



TRUSTEES
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Development Director

Harrison Township seeks a Development Director that will perform a variety of supervisory, administrative, and professional work in development and is responsible for community and economic development functions. In addition, the position is responsible for the administration and supervision of planning, zoning and code enforcement functions and department staff. The Development Director reports directly to the Township Administrator and oversees a staff of approximately 5 employees. In overseeing the Department and driving economic development for the township, the Director is required to practically apply his or her knowledge of the economic development system to improve current practices, develop new and innovative programs, and address complex issues facing the Township's residents and businesses. The Development Director should also be able to perform duties and carry out the responsibilities of the Development Department with little supervision.

Harrison Township is an inner-ring suburb of Dayton, Ohio. This creates unique challenges for neighborhood stabilization, community development and economic development. The township is also recovering from a devastating tornado the caused destruction throughout the community in May of 2019. The Development Director is the lead staff person working with other affected communities and our local partners to administer programs and facilitate redevelopment of affected neighborhoods and commercial corridors.

In order to discharge the duties of Development Director, an individual must be able to perform or have the ability to do the following activities; Graduation from an accredited four-year college or university with a degree in public administration, land use planning, urban planning or related field. Three (3) years of experience, including management, in planning, zoning or community development or related field; or Any equivalent combination of education and experience. Make decisions regarding enforcement of various Township regulations and take appropriate action per departmental policy. Communicate effectively, both verbally and in written form. For the detailed job description please visit www.harrisontownship.org. Salary will be determined by experience and qualifications. Submit a cover letter and resume to Township Administrator, Kristofer McClintick at Kmcclintick@harrisontownship.org Resumes will be accepted until 4:30 p.m. on Friday, November 20, 2020.