property owners at the rate of \$2.00 per square foot for all sidewalk constructed at residential locations, with the exception of any sidewalk immediately abutting a driveway, which must be constructed at commercial standards. Sidewalks required to be constructed at commercial standard will be reimbursed at the rate of \$3.00 per square foot.

CONSTRUCTION SPECIFICATIONS

- Forms: 2"x4"s may be used for side forms of residential sidewalks not crossing a driveway. 2"x6"s may be used for side forms of driveway sections of sidewalk.
- Slope: There must be a slope of 1/4" per foot to drain water toward the street.
- Thickness: All residential standard sidewalks not including driveway sections must be 4" thick. Driveway sections and all commercial standard sidewalks must be 6" thick.
- Subgrade: All subgrade material must be well tamped and watered before concrete is poured.
- Concrete: Concrete must be "Class B" State mix.
- Contraction Joints: Same as the width. (The length of each slab should be the same as the width).
- Finish: Broom Finish (Smooth finish sidewalks are prohibited).
- Curing: Concrete must be covered with burlap and kept wet or covered with impermeable paper or polyethylene sheeting method for 72 hours or other methods approved by the City.
- Inspections: An inspection must be performed by the City Engineering Department or the Community Development Department after the forms are set. This inspection **MUST** be performed before concrete is poured.
- Final Inspection: After the concrete is poured, call the City Engineering Department or the Community Development Department again and we will measure the sidewalk. You will be reimbursed \$2.00 per square foot for residential 4" sidewalk and \$3.00 per square foot for 6" driveway sections and 6" commercial sidewalk.

APPLICATION/APPROVAL PROCEDURE

Applications are available at City Hall and online through the City's website and must be completed and approved prior to the commencement of work on the project.

Approval of applications, though dependent upon available funding as budgeted by the City Council, is a ministerial act conducted at the staff level based on project eligibility and applicability, requiring no action from the governing body.

CONTACT

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Keith Edwards, Director of Community Development
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Website: www.cityofkewanee.com

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	March 27 th , 2017	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5042	
AGENDA TITLE	Consideration of a Resolution to establish a Vehicle and Equipment Replacement Plan for the City of Kewanee.	
REQUESTING DEPARTMENT	Fleet Maintenance Department	
PRESENTER	Kevin Newton, Grounds Maintenance Manager	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To provide written guidelines for the replacement of vehicles and equipment	
BACKGROUND	Staff researched programs from other cities along with publications from national and state fleet management associations to build a program best suited for the City of Kewanee. While the purpose of any replacement program is to level capital expenditures, lower maintenance costs, and provide reliable, safe vehicles and equipment, these programs can vary in complexity and implementation.	
SPECIAL NOTES	N/A	

ANALYSIS	Though the City has exercised the basic practice of saving money in appropriate funds for forecasted large expenditures, there is no documented program in place that outlines the replacement of the City's fleet. The program I've proposed incorporates replacement guidelines while providing budgetary and departmental flexibility in implementation. While it can be fiscally overwhelming replacing the City's fleet, this program enables us to avoid an "all in" approach from a budget perspective. Each of the City's departments can be added over time, and within each department only selected vehicles would be added as well. Primarily the program's objectives are to level capital expenditures over the long term and provide the ability of departments to life cycle its fleet. As the City moves forward with its mission there should be a program in place that outlines these procedures for current and future employees.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	Vehicle and Equipment Replacement Program Police Department Calculation File

RESOLUTION NO. 5042

A RESOLUTION TO ESTABLISH THE CITY OF KEWANEE VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, a Vehicle and Equipment Replacement Program provides general guidelines for the replacement of vehicles and equipment and is considered a “best practice” in financial management; and,

WHEREAS, a Vehicle and Equipment Replacement Program smoothes the outflow of capital funding and the rotation of incoming and outgoing vehicles year to year preventing spikes in budget and asset flow; and,

WHEREAS, a Vehicle and Equipment Replacement Program provides a central point of control to account for all fleet specifications, acquisitions, assignments, utilization, maintenance and repair; and,

WHEREAS, a Vehicle and Equipment Replacement Program maximizes fleet resources by providing timely acquisition and disposal of vehicles and equipment; and,

WHEREAS, a Vehicle and Equipment Replacement Program promotes fleet standardization and fleet size; and,

WHEREAS, a Vehicle and Equipment Replacement Program optimizes vehicle utilization and meets the needs of the end user; and,

WHEREAS, a Vehicle and Equipment Replacement Program reduces per unit maintenance costs by eliminating old, expensive to maintain vehicles and equipment.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The Vehicle and Equipment Replacement Program, as contained in Attachment A hereto shall be and hereby is approved.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 27th day of March 2017.

ATTEST:

Melinda Edwards, City Clerk

Steve Looney, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Steve Looney				
Council Member Mike Yaklich				
Council Member Andrew Koehler				
Council Member Deann Schweitzer				
Council Member Kellie Wallace-McKenna				

CITY OF KEWANEE

Vehicle and Equipment Replacement Program

PURPOSE:

The City's vehicle and equipment needs will be determined through the Vehicle and Equipment Replacement Program, (VERP). The program provides general guidelines for the replacement of departmental vehicles and equipment. Primary objectives are to level capital expenditures over the long term, thus eliminating large sums to be expensed in a given fiscal year due to a concentrated replacement need, and provide an ability of departments to life cycle units to a greater degree of accuracy through regimented budgeting and planning analysis. The VERP is an on-going program and is funded through each department's fiscal budget. The Fleet Department administers the VERP schedules while each separate department will account for annual VERP budgetary payments. Overall objectives of the VERP are as follows:

- Smooth the outflow of capital funding and the rotation of incoming and outgoing vehicles year to year preventing spikes in budget and asset flow.
- Provide a central point of control to account for all fleet specifications, acquisitions, assignment, utilization, maintenance and repair.
- Maximize fleet resources by providing timely acquisition and disposal of vehicles and equipment.
- Right size the fleet. Ensure the city has the optimum number and type of vehicles and equipment and that fleet growth is planned and controlled.
- Promote standardization. This is needed for promoting cost effective maintenance and repair.
- Optimize vehicle utilization and meet the needs of the end user.
- Reduce per unit maintenance costs by eliminating old, expensive to maintain vehicles and equipment.

The Vehicle and Equipment Replacement Program calculation file (VERP File) is an Excel file managed by the Fleet Manager to determine a VERP payment per vehicle or piece of equipment for budgetary purposes. The VERP file details the departments' fleet and equipment inventory into the following categories to provide fleet flexibility and keep departmental VERP contributions low as possible:

- New vehicles added to the fleet.
- Existing vehicles being replaced at the end of their life cycle.
 - Some vehicles and equipment will be budgeted for replacement prior to the end of their life cycle to enable maximum resale/trade-in value
- Vehicles to be sold out and not replaced.
 - Can under-utilized vehicles be deleted from the fleet?

- Vehicles retained but will not be replaced
 - Can the vehicle be shared?
 - Can a vehicle be reassigned for optimal utilization?

ADDITIONS, REDUCTIONS AND TRANSFERS TO THE FLEET:

Future purchases, which represent an addition to the Fleet, can only be added to the VERP through the budget process. The additional vehicle or equipment will be purchased through operating expenses or by one time money and the payments for that addition will be added to the VERP payments during the next fiscal years' operating budget.

If a vehicle or piece of equipment is to be sold but not replaced the amount of the sale plus the amount that has been saved for the existing vehicle will be refunded to the appropriate fund.

If the vehicle/equipment is not sold but determined the need for VERP savings no longer exist, the vehicle/equipment can either be replaced and dropped from the VERP schedule or left in use and not replaced as long as the remaining balance for that vehicle/equipment is refunded to the appropriate fund or used to lower the VERP yearly payments for the department.

Vehicles/equipment may be eligible for transfer to other departments for better utilization and departmental needs. Some departments may find budgeting for transfer eligible vehicles/equipment better use of City resources. This enables departments to keep vehicles/equipment in better or good condition operating within the department's fleet while maintaining lower VERP annual payments and/or a lower one-time fiscal operation expense. Vehicles eligible for transfer will be reviewed by the Fleet Manager and appropriate Department Heads. Vehicle value will be determined from VERP calculation condition score and depreciation value. The amount of the transfer will be paid from the departments VERP fund or budgeted operation expense to the appropriate fund of the selling department.

FLEET REPLACEMENT SCHEDULE.

A replacement schedule will be prepared by the Fleet Manager, projecting the mileage/hours and the number of months/years in service. The vehicle condition level will be reviewed with each department.

The purpose of this schedule is to develop and establish a consistent method of replacing vehicles and equipment in the city fleet that will provide the most efficient and cost effective system. The basic premises of the fleet replacement schedule shall take into consideration:

- If the Fleet is sized right.

- If the Fleet is standardized.
- If maintenance, down time, and operational cost are kept as low as possible.

Basic replacement schedule provided by NAFA (National Association of Fleet Administrators)

Sedans patrol	5 yrs	Maximum 100,000 Miles
Sedans non-patrol	7 to 10 years	100,000
Pickup trucks	7 to 10 years	100,000
Medium duty trucks	8 to 10 years	5000 to 7000 hours max
Large trucks	8 to 10 years	5000 to 7000 hours max
Off road equipment buyback option	5 years	5000 hours max
Off road equipment non-buyback	7 to 10 years	5000 to 7000 hours max
Ambulances	6 to 7 years	
Fire Apparatus	12 to 18 years	

Each vehicle and piece of equipment will be evaluated by fleet personnel using industry standards to determine vehicle and equipment condition and life cycle costs to finalize the replacement schedule making sure criteria of age, mileage, resale value and maintenance cost are factored in. Using the following tables each vehicle/equipment will be given a condition score and recorded in VERP calculation file

Table 1	
1) Vehicle age in years	Points
• Greater than 15	5
• 13-15	4
• 10-12	3
• 7-9	2
• 4-6	1

Table 2	
2) Vehicle Mileage/Hours (% of replacement guidelines)	Points
• Greater than 100%	5
• 75-99%	4
• 50-74%	3
• 25-49%	2
• Less than 25%	1

Table 3	
3) Annual Maintenance Cost	Points
• Greater than \$2000	5
• \$1500-\$1999	4
• \$1000-\$1499	3
• \$500-\$999	2
• Less than \$500	1

Table 4	
4) Number of annual repairs (Work orders/non maint)	Points
• Greater than 12	5
• 9-11	4
• 6-8	3
• 3-5	2
• 0-2	1

Table 5	
5) Vehicle Body Condition (Corrosion/dents etc)	Points
• Major damage	3
• Minor damage	2
• No damage	1
NOTE: normal wear and tear is not Factors	

FLEET REPLACEMENTS TYPE.

Each vehicle/equipment will be replaced with the same type of vehicle/equipment. This means if the existing unit is a two wheel drive pickup truck it will remain as a two wheel drive pickup truck of the same size and option level.

Each year during the budget process if a department determines that a vehicle type and size will no longer meet the needs of the departments function then changes can be discussed. If it is determined that the change will mean additions to size, options or significant increase in cost then the request must go through the budget process and be considered as an expansion.

If it is determined that a reduction in size and option level would be suitable then the change can be made only if it results in less than the budgeted amount being expensed for the replacement.



National Public Health Week, April 3–9, 2017



Proclamation

Whereas the week of April 3–9, 2017, is National Public Health Week, and the theme is “Healthiest Nation 2030 - Let’s make America the healthiest nation in one generation”;

Whereas since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public’s health;

Whereas preventing diseases before they start is critical to helping people live longer, healthier lives while managing health-related costs;

Whereas preventable chronic diseases such as heart disease, cancer and diabetes are responsible for millions of premature deaths each year;

Whereas chronic diseases cause Americans to miss 2.5 billion days of work each year, resulting in lost productivity totaling more than \$1 trillion;

Whereas investing just \$10 per person each year in proven, community-based public health efforts could save the nation more than \$16 billion within five years;

Whereas strong public health systems are critical for sustaining and improving community health:

THEREFORE, I, Steve Looney, Mayor, by virtue of the authority vested in me by the laws of the City of Kewanee, IL do hereby proclaim the week of April 3-9, 2017, as National Public Health Week 2017 in Kewanee, Illinois and call upon the people of Kewanee to observe this week by helping our families, friends, neighbors, co-workers and leaders better understand the value of public health and adopt preventive lifestyle habits in light of this year’s theme, “Healthiest Nation 2030 - Let’s make America the healthiest nation in one generation”

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of March, in the year of our Lord two thousand seventeen.

Steve Looney, Mayor
City of Kewanee, IL

Duane Stevens, Administrator
Henry & Stark County Health Departments



Henry & Stark County
Health Departments

Mayor and County Recognition Day for National Service

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with county officials and mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and mayors and county officials across the country for the Mayor and County Recognition Day for National Service on April 4, 2017.

THEREFORE, BE IT RESOLVED that I, Steve Looney, Mayor of Kewanee, do hereby proclaim April 4, 2017, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.



City of Kewanee

Mayor Steve Looney

PROCLAMATION

WHEREAS, the City of Kewanee recognizes Junior Achievement of the Heartland's purpose to inspire and prepare young people to succeed in a global economy.

WHEREAS, the City of Kewanee will observe JA Day on April 6, 2017, as an opportunity to recognize and celebrate Junior Achievement of the Heartland for empowering our young people to own their economic success.

WHEREAS, Junior Achievement of the Heartland's educational contribution equips our young people to become the next generation of productive employees and self-sufficient citizens to ensure the economic prosperity of Kewanee.

WHEREAS, Junior Achievement of the Heartland includes opportunities for educators, parents and community volunteers to connect classroom learning to life after graduation.

WHEREAS, it is fitting for Kewanee to support the goals of Junior Achievement of the Heartland, and we encourage the continuing partnership of business, education, and community in achieving these said goals.

WHEREAS, it is fitting for parents, educators, businesses and other members of the community to join the celebration in an effort to ensure the future success and economic health of our young people and the communities in which they live.

NOW, THEREFORE, I, Steve Looney, Mayor of Kewanee, do hereby proclaim official recognition of April 6, 2017 as

Junior Achievement Day
in the City of Kewanee

Steve Looney, Mayor