



## Town of Hartland Planning Board Meeting Minutes

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**Thursday Sep 21, 2023**

**In attendance:** Robert Harris, Robert Spencer, Beverly Snell, Steven Urtel, and Secretary Jennifer Mason.

**Chairman Robert Harris** called the meeting to order at 6:30 p.m.

The board reviewed and approved last month's meeting minutes.

The board reviewed the last Town Board meeting minutes.

**Chairman Harris** mentioned that the ethics committee members have not had a meeting, and some of their members are unsure if they are still on the committee.

**Bob Spencer** at one meeting he specifically mentioned the planning and zoning boards in reference to the ethics committee, that we need to redo the code of ethics. This was a month or two ago.

**Chairman Harris** thought Code Enforcement officer Michael Hartman gave up his bowling night to be able to attend our meetings.

**Bob Spencer** I ran into him the other day and he said he would be here too. He wants us to review the Town of Niagara noise ordinance codes.

The board reviewed some of the Town of Niagara Noise Ordinances, and the Town of Hartland Chapter 99 Noise ordinance. The board will further review. Tabled until the next meeting where Code Enforcement Officer Michael Hartman will be able to further explain what is needed.

### **Comprehensive Plan:**

The board was assigned roads to mark down small businesses. Businesses added to the list. More to be added at the next meeting. Once finalized the list will be attached to the minutes. We are still waiting for a list of permitted businesses in the town from Mike Hartman.

### **New Business:**

**Secretary Jennifer Mason** read a training registration form that was left for the board in their cupboard.

**Chairman Harris** will be contacting Drew, from Wendell Engineering, for the board members' training certificates. Bob Harris, Bob Spencer, Beverly Snell, Steve Urtel and Peggy Zaepfel attended Drew's training. This should take care of our training for this year.

**Chairman Harris** will continue to be in contact with Albany with a number of questions for her.

**Secretary Jennifer Mason** relayed the topics below from Michael Hartman.

- 1) Need a defined Manure Law
  - a) **Bob Spencer** Ross said that the manure specifics were handed to the attorney already.
  - b) **Secretary Mason** will reach out to the attorney and send them our setback requirements and specify fire hydrants if needed.
  
- 2) Contractor Licensing Law
  - a) **Chairman Harris** stated we do not create laws. The Town Board is supposed to do that.
  - b) **Secretary Mason** will get further clarification regarding the responsibilities of creating laws.
  - c) **Bev Snell** we can make suggestions but we cannot write the law. Just like with the solar, we did not write the law, we made suggestions.

With nothing further to discuss,

**S. Urtel:** made a **motion** to adjourn, seconded by **B. Snell**.

**4 Ayes 0 Nays**

**Chairman Harris** closes the meeting at 8:21 pm.

Next regularly scheduled meeting will be Thursday, October 19, 2023 at 6:30 pm.

Respectfully submitted,

*Jennifer Mason*

Jennifer Mason  
Planning Board Secretary