Mr. Casey called the meeting to order at 7:04 PM asking those present to stand for the Pledge of Allegiance. Members present were:

Ron Casey, President
Georgeann Godsey, Vice President
Roland Winburn, Trustee
Kris McClintick, Administrator
Deborah Merrick, Fiscal Officer

Merle Cyphers, Services Director
Cathi Spaugy, Development Director
Chief Mark Lynch, Fire Department
Capt. Dave Parin, Sheriff’s Office

**Roll Call:** Mr. Casey took roll call.

**Approval of November 21, 2019 Workshop, General Session and Dangerous Property Meeting Minutes:** Ms. Godsey made a motion to approve the November 21, 2019 Workshop and General Session meeting minutes as presented. Mr. Winburn seconded. Motion carried.

**Administrator’s Presentation:**

a. **Amending Appropriation Accounts:** Mr. Winburn made a motion to approve Resolution No. 137-2019 amending the 2019 appropriations. Ms. Godsey seconded. Motion carried.

b. **Approval of Special Purchase Orders:** Ms. Godsey made a motion to approve Special Purchase Order No.’s SP20190152 and SP20190153 and to increase BL20194046, SP20190012, SP20190014, SP20190154M and SP20190155M. Mr. Winburn seconded. Motion carried.

c. **Approval of Expenditures:**
   1. **Voucher No. 44-2019, Payroll:** Mr. Winburn made a motion to approve Voucher No. 44-2019, Payroll, in the amount of $174,369.77. Ms. Godsey seconded. Motion carried.
   2. **Voucher No. 45-2019, Payroll:** Ms. Godsey made a motion to approve Voucher No. 45-2019, Payroll, in the amount of $166,510.09. Mr. Winburn seconded. Motion carried.
   3. **Voucher No. 46-2019, Accounts Payable:** Mr. Winburn made a motion to approve Voucher No. 46-2019, Accounts Payable, in the amount of $270,299.52. Ms. Godsey seconded. Motion carried.

d. **Renewal of United Health Care Insurance Agreement:** Ms. Godsey made a motion to approve Resolution No. 138-2019 authorizing the Township Administrator to renew the United Health Care Insurance Agreement. Mr. Winburn seconded. Motion carried.
e. **Renewal of Supplemental Health Care Insurance Agreement:** Mr. Winburn made a motion to approve Resolution No. 139-2019 authorizing renewal of the supplemental health care benefits. Ms. Godsey seconded. Motion carried.

f. **Michigan Fire Station Facility Use Agreement:** This item was pulled from the agenda.

g. **Ontario Fire Station Facility Use Agreement:** This item was pulled from the agenda.

h. **AFG Equipment Grant, Fire Department:** Ms. Godsey made a motion to approve Resolution No. 142-2019 authorizing the submission of an application to apply for a FEMA AFG Equipment Grant, Fire Department. Mr. Winburn seconded. Motion carried. This grant is in the amount of $283,955.18 with the Township paying 10% or $28,395.52.

i. **AFG Personal Protection Equipment Grant, Fire Department:** Mr. Winburn made a motion to approve Resolution No. 143-2019 authorizing the submission of an application to apply for a FEMA AFG Personal Protection Equipment Grant, Fire Department. Ms. Godsey seconded. Motion carried. This grant is in the amount of $174,818.00 with the Township paying 10% or $17,481.80.

j. **Adjusting the Wage Rate of Daniel Davenport, Fire Department:** Ms. Godsey made a motion to approve Resolution No. 144-2019 adjusting the wage rate of Daniel Davenport. Mr. Winburn seconded. Motion carried.

k. **Appointing Merle Cyphers to Regular Full-Time Status, Services Dept.:** Mr. Winburn made a motion to approve Resolution No. 145-2019 appointing Merle Cyphers to regular full-time status as Director, Services Department. Ms. Godsey seconded. Motion carried.

**Hearing of the Public:** Mr. Casey opened the hearing of the public at 7:17 PM and read the public comment statement.

**Bob Hartman, 289 Wampler Ave., 937-974-5393:** Mr. Hartman reported on several properties with code violations in his area. 658 Syracuse has been an issue for years. He believes the owner is using the property to run his business. Trash is discarded at the end of the day. There is an abandoned house on Fer Don where the front door has been open for months. Another house on Fer Don looks like a junk yard. Ms. Spaugy noted that there is a code violation against the property on Wampler.

**Board Discussion**

Ms. Merrick asked the Board to verify they received the November financial reports.

- Mr. Casey: Aye
- Ms. Godsey: Aye
- Mr. Winburn: Aye

Ms. Godsey asked Chief Lynch about a property on Burgess. Chief Lynch replied that they have not seen anything. She asked him if there are door #’s on the outside doors on the
schools. The new schools have them and they are checking on the older schools. She thanked Capt. Parin for coming to the First Suburbs meeting.

Mr. Winburn would like to talk with Capt. Parin about what elected officials can expect from SRO officers at the schools. Mr. Winburn heard that Northridge High School has a manufacturing program and asked if the Township can tie into his in any way.

Mr. Casey told Ms. Spaugy about a property where they are working on cars on the weekend.

Mr. McClintick reported that he has been appointed to the Job Sector Committee of the Dayton Coalition. He followed up with a resident’s request from the last meeting. Building continues after the tornadoes. Fifty percent of River’s Edge damaged buildings are down. The Hotel Dayton has asbestos in the old section. They are working with EPA on this. There is a Christmas Tree Lighting Ceremony at New City Church on December 14th at 5:00 to 8:30 PM. They are still working on the public assistance side with FEMA.

There being no further business, Ms. Godsey made a motion to adjourn at 7:48 PM. Mr. Winburn seconded. Motion carried.

Respectfully Submitted,

Deborah L. Merrick, Fiscal Officer

HARRISON TOWNSHIP
BOARD OF TRUSTEES

Ron Casey, President

Georgeann Godsey, Vice President

Roland Winburn, Trustee

Attested as to Signatures:

Deborah L. Merrick, Fiscal Officer