Mr. Winburn called the meeting to order at 10:08 AM asking those present to stand for the Pledge of Allegiance. Members present were:

Roland Winburn, President
Ron Casey, Vice President
Georgeann Godsey, Trustee
Kris McClintick, Administrator
Deborah Merrick, Fiscal Officer

Roll Call: Ms. Merrick took a roll call. Members present are listed above.

Approval of Meeting Minutes: Ms. Godsey made a motion to approve the December 10, 2018 Workshop and General Session meeting minutes and December 11, 2018 Administrator 2019 Goals & Objectives. Mr. Casey seconded. Motion carried.

Administrator’s Presentation


b. Approval of Special Purchase Orders:
   1. Specials - 2018: Ms. Godey made a motion to approve Special Purchase Order No.’s SP20180142 thru SP20180145 and to increase BL2018109, BL20184004, BL20184017, BL20184047, BL20184060 and SP20180007. Mr. Casey seconded.
   2. Specials - 2019: Mr. Casey made a motion to approve Special Purchase Order No.’s SP20190007 thru SP20190042. Ms. Godsey seconded. Motion carried.
   3. Specials Carried Over From 2018: Ms. Godsey made a motion to approve Special Purchase Order No.’s SP20190001 thru SP20190007. Mr. Casey seconded. Motion carried.
   4. 1st Quarter Blankets - 2019: Mr. Casey made a motion to approve 1st Quarter Blanket Purchase Order No.’s BL20190000 thru BL20191063. Ms. Godsey seconded. Motion carried.
   5. 1st Quarter Superblankets - 2019: Ms. Godsey made a motion to approve 1st Quarter Superblanket Purchase Order No.’s SB20190001 thru SB2019101. Mr. Casey seconded. Motion carried.

c. Approval of Expenditures:

d. **Draft of Reorganization for 2019**: Resolution No. 1-2019 was reviewed for the January 7, 2019 meeting agenda.

e. **Adjusting the Wage Rates for Part-Time and Seasonal Employees**: Ms. Godsey made a motion to approve Resolution No. 139-2018 adjusting the wage rates of part-time and seasonal employees. Mr. Casey seconded. Motion carried.

f. **Adjusting the Township's Pay Schedule**: Ms. Godsey made a motion to approve Resolution No. 140-2018 adjusting the Township's pay schedule for full-time non-bargaining unit employees. Mr. Casey seconded. Motion carried.

g. **Declaring it Necessary to Levy a Tax - General Fund Levy**: Ms. Godsey made a motion to approve Resolution No. 141-2018 declaring it necessary to levy a tax in excess of the ten mill limitation and accepting the Montgomery County Auditor's Certificate of Estimated Property Tax Revenue. Mr. Casey seconded. Motion carried.

h. **Adopt Strategic Plan**: Mr. Casey made a motion to approve Resolution No. 142-2018, a resolution to adopt a strategic plan for Harrison Township. Ms. Godsey seconded. Motion carried.

i. **Moving Outdated, Uncashed Checks to Unclaimed Funds Account**: Ms. Godsey made a motion to approve Resolution No. 143-2018 Moving Outdated, Uncashed Checks to Unclaimed Funds Account. Mr. Casey seconded. Motion carried.

j. **Budget Meeting - January 25, 2019**: Mr. Casey made a motion to set the date of Friday, January 25, 2019, at 10:00 AM for the 2019 budget meeting. Ms. Godsey seconded. Motion carried.

**Board Discussion**

Mr. McClintick updated the Board on Club Plush and the Living Room

Mr. Winburn suggested setting a date in February for the State of the Township meeting.

**Hearing of the Public**: Mr. Winburn opened the Hearing of the Public at 12:18 PM and noted no one signed up to speak before the Board.

There being no further business, Mr. Casey made a motion to adjourn at 12:19 PM. Ms. Godsey seconded. Motion carried.

Respectfully submitted by:

Deborah L. Merrick, Fiscal Officer
HARRISON TOWNSHIP
BOARD OF TRUSTEES

Roland Winburn, President

Ron Casey, Vice President

Georgeann Godsey, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer