Mr. Casey called the meeting to order at 10:09 AM asking those present to stand for the Pledge of Allegiance. Members present were:

Ron Casey, President  
Georgeann Godsey, Vice President  
Roland Winburn, Trustee  
Kris McClintick, Administrator  
Deborah Merrick, Fiscal Officer

Roll Call: Mr. Casey took roll call.

Approval of December 9, 2019 Workshop and General Session Meeting Minutes: Ms. Godsey made a motion to approve the December 9, 2019 Workshop and General Session meeting minutes as presented. Mr. Winburn seconded. Motion carried.

Administrator’s Presentation:


c. Amend Appropriation Accounts – Year End: Mr. Winburn made a motion to approve Resolution No. 152-2019 amending the appropriations year-end advances and transfers. Ms. Godsey seconded. Motion carried.

d. Approval of Special Purchase Orders:

a. Specials – 2019: Ms. Godsey made a motion to approve Special Purchase Order No.’s SP20190154, to increase BL20194004, BL20194004, BL20194051, BL20190054, SP20190009 and SP20190030. Mr. Winburn seconded. Motion carried.

b. Specials – 2020: Mr. Winburn made a motion to approve Special Purchase Order No.’s SP20200006 thru SP20200043. Ms. Godsey seconded. Motion carried.

c. Specials Carried Over from 2019: Ms. Godsey made a motion to approve Special Purchase Order No.’s SP20200001 thru SP20200005. Mr. Winburn seconded. Motion carried.

d. 1st Quarter Blankets: Mr. Winburn made a motion to approve 1st Quarter Blanket Purchase Order No.’s BL20201000 thru BL20201066. Ms. Godsey seconded. Motion carried.
e. **1st Quarter Superblankets**: Ms. Godsey made a motion to approve 1st Quarter Superblanket Purchase Order No.’s SB20201000 thru SB20201019. Mr. Winburn seconded. Motion carried.

f. **Approval of Expenditures**:
   b. **Voucher No. 48-2019, Accounts Payable**: Ms. Godsey made a motion to approve Voucher No. 48-2019, Accounts Payable, in the amount of $167,749.69. Mr. Winburn seconded. Motion carried.

f. **Draft of Reorganization for 2020**: A draft of the 2020 reorganization resolution was given to the Board for their review. This will be on the first agenda of 2020 for approval.

g. **Adjusting the Wage Rates for Part-Time and Seasonal Employees**: Ms. Godsey made a motion to approve Resolution No. 148-2019 adjusting the wage rates of part-time and seasonal employees. Mr. Winburn seconded. Motion carried.

h. **Adjusting the Township’s Pay Schedule**: Mr. Winburn made a motion to approve Resolution No. 149-2019 adjusting the Township’s pay schedule for full-time non-bargaining unit employees. Ms. Godsey seconded. Motion carried.

i. **Liquor Permit Request – 7500 N. Main St.**: The Board objected to this liquor permit request due to lack of background information. Ms. Merrick took a roll call:
   1. Mr. Casey Object
   2. Ms. Godsey Object
   3. Mr. Winburn Object

j. **Facility Use Agreements**:
   a. **Michigan Fire Station**: Mr. Winburn made a motion to approve Resolution No. 140-2019 authorizing the Township Administrator to enter into an agreement for New Path. Ms. Godsey seconded. Motion carried.
   b. **Ontario Fire Station**: Ms. Godsey made a motion to approve Resolution No. 141-2019 authorizing the Township Administrator to enter into an agreement with New City Church. Mr. Winburn seconded. Motion carried.

k. **Establishing OTARMA Bonds**:
   a. **Elected Officials**: Mr. Winburn made a motion to approve Resolution No. 150-2019 establishing coverage of elected officials under the Townships Employee Dishonesty and Faithful Performance of Duty Police. Ms. Godsey seconded. Motion carried.
   b. **Employees**: Ms. Godsey made a motion to approve Resolution No. 151-2019 establishing coverage of certain positions / individuals under the Township’s Employee Dishonesty and Faithful Performance of Duty Policy. Mr. Winburn seconded. Motion carried.

l. **Schedule Budget Meeting**: Mr. Winburn made a motion to set Friday, January 31, 2020 at 10:00 AM for the 2020 budget meeting. Ms. Godsey seconded. Motion carried.

Ms. Merrick gave the Board the credit card usage log for October, November and December 2019 and asked that Mr. Casey sign same.
Hearing of the Public: Mr. Casey opened the hearing of the public at 7:17 PM and noted no one was present to speak with the Board.

Board Discussion

There being no further business, Mr. Winburn made a motion to adjourn at 11:38 AM. Ms. Godsey seconded. Motion carried.

Respectfully Submitted,

Deborah L. Merrick, Fiscal Officer

HARRISON TOWNSHIP
BOARD OF TRUSTEES

Ron Casey, President

Georgeann Godsey, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer