

**Haddonfield, NJ**  
**Shade Tree Commission (STC)**  
**Regularly Scheduled Meeting – Virtually via ZOOM**  
**March 16, 2021**

Opening / Sunshine Law Reading

- Robin Potter opened the meeting with a reading of the “Sunshine Law” statement at 8:03 AM.
- Shade Tree Commissioners present were Robin Potter (chair), Jane Berkowitz, Scott McElhone, Ann Koelling, Ralph Ciallella, Laurel Musto, and Deb Troiani, as well as Borough Commissioner Neal Rochford, Borough DPW Tree Foreman Bill Ober & Borough Administrator Sharon McCullough.

Minutes Review

- September 2020 minutes were unanimously approved. January and February 2021 minutes review deferred.

Community Comment

- Matt Fanandakis, 385 Station Ave. Expressed concern over the stability of a shade tree following utility work to repair a gas leak. Bill Ober will follow up and inspect the condition of the tree and the work done.

Correspondence

- None.

Private Construction

- 315 Prospect Howard McClurd requests permission to remove trees in anticipation of construction of a U-shaped driveway which is expected to cut through the 16’ right of way. Site plan is expected at the next meeting at which time a decision will be made regarding which trees may be removed.

Public Construction Projects

- Remington and Vernick Environmental Engineer Review of 2021 Paving Program
  - Design phase walk through will include Public Works and a Shade Tree Commissioner with construction plans.
  - Second walk through with contractor will include the same Public Works and Shade Tree representatives.
  - Letters to notify the residents of tree removals will emphasize public safety and include contact information for questions. The letter will either indicate that a tree will be removed, or that a tree may be removed if the contractor finds it necessary.

Other

- Emerald Ash Borer. Bids have been received for the potential treatment of 14 trees. Treatment will take place in early June and is expected to be repeated every two years.
- State grants for Tree Inventory are expected to be available in the fall.
- ArborPro inventory software needs update and maintenance. STC and DPW will meet with ArborPro to determine needs and cost.
- Branch Managers completed a March pruning session and have completed pruning of all young trees.

Close of Meeting

- **Meeting adjourned at 9:40 AM.**

Submitted By: Deb Troiani

CC: Commissioner Rochford, Administrator McCullough, Borough Clerk Bennett, STC Commissioners.