



CITY COUNCIL MEETING

Council Chambers

401 E Third Street

Kewanee, Illinois 61443

Closed Meeting starting at 6:00 p.m. Via Zoom

Open Meeting starting at 7:00 p.m. Via Zoom

Monday November 30th, 2020

Posted by 6:00 p.m. November 25th, 2020

1. Call to Order
2. Roll Call
3. Closed meeting pursuant to Section 2 (c) (1) of the Open Meetings Act to discuss personnel.
4. Return to Open Session
5. Call to Order
6. Roll Call
7. Pledge of Allegiance
8. Consent Agenda
 - a. Approval of Minutes
 - b. Payroll
 - c. Staff Reports
9. Presentation of Bills and Claims
10. Public Participation
 - a) **Discussion Only** Outdoor Boilers
 - b) **Discussion Only** of Acceptable bids
 - c) **Consideration of a Resolution #5254** to approve a Resolution for Improvement Under the Illinois Highway Code for MFT Section 21-00110-0-PV in the amount of \$851,251
 - d) **Consideration of a Resolution #5255** declaring the line shaft pump and all associated items from well #4 as surplus.
 - e) **Consideration of a Resolution #5256** accepting the lowest responsive and responsible bid from G&L Tank Sandblasting and Coating LLC, for Project #21-01, North Water Tower Coating, in the amount of \$585,100.00.
 - f) **Consideration of a Resolution #5257** Amending an agreement with Dixon engineering to provide construction inspection services at the north water tower coating project.
 - g) **Consideration of a Resolution #5258** Awarding demolition contract for the demolition of the buildings located at 245 Tenney St.
 - h) **Consideration of an Ordinance #4034** granting a rezoning request, for land located at 117 E. Central Blvd., Kewanee
 - i) **Consideration of an ordinance #4035** allowing Indoor Shooting Range as a Special Use within B-3 Zoning.
 - j) **Consideration of a Resolution #5259** authorizing the City Manager to execute documents for the renewal of a self-funded insurance plan with Blue Cross Blue Shield of Illinois and other carriers for the plan year 2021.

- k) **Consideration of a Resolution #5260** authorizing an agreement for Managed IT Services and Lease/Purchase agreements for IT Hardware Solutions to Access Systems

- 11. Council Communications:
- 12. Announcements:
- 13. Adjournment:



MEMORANDUM

Date: November 25, 2020
From: Gary Bradley, City Manager
To: Mayor & Council
RE: Council Meeting of **Monday, November 30, 2020**

CLOSED MEETING AT 6:00 P.M.
REGULAR MEETING AT 7:00 P.M.

1. **Civil Service Commission**— The Civil Service Commission has completed its process and will finalize two hiring lists as soon as it is possible for them to meet in person or via zoom.
2. **Tower Equipment**— At the last City Council meeting, a question was asked regarding the display of equipment for sale or rental. Such a practice is permitted within the B-2 zoning on the property owned by Tower Equipment.
3. **Memorials**— At the last City Council meeting, a question was asked regarding when it became our practice to purchase plants or memorials for people affiliated with the City who passed away. Such a practice has been in place for at least the past twenty years and is codified through the adoption of the Administrative Code of the City and included in budget notes dating back at least 9 years.
4. **Political Signs**— We were asked about the regulation of political signs and when they have to be removed by. Public Act 096-0904 prevents the City from regulating the placement or removal of such signs.
5. **RFPs**—Our review of responses to the insurance RFP was delayed due to Covid but will be complete by the middle of next week. We received 7 responses to our RFP for Information Technology services, which is on the agenda for your consideration.
6. **Engineering Services**— City Engineer Scott Hinton has announced his upcoming retirement. Scott has done a tremendous job during his brief time here. We're fortunate to have stolen him away from Moline for as long as we had him and hope that anyone else we can lure away from their organization can make the same type of contributions. As previously noted, this does raise the question of whether we can get enough value out of a full time engineer to warrant retaining the position versus the idea of contracting it out. Ultimately, the answer depends entirely upon who would be hired and who would perform the work on a contract basis.
7. **Happy Thanksgiving**—Happy Thanksgiving to our Elected Officials and our appointed staff. Everyone's efforts to improve the community and our organization are greatly appreciated.

SYS DATE:11/25/20

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 283

SYS TIME:10:09

[NW1]

DATE: 11/16/20

Monday November 16,2020

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ADVANCED BUSINESS SYSTEMS INC INV1958805	01-11-512	MAINTENANCE AGREEMENT	183.70	183.70
01 ADVANCED PLUMBING & MECHANICAL 17647	52-43-515	CLOGGED SEWER MAIN	1040.00	1040.00
01 AMEREN ILLINOIS D11092020	01-11-571	STREET LIGHTS	16671.29	6399.68
D11092020	01-52-571	PARKS		32.06
D11092020	51-93-571	WTP		8318.36
D11092020	52-93-571	WWTP		610.38
D11092020	54-54-571	FR. PARK		106.58
D11092020	58-36-571	CEMETERY		135.82
D11092020	62-45-571	MUNICIPAL BLDGS		1068.41
01 ARCH, GREGG D11162020	58-36-652	DAMAGE TO PROPERTY	58.43	58.43
01 BOCK INC 80	51-93-515	CONTRACT PAYMENT	57126.15	15273.09
80	52-93-515	CONTRACT PAYMENT		41853.06
01 BREEDLOVE'S SPORTING GOODS 40578	01-21-471	MOCK PATCH	225.50	28.00
40600	52-43-652	MASKS		197.50
01 COLWELL, BRENT 181023	02-61-549	ELECTRICAL INSPECTION	200.00	25.00
181024	02-61-549	ELECTRICAL INSPECTION		50.00
181025	02-61-549	ELECTRICAL INSPECTION		25.00
181026	02-61-549	ELECTRICAL INSPECTION		25.00
181027	01-65-549	ELECTRICAL INSPECTION		25.00
181028	02-61-549	ELECTRICAL INSPECTION		50.00
01 COMCAST CABLE D11142020	38-71-549	INTERNET-DEPOT	113.35	113.35
01 CYLINDERS PLUS LLC 8981	62-45-612	A13 CYLINDER REPAIR	117.59	117.59
01 DOOLEY BROS PLUMBING 1269	52-43-515	TREE ROOTS MILL ST	1217.02	170.00
1270	51-42-615	FILTERS FOR CLAY VAC		1047.02
01 DWYER, ANDREW D10272020	01-41-617	706 PINE ST	548.50	548.50
01 EASTERN IOWA TIRE, INC 100096137	01-52-612	CEMETERY/PARKS	256.00	256.00
01 ED'S HEATING, A/C, PLBG & ELEC 21691	52-43-511	PW FURNACE REPAIR	421.95	149.05
31768	51-42-611	SINK FAUCET		272.90
01 FRIENDS OF THE ANIMALS 6278059	01-21-539	SEMI MONTHLY PAYMENT	1333.33	1333.33
01 GUSTAFSON FORD 172743	62-45-513	CAR 7	1203.61	971.59
8036	62-45-613	CAR2		232.02

DATE: 11/16/20

Monday November 16,2020

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 HACH COMPANY 12189850	52-93-652	WWTP TESTING SUPPLIES	939.67	939.67
01 HARTCO KEW201101	58-36-820	WATER LINE TO BLDG	3710.00	3710.00
01 HAWKINS INC 4825309 4833521	51-93-619 51-93-656	VACUUM REGULATOR WATER TREATMENT CHEMICALS	4273.49	190.00 4083.49
01 HAYES, RAY JR 5926 5926	52-43-515 51-42-515	PUSH SPOILS PUSH SPOILS	210.00	105.00 105.00
01 HAYES, RAY D11192020	01-41-617	332 & 324 E DIVISION	1253.50	1253.50
01 HODGE'S 66 INC 56710 56742 56752 56760 56771	62-45-513 62-45-513 62-45-513 62-45-513 62-45-613	A14 ST 29 ST 801 A13 1K-28	4472.08	68.04 45.90 4272.55 68.04 17.55
01 HOME DEPOT 580352417 580615821	38-71-611 38-71-611	CLEANING SUPPLIES PAPER TOWELS	321.89	230.00 91.89
01 HOTSY EQUIPMENT CO 13783	62-45-612	FLEET PRESSURE WASHER	202.60	202.60
01 ICE MILLER LLP 01-2065933	47-84-730	BOND COUNSEL FEE	5046.40	5046.40
01 ILLINOIS STATE POLICE D08012020	01-22-455	FINGERPRINT	28.25	28.25
01 IMPACT NETWORKING 1951011	01-11-512	KONICA CONTRACT	183.14	183.14
01 INTERSTATE BATTERY SYSTEMS OF 10133662 10133662 10133662 10133736	62-45-613 52-43-830 62-45-612 62-45-612	PWD 77 PUBLIC WORKS HONDA GENERATOR ARROW BOARD	586.84	169.95 169.99 45.95 200.95
01 KEWANEE ECONOMIC DEVELOPMENT C FY20-2021	02-61-913	1/2 ANNUAL CONTRIBUTION	15000.00	15000.00
01 KEWANEE POOL & SPA 23951	51-93-656	LIQUID CHLORINE	29.44	29.44
01 MARTIN BROS COMPANIES INC 708	52-43-615	B ROCK/CA 6	8234.76	8234.76
01 MCKESSON MEDICAL SURGICAL 15354659 15370217 15467088	01-22-612 01-22-612 01-22-612	MEDICAL SUPPLIES MEDICAL SUPPLIES MEDICAL SUPPLIES	334.47	277.05 46.94 10.48
01 MED-TECH RESOURCE LLC 123641	01-22-612	MEDICAL SUPPLIES	5591.05	2068.57

DATE: 11/16/20

Monday November 16,2020

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
123707	01-22-612	MEDICAL SUPPLIES		273.13
123944	01-22-612	MEDICAL SUPPLIES		1994.51
124090	01-22-612	MEDICAL SUPPLIES		1254.84
01 METTLER-TOLEDO INC			309.26	
654891430	52-93-512	INPECTION OF LAB		309.26
01 MICA			5000.00	
3240957-051088	14-11-591	LIAB INS CLAIM		5000.00
01 MIROCHA'S AUTO SERVICE INC			40.00	
17859	62-45-513	w69		40.00
01 MITSUBISHI ELECTRIC POWER PROD			2730.00	
UPSD-M004841	38-71-511	BATTERY REPLACEMENT		2730.00
01 MOORE TIRES KEWANEE			8307.47	
K43725	39-73-840	BOCK MANURER SPREADER		7664.84
K44832	62-45-613	w44		41.78
K45076	62-45-513	TIRE DISPOSAL		20.65
K45363	62-45-513	ST 21		41.78
K45533	62-45-613	POLICE TRUCK 4		514.64
K45587	62-45-513	CAR 2		23.78
01 OFFICE SPECIALISTS INC			819.13	
1093743-0	01-11-651	CITY HALL SUPPLIES		313.60
1093743-0	01-41-651	RED DIARY		29.30
1093743-0	01-41-651	BINDED BOOKS		87.90
1093743-0	01-65-652	LABELS		15.57
1094103-0	38-71-611	CITY HALL SUPPLIES		56.48
1094103-1	38-71-611	CITY HALL SUPPLIES		101.36
1094626-0	38-71-611	CITY HALL SUPPLIES		214.92
01 OFFICE MACHINE CONSULTANTS INC			229.32	
124032	01-22-612	MEDICAL SUPPLIES		110.13
IN212509	01-22-537	COPIER MAINTENANCE		62.95
IN2125140	01-22-537	COPIER MAINTENANCE		5.23
IN213442	01-21-512	COPIER MAINTENANCE		51.01
01 PDC LABORATORIES INC			138.00	
I9442339	51-93-542	FLOURIDE BY PROBE		18.00
I9442721	51-93-542	COLIFORM/ECOLI		20.00
I9442871	51-93-542	COLIFORM/ECOLI		100.00
01 PEERLESS WELL & PUMP			117123.40	
849	32-42-850	RENOVATE WELL #4		117123.40
01 PEST DOCTOR			165.00	
28529	38-71-549	CITY HALL		60.00
28530	01-21-539	POUND PEST CONTROL		25.00
28531	52-93-580	PEST CONTROL		35.00
28532	01-22-580	PEST SERVICES		20.00
28533	51-93-580	PEST CONTROL		25.00
01 RAY O'HERRON COMPANY INC			385.00	
2063488-IN	62-45-613	POLICE SIREN		385.00
01 S&S INDUSTRIAL SUPPLY			95.52	
5149636RI	62-45-652	SHOP SUPPLIES		95.52

SYS DATE:11/25/20

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 283

SYS TIME:10:09
[NW1]

DATE: 11/16/20

Monday November 16,2020

PAGE 4

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 STAR-COURIER 100444-07	01-11-553	CLERKS/TDL TESTS	496.50	496.50
01 STRYKER SALES CORPORATION 3193404 M	01-22-512	LIFEPACK WARRANTY	4363.00	4363.00
01 SUPREME RADIO COMMUNICATIONS I 44391 9660	14-11-591 01-21-556	LIGHTENING STRIKE RADIO MAINTENANCE	11596.25	6800.00 4796.25
01 SUPERIOR CONCRETE 348256	01-41-617	ADA PAD	212.50	212.50
01 TRIANGLE CONCRETE INC 9957 9957 9957	52-43-615 51-42-615 01-41-614	CONCRETE CONCRETE CONCRETE	4468.75	2875.00 906.25 687.50
01 USA BLUEBOOK 408965	51-42-653	CABLE GRAB	369.68	369.68
01 VERIZON WIRELESS 9866243677 9866968568	01-22-552 01-21-552	FIRE CELL SERVICE POLICE CELL	808.29	77.92 730.37
** TOTAL CHECKS TO BE ISSUED			288791.07	

SYS DATE:11/25/20

CITY OF KEWANEE
A / P W A R R A N T L I S T
REGISTER # 283

SYS TIME:10:09
[NW1]

DATE: 11/16/20

Monday November 16,2020

PAGE 5

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			28281.41	
ECONOMIC DEVELOPMENT			15175.00	
INSURANCE FUND			11800.00	
WATER IMPROVEMENT			117123.40	
CAPITAL MAINTENANCE/MUN. BLDG.			3598.00	
ACQUISITION FUND			7664.84	
2015 GO WATER/SEWER BOND			5046.40	
WATER FUND			30758.23	
SEWER FUND			56688.67	
FRANCIS PARK			106.58	
CEMETERY FUND			3904.25	
CENTRAL MAINTENANCE			8644.29	
*** GRAND TOTAL ***			288791.07	
TOTAL FOR REGULAR CHECKS:			287,457.74	
TOTAL FOR DIRECT PAY VENDORS:			1,333.33	

DATE: 11/16/20

Monday November 16,2020

PAGE 6

A/P MANUAL CHECK POSTING LIST					
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)					
PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR	
01 CAMBRIDGE TELCOM SERVICES INC 505 D11092020	11/24/20 01-21-552	58710 POLICE INTERNET	280.00	280.00	
01 COMCAST CABLE 505 D12312020	11/24/20 51-93-552	58707 NWTP VPN	108.35	108.35	
01 COMCAST CABLE 505 D11302020	11/24/20 51-93-552	58708 SWTP VPN	88.40	88.40	
01 ILLINOIS HEALTHCARE & FAMILY S 505 ACH 11242020	11/24/20 01-22-579	ACH 1124 EMERG TRANS SERVICES	4544.89	4544.89	
01 KELLEY, ELIZABETH 505 D11142020	11/22/20 01-11-471	58703 CLOTHING ALLOWANCE	106.78	106.78	
01 LOGSDON, SCOTT 505 D11062020	11/24/20 01-41-455	58709 CDL REIMBURSEMENT	35.00	35.00	
01 NEWTON, KEVIN 505 D11142020	11/23/20 01-41-473	58704 CLOTHING ALLOWANCE	39.24	39.24	
01 PROFESSIONAL BILLING SERVICES 505 OCT-2020	11/24/20 01-22-579	171 OCT BILLING CHARGES	1376.86	1376.86	
01 SHADRICK, CHRIS 505 D11122020	11/12/20 01-41-473	58635 CLOTHING ALLOWANCE	200.25	200.25	
01 SWEARINGEN, STEPHEN 505 D11232020	11/24/20 01-41-473	58706 CLOTHING ALLOWANCE	141.27	141.27	
01 ULTIMATE DETAILING 505 465	11/23/20 62-45-512	58705 DETAILING	150.00	150.00	
01 WALMART COMMUNITY 505 D11162020	11/24/20 01-11-929	58711 OFFICE SUPPLIES	268.87	40.60	
505 D11162020	01-21-651	PRINTER CABLE		53.56	
505 D11162020	01-22-652	CAR CARE/DAWN		37.52	
505 D11162020	51-42-651	PRINTER INK		137.19	
15 GALESBURG BUILDERS SUPPLY 505 31913	11/24/20 15-41-514	1072 COLD PATCH MIX	3332.50	3332.50	
15 HUTCHISON ENGINEERING, INC.	11/24/20	1070	5054.42		

DATE: 11/16/20

Monday November 16,2020

PAGE 7

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
505	2 FINAL	15-41-514	ITEP PROF SERVICES		5054.42
15	IMEG CORPORATION	11/24/20	1071	2168.50	
505	20003415.00-3	15-41-514	SOUTH STREET SECTION		2168.50
15	PORTER BROTHERS ASPHALT & SEAL	11/22/20	1069	106041.30	
505	PAY#2 FINAL	15-41-514	STREET PROGRAM		106041.30
74	BLUE CROSS BLUE SHIELD OF IL	11/22/20	1465.1	138965.37	
505	bcbs11222020	74-14-451	HEALTH INS CLAIMS		145673.08
505	bcbs11222020	74-14-452	STOP LOSS		6707.71-
74	MUTUAL OF OMAHA	11/24/20	1466.1	319.20	
505	001143437591	74-14-451	LIFE/AD&D INS		319.20
74	SISCO	11/24/20	1467.1	3128.42	
505	D11242020	74-14-451	DENTAL VISION CLAIMS		3128.42
74	SISCO	11/16/20	ACH1118	791.00	
505	D11132020	74-14-451	DENTAL AND EYE CLAIMS		791.00
** TOTAL MANUAL CHECKS REGISTERED				267140.62	

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REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	288791.07	7339.91	296130.98
15	.00	116596.72	116596.72
74	.00	143203.99	143203.99
TOTAL CASH	288791.07	267140.62	555931.69

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	28281.41	6855.97	35137.38
02	15175.00	.00	15175.00
14	11800.00	.00	11800.00
15	.00	116596.72	116596.72
32	117123.40	.00	117123.40
38	3598.00	.00	3598.00

DATE: 11/16/20

Monday November 16,2020

PAGE 8

A/P MANUAL CHECK POSTING LIST					
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)					
PAYABLE TO	CHECK DATE	CHECK NO	AMOUNT		
REG# INV NO	G/L NUMBER	DESCRIPTION			DISTR
DISTR	CHECKS TO	REGISTERED	TOTAL		
FUND	BE ISSUED	MANUAL			
39	7664.84	.00	7664.84		
47	5046.40	.00	5046.40		
51	30758.23	333.94	31092.17		
52	56688.67	.00	56688.67		
54	106.58	.00	106.58		
58	3904.25	.00	3904.25		
62	8644.29	150.00	8794.29		
74	.00	143203.99	143203.99		
TOTAL DISTR	288791.07	267140.62	555931.69		

Everything You Need!

Phone 309-852-2611

Fax 309-856-6001

November 20, 2020

Honorable Mayor and City Council
Kewanee City Hall
401 E. Third Street
Kewanee, Illinois 61443-2365

RE: Report from Plan Commission for November 19, 2020 Meeting.

The Plan Commission convened on November 19, 2020 via ZOOM, commission members, Edleman and Minella were absent. For business, there were three cases to be heard.

Case Number 1: Hearing on Don Grabbe, DBA Guppy's Lake LLC., Beer Garden Special Use Permit.

This case was brought back to the Plan Commission for a hearing to make changes or possibly revoke due to noise complaints received by the City. This case was heard over two separate meetings. The first was on October 22, 2020. The Plan Commission requested additional information and tabled the case until the November meeting.

At the June 27, 2019 Plan Commission meeting, the Plan Commission passed a recommendation to the City Council, by a vote of eight in favor, none opposed and one absent, that an application to grant a Special Use Permit to allow a beer garden/outdoor eatery be approved by the City Council. Specifically, the Plan Commission recommended that a Special Use Permit allowing a beer garden/outdoor eatery at 831 Lake St. be granted to Don Grabbe.

The following are the minutes from the June 27, 2019 Meeting:

The Public Hearing:

At 7:00 p.m. on June 27, 2019, the hearing on the proposed Special Use Permit to allow a beer garden/outdoor eating area at 831 Lake St. was held. Don Grabbe was present to represent the application.

- Grabbe stated that he has purchased the property for his semi-retirement and has done a lot of clean-up and remodeling inside the building. His intention is to operate a nice neighborhood bar for the community. Grabbe stated that the previous owner/operator of the location had a special use permit for a beer garden and he wishes to continue the same.

No others were present to speak in support of the petition.

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- Morrison asked if there were any persons present to speak in opposition of the petition. Charlene and James McLemore of 810 Lake St. came forward.
- The McLemores expressed their concerns over the noise at the location over the past years. They stated the noise comes from loud music, people yelling and fights. They said they have had to call the police department numerous times a week in the past and had to call again once recently.
- The McLemores said they do not have a problem with the beer garden itself, but don't like the noise and just want the noise kept down so they don't hear it from inside their house.
- Grabbe replied to the concerns from the McLemores and said that he wants to operate a nice neighborhood/community bar. Grabbe stated he will move the speakers so they point inward towards the beer garden space and will limit the volume.
- There was discussion about the process to revoke the special use permit if noise starts to be an issue.
- PC member Edleman stated he doesn't think the Commission should base their opinion off of previous owners and noise complaints.
- The McLemores came forward once again and stated if Grabbe can keep the noise down, they have no problem with it.

Additionally, the Plan Commission recommends by a vote of eight in favor, none opposed, one absent that the following six stipulations be placed on the Special Use Permit.

1. The Special Use Permit for a beer garden/outdoor eating area is granted to Don Grabbe only and is not transferable to any future owners or operators on the site.
2. The configuration and uses of various parts of the beer garden/outdoor eating area shall remain in substantial compliance with the floor plan submitted along with the petition for the Special Use Permit.
3. No package sale of liquor, or carryout sale of liquor is allowed.
4. The proposed beer garden/outdoor eating area shall comply with Chapter 111 Alcoholic Liquor and section 155.117 Beer Garden/Outdoor Eating Area of the City Code.
5. Any violation of the terms and condition of the Special Use Permit are subject to review and possible revocation by the Plan Commission and City Council.
6. The beer garden/outdoor eating area shall close at 11:00 pm Sunday through Thursday and at midnight Friday and Saturday.

On August 25, 2020, Keith Edwards, Director of Community Development for the City of Kewanee, received a noise complaint that occurred on August 22, 2020. Edwards also received a complaint concerning the screening of the Beer Garden is incomplete. Edwards called Grabbe and advised him of the complaint. Edwards also sent a letter to Grabbe advising of the

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complaint and requesting that Grabbe take action to eliminate the noise complaints and to install the missing fence materials.

Additionally, Edwards was advised of noise complaints that occurred on September 6, 2020 and September 13, 2020.

Staying in compliance with the wishes of the Plan Commission from the June 27, 2019 meeting when there was discussion concerning noise complaints, this case is being brought back to the Plan Commission for hearing. The Plan Commission may issue warning, update the stipulations on the Special Use Permit, or take other action as the Plan Commission sees fit to recommend to the City Council.

At the October 22, 2020 Meeting, Commission members Costenson, Edleman, Hemphill and Hodge were absent.

The Public Hearing:

At 7:00 p.m. on October 22, 2020, the hearing to make changes or possibly revoke the Beer Garden Special Use Permit at 831 Lake St. was held. Don Grabbe was present to represent Guppy's Lake.

- Morrison stated that there were 6 violations/noise complaints recently.
- Grabbe stated that every time he has a special event or music on the patio he makes sure it is shut down at 11pm. Grabbe said the most recent complaint he was issued a ticket to appear in court. Grabbe said he appeared in court and the case was thrown out and that the judge said it wasn't warranted.
- Grabbe said that the complaints come mostly from one person and that most of his neighbors sit outside in their driveways and enjoy the music. Grabbe stated that he doesn't understand why it's becoming an issue.
- Kelly Hicks was present to speak in opposition to the Special Use Permit. Hicks complaint was concerning property that she owns directly South of 831 Lake St. Hicks stated that patrons to the bar park in the grass upon her property.
- Morrison pointed out that the hearing is concerning noise complaints. It was also brought up that parking complaints should be handled through the police department and those concerns need called in at the time they are happening.
- Hicks went on with a second complaint concerning litter that is being thrown on to her property.
- Edwards stated that the City can talk to Grabbe in reference to cleaning up litter that is being thrown into neighboring properties. Edwards also stated that the parking complaints need to be called into the police department when it is happening.
- Grabbe stated that he makes sure that litter is already being picked up and pointed out that there are no, "No Parking" signs in the areas of the parking complaint.

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- Hicks said that Grabbe's customers are not just parking along side of the road, they are parking in her yard.
- Morrison and Edwards reminded Hicks that the parking complaints need to be handled through the police department while the violation is happening.
- Lynn and Mike VanHyfte, who live across the street on Lake St. from 831 Lake St, stated a complaint concerning the loud music coming from the bar. Lynn said she can't hear her television inside her house over the music.
- Charlene McLemore, who also lives across the street on Lake St. from 831 Lake St, also stated a complaint concerning the loud music and fights. Charlene also stated she cannot hear her television inside her house over the music.
- Grabbe stated that he believes he is within his rights to have outside entertainment. He stated that his bartenders are instructed to shut down the outside juke box at 11pm on the weeknights and 12am on the weekends.
- Mirocha inquired about what the law states concerning volume level. He asked what decibel level is acceptable.
- Edwards stated that he believes the police department may have a decibel level meter but wasn't sure what the code says, if anything, for decibel level.
- Edwards suggested that the Plan Commission continue the case until the November meeting allowing Edwards to investigate the code and decibel levels.
- The Plan Commission agreed to continue the case.

RESEARCH:

With consideration to the ability to measure sound levels, the Kewanee Police Department does have a decibel meter. The case has the potential for becoming complicated with the science of sound pressure levels and what is acceptable and what is not. One could also use what is referred to as a "Reasonable Person Standard". Cornell Law School defines "Reasonable Person" as:

A legal standard used in negligence (personal injury) cases. The hypothetical reasonable person behaves in a way that is legally appropriate. Those who do not meet this standard -- that is, they do not behave at least as a reasonable person would -- are considered negligent and may be held liable for damages caused by their actions.

This would require an opinion of a Police Officer, which of course would be subjective, at the time of the complaint.

If one chooses to go with actual measurements of sound pressure levels, the decision will need to be made concerning where these measurements should be taken. Do you take the measurements at the property line of the violator? Or.... Do you take the measurement at the property line of the complainant? If you take the measurement at the property line of the complainant, then there are other things that may be of issue. For example, a lawn mower

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adjacent to the complainant's property, if measured, may be the same sound level as that of the music coming from the bar. Do these sound measurements need to be taken from inside the residence?

These are just some things for consideration for the Plan Commission.

Searching for "Noise" in the City Ordinances yielded little results.

CHAPTER 132: OFFENSES AGAINST PUBLIC ORDER

§ 132.04 DISTURBING THE PEACE.

It shall be unlawful for any person to disturb the peace by quarreling or scolding, or making an unusual noise or disturbance, or to engage in violent, tumultuous, offensive or disorderly conduct or use profane, vulgar or unseemly language to the annoyance, vexation, or disturbance of another. Any person violating the provisions hereof shall be deemed guilty of a misdemeanor.

CHAPTER 155: ZONING CODE

GENERAL USE REGULATIONS

§ 155.037 RESIDENTIAL DISTRICTS; PURPOSE.

The residential districts are established in order to protect public health, and promote public safety, convenience, comfort, morals, prosperity and welfare. These general goals include, among others, the following specific purposes:

- (A) To protect residential areas against fire, explosion, noxious fumes, offensive odors, noise, smoke, vibrations, dust, heat, glare and other objectionable factors.

§ 155.038 BUSINESS DISTRICTS; PURPOSE.

The business districts are established to protect public health, to promote public safety, comfort, convenience and the general welfare, and to protect the economic base of the city and the value of property. These general purposes include, among others, the following specific objectives:

- (B) To place in separate districts those businesses which may create noise, odors, hazards, unsightliness or which may generate excessive traffic.

LOOKING FURTHER INTO THE CODE, I FOUND THIS TABLE UNDER M-1 ZONING.

§ 155.070 M-1 MANUFACTURING DISTRICT, LIMITED.

- (E) Performance standards. The following requirements shall apply:

- (1) Noise.

~~(a) The sound pressure level, to be measured as described below, shall not exceed the following decibel levels in the designated octave bands when adjacent to the designated types of use districts:~~

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Sound Level in Decibels		
Octave Band, Cycles per Second	All Residential Districts	B-1, B-2, B-3 Districts
37.5 to 75	58	73
75 to 150	54	69
150 to 300	50	65
300 to 600	46	61
600 to 1200	40	55
1200 to 2400	33	48
2400 to 4800	26	41
Over 4800	20	35

Here is some information I found on the EPA website:

<https://archive.epa.gov/epa/aboutepa/epa-identifies-noise-levels-affecting-health-and-welfare.html>

EPA Identifies Noise Levels Affecting Health and Welfare
[EPA press release - April 2, 1974]

Noise levels requisite to protect public health and welfare against hearing loss, annoyance and activity interference were identified today by the Environmental Protection Agency. These noise levels are contained in a new EPA document, "Information on Levels of Environmental Noise Requisite to Protect Public Health and Welfare with an Adequate Margin of Safety (PDF)."

One of the purposes of this document is to provide a basis for state and local governments' judgments in setting standards. In doing so the information contained in this document must be utilized along with other relevant factors. These factors include the balance between costs and benefits associated with setting standards at particular noise levels, the nature of the existing or projected noise problems in any particular area, the local aspirations and the means available to control environmental noise.

The document identifies a 24-hour exposure level of 70 decibels as the level of environmental noise which will prevent any measurable hearing loss over a lifetime. Likewise, levels of 55 decibels outdoors and 45 decibels indoors are identified as preventing activity interference and annoyance. These levels of noise are considered those which will permit spoken conversation and other activities such as sleeping, working and recreation, which are part of the daily human condition.

The levels are not single event, or "peak" levels. Instead, they represent averages of acoustic energy over periods of time such as 8 hours or 24 hours, and over long periods of time such as

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years. For example, occasional higher noise levels would be consistent with a 24-hour energy average of 70 decibels, so long as a sufficient amount of relative quiet is experienced for the remaining period of time.

Noise levels for various areas are identified according to the use of the area. Levels of 45 decibels are associated with indoor residential areas, hospitals and schools, whereas 55 decibels is identified for certain outdoor areas where human activity takes place. The level of 70 decibels is identified for all areas in order to prevent hearing loss.

The Public Hearing (Continued from October 22, 2020):

At 7:00 p.m. on November 19, 2020, the hearing to make changes or possibly revoke the Beer Garden Special Use Permit at 831 Lake St. resumed. Don Grabbe was present to represent Guppy's Lake.

- Edwards reminded the Commission of their options. The Commission could elect to make no changes, make changes to the stipulations or they could choose to make a recommendation to revoke the special use permit.
- Morrison reviewed the research that Edwards provided to the Commission after the October meeting.
- Mirocha stated that he felt there should be an update to the City Ordinance to set an acceptable level in decibels.
- Mirocha explained that he has a decibel meter and performed his own experiments in his own neighborhood. He said that he didn't think that a reading of 60 decibels was an issue. Mirocha also said that where the measurement is taken from is another question that would need answered and that in his opinion it should be measured from the complainant's (whoever that may be at any particular time) property.
- Milroy expressed concern over training the police department staff on how to handle these types of complaints.
- Mirocha stated that he doesn't think the police department is handling the complaints properly at this time. Mirocha said he doesn't think this is a Plan Commission job to make the rule.
- Grabbe said that he spoke to the police department and was told that when the Boiler Room was having concerts, the officers would go across the street to the apartment building to measure the sound levels within the apartments.
- Kim Zeilman of 903 Lake St. stated she lives directly across the street from Grabbe's bar. She stated that she can hear the music coming from within the bar inside her house as late as 1:00 a.m.
- Costenson stated that Zeilman's complaint is not concerning music from the beer garden area but rather from inside the bar.

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- Milroy said that when Grabbe came to the first meeting to get the special use permit back in June 27, 2019, Grabbe stated that he wants to operate a nice neighborhood bar for the community. Milroy pointed out that there were complainants present at that first meeting and Milroy feels he has not done as he as stated and there's been many noise complaints recently.
- Sayers stated that he feels it should be left up to the police.
- Charlene McLemore, who also lives across the street on Lake St. from 831 Lake St, stated that the biggest problem with the beer garden is the live bands.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission, by a vote of one in favor, six opposed, two absent, that the Special Use Permit for a beer garden at 831 Lake St. not be revoked. The Plan Commission requested that City staff research and write an ordinance that addresses sound levels generated from entertainment in a beer garden before "beer garden season" starts back up in the spring of 2021.

Case Number 2: Rezoning Request Tower Equipment Corp, 117 E. Central Blvd.

Parcel 20-33-260-002 Located at 901 117 E. Central Blvd., Rezoning Request.

Property Owner: Tyrone Johnson, 110 N. Bollman St., New Bedford, IL. 61346.

Address: 117 E. Central Blvd.

Legal Description: LOT 3 & 4 & N1/2 LOT 5 BLISHS ADD SUB OF BLK 1 CITY OF KEWANEE [EZ], Kewanee, Henry County, Illinois.

Location: Southeast corner of S. Main St. and East Central Blvd.

Dimensions: Approximately 150 feet North to South and 200 feet East to West. Except the Southeast corner which is approximately 75 feet North to South and 70 feet East to West.

Area: 0.57 Acres or 24750 Square feet, approximately.

Existing buildings or uses: Parking lot and grass area.

Current Zoning District: B-2 Business, General Retail District & R-5 Multiple-Family Dwelling District.

Surrounding Zoning: B-3 Business and Wholesale District to the Southwest, B-2 Business-General Retail District and B-1 Business-Limited Retail District to the North, R-5 Multiple-Family Dwelling District to the South, East and Northeast.

Existing Land Use: Commercial.

Proposed Land Use Map: High Density Residential.

Background Information:

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Tyrone Johnson contacted me on October 14, 2020 to discuss his purchase of the Star Courier property at 105 E. Central Blvd. Tyrone was advised, prior to purchasing the property, that the Star Courier was zoned B-2 Business District, General Retail. It was not realized until after his real estate transaction that there were two parcels involved which included the small parcel (grass lot) East of the Star Courier parking lot. This lot was also owned by the Star Courier; however, the lot is split up into two zoning districts. The west edge of the parcel appears to be zoned B-2 while the east part of the parcel is zoned R-5 Multiple Family Dwelling District. Tyrone wishes to use this grass lot as an extension of the already existing parking lot for the equipment rental storage. City staff discussed the options with Tyrone and it was decided that a request to rezone the property, so the entire property is zoned B-2, was the best option.

When looking at the surrounding area, rezoning the parcel in question would not be out of character.

The City has no argument against the request.

The Public Hearing:

At 7:44 p.m. on November 19, 2020, the hearing to rezone the parcel at 117 E. Central Blvd. was held. Tyrone Johnson was present to represent the application.

- Tyrone stated that he needs to request the rezoning so that the small parcel/grass area matches the zoning of the rest of his property to be used for parking and outdoor storage of his equipment rentals.

There were no others present to speak in support of the application.

There were no others present to speak in opposition of the application.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission, by a vote of seven in favor, none opposed, two absent, that the request to rezone the property located at 117 E. Central Blvd. from R-5 Multiple Family Dwelling District to B-2 Business, General Retail District be approved by the City Council.

Case Number 3: Addition of Shooting Range under B-3 Business and Wholesale District.

The City has had a couple of inquiries, one a couple of years ago and one just recently, concerning the installation of a commercial indoor shooting range. Currently this is not a use listed within our zoning code. Staff is requesting the Plan Commission to discuss the use of Shooting Range to be added under Special Uses within B-3 Zoning Districts. By adding it as a

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Special Use, the Plan Commission and City Council will have control over the placement of such use as well as possible stipulations.

§ 155.068 B-3 BUSINESS AND WHOLESALE DISTRICT.

(B) Special uses. The following uses may be allowed by special use permit per the provisions of §§ 155.155 through 155.157.

- (7) Indoor shooting range.

The Public Hearing:

At 7:54 p.m. on November 19, 2020, the hearing to add Shooting Range to be added under Special Uses within B-3 Zoning Districts was held.

- Edwards stated, that in his time in building and zoning for the City, he has had a couple of soft inquiries concerning a potential indoor shooting range. Currently we do not have the use of a shooting range listed in our code. Edwards pointed out that other communities in the Quad City area and also in Geneseo have indoor shooting ranges. Edwards stated that he had discussion with the City Manager on the topic and staff feels that B-3 zoning would be a good place for this usage and by adding it as a special use, it allows for some additional control/input from the Plan Commission and City Council.
- Mirocha stated that he felt it was a good idea to be proactive and add the use to our code.

Recommendation:

After discussing the facts and testimony presented, the Plan Commission, by a vote of six in favor, none opposed, three absent, that the special use of Indoor Shooting Range be added to list of allowed special uses under B-3 zoning.

There being no further business, the meeting adjourned at 7:54 p.m.

Respectfully yours,



Steve Morrison, Chairman



PLAN COMMISSION

Date

11/19/2020

Attendance Case 1

Case 2

Case 3

	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
COSTENSON	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
EDLEMAN	✗	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
HEMPHILL	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
MINELLA	✗	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
MIROCHA	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
MORRISON	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
HODGE	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
SAYERS	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
MILROY	✓	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent	yes abstain	no absent
		14	6N	74	ON	64	ON				

Community Development EOM Violation Listing

From Date: 10/01/2020

To Date: 10/31/2020

File#	Owner Name	Street#	Pre-Direction	Street Name	Street Type	Phone#	Open Date	Violation Short Description	Violation Comments	How Received
20-000865	ERDMAN, JAMES E	1114		ROSEVIEW	AVE		10/01/2020	Storage and parking of vehicles and other personal property	Inoperable truck	Staff Initiated
20-000866	BLODGETT, JERRY L	1016		ROSEVIEW			10/01/2020	Storage and parking of vehicles and other personal property	Inoperable vehicles	Staff Initiated
20-000867	FEUCHT, EARL W & MARGARET L	803		COLUMBUS	AVE		10/01/2020	Storage and parking of vehicles and other personal property	Inoperable truck	Staff Initiated
20-000868	MURCHISON, E ANNE ETAL	710	WEST	PROSPECT			10/01/2020	Exterior Structure Property Areas, Weeds	Tall weeds and brush in the back yard	Staff Initiated
20-000870	MORCK, JENNIFER, BENJAMIN, KELLY	224	EAST	MCCLURE			10/01/2020	Littering	Debris on deck. Downed tree needs removed	Staff Initiated
20-000871	MEEKER, KENNETH L JR & AUTUMN	626	WEST	4TH	ST		10/05/2020	Littering	Boxes and debris on front porch	
20-000872	CLAGUE, DUANE SR & CATHERINE	1001		ROSE	ST		10/05/2020	Littering	Old truck bed full of debris	Staff Initiated
20-000873	HOFFMANN, ANDREW A	201	NORTH	WASHINGTON	ST		10/05/2020	Littering	Trailer with debris	Staff Initiated
20-	HOFFMANN, ANDREW A	201	NORTH	WASHINGTON	ST		10/05/2020	Construction,	Metal materials sharp edges	Staff

000873								Appearance, Maintenance - Materials		Initiated
20-000874	STRAND, ANTHONY C & FRANCES M	123	NORTH	ADAMS			10/05/2020	Storage and parking of vehicles and other personal property	Inoperable vehicles	Staff Initiated
20-000874	STRAND, ANTHONY C & FRANCES M	123	NORTH	ADAMS			10/05/2020	Unsafe, Unsightly Structures		Staff Initiated
20-000874	STRAND, ANTHONY C & FRANCES M	123	NORTH	ADAMS			10/05/2020	Exterior Structure Property Areas, Weeds	Tall weeds entire property	Staff Initiated
20-000875	HUGHES, MICHAEL J	306	NORTH	EAST			10/05/2020	Littering	Trash and building debris and brush pile in back yard	Staff Initiated
20-000876	EDGE, DAVID E JR & CHRISOULA F	617	SOUTH	TREMONT			10/05/2020	Exterior Structure Property Areas, Accessory structures	Garage is leaning and showing signs of structural failure.	Phone
20-000876	EDGE, DAVID E JR & CHRISOULA F	617	SOUTH	TREMONT			10/05/2020	Exterior Structure, Unsafe Conditions	Garage is leaning and showing signs of structural failure.	Phone
20-000877	FRANTZEN, MICHAEL L EST	510	EAST	7TH	ST		10/06/2020	Unsafe, Unsightly Structures	Unsafe garage	Staff Initiated
20-000877	FRANTZEN, MICHAEL L EST	510	EAST	7TH	ST		10/06/2020	Exterior Structure Property Areas, Weeds	Tall weeds around property	Staff Initiated
20-000879	CORRAL, MACARIO DUARTE & MARGARITA DUARTE	200	WEST	MCCLURE			10/07/2020	Storage and parking of vehicles and	Inoperable motorhome	Staff Initiated

								other personal property		
20-000880	PETTY, ERIC A & BECKY S	1006		ROCKWELL			10/08/2020	Littering	Downed tree branches in alley	Staff Initiated
20-000881	BOLLINGER RENTALS, LLC,	820	EAST	7TH	ST		10/08/2020	Storage and parking of vehicles and other personal property	Inoperable van	Staff Initiated
20-000882	CONNER, GREGORY A	321	NORTH	BOSS	ST		10/13/2020	Littering	Junk and debris	Staff Initiated
20-000882	CONNER, GREGORY A	321	NORTH	BOSS	ST		10/13/2020	Exterior Structure Property Areas, Weeds		Staff Initiated
20-000883	KIDA, JAMES E & DOREEN A	310	NORTH	RICE			10/13/2020	Storage and parking of vehicles and other personal property	Inoperable unlicensed vehicle	Staff Initiated
20-000884	PRICE, BRIAN T JR	312	NORTH	EAST	ST		10/14/2020	Littering	Brush. Debris and old battery	Staff Initiated
20-000885	HAYES, RAY E JR & PENNY M	426	EAST	9TH	ST		10/14/2020	Littering	Mattress	
20-000886	VANSTECHELMAN, JEFF & CATHLEEN D	410		MCKINLEY	AVE		10/15/2020	Unsafe, Unsightly Structures	Peeling paint and front steps	Staff Initiated
20-000887	GUTSCHLAG, CAROL J	304		MCKINLEY			10/15/2020	Storage and parking of vehicles and other personal property	Unlicensed inoperable vehicle	Staff Initiated
20-000888	SALL, LAURA J	710		PINE	ST		10/15/2020	Storage and parking of vehicles and	Inoperable	Staff Initiated

								other personal property		
20-000889	LEMPKE, LYNDELL	213	NORTH	ELM	ST		10/15/2020	Exterior Structure Property Areas, Weeds	Tall weeds on northside of building	In Person
20-000890	WILAMOSKI, PATRICIA ET AL	413	EAST	8TH	ST		10/15/2020	Exterior Structure Property Areas, Weeds	Tall weeds and brush all over	In Person
20-000890	WILAMOSKI, PATRICIA ET AL	413	EAST	8TH	ST		10/15/2020	Exterior Structure, Protective Treatment	Missing paint	In Person
20-000890	WILAMOSKI, PATRICIA ET AL	413	EAST	8TH	ST		10/15/2020	Exterior Structure, Roofs and drainage	Roof in need of repairs	In Person
20-000892	HERNANDEZ, JORGE & WENDY	636	NORTH	WALNUT			10/15/2020	Violation Penalties	Construction without building permit	Staff Initiated
20-000892	HERNANDEZ, JORGE & WENDY	636	NORTH	WALNUT			10/15/2020	Unlawful Continuance	Construction without building permit	Staff Initiated
20-000893	THOLIN, TWYLA K	506	EAST	7TH	ST		10/15/2020	Swimming Pool - Barriers	Abandoned pool with no fence	In Person
20-000894	ROBBINS, BRYCE D & SMITH, ANGELIC R	110	NORTH	ELM			10/16/2020	Storage and parking of vehicles and other personal property	Inoperable vehicle	Staff Initiated
20-000895	PETTIT, BETH A	726	WEST	PROSPECT			10/16/2020	Exterior Structure Property Areas, Weeds	Tall weeds in driveway	Staff Initiated
20-000896	STONTZ, BRADLEY	1028	WEST	PROSPECT			10/16/2020	Storage and parking of	Inoperable vehicle	Staff Initiated

								vehicles and other personal property		
20-000898	SUTTON & ASSOCIATES REALTY INC,	913	NORTH	MAIN			10/19/2020	Littering	Debris on porch	Staff Initiated
20-000899	LONGEVILLE, BRETT A	812		Chest			10/19/2020	Storage and parking of vehicles and other personal property	Inoperable vehicle	Staff Initiated
20-000900	BJ'S RENTALS LLC,	214	WEST	8TH	ST		10/19/2020	Littering	Brush and old fencing	Staff Initiated
20-000900	BJ'S RENTALS LLC,	214	WEST	8TH	ST		10/19/2020	Construction, Appearance, Maintenance - Maintenance	Fence needs repaired	Staff Initiated
20-000901	LONGEVILLE, BRETT A	812	NORTH	CHESTNUT			10/19/2020	Storage and parking of vehicles and other personal property	Inoperable unlicensed vehicle	Staff Initiated
20-000902	WOODS, IVORY N	516	NORTH	LEXINGTON			10/19/2020	Conditions	Bad roof	Staff Initiated
20-000903	FEUCHT, EARL W & MARGARET L	514	NORTH	LEXINGTON	AVE		10/19/2020	Unsafe, Unsightly Structures	Front porch caving in. Garage also caving in.	Staff Initiated
20-000904	VANDRAN, JOHN D TR & JULIE A TR	106		MAPLE	AVE		10/19/2020	Littering	Debris and tall brush	Staff Initiated
20-000905	AVILEZ, LUZ MARIA MARADO	101		GOODRICH			10/19/2020	Storage and parking of vehicles and other personal property	Inoperable unlicensed truck	Staff Initiated
20-	RAMSEY, MELANIE & GUSTAITIS, DONALD K	926	NORTH	CHESTNUT			10/20/2020	Littering	Appliance and trash bags in back of house	Staff Initiated

[illegible]

20-000910	MERRITT, WILLIAM P JR	421	NORTH	LAKEVIEW	AVE		10/21/2020	Littering	Debris	Staff Initiated
20-000911	SHAW, GEORGE W & GEORGE W III	819	EAST	4TH	ST		10/21/2020	Littering	Debris in back yard and back of garage	Staff Initiated
20-000912	WEIR, JEFFREY E SR	811		MAY	ST		10/21/2020	Storage and parking of vehicles and other personal property	Inoperable and unlicensed vehicles	Staff Initiated
20-000912	WEIR, JEFFREY E SR	811		MAY	ST		10/21/2020	Littering	Trash engine block tires and debris around entire back yard	Staff Initiated
20-000913	SINGH, BALJINDER	214	NORTH	EAST			10/21/2020	Abandoned Refrigerators		Staff Initiated
20-000913	SINGH, BALJINDER	214	NORTH	EAST			10/21/2020	Littering		Staff Initiated
20-000914	KELLY, KIRSTEN H	800		DEWEY	AVE		10/22/2020	Littering	Debris along curb	Staff Initiated
20-000915	CHAYER, JODY L & KARY F	236		PAYSON			10/22/2020	Storage and parking of vehicles and other personal property	Inoperable vehicle on jack stands	Staff Initiated
20-000916	REED, JAMES L JR	108	NORTH	ELM	ST		10/26/2020	Storage and parking of vehicles and other personal property	Inoperable vehicle	Staff Initiated
20-000917	FELIX, MARICELDA	208		EUSTIS			10/26/2020	Littering	Sofa on curb furniture on porch	Staff Initiated
20-000918	KIDA, JAMES E	911	WEST	3RD			10/26/2020	Littering	Appliances in drive	Staff Initiated
20-	DEWOLFE, BETTY L	602		WILLIAM	ST		10/26/2020	Littering	Excess trash bags on porch and neighbors fence	Staff Initiated

000919										
20-000921	YOUNG, DONETTA K	507		ROOSEVELT	AVE		10/26/2020	Storage and parking of vehicles and other personal property	Car on jack stands.	Staff Initiated
20-000922	CANTWELL, JANIE	830		FRANKLIN	ST		10/26/2020	Storage and parking of vehicles and other personal property	Inoperable vehicles	Phone
20-000922	CANTWELL, JANIE	830		FRANKLIN	ST		10/26/2020	Littering	Debris in back yard and alley	Phone
20-000923	HAYES, RAY E JR & PENNY M	924	NORTH	CHESTNUT			10/28/2020	Storage and parking of vehicles and other personal property	Camper in grass alley. City right of way	Staff Initiated
20-000924	JACKSON, DANA	112		MAPLE	AVE		10/28/2020	Storage and parking of vehicles and other personal property	Camper	Staff Initiated
20-000924	JACKSON, DANA	112		MAPLE	AVE		10/28/2020	Littering	Debris in brush pile	Staff Initiated
20-000925	CORRAL, MANUEL & CATARINA	414		ROSS	ST		10/28/2020	Odors	From garage	Staff Initiated
20-000925	CORRAL, MANUEL & CATARINA	414		ROSS	ST		10/28/2020	Exterior Structure Property Areas, Rodent harborage	Complaint of mice	Staff Initiated
20-000926	BYSTRY, ELIZABETH	107		GOODRICH			10/28/2020	Littering	Debris in alley behind garage	Staff Initiated
	PALMER, JAMES	518		ELLIOTT			10/28/2020	Littering	Debris in drive by garage. Old tires	Staff

20-000927									in front and brush piles in back.	Initiated
20-000928	TUMBLESON, MICHAEL T	707	SOUTH	MAIN			10/28/2020	Littering	Debris in drive and back yard	Staff Initiated
20-000929	WILLIAMSON, KRAIG DEAN	621	NORTH	TREMONT			10/29/2020	Storage and parking of vehicles and other personal property	Inoperable motorhome	Staff Initiated
20-000930	NEULEIB, KEVIN W & BOELEN, JENNIFER A	916	NORTH	CHESTNUT			10/29/2020	Littering	Sofa on curb	Staff Initiated
20-000931	THOLIN, TWYLA K	506	EAST	7TH	ST		10/29/2020	Swimming Pool - Operation and Maintenance	Abandoned pool	Staff Initiated
20-000932	CHARLETT, KYLE L	1101		LAKE	ST		10/29/2020	Storage and parking of vehicles and other personal property	Inoperable unlicensed vehicles	Staff Initiated
20-000933	READER, TERRY J	138	EAST	MCCLURE	ST		10/30/2020	Abandoned Refrigerators	Fridge on back porch	Staff Initiated
20-000933	READER, TERRY J	138	EAST	MCCLURE	ST		10/30/2020	Exterior Structure Property Areas, Weeds	Dead trees and brush piles	Staff Initiated
20-000934	YOUNG, ANN DEARING & MCBRIDE, TRAVIS & JACOBSON, DAVID	419		PERKINS			10/30/2020	Structure unfit for human occupancy	CONDEMNED as UNFIT for human occupancy. Structure is insanitary and contains unsafe levels of filth and debris. Photos on file with KPD.	In Person

BOCK INC.
MONTHLY REPORT FOR
OCTOBER, 2020

SUBMITTED BY: Star Bock

IEPA SUMMARY

No communications with the IEPA for the month of October.

MAINTENANCE SUMMARY

BOCK INC. generated 33 preventive work orders for the month. All 33 work orders were completed. In addition to the preventive work orders, there was 3 corrective maintenance work orders performed.

SAFETY SUMMARY

Because safety is an important part of our daily practice, we have been without a loss time injury at the plant for 69 months.

OPERATIONS SUMMARY

Flow for the month averaged 2.187 MGD with the rainfall totaling 1.88 inches.

Total KWH used for the month was 152,400.

There were 5 values of the outfall 001 effluent that exceeded the permit limit for chloride concentration.

Sludge applied to the field totaled 0 gallons for the month.

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISCHER AVENUE
KEWANEE, IL 61413

Permitted Feature:

001
External Outfall

Discharge:

001-0
STP OUTFALL

Report Dates & Status

Monitoring Period:

From 10/01/20 to 10/31/20

DMR Due Date:

11/25/20

Status:

NetDMR Validated

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Chief Operator

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI: --

50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample																CL/OC - Chlorination/Occurances	GR - GRAB		
					Permit Req.																			
					Value NODI																			
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample																0	01/30 - Monthly	GR - GRAB	
					Permit Req.																			
					Value NODI																			
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	12.7	=	21.2	26 - lb/d				=	0.809	=	0.961	19 - mg/L			0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	417.0 MO AVG	<=	834.0 DAILY MX	26 - lb/d				<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L		01/07 - Weekly		CP - COMPOS		
					Value NODI																			

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
00940	Chloride [as Cl]	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct. (Error Code: 1)	Yes

Comments

Chlorination did not occur this monitoring period.

Attachments

No attachments.

Report Last Saved By
KEWANEE, CITY OF

User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-17 09:33 (Time Zone: -06:00)

Report Last Signed By

User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-17 09:43 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISCHER AVENUE
KEWANEE, IL 61413

Permitted Feature:

INF
Internal Outfall

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 10/01/20 to 10/31/20

DMR Due Date:

11/25/20

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Chief Operator

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI:

--

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2020-11-17 09:38 (Time Zone: -06:00)

Report Last Signed By

User:

bockinc1992

Name:

Stanley Bockewitz

E-Mail:

stanb@bockinc.net

Date/Time:

2020-11-17 09:44 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	IL0029343	Permittee:	KEWANEE, CITY OF	Facility:	KEWANEE STP
Major:	Yes	Permittee Address:	401 EAST THIRD STREET KEWANEE, IL 61443	Facility Location:	194 FISCHER AVENUE KEWANEE, IL 61413
Permitted Feature:	003 External Outfall	Discharge:	003-0 EMERGENCY HIGH LEVEL OVERFLOW		

Report Dates & Status

Monitoring Period:	From 10/01/20 to 10/31/20	DMR Due Date:	11/25/20	Status:	NetDMR Validated
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Considerations for Form Completion

Principal Executive Officer

First Name:	Stanley	Title:	Chief Operator	Telephone:	309-852-2789
Last Name:	Bockewitz				

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3				Units
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample											Opt Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.															
					Value NODI											C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample										Opt Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB	
					Permit Req.															
					Value NODI											C - No Discharge				
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										Opt Mon DAILY MX	13 - #/100mL		DL/DS - Daily When Discharging	GR - GRAB	
					Permit Req.															
					Value NODI											C - No Discharge				
74071	Flow	1 - Effluent Gross	0	--	Sample													DL/DS - Daily When Discharging		
					Permit Req.				Opt Mon MO TOTAL	4K - #/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-12 08:20 (Time Zone: -06:00)

Report Last Signed By

User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-17 09:41 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:IL0029343

Major:Yes

Permittee:KEWANEE, CITY OF

Permittee Address:401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:KEWANEE STP

Facility Location:194 FISCHER AVENUE
KEWANEE, IL 61413

Permitted Feature:004
External Outfall

Discharge:004-0
EXCESS FLOW LAGOON OUTFALL- EAST LAGOON

Report Dates & Status

Monitoring Period:From 10/01/20 to 10/31/20

DMR Due Date:11/25/20

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:Stanley

Last Name:Bockewitz

Title:Chief Operator

Telephone:309-852-2789

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.							Req Mon MO AV MN		Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI							C - No Discharge		C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.					>=	6.0 MINIMUM				<=	9.0 MAXIMUM	12 - SU			
					Value NODI						C - No Discharge					C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	0.75 DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	03 - MGD										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-12 08:22 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-17 09:40 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:

IL0029343

Major:

Yes

Permittee:

KEWANEE, CITY OF

Permittee Address:

401 EAST THIRD STREET
KEWANEE, IL 61443

Facility:

KEWANEE STP

Facility Location:

194 FISCHER AVENUE
KEWANEE, IL 61413

Permitted Feature:

005
External Outfall

Discharge:

005-0
EXCESS FLOW LAGOON OUTFALL-WEST LAGOON

Report Dates & Status

Monitoring Period:

From 10/01/20 to 10/31/20

DMR Due Date:

11/25/20

Status:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:

Principal Executive Officer

First Name:

Stanley

Last Name:

Bockewitz

Title:

Chief Operator

Telephone:

309-852-2789

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.							Req Mon MO AV MN		Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI							C - No Discharge		C - No Discharge		C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	0.75 DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	03 - MGD										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

KEWANEE, CITY OF

User:

bockinc1992

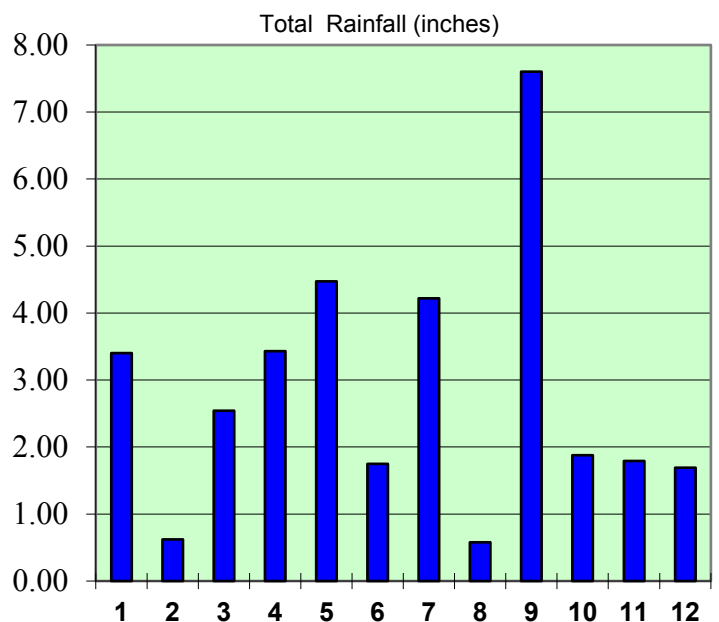
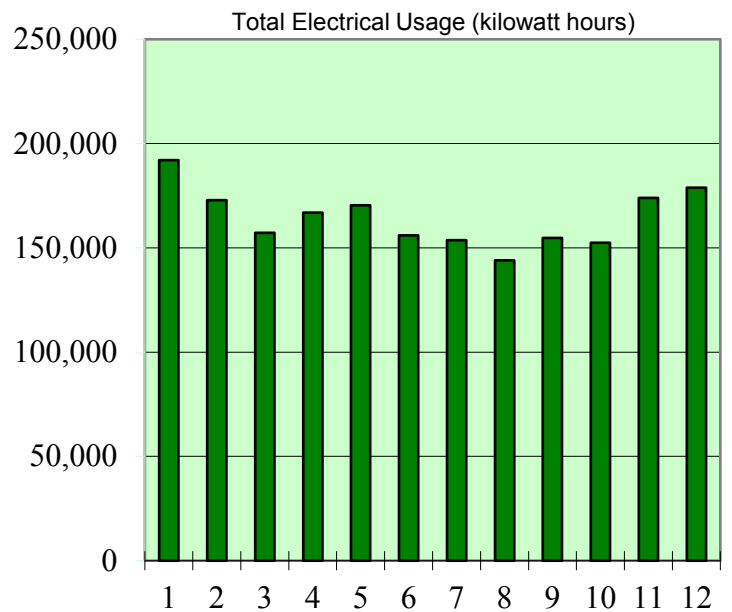
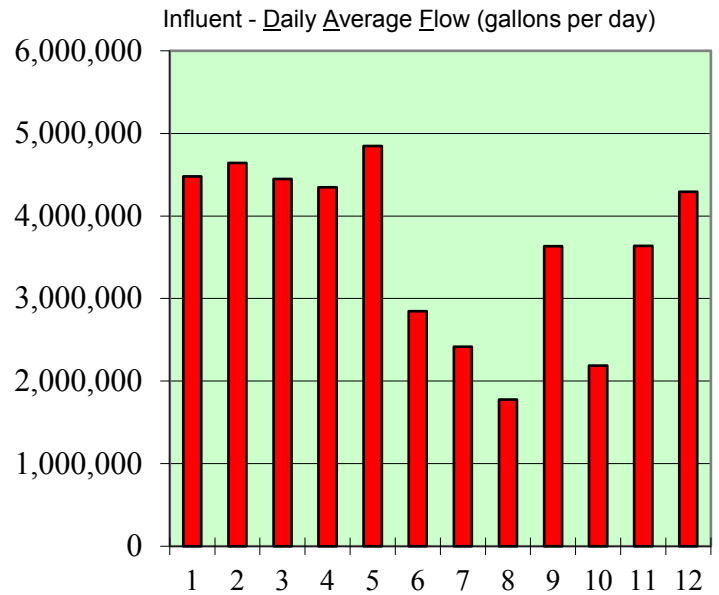
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-12 08:23 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	bockinc1992
Name:	Stanley Bockewitz
E-Mail:	stanb@bockinc.net
Date/Time:	2020-11-17 09:39 (Time Zone: -06:00)

Kewanee, Illinois
Wastewater Treatment Plant
Twelve Month Moving Average Report
Submitted by
Bock Inc.

Date		Influent - <u>D</u> aily <u>A</u> verage <u>F</u> low (gallons per day)	Total Electrical Usage (kilowatt hours)	Total Rainfall (inches)
1	January 2020	4,477,482	192,000	3.40
2	February 2020	4,641,649	172,800	0.62
3	March 2020	4,449,766	157,200	2.54
4	April 2020	4,348,751	166,800	3.43
5	May 2020	4,845,807	170,400	4.47
6	June 2020	2,846,779	156,000	1.75
7	July 2020	2,415,542	153,600	4.22
8	August 2020	1,778,268	144,000	0.58
9	September 2020	3,632,466	154,800	7.60
10	October 2020	2,187,817	152,400	1.88
11	November 2019	3,639,352	174,000	1.79
12	December 2019	4,290,928	178,800	1.69
Total		43,554,607	1,972,800	33.97
Average		3,629,551	164,400	2.83

The Plant Design Average Flow is
2,000,000 Gallons per Day.

The Plant Design Maximum Flow is
5,000,000 Gallons per Day.





CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Discussion only	
AGENDA TITLE	Discussion concerning an ordinance allowing outdoor wood boilers within City Limits.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A, including recurring charges
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To discuss an ordinance updating our Outdoor Burning ordinance. The new ordinance adds some definitions and clarifying what can and cannot be burned.	

BACKGROUND

I have had a contractor and a couple of residents inquire about outdoor boilers since September of 2019 which is when we first discussed outdoor boilers with the council.

When researching model ordinances, I found that most added the regulations for these devices within the open burning / fire prevention section of the codes. I found one ordinance that had a good set of definitions are better explained what can and what cannot be burned. So it seemed like a good time to add some updates to our code. Everything in our current code exists within this new code. The new code only adds definitions and clarity on what can be burned, how firewood should be stored, a section on outdoor boilers and a brief section on patio wood-burning units.

SPECIAL NOTES

Concerning section 94.05: I was not able to find a model code for the storage of firewood that seemed to fit our needs. When googling “proper storage of firewood”, I stumbled across a page for manufacture of log splitters that had information concerning the proper storage of firewood. I incorporated the information from that page into this section of the code.

Concerning section 94.10: IF the council chooses to allow outdoor boilers, the question keeps coming to mind should a special use permit be required. By doing so, it would fore notification to every property owner within 300 feet of the proposed boiler site.

The IRC requires chimneys on residential structures to be installed not less than 2 feet above the roof and not less than 2 feet above any portion of the building within 10 feet. The argument could be made that the outdoor boiler, if located greater than 10 feet away from any structure would not require more than a 15 feet stack. On the other hand, the chimney discussed in the IRC is not used 365 days a year and instead is only utilized during the colder months for the most part, whereas the stack on an outdoor boiler could be used 365 days a year should someone wish to heat their water with it.

Concerning section 94.12: The question of patio wood-burning units (portable fire pits, etc) comes up all the time. Our code has never included a section for these devices. This section simply speaks to what can and cannot be burned, a recommended distance from structures and that the use of such a device cannot cause a nuisance to a neighbor.

ANALYSIS	<p><i>What is an outdoor wood boiler? (From Wikipedia).</i></p> <p><i>The outdoor wood boiler is a variant on the indoor wood, oil or gas boiler. An outdoor wood boiler or outdoor wood stove is a unit about 4-6 feet wide and around 10 feet long. It is made up of four main parts- the firebox, which can be either round or square, the water jacket, the heat exchanger, and the weather proof housing. The fire box ranges from 2 to 5 feet long and can be as tall as 4 feet. The firebox and heat exchanger are surrounded by water or a glycol-water solution, which absorb heat from the burning wood. The heated water is generally circulated through insulated underground lines to a heating load, where the heat can be transferred from the water to various heat emitters.</i></p> <p>Chimney's and Smoke Stacks:</p> <p>The International Residential Code (IRC) Concerning chimney height states:</p> <p><i>R1003.9 Termination. Chimneys shall extend at least 2 feet higher than any portion of a building within 10 feet, but shall not be less than 3 feet above the highest point where the chimney passes through the roof.</i></p> <p>This termination requirement, if on the primary structure, will keep the peak of the chimney high enough in the air and provide enough updraft, in most situations, to keep smoke from a typical fireplace or wood burning stove from becoming a nuisance. This is something to keep in mind when considering outdoor wood boilers. Though these devices would be installed more than 10 feet from the primary structures (in most cases), to extend the chimney to a height that may help keep the smoke from becoming a nuisance would require guy wiring for support. The guy wiring itself may be considered an eyesore by some?</p> <p>Other Municipalities:</p> <p>Performing a quick Google search for ordinances of other municipalities results in a mix of opinions.</p>
PUBLIC INFORMATION PROCESS	

BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff requests guidance from Council and Mayor.
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	Photos from google search





When researching ordinances for outdoor wood boilers, I came across a model ordinance that included some definitions that our current ordinance was lacking. It also included some language pertaining to patio burning units. I added these definitions to our Code as well as a brief section addressing patio burning units. Outdoor boilers were included within the open burning section of the model ordinance which is why I incorporated it within Chapter 94 of our Code.

Chapter 94: Fire Prevention; Fireworks; Outdoor Burning

§94.00 PURPOSE; APPLICABILITY; SEVERABILITY

- (A) Purpose. This ordinance is intended to promote the public health, safety and welfare and to safeguard the health, comfort, living conditions, safety and welfare of the citizens of the City of Kewanee by regulating the air pollution and fire hazards of outdoor burning.
- (B) Applicability. This ordinance applies to all outdoor burning within the City of Kewanee.
 - (1) This ordinance does not apply to grilling or cooking food using charcoal, wood, propane or natural gas in cooking or grilling appliances.
 - (2) This ordinance does not apply to burning for the purpose of generating heat in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation.
 - (3) This ordinance does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.
- (C) Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

§94.01 DEFINITIONS

Definitions. For the purpose of this section the following definitions shall apply unless the context clearly indicates or requires a different meaning.

APPROVED INCINERATORS. Any incinerator for which a current permit has been granted by the Illinois Environmental Protection Agency. Any container used as a burning barrel or other similar device shall not be considered to be an approved incinerator.

BURNING BARREL. Any barrel, receptacle or container used to burn trash, garbage, refuse or waste and not constituting an approved incinerator.

CAMPFIRE. Means a small outdoor fire intended for recreation or cooking but not including a fire intended for disposal of waste wood or refuse.

CLEAN WOOD. Means natural wood which has not been painted, varnished or coated with a similar material; has not been pressure treated with preservatives; and does not contain resins or glues as in plywood or other composite wood products.

CONSTRUCTION AND DEMOLITION WASTE. Means building waste materials, including but not limited to waste shingles, insulation, lumber, treated wood, painted wood, wiring, plastics, packaging, and rubble that results from construction, remodeling, repair, and demolition operations on a house, commercial or industrial building, or other structure.

LANDSCAPE WASTE. Any vegetable or plant refuse, including weeds, leaves, grass, shrubbery, yard trimmings and tree limbs, but not to include garbage, agricultural waste, refuse, trash or other waste.

OPEN BURNING. Means kindling or maintaining a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or a chimney. This includes burning in a burn barrel.

OUTDOOR BURNING. Means open burning or burning in an outdoor wood furnace or patio wood-burning unit.

OUTDOOR WOOD FURNACE. Also known as an outdoor wood-fired boiler, outdoor wood-burning appliance, or hydronic heater, means a fuel-burning device that is designed to burn clean wood or other approved solid fuels and is not located within a building intended for habitation by humans or domestic animals; and heats building space and/or water through the distribution, typically through pipes, of a fluid heated in the device, typically water or a mixture of water and antifreeze.

PATIO WOOD-BURNING UNIT. Means a chimnea, patio warmer, or other portable wood-burning device used for outdoor recreation and/or heating.

REFUSE. Means any waste material except trees, logs, brush, stumps, leaves, grass clippings, and other vegetative matter.

§94.02 GENERAL PROHIBITION ON OPEN BURNING

Open burning is prohibited in the City of Kewanee unless the burning is specifically permitted by this ordinance.

- (A) Open burning of the following materials is prohibited.
 - (1) Refuse
 - (2) Construction and demolition waste.
 - (3) Hazardous substances including but not limited to batteries, household chemicals, pesticides, used oil, gasoline, paints, varnishes, and solvents.
 - (4) Furniture and appliances.
 - (5) Tires.
 - (6) Any plastic materials including but not limited to nylon, PVC, ABS, polystyrene or urethane foam, and synthetic fabrics, plastic films and plastic containers.
 - (7) Corrugated cardboard, container board, office paper.
 - (8) Treated or painted wood including but not limited to plywood, composite wood products or other wood products that are painted, varnished or treated with preservatives.
 - (9) Grass clippings and weeds.
- (B) It shall be unlawful for any person to maintain or use a burning barrel.
- (C) Open burning shall be permitted in the city in any approved incinerator at any time provided that the approved incinerator is being operated in compliance with the requirements of the Illinois Environment Protection Act and the rules and regulations of the Illinois Pollution Control Board and the Illinois Environmental Protection Agency.
- (D) The burning of landscape waste shall be permitted only in compliance with the requirements of the Illinois Environmental Protection Act and the rules and regulations

of the Illinois Pollution Board and the rules and regulations of the Illinois Environmental Protection Agency, and shall be subject to the following restrictions:

- (1) Only on the premises on which waste is generated and the following criteria are followed;
 - (a) Landscape material has dried, or is dry and will not result in excessive smoke;
 - (b) No burning shall be conducted within 10 feet of any structure or combustible material, or directly under any tree limbs or wires;
 - (c) Burn piles must be kept manageable by those attending to them, and attendant must be able to see around pile while it is burning which shall result in burn piles of less than four feet in height;
 - (d) Ash resulting from the burning of landscape waste should be allowed to cool through the adding of water, and shall then be disposed of;
 - (e) Burning of grass clippings and weeds prohibited;
- (2) Only on Wednesdays and Saturdays, during the months of April, May, June, September, October and November, or on other days as stipulated in a motion approved by the City Council assembled, from 8:00 a.m. until sunset when permitted by the Chief of the Fire Department of the city. All fires must be attended by a responsible person and shall be extinguished and no fires shall be allowed to remain burning or continue to smoke after sunset. Open burning shall be prohibited when the following conditions exist as determined by the Fire Chief or his designated agent:
 - (a) Wind speed exceeding 20 miles per hour.
 - (b) Wind speed less than 5 miles per hour.
 - (c) Drought conditions which present an excessive risk for spreading of the open fire.
 - (d) During a water shortage or other emergency.
 - (e) If more than one-half inch of rain has fallen in the prior two days of the allowed burn day, which would result in heavy smoke.
 - (f) An outdoor event of community-wide interest may be disrupted by nuisance smoke from said landscape waste burning activities.
 - (g) If a severe weather event (thunderstorms, tornado, severe wind or other weather event) is determined to be a possible safety concern as forecast in the Hazardous Weather Outlook published by the National Weather Service office in the Quad Cities or by data received from any other NWS or NOSA group. These reports shall be read and considered on each burn day prior to determination to prohibit or allow open burning.
- (3) The determination to prohibit open burning shall be made prior to 8:00 a.m. on Wednesdays and Saturdays and communicated to the Police Department, local media and citizens. Once made, the determination to prohibit open burning will apply for the remainder of the day on which the determination is made and shall not be reversed. It is the responsibility of each citizen openly burning landscape waste to verify that open burning is allowed for the day of burning prior to commencing such activity.

- (E) The maintenance and use of camp fires and barbecue grills for cooking purposes shall not be prohibited by this section except that said camp fires or barbecue grills shall be extinguished immediately after their use for cooking purposes and said camp fires and barbecue grills shall otherwise comply with the requirements of the Illinois Environmental Protection Act and the rules and regulations of the Illinois Pollution Control Board and the Illinois Environmental Protection Agency.
- (F) Open burning of landscape waste on public streets, alleys, highways and public sidewalks shall be prohibited.
- (G) The prohibition of and restriction against open burning as provided hereunder shall not apply in the event of the granting of a permit which may be authorized in the exercise of the appropriate discretion of the Fire Chief, Code Enforcement Officer or designee, which application for permit shall be considered in conjunction with cleanup efforts as directed or approved by the City Code Enforcement Officer, provided all previous stipulations hereunder are met.

§94.05 STORAGE OF FIREWOOD

(This section was added to help set standards for storage of firewood. The information is based off of information found online by googling "proper storage of firewood".)

Storage of firewood for use shall be done in accordance with the following provisions:

- (A) Firewood shall be stored only upon the parcel for which it will be used.
- (B) Firewood shall be stored only in the backyard and setback from property lines the same distance as required for an accessory structure pursuant to §155.106.
- (C) It shall be prohibited to store firewood in an unorganized pile.
- (D) Firewood shall not be stored in direct contact with the ground.
- (E) Firewood shall be stored using a log rack or pallets and posts.
 - (1) If using pallets and posts, place the pallet on the ground and place posts or stakes at each corner. Additional posts shall be placed close enough together to keep the firewood from rolling off the sides.
- (F) Firewood shall not be stacked higher than 6 feet.
- (G) A cover to protect the firewood from rain and snow may be used across the top of the stack leaving the front and back of the stack fully open so moisture can escape allowing the firewood to breathe.

§94.10 OUTDOOR WOOD BOILERS

Outdoor wood boilers installed on or after [effective date] must conform with the following provisions:

(The question that comes to mind is: should a Special Use Permit be required in order to install an outdoor wood boiler? By doing so, it would force notification out to every residence within 300 feet of the proposed boiler. This would give the neighbors an opportunity to object should there be a health concern.)

- (A) Only outdoor wood boilers that are compliant with the EPA's Phase 2 emission standards shall be permitted within the City.
- (B) The outdoor wood boiler shall comply with all setbacks as required for an accessory structure pursuant to §155.106.

- (C) The outdoor wood boiler shall be constructed, established, installed, operated and maintained in conformance with the manufacturer's instructions and the requirements of this ordinance. In the event of a conflict, the requirements of this ordinance shall apply unless the manufacturer's instructions are stricter, in which case the manufacturer's instructions shall apply.
- (D) The outdoor wood furnace shall be laboratory tested and listed to appropriate safety standards such as UL, CAN/CSA, ANSI or other applicable safety standards.
- (E) The outdoor wood furnace shall be located on the property in compliance with manufacturer's recommendations and or testing and listing requirements for clearance to combustible materials.
- (F) The outdoor wood boiler shall have a permanently attached stack with a minimum stack height of 15 feet above the ground that also extends at least two feet above the highest peak of any residence located less than 100 feet from the outdoor wood furnace. The stack shall be installed, supported and maintained per manufacture specifications.
(The IRC requires chimneys on residential structures to be installed not less than 2 feet above the roof and not less than 2 feet above any portion of the building within 10 feet. The argument could be made that the outdoor boiler, if located greater than 10 feet away from any structure would not require more than a 15 feet stack. On the other hand, the chimney discussed in the IRC is not used 365 days a year and instead is only utilized during the colder months for the most part, whereas the stack on an outdoor boiler could be used 365 days a year should someone wish to heat their water with it.)
- (G) Fuel burned in the outdoor wood boiler shall be only clean wood, wood pellets made from clean wood, or other listed fuels specifically permitted by the manufacturer's instructions such as fuel oil, natural gas or propane backup.
- (H) The following items are strictly prohibited in outdoor wood boilers:
 - (1) Any material not listed in §94.10(B).
 - (2) Wood that has been painted, varnished, or coated with similar material and/or has been pressure treated with preservatives and contains resins or glues as in plywood or other composite wood products.
 - (3) Rubbish or garbage, including but not limited to food wastes, food packaging, food wraps.
 - (4) Any plastic materials including but not limited to nylon, PVC, ABS, polystyrene or urethane foam, and synthetic fabrics, plastic films and plastic containers.
 - (5) Rubber, including tires or other synthetic rubber-like products.
 - (6) Newspaper, cardboard, or any paper with ink or dye products.
 - (7) Any other items not specifically allowed by the manufacturer or this provision.

§94.12 PATIO WOOD-BURNING UNITS.

The use of Patio Wood-Burning Units shall conform with the following provisions:

- (A) Burning of the following materials in a Patio Wood-Burning Unit shall be prohibited.
 - (1) Refuse
 - (2) Construction and demolition waste.

- (3) Hazardous substances including but not limited to batteries, household chemicals, pesticides, used oil, gasoline, paints, varnishes, and solvents.
 - (4) Furniture and appliances.
 - (5) Tires.
 - (6) Any plastic materials including but not limited to nylon, PVC, ABS, polystyrene or urethane foam, and synthetic fabrics, plastic films and plastic containers.
 - (7) Corrugated cardboard, container board, office paper.
 - (8) Treated or painted wood including but not limited to plywood, composite wood products or other wood products that are painted, varnished or treated with preservatives.
 - (9) Grass clippings and weeds.
- (B) Only clean firewood may be burned in a patio wood-burning unit.
 - (C) The patio wood-burning unit shall be located at least 10 feet from the nearest structure.
 - (D) The patio wood-burning unit shall not cause a nuisance to neighbors.

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	N/A	
AGENDA TITLE	Discussion of Acceptable Bids	
REQUESTING DEPARTMENT	City Council	
PRESENTER	N/A	
FISCAL INFORMATION	Cost as recommended:	N/A
	Budget Line Item:	Multiple
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Allows for discussion and direction to be provided to staff regarding future bid processes.	

BACKGROUND	<p>During a recent public bid solicitation to sell excess City-owned property, one bid received was in a legal and commonly used format previously unseen by some in Kewanee. A City Council discussion ensued questioning the validity of the bid submittal and whether such bids should be allowed in the future.</p> <p>The City Attorney confirmed that a legal bid can include a base bid plus a potential escalating factor to increase the bid if specific conditions are met. Allowing such bids will help the City maximize revenue intake in future solicitations.</p> <p>Should the City Council choose to prohibit these escalating factors in future bids, staff will include language to require bids to follow a unit price format where the total bid is based on a certain fixed dollar amount per specific unit of measure. This format is followed for our capital projects where bids include a fixed dollar amount per ton of rock, square yard of concrete, foot of pipe, etc.</p> <p>Staff has no preference and looks to Council for direction.</p>
SPECIAL NOTES	N/A
ANALYSIS	As previously noted, the bids are legal if they meet certain conditions, which all submitted bids have, and allowing price escalators helps ensure the City obtains the highest rate of return for whatever is being sold.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	N/A
PROCUREMENT POLICY VERIFICATION	N/A
REFERENCE DOCUMENTS ATTACHED	N/A

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5254	
AGENDA TITLE	A Resolution to approve a Resolution for Improvement Under the Illinois Highway Code for MFT Section 21-00110-0-PV in the amount of \$851,251	
REQUESTING DEPARTMENT	Public Works	
PRESENTER	Scott Hinton, City Engineer	
FISCAL INFORMATION	Cost as recommended:	\$851,251.00
	Budget Line Item:	15-41-514
	Balance Available	\$851,215.00
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Approval of an Illinois Department of Transportation form titled Resolution for Improvement Under the Illinois Highway Code is necessary to appropriate REBUILD Illinois Funds for engineering design services and construction.	

BACKGROUND	<p>The City of Kewanee will receive \$851,251 in REBUILD Illinois funds. The City Council previously approved a \$96,000.00 engineering agreement with IMEG to provide design services for the reconstruction of Lyle Street from Main to Elm, then Elm from Lyle to Oak. The remaining \$755,251 will be used for construction.</p> <p>This form is the vehicle through which the City of Kewanee requests approval from IDOT to appropriate the REBUILD Illinois Funds. Approval of this form does not obligate the City to spend the funds nor does it approve contracts for the work or the expenditures.</p>
SPECIAL NOTES	N/A
ANALYSIS	N/A
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approving the form.
PROCUREMENT POLICY VERIFICATION	Approving this form does not obligate or approve the expenditure of MFT Funds.
REFERENCE DOCUMENTS ATTACHED	Form attached.



Municipality City of Kewanee	L O C A L A G E N C Y	Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name IMEG Corp.
Township				Address 623 26 th AVenue
County Henry County				City Rock Island
Section 21-00110-00-PB				State Illinois

THIS AGREEMENT is made and entered into this 27 day of October, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Lyle Street and Elm Street

Route _____ Length 0.22 Mi. 1150.00 FT (Structure No. _____)

Termini Lyle St. from Main St. (IL 78) thru intersection of S. Elm St., Elm St. from intersection of E Oak St. through Lyle St.

Description: Preliminary engineering to provide survey, design & bidding services Lyle & Elm St. with removal & replacement of pavement, new inlet, inlet reconstruction, storm sewer, manhole, sidewalk removal and replacement w/ ADA updates and misc. work.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. ☐ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. ☐ Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. ☐ Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. ☒ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. ☒ Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. ☒ Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. ☐ Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plans, plats and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1h, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

- a. ☐ A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b. ☐ A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1a, 1g, 1h, 1i & 1j of the ENGINEER AGREES at actual cost of performing such work plus 15 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1g, 1h, 1i & 1j If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed. **Preliminary Engineering Services not to exceed \$96,000.00 at the following hourly rates. See supporting documentation attached.**

2020 STANDARD HOURLY RATES - CIVIL

Client Executive / Market Director	\$230	Land Surveyor III	\$150
Project Executive	\$190	Land Surveyor II	\$125
Senior Civil Engineering Specialist	\$170	Land Surveyor I	\$105
Senior Civil Engineer III	\$160	Senior Survey Technician	\$95
Senior Civil Engineer II	\$145	Survey Technician III	\$90
Senior Civil Engineer	\$135	Survey Technician II	\$70
Civil Project Engineer II	\$130	Survey Technician I	\$60
Civil Project Engineer	\$115	Construction Manager	\$130
Civil Engineer	\$110	Senior Construction Administrator	\$125
Senior Civil Technical Specialist	\$150	Construction Administrator	\$120
Senior Civil Designer III	\$125	Senior Field Technician	\$115
Senior Civil Designer II	\$120	Field Technician IV	\$90
Senior Civil Designer	\$115	Field Technician III	\$85
Civil Project Designer II	\$110	Field Technician II	\$80
Civil Project Designer	\$105	Field Technician I	\$75
Civil Designer IV	\$100	Administrative Assistant	\$75
Civil Designer III	\$95		
Civil Designer II	\$90		
Civil Designer	\$85		
Design Technician II	\$75		
Design Technician	\$65		

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:

- a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
- b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 15 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
 5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 15 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.
-

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.


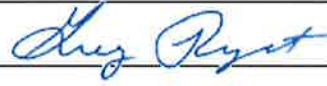
IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST: City of Kewanee of the
(Municipality/Township/County)
State of Illinois, acting by and through its
By _____

Clerk
(Seal) By _____
Title City Engineer

Executed by the ENGINEER:

ATTEST: IMEG Corp.
623 26th Avenue
Rock Island, IL 61201
By  By 
Title Loren Rains/Sr. Civil Engineer/Operations Manager Title Greg Ryckaert, Client Executive

Approved

Date

Department of Transportation

Regional Engineer

City of Kewanee

Section 21-00110-00-PV

Pavement Replacement - Lyle St from US34/IL78 east to Elm St, then south on Elm St to Oak.

LOCATION MAP





IMEG Preliminary Engineering Services
City of Kewanee
Lyle Street and Elm Street, Section 21-00110-00-PR
Attachment to Preliminary Engineering Agreement

SURVEY PHASE SERVICES

1. Survey services including:
 - a. Horizontal and vertical control points will be utilized for both boundary and topographic survey work.
 - b. Locate physical features within the ROW of the streets described above.
 - c. Existing topographic data to include contours at 1-foot intervals, vegetation, impervious areas, roadways, etc.
 - d. Coordinate with the City and Utility Companies to locate existing utility facilities on or within 25 feet of the project area that may affect the subject property.
 - e. Perform boundary survey to determine existing parcel corners and limits of existing ROW. Preparation of temporary construction easements and land acquisition services will be additional.

DESIGN PHASE SERVICES

1. Design of civil services including:
 - a. Provide IDOT MFT style plans to include the follow:
 - 1) Provide cover sheet, general notes, and typical sections sheet(s).
 - 2) Provide summary and schedule of quantities plan sheet(s).
 - 3) Provide removal sheet(s).
 - 4) Provide plan and profile sheets for full pavement replacement.
 - 5) Provide plan and profile sheets for utilities.
 - 6) Provide detailed intersection design sheets for the ADA crossings and ramps.
 - 7) Provide erosion control plan sheet(s).
 - 8) Provide cross section sheets.
 - b. Provide pavement design to exceed the 13-year life expectancy.
 - c. Provide ADA design for the 2 corners of Lyle and Main; 3 corners at Lyle and Burr Blvd; 4 corners at Lyle and Elm and 3 corners at Elm and Oak Street.
 - d. Provide an ADA safety design and a switch back ramp for the elevated sidewalk adjacent to Central Junior High School.
 - e. Driveway designs to meet IDOT standards within the ROW.
 - f. Provide a construction staging plan for Lyle street and Elm street within the limits described above.
2. Prepare front end and applicable civil specifications.

3. Prepare and submit state permits for water main replacement and grading and erosion control.
4. Prepare contract documents that are suitable for pricing and construction purposes.
 - a. Reviews to be provided by the City and IDOT.
5. Prepare an opinion of probable construction cost for civil systems. Note that IMEG has no control over 1) the cost of labor, material, or equipment; 2) the means, methods and procedures of the Contractor's work; or 3) the competitive bidding market at the time the project goes out to bid. IMEG's opinion of probable construction costs will be based on the firm's experience and qualifications and represents our judgment as Design Professionals. IMEG makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from our opinion of probable cost.
6. Project design meetings:
 - a. Participate in approximately bi-weekly 6 project conference calls / web conferences as required.

BIDDING PHASE SERVICES

1. Issue documents to prospective bidders.
2. Respond to contractor questions.
3. Prepare addenda information as required.
4. Conduct bid opening.
5. Assist with bid evaluation and recommend award to successful contractor.
6. Prepare Agreement Between Owner and Contractor.

ASSUMPTIONS

1. Drawings of the existing project area and underground utilities, which accurately represent the existing conditions, will be provided to IMEG.
2. Documents prepared by the Engineer will be prepared based upon reasonable assumptions derived from existing information provided by the Owner and from limited observation of accessible and visible existing conditions by the Engineer without the benefit of extensive field measurements and investigation prohibited by expense and inconvenience to the Owner. It is understood and agreed that unforeseen conditions uncovered during the progress of the project may require changes in the project, resulting in additional cost and delay.
3. Sanitary sewer, storm sewer, natural gas, domestic water service, and fire protection water service will be designed and located to within 5'-0" outside the building.
4. Identification, testing, and/or removal of hazardous materials will be by others.
5. The project will be awarded as a single prime contract for construction. Phased design and/or issue of early documents are not required.



COMPENSATION

We propose to provide the services described above on a time and material basis using our standard hourly billing rates (attached), with an estimated not-to-exceed fee of \$ 96,000.00 . Should we anticipate exceeding the estimated fee amount during the course of the project, we will notify you and await direction before proceeding.

Survey Phase (T&M estimate)	\$9,000.00
Design Phase (T&M estimate)	\$82,500.00
Bidding Phase(T&M estimate)	\$4,500.00
<hr/>	
Total Project Fee (Hourly, Not-to-Exceed)	\$96,000.00



RESOLUTION NO. 5254

A RESOLUTION TO APPROVE A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE FOR MFT SECTION 21-00110-0-PV IN THE AMOUNT OF \$851,251 AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

- WHEREAS, The City Council considers it in the best interest of the citizens of the City of Kewanee to use REBUILD Illinois funds for the purpose of reconstructing Lyle Street from US34/IL78 (Main Street) to Elm Street and Elm street from Lyle to Oak Streets; and,
- WHEREAS, A Resolution for Improvement Under the Illinois Highway Code is necessary to use the REBUILD Illinois funds for this purpose; and,
- WHEREAS, The REBUILD Illinois funds will be used for both engineering design and construction; and,
- WHEREAS, Approval of this form appropriates REBUILD Illinois funds, but does not obligate the City of Kewanee to spend any monies nor does it approve any expenditures.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

- Section 1** There is hereby appropriated the sum of \$851,251 in REBUILD Illinois funds for the purpose of designing and reconstructing streets under the applicable provisions of the Illinois Highway Code.
- Section 2** Only Lyle and Elm streets as listed and described on the Resolution for Improvement Under the Illinois Highway Code, are eligible for the REBUILD Illinois funds as specified above.
- Section 3** The City Clerk shall, as soon as practicable, submit to the Illinois Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account.
- Section 4** The City Clerk shall immediately transmit four certified copies of this resolution to the district office of the Illinois Department of Transportation at 619 Depot Avenue, Dixon, Illinois, 61021.
- Section 5** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				

RESOLUTION NO. 5255

APPROVAL OF A RESOLUTION DECLARING THE LINE SHAFT PUMP AND ALL ASSOCIATED ITEMS FROM WELL #4 AS SURPLUS AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City Council approved replacing the line shaft pump in Well #4 with a new submersible pump in an effort to eliminate the recurring bacterial issues in Well #4; and,

WHEREAS, The line shaft pump, motor, piping, and other associated items are no longer of use the City; and,

WHEREAS, The items still have value either for use by another community or as scrap iron; and,

WHEREAS, Staff recommends the items be declared surplus so they may be disposed of in the manner most advantageous to the City.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The line shaft pump, motor, piping, and other pump-items from Well #4 are hereby declared surplus.

Section 2 The Mayor, City Clerk, City Manager, and City Engineer are hereby authorized to dispose of the items in the manner most advantageous to the City.

Section 3 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5256	
AGENDA TITLE	Approval of a Resolution accepting the lowest responsive and responsible bid from G&L Tank Sandblasting and Coating LLC, for Project #21-01, North Water Tower Coating, in the amount of \$585,100.00.	
REQUESTING DEPARTMENT	Public Works	
PRESENTER	Scott Hinton, City Engineer	
FISCAL INFORMATION	Cost as recommended:	\$585,100.00.
	Budget Line Item:	32-42-850
	Balance Available	\$587,582 previously reserved for this project.
	New Appropriation Required:	[] Yes [X] No
PURPOSE	Approval of the bid is necessary to proceed with the contract documents for the North Water Tower Coating project.	

BACKGROUND	<p>The coating systems on the North Water Tower are at the end of their useful lives and are no longer protecting the structure in many areas. Also, there are several valves and other minor items in need of repair. Staff worked with Dixon Engineering to evaluate the condition of the tower and determine the appropriate repairs and coatings. A bid package was assembled with specifications to sandblast and coat the exterior and wet interior of the tower. The base bid includes all necessary repair work and coatings. An Alternate Bid item was included to install a mixer in the tank to aid in preventing ice and stagnant water. Staff does not recommend accepting the Alternate Bid item.</p> <p>The project was advertised for bids on October 15, 2020 and bid packages were sent to 17 companies. Eleven bids were received and publicly read on November 12, 2020 with the following results:</p> <table><tr><td></td><td>Base Bid</td><td>Alternate</td><td>Total Bid</td></tr><tr><td>V & T</td><td>\$592,000</td><td>\$20,000</td><td>\$612,000</td></tr><tr><td>G & L</td><td>\$585,100</td><td>\$35,000</td><td>\$620,100</td></tr><tr><td>L & T</td><td>\$630,700</td><td>\$19,900</td><td>\$650,600</td></tr><tr><td>MW Cole</td><td>\$667,975</td><td>\$19,000</td><td>\$686,975</td></tr><tr><td>LC United</td><td>\$693,000</td><td>\$18,000</td><td>\$711,000</td></tr><tr><td>Viking</td><td>\$744,100</td><td>\$25,500</td><td>\$769,600</td></tr><tr><td>Era-Valdivia</td><td>\$797,900</td><td>\$24,800</td><td>\$822,700</td></tr><tr><td>Utility Service</td><td>\$814,900</td><td>\$36,100</td><td>\$851,000</td></tr><tr><td>Classic Protect</td><td>\$878,950</td><td>\$26,900</td><td>\$905,850</td></tr><tr><td>Jetco</td><td>\$1,647,000</td><td>\$50,000</td><td>\$1,697,000</td></tr><tr><td>Tecorp</td><td colspan="3">Late Bid - Not Read</td></tr></table>		Base Bid	Alternate	Total Bid	V & T	\$592,000	\$20,000	\$612,000	G & L	\$585,100	\$35,000	\$620,100	L & T	\$630,700	\$19,900	\$650,600	MW Cole	\$667,975	\$19,000	\$686,975	LC United	\$693,000	\$18,000	\$711,000	Viking	\$744,100	\$25,500	\$769,600	Era-Valdivia	\$797,900	\$24,800	\$822,700	Utility Service	\$814,900	\$36,100	\$851,000	Classic Protect	\$878,950	\$26,900	\$905,850	Jetco	\$1,647,000	\$50,000	\$1,697,000	Tecorp	Late Bid - Not Read		
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SPECIAL NOTES	<p>V&T Painting, LLC submitted the lowest total bid, however G&L Tank Sandblasting and Coating LLC becomes the lowest responsive and responsible bidder by choosing to not accept the Alternate Bid for the mixer. This is legal and is a common occurrence in the realm of contracting for public work. As such, staff is comfortable recommending to not accept the Alternate Bid even though it changes the outcome of the bid.</p>																																																

ANALYSIS	Funds have been set aside in the Acquisition Fund for several years to fund the water tower coatings. \$587,582 remains after funding the South Tower Coating earlier this year. Additional funds will be budgeted in FY2022 for potential change orders. While this is an expensive project, it's more cost efficient to renew the coatings at this time than to defer the work until such time as structural repairs are also necessary.
PUBLIC INFORMATION PROCESS	This project was advertised on the City's website and two times in the local newspaper.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends accepting the base bid of \$585,100.00 from G&L Tank Sandblasting and Coating LLC, Inc. and proceeding with execution of the contract documents. Staff does not recommend accepting the alternate bid of \$35,000 for the mixer. While the mixer may be beneficial at times, it's not a necessity and the funds can be better spent in the future on higher priority items.
PROCUREMENT POLICY VERIFICATION	This project was competitively bid in accordance with the Illinois State Statutes which govern the procurement of publicly-funded construction contracts.
REFERENCE DOCUMENTS ATTACHED	Bid tabulation and contract attached.

CITY OF KEWANEE
401 E. THIRD ST.
KEWANEE, IL 61443

BID TABULATION

Project: #20-01 - North Water Tower Coating
Owner: City of Kewanee
Bid Date: 11/12/2020

	V & T	G&L Tank	L & T	MW Cole	LC United
Engineer's	29585 Gramercy Ct	2101 Hwy 64 W	50502 Hunters	2989 Bonifay	3525 Barbara
Estimate	Farmington Hills MI	Shelbyville TN	Shelby Twp MI	The Villages FL	Sterling Hts MI

ITEM NO	ITEM	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
A-1	RISER MANWAY	\$9,000.00	\$6,000.00	\$6,500.00	\$11,000.00	\$8,500.00	\$10,000.00
A-2	WET INTERIOR ROOF HATCH	4,000.00	4,000.00	3,200.00	3,500.00	5,000.00	3,500.00
A-3	BALCONY HATCH	4,000.00	3,000.00	3,000.00	3,000.00	4,000.00	3,000.00
A-4	RISER HANDRAIL	7,000.00	5,000.00	4,000.00	9,800.00	4,500.00	4,500.00
A-5	OVERFLOW PIPE DISCHARGE	3,000.00	2,000.00	3,000.00	4,000.00	2,500.00	3,500.00
A-6	ROD ADJUSTMENT	2,000.00	1,000.00	1,000.00	8,000.00	7,500.00	4,000.00
A-7	FALL PREVENTION DEVICE	5,000.00	5,000.00	4,500.00	12,000.00	3,500.00	4,000.00
A-8	VANDAL GUARD	2,000.00	2,000.00	1,200.00	4,000.00	2,000.00	3,500.00
A-9	WET INTERIOR LADDER - ROOF TO BOWL	10,000.00	7,000.00	7,500.00	12,800.00	7,000.00	12,000.00
A-10	WET INTERIOR LADDER - TRANSITION CONE	3,000.00	2,000.00	2,500.00	3,500.00	3,375.00	2,000.00
A-11	SIDEWALL LADDER WITH ROOF PLATFORM	13,000.00	15,000.00	12,500.00	16,000.00	15,000.00	11,000.00
A-12	ROOF VENT	6,000.00	5,000.00	6,000.00	6,500.00	9,000.00	5,500.00
A-13	CATHODIC CLIPS AND COUPLING	2,000.00	1,000.00	2,000.00	2,800.00	2,000.00	2,500.00
A-14	ROOF HANDRAIL AND PAINTER'S RAILING	25,000.00	19,000.00	18,000.00	18,000.00	18,000.00	17,500.00
A-15	ANTENNA CABLE ROUTING	3,000.00	4,000.00	2,200.00	12,000.00	7,000.00	9,500.00
	Subtotal Section A	98,000.00	81,000.00	77,100.00	126,900.00	98,875.00	96,000.00
B-1	EXTERIOR REPAINT WITH CONTAINMENT	420,000.00	390,000.00	390,000.00	390,000.00	433,000.00	447,500.00
B-2	WET INTERIOR REPAINT	130,000.00	120,000.00	115,000.00	110,000.00	133,600.00	147,000.00
B-3	SEAM SEALER	3,000.00	1,000.00	3,000.00	3,800.00	2,500.00	2,500.00
	Subtotal Section B	553,000.00	511,000.00	508,000.00	503,800.00	569,100.00	597,000.00
	Total Base Bid	651,000.00	592,000.00	585,100.00	630,700.00	667,975.00	693,000.00
C-1	MIXER-ALTERNATE BID	25,000.00	20,000.00	35,000.00	19,900.00	19,000.00	18,000.00
	Total Bid	\$676,000.00	\$612,000.00	\$620,100.00	\$650,600.00	\$686,975.00	\$711,000.00

**CITY OF KEWANEE
401 E. THIRD ST.
KEWANEE, IL 61443**

Viking PO Box 24162 Omaha NE	Era-Valdivia 11909 S Ave O Chicago IL	Utility Service Perry GA	Classic Protective N7670 St Rd 25 Menomonie WI	Jetco 29693 N Rand Wauconda IL
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TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
\$10,500.00	\$18,000.00	\$7,200.00	\$8,900.00	\$13,000.00
5,500.00	5,000.00	1,700.00	2,900.00	5,000.00
2,500.00	5,000.00	1,300.00	2,100.00	5,000.00
7,500.00	12,000.00	7,000.00	8,950.00	8,000.00
5,000.00	5,000.00	1,400.00	4,600.00	10,000.00
3,000.00	15,000.00	2,500.00	8,200.00	20,000.00
2,800.00	8,000.00	900.00	7,800.00	10,000.00
2,800.00	2,000.00	900.00	2,500.00	5,000.00
8,500.00	15,000.00	6,300.00	4,750.00	25,000.00
2,500.00	4,000.00	1,500.00	1,700.00	5,000.00
14,500.00	22,000.00	11,100.00	11,900.00	40,000.00
10,500.00	7,000.00	7,200.00	6,200.00	10,000.00
4,000.00	4,000.00	1,200.00	4,300.00	6,000.00
28,000.00	22,000.00	15,100.00	26,400.00	40,000.00
6,000.00	18,000.00	6,800.00	9,350.00	25,000.00
113,600.00	162,000.00	72,100.00	110,550.00	227,000.00
478,500.00	507,900.00	568,500.00	541,100.00	980,000.00
149,000.00	120,000.00	170,600.00	223,500.00	390,000.00
3,000.00	8,000.00	3,700.00	3,800.00	50,000.00
630,500.00	635,900.00	742,800.00	768,400.00	1,420,000.00
744,100.00	797,900.00	814,900.00	878,950.00	1,647,000.00
25,500.00	24,800.00	36,100.00	26,900.00	50,000.00
\$769,600.00	822,700.00	851,000.00	\$905,850.00	\$1,697,000.00



RETURN WITH BID

Route	North Water Tower Coating
County	Henry
Local Agency	City of Kewanee
Section	Project #21-01

WE G & L Tank Sandblasting and Coatings LLC as PRINCIPAL.

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LA this sum under the conditions of this instrument.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 10th day of November, 2020

(Company Name)

(Company Name)

By: _____
(Signature and Title)

By: Isai Gomez, Owner
(Signature and Title)

North American Specialty Insurance Company
(Name of Surety)

By: Robert L. Kollamith Robert L Kollamith
(Signature of Attorney-in-Fact)

COUNTY OF

I, _____, a Notary Public in and for said county,
do hereby certify that _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____

My commission expires _____ (Notary Public)

☐ Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

[illegible]

Electronic Bid Bond ID Code

(Company/Bidder Name)

(Signature and Title)

Date _____

STATE OF ~~ILLINOIS~~ IOWA

COUNTY OF LINN

I, Amy J. Sauter, a Notary Public in and for said county,
do hereby certify that Robert L. Kollsmith

(insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this

10th

day of

November, 2020

My commission expires

8-17-2021

Amy J. Sauter
(Notary Public)



SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY
WESTPORT INSURANCE CORPORATION

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri and Washington International Insurance Company a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, and Westport Insurance Corporation, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make constitute and appoint:

ROBERT L. KOLLSMITH, JACQUELINE K. PETERS, SAMANTHA SPILMAN, M. LYNN KIMBLE, TIMOTHY J. FOLEY, JENNIFER LUSE, JASON D. SMITH,
JAMES M. SMITH, DAVID M. OWEN, BRAD BENGTON, LUKAS SCHRODER, AARON COLLINS, LAURI MENOUGH, KURT FELLER and DORA B. STEVENS JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:


TWO HUNDRED MILLION (\$200,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on March 24, 2000 and Westport Insurance Corporation by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By 
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation

By 
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation



IN WITNESS WHEREOF, North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 12TH day of AUGUST, 20 20.

North American Specialty Insurance Company
Washington International Insurance Company
Westport Insurance Corporation

State of Illinois
County of Cook ss:

On this 12TH day of AUGUST, 20 20, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of

Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation and Michael A. Ito Senior Vice President of Washington International Insurance Company and Senior Vice President

of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.




M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Vice President and Assistant Secretary of North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 10th day of November, 20 20.


Jeffrey Goldberg, Vice President & Assistant Secretary of Washington International Insurance Company & North American Specialty Insurance Company & Vice President & Assistant Secretary of Westport Insurance Corporation

RETURN WITH BID



**Local Public Agency
Formal Contract
Proposal**

PROPOSAL SUBMITTED BY		
G & L Tank Sandblasting and Coatings LLC		
Contractor's Name		
2101 Highway 64 W		
Street		P.O. Box
Shelbyville	TN	37160
City	State	Zip Code

STATE OF ILLINOIS

COUNTY OF HENRY

CITY OF KEWANEE

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

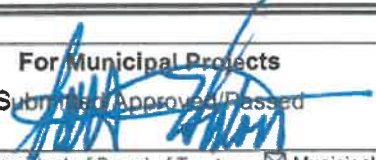
STREET NAME OR ROUTE NO. 2021 North Water Tower Coating

SECTION NO. Project # 21-01

TYPES OF FUNDS Water Utility

☒ SPECIFICATIONS (required)

☐ PLANS (required)

For Municipal Projects	
Submitted/Approved/Passed	
	
<input type="checkbox"/> Mayor	<input type="checkbox"/> President of Board of Trustees <input checked="" type="checkbox"/> Municipal Official
Date <u>10/15/20</u>	

Department of Transportation
<input type="checkbox"/> Released for bid based on limited review
_____ Regional Engineer
Date _____

For County and Road District Projects	
Submitted/Approved	
_____ Highway Commissioner	
_____ Date	
Submitted/Approved	
_____ County Engineer/Superintendent of Highways	
_____ Date	

~~Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.~~



TABLE OF CONTENTS

BID SUBMITTAL CHECKSHEET	1	SHEET
NOTICE TO BIDDERS	1	SHEET
PROPOSAL	1	SHEET
SCHEDULE OF VALUES	3	SHEETS
CONTRACTOR CERTIFICATIONS	1	SHEET
SIGNATURES	1	SHEET
LOCAL AGENCY PROPOSAL BID BOND	1	SHEET


CITY OF KEWANEE SPECIAL PROVISIONS

BIDDING INSTRUCTIONS	3	SHEETS
PERFORMANCE, LABOR, MATERIAL, AND MAINTENANCE BOND	3	SHEETS
INSURANCE REQUIREMENTS	2	SHEETS
PREVAILING WAGE SPECIAL ORDINANCE No. 3932	2	SHEETS
HENRY COUNTY PREVAILING WAGE RATES	9	SHEETS

PROJECT SPECIAL PROVISIONS AND TECHNICAL SPECIFICATIONS	104	SHEETS
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I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED
BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION
AND THAT I AM A DULY REGISTERED PROFESSIONAL
ENGINEER UNDER THE LAWS OF THE STATE OF ILLINOIS.


SCOTT R. HINTON, P.E.
LICENSE NO. 062-052646


DATE
EXPIRES 11-30-21



BID SUBMITTAL CHECKSHEET

Portions of the Proposal that must be returned include the following:

- ✓ BLR 12200 – Contract Cover
- ✓ BLR 12200 – Notice to Bidders
- ✓ BLR 12200 – Proposal
- ✓ SECTION 00 06 00 – Schedule of Values
- ✓ BLR 12200 – Signatures
- ✓ BLR 12230 – Proposal Bid Bond
- BLR 12325 – Apprenticeship or Training Program Certification
- BLR 12326 – Affidavit of Illinois Business Office
- BDE 2342 – Storm Water Pollution Prevention Program
- BDE 2342a – Contractor Certification Statement
- BC 57 - Affidavit of Availability
- ✓ Addendums, if applicable

Contractor shall follow all instructions in the CITY OF KEWANEE SPECIAL PROVISION FOR BIDDING INSTRUCTIONS included in this bid package.

RETURN WITH BID

NOTICE TO BIDDERS

County Henry
Local Public Agency City of Kewanee
Section Number Project #21-01
Route North Water Tower Coating

Sealed proposals for the improvement described below will be received at the office of the Kewanee City Clerk
401 E 3rd Street, Kewanee IL 61443 until 11:00A.M. on November 12, 2020
Address Time Date

Sealed proposals will be opened and read publicly at the office of the Kewanee City Clerk
401 E 3rd Street, Kewanee IL 61443 at 11:00A.M. on November 12, 2020
Address Time Date

DESCRIPTION OF WORK

Name North Water Tower Coating Length: _____ feet (_____ miles)

Location 401 E 3rd Street, Kewanee IL 61443

Proposed Improvement Exterior overcoat, dry interior repaint, and wet interior repaint of 500,000 gallon elevated spheroid water tank with miscellaneous associated minor repairs.

1. Plans and proposal forms will be available in the office of the Kewanee City Engineer.
Contact Scott Hinton at shinton@cityofkewanee.net or 309-852-2611 x231 for more information.
Address

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- a. BLR 12200: Local Public Agency Formal Contract Proposal
- b. BLR 12200a Schedule of Values
- c. BLR 12230: Proposal Bid Bond (if applicable)
- d. ~~BLR 12325: Apprenticeship or Training Program Certification (do not use for federally funded projects)~~
- e. ~~BLR 12326: Affidavit of Illinois Business Office~~

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.

6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.

7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.

8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.

9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

RETURN WITH BID

PROPOSAL

County Henry
Local Public Agency City of Kewanee
Section Number Project #21-01
Route North Water Tower Coating

1. Proposal of North Water Tower Coating

for the improvement of the above section by the construction of exterior blast & repaint, wet interior blast & repaint
of 500,000 gallon elevated toroellipse tank. Work also includes minor associated repairs detailed herein.

a total distance of _____ feet, of which a distance of _____ feet, (_____ miles) are to be improved.

2. The plans for the proposed work are those prepared by City of Kewanee
and approved by the Department of Transportation on (does not apply)
3. The specifications referred to herein are those prepared by the Department of Transportation and designated as
"Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special
Provisions" thereto, adopted and in effect on the date of invitation for bids.
4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check
Sheet for Recurring Special Provisions" contained in this proposal.
5. The undersigned agrees to complete the work within 60 calendar days between 3.15 & 10.15.2021
unless additional time is granted in accordance with the specifications.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and
Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this
proposal is either a bid bond if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the
specifications, made payable to:

City of Kewanee Treasurer of _____

The amount of the check is 10% of the total bid Sixty-three thousand ten and 00/100 (63,010.00).

7. In the event that one proposal guaranty check is intended to cover two or more proposals, the amount must be equal to
the sum of the proposal guaranties, which would be required for each individual proposal. If the proposal guaranty check
is placed in another proposal, it will be found in the proposal for: Section Number _____.
8. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for two (2) years
for fifty (50) % of the amount of the award. When a contract bond is not required, the proposal guaranty check will be held
in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it
is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.
9. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the
product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will
be divided by the quantity in order to establish a unit price.
10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
11. The undersigned submits herewith the schedule of prices on BLR 12200a covering the work to be performed under this
contract.
12. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on
BLR 12200a, the work shall be in accordance with the requirements of each individual proposal for the multiple bid
specified in the Schedule for Multiple Bids below.

SECTION 00 06 00
SCHEDULE of VALUES

PART 1

1.01

- A. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 05 00 00:

1. <u>RISER MANWAY</u>		
<u>Six thousand five hundred and 00/100</u>	<u>\$</u>	<u>6,500.00</u>
2. <u>WET INTERIOR ROOF HATCH</u>		
<u>Three thousand two hundred and 00/100</u>	<u>\$</u>	<u>3,200.00</u>
3. <u>BALCONY HATCH</u>		
<u>Three thousand and 00/100</u>	<u>\$</u>	<u>3,000.00</u>
4. <u>RISER HANDRAIL</u>		
<u>Four thousand and 00/100</u>	<u>\$</u>	<u>4,000.00</u>
5. <u>OVERFLOW PIPE DISCHARGE</u>		
<u>Three thousand and 00/100</u>	<u>\$</u>	<u>3,000.00</u>
6. <u>ROD ADJUSTMENT</u>		
<u>One thousand and 00/100</u>	<u>\$</u>	<u>1,000.00</u>
7. <u>FALL PREVENTION DEVICE</u>		
<u>Four thousand and five hundred dollars</u>	<u>\$</u>	<u>4,500.00</u>
8. <u>VANDAL GUARD</u>		
<u>One thousand two hundred and 00/100</u>	<u>\$</u>	<u>1,200.00</u>
9. <u>WET INTERIOR LADDER – ROOF TO BOWL</u>		
<u>Seven thousand five hundred and 00/100</u>	<u>\$</u>	<u>7,500.00</u>
10. <u>WET INTERIOR LADDER – TRANSITION CONE</u>		
<u>Two thousand five hundred and 00/100</u>	<u>\$</u>	<u>2,500.00</u>

11. SIDEWALL LADDER WITH ROOF PLATFORM

Twelve thousand five hundred and 00/100	\$	12,500.00
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12. ROOF VENT

Six thousand and 00/100	\$	6,000.00
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13. CATHODIC CLIPS AND COUPLING

Two thousand and 00/100	\$	2,000.00
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14. ROOF HANDRAIL AND PAINTER'S RAILING

Eighteen thousand and 00/100	\$	18,000.00
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15. ANTENNA CABLE ROUTING

Two thousand two hundred and 00/100	\$	2,200.00
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TOTAL PRICE SECTION 05 00 00 INCLUDING #1 THROUGH #15:

Seventy-seven thousand one hundred and 00/100	\$	77,100.00
---	----	-----------

- B. Bidder agrees to perform all work in the following sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 09 00 00:

1. EXTERIOR REPAINT WITH CONTAINMENT

Three hundred ninety thousand and 00/100	\$	390,000.00
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2. WET INTERIOR REPAINT

One hundred fifty thousand and 00/100	\$	115,000.00
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3. SEAM SEALER

Three thousand and 00/100	\$	3,000.00
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TOTAL PRICE SECTION 09 00 00 INCLUDING #1 THROUGH #3:

Five hundred eight thousand and 00/100	\$	508,000.00
--	----	------------

- C. Bidder agrees to perform all work in the following Sections as described in the Contract Documents, including all labor and material for the following Schedule of Values – Section 13 00 00:

1. MIXER - ALTERNATE

Thirty-five thousand and 00/100	\$	35,000.00
---------------------------------	----	-----------

TOTAL PRICE SECTION 05 00 00, 09 00 00 and 13 32 12:

SECTION 05 00 00:	\$ <u>77,100.00</u>
SECTION 09 00 00:	\$ <u>508,000.00</u>
SECTION 13 00 00:	\$ <u>35,000.00</u>
PROJECT TOTAL:	\$ <u>620,100.00</u>

1.02 TOTALS

- A. Project Total Base Bid is to match total Base Bid price supplied in Bid/Agreement form.
- B. Total Alternate Bid is to match total Alternate Bid price supplied in Bid/Agreement form Section 00 04 10.

1.03 ALTERNATE BIDS

- A. Bidders are required to bid both Base and Alternate.

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County	<u>Henry</u>
Local Public Agency	<u>City of Kewanee</u>
Section Number	<u>Project #21-01</u>
Route	<u>North Water Tower Coating</u>

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

County Henry
Local Public Agency City of Kewanee
Section Number Project #21-01
Route North Water Tower Coating

(If an individual)

Signature of Bidder Isai Gomez
Business Address 2101 Highway 64 W
Shelbyville, TN 37160

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

Inset Names and Addressed of All Partners



(If a corporation)

Corporate Name _____

Signed By _____

President

Business Address _____

Insert Names of Officers

President

Secretary

Treasurer

Attest:

Isai Gomez

Secretary



CONTRACT

THIS AGREEMENT, made and concluded on _____,
between **G&L Tank Sandblasting and Coating LLC** of **2101 Highway 64 W, Shelbyville
TN 37160** hereinafter referred to as the "CONTRACTOR," and the CITY OF KEWANEE,
ILLINOIS, hereinafter referred to as the "CITY;"

WITNESSETH, that the CONTRACTOR for and in consideration of the payments to
be made to it by the CITY in the amount of **FIVE HUNDRED EIGHTY FIVE THOUSAND
ONE HUNDRED (\$585,100.00) DOLLARS** hereby covenants and agrees, to and with the
CITY, that it shall and will in good and workmanlike manner, furnish all the labor and
material for **PROJECT #21-01, NORTH WATER TOWER COATING** as set out in the plans
and specifications.

Such work to be under the direction and to the satisfaction of the City Engineer, and
in accordance with the plans and specifications, which are a part of this contract. The work
to be commenced not later than 10 days after the execution of this contract unless mutually
agreed to in writing between CITY and CONTRACTOR; to progress regularly and
uninterruptedly after it shall have been begun excepting as shall otherwise be ordered by the
CITY; and shall be finished and fully completed within the timeframe set forth in the
specifications; the time of commencement, rate of progress and time of completion being
essential conditions of this contract; PROVIDED, however that if the time of the performance
of the contract herein be for any reason either expressly or by implication extended, such

extension shall not affect the validity of this contract.

The CONTRACTOR further agrees that the unit prices submitted are for the purpose of obtaining a gross sum, and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply. When this contract shall be wholly carried out and completed on the part of the CONTRACTOR, and when said work has been accepted by the CITY, a sum of money shall be computed by multiplying the following unit prices by the quantity of items completed, it being understood that the following total sum of money listed is for the purpose of determining the amount of the performance, labor, material and maintenance bond only. Such payment shall be made as provided for in the said specifications.

This Contract calls for the construction of a “public work” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors, subcontractors, and truckers to pay laborers, workers, and mechanics performing services on public works projects not less than the “prevailing rate of wages” (hourly cash wages plus fringe benefits) in the county where the work is performed. The prevailing wage rates for projects for the CITY required by Ordinance No. 3932 are updated monthly by the Illinois Department of Labor and may be found at:

<https://www.illinois.gov/idol/Laws-Rules/CONMED/Documents/2016%20Rates/Rock%20Island.pdf>

All contractors, subcontractors, and truckers rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping duties. All contractors, subcontractors, and truckers shall keep an accurate record showing the names and occupations of all laborers, workers, and mechanics employed by them on this contract, and also showing the actual hourly wages paid to each of such persons and shall preserve their weekly payroll records for a period of three (3) years from the date of completion of the contract. Weekly certified payrolls shall be

sent to the City Engineer.

For further information, please refer to the Illinois Department of Labor's website at:
<http://www.state.il.us/agency/idol>.

It is further provided that the CONTRACTOR shall upon the sealing of this contract, file with the CITY a good and sufficient two (2) year bond in the penal sum of **FIVE HUNDRED EIGHTY FIVE THOUSAND ONE HUNDRED (\$585,100.00) DOLLARS** conditioned upon the faithful performance and execution of the work covered by this contract according to the complete and detailed specifications and full and complete drawings, profiles and models therefore, and according to the terms and conditions of this contract, and conditioned also that the CONTRACTOR shall pay all debts incurred by said CONTRACTOR in the prosecution of such work, including those for labor and materials furnished. The CONTRACTOR further agrees to pay liquidated damages as set forth in the specifications for failure to complete the Project by the date specified.

IN WITNESS WHEREOF, the said Parties have executed these presents on the date above mentioned.

CONTRACTOR:

By: _____

CITY:

CITY OF KEWANEE, ILLINOIS

By: _____

City Engineer

Attest: _____

City Clerk

Date: _____

☐ Performance Bond Attached ☐ Certificate of Insurance Attached

RESOLUTION NO. 5256

APPROVAL OF A RESOLUTION ACCEPTING THE LOWEST RESPONSIVE AND RESPONSIBLE BID FROM G&L TANK SANDBLASTING AND COATING LLC, FOR PROJECT #21-01, NORTH WATER TOWER COATING, IN THE AMOUNT OF \$585,100.00.AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

- WHEREAS, The City Council recognizes that the coating systems at the North Water Tower have reached the end of their useful lives and are failing in many areas; and,
- WHEREAS, Bids were solicited on October 15, 2020 to replace the coating systems and make minor associated repairs and those bids received on time were opened and publicly read on November 12, 2020; and,
- WHEREAS, G&L Tank Sandblasting and Coating LLC, 2101 Highway 64 W, Shelbyville TN 37160 submitted the lowest responsive and responsible Base Bid of \$585,100.00; and,
- WHEREAS, G&L Tank Sandblasting and Coating LLC's bid includes a \$585,100.00 Base Bid and a \$35,000.00 Alternate Bid to install a mixer inside the water tower; and,
- WHEREAS, Staff has determined the mixer is unnecessary and recommends the Alternate Bid not be accepted; and,
- WHEREAS, \$587,582 is available for this work in the Acquisition Fund; and,
- WHEREAS, Staff recommends the City of Kewanee enter into a contract with G&L Tank Sandblasting and Coating LLC for the \$585,100.00 Base Bid.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

- Section 1** The bid of G&L Tank Sandblasting and Coating LLC is hereby accepted.
- Section 2** The Mayor, City Clerk, City Manager, and City Engineer are hereby authorized to execute and attest to all necessary contract documents with G&L Tank Sandblasting and Coating LLC for Project #21-01, North Water Tower Coating, in the amount of \$585,100.00; provided, however, that said contract documents are in substantially similar form and content to that attached hereto and incorporated herein.
- Section 3** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

4811 S. 76th St., Suite 109
Greenfield, WI 53220
Telephone: (414) 529-1859
Fax: (414) 282-7830

**EXHIBIT K: Agreement Between
Owner and DIXON**

AMENDMENT TO OWNER-DIXON AGREEMENT

The Effective Date of this Amendment is: _____

Background Data:

Effective Date of Owner-DIXON Agreement: _____

Owner: City of Kewanee, Illinois _____

DIXON Engineering, Inc., Greenfield, Wisconsin _____

Project: 500,000 Gallon Spheroid (North Tower) _____

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

☒ Additional Services to be performed by DIXON

☒ Modifications to services of DIXON

☒ Modifications to responsibilities of Owner

☒ Modifications of payment to DIXON

Description of Modifications:

Preconstruction Meeting, Project Administration, Weld Observation, Wet Interior Coating, Exterior Coating Observation, and One (1) Year ROV Warranty

Agreement Summary:

Original agreement amount: \$9,000

Net change for prior amendments: \$0

This amendment amount: \$59,100

Adjusted Agreement amount: \$68,100


Owner and DIXON hereby agree to modify the above referenced Agreement as set forth in this Agreement. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

Tim Wilson, MPA, Project Manager

November 16, 2020

PROPOSED by DIXON (Not a contract until approved by Project Manager or Officer)

PROPOSAL DATE

CONTRACT APPROVED BY OWNER	POSITION	DATE
Co SIGNATURE (if required)	POSITION	DATE
	Project Manager	11/16/2020
AGREEMENT APPROVED by DIXON	POSITION	DATE

DIXON'S SERVICES AND OWNER'S RESPONSIBILITIES

A1.01 Construction Phase:

A. Basic Services:

1. DIXON will consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of DIXON shall be as assigned in EJCDC C-700-18 Standard General Conditions of the Construction Contract.
2. All of Owner's instructions to Contractor will be issued through DIXON, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
3. Engineer or RPR has authority to Stop Work if Engineer or RPR questions the quality of Work or rejects the Work, or if there (in the sole opinion of Engineer or RPR) a potential for creating an environmental contamination.
4. Finalize Project to observe all items in the contract specifications have been completed and review the quality of workmanship.
5. Duration of Construction Phase: The Construction Phase will terminate upon written recommendation by DIXON for final payment to Contractors.

B. RPR Services for Maintenance of Existing Structures

1. Perform services expected of DIXON RPR and as detailed in the EJCDC Construction Contract General Conditions, GC-700-18.
2. Attend a Preconstruction Meeting, and address questions regarding observation services and coordination of field observations.
3. Hold Point General:
 - a. Hold Point is a stage of the Construction Project where the Contractor stops Work. Work commences again after the Work is observed and reviewed for compliance.
 - b. A Hold Point Site visit is one observation trip to perform one of the functions below. The number of Site visits required are estimates.
4. Hold Point Weld/Modifications- Observe, Record, Report, and:
 - a. Observe repair, and or the installation of work for specifications compliance. All weld repairs will be visually observed for surface defects (i.e. undercut, negative reinforcement, non-fusion, etc.).
5. Hold Point Coating Wet Interior - Observe, Record, Report, and:
 - a. Collect spent abrasive for sampling and testing.
 - b. Abrasive blast cleaning prior to application of the prime coat.
 - c. Prime coat prior to application of the next coat.
 - d. Intermediate coat prior to application of the stripe or topcoat.
 - e. Stripe coat prior to application of the topcoat.
 - f. Observe wet interior using high/low voltage holiday detection.
 - g. Topcoat for compliance with specifications.
6. Hold Point Coating Exterior - Observe, Record, Report, and:
 - a. Abrasive blast cleaning prior to primer application.
 - b. Prime coat prior to application of the epoxy intermediate coat.
 - c. Epoxy intermediate coat prior to application of the urethane intermediate coat.
 - d. Urethane intermediate coat prior to application of the topcoat.
 - e. Topcoat for compliance with specifications.
 - f. Check foundations coating for compliance with specifications.

- g. Application of the lettering/logo for thoroughness, dimensions (visual only) and aesthetic appearance in accordance with specification requirements, and to verify no damage occurred during lettering.
- 7. Hold Point Project Finalization:
 - a. Review all repairs not installed until after coating.
 - b. Examine entire project for damage that occurred during construction or post construction from rigging and de-rigging or other causes.
 - c. Observe the installation of screens, light bulbs, etc.
 - d. Observe Site for restoration to pre-project conditions.
 - e. Formulate a punch list of items to complete.
 - f. Create a second punch list if needed before finalization.
 - g. Finalize the project to assure all items in the contract specifications have been completed, and the quality of workmanship meets contract requirements.
- C. Construction Phase - Owner's Responsibilities:
 - 1. Inform DIXON in writing of any specific requirements of safety or security programs that are applicable to DIXON, as a visitor to the Site.
 - 2. Attend and participate in the Preconstruction conferences, construction progress and other job-related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.
 - 3. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of DIXON in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on DIXON, then Owner shall compensate DIXON for any related increases in the cost to provide Construction Phase services.

A1.02 Post Construction Phase:

- A. Basic Services:
 - 1. One Year Warranty Observation - ROV and Exterior:
 - a. Review all wet or dry interior surfaces for corrosion and/or damage, qualify and quantify damage for repairs. All coating repairs needed are to be quantified by extrapolation of a measured area and compared with warranty requirements.
 - b. Observe the exterior coating and quantify damages.
 - c. Review all repairs completed during Construction Phase.
 - d. Review all exterior appurtenances for damage due to corrosion or construction.
 - e. Review exterior of the exposed foundations.
 - f. Review all health aspects of the tank, including screening of the vent, overflow pipe, and other possible contamination sources.
 - g. Prepare a report documenting all items found that meet or fail to meet warranty requirements and recommendations for repair. The report will be letter format.
 - 2. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this EXHIBIT A, will terminate thirteen months after the commencement of the Construction Contract's correction period.
- B. Post Construction Phase - Owner's Responsibilities:
 - 1. Warranty Observation - ROV Observation:
 - a. Fill the tank to overflow or higher capacity and isolate it from the system during the ROV observation, or as a minimum, maintain positive flow (No water withdrawal from tank).
 - b. Perform chlorine residual and bacteriological testing after completion of observation.

A2.01 ADDITIONAL SERVICES

- A. Any service not listed or referenced above in Part 1 will be considered an Additional Service.
 - 1. All additional requested services and associated fees shall be documented by an Exhibit K, Contract Amendment signed by both parties.

AMENDMENT 1 -EXHIBIT C ATTACHMENT C-1: Agreement Between
Owner and DIXON

SUMMARY OF DIXON'S COMPENSATION FEES SCHEDULE of VALUES

1. The total compensation for services under this Agreement is the estimated total compensation amount of **Fifty-Nine Thousand, One Hundred Dollars, \$59,100** and summarized as follows:

Schedule of Values				
Description of Services	# of Units	Unit Price	Amount	Basis of Compensation
A1.01-Preconstruction Meeting			\$1,500	Unit Price
A1.01-Other Defined Basic Services – Project Administration			\$2,000	Lump Sum
A1.01-RPR Services Weld	2	\$1,450	\$2,900	Unit Price
A1.01-RPR Critical Phase Coating	32	\$1,450	\$46,400	Unit Price
A1.01-Finalization Site Review by PM	2	\$1,450	\$2,900	Unit Price
A1.02-Warranty Observation			\$3,400	Lump Sum
Total			\$59,100	

2. In the event of a conflict with the number in the Total and the written amount in 1 above or with the number on the Signature Page, the first governance shall be a review of math in this schedule of values.
3. DIXON may alter the distribution of compensation consistent with services actually rendered between individual phases of Basic and RPR Service with unused fees calculated by any method. Reallocation of fees shall not result in a total fee in excess of the total compensation amount unless approved by the Owner.

AMENDMENT 1 -EXHIBIT C ATTACHMENT C-2: Agreement Between
Owner and DIXON

STANDARD HOURLY RATE AND REIMBURSABLE EXPENSE SCHEDULE

<u>Labor Class</u>	<u>Per Hour</u>	<u>Overtime Rate</u>
Principal	\$255.00	
Project Manager	\$153.00	\$230.00
Engineer	\$158.00	\$237.00
CWI Welding RPR	\$137.00-\$153.00	\$206.00-\$230.00
DIXON Level 3 or NACE Certified Level 3 RPR	\$107.00-\$137.00	\$161.00-\$206.00
DIXON Level 2 or NACE Level 2 RPR	\$97.00-\$122.00	\$146.00-\$183.00
DIXON Level 1 or NACE Level 1 RPR	\$87.00-\$97.00	\$131.00-\$146.00
Contract Support Staff	\$112.00-\$138.00	\$168.00-\$207.00

<u>Expenses</u>	<u>Metropolitan</u>	<u>Out-State</u>
Mileage	\$0.70/mile + tolls	\$0.60/mile
Lodging	\$155.00 per diem	\$145.00 per diem
Meals	\$47.00 per diem	\$40.00 per diem

FEES EFFECTIVE THROUGH: December 31, 2020

Revised: 8/6/2019

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5257	
AGENDA TITLE	Approval of an Amendment to an Agreement with Dixon Engineering to provide construction inspection services at the North Water Tower Coating project.	
REQUESTING DEPARTMENT	Public Works	
PRESENTER	Scott Hinton, City Engineer	
FISCAL INFORMATION	Cost as recommended:	Not to exceed \$59,100.
	Budget Line Item:	32-42-532
	Balance Available	Funds will be allocated in the FY2022 Water budget
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Approval of the Amendment to the Agreement is necessary to provide for construction inspection services at the North Water Tower Coating project.	

BACKGROUND	Staff sought Statements of Qualifications from engineering firms that specialize in painting and coating storage tanks and towers. There are no local firms that specialize in this service. Staff found Dixon Engineering of Greenfield WI to be the most qualified to provide condition evaluation, technical specification writing, and construction inspection services for the North Water Tank Coating project. Staff entered into an Agreement with Dixon Engineering for \$9,000 to evaluate the existing condition of the North Tower and to use this information to develop technical specifications to solicit bids. Staff proposes to amend the Agreement to include construction inspection services.
SPECIAL NOTES	The value of this Amendment is an estimated, worse-case scenario. The actual cost will accrue at standard hourly rates, will depend on the amount of time it takes the contractor to complete all work, and is likely to be much less. The value of the South Tower construction inspection contract was \$47,350, however the actual cost was only \$26,250.
ANALYSIS	Coating steel storage tanks and towers is specialized work that can be difficult to perform properly. Staff believes it's in the City's best interest to engage a consulting firm with experience in such work to provide construction inspection services for the North Tower Project. This will help ensure all work is performed properly and the coating systems don't fail prematurely.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends amending the Agreement with Dixon Engineering to add construction inspection services for standard rates at the not-to-exceed price of \$59,100.



PROCUREMENT POLICY VERIFICATION	Statements of Qualifications were reviewed from several firms as part of the Qualifications-Based Selection (QBS) process used to select Dixon Engineering.
REFERENCE DOCUMENTS ATTACHED	The executed Agreement and proposed Amendment are attached.

RESOLUTION NO. 5257

APPROVAL OF AN AMENDMENT TO AN AGREEMENT WITH DIXON ENGINEERING TO PROVIDE CONSTRUCTION INSPECTION SERVICES AT THE NORTH WATER TOWER COATING PROJECT AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

- WHEREAS, The North Water Tower is scheduled to be re-coated in 2021; and,
- WHEREAS, Storage tank re-coating is specialized work that is expensive to perform and can be difficult to perform properly; and,
- WHEREAS, There are consulting engineering firms that specialize in coating steel tanks; and,
- WHEREAS, Staff finds it prudent to engage such a consultant to ensure the North Water Tower work is performed properly; and,
- WHEREAS, Staff previously followed a Qualifications-Based Selection (QBS) process to select Dixon Engineering to evaluate the existing condition of the tank and to assist in developing the technical specifications to govern the project; and,
- WHEREAS, Staff entered into a Professional Services Agreement with Dixon Engineering for \$9,000.00 to provide said services; and,
- WHEREAS, Dixon Engineering proposes to amend the Agreement to provide construction engineering services at standard rates for the not-to-exceed price of \$59,100.00; and,
- WHEREAS, \$59,100.00 will be included in the FY2022 budget for construction engineering; and,
- WHEREAS, Staff finds Dixon Engineering to be competent, is satisfied with the level of service provided thus far, and recommends approval of the Amendment to the Agreement.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

- Section 1** The proposed Amendment to the Professional Services Agreement with Dixon Engineering is hereby accepted.
- Section 2** The \$59,100.00 Amendment increases the value of the Professional Services Agreement with Dixon Engineering from \$9,000.00 to a not-to-exceed value of \$68,100.00.
- Section 2** The Mayor, City Clerk, City Manager, and City Engineer are hereby authorized to execute the Amendment to the Professional Services Agreement; provided, however, that said contract documents are in substantially similar form and content to that attached hereto and incorporated herein.
- Section 3** This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Chris Colomer				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Resolution # 5258	
AGENDA TITLE	Awarding demolition contract for the demolition of the buildings located at 245 Tenney St.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	\$1550.00
	Budget Line Item:	01-65-595
	Balance Available	\$10546.10
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To award a contract to Kirk Dana to demolish the building on the lot located at 245 Tenney St.	
BACKGROUND	Inspections of the property and building located at 245 Tenney St. provided enough evidence to issue a Dangerous Building Notice on July 23, 2020. As result of the Dangerous Building Notice, the Director of Community Development received an Order from the Court for demolition of the building located at 245 Tenney St. A Request For Proposal was drafted and published with a bid due date of November 18, 2020.	
SPECIAL NOTES	N/A	
ANALYSIS	Two bids were received and opened by the City Clerk on November 18, 2020. Kirk Dana Construction: \$1550.00 Bowser Construction: \$4620.30	

PUBLIC INFORMATION PROCESS	All legal processes required to obtain the demolition order were followed. Notice for the Request For Proposal was published in the Star Courier.
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
PROCUREMENT POLICY VERIFICATION	
REFERENCE DOCUMENTS ATTACHED	Scope of work for 245 Tenney St.

RESOLUTION NO. 5258

A RESOLUTION TO AWARD DEMOLITION WORK AT 245 TENNEY STREET TO KIRK DANA CONSTRUCTION, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee, in Case No. 20-MR-130K in the 14th Judicial Circuit in Henry County, obtained a court order to demolish the buildings located at 245 Tenney Street; and,

WHEREAS, The Kewanee City Council finds it in the best interest of the City to remove the dilapidated building located on the land at 245 Tenney Street; and,

WHEREAS, City of Kewanee staff advertised for, and solicited, sealed lump sum bids for demolition of the building, and related work at 245 Tenney Street in Kewanee; and,

WHEREAS, Two firms submitted a bid, and they were opened by the City Clerk at 10:00 a.m., on November 18, 2020; and,

WHEREAS, The bids received were:

245 Tenney Street Demolition

Firm	Bid
Kirk Dana Construction	\$1550.00
Bowser Construction	\$4620.30

WHEREAS, City staff has recommended that the demolition work at 245 Tenney Street be awarded to Kirk Dana Construction.

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The bid of Kirk Dana Construction of Kewanee as shown above, is hereby accepted, and the City Manager is authorized to sign the necessary documents in order to have Kirk Dana Construction complete the demolition and related work at 245 Tenney Street, in full compliance with the project documents prepared by City of Kewanee staff, and all applicable rules and regulations.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Councilmember Michael Komnick				
Councilmember Steve Faber				
Councilmember Chris Colomer				
Councilmember Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Ordinance # 4034	
AGENDA TITLE	Consideration to rezone 117 E Central Blvd from R-5 Multiple-Family Dwelling District to B-2 Business-General Retail District.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A, including recurring charges
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To rezone 117 E Central Blvd from R-5 Multiple-Family Dwelling District to B-2 Business-General Retail District.	

BACKGROUND	<p>Tyrone Johnson contacted me on October 14, 2020 to discuss his purchase of the Star Courier property at 105 E. Central Blvd. Tyrone was advised, prior to purchasing the property, that the Star Courier was zoned B-2 Business District, General Retail. It was not realized until after his real estate transaction that there were two parcels involved which included the small parcel (grass lot) East of the Star Courier parking lot. This lot was also owned by the Star Courier; however, the lot is split up into two zoning districts. The west edge of the parcel appears to be zoned B-2 while the east part of the parcel is zoned R-5 Multiple Family Dwelling District. Tyrone wishes to use this grass lot as an extension of the already existing parking lot for the equipment rental storage. City staff discussed the options with Tyrone and it was decided that a request to rezone the property, so the entire property is zoned B-2, was the best option.</p>
SPECIAL NOTES	N/A
ANALYSIS	<p>When looking at the surrounding area, rezoning the parcel in question would not be out of character.</p>
PUBLIC INFORMATION PROCESS	<p>Notice was published in the Star Courier and post cards were mailed to all property owners within 300 feet.</p>
BOARD OR COMMISSION RECOMMENDATION	<p>After discussing the facts and testimony presented, the Plan Commission, by a vote of seven in favor, none opposed, two absent, that the request to rezone the property located at 117 E. Central Blvd. from R-5 Multiple Family Dwelling District to B-2 Business, General Retail District be approved by the City Council.</p>
STAFF RECOMMENDATION	<p>Staff recommends approval.</p>
PROCUREMENT POLICY VERIFICATION	
REFERENCE DOCUMENTS ATTACHED	<p>Plan Commission Minutes.</p>

ORDINANCE NO. 4034

ORDINANCE GRANTING A REZONING REQUEST, FOR LAND LOCATED AT 117 E. CENTRAL BLVD., KEWANEE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS, IN COUNCIL ASSEMBLED, AS FOLLOWS:

- Section 1** The City Council finds that a Petition has heretofore been filed by owner Tyrone Johnson with the City Clerk, directed to the Plan Commission and the City Council requesting that the zoning district of 117 E. Central Blvd. be changed from R-5 Multiple-Family Dwelling District to B-2 Business District, General Retail for the following described property:
LOT 3 & 4 & N1/2 LOT 5 BLISHS ADD SUB OF BLK 1 CITY OF KEWANEE [EZ], Kewanee, Henry County, Illinois.
This land is commonly known as: 117 E. Central Blvd.
- Section 2** The Plan Commission conducted a hearing upon the said Petition on Thursday, November 19, 2020, pursuant to notice being published in the Kewanee Star Courier according to law, at which time and place the Commission heard the statements of those speaking in support of the petition. There were no objectors.
- Section 3** After further discussion at the hearing, the Plan Commission conducted a vote to approve the requested change in zoning of the land described in Section 1 hereof, with the results being seven in favor of the change in zoning, none opposed to the change in zoning, and two absent.
- Section 4** The zoning district of the land described in Section 1 hereof shall be, and hereby is, established as B-2 Business District, General Retail.
- Section 5** This ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Passed by the Council of the City of Kewanee, Illinois this 30th day of November, 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Councilman Michael Komnick				
Councilman Chris Colomer				
Councilman Steve Faber				
Councilman Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Ordinance # 4035	
AGENDA TITLE	Consideration of an ordinance allowing Indoor Shooting Range as a Special Use within B-3 Zoning.	
REQUESTING DEPARTMENT	Community Development	
PRESENTER	Keith Edwards, Director of Community Development	
FISCAL INFORMATION	Cost as recommended:	N/A, including recurring charges
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To allow Indoor Shooting Range as a Special Use within B-3 Zoning.	
BACKGROUND	<p>The City has had a couple of inquiries, one a couple of years ago and one just recently, concerning the installation of a commercial indoor shooting range. Currently this is not a use listed within our zoning code. Staff is requesting the Plan Commission to discuss the use of Shooting Range to be added under Special Uses within B-3 Zoning Districts. By adding it as a Special Use, the Plan Commission and City Council will have control over the placement of such use as well as possible stipulations.</p>	
SPECIAL NOTES	N/A	
ANALYSIS		

PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	After discussing the facts and testimony presented, the Plan Commission, by a vote of six in favor, none opposed, three absent, that the special use of Indoor Shooting Range be added to list of allowed special uses under B-3 zoning.
STAFF RECOMMENDATION	Staff recommends passing the ordinance.
PROCUREMENT POLICY VERIFICATION	
REFERENCE DOCUMENTS ATTACHED	Plan Commission Minutes

ORDINANCE #4035

AN ORDINANCE AMENDING SECTION 155.068(B) B-3 BUSINESS AND WHOLESALE DISTRICT, SPECIAL USES ESTABLISHED IN THE CITY OF KEWANEE CODE OF ORDINANCES, AND DECLARING THAT THIS IS ORDINANCE IS IN FULL FORCE AS PROVIDED BY LAW.

WHEREAS, The City of Kewanee has previously established permitted special uses in B-3 BUSINESS AND WHOLESALE DISTRICT; and

WHEREAS, The City Council has found that the need for adding Indoor Shooting Range as a permitted special use within B-3 BUSINESS AND WHOLESALE DISTRICT is needed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEWANEE, ILLINOIS, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The City Council hereby amends Chapter 155.068(B) of the City Code by inserting text shown as underlined and omitting text shown as ~~strikethrough~~ as follows:

§ 155.068 B-3 BUSINESS AND WHOLESALE DISTRICT.

(B) Special uses. The following uses may be allowed by special use permit per the provisions of §155.155 through §155.157.

(8) Indoor Shooting Range.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Michael Komnick				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklich				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Resolution #5259	
AGENDA TITLE	Consideration of a Resolution authorizing the City Manager to execute documents for the renewal of the self funded insurance plan with Blue Cross Blue Shield of Illinois and other carriers.	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Rabecka Jones, City Clerk	
FISCAL INFORMATION	Cost as recommended:	\$350,388.00
	Budget Line Item:	74-14-451 & 74-14-452
	Balance Available	\$730,132.10
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	Authorizes the City Manager to execute documents for the renewal of the self-funded insurance plan with Blue Cross Blue Shield of Illinois and other carriers	
BACKGROUND	In 2014 the City switched to Blue Cross Blue Shield of Illinois (BCBS) for processing our health insurance claims. The savings have been significant.	
SPECIAL NOTES	N/A	

ANALYSIS	Blue Cross Blue Shield continues to provide a substantial savings in the amount of paid claims due to the discount offered within the BCBS PPO Network. Employees remain pleased with our coverage. Collective bargaining agreements prevent the City from changing the coverages without agreement from the employee unions. The City is in an RFP process to identify who our broker/consultant will be, which is a separate issue from what carriers we use in our self-funded plans.
PUBLIC INFORMATION PROCESS	N/A
BOARD OR COMMISSION RECOMMENDATION	N/A
STAFF RECOMMENDATION	Staff recommends approval.
REFERENCE DOCUMENTS ATTACHED	2021 Cottingham & Butler Renewal Presentation

City of Kewanee

2021 Renewal Meeting

Presented By | Sara Dickinson, Vice President
Alexis Rettenberger, Client Consultant
Julie Harbaugh, Senior Client Consultant
Linda Perry, Assistant Vice President



Cottingham & Butler

AGENDA

- 2020 Financial Review through July
- 2021 Plan Renewal
- Appendix

2020 Financial Review through August



Cottingham & Butler

CLAIMS BY PLAN YEAR-ACTIVE

BCBSIL & SISCO BSBSIL & SISCO BCBS IL & SISCO BCBS IL & SISCO

	2017	2018	2019	2020	Current Year Annualized	% Change (CYA/PY1)
Medical Claims	\$821,661	\$1,123,416	\$855,894	\$513,117	\$769,675	-10.1%
Prescription Drug Claims	\$201,267	\$286,836	\$364,288	\$256,426	\$384,638	5.6%
Dental Claims	\$59,156	\$59,376	\$55,439	\$29,285	\$43,927	-20.8%
Vision Claims	\$6,547	\$6,098	\$5,450	\$2,263	\$3,395	-37.71%
Subtotal Claims	\$1,088,631	\$1,475,726	\$1,281,072	\$801,090	\$1,201,635	-6.20%
RX Rebates	\$11,160	\$15,812	\$24,192	\$25,485	\$38,228	58.02%
Stop Loss Reimbursements	\$175,766	\$244,791	\$162,939	(\$23,006)	(\$34,509)	-121.18%
Net Claims	\$901,705	\$1,215,123	\$1,093,940	\$798,611	\$1,236,144	13.00%
TPA Fees	\$67,148	\$66,261	\$57,223	\$39,758	\$59,636	4.22%
Consulting Fees	\$25,200	\$25,200	\$25,200	\$14,224	\$25,200	0.00%
PPO Fees	\$15,758	\$22,635	\$16,672	\$8,246	\$12,369	-25.81%
Stop Loss Premium	\$206,618	\$219,655	\$217,125	\$177,836	\$266,753	22.86%
Subtotal Administrative Fees	\$314,724	\$333,751	\$310,050	\$240,063	\$363,959	17.39%
Total Plan Costs	\$1,220,835	\$1,548,874	\$1,403,991	\$1,038,674	\$1,600,103	13.97%
Employee Contributions (Avg)	\$220,048	\$147,790	\$198,685	\$135,064	\$202,596	1.97%
Net Employer Cost	\$1,000,787	\$1,401,084	\$1,205,306	\$903,610	\$1,397,507	15.95%
Average Single Enrollment	20	19	21	21	21	-1.95%
Average Family Enrollment	55	52	51	52	52	1.13%
Total Average Enrollment	75	71	73	73	73	0.23%
Total Cost per Employee	\$16,278	\$21,815	\$19,277	\$14,228	\$21,919	13.71%
EE Contributions per Employee	\$2,934	\$2,082	\$2,728	\$1,850	\$2,775	1.74%
Net Employer Cost per Employee	\$13,344	\$19,734	\$16,549	\$12,378	\$19,144	15.68%

Medical Claims are trending to -10% less than last year.

RX Claims trending with an increase directly related to MS medications for 2 participants.

Dental Claims are trending below last year (COVID related).

Vision Claims are trending similar to last year (COVID related).

CLAIMS BY PLAN YEAR-RETIREE

	BCBSIL & SISCO	BCBSIL & SISCO	BCBS IL & SISCO	BCBS IL & SISCO		
	2017	2018	2019	2020	Current Year Annualized	% Change (CYA/PY1)
Medical Claims	\$129,862	\$59,657	\$142,652	\$103,111	\$154,666	8.42%
Prescription Drug Claims	\$24,345	\$23,322	\$19,118	\$20,460	\$30,690	60.53%
Dental Claims	\$9,713	\$6,098	\$2,018	\$4,199	\$6,298	212.12%
Vision Claims	\$758	\$79	\$520	\$390	\$585	12.50%
Subtotal Claims	\$164,678	\$89,156	\$164,307	\$128,159	\$192,239	17.00%
RX Rebates	\$2,808	\$4,394	\$5,287	\$6,915	\$10,372	96.19%
Stop Loss Reimbursements	\$0	\$0	\$0	\$0	\$0	0.00%
Net Claims	\$161,870	\$84,762	\$159,020	\$121,244	\$192,239	20.89%
TPA Fees	\$16,199	\$16,871	\$12,324	\$10,609	\$15,914	29.13%
Consulting Fees	\$0	\$0	\$0	\$4,676	\$0	0.00%
PPO Fees	\$2,273	\$373	\$2,805	\$1,416	\$2,124	-24.30%
Stop Loss Premium	\$51,988	\$59,825	\$47,630	\$48,764	\$73,146	53.57%
Subtotal Administrative Fees	\$70,460	\$77,069	\$62,759	\$65,465	\$91,183	45.29%
Total Plan Costs	\$239,553	\$161,831	\$221,779	\$186,709	\$283,422	27.79%
Employee Contributions	\$95,248	\$47,493	\$44,948	\$43,283	\$64,925	44.44%
Net Employer Cost	\$144,305	\$114,338	\$176,831	\$143,426	\$218,497	23.56%
Average Single Enrollment	11	6	7	8	8	10.34%
Average Family Enrollment	10	11	11	12	12	9.92%
Total Average Enrollment	21	17	18	20	20	11.11%
Total Cost per Employee	\$11,407	\$9,519	\$12,321	\$9,335	\$14,171	15.02%
EE Contributions per Employee	\$4,536	\$2,794	\$2,497	\$2,164	\$3,246	30.00%
Net Employer Cost per Employee	\$6,872	\$6,726	\$9,824	\$7,171	\$10,925	11.21%

CLAIMS BY PLAN YEAR-ACTIVE & RETIREE

	BCBSIL & SISCO	BCBSIL & SISCO	BCBS IL & SISCO	BCBS IL & SISCO		
	2017	2018	2019	2020	Current Year Annualized	% Change (CYA/PY1)
Medical Claims	\$952,036	\$1,183,074	\$998,546	\$616,227	\$924,341	-7.43%
Prescription Drug Claims	\$225,386	\$310,158	\$383,406	\$276,885	\$415,328	8.33%
Dental Claims	\$68,980	\$67,643	\$58,186	\$33,484	\$50,225	-13.68%
Vision Claims	\$7,305	\$6,177	\$5,877	\$2,653	\$3,980	-32.28%
Subtotal Claims	\$1,253,707	\$1,567,052	\$1,446,015	\$929,249	\$1,393,874	-3.61%
RX Rebates	\$0	(\$20,206)	(\$29,479)	(\$32,400)	(\$48,600)	64.86%
Stop Loss Reimbursements	(\$175,766)	(\$244,791)	(\$162,939)	\$23,006	\$34,509	-121.18%
Net Claims	\$1,077,941	\$1,302,055	\$1,253,597	\$919,855	\$1,379,783	10.07%
TPA Fees	\$82,940	\$83,131	\$69,428	\$50,364	\$75,545	8.81%
Consulting Fees	\$25,200	\$25,200	\$25,200	\$18,900	\$25,200	0.00%
PPO Fees	\$18,965	\$23,008	\$19,478	\$9,662	\$14,493	-25.59%
Stop Loss Premium	\$258,425	\$279,479	\$264,754	\$226,599	\$339,899	28.38%
Subtotal Administrative Fees	\$385,530	\$410,818	\$378,860	\$305,525	\$455,137	20.13%
Total Plan Costs	\$1,463,471	\$1,712,873	\$1,632,457	\$1,225,380	\$1,834,920	12.40%
Employee Contributions	\$244,697	\$218,694	\$240,609	\$176,726	\$265,089	10.17%
Net Employer Cost	\$1,218,774	\$1,494,179	\$1,391,848	\$1,048,654	\$1,569,831	12.79%
Average Single Enrollment	28	31	29	28	28	-3.45%
Average Family Enrollment	70	67	62	65	65	4.84%
Total Average Enrollment	98	97	91	93	93	2.20%
Total Cost per Employee	\$14,933	\$17,658	\$17,939	\$13,176	\$19,730	9.99%
Employee Contributions per Employee	\$2,497	\$2,255	\$2,644	\$1,900	\$2,850	7.80%
Net Employer Cost per Employee	\$12,436	\$15,404	\$15,295	\$11,276	\$16,880	10.36%

Net claims are annualizing to decrease 3.6% from prior plan
 RX Claims trending with an increase directly related to MS medications for 2 participants.
 Enrollment is up 2.2% with 93 on the plan.

LARGE CLAIMANTS

Rel	DOB	Age	Gender	Section	Status	Diagnosis	Medical Paid	Pharmacy Paid	Total Paid
EE	06/03/1961	59	M	Retiree	Active	Heart Disease	\$53,408	\$6,506	\$59,914
EE	07/14/1967	53	F	Active	Active	MS	\$11,615	\$64,365	\$75,980
EE	11/19/1974	46	M	Active	Active	MS	\$1,147	\$75,760	\$76,907
EE	12/29/1970	50	M	Active	Active	Spondylosis	\$56,706	\$26	\$56,732
									\$269,533

Stop Loss Deductible is \$65,000.

Amount over Stop Loss for Large Claimants through Aug 2020: \$22,887

Rel	DOB	Age	Gender	Section	Status	Diagnosis	Medical Paid	Pharmacy Paid	Total Paid
EE	07/09/1970	49	M	Active	Active	Hypertensive Renal Disease	\$107,318	\$14,982	\$122,300
EE	07/14/1967	52	F	Active	Active	MS	\$24,852	\$57,669	\$82,521
EE	11/13/1959	60	M	Retiree	Active	Vertebrae Disorders	\$61,243	\$732	\$61,975
EE	11/19/1974	45	M	Active	Active	MS	\$300	\$69,948	\$70,248
									\$337,044

Stop Loss Deductible is \$65,000.

Amount over Stop Loss for Large Claimants through Aug 2019: \$74,821

Grey-colored are members who were large claimants both years.

MERCER PLAN BENCHMARKING

PLAN BENCHMARKING	City of Kewanee Health Plan		Mercer PPO National Average		Mercer PPO Midwest		Mercer PPO Small Employers (10 - 499 EE's)		Mercer PPO State/Local Government	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible										
Single	\$500	\$1,000	\$2,000	\$4,000	\$800	\$1,600	\$2,000	\$4,000	\$600	\$1,200
Family	\$1,500	\$3,000	\$4,000	\$8,000	\$2,000	\$4,000	\$4,000	\$8,000	\$1,500	\$2,500
Coinsurance										
Employer	80%	60%	80%	60%	80%	60%	80%	60%	80%	60%
Employee	20%	40%	20%	40%	20%	40%	20%	40%	20%	40%
Maximum Out-of-Pocket										
Single	\$1,500	\$3,000	\$5,000	\$8,000	\$3,000	\$6,000	\$5,000	\$8,000	\$3,000	\$5,250
Family	\$4,500	\$9,000	\$9,000	\$15,600	\$7,000	\$12,000	\$10,000	\$15,600	\$6,600	\$10,500
Office Visits										
Primary Care	\$30	40% after deductible	\$25	40% after deductible	\$25	40% after deductible	\$25	40% after deductible	\$25	40% after deductible
Specialist	\$50	40% after deductible	\$50	40% after deductible	\$40	40% after deductible	\$50	40% after deductible	\$40	40% after deductible
Emergency Care										
Emergency Room	\$150		\$250		\$150		\$250		\$150	
RX Retail										
Deductible (S/F)	N/A		N/A		N/A		N/A		N/A	
Maximum Out-of-Pocket (S/F)	\$1,000 / \$3,000		N/A		N/A		N/A		N/A	
Generic	\$10		\$10		\$10		\$10		\$10	
Brand	\$40		\$35		\$35		\$35		\$30	
Non-Preferred Brand	\$60		\$60		\$55		\$60		\$50	
Specialty	\$60		\$100		\$100		\$100		\$75	
Actuarial Value (w/ Seeding)	89.0%		81.0%		86.7%		81.0%		87.5%	
Actuarial Value (No Seeding)	89.0%		81.0%		86.7%		81.0%		87.5%	
Monthly Employee Contributions										
EE	\$107.51		\$232.00		\$149.00		\$235.00		\$129.00	
EE+FAM	\$219.83		\$670.00		\$521.00		\$674.00		\$513.00	
Medical & RX Gross Cost PEPPY	\$17,175		\$13,139		\$13,658		\$12,489		\$13,895	

C&B PLAN BENCHMARKING

PLAN BENCHMARKING	City of Kewanee Health Plan		C&B PPO Small Employers (10 - 249 EE's)		C&B PPO State/Local Government	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible						
Single	\$500	\$1,000	\$2,000	\$4,000	\$500	\$1,000
Family	\$1,500	\$3,000	\$4,000	\$8,000	\$1,500	\$3,000
Coinsurance						
Employer	80%	60%	80%	60%	80%	60%
Employee	20%	40%	20%	40%	20%	40%
Maximum Out-of-Pocket						
Single	\$1,500	\$3,000	\$4,500	\$9,000	\$1,875	\$3,000
Family	\$4,500	\$9,000	\$9,000	\$19,500	\$4,500	\$9,000
Office Visits						
Primary Care	\$30	40% after deductible	\$25	40% after deductible	\$10	40% after deductible
Specialist	\$50	40% after deductible	\$40	40% after deductible	\$10	40% after deductible
Emergency Care						
Emergency Room	\$150		\$200		\$150	
RX Retail						
Deductible (S/F)	N/A		N/A		N/A	
Maximum Out-of-Pocket (S/F)	\$1,000 / \$3,000		N/A		N/A	
Generic	\$10		\$10		\$10	
Brand	\$40		\$40		\$30	
Non-Preferred Brand	\$60		\$60		\$60	
Specialty	\$60		30%, Max \$300		25%, max \$175	
Actuarial Value (w/ Seeding)	89.0%		82.1%		90.6%	
Actuarial Value (No Seeding)	89.0%		82.1%		90.6%	
Monthly Employee Contributions						
EE	\$107.51		\$180.19		\$75.47	
EE+FAM	\$219.83		\$712.58		\$502.56	
Medical & RX Gross Cost PEY	\$19,370		-		-	

C&B PPO Small Employers includes 183 plans and 23,528 enrolled employees
 C&B PPO State/Local Government includes 24 plans and 6,629 enrolled employees

2021 Plan Renewal



Cottingham & Butler

2020 RENEWAL OVERVIEW

Coverage	Vendor	Next Renewal Date	2019 Rate	2020 Rate	2021 Rate
Stop Loss	BCBS of Illinois	01/01/2021	\$234.05 pepm composite \$13.31 pepm Agg Rate \$65,000 Spec-Med & Rx 24/12 contract	\$279.07 pepm composite \$16.70 pepm Agg rate \$65,000 Spec-Med & Rx 24/12 contract	\$316.96 pepm composite \$17.99 pepm Agg rate \$65,000 Spec-Med & Rx 24/12 contract
Self Funded Medical ASO	BSCS of Illinois	01/01/2021	\$60.05 +\$0.45 MD Live <u>-\$27.68 RX Credit</u> \$32.82 pepm	\$62.45 +\$0.45 MD Live <u>-\$43.49 RX Credit</u> \$19.41 pepm	\$64.00 +\$0.45 MD Live <u>-\$70.26 RX Credit</u> -\$5.81 pepm
Self Funded Dental TPA Admin	SISCO	01/01/2021	\$3.25 pepm (rate eff 4/1/14)	No Change	No Change
Self Funded Vision TPA Admin	SISCO	01/01/2021	\$1.50 pepm (rate eff 4/1/14)	No Change	No Change
Consulting Fee	C&B	01/01/2021	\$6,300/quarter (rate eff 4/1/13)	No Change	No Change
Group Life and AD&D	Mutual of Omaha	01/01/2021	\$0.18 / \$1000 Life \$0.03 / \$1000 AD&D (rates eff 1/1/14)	No Change	No Change
Vol Life and AD&D	Mutual of Omaha	01/01/2021	Age banded (rates eff 1/1/14)	No Change	No Change

2021 STOP LOSS RENEWAL--\$65K SL

	Current	Renewal
Excess Loss Carrier	BCBS of IL	BCBS of IL
Specific Deductible	\$65,000	\$65,000
Aggregating Specific Deductible	\$0	\$0
Laser Exposure (in addition to spec. ded.)	\$0	TBD
Max Renewal % for No Laser Option	none	none
Specific & Aggregate Contract Type	24/12	24/12
Specific & Aggregate Includes	Medical & Rx Card	Medical & Rx Card
Specific Contract Max	Unlimited	Unlimited
Aggregate Contract Max	\$1,000,000	\$1,000,000

Single	26
Family	66
TOTAL	92

	Per Employee Per Month	Per Employee Per Month
Single Specific	\$279.04	\$316.96
Family Specific	\$279.04	\$316.96
Aggregate Premium	\$16.70	\$17.99
Single Aggregate Factor	\$1,470.46	\$1,595.00
Family Aggregate Factor	\$1,470.46	\$1,595.00

Annual Specific Premium	\$308,060	\$349,924
Annual Aggregate Premium	\$18,437	\$19,861

Per Employee Per Month
 Third Party Administrator
 PPO
 Medical Administration
 PBM Administration*
 MD Live
Total

Current	Renewal
BCBS of IL	BCBS of IL
BCBS of IL	BCBS of IL
\$62.45	\$64.00
-\$43.49	-\$70.26
\$0.45	\$0.45
\$19.41	-\$5.81

Total Premium

\$326,497

\$369,785

Attachment Point

\$1,623,388

\$1,760,880

Minimum Attachment Point 100% \$1,623,388
 Run in Claim limit 0% \$0

90% \$1,584,792
 0% \$0

Expected Claims

(aggregating specific + 80% of att pt + laser exp.)

\$1,408,704

Annualized
Total Fixed Costs
 (total premium + total fees)

\$347,926

\$363,371

Maximum Total Exposure
 (total fixed costs + attachment point +
 laser(s) exposure + aggregating specific)

\$1,971,313

\$2,124,251

Expected Total Costs
 (expected claims + fixed costs)

\$1,772,075

2020 BCBS OF IL RENEWAL--\$65K SL

RENEWAL	PPO	
	Fee	Total Cost
Projected Net Paid Claims		\$1,391,471
Illinois Facility Access Fee(% of ADPs)	2.33%	\$17,229
Individual Stop Loss (\$65,000 Level)	\$316.96	\$349,924
Aggregate Stop Loss 125% Attachment Point		\$19,863
Administration Fee	\$64.00	\$70,656
Additional Services PEPM	\$0.45	\$497
Prescription Drug Rebate Credit *	(\$70.26)	(\$77,567)
Total Projected Cost		\$1,772,073
Change in Reserves		\$7,281
Recommended Equivalent Premium		\$1,779,354

**This quote assumes Prime Therapeutics (PBM) Basic drug list and Advantage network.*

- Stop Loss Premium is changing from \$279.04 to \$316.96 (\$37.92 pepm change or 13.5%)
- Admin Fee is changing from \$62.45 to \$64.00 (\$1.55 pepm change or 2.5%)
- MD Live remains the same
- RX Rebate is changing from **-\$43.49** to **-\$70.26** (\$26.77 pepm change or 61.6%)
- Net Change of \$14,021 or \$12.70 pepm

BCBS OF IL EQUIVALENCY RATES--\$65K SL

			P78368
Premium at Current Rates			\$1,692,761
Rate Action			5.1%
Requested Premium at Renewal Rates			\$1,779,096
	Lives	Current	Renewal
HCSC Primary			
Single	26	\$738.55	\$776.22
Family	66	\$1,846.38	\$1,940.55
Medicare Primary			
Single	0	\$443.15	\$465.75
Family	0	\$886.26	\$931.46
HCSC & Medicare Total	92		

- 2020 budget set by BCBS of IL UW at \$1.6M (thru July 2020 annualizing to be \$1.2 M)
- 2021 budget expected by BCBS of IL UW is \$1.7M

2021 STOP LOSS RENEWAL--\$70K SL

	Current	Alternate 1
Excess Loss Carrier	BCBS of IL	BCBS of IL
Specific Deductible	\$65,000	\$70,000
Aggregating Specific Deductible	\$0	\$0
Laser Exposure (in addition to spec. ded.)	\$0	TBD
Max Renewal % for No Laser Option	none	none
Specific & Aggregate Contract Type	24/12	24/12
Specific & Aggregate Includes	Medical & Rx Card	Medical & Rx Card
Specific Contract Max	Unlimited	Unlimited
Aggregate Contract Max	\$1,000,000	\$1,000,000
	<i>Per Employee Per Month</i>	<i>Per Employee Per Month</i>
Single Specific	\$279.04	\$298.14
Family Specific	\$279.04	\$298.14
Aggregate Premium	\$16.70	\$19.24
Single Aggregate Factor	\$1,470.46	\$1,614.70
Family Aggregate Factor	\$1,470.46	\$1,614.70
Annual Specific Premium	\$308,060	\$329,147
Annual Aggregate Premium	\$18,437	\$21,241

Single	26
Family	66
TOTAL	92

Total Premium	\$326,497	\$350,388
Attachment Point	\$1,623,388	\$1,782,629
Minimum Attachment Point	100% \$1,623,388	90% \$1,604,366
Run in Claim Limit	0% \$0	0% \$0
Expected Claims (aggregating specific + 80% of att pt + laser exp.)		\$1,426,103

Stop Loss Premium is changing from \$279.04 to \$298.14 (\$19.10 pepm change or 6.8%)

2020 BCBS OF IL RENEWAL—CHANGE SL

Carrier				\$65,000 Specific	\$70,000 Specific
	Contract Type	Spec Max Reim	Med or MedRx	Specific & Aggregate Premium	Specific & Aggregate Premium
<i>Current -</i> BCBS of IL	24/12	Unlimited	Medical & Rx Card	\$326,497	-----
<i>Renewal -</i> BCBS of IL	24/12	Unlimited	Medical & Rx Card	\$369,785	\$350,388

Change from Current \$43,288 \$23,891
 Change from Renewal Premium -\$19,397

City would need 5 claims to use up savings

Historical Claims Claimants Over \$65k Claimants over \$70k

2014	1	0
2015	2	1
2016	6	5
2017	3	3
2018	4	4
2019	4	3
2020	2	2

2021 MEDICAL BUDGET

2020 Cost Structure

Rates include Medical ONLY

Equivalency Rate	
Single	\$738.55
Family	\$1,846.38

Average Only

EE Contribution	
Single	\$94.19
Family	\$206.08

ER Net Cost	
Single	\$644.36
Family	\$1,640.30

Estimated Annual Cost	\$1,688,329
Estimated Annual EE Contributions	(\$241,024)
Total Estimated Net Cost	\$1,447,305
Total Net Cost Per EE	\$18,555
Percent EE Contribution	14.28%

^blended contribution rate (estimated)

Total Medical Enrolled	
Single	28
Family	65

Active Participant Enrollment	
Single	20
Family	53

Retiree Enrollment	
Single	8
Family	12

2021 Cost Structure

Rates include Medical ONLY

Equivalency Rate	
Single	\$776.22
Family	\$1,940.55

Average Only

EE Contribution	
Single	\$94.19
Family	\$206.08

ER Net Cost	
Single	\$682.03
Family	\$1,734.47

Estimated Annual Cost	\$1,774,439
Estimated Annual EE Contributions	(\$241,024)
Total Estimated Net Cost	\$1,533,415
Total Net Cost Per EE	\$19,659
Percent EE Contribution	13.58%

^blended contribution rate (estimated)

Total Medical Enrolled	
Single	28
Family	65

Active Participant Enrollment	
Single	21
Family	53

Retiree Enrollment	
Single	8
Family	12

2021 DENTAL BUDGET

2020 Cost Structure - EE Contribution Modeler

	Equivalency Rate
Single	\$26.11
Family	\$78.34

	Dental EE Contrib.
Single	\$21.00
Family	\$55.00

	Dental ER Net Cost
Single	\$5.11
Family	\$23.34

Estimated Annual Cost	\$68,938
Estimated Annual EE Contributions	(\$49,296)
Total Estimated Net Cost	\$19,642
Total Net Cost Per EE	\$202
Percent EE Contribution	71.51%

* Budget is based on 98 current employee lives

Enrollment	
Single	28
Family	64

Active Employee Enrollment	
Single	21
Family	55

Retiree Enrollment	
Single	7
Family	9

2021 Cost Structure - EE Contribution Modeler

	Equivalency Rate
Single	\$23.09
Family	\$69.26

	Dental EE Contrib.
Single	\$21.00
Family	\$55.00

	Dental ER Net Cost
Single	\$2.09
Family	\$14.26

Estimated Annual Cost	\$60,950
Estimated Annual EE Contributions	(\$49,296)
Total Estimated Net Cost	\$11,654
Total Net Cost Per EE	\$120
Percent EE Contribution	80.88%

* Budget is based on 98 current employee lives

Enrollment	
Single	28
Family	64

Active Employee Enrollment	
Single	21
Family	55

Retiree Enrollment	
Single	7
Family	9

2021 VISION BUDGET

2020 Cost Structure - EE Contribution Modeler

	0
Single	\$3.38
Family	\$10.13

	0
Single	\$5.00
Family	\$8.00

	0
Single	-\$1.62
Family	\$2.13

Estimated Annual Cost	\$8,794
Estimated Annual EE Contributions	(\$7,728)
Total Estimated Net Cost	\$1,066
Total Net Cost Per EE	\$12
Percent EE Contribution	87.88%

Enrollment	
Single	28
Family	63

Active Employee Enrollment	
Single	21
Family	54

Retiree Enrollment	
Single	5
Family	8

2021 Cost Structure - EE Contribution Modeler

	0
Single	\$2.56
Family	\$7.67

	0
Single	\$5.00
Family	\$8.00

	0
Single	-\$2.44
Family	-\$0.33

Estimated Annual Cost	\$6,659
Estimated Annual EE Contributions	(\$7,728)
Total Estimated Net Cost	(\$1,069)
Total Net Cost Per EE	-\$12
Percent EE Contribution	116.06%

Enrollment	
Single	28
Family	63

Active Employee Enrollment	
Single	21
Family	54

Retiree Enrollment	
Single	5
Family	8

MOVING FORMULARIES

Move from Basic to Balanced Drug List:

- 11 Participants affected and estimated savings of \$11,788

Move from Basic to Performance Drug List:

- 13 Participants affected and estimated savings of \$12,337

NameNameExt	Utilizers	ClaimsCount
AMPHETAMINE/DEXTROAMPHETAMINE	2	4
CIPRODEX	1	1
LANSOPRAZOLE	1	1
OLOPATADINE HYDROCHLORIDE	1	5
METHYLPHENIDATE HYDROCHLORIDE ER	1	1
HUMALOG	1	4
PULMICORT FLEXHALER	1	1
CLOTRIMAZOLE	1	1
IMVEXXY MAINTENANCE PACK	1	1
FREESTYLE LIBRE 14 DAY/SENSOR/FLASH MONITORING SYSTEM	3	10
NYSTATIN/TRIAMCINOLONE	1	1
VIRTUSSIN A/C	1	1
LINZESS	1	2
Grand Total	16	33

DENTAL RENEWAL

- Asking Blue Dental for Quote (not received yet)
- Blue Dental is passive network—meaning employees can go to any dentist like they do now with SISCO. Of course, if they go to in-network dentist, members will see lowest cost. If they do go to out-of-network dentist, the dentist may balance bill.
- Offering BCBS Dental and Vision will offset the medical admin fee and stop loss premium: approximate savings of \$1,900.

VISION RENEWAL PLAN 1

- BCBS of IL uses EyeMed as network
- Progressive Lense benefit too
- 4 Year Rate Guarantee

Employee Only: \$8.25

EE+SP: \$15.67

EE+CH: \$16.49

Family: \$24.25

EE and Family Premium annually would be \$20k with this fully insured plan vs. \$5,627 est. total cost in 2020 (\$7,459 in 2019)

Vision Care Service	In-Network Member Cost	Out-of-Network Reimbursement
Exam with dilation as necessary	\$10 copay	Up to \$30
Frequency		
Examination	Once every 12 months	
Lenses or contact lenses	Once every 12 months	
Frame	Once every 24 months	
Exam options		
Contact lens fit and follow up	Up to \$40 for standard; 10% off retail price for premium	N/A
Frames		
Any available frame at provider location	\$0 Copay/\$150 Allowance/20% off balance over \$150	Up to \$75
Standard Plastic Lenses		
Single vision	\$25 copay	Up to \$25
Bifocal	\$25 copay	Up to \$40
Trifocal	\$25 copay	Up to \$55
Lenticular	\$25 copay	Up to \$55
Standard progressive lens	\$90 copay	Up to \$40
Premium progressive lens	See table on page 2	Up to \$40
Lens options		
UV treatment	\$15	N/A
Tint (solid and gradient)	\$15	N/A
Standard plastic scratch coating	\$0	Up to \$5
Standard polycarbonate – adults	\$40	N/A
Standard polycarbonate – kids under 19	\$0	Up to \$5
Standard anti-reflective coating	\$45	N/A
Polarized	20% off retail price	N/A
Photochromatic/transitions plastic	\$75	N/A
Premium anti-reflective	See below table	N/A
Contact lenses (contact lens allowance includes materials only)		
Conventional	\$0 copay/ \$150 Allowance/ 15% off balance	Up to \$120
Disposable	\$0 copay/ \$150 Allowance/Plus balance over \$150	Up to \$120
Medically necessary	\$0 copay, Paid in full	Up to \$210
Other		
Lasik or PRK from U.S. Laser Network	15% off retail price or 5% off promotional price	N/A
Additional pairs benefit:	Members also receive a 40% discount off complete pair eyeglass purchase and a 15% discount off conventional contact lenses once the funded benefit has been used.	N/A

VISION RENEWAL PLAN 2

- BCBS of IL uses EyeMed as network
- Progressive Lense benefit too
- 4 Year Rate Guarantee

Employee Only: \$6.42

EE+SP: \$12.20

EE+CH: \$12.84

Family: \$18.87

EE and Family Premium annually would be \$15k with this fully insured plan vs. \$5,627 est. total cost in 2020 (\$7,459 in 2019)

Vision Care Service	In-Network Member Cost	Out-of-Network Reimbursement
Exam with dilation as necessary	\$10 copay	Up to \$30
Frequency		
Examination	Once every 12 months	
Lenses or contact lenses	Once every 12 months	
Frame	Once every 24 months	
Exam options		
Contact lens fit and follow up	Up to \$40 for standard; 10% off retail price for premium	N/A
Frames		
Any available frame at provider location	\$0 Copay/\$150 Allowance/20% off balance over \$150	Up to \$75
Standard Plastic Lenses		
Single vision	\$25 copay	Up to \$25
Bifocal	\$25 copay	Up to \$40
Trifocal	\$25 copay	Up to \$55
Lenticular	\$25 copay	Up to \$55
Standard progressive lens	\$90 copay	Up to \$40
Premium progressive lens	See table on page 2	Up to \$40
Lens options		
UV treatment	\$15	N/A
Tint (solid and gradient)	\$15	N/A
Standard plastic scratch coating	\$0	Up to \$5
Standard polycarbonate – adults	\$40	N/A
Standard polycarbonate – kids under 19	\$0	Up to \$5
Standard anti-reflective coating	\$45	N/A
Polarized	20% off retail price	N/A
Photochromatic/transitions plastic	\$75	N/A
Premium anti-reflective	See below table	N/A
Contact lenses (contact lens allowance includes materials only)		
Conventional	\$0 copay/ \$150 Allowance/ 15% off balance	Up to \$120
Disposable	\$0 copay/ \$150 Allowance/Plus balance over \$150	Up to \$120
Medically necessary	\$0 copay, Paid in full	Up to \$210
Other		
Lasik or PRK from U.S. Laser Network	15% off retail price or 5% off promotional price	N/A
Additional pairs benefit:	Members also receive a 40% discount off complete pair eyeglass purchase and a 15% discount off conventional contact lenses once the funded benefit has been used.	N/A

NON-MED RENEWAL

- Can look at non-medical offering and quote a more robust/rounded out program
- Mutual of Omaha is giving the City a flat renewal for 2021 for Basic Life and Voluntary Life.

PLAN NOTES

- BCBS of IL Medical: enrollment manually completed by HR in BCBS of IL Portal
- BCBS IL Monthly Claims and Admin Fees
- SISCO Dental & Vision: enrollment manually completed by HR by emailing SISCO enrollment with enrollment form
- SISCO Weekly Claims now set up with email Mon/Tues then money is pulled automatically two days later. SISCO Monthly Admin Fees emailed and then pulled on the 1st of every month.
- City of Kewanee has 2 divisions with plans: Active and Retiree
- Retirees are allowed on plan if worked 8 years or reached age 55 or due to union agreement or administrative code until eligible for Medicare. Spouses and dependent children are allowed to remain on plan if retiree reaches Medicare age (as long as the dependents meet the dependent eligibility criteria).
- COBRA and Retiree billing is handled by HR.

BCBS OF IL FEATURES AND PROGRAMS

- **BCBS of IL BAM Website and Mobile App:** digital ID cards, claims tracking, cost estimators, find a provider or pharmacy, and other great online options
- **24/7 Nurseline:** call a registered nurse anytime to discuss health questions or help to make care decisions or to help get an appointment with your doctor. Also, audio library of more than 1,000 health topics.
- **MDLive:** Virtual Doctor visits 24/7 for acute health issues.
- **Special Beginnings Program:** manage and understand your pregnancy with educational materials and support (from early pregnancy through six weeks after delivery).
- **Blue365 Program:** employees can save money on health and wellness products and services.
- **Well on Target Program:** provides tools and resources to help guide employees toward their health and wellness goals.
- **Fitness Programs:** access a nationwide network of facilities to take advantage of discounts.
- **Health Advisors:** these nurses or professionals may call members to help them get care for serious illnesses.

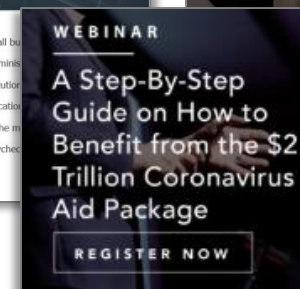
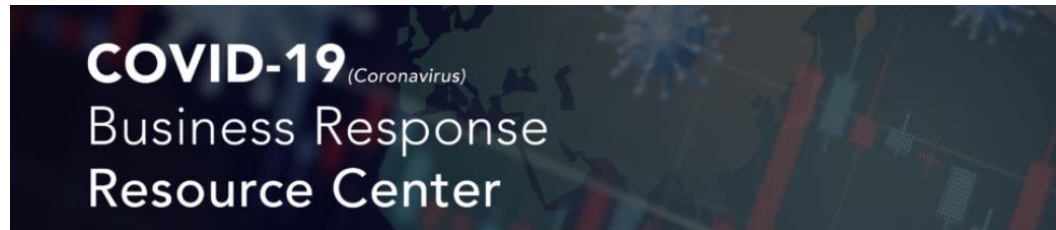
Appendix

COVID-19 RESOURCES FROM COTTINGHAM & BUTLER

Cottingham & Butler is committed to providing COVID-19/Coronavirus updates and regulations as they become available.

In addition to the [C&B COVID-19 Resource Center](#), we are providing our clients with various other meaningful resources directly related to COVID-19:

- Webinars
- Email Blasts
- Educational Videos
- Employee Hotline via HealthCheck360°



THINKHR PANDEMIC RESPONSE TRAINING COURSES

ThinkHR has extended the availability of the Pandemic Response Training Courses through the end of 2020 at no cost. This course includes ten courses designed for HR, Managers, and Employees.

Remember your team has access to ThinkHR resources at no cost! Having the right tools to navigate uncertainty and crisis can set your organization up for success.

Course Descriptions

General Information: Coronavirus and COVID-19

Duration: 20 minutes | **Target Audience:** All Employees

Learn what COVID-19 is, who is at the highest risk of contracting it, how it's transmitted, signs and symptoms, and precautions you should take to prevent and treat it. The course was developed and reviewed by certified subject matter experts and industry professionals.

Responding Effectively to Risks

Duration: 25 minutes | **Target Audience:** HR, Managers

Pandemics create many types of risks. Discover how to create an effective strategy for responding to risk, such as risk exposure adjustment and contingency planning. This course also highlights specific strategic plans for dealing with a risk that may be a threat or an opportunity.

Assessing Your Organization's Risks

Duration: 30 minutes | **Target Audience:** HR, Managers

Assessing risk allows us to create a strategy to avoid or mitigate potential negative impact. Learn some common techniques for assessing risk, including opportunity assessment, and threat assessment using FMEA – failure mode and effects analysis.

Managing in a Crisis

Duration: 20 minutes | **Target Audience:** HR, Managers

Effective leadership is needed during the difficult times of a company crisis. Discover ways of managing in a crisis, including how to manage difficult conversations and crisis communications.

Becoming a Successful Collaborator

Duration: 30 minutes | **Target Audience:** All Employees

Collaboration is a necessary skill in today's labor market. Learn about the meaning of collaboration, teamwork, and best practices for being a successful collaborator. You will also examine conflict management styles that work for you and your team.

Forging Ahead with Perseverance and Resilience

Duration: 30 minutes | **Target Audience:** All Employees

Distractions, information overload, demanding pace, and accompanying stresses can often pull us off task. Developing personal resilience, adaptability, and perseverance can help. Discover how to build a work-life balance, sharpen your focus, and face and overcome setbacks.

Establishing Effective Virtual Teams

Duration: 30 minutes | **Target Audience:** Managers, All Employees

Collaboration when working on a virtual team requires commitment. Learn about teamwork and team leadership, including remote management and tactics for communication, assessment, and meetings for virtual teams.

Facing Virtual Team Challenges

Duration: 25 minutes | **Target Audience:** Managers

Virtual teams face the same difficulties as other teams, but also have unique challenges. Learn how to handle challenges facing your team, and how to evaluate your own style.

Contributing as a Virtual Team Member

Duration: 20 minutes | **Target Audience:** All Employees

Learn how to develop the skills you need to show leadership and be an effective member of a virtual team. Explore useful personal traits, strategies to stay connected, ways to manage your time, and how to overcome common challenges.

Leading Teams: Managing Virtual Teams

Duration: 60 minutes | **Target Audience:** Managers

Leaders need a framework for successfully leading virtual teams. Learn about key competencies of team members, guidelines for teleconferencing and decision making, and how to use different technologies for the right situation.



COVID-19 RESOURCES FROM OUR PARTNERS

Like Cottingham & Butler, our partners are also dedicated to providing valuable resources and tools to help navigate the COVID-19 pandemic.

Our brokerage partners have created resources centers and webinars to help our clients and our team effectively understand COVID-19.

C&B Partner Webinars

- ThinkHR
- Assurex
- Benefit Comply
- CIAB
- ZyWave

C&B Partner Resource Centers

- [HealthCheck360°](#)
- [ThinkHR](#)
- [Benefit Comply](#)
- [MyWave Connect](#)



C&B EMPLOYER TOOLS



ThinkHR™

An HR service provided as a valued added service to C&B clients. This is an 800 number and website where your team can ask licensed HR professionals any Human Resource question. There are free employer webinars, over 400 employee training programs, and a Handbook Builder.



MyWave™

MyWave provides a wealth of employer and employee resources like Human Resource administration tools, communication materials, legislative guides, compliance briefs and much more. Access to this highly utilized web site is available to Cottingham & Butler benefits clients free of charge.



Employee Navigator™

Cottingham & Butler clients can take advantage of a free web portal that is custom built to fit the needs of each client. It is an employee friendly web site that includes the ability for employers to upload all employee benefit documents, forms, postings, web links, etc. and have a one-stop shop for all HR related resources a company needs to manage.



Medicare Assist Program™ (M.A.P)

Medicare Assist Program provides an online library of videos, flyers, pamphlets and guides to provide easy to understand material to help understand the basics of Medicare. Employers can provide the login and site information to all employees in order for them to utilize the resources on their own.

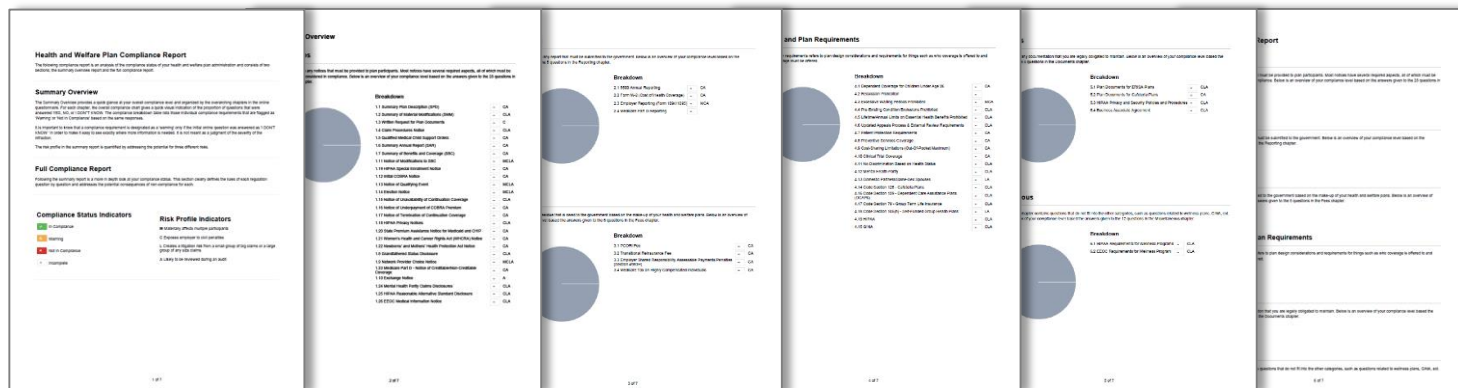


These are value added services provided at no cost to clients of C&B.

C&B BENEFIT COMPLY SELF CHECK

The regulations surrounding health and welfare benefits plans are fluid and confusing. We understand the enormous struggle our clients face when trying to keep on top of it all. That is why we have developed a process to ensure compliance with the rapidly changing regulatory landscape and give you peace of mind.

How It Works:



C&B COMMUNICATION RESOURCES

Custom Materials



Enrollment Guides



Summaries



Brochures



Postcards



Posters



Wallet Cards



Video Presentation

Off-the-Shelf Materials



Topic Materials – Powered by ZyWave



Video Library



Wellness Calendar

Wallet Card



Postcard



Enrollment Guide



C&B WEBINAR SERIES

Cottingham & Butler is pleased to offer a webinar series that provides opportunities to learn new information, refresh existing knowledge of benefit-related concepts, and keep up-to-date on emerging trends and compliance issues.

We're proud to be an HR Certification Institute approved provider as well as a SHRM Preferred Provider giving us the ability to offer HRCI and SHRM credits for many of our webinars.

Some of the 2020 Webinar topics include:

Stop Loss

Compensation Trends

Rx Program Trends

Leave Management

Cottingham & Butler



2020 EMPLOYEE BENEFITS WEBINAR SERIES

REGISTER AT: <http://www.cottinghambutler.com/news/2020benefitwebinars/>

JANUARY 14	Benefits During Employee Leave January 14, 2020 10:00 – 11:00 AM CST
FEBRUARY 11	Current HR Issues: Opioid Epidemic & Marijuana Legalization February 11, 2020 10:00 – 11:00 AM CST
MARCH 10	Total Rewards: Striking the Right Balance March 10, 2020 10:00 – 11:00 AM CST
APRIL 14	Top Ten "Must Haves" In Your Rx Program April 14, 2020 10:00 – 11:00 AM CST
MAY 12	Stop Loss Policies: Not All Are Created Equally May 12, 2020 10:00 – 11:00 AM CST
JUNE 9	Navigating Alternatives in the Individual Market June 9, 2020 10:00 – 11:00 AM CST
JULY 14	Doing Your Due Diligence With Mergers & Acquisitions July 14, 2020 10:00 – 11:00 AM CST
AUGUST 11	Using Quality Programming to Affect the "3E's" of Inefficient Medical Utilization August 11, 2020 10:00 – 11:00 AM CST
SEPTEMBER 8	FMLA – Navigating the Pitfalls and Management Strategies September 8, 2020 10:00 – 11:00 AM CST
OCTOBER 13	Do Your Employees Know How Much Life Insurance They Need October 13, 2020 10:00 – 11:00 AM CST
NOVEMBER 10	2020 Compensation Trends November 10, 2020 10:00 – 11:00 AM CST
DECEMBER 8	Year-End Compliance Review & Trends December 8, 2020 10:00 – 11:00 AM CST

Cottingham & Butler | 800.793.5235 | www.cottinghambutler.com

C&B DEDICATED COMPLIANCE & HR CONSULTING TEAM




C&B offers a Compliance and HR Consulting team to assist clients in achieving their HR and Compliance projects with confidence.

We assist clients in the following Compliance areas:

- Benefit issue research and analysis
- Document preparation
- Form 5500 preparation and Delinquent Filer Voluntary Compliance
- Non-discrimination testing
- Compliance audit
- HIPAA title II privacy and security consulting
- Compliance training

We assist clients in the following HR areas:

- Compensation analysis, strategy, and benchmarking
- Employee handbook policy creation and review
- Job descriptions and analysis
- HR compliance audit
- HR live assist



FOR MORE INFO
Contact your Cottingham & Butler
Sales Representative today.

EMPLOYEE BENEFITS COMPLIANCE & HR CONSULTING

Cottingham & Butler provides a variety of Compliance Consulting and HR Consulting services for all employers. Our Vice President of Compliance, a former ERISA attorney, and our HR Certified consultants can respond to the human resource needs you are looking to solve. Our solutions are customized to your business and are designed to deliver short-term efficiencies and long term strategic initiatives.

As your trusted advisor, the C&B Compliance and HR Consulting team will assist you in achieving your HR projects and compliance situations with confidence. We assist clients in the following areas:

Compliance Consulting
Specialized regulatory compliance assistance for benefits issues including: ERISA, HIPAA, FMLA, ADA, COBRA, and Medicare. Services include:

- Benefit issue research and analysis
- Document preparation
- Form 5500 preparation and Delinquent Filer Voluntary Compliance
- Non-discrimination testing
- Compliance audit
- HIPAA title II privacy and security consulting
- Compliance training


HR Consulting
Obtain in-depth professional advice and guidance on HR services to help you manage risks, maximize value, and ensure competitiveness. Services include:

- Compensation analysis, strategy, and benchmarking
- Employee handbook policy creation and review
- Job descriptions and analysis
- HR compliance audit
- HR live assist

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COMPENSATION BENCHMARKS AVAILABLE

- C&B can assist with up to 20 positions per year.
- Information needed: job description, location, SIC, and company gross revenue
- Deliverables: Summary report, individual position profile, excel spreadsheet with benchmark rankings



Cottingham & Butler

FOR MORE INFO
Contact your Cottingham & Butler Consultant today.

**EMPLOYEE BENEFITS
COMPENSATION BENCHMARK**

Cottingham & Butler offers market benchmark data for up to 20 positions per year for its large clients. Utilizing benchmark data helps companies guide decision-making for pay decisions, including hiring, promotions, and internal equity salary adjustments. In addition, benchmark data can assist companies with general compensation budgeting and forecasting.

INFORMATION REQUEST

In order to take advantage of this service, please send the following information to your Cottingham & Butler representative:

- Current job description for each position to be benchmarked
- City, state, and zip code for each position*
- SIC code
- Company annual gross revenue

*Each location requires separate data to be entered and extracted, even if for the same position. Therefore, each unique combination of job title/location will count towards the 20 benchmark threshold. For example, data for an Office Assistant in St. Louis, MO, Reno, NV, and Chicago, IL will count as three separate benchmarks.

BENCHMARK SERVICE DELIVERABLES

After receiving the required information listed above and upon completion of securing the benchmark data, Cottingham & Butler will provide clients with the following service deliverables:

- A summary report that outlines the various job specifications and parameters used to obtain the benchmarks as well as important considerations to make when reviewing the market data.
- An individual position profile for each benchmark that includes benchmark job specifications, including geographic area and industry, a position description, as well as the market survey data for various years of experience.
- An Excel spreadsheet that includes a summary of the benchmark data for each position, including job title, location, years of experience, as well as benchmark data for various percentiles.

Cottingham & Butler offers a special suite of services for its largest clients to meet their compliance and human resources needs. The value added services outlined on this document are offered complimentary to clients.

Cottingham & Butler

20th PERCENTILE*	MEDIAN	75th PERCENTILE*	90th PERCENTILE*
\$106,745	\$117,332	\$132,164	\$145,540
\$97,339	\$100,497	\$112,251	\$122,742
\$78,365	\$86,792	\$96,430	\$105,383
\$115,630	\$126,071	\$142,188	\$154,507
\$99,449	\$108,973	\$121,369	\$132,353
\$85,614	\$93,981	\$104,620	\$114,207
\$102,461	\$113,131	\$128,844	\$142,630
\$87,792	\$96,396	\$107,962	\$118,574
\$74,400	\$82,740	\$92,225	\$101,906
\$101,047	\$112,112	\$126,029	\$140,376
\$84,326	\$93,679	\$105,841	\$126,690
\$81,142	\$89,077	\$98,631	\$108,761
\$117,624	\$128,004	\$144,528	\$158,580
\$100,750	\$110,743	\$122,669	\$134,768
\$86,258	\$95,067	\$106,369	\$116,147
\$126,416	\$144,707	\$158,342	\$173,583
\$101,406	\$112,700	\$125,040	\$147,265
\$84,265	\$93,719	\$105,880	\$126,395
\$102,253	\$110,276	\$125,948	\$140,286
\$90,338	\$97,696	\$111,002	\$126,032
\$80,099	\$88,082	\$98,567	\$107,836
\$103,344	\$114,388	\$129,093	\$143,775
\$87,890	\$97,053	\$108,026	\$119,703
\$75,031	\$82,810	\$92,879	\$101,969
\$110,357	\$121,470	\$136,859	\$152,639
\$94,177	\$103,751	\$116,103	\$127,017
\$80,452	\$88,773	\$98,545	\$108,634
\$120,655	\$143,369	\$160,658	\$175,888
\$111,754	\$122,608	\$137,200	\$149,768
\$95,432	\$105,409	\$118,061	\$129,005
\$122,655	\$145,625	\$163,580	\$179,786
\$112,201	\$124,707	\$139,386	\$152,371
\$96,657	\$106,819	\$119,739	\$130,020
\$117,698	\$129,000	\$145,039	\$161,319
\$100,618	\$110,083	\$123,492	\$134,864
\$86,340	\$94,964	\$106,217	\$116,013

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MONTHLY REPORT—COMBINED BCBS OF IL MEDICAL

FIXED COSTS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Administrative Fees	5,850	5,913	5,913	5,913	5,787	6,038	5,661	5,787	0	0	0	0	46,861
PPO Access Fees	1,955	1,560	1,417	211	291	839	1,029	2,360	0	0	0	0	9,662
Consulting Fee	6,300	0	0	6,300	0	0	6,300	0	0	0	0	0	18,900
RX Credit Fee (REBATES)	(4,045)	(4,088)	(4,088)	(4,088)	(4,001)	(4,175)	(3,914)	(4,001)	0	0	0	0	(32,400)
Stop Loss Aggregate	18,241	0	0	0	0	0	0	0	0	0	0	0	18,241
Stop Loss Specific	25,951	26,230	26,230	26,230	25,672	26,788	25,587	25,672	0	0	0	0	208,358
Total Fixed Costs	54,252	29,614	29,471	34,566	27,748	29,490	34,663	29,818	0	0	0	0	269,622
ELIGIBLE CHARGES													
Discounted Rx Charges	37,362	38,240	41,052	35,921	44,522	25,438	50,540	33,338	0	0	0	0	306,413
Medical Charges	284,655	219,715	197,894	152,115	80,983	188,542	164,912	353,117	0	0	0	0	1,641,933
Medical Discounts	136,137	106,754	90,421	90,298	31,159	115,132	78,639	193,346	0	0	0	0	841,885
Medical Discount Percentage	48%	49%	46%	59%	38%	61%	48%	55%	N/A	N/A	N/A	N/A	51%
Total Eligible Charges after discount	185,879	151,201	148,526	97,738	94,346	98,849	136,813	193,109	0	0	0	0	1,106,460
EMPLOYEE LIABILITY													
Med/Rx Deductible	18,852	18,439	16,988	4,876	6,626	11,314	11,137	10,553	0	0	0	0	98,785
Medical RX Co-Pays	4,343	3,824	3,971	3,660	3,935	2,837	4,159	2,799	0	0	0	0	29,527
Other Payment	(938)	(151)	(37)	(147)	(115)	(79)	(78)	(119)	0	0	0	0	(1,665)
Other Reductions	502	0	578	78	2,320	0	359	235	0	0	0	0	4,071
Med/Rx Coordination of Benefits	16,149	21,327	9,499	15,759	8,505	3,917	5,922	1,552	0	0	0	0	82,630
Total Employee Share	38,908	43,438	30,999	24,226	21,271	17,988	21,498	15,020	0	0	0	0	213,348
Employee Share % of discounted charges	20.93%	28.73%	20.87%	24.79%	22.55%	18.20%	15.71%	7.78%	N/A	N/A	N/A	N/A	19.28%
Total Paid by Plan	146,971	107,763	117,527	73,512	73,075	80,860	115,315	178,089	0	0	0	0	893,113
EXPECTED STOP LOSS REIMBURSEMENTS													
Aggregate													0
Specific	0	0	0	0	0	0	5,467	17,539	0	0	0	0	23,006
Total Expected Stop Loss Reimb.	0	0	0	0	0	0	5,467	17,539	0	0	0	0	23,006
TOTAL PLAN EXPENSES AFTER STOP LOSS	201,223	137,377	146,999	108,078	100,823	110,350	144,511	190,368	-	-	-	-	1,139,728
PLAN FUNDING													
Employer Contributions	109,512	111,878	111,878	111,878	110,418	110,972	110,770	109,310	0	0	0	0	886,615
Employee Contributions-Estimated	17,187	17,519	17,519	17,519	17,299	17,406	17,304	17,084	0	0	0	0	138,836
Total Contributions	126,698	129,397	129,397	129,397	127,717	128,378	128,074	126,394	0	0	0	0	1,025,451
VARIANCE OF ACTUAL TO FUNDING	(74,525)	(7,980)	(17,602)	21,319	26,894	18,028	(16,437)	(63,974)	0	0	0	0	(114,277)
ENROLLMENT													
Total Covered Employees	93	94	94	94	93	94	92	91	0	0	0	0	75
Total Covered Members	260	265	265	265	258	259	258	257	0	0	0	0	2,087

MONTHLY REPORT—COMBINED SISCO DENTAL

FIXED COSTS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Administrative Fees	296	325	302	302	302	283	299	296	0	0	0	0	2,405
PPO Access Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Misc. Fees (ID cards, SPD, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Fixed Costs	296	325	302	302	302	283	299	296	0	0	0	0	2,405
ELIGIBLE CHARGES													
Dental Charges	7,161	6,651	9,986	2,405	1,545	2,251	4,043	14,081	0	0	0	0	48,123
Dental Discounts	577	242	853	77	0	0	0	931	0	0	0	0	2,680
Dental Discount Percentage	8%	4%	9%	3%	0%	0%	0%	7%	N/A	N/A	N/A	N/A	6%
Total Eligible Charges after discount	6,584	6,409	9,133	2,328	1,545	2,251	4,043	13,151	0	0	0	0	45,444
EMPLOYEE LIABILITY													
Dental Deductible	350	250	750	731	50	150	150	650	0	0	0	0	3,081
Dental Co-Pays	0	0	0	0	0	0	0	0	0	0	0	0	0
Dental Co-insurance	1,860	1,255	1,470	0	373	67	785	2,852	0	0	0	0	8,661
Dental Coordination of Benefits	116	0	131	0	0	0	0	(28)	0	0	0	0	218
Total Employee Share	2,326	1,505	2,351	731	423	217	935	3,474	0	0	0	0	11,960
Employee Share % of discounted charges	35.32%	23.48%	25.75%	31.38%	27.35%	9.63%	23.13%	26.41%	N/A	29.36%	N/A	N/A	26.32%
Total Paid by the Plan	4,259	4,905	6,781	1,597	1,123	2,034	3,108	9,677	0	0	0	0	33,484
TOTAL PLAN EXPENSES	4,554	5,230	7,084	1,900	1,425	2,317	3,407	9,973	-	-	-	-	35,889
PLAN FUNDING													
Employer Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Contributions	4,019	4,108	4,108	4,108	4,108	4,108	4,108	4,087	0	0	0	0	32,754
Total Contributions	4,019	4,108	4,108	4,108	4,108	4,108	4,108	4,087	0	0	0	0	32,754
VARIANCE OF ACTUAL TO FUNDING	(535)	(1,122)	(2,976)	2,208	2,683	1,791	701	(5,886)	0	0	0	0	(3,135)
ENROLLMENT													
Total Covered Employees	91	92	92	92	92	92	92	91	90	91	91	91	92
Total Covered Members	250	255	255	255	255	256	246	244	247	248	248	248	251

MONTHLY REPORT—COMBINED SISCO VISION

FIXED COSTS	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Administrative Fees	135	149	138	138	138	129	137	135	0	0	0	0	1,098
PPO Access Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Misc. Fees (ID cards, SPD, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Fixed Costs	135	149	138	138	138	129	137	135	0	0	0	0	1,098
ELIGIBLE CHARGES													
Vision Charges	71	750	990	163	150	150	0	379	0	0	0	0	2,653
Vision Discounts	0	0	0	0	0	0	0	0	0	0	0	0	0
Vision Discount Percentage	0%	0%	0%	0%	0%	0%	N/A	0%	N/A	0%	N/A	N/A	0%
Total Eligible Charges after discount	71	750	990	163	150	150	0	379	0	0	0	0	2,653
EMPLOYEE LIABILITY													
Vision Deductible	0	0	0	0	0	0	0	0	0	0	0	0	0
Vision Co-Pays	0	0	0	0	0	0	0	0	0	0	0	0	0
Vision Co-insurance	0	0	0	0	0	0	0	0	0	0	0	0	0
Vision Coordination of Benefits	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Employee Share	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Share % of discounted charges	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	N/A	0.00%	N/A	0.00%	N/A	N/A	0.00%
Total Paid by the Plan	71	750	990	163	150	150	0	379	0	0	0	0	2,653
TOTAL PLAN EXPENSES	206	899	1,128	301	288	279	137	514	-	-	-	-	3,751
PLAN FUNDING													
Employer Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employee Contributions	633	644	644	644	644	644	644	639	0	0	0	0	5,136
Total Contributions	633	644	644	644	644	644	644	639	0	0	0	0	5,136
VARIANCE OF ACTUAL TO FUNDING	427	(255)	(484)	343	356	365	508	125	0	0	0	0	1,385
ENROLLMENT													
Total Covered Employees	90	91	91	91	91	91	91	90	0	0	0	90	73
Total Covered Members	247	252	252	252	252	253	243	244	244	245	245	245	248

COST SHARING

Including Deductible/Copay/Coinsurance

Monthly Employee Contributions

	Contribution*	Enrollment ¹
Employee	Varies by	28
Family	Department	65
Year to Date Employee Contributions	\$138,836	

Medical/Rx Cost Sharing

Medical/RXDeductible	\$98,785
Medical/Rx copay, other payments & reductions	\$114,563
YTD Employee Cost Share	\$213,348

Employee Plan Cost Analysis

Premium Contributions	\$138,836
Deductible/Copays/Coinsurance	\$213,348
YTD Employee Cost Share	\$352,184

Medical/Rx Cost Sharing Analysis

		% of Overall Program
Total Plan Fixed Costs	\$269,622	20%
Total Claims Paid by Plan	\$893,113	65%
Employee Deductible/Copay/Coinsurance	\$213,348	16%
YTD Claim Activity	\$1,376,082	100%
Less Employee Cost Share	\$138,836	10%
Employer Liability	\$1,237,246	90%

Removing Deductible/Copay/Coinsurance

Monthly Employee Contributions

	Contribution	Enrollment ¹
Employee	Varies by	28
Family	Department	65
Year to Date Employee Contributions	\$138,836	

Employee Plan Cost Analysis

Premium Contributions	\$138,836
YTD Employee Cost Share	\$138,836

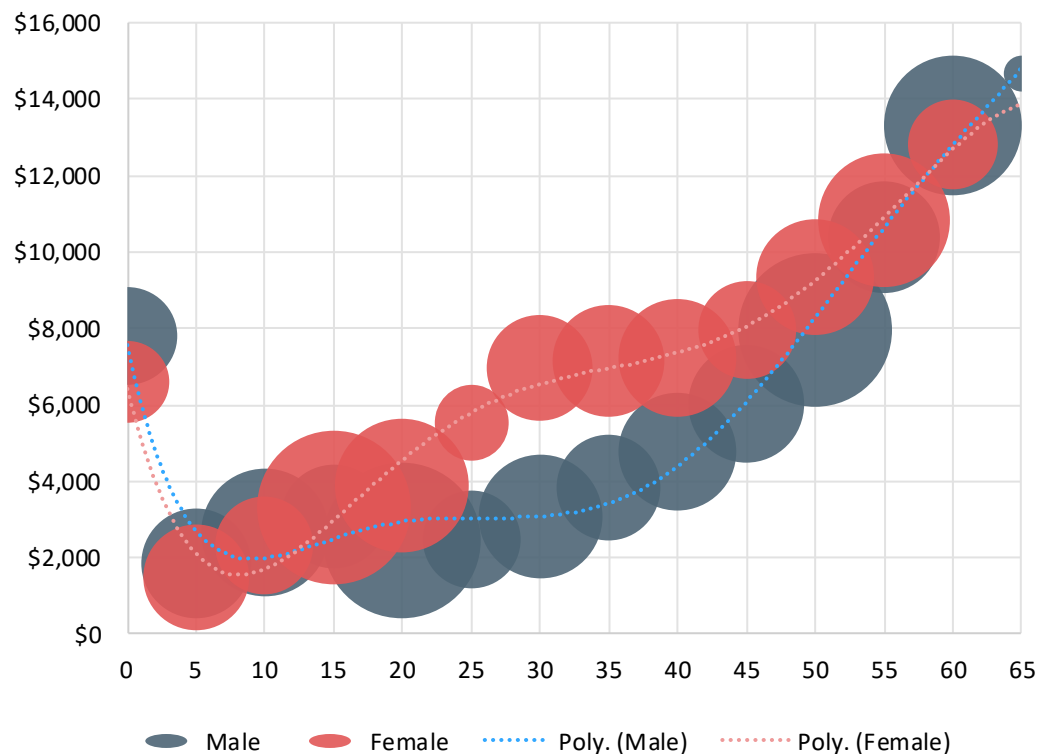
Medical/Rx Cost Sharing Analysis

		% of Overall Program
Total Plan Fixed Costs	\$269,622	23%
Total Claims Paid by Plan	\$893,113	77%
YTD Claim Activity	\$1,162,734	100%
Less Employee Cost Share	\$138,836	12%
Employer Liability	\$1,023,898	88%

DEMOGRAPHIC ANALYSIS

Overall Indexes	08/26/2020
Overall Demographic Index	1.004
Medical Only Demographic Index	0.997
RX Only Demographic Index	1.007
Geographic Index	0.939
Membership Composition	
Total Employees	92
Total Spouses	61
Total Children	105
Dependent Ratio	2.80
Membership Mix	
Male / Female Ratio - Employees	83% / 17%
Male / Female Ratio - Members	55% / 45%
Average Employee Age	46.7
Average Member Age	33.3
Potential Migration Opportunities	
Employees Over 65	1
Spouses Over 65	0
Employees Under 26	3
Members 18 to 26	42
Employees with a Spouse	61

Member Demographic Summary



Questions

RESOLUTION NO. 5259

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTS FOR THE RENEWAL OF A SELF-FUNDED INSURANCE PLAN WITH BLUE CROSS BLUE SHIELD OF ILLINOIS FOR THE PLAN YEAR 2021, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE IMMEDIATELY.

WHEREAS, The City of Kewanee provides health insurance benefits as a means of remaining competitive in the marketplace in its efforts to attract and retain a qualified workforce to provide services to our customers; and,

WHEREAS, In order to contain costs and to assist City staff with the increasing volume of federal and state regulatory requirements in the health care field, the City of Kewanee engaged the services of Cottingham & Butler as health insurance consultants charged with reviewing coverage options and ensuring compliance with the various laws and regulations; and,

WHEREAS, Blue Cross Blue Shield continues to provide a substantial savings in the amount of paid claims due to the discount offered within the Blue Cross Blue Shield PPO Network; and,

WHEREAS, The City Council finds it to be in the best interests of the organization to accept the recommendation of staff and Cottingham & Butler to enter into renewal agreements with Blue Cross Blue Shield of Illinois and other carriers for the recommended health care plan.

NOW THEREFORE BE IT RESOLVED, BY THE KEWANEE CITY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

Section 1 The City Manager, or designee, is hereby authorized to execute any and all documents necessary to renew the City of Kewanee self-funded employee health care plan with Blue Cross Blue Shield of Illinois and other carriers.

Section 2 This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November, 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Michael Yaklich				
Council Member Mike Komnick				
Council Member Steve Faber				
Council Member Colomer				

CITY OF KEWANEE CITY COUNCIL AGENDA ITEM		
MEETING DATE	November 30, 2020	
RESOLUTION OR ORDINANCE NUMBER	Resolution # 5260	
AGENDA TITLE	Resolution authorizing an agreement for Managed IT Services and Lease/Purchase agreements for IT Hardware Solutions to Access Systems.	
REQUESTING DEPARTMENT	Public Works Operations Manager	
PRESENTER	Kevin Newton	
FISCAL INFORMATION	Cost as recommended:	\$68,000.00 - \$72,000.00 annually
	Budget Line Item:	Multiple
	Balance Available	N/A
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PURPOSE	To provide Managed IT services and IT Hardware Solutions for the City of Kewanee	

BACKGROUND	<p>Information Technology (IT) is a layered expense between hardware, software, and services. The City addresses these expenses on an as needed basis and has routinely only budgeted historical average costs for these expenditures. If a workstation or server fails or needs repair, we pay to fix or replace it. It is common for staff to use hardware that has become so slow it effects operations before it is replaced. The same can be said for software as 90% of our computers run Windows 7 or older operating systems. These operating systems are no longer supported or secure, and the latest operating systems will not function on dated hardware compounding the problem.</p> <p>Other concerns are our lack of adequate network security and data protection service and hardware. In the event of some form of cyber-attack and or data breach, the cost to the City could be astronomical.</p> <p>Approaching IT related issues with a “fix as needed” approach to such an important and integral part of our operations has ended with the City’s IT infrastructure dated, unsecure and inefficient. IT hardware and software is much like any other asset to the City. It depreciates over-time, becomes unusable and needs replaced.</p> <p>Our practices towards IT are unsustainable, leave the City vulnerable, and cause operational inefficiencies. To address this issue the City can hire staff with the appropriate skillset, make one-time large expenditures for hardware or enter into an agreement with a company for managed IT services and lease options for hardware.</p>
SPECIAL NOTES	N/A

ANALYSIS	<p>The City solicited bids for Managed IT Services, Cyber Security Options, Back-up Solutions and related IT hardware lease options as this represents the best approach and value for the City moving forward. The results are as follows:</p> <ul style="list-style-type: none">• Access System -\$68,000 - \$72,000 annually. All in one with no additional costs• Impact - \$69,900 - \$83,000 annually.• Heart Tech - \$44,300 – 58,000 annually with additional potential costs.• Dell – 80,000 - \$85,000 annually• IT Unified - \$290,000 annually• Office Specialist – IT Costs are itemized• OMC - \$45,000 -\$50,000 annually with addition potential costs <p>While hardware-leasing options are relatively black and white and costs being competitive within each vendor's proposal the challenge lies in how each company approaches customer service, IT management, data protection and cyber security. The City has worked with a number of the vendors who have submitted proposals. Experiences ranging from less desirable due to customer service related questions and multiple callbacks causing additional costs, while others have been excellent. Levels of data protection and cyber security vary with each vendor and it's the goal of the City to procure the highest level of each service at the lowest cost.</p> <p>Staff recommends entering into an agreement with Access Systems for our IT services and needs. The City has used their services periodically over the last 12 months and their approach to IT and customer service has been excellent. Their data protection and cyber security are leading edge within the Industry, and while their annual cost is not the lowest it does offer no hidden costs, which provide budget stability moving forward.</p>
PUBLIC INFORMATION PROCESS	Posted on the City's website November 2, 2020 and emailed directly vendors
BOARD OR COMMISSION RECOMMENDATION	N/A

STAFF RECOMMENDATION	Staff recommends adoption
REFERENCE DOCUMENTS ATTACHED	Bid documents received

RESOLUTION NO. 5260

A RESOLUTION AUTHORIZING AN AGREEMENT TO PROVIDE INFORMATION TECHNOLOGY SERVICES FOR THE CITY OF KEWANEE, AND DECLARING THAT THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT UPON ADOPTION.

WHEREAS, The City has zero staff to manage or address Information Technology issues; and

WHEREAS, the City is vulnerable to cyber-attacks, data breeches and is operationally inefficient due to dated hardware; and

WHEREAS, The City solicited bids for Managed IT services, Cyber Security and Data Protection Options, and related IT hardware leasing options with the results found in the table below.

Company	Annual Cost
Access Systems	\$68,000 - \$72,000
Impact	\$69,000 - \$83,000
Heart Technology	\$44,000 - \$58,000
Dell Technology	\$80,000 - \$85,000
IT Unified	\$290,000
Office Specialist	IT costs are itemized
OMC	\$45,000 - \$50,000

WHEREAS, The City Manager and staff has recommended that the City enter into an agreement with **Access Systems** to provide Managed IT Services, Cyber Security, Data Protection and Hardware Options for the City of Kewanee.

THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KEWANEE THAT:

Section 1 The City Council hereby authorizes the City Manager to execute an agreement with Access Systems 4440 N. Brady Street, Suite 1 Davenport, IA 52806, to provide Managed IT Services, Cyber Security, Data Protection and related IT Hardware.

Section 2 This resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted by the Council of the City of Kewanee, Illinois this 30th day of November 2020.

ATTEST:

Rabecka Jones, City Clerk

Gary Moore, Mayor

RECORD OF THE VOTE	Yes	No	Abstain	Absent
Mayor Gary Moore				
Council Member Michael Komnick				
Council Member Chris Colomer				
Council Member Steve Faber				
Council Member Michael Yaklich				