HARRISON TOWNSHIP
BOARD OF TRUSTEES
February 18, 2021; General Session; 12:00 PM

Mr. Winburn called the meeting to order at 12:12 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Roland Winburn, President Merle Cyphers, Services Director
Georgeann Godsey, Trustee Chief Mark Lynch, Fire Department
Kris McClintick, Administrator Capt. Dave Parin Sheriff’s Office
Deborah Merrick, Fiscal Officer

Roll Call: Mr. Winburn asked Ms. Merrick to take roll call. Members present are listed above.

Ms. Merrick joined the meeting via Zoom.
Battalion Chief Mike Crist was in attendance.
Also present via Zoom were Emily Crow and Len Kendall, McBride Dale Clarion

Public Hearing for Zoning Commission Cases
a. ZC-03-20 - Text Amendment - Mr. McClintick read case number and request. He asked if there were any abstentions. There were none. Mr. Winburn opened the Public Hearing. Mr. McClintick asked Ms. Emily Crow for staff report. She gave same. As this is a text amendment there are no applicants. Mr. McClintick asked if there were any proponents or opponents. There were none. The Board asked Ms. Crow questions on the proposed text changes. Ms. Godsey would like to add hours of operation are limited to 8:00 AM to 8:00 PM. Mr. Winburn closed the public hearing. Ms. Godsey made a motion to approve staff recommendations on ZC-03-20 with the stated change in hours of operation. Mr. Winburn seconded. Motion carried.

b. ZC-01-21 -Text Amendment - Mr. McClintick read case number and request. He asked if there were any abstentions. There were none. Mr. Winburn opened the Public Hearing. Mr. McClintick asked Ms. Emily Crow for staff report. She gave same. As this is a text amendment there are no applicants. Mr. McClintick asked if there were any proponents or opponents. There were none. The Board asked Ms. Crow questions on the proposed text changes. The Board would like to see the section related to headlights be removed and replaced with original text. Mr. Winburn closed the public hearing. Ms. Godsey made a motion to approve staff recommendations on ZC-01-21 with the stated change. Mr. Winburn seconded. Motion carried.
Approval of Meeting Minutes: Ms. Godsey made a motion to approve the February 1, 2021 Workshop & General Session meeting as well as the February 4, 2021 Special Session meeting minutes. Mr. Winburn seconded. Motion carried.

Administrator’s Presentation:

a. Approval of Special Purchase Orders: Ms. Godsey made a motion to approve Special Purchase Order No.’s SP20200059 through SP20200070 and to increase BL20211023. Mr. Winburn seconded. Motion carried.

b. Approval of Expenditures:
   1. **Voucher No. 6-2021, Payroll**: Ms. Godsey made a motion to approve Voucher No. 6-2021, Payroll, in the amount of $126,897.81. Mr. Winburn seconded. Motion carried.
   2. **Voucher No. 7-2021, Accounts Payable**: Ms. Godsey made a motion to approve Voucher No. 7-2021, Accounts Payable, in the amount of $588,600.70. Mr. Winburn seconded. Motion carried.


d. Accept & Award Bid for South Ft. McKinley Resurfacing Project: Ms. Godsey made a motion to approve Resolution No. 15-2021 awarding the South Ft. McKinley Resurfacing Project to Barrett Paving. Mr. Winburn seconded. Motion carried.

e. Approval of the Strategic Objectives: Ms. Godsey made a motion to approve Resolution No. 16-2021 authorizing the intent to proceed with a Harrison Township Strategic Objectives. Mr. Winburn seconded. Motion carried.

f. Weed Abatement Assessments: Ms. Godsey made a motion to approve Resolution No. 17-2021 directing the Township Fiscal Officer to file liens for aggregate expenses of weed cutting. Mr. Winburn seconded. Motion carried. The liens total $126,169.00.

g. Amending Zoning Manager Job Title & Advertise to Fill the Position: Ms. Godsey made a motion to approve Resolution No. 18-2021 changing the job title of Zoning Administrator to Township Planner. Mr. Winburn seconded. Motion carried.

h. Adjusting the Wage Rate of Eric Grossman, Services Dept.: Ms. Godsey made a motion to approve Resolution No. 19-2021 adjusting the wage rate of Eric Grossman. Mr. Winburn seconded. Motion carried.

i. Adjusting the Wage Rate of Darion Moore, Services Dept.: Ms. Godsey made a motion to approve Resolution No. 20-2021 adjusting the wage rate of Darion Moore and appointing him to regular full-time status in his position as Service Worker, Services Department. Mr. Winburn seconded. Motion carried.

j. Adjusting the Wage Rate of Nathaniel Kelsey, Services Dept.: Ms. Godsey made a motion to approve Resolution No. 21-2021 adjusting the wage rate of Nathaniel Kelsey. Mr. Winburn seconded. Motion carried.

k. Adjusting the Wage Rate of Seth Dodds, Fire Dept.: Ms. Godsey made a motion to approve Resolution No. 22-2021 adjusting the wage rate of Seth Dodds, Fire Dept. Mr. Winburn seconded. Motion carried.
**Hearing of the Public:** Mr. Winburn opened the Hearing of the Public and noted no one was signed up to speak to the Board this evening.

**Fiscal Officer's Financial Review:** Ms. Merrick asked the Board to verify they received the January 2021 financial reports. The roll call is as follows:

- Mr. Winburn  
  Ms. Godsey  
  Aye  
  Aye

**Board Discussion**

Ms. Godsey thanked the road department for doing a great job during this past snow event.

Mr. Winburn had nothing further.

There being no further business, Ms. Godsey made a motion to adjourn at 1:57 PM. Mr. Winburn seconded. Motion carried.

Respectfully submitted by:

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Deborah L. Merrick, Fiscal Officer

HARRISON TOWNSHIP
BOARD OF TRUSTEES

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Roland Winburn, President

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Georgeann Godsey, Trustee

Attested as to Signatures:

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Deborah L. Merrick, Fiscal Officer