JULY 12, 2018

The regular meeting of the Town of Hartland, County of Niagara, State of New York, was held on the above date at the Town Hall, 8942 Ridge Road, Gasport convening at 7:00 p.m.

Members present:

Supervisor: W. Ross Annable
Councilman: Joseph Reed
Clifford Grant
David Huntington
David Hill
Attorney/ NYS Assemblyman: Michael Norris
Highway Sup’t.: Keith Hurtgam
Assessor/ CEO: Michael Hartman
Admin Asst.: Janet Slack
Attended by: Sign in sheet attached

Supervisor Annable called the meeting to order with all present standing for the pledge to the flag.

Minutes

RESOLUTION 65-2018

MOTION by Councilman Grant, seconded by Councilman Huntington to adopt the minutes of the June 13, 2018 Work Session as presented.

Ayes: Annable, Reed, Grant, Huntington, Hill Nays: 0 CARRIED

RESOLUTION 66-2018

MOTION by Councilman Reed, seconded by Councilman Hill to adopt the minutes of the June 14, 2018 Regular meeting as presented.

Ayes: Annable, Reed, Grant, Huntington, Hill Nays: 0 CARRIED
RESOLUTION 67-2018

MOTION by Councilman Huntington, seconded by Councilman Hill to adopt the minutes of the June 28, 2018 Work Session as presented.

Ayes: Annable, Reed, Grant, Huntington, Hill  Nays: 0  CARRIED

Abstract of Bills

RESOLUTION 68-2018

MOTION by Councilman Reed seconded by Councilman Huntington resolved that the following bills, as prepared by the Clerk and having been reviewed by the Town Board, be authorized for payment in the following amounts:

<table>
<thead>
<tr>
<th>Voucher #’s</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>201800511 - 201700604</td>
<td></td>
</tr>
<tr>
<td>General</td>
<td>20,084.11</td>
</tr>
<tr>
<td>Part Town</td>
<td>1406.84</td>
</tr>
<tr>
<td>OWD</td>
<td>83,683.60</td>
</tr>
<tr>
<td>Highway</td>
<td>47,440.05</td>
</tr>
<tr>
<td>Refuse</td>
<td>19,674.00</td>
</tr>
<tr>
<td>Fire</td>
<td>112.76</td>
</tr>
<tr>
<td>Total</td>
<td>175,188.84</td>
</tr>
</tbody>
</table>

Ayes: Annable, Reed, Grant, Huntington, Hill  Nays: 0  CARRIED

ASSESSOR / CEO REPORTS:  Read and filed

Assessor Hartman has begun the new inventory project, along with Fire Chief, Bryan Ames. Since interest rates are on the rise, the housing market will begin to slow. Assessor Hartman will be attending conference the week of July 16-18.

CEO  Read and filed

There is one court case for violations on Seaman Road in process currently. The owners of Our Farm have yet to move their sign to be in compliance, so that may be a pending violation. They have until July 23, 2018 to rectify the problem.
July 12, 2018

HIGHWAY REPORT:  Read and filed

Roadwork has continued and roadside mowing is ongoing. Assisted with the July 4th celebration. Fuel bids were opened on July 10, with sole responsible bid going to Drum Oil and Propane. Intern, Gerhardt Hoffmann has finished his road repair survey.

Gerhardt Hoffmann gave a presentation on his road repair survey. He has performed evaluations on town roads in order to determine a plan for the proper course of action for repair. Measurements of length, width and condition were taken and then input into the CAMP-RS software. The data was used to determine a repair process and maintenance plan to fit into the budget. It is much more economical to repair roads that are in good shape before you repair the worse ones. Gerhardt has worked with Keith to create a plan of action for the next few years to fit into the budget frames. One complete cycle of repair, with priorities in place, is estimated to take 9 years, with completion time for maintenance at 7 years. Gerhardt also updated an inventory of the cross culverts and GPS the location of both ends.

WATER REPORT:  Read and filed

Administrative Assistant, Janet Slack, reported that the new water program is up and running. The perks of the new program are online and auto pay options, as well as the ability to look at an account history dating back to 2011.

The fuel bid opening was July 10, with one bid returned. Drum Oil & Propane returned their bid package with a cost of .15 cents above the average posting price.

Ultra-Low Sulfur Diesel Fuel, Undyed – 2.4757/ gallon
Ultra-Low Sulfur Winter Diesel – 2.4913/ gallon
Unleaded Gasoline 87 Octane Minimum; 10% Ethanol – 2.36359/ gallon

Fuel Bid

RESOLUTION 69-2018

MOTION by Councilman Huntington, seconded by Councilman Grant to award the Fuel bid to Drum Oil and Propane, as the sole responsible bidder.

Ayes: Annable, Reed, Grant, Huntington, Hill   Nays: 0   CARRIED

PUBLIC PARTICIPATION:  None

OLD BUSINESS:  None
NEW BUSINESS:

Supervisor Annable has requested to apply for a State Assistant Municipal Grant through the State and Municipal Facilities Capital Program for the building of a new courtroom. Additional funds to be appropriated in the 2019 budget.

SAM Program

RESOLUTION 70-2018

MOTION by Councilman Huntington, seconded by Councilman Reed to authorize the application to be filed for the State and Municipal Facilities Capital Program, with additional funds to be appropriated in the 2019 budget.

Ayes:  Annable, Reed, Grant, Huntington, Hill  Nays:  0  CARRIED

Transfers

RESOLUTION 71-2018

MOTION by Councilman Reed, seconded by Councilman Huntington to approve the following transfers:

<table>
<thead>
<tr>
<th>Transfer From:</th>
<th>Transfer To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A8810.400 Cemeteries Contractual</td>
<td>A8810.100 Cemeteries Personal Service</td>
<td>$2500.00</td>
</tr>
<tr>
<td>DB5148.400 Service other Gov. Con.</td>
<td>DB5142.400 Snow Removal Con.</td>
<td>$25000.00</td>
</tr>
</tbody>
</table>

Increase A7510.400 Historian Contractual by $3000.00 from unreserved fund balance.

Ayes:  Annable, Reed, Grant, Huntington, Hill  Nays:  0  CARRIED

Supervisor Annable asked everyone to take a moment to remember William, (Bill), Laskey who worked for the Town for 20+ years as our custodian and Duane, (Sonny), Walker who had worked maintenance for several years. Both gentlemen passed away this past week.

Adjournment

RESOLUTION 72-2018

MOTION by Councilman Huntington, seconded by Councilman Grant that since there is no further business to come before the board, the meeting be adjourned at 7:40 p. m.

Ayes:  Annable, Reed, Grant, Huntington, Hill  Nays:  0  CARRIED

Respectfully submitted:  

Cynthia S. Boyler, RMC

Town Clerk

Next scheduled regular meeting will be August 9, 2018 at 7:00 p. m.