HARRISON TOWNSHIP
BOARD OF TRUSTEES
April 6, 2020, General Session; 12:00 PM

This meeting was held during the stay-at-home order put in place by the Governor. The Harrison Township Government Center was closed to the public at this time, however the meeting was streamed live via Facebook Live.

Ms. Godsey called the meeting to order at 12:07 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Georgeann Godsey, President
Ron Casey, Trustee
Kris McClintick, Administrator

Merle Cyphers, Services Director
Cathi Spaugy, Development Director
Chief Mark Lynch, Fire Department
Capt. Dave Parin, Sheriff’s Office

Present via internet:
Roland Winburn, Vice President
Deborah Merrick, Fiscal Officer

Roll Call: Ms. Godsey took roll call. Members present are listed above.

Administrator’s Presentation:

a. Approval of Special Purchase Orders: Mr. Winburn made a motion to approve Special Purchase Order No.’s SP20200066 through SP20200074 and to increase BL20201053 and SP20200008. Mr. Winburn seconded. Motion carried.

b. Approval of Expenditures:
   a. Voucher No. 12-2020, Payroll: Mr. Casey made a motion to approve Voucher No. 12-2020, Payroll, in the amount of $181,561.41. Mr. Winburn seconded. Motion carried.
   b. Voucher No. 13-2020, Accounts Payable: Mr. Winburn made a motion to approve Voucher No. 13-2020, Accounts Payable, in the amount of $606,758.62. Mr. Casey seconded. Motion carried.

c. Establishing a Teleworking Policy: Mr. Casey made a motion to approve Resolution No. 25-2020 establishing a Teleworking Policy. Mr. Winburn seconded. Motion carried.

d. Accepting and awarding weed abatement mowing contract: Mr. Winburn made a motion to approve Resolution No. 26-2020 to accept and award the weed abatement mowing contract to Johnson Home Repair. Mr. Casey seconded. Motion carried.

e. Removal of Weed Assessments: Mr. Casey made a motion to approve Resolution No. 27-2020 to remove weed assessments that were placed on some parcels in error. Mr. Winburn seconded. Motion carried.
f. **Appointing Craig Brooks to Regular Full Time Status as Operations Manager, Services Department:** Mr. Winburn made a motion to approve Resolution No. 28-2020 to appoint Craig Brooks to regular full-time status as Operations Manager, Services Department. Mr. Casey seconded. Motion carried.

g. **Adjusting the Wage Rate of William Mauntler, Fire Department:** Mr. Casey made a motion to approve Resolution No. 29-2020 to adjust the wage rate of William Mauntler, Fire Department. Mr. Winburn seconded the motion. Motion carried.

h. **Adjusting the wage rate of Charles Kline, Fire Department:** Mr. Winburn made a motion to approve Resolution No. 30-2020 to adjust the wage rate of Charles Kline, Fire Department. Mr. Casey seconded. Motion carried.

**Hearing of the Public:** Ms. Godsey opened the Hearing of the Public at 12:24 PM noting there was no public in attendance.

**Board Discussion**

Mr. Casey asked Ms. Spaugy to look into the trailer on the old Hilien property. Ms. Spaugy stated that she will check with Mr. Riley Olszewski to find out what time frame was given to the occupant. Mr. Casey then noted that he would like to go into executive session to discuss the COVID-19 adjusted schedule.

Mr. McClintick asked the board if they want to keep the regular scheduled meeting for April 16, 2020, or cancel it. The board agreed to keep the April 16, 2020 meeting on the calendar. Mr. McClintick informed the board that all FEMA paperwork has been submitted and we are waiting for FEMAS review. Mr. McClintick then stated that the Miami Valley Golf Club is now under new ownership and have been in contact with him and Captain Parin regarding some issues they are having in the area.

Ms. Godsey asked Ms. Spaugy if the properties on Koehler & Bryant that have squatters living in them can be added to the problem properties list. Ms. Spaugy said that shouldn’t be a problem.

Mr. Winburn asked Mr. Cyphers to address the main roads in the Township that are covered with litter. Mr. Cyphers stated that we can have the vacuum truck out to some of the problem areas.

Mr. Casey made a motion to go into Executive Session at 1:14 PM as per ORC121.22(G)(1).

Mr. Winburn made a motion to come out of Executive Session and stated no decisions were made. Mr. Casey seconded. Motion carried.
There being no further business, Mr. Casey made a motion to adjourn at 1:45 PM. Mr. Winburn seconded. Motion carried.

Respectfully submitted by:

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Deborah L. Merrick, Fiscal Officer

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BOARD OF TRUSTEES

__________________________________
Georgeann Godsey, President

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Roland Winburn, Vice President

__________________________________
Ron Casey, Trustee

Attested as to Signatures:

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Deborah L. Merrick, Fiscal Officer