

Portage-Base Lakes Sewer Area Water & Sewer Authority
Monday, March 15, 2010
Hamburg Township Hall Building
Regular Meeting

1. CALL TO ORDER

Moody called the meeting to order at 7:00 p.m.
Present: McCloskey, Moody, Ehman, Kleinschmidt, Semprevivo
Also Present: Randazzo, Rick Kangas, Stantec

2. ADOPTION OF AGENDA

Motion by Ehman, supported by McCloskey, to approve the agenda with the addition of the Contract for Auditor under New Business.

Voice Vote: Ayes-5

MOTION CARRIED

3. CALL TO THE PUBLIC

A call was made with no response.

4. CORRESPONDENCE

There was no correspondence presented.

5. NEW BUSINESS

A. Washtenaw County Road Commission Contract (Dexter-Pinckney Rd. Bridge)

Moody reviewed status of the Washtenaw County Road Commission Contract. He stated he was surprised that the Portage-Base Lakes Sewer Authority was expected to pay a 5% cost sharing of the construction costs, and some of the engineering fees, which will be approximately \$7,500.

Ehman stated the Washtenaw County Road Commission is expecting an 80% down payment to be remitted along with the signed contract.

Moody stated the Board nor was the Superintendent aware of these fees until the pre-construction meeting. He stated he would like item 2.4, in the contract, to have added at the end "as specified in item 2.6".

Randazzo stated the estimate was approximately \$59,000 for the work and the Authority is responsible for 5% of that charge.

Kangas stated he doesn't feel the job will warrant the charges of \$59,000, and feels it should be less than that.

Moody stated the Authority doesn't have much choice but to pay it.

Ehman stated DTE and Consumers were allowed to move their own lines, the Authority wasn't given that option.

Semprevivo stated there should be justification on the \$4,300 in charges and would like to have a breakdown of the Administration and Engineering costs.

Randazzo stated had they given the Authority the opportunity, the line could have been moved last fall.

Motion by Ehman, no support given, to have no one sign the contract with Washtenaw County until the Authority is satisfied that the terms are reasonable.

MOTION WITHDRAWN DUE TO LACK OF SUPPORT

Motion by Semprevivo, supported by Ehman, to have Stantec access and provide its previously provided estimate of construction costs of what charges should be, and have the Superintendent secure from the Washtenaw County Road Commission a full explanation of the project estimate of \$4300 and how it was calculated referencing 2.6 in contract.

Voice Vote: Ayes-5

MOTION CARRIED

Moody asked if action on this contract would require a Special meeting.

Ehman stated the Authority could wait to see what the Superintendent finds out.

5. OLD BUSINESS

A. Contract for Auditor

Motion by Ehman, supported by Kleinschmidt, to accept the Contract with Pfeffer, Hanniford & Palka for auditing services as outlined in the contract, and to direct the Chair to sign and return said contract.

Voice Vote: Ayes-5

MOTION CARRIED

B. Drywell Project

Randazzo stated there were no updates.

Ehman stated Hamburg Township is in the news regarding a Sodium Ordinance.

Randazzo stated an Ordinance is being discussed at the Board meeting tomorrow night and enforcement will need to be addressed. He reviewed his report and stated the Authority needs to decide what action to take, as the State wants visible signs of an Aggressive plan of action.

Kangas stated a history should be made of actions the Authority has already taken.

Semprevivo asked if residents will think that what is being written for Hamburg Township will apply to the Authority district.

Ehman stated he is against passing any kind of a rule that the Authority cannot enforce.

Kangas will email the Authority the work plan for Permit #M-00800

Ehman asked if response to DEQ could be post-poned until May meeting.

Randazzo stated the DEQ had wanted a work plan by 3/1/10.

Kangas stated they will not issue another permit without seeing a decrease in sodium levels.

Semprevivo suggested that **Randazzo** email a copy of Hamburg's proposed Sodium Ordinance to the Authority members for their review and input. He stated the Portage-Base Lakes Area Water & Sewer Authority may be able to tie into Hamburg Township's resident training regarding the sodium levels. He stated the DEQ could be advised that the Authority would be taking advantage of the training the Township is looking into.

Randazzo stated he could arrange a meeting with the DEQ and Stantec to determine what exactly they are looking for.

McCloskey stated some of the wells have high levels of sodium at the source, prior to being treated, which should be taken into account.

Kangas suggested putting something in with the invoices regarding the need to reduce sodium levels.

Ehman asked if the increased Sodium Chloride levels are a violation of the Authority's Rules and Regulations.

Randazzo stated they were.

Ehman stated he would put together thoughts on an alternative to Sodium Chloride and put it on a flyer to be put in the invoices at the next mailing. He will send to the Board for their input.

Randazzo advised the mailing would be going out the 7th or 8th of April.

Moody suggested that it states that this pertains to everyone on the system, even if they have a drywell.

6. REPORTS

A. Engineer's Report

Kangas reviewed the Operation and Maintenance report for Jan/Feb 2010 with the Board. He stated the first page should list February in lieu of January but the numbers are correct. He stated one sheet of the Effluent report is missing. He stated he will provide an estimate for the Hydro Geo study.

B. Treasurer's Report

McCloskey reviewed his report. He stated he would like to move the checking account from First National of Howell to Charter One Bank.

Motion by Ehman, supported by Kleinschmidt, to move the checking account for the Portage-Base Lakes Water & Sewer Authority from First National of Howell to Charter One Bank, and that the Treasurer obtain the signature cards for proper signature.

Voice Vote: Ayes-5

MOTION CARRIED

Randazzo stated he would look into changing banks and advise the Board of what is involved.

C. Superintendent's Report

Randazzo stated there will be more costs involved with the Dexter Pinckney Rd. Bridge improvement with the Stantec observation charges.

Kangas stated he can't see it being any more than a couple of days work, about 16 hours.

Randazzo stated he would like to have the authority to pay the utility bills (DTE) in order to avoid late charges.

Motion by Ehman, supported by Semprevivo, to authorize the Superintendent to set up a direct payment system for the DTE bills.

Voice Vote: Ayes-5

MOTION CARRIED

Randazzo he hasn't completed the project of locating residents that haven't paid, and will send out an email when the review of all the files is complete.

D. Approval of January and February 2010 Bills

Motion by Ehman, supported by Semprevivo, to pay the January and February 2010 bills as presented.

Voice Vote: Ayes-5

MOTION CARRIED

7. CALL TO THE PUBLIC

There was no Public present.

8. APPROVAL OF THE SEPTEMBER 21, 2009 MEETING MINUTES

Motion by Ehman, supported by McCloskey, to approve the 1/11/10 Regular meeting minutes, removing the word "not" on Page 1, #6 A.

Voice Vote: Ayes-5

MOTION CARRIED

Motion by Ehman, supported by Semprevivo, to approve the 1/11/10 Annual meeting minutes, as presented.

Voice Vote: Ayes-5

MOTION CARRIED

9. ADJOURNMENT

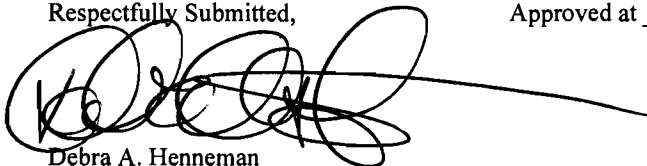
Motion by Semprevivo, supported by Kleinschmidt, to adjourn the meeting.

Voice Vote: Ayes-5

MOTION CARRIED

The meeting adjourned at 8:53 p.m.

Respectfully Submitted,



Debra A. Henneman
Recording Secretary

Approved at 5-17-10 meeting